

## Rezoning and Zoning Text Amendment Application Fees

- Payment of the required application fee is expected at the time of application submission.
- **The fee is due within 10 business days** following application submission. If the fee is not received the application is considered incomplete and will not move forward in the rezoning process.
- Include the RZP # assigned by Accela **on the check**, envelope and/or a transmittal note.
- Make checks payable to: City of Charlotte
- On Step 6 “Pay Fees” in Accela application leave the fields blank and skip the step by clicking “Continue Application.” We are not accepting online payments for rezoning fees at this time.

### Payment Options

#### Payment by Mail

- Mail fee check to our office for processing at the following address:  
City of Charlotte  
Charlotte Planning Design &  
Development, 8th Floor, Attn: Rezoning  
Fees  
600 East 4th Street  
Charlotte, NC 28202
- Include the assigned RZP # on the check memo line.

#### Drop off Payment in Person

- Contact a Rezoning staff member to arrange a drop off time at our office.
- Find staff contact information at [www.rezoning.org](http://www.rezoning.org) under “Ask the Planning Staff.”
- Include the assigned RZP # on the check memo line.
- **IF** a drop off time cannot be arranged with staff, please deliver payment to the Land Development drop box outside the entrance to the CLT Development Center office located in the lobby of the Charlotte-Mecklenburg Government Center (CMGC).
  - If delivering payment in person to staff or to the drop box, include the following on the check envelope:

City of Charlotte  
Charlotte Planning Design &  
Development, 8th Floor, Attn: Rezoning  
Fees

## FY 2023 Rezoning and Text Amendment Fees (effective July 1, 2022)

Type	PD&D (Entitlement Services)	PD&D (Land Dev)	CATS	Storm Water Services	CDOT	Fire	Clerk	Total Fee
Conventional	\$ 2,570	\$ 165	\$ 550	\$ 160	\$ 1,000	\$ -	\$ 370	<b>\$ 4,815</b>
Conditional Minor	\$ 5,825	\$ 165	\$ 550	\$ 160	\$ 1,000	\$ 40	\$ 370	<b>\$ 8,110</b>
Conditional Major	\$ 9,610	\$ 165	\$ 550	\$ 160	\$ 5,180	\$ 115	\$ 370	<b>\$ 16,150</b>
Text Amendment	\$ 1,695	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370	<b>\$ 2,065</b>

Deferral fee: if a petition has been advertised for a public hearing and is deferred more than once, then a deferral fee of \$370 dollars is due for each additional deferral to cover the cost of the additional legal advertisements.

### Which Fee Do I Pay?

- During the rezoning presubmittal meeting staff will discuss the type of rezoning to submit with the petitioner. See below for additional information.
- Conventional: conventional, by right zoning (no site plan required).
- Conditional Minor: conditional rezoning (site plan required), less than 10 acres.
- Conditional Major: conditional rezoning (site plan required), more than 10 acres.

### Refund Policy

- In the event a rezoning petition is withdrawn after intake/gateway review and prior to legal advertisement for the public hearing, the payee is eligible for up to 50% refund of the total application fee.
- In the event a rezoning petition is withdrawn after the legal advertisement for a public hearing the application fee is non-refundable.

### Questions?

- Contact Rezoning Staff via email:  
 Racquelle Dominguez – [Racquelle.Dominguez@charlottenc.gov](mailto:Racquelle.Dominguez@charlottenc.gov)  
 Holly Cramer – [Holly.Cramer@charlottenc.gov](mailto:Holly.Cramer@charlottenc.gov)  
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 Anna Aliotti – [Anna.Aliotti@charlottenc.gov](mailto:Anna.Aliotti@charlottenc.gov)