

UDO Board of Adjustment (UDO BOA)
Schedule of Meetings and Submission Deadlines

2025-2026

Submission Deadline	Meeting Date
June 20, 2025	July 29, 2025
July 18, 2025	August 26, 2025
August 22, 2025	September 30, 2025
September 19, 2025	October 28, 2025
October 10, 2025	November 18, 2025
November 7, 2025	December 16, 2025
December 19, 2025	January 27, 2026
January 16, 2026	February 24, 2026
February 20, 2026	March 31, 2026
March 20, 2026	April 28, 2026
April 17, 2026	May 26, 2026
May 22, 2026	June 30, 2026
June 19, 2026	July 28, 2026

**UDO Administration Presubmittal meeting required prior to application for Variances. Presubmittal meetings for Appeals are advised but may be held after the application is submitted.*

**Meeting dates are subject to change*

**Submissions are subject to completeness review and fee payment.*

**Submissions will be scheduled for meeting date only after submission is deemed complete and fee paid.*

**If submission is incomplete or fee is not paid the submission may be delayed to later meeting.*

**Alternative Compliance Review Board (ACRB)
Schedule of Meetings and Submission Deadlines**

2025-2026

Submission Deadline	Meeting Date
July 4, 2025	October 2, 2025
August 1, 2025	November 6, 2025
September 5, 2025	December 4, 2025
October 3, 2025	January 1, 2026 (Tentative Jan 8)
November 7, 2025	February 5, 2026
December 5, 2025	March 5, 2026
January 2, 2026	April 2, 2026
February 6, 2026	May 7, 2026
March 6, 2026	June 4, 2026
April 3, 2026	July 2, 2026
May 8, 2026	August 6, 2026
June 5, 2026	September 3, 2026

**A UDO Administration Presubmittal meeting is required prior to submitting an application.*

**Meeting dates are subject to change*

**Submissions are subject to completeness review and fee payment.*

**Submissions will be scheduled for meeting date only after submission is deemed complete and fee paid.*

**If submission is incomplete or fee is not paid the submission may be delayed to later meeting.*

Alternative Compliance Review Board Process Schedule

Submission Deadline	1 st Review	Revisions Due	2 nd Review	Notices & Signs	Meeting Date
July 4, 2025	7/21/25 – 8/08/25	8/22/25	8/25/25 – 9/05/25	9/13/25 – 9/17/25	October 2, 2025
August 1, 2025	8/18/25 – 9/5/25	9/19/25	9/22/25 – 10/03/25	10/13/25 – 10/17/25	November 6, 2025
September 5, 2025	9/22/25 – 10/10/25	10/24/25	10/27/25 – 11/07/25	11/10/25 – 11/14/25	December 4, 2025
October 3, 2025	10/20/25 – 11/7/25	11/21/25	11/24/25 – 12/05/25	12/15/25 – 12/19/25	January 1, 2026 (Tentative Jan 8)
November 7, 2025	11/24/25 – 12/05/25	12/19/25	12/22/25 – 1/02/26	1/12/26 – 1/16/26	February 5, 2026
December 5, 2025	12/22/25 – 1/09/26	1/23/26	1/26/26 – 2/06/26	2/9/26 – 2/13/26	March 5, 2026
January 2, 2026	1/19/26 – 2/06/26	2/20/26	2/23/26 – 3/06/26	3/16/26 – 3/20/26	April 2, 2026
February 6, 2026	2/23/26 – 3/13/26	3/27/26	3/30/26 – 4/10/26	4/13/26 – 4/17/26	May 7, 2026
March 6, 2026	3/23/26 – 4/10/26	4/24/26	4/27/26 – 5/08/26	5/11/26 – 5/15/26	June 4, 2026
April 3, 2026	4/20/26 – 5/08/26	5/22/26	5/25/26 – 6/05/26	6/15/26 – 6/19/26	July 2, 2026
May 1, 2026	5/18/26 – 6/05/26	6/19/26	6/22/26 – 7/03/26	7/13/26 – 7/17/26	August 6, 2026
June 5, 2026	6/22/26 – 7/10/26	7/24/26	7/27/26 – 8/07/26	8/10/26 – 8/14/26	September 3, 2026

**Meeting dates are subject to change*

**Submissions are subject to completeness review and fee payment.*

**Submissions will be scheduled for meeting date only after submission is deemed complete and fee paid.*

**If submission is incomplete or fee is not paid the submission may be delayed to later meeting.*

**Review cycle: 1st is 15 days, 2nd or any additional reviews are 10 days. Additional reviews may be needed on a case by case basis and would shift the meeting date to the next month.*

UDO Administration Schedule of Fees

Effective July 1, 2025

PROCESS	DETAILS	FEE
Administrative Deviation & Variance Extension	Residential (Single family detached, duplex, triplex and quadruplex, one per lot)	\$390.00
	Commercial (Includes multi-dwelling development, multi-family and non-residential uses)	\$195.00
Alternative Compliance Review		\$2,600.00
Variance	Residential (Single family detached, duplex, triplex and quadruplex, one per lot)	\$1,400.00
	Commercial (Includes multi-dwelling development, multi-family and non-residential uses)	\$1,905.00
Appeal	Residential (Single family detached, duplex, triplex and quadruplex, one per lot)	\$625.00
	Commercial (Includes multi-dwelling development, multi-family and non-residential uses)	\$3,715.00
Subdivision Appeal		\$5,000

**UDO Administration presubmittal meeting is required prior to the application for Variances, Alternative Compliance and Administrative Deviations/Adjustments. A presubmittal meeting is advised prior to application for an Appeal but may be held after the application is submitted.*

**Fee due with 7 days of the invoice of application. An email with payment instructions will be sent by Accela to the applicant. Please check junk folder if you can't find the invoice email.*

**If submission is incomplete or fee is not paid the submission may be delayed to later meeting.*