

ALL YELLOW AREAS MUST BE COMPLETED

CITY OF CHARLOTTE APPLICATION FOR ZONING USE PERMIT

PRESS FIRMLY

Form with sections: LOCATION / OWNER, ZONING, INTENDED USE. Includes fields for street name, owner info, zoning details, and permitted uses.

THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE IS EITHER THE OWNER OR THE AUTHORIZED AGENT OF THE OWNER AND HEREBY MAKES APPLICATION FOR PERMIT AND INSPECTION OF WORK DESCRIBED AND AGREES TO COMPLY WITH ALL APPLICABLE LAWS REGULATING THE WORK.

APPROVAL MAY BE REQUIRED FROM OTHER AGENCIES PRIOR TO ISSUING A PERMIT. THIS PERMIT WILL EXPIRE IF WORK HAS NOT STARTED AND INSPECTED WITHIN 6 MONTHS, OR IF WORK HAS BEEN DISCONTINUED FOR A PERIOD OF 12 MONTHS. A SEPARATE PERMIT WILL BE REQUIRED FOR SIGNS ERECTED, IF APPLICABLE. NO REFUNDS WILL BE PROCESSED AFTER ISSUANCE OF THIS PERMIT.

Signature and payment section. Includes fields for applicant's signature, date, name, method of payment (card/check/account), and approved by/date.

Make checks payable to: CITY OF CHARLOTTE C/O Planning - Zoning & Permitting Division 2145 Suttle Avenue Charlotte, NC 28208

ORIGINAL-White INSPECTOR-Blue CUSTOMER-Yellow



CHARLOTTE PLANNING, DESIGN & DEVELOPMENT DEPARTMENT
ZONING ADMINISTRATION-PERMITTING

COMPLIANCE LETTER FOR FAMILY CHILDCARE HOME

A facility run by an individual who resides in a single-family residence that provides supervision or care on a regular basis in the individual's home for children who are not related by blood or marriage, and are not the legal wards or foster children of the supervising adult. Family Childcare Homes must be licensed by the North Carolina Department of Health and Human Services. The facility may be established as an accessory use to a single-family detached dwelling unit, in compliance with Article 15.6 of the Unified Development Ordinance (UDO).

Location: _____ Parcel ID# _____

Family Childcare Home Operator: _____

Property Owner (if different from Operator): _____

Name of Family Childcare Home: _____

Number of shifts and hours of operation: _____

INSPECTION CHECKLIST

1. A zoning use permit is required.
2. A family childcare home is subject to the standards for a single-family dwelling unless modified by this section. The family childcare home shall be operated by a permanent resident of the dwelling with the permission of the property owner or by the property owner.
3. New family childcare homes shall be separated from existing family childcare homes and childcare center in residence in the Neighborhood 1 Place Type by a distance of 400 feet. This does not include childcare centers operating as an accessory use to a place of worship.
4. Outdoor play space and play equipment shall be located to the rear of the principal structure.
5. A family childcare home shall be limited to a maximum of one employee that resides outside of the residence at any one time.
6. The operator's children are not included in the count of the number of children allowed.

Applicant has made application for a Zoning Use Permit and is eligible to receive zoning compliance for a Family Childcare Home with _____ to _____ children located at the above physical address. A final zoning inspection will be scheduled after the applicant returns this form completed by the North Carolina Division of Child Development. All applicants must return this supplemental application form signed and dated by a representative of the North Carolina Division of Child Development assigned to your application prior to final zoning approval.

_____ If checked here, I acknowledge that my program does not meet the definition of child care as defined by North Carolina General Statute 110-86(3) and 110-91(7)b and is not required to be licensed by the Division of Child Development and Early Education. .

I, the undersigned, have read the above requirements and understand that I must comply in order to be permitted for a Family Childcare Home

(Signature of Operator) _____
(Print Name) _____
(Date)

(Signature of Property Owner,
If different than Operator) _____
(Print Name) _____
(Date)

If you are not the owner of this property, we will need the owner to give permission for this action by having his/her signature notarized.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on this _____ day of _____ 20____.

Owner

Address

Witness:

Notary Public

Date

My commission expires: _____

VERIFICATION

Applicant listed above has submitted an application to the North Carolina Division of Child Development to operate a Family Childcare Home/Childcare Center and is eligible to be approved to receive a license for the above requested use.

North Carolina Division of Child Development *Date* *Phone*

FINAL ZONING APPROVAL: A zoning inspection for the above listed location has been completed and the applicant has met all zoning regulations to operate a Family Childcare Home/Childcare Center as permitted.

Zoning Inspector *Date* *Phone*

INCREASE CAPACITY/FAMILY CHILD CARE HOMES

SECTION 9D.10.(a) G.S. 110-86(3) reads as rewritten:

(3) Child care facility. – Includes child care centers, family child care homes, and any other child care arrangement not excluded by G.S. 110-86(2), that provides child care, regardless of the time of day, wherever operated, and whether or not operated for profit.

A child care center is an arrangement where, at any one time, there are three or more preschool-age children or nine or more school-age children receiving child care.

A family child care home is a child care arrangement located in a residence where, at any one time, more than two children, but less than 10 children, receive child care, provided the arrangement is in accordance with G.S. 110-91(7)b.

SECTION 9D.10.(b) G.S. 110-91(7)b. reads as rewritten:

b. Family Child Care Home Capacity. – A family child care home is allowed to provide care for one of the following groups of children, including the operator's own preschool-age children and excluding the operator's own school-age children up to 13 years of age:

A maximum of eight children, with no more than five children who are from birth to 5 years of age, plus three school-age children.

A maximum of three children from birth to 24 months of age, plus three children from 2 to 5 years of age and three school-age children up to 13 years of age, for a total of nine children.

3. A maximum of 10 children if all children are older than 24 months of age.



MECKLENBURG COUNTY
Land Use and Environmental Service Agency

Date: _____

Phone # (where we can reach you) _____

Name: _____

Address: _____

CARD EXP DATE: _____

Printed Name: _____

Signature: _____

(Choose one only)

I, _____, give Mecklenburg County Revenue Collection Department permission to charge \$ _____, To my (Visa/MC/Discover) _____ for payment to the following Acct # _____.

I, _____, give Mecklenburg County Revenue Collection Department permission to charge \$ _____, To my (Visa/MC/Discover) _____ for payment of estimated upfront fees for Project # _____.

PLEASE DO NOT WRITE CREDIT CARD NUMBER
ON THIS FORM

PEOPLE PRIDE PROGRESS PARTNERSHIPS
2145 Suttle Avenue Charlotte, North Carolina 28208-5237 (980) 314-2633 Fax (877) 289-9718
Luesa-sf@mecklenburgcountync.gov