

# Record Map Phase

Plats can now be sent electronically, 24/7. Subdivision staff is utilizing the [e-signature process](#)(PDF, 4MB) approved by Mecklenburg County Register of Deeds. Plats to be e-signed and recorded must be sent via DocuSign, DocVerify or another approved platform.

Plats can be dropped off any day in the basement (room 035) of the Charlotte Mecklenburg Government Center. Customers will be notified when ready for pick-up.

Plats are signed on Tuesday and Thursday or by appointment

Plats can also be mailed to the CMGC, Attn: CLT Development Center, Lobby Level, 600 East Fourth Street Charlotte, NC 28202 and include a prepaid return address label. Staff has three business days to sign plats and will notify you when they are signed.

