

00 10 00 - ADVERTISEMENT FOR BIDS

The City of Charlotte (hereinafter the "City") will receive sealed bids for the following Project:

PROJECT NAME: Old City Hall – ADA Implementation

BID NUMBER: BM2023-1204

PRE-BID DATE: August 16, 2023

PRE-BID TIME: 10:00 AM (LOCAL TIME)

PRE-BID LOCATION: Old City Hall
600 E. Trade Street
Charlotte, NC 28202

BID DUE DATE: August 31, 2023

BID DUE TIME: No later than 2:00 PM (LOCAL TIME)

BID SUBMITTAL LOCATION: Charlotte Mecklenburg Government Center (CMGC)
City Procurement Division
2nd floor – Pink Bid Box located across from Room 200A door to
City Procurement
600 East Fourth Street, Charlotte, NC 28202
(DO NOT place in White Bid Boxes on the 1st floor)

Direction to Bid Box: *Take the elevator or stairs to the 2nd floor, follow the directions for "City Procurement" to arrive at Room # 200A. The pink color bid box is located across from Room # 200A.*

BID OPENING DATE/TIME: August 31, 2023 - 3:00 PM (LOCAL TIME)

BID OPENING LOCATION: Microsoft Teams meeting
Join on your computer, mobile app or room device
[Click here to join the meeting](#)
Meeting ID: 272 655 616 148
Passcode: HbB5xD

Join By Phone:
1-650-479-3207 CALL-IN TOLL NUMBER (US/CANADA)

PRE-BID MEETING AND SITE VISIT ATTENDANCE

Prospective Bidders, subcontractors, specialty contractors, and suppliers will have an opportunity to ask questions and familiarize themselves with the Project. A walk-through of the project site will occur directly after the pre-bid meeting to obtain a better understanding of the project scope of work. Any information exchanged during the meeting that impacts the project bid documents or the bid process is non-binding unless subsequently issued in an addendum.

The pre-bid meeting and site visit are not mandatory, but attendance is strongly advised.

RIGHT TO REJECT

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

DESCRIPTION OF WORK:

Addressing the physical barriers identified in the City's ADA Transition Plan. Areas include but not limited to; restrooms, water fountains, signage, handrails/guardrails, doors & hardware, main lobby service area, exterior sidewalks, parking and striping.

PROJECT LOCATION: **Old City Hall**
600 E. Trade Street
Charlotte, NC 28202

SUBSTITUTION DURING BID PHASE

The intent of these bid documents is to comport with *North Carolina General Statute 133-3* in all instances. Refer to *AIA 701 3.3 SUBSTITUTIONS* for additional information.

Substitution requests will be accepted only from general contractors who have purchased the bid documents. Submit e-mail requests as follows:

- The subject line must identify:
 - The fact that it is a substitution request,
 - The name of the project, and
 - The specification section number for the product;
- All materials shall be in PDF format;
- Manufacturer's model number, and other pertinent identification;
- Attest that the alternate material is in compliance with all specification requirements; and
- A line by line comparison of the substituted product compared with the specified products shall be included with the product information.

Equivalent submittals shall specify manufacturer's model number, and other pertinent identification, and attest that the alternate material is in compliance with all specification requirements

All requests must be submitted **no later than seven (7) full calendar days**, as stated herein or as amended by addendum, prior to the day that bids are due. Request received after this deadline **will not** be addressed by the architect. Submit request to the following:

Richard Cuebas
Integra Architecture, PLLC
118 East Kingston Avenue, Suite. 20
Charlotte, North Carolina 28203
Main Phone: 704.372.0001
Email: rcuebas@integrapr.com

BID DOCUMENTS:

Hardcopy bidding documents, which include one (1) full set of project manuals and one (1) full-size drawing set, are available for a non-refundable charge of **\$160.00**.

Digital download of the bid document is also available at the following cost:

- Individual sheets = \$0.99/sheet
- Specification = \$13.99
- Bid Set = \$59.53 plus tax

Contact the following to purchase documents:

Richa Graphics

800 North College Street, Charlotte NC 28206

Phone: 704.331.9744; 855.880.3998

Email: orders@richa.com

← (preferred method)

Contact: Sudip Vyas

Bidders must be properly licensed under North Carolina state law to perform the work. A **5%** bid security is required with each bid that equals or exceeds **\$300,000**.

Until further notice, the Owner will accept electronically executed bid bonds to satisfy the requirements of N.C.G.S. 143-129(b). In order for electronically executed bid bonds to be valid, a principal and N.C. licensed surety must agree to transact by electronic means. Additionally, the Owner requires the bidder and surety to use digital signatures that have the following characteristics: (a) each signature is unique to the person using it; (b) the signatures are capable of certification; (c) each signature is under sole control of the person using it; and (d) each signature is linked to document in such a manner that if the text of the document is changed, the electronic signature is invalidated. The notary requirement is waived for bid bonds that are signed electronically.

The electronically signed bid bond must still be physically submitted with the bid package.

FOR THIS PROJECT, BIDS SHALL BE SUBMITTED IN HARD COPY FORMAT. All bid documents shall be submitted in accordance with § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

The bid bond must meet all other statutory criteria for bid bonds and must be submitted in compliance with § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS. The Owner reserves the right to reject bid bonds that do not meet the above criteria.

ENGINEERING ESTIMATE:

The estimated cost of this Project is **\$830,000.00**.

PROJECT INFORMATION REQUEST:

For information regarding this Invitation to Bid, contact as follows:

David Larson, Contracts Administrator

City of Charlotte

Department of General Services – City Procurement

600 East Fourth Street

Charlotte, NC 28202

Direct Phone: **(704) 618.2960**

Email: david.larson@charlottenc.gov ←

preferred method

Website: <http://epmcontracts.charmeck.org>

Please submit questions or inquiries in writing at least **seven (7) calendar days** before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

CHARLOTTE BUSINESS INCLUSION (CBI) PROGRAM:

This project is subject to the requirements of the City's Charlotte Business INclusion (CBI) Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

CBI Goal: The following Subcontracting Goals have been established for this project:

MWBE = 7%

Questions relating to the CBI Program should be addressed in writing to:

Joshua Burrus, Compliance Specialist

Email: Joshua.Burrus@charlottenc.gov