



**City of Charlotte Umbrella Stream and Wetland Mitigation Bank Credit Request Form**

Form Instructions: Completely fill out the information below and return to the Mitigation Bank Administrator (MA) or Mitigation Specialist (MS) via email. Contact information is provided below. The Project Manager is the City representative for the project.

|                                                                                                   |             |         |
|---------------------------------------------------------------------------------------------------|-------------|---------|
| <b>Request Date</b>                                                                               |             |         |
| <b>Project Name</b>                                                                               |             |         |
| <b>Project Manager</b>                                                                            |             |         |
| <b>Project Manager Contact Information</b><br><i>(Please include phone # and mailing address)</i> |             |         |
| <b>Requestor</b><br><i>(If different from Project Manager)</i>                                    |             |         |
| <b>USACE Action ID</b><br><i>(If available)</i>                                                   |             |         |
| <b>Project Location</b><br><i>Parcel ID or nearest intersection</i>                               |             |         |
| <b>Project 8-digit HUC</b>                                                                        |             |         |
| <b>Impact Amount</b><br><i>(Please specify LF or AC)</i>                                          | Linear Feet | Acres   |
| <b>Proposed Mitigation Ratio *</b>                                                                | Stream      | Wetland |
| <b>Requested Credit Amount</b><br><i>(Please specify SMUs or WMUs)</i>                            | SMUs        | WMUs    |

\*If you have varying ratios for different features, please provide a table with this request that details the ratios by feature.

For information on current mitigation credit rates, please visit [our website](#). If, throughout the permitting process, your project mitigation needs change, please contact the MA or MS for a revised Credit Reservation Letter (CRL) or to cancel your request. Your CRL will remain valid for 180 calendar days upon receipt. After 180 days, you will need to resubmit your request, and updated credit rates will be applied (if applicable). Copies of all permit approvals should be submitted to the MA or MS as soon as possible upon receipt to ensure payment can be processed prior to the start of project construction. CRLs will be null and void after the date of the permit expiration; a new request form must be submitted if the mitigation need remains.

*Mitigation Bank Administrator*  
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