• THIS APPLICATION BECOMES A PERMIT WHEN VALIDATED WITH A PERMIT NUMBER.
• COMPLETE THIS APPLICATION ACCURATELY, LEGIBLY AND CORRECT ERRORS ON ALL PAGES NEATLY. THIS IS A LEGAL DOCUMENT.
• SHADED AREAS FOR DEPARTMENT USE ONLY.

BEATY'S BINDERY SERVICE • 704-375-9222

ALL YELLOW AREAS MUST BE COMPLETED

APPLICATION FOR CUSTOMARY HOME OCCUPATION PERMIT

PRESS FIRMLY

LOCATION/OWNER

STREET # (N.S.E.W) STREET NAME (AV,RD,ST, etc)

SUITE/UNIT(S):

PERMIT #

JOB #

USDC #

OCC. TYPE

TAX PARCEL #

ZONING

ACCOUNT #

OWNER / APPLICANT ADDRESS

CITY STATE ZIP PHONE #

BUSINESS NAME DESCRIPTION OF BUSINESS

City of Charlotte-Mecklenburg County
CUSTOMARY HOME OCCUPATION COMPLIANCE FORM

Article15.6 A home occupation shall be permitted as an accessory to any dwelling unit in accordance with the following requirements:

1. A zoning use permit is required.
2. A home occupation shall be incidental to the residential use of the dwelling and shall not change the essential residential character of the dwelling.
3. No internal or external alterations inconsistent with the residential use of the building will be permitted. With the exception of a permitted sign, there shall be no evidence on the exterior of the premises or visible from the exterior of the premises that the property is used in any way other than for a dwelling. No display of products shall be visible from the street.
4. The home occupation and all related activity, including storage, equipment, and display, shall be conducted completely within a principal building or accessory structure.
5. No toxic, explosive, flammable, combustible, corrosive, etiologic, radioactive, or other restricted materials may be used or stored on-site.
6. No home occupation may dispense medication from the dwelling. No home occupation may engage in any activity that uses, stores, and/or requires the disposal of bio hazardous material.
7. There shall be no perceptible noise, odor, smoke, electrical interference, vibration, or other nuisance emanating from the structure where the home occupation is located in excess of that normally associated with residential use.
8. Only residents of the dwelling may be engaged in work activities at the residence. If the home occupation has other employees, those employees may not come to the residence for work purposes, including pick-up of materials, vehicles, assignments, and/or similar purposes.
9. The home occupation cannot create greater vehicular or pedestrian traffic than is average for a residential area. The home occupation and any related activity shall not create any traffic hazards or nuisances in public rights-of-way.
10. Signs are permitted in accordance with Article 22.
11. Clients or business-related visitors shall be by appointment and limited to the timeframe of 7:00 a.m. to 8:00 p.m.
12. The storage of tractor trailers, semi-trucks, or heavy equipment, such as construction equipment used in a commercial business, is prohibited.
13. Repair and service of any vehicles, any type of heavy machinery or any type of engine, is prohibited. Small electronic repair, such as computers, is allowed.
14. Rental services, where any materials for rent are stored on-site and customers visit the residence to pick-up and return the product, are prohibited.
15. Dispatching services, where workers report to the home for dispatching, are prohibited.
16. The number of vehicles used by clients or business-related visitors shall be limited to two at any given time.

(HOME OFFICE USE ONLY)

TOTAL FEE $

I HAVE READ AND UNDERSTAND THE ABOVE MENTIONED REGULATIONS AND AGREE TO COMPLY WITH THESE REGULATIONS. I UNDERSTAND THAT FAILURE TO COMPLY COULD RESULT IN A NOTICE OF VIOLATION, CITATION, FINES AND/OR JUDICIAL REMEDIES. NO REFUNDS WILL BE PROCESSED AFTER ISSUANCE OF THIS PERMIT.

APPLICANT'S SIGNATURE DATE PRINT APPLICANT'S NAME

Make checks payable to:
CITY OF CHARLOTTE
C/O NBS-Zoning & Permitting Division
2145Suttle Avenue - Charlotte, NC 28208

METHOD OF PAYMENT
☐ CARD ☐ CHECK

APPROVED BY / DATE

B-89

ORIGINAL-White INSPECTOR-Blue CUSTOMER-Yellow