**CITY OF CHARLOTTE**  
**APPLICATION FOR ZONING USE PERMIT**  

**PRESS FIRMLY**

**PERMIT #**

**LOCATION/OWNER**

- **STREET #** (N,S,E,W)  
- **STREET NAME** (AV, RD, ST, etc)
- **TAX PARCEL #**
- **PROJECT #**

**PROPERTY OWNER**

- **CITY**
- **STATE**
- **ZIP**
- **PHONE #**

**APPLICANT’S NAME / CONTRACTOR**

- **CITY**
- **STATE**
- **ZIP**
- **PHONE #**

**CONTRACTOR ACCOUNT #**

**TOTAL FEE $**

**PREVIOUS USE**

**INTENDED USE**

**BUSINESS NAME**

**ZONING:**

**BUILDING DIMENSIONS:**  
- **WIDTH**
- **DEPTH**
- **HEIGHT**

**MINIMUM SETBACKS:**  
- **FRONT**
- **LEFT SIDE**
- **RIGHT SIDE**
- **REAR**
- **REQ. PARK’G**

**LAND AREA / ACREAGE (sq. ft.)**

**SWIM BUFFER:**  
- **No**
- **Yes**

**HOLD REQUIRED:**  
- **No**
- **Yes**

**REMARKS / CODE SECTION:**

**EDEE ONLY:**  
- **OUTDOOR SEATING / ACTIVITY AREA**  
- **CLASS A BUFFER REQUIRED?**  
- **SEPARATION TO SINGLE FAMILY DISTRICT.**

**PERMITTED INTENDED USE**

- **ABC INSPECTION - USE**
- **ABC INSPECTION - FOR EDEE USE (12.546) (COMPLETE ABOVE)**
- **ACCESSORY STRUCTURE (12:106) (MUST ADD DIMENSIONS ABOVE)**
- **DESCRIPTION**
- **ADULT CARE HOME (12.502)**
- **AMATEUR RADIO FACILITY (12.106(10)) - TOTAL HEIGHT**
- **BOARDING HOUSE (12.520)**
- **CHANGE OF ZONING USE**
- **APPROVED USE**
- **CHILDCARE CENTER IN RESIDENCE (12.502) (6-12 CHILDREN)**
- **FAMILY CHILDCARE HOME (12.502) (1-8 CHILDREN)**
- **GROUP HOME (12.517)**
- **LAND USE**
- **MOBILE CAR WASH (B-2, I-1 OR I-2) (TEMPORARY - UP TO 90 DAYS)**
- **MOBILE FOOD TRUCK 1 (12.510)**
- **MOBILE FOOD TRUCK 1 - SPECIAL (12.510)**
- **MOBILE FOOD TRUCK 3 (12.510)**
- **MOBILE FARMERS MARKET (12.547)**
- **OFF-SITE DEMOLITION LANDFILL (12.503)**
- **ON-SITE DEMOLITION LANDFILL (12.405)**
- **OUTDOOR FRESH PRODUCE STAND (12.539)**
- **OUTDOOR SEASONAL SALES (12.519)**
- **PARKING**
- **PERIODIC RETAIL SALES EVENT- OFF PREMISE (12.534) (14 DAY)**
- **PERIODIC RETAIL SALES EVENT- ON PREMISE (12.535) (4 DAY)**
- **TENT (TEMPORARY - UP TO 90 DAYS) (ENDS )**
- **TEMPORARY CONSTRUCTION TRAILER**
- **OTHER**

**THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE IS EITHER THE OWNER OR THE AUTHORIZED AGENT OF THE OWNER AND HEREBY MAKES APPLICATION FOR PERMIT AND INSPECTION OF WORK DESCRIBED AND AGREES TO COMPLY WITH ALL APPLICABLE LAWS REGULATING THE WORK.**

**APPROVAL MAY BE REQUIRED FROM OTHER AGENCIES PRIOR TO ISSUING A PERMIT. THIS PERMIT WILL EXPIRE IF WORK HAS NOT STARTED AND INSPECTED WITHIN 6 MONTHS, OR IF WORK HAS BEEN DISCONTINUED FOR A PERIOD OF 12 MONTHS. A SEPARATE PERMIT WILL BE REQUIRED FOR SIGNS ERECTED, IF APPLICABLE. NO REFUNDS WILL BE PROCESSED AFTER ISSUANCE OF THIS PERMIT.**

**APPLICANT’S SIGNATURE**

**DATE**

**PRINT APPLICANT’S NAME**

**METHOD OF PAYMENT**

- **CASH/CHECK**
- **ACCOUNT**

**SUCCESS**