

00 10 00 - ADVERTISEMENT FOR BIDS

The City of Charlotte (hereinafter the "City") will receive sealed bids for the following Project:

PROJECT NAME: Charlotte Fire Station #37 HVAC & Plumbing Equipment Replacement

PROJECT NUMBER: 269-2024-025

PRE-BID DATE: October 11th, 2023

PRE-BID TIME: 10:00, AM (LOCAL TIME)

PRE-BID LOCATION: CHARLOTTE FIRE STATION #37
13828 SOUTH TRYON STREET,
CHARLOTTE, NC 28278

BID DUE DATE: October 24th, 2023

BID DUE TIME: No later than 1:00 PM (LOCAL TIME)

BID SUBMITTAL LOCATION: Bids must be submitted electronically through the Procurement Portal
(<https://charlottenc.bonfirehub.com>)

BID OPENING DATE: October 24th, 2023

BID OPENING TIME: 3:00 PM (LOCAL TIME)

BID OPENING LOCATION: Microsoft Team Meeting Only

Meeting

[Click here to join the meeting](#)

Meeting Number (access code): 272 655 616 148

Meeting Password: HbB5xD

Call in (audio only):

[+1 872-256-4172,,421620748#](#)

United States, Chicago

Phone Conference ID: 421 620 748#

PRE-BID MEETING AND SITE VISIT ATTENDANCE

Prospective Bidders, subcontractors, specialty contractors, and suppliers will have an opportunity to ask questions and familiarize themselves with the Project. A walk-through of the project site will occur directly after the pre-bid meeting to obtain a better understanding of the project scope of work. Any information exchanged during the meeting that impacts the project bid documents or the bid process is non-binding unless subsequently issued in an addendum.

The pre-bid meeting and site visit are not mandatory, but attendance is strongly advised.

RIGHT TO REJECT

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

DESCRIPTION OF WORK: This project includes HVAC and Plumbing equipment replacements for Charlotte Fire Station #37, located at 13828 South Tryon St, Charlotte, NC 28278. The scope of work includes replacing five (5) roof top air conditioning units with gas heating, one (1) roof mounted energy recovery ventilator, two (2) gas fired water heaters, and related updates to power and controls for all roof top equipment and interior VVT zone dampers. All work is to be completed in a manner to allow Charlotte Fire to maintain full access and use of the facility during the entire scope of the project.

PROJECT LOCATION: CHARLOTTE FIRE STATION #37
13828 SOUTH TRYON STREET,
CHARLOTTE, NC 28278

RESTRICTED DATA:

This project contains Restricted Data as defined by the City of Charlotte. Bidders must complete and sign a Confidentiality Agreement posted on the City website at <http://epmcontracts.charmeck.org> and submit the form to the Contact person listed below prior to being authorized to obtain the bidding documents from the Procurement Portal. The entity who has obtained this package shall not allow any of the Restricted Data to be reproduced and re-distributed in any manner or under any circumstance. Bid packages must be destroyed after the bid opening upon request by the City staff. The plan-holder must submit to the City of Charlotte or its designee a duly executed Plan-Holder's Affidavit: Certification of Destruction regardless of whether a bid is submitted or not.

Submit the completed Confidentiality Agreement to:

David Larson, Contracts Administrator
City of Charlotte
Email: david.larson@charlottenc.gov

SUBSTITUTION DURING BID PHASE

The intent of these bid documents is to comport with *North Carolina General Statute 133-3* in all instances. Refer to *AIA 701 3.3 SUBSTITUTIONS* for additional information.

Substitution requests will be accepted only from general contractors who have purchased the bid documents. Submit e-mail requests as follows:

- The subject line must identify:
 - The fact that it is a substitution request,
 - The name of the project, and
 - The specification section number for the product;
- All materials shall be in PDF format;
- Manufacturer's model number, and other pertinent identification;
- Attest that the alternate material is in compliance with all specification requirements; and
- A line by line comparison of the substituted product compared with the specified products shall be included with the product information.

Equivalent submittals shall specify manufacturer's model number, and other pertinent identification, and attest that the alternate material is in compliance with all specification requirements

All requests must be submitted **no later than seven (7) full calendar days**, as stated herein or as amended by addendum, prior to the day that bids are due. Request received after this deadline **will not** be addressed by the architect. Submit request to the following:

Michael Lawler

AME Consulting Engineers
413 Dalton Avenue, Suite A
Charlotte, North Carolina 28206
Main Phone: 704 295-4263
Email: mlawler@ame-pc.com

BID DOCUMENTS:

Bidding documents, which includes a downloadable copy of one (1) Project Manual and one (1) full-size Drawing set, are available for free from the Procurement Portal at <https://charlottenc.bonfirehub.com>.

Bidders must be properly licensed under North Carolina state law to perform the work.

A 5% bid security is required with each bid that equals or exceeds \$300,000. Bid security shall be submitted in accordance with article § 4.2 BID SECURITY of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

FOR THIS PROJECT, BIDS MUST BE SUBMITTED ELECTRONICALLY THROUGH THE PROCUREMENT PORTAL (HTTPS://CHARLOTTENC.BONFIREHUB.COM). All bid documents shall be submitted in accordance with article § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

ENGINEERING ESTIMATE:

The estimated cost of this Project is **\$0-2M**.

PROJECT INFORMATION REQUEST:

For information regarding this Invitation to Bid, contact as follows:

David Larson, Contracts Administrator
City of Charlotte
Department of General Services – City Procurement
600 East Fourth Street
Charlotte, NC 28202
Direct Phone: **(704) 618.2960**
Email: david.larson@charlottenc.gov

Please submit questions or inquiries in writing through the **Vendor Discussions** section of the Procurement Portal (<https://charlottenc.bonfirehub.com>) at least **seven (7) calendar days** before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

CHARLOTTE BUSINESS INCLUSION (CBI) PROGRAM:

This project is subject to the requirements of the City's Charlotte Business INclusion (CBI) Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement

process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

CBI Goal: The following Subcontracting Goals have been established for this project:

N/A

Questions relating to the CBI Program should be addressed *in writing* to:

Joshua Burrus, Compliance Specialist

Email: Joshua.Burrus@charlottenc.gov