

Rezoning and Zoning Text Amendment Application Fees

- Payment of the required application fee is expected prior to the application beginning processing.
- The application contact(s) will receive an email from Accela notifying the fees have been assessed, the amount due, and will include payment options and instructions.
- **The fee is due within 10 business days** following the invoicing. If the fee is not received the application is considered incomplete and will not move forward in the rezoning process.

Payment Options

Payment by Credit Card or E-check

- The invoice email provides instructions for digital payments via credit card or e-check or you may log into Accela to pay fees due.
- Please note service charges apply to digital payments. Service fees for credit card payments are greater than e-check.

Payment by Mail

- Mail fee check to our office for processing at the following address:
City of Charlotte
Charlotte Planning Design & Development,
8th Floor, Attn: Rezoning Fees
600 East 4th Street
Charlotte, NC 28202
- **Include the assigned RZP # on the check memo line.**

Drop off Payment in Person

- Contact a Rezoning staff member to arrange a drop off time at our office.
- Find staff info. at www.rezoning.org under "Ask the Planning Staff."
- **Include the assigned RZP # on the check memo line.**
- **IF** a drop off time cannot be arranged with staff, please deliver payment to the drop box at the entrance to the CLT Development Center office in the lobby of the Charlotte-Mecklenburg Government Center (CMGC).
 - If delivering or dropping off payment, include the following on the check envelope:
**City of Charlotte
Charlotte Planning Design & Development,
8th Floor, Attn: Rezoning Fee**

FY 2024 Rezoning and Text Amendment Fees (effective July 1, 2023)

Type	PD&D (Entitlement Services)	PD&D (Land Dev)	CATS	Storm Water Services	CDOT	Fire	Clerk	Total Fee
Conventional	\$ 2,900	\$ 160	\$ 325	\$ 185	\$ 1,150	\$ -	\$ 370	\$ 5,090
Conditional Minor	\$ 5,680	\$ 160	\$ 325	\$ 185	\$ 3,905	\$ 45	\$ 370	\$ 10,670
Conditional Major	\$ 8,190	\$ 160	\$ 325	\$ 185	\$ 3,905	\$ 140	\$ 370	\$ 13,275
Text Amendment	\$ 1,695	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370	\$ 2,065

Deferral fee: if a petition has been advertised for a public hearing and is deferred more than once, then a deferral fee of \$370 dollars is due for each additional deferral to cover the cost of the additional legal advertisements.

Which fee should I expect to pay?

- During the rezoning pre-submittal meeting staff will discuss the type of rezoning to submit with the petitioner. See below for additional information.
- Conventional: conventional, by right zoning (no site plan required).
- Conditional Minor: conditional rezoning (site plan required), less than 10 acres.
- Conditional Major: conditional rezoning (site plan required), more than 10 acres.

Refund Policy

- In the event a rezoning petition is withdrawn after gateway review and prior to legal advertisement for the public hearing, the payee is eligible for up to 50% refund of the total application fee.
- In the event a rezoning petition is withdrawn after the legal advertisement for a public hearing the application fee is non-refundable.

Questions?

- Contact Rezoning Staff via email:
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