

Rezoning and Zoning Text Amendment Application Fees

- Payment of the required application fee is expected prior to the application beginning processing.
- The application contact(s) will receive an email from Accela notifying the fees have been assessed, the amount due, and will include payment options and instructions.
- **The fee is due within 10 business days** following invoicing. If the fee is not received the application is considered incomplete and will not be eligible for legal advertisement for public hearing.

Payment Options

Payment by Credit Card or E-check

- The invoice email provides instructions for digital payments via credit card or e-check or you may log into Accela to pay fees due.
- Please note service charges apply to digital payments. Service fees for credit card payments are greater than e-check.

Payment by Mail

- Mail fee check to our office for processing at the following address:
City of Charlotte
Charlotte Planning Design & Development,
8th Floor, Attn: Rezoning Fees
600 East 4th Street
Charlotte, NC 28202
- **Include the assigned RZP # on the check memo line.**

Drop off Payment in Person

- Contact a Rezoning staff member to arrange a drop off time at our office.
- Find staff info. at www.rezoning.org under "Ask the Planning Staff."
- **Include the assigned RZP # on the check memo line.**
- **IF** a drop off time cannot be arranged with staff, please deliver payment to the drop box at the entrance to the CLT Development Center office in the lobby of the Charlotte-Mecklenburg Government Center (CMGC).
 - If delivering or dropping off payment, include the following on the check envelope:
City of Charlotte
Charlotte Planning Design & Development,
8th Floor, Attn: Rezoning Fee

FY 2024 Rezoning and Text Amendment Fees (effective July 1, 2023)

Type	PD&D (Entitlement Services)	PD&D (Land Dev)	CATS	Storm Water Services	CDOT	Fire	Clerk	Total Fee
Conventional	\$ 2,900	\$ 160	\$ 325	\$ 185	\$ 1,150	\$ -	\$ 370	\$ 5,090
Conditional Minor	\$ 5,680	\$ 160	\$ 325	\$ 185	\$ 3,905	\$ 45	\$ 370	\$ 10,670
Conditional Major	\$ 8,190	\$ 160	\$ 325	\$ 185	\$ 3,905	\$ 140	\$ 370	\$ 13,275
Text Amendment	\$ 1,695	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370	\$ 2,065

Deferral fee: if a petition has been advertised for a public hearing and is deferred more than once, then a deferral fee of \$370 dollars is due for each additional deferral to cover the cost of the additional legal advertisements.

Which fee should I expect to pay?

- During the rezoning pre-submittal meeting staff will discuss the type of rezoning to submit with the petitioner. See below for additional information.
- Conventional: conventional, by right zoning (no site plan required).
- Conditional Minor: conditional rezoning (site plan required), less than 10 acres.
- Conditional Major: conditional rezoning (site plan required), more than 10 acres.

Refund Policy

- In the event a rezoning petition is withdrawn after gateway review and prior to legal advertisement for the public hearing, the payee is eligible for up to 50% refund of the total application fee.
- In the event a rezoning petition is withdrawn after the legal advertisement for a public hearing the application fee is non-refundable.

Questions?

- Contact Rezoning Staff via email:
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 Holly Cramer – Holly.Cramer@charlottenc.gov
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