

[illegible]

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE IS EITHER THE OWNER OR THE AUTHORIZED AGENT OF THE OWNER AND HEREBY MAKES APPLICATION FOR PERMIT AND INSPECTION OF WORK DESCRIBED AND AGREES TO COMPLY WITH ALL APPLICABLE LAWS REGULATING THE WORK.

APPROVAL MAY BE REQUIRED FROM OTHER AGENCIES PRIOR TO ISSUING A PERMIT. THIS PERMIT WILL EXPIRE IF WORK HAS NOT STARTED AND INSPECTED WITHIN 6 MONTHS, OR IF WORK HAS BEEN DISCONTINUED FOR A PERIOD OF 12 MONTHS. A SEPARATE PERMIT WILL BE REQUIRED FOR SIGNS ERECTED, IF APPLICABLE. NO REFUNDS WILL BE PROCESSED AFTER ISSUANCE OF THIS PERMIT.

APPLICANT'S SIGNATURE	DATE	PRINT APPLICANT'S NAME					
<div style="color: red;"> <p>Make checks payable to:</p> <p>CITY OF CHARLOTTE</p> <p>C/O Planning - Zoning &amp; Permitting Division</p> <p>3145 Suttle Avenue</p> </div>	METHOD OF PAYMENT						
	<input type="checkbox"/> CARD /CHECK <input type="checkbox"/> ACCOUNT						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">APPROVED BY / DATE</th> </tr> <tr> <td style="width: 50%; height: 40px;"></td> <td style="width: 50%; height: 40px;"></td> </tr> <tr> <td colspan="2" style="height: 40px;">EMERALD RQ # _____</td> </tr> </table>		APPROVED BY / DATE				EMERALD RQ # _____
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## PLOT PLAN FOR PERMIT APPLICATION

ONE/TWO FAMILY, MODULAR, MOBILE HOME OR ZONING USE

**Permit #:** \_\_\_\_\_

Street #: \_\_\_\_\_ (N,S,E,W) Street Name \_\_\_\_\_

(AV, RD, etc.) Suite #/Units \_\_\_\_\_

Tax Parcel #: \_\_\_\_\_

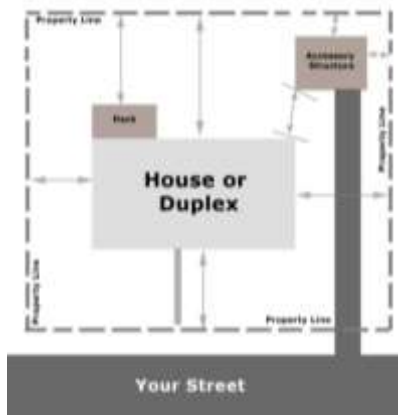
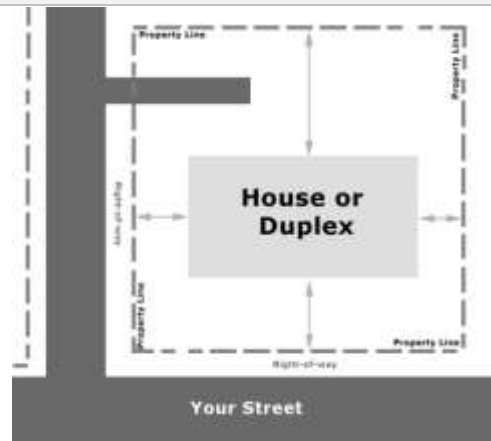
Job #: \_\_\_\_\_

### INSTRUCTIONS:

In the space provided, draw plot plan as neatly and accurately as possible, from survey if available. Separate application and plot plan required for each building.

1. Draw street(s) and right-of-way(s)
2. Draw property lines with dimensions.
3. Draw proposed and existing buildings showing any attached porch(es), deck(s), chimney(s), carport(s) or garage(s), etc...
4. Show distances of buildings from property lines or other structures.
5. Show all major utility towers, when applicable.

### Plot Plan Examples



ALL EXISTING AND PROPOSED BUILDINGS ON LOT ARE SHOWN WITH MEASUREMENTS INDICATED.

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

PRINT APPLICANT'S NAME \_\_\_\_\_

Zoning Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Remarks: \_\_\_\_\_



MECKLENBURG COUNTY  
Land Use and Environmental Service Agency

Date: \_\_\_\_\_

Phone # (where we can reach you) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CARD EXP DATE: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

(Choose one only)

I, \_\_\_\_\_, give Mecklenburg County  
Revenue Collection Department permission to charge \$\_\_\_\_\_,  
To my (Visa/MC/Discover)\_\_\_\_\_ for payment to the following  
Acct #\_\_\_\_\_.

I, \_\_\_\_\_, give Mecklenburg County  
Revenue Collection Department permission to charge \$, To my  
(Visa/MC/Discover)\_\_\_\_\_ for payment of estimated  
upfront fees for Project #\_\_\_\_\_.

PLEASE DO NOT WRITE CREDIT CARD NUMBER  
ON THIS FORM

PEOPLE PRIDE PROGRESS PARTNERSHIPS  
2145 Suttle Avenue Charlotte, North Carolina 28208-5237 (980) 314-2633 Fax (877) 289-9718  
Luesa-sf@mecklenburgcountync.gov