



## PROJECT MANUAL

FOR

### Blue Line Pedestrian Stair Repair Project

PROJECT NUMBER:

269-2023-1374

OWNER:

CHARLOTTE AREA TRANSIT SYSTEM (CATS)

ADVERTISEMENT DATE:

March 22, 2023

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CHARLOTTE

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## INVITATION TO BID

The City of Charlotte (hereinafter the "City") will receive sealed bids for the following Project:

**PROJECT NAME:** Blue Line Pedestrian Stair Repair

**PROJECT NUMBER:** 269-2023-1374

**PROJECT ADDRESS:** I-485 Parking Deck - 9508 South Boulevard Charlotte, NC 28273  
Archdale Drive Station and Park and Ride - 6230 South Boulevard Charlotte, NC 28217  
Sharon Road West Station and Park and Ride- 8815 Crump Road Charlotte, NC 28273

**PRE-BID DATE:** April 5, 2023

**PRE-BID TIME:** 10:00 a.m. – 12:00 p.m.

**PRE-BID LOCATION:** Begin at I-485 Platform followed by Sharon Road platform and then Archdale platform. Please reach out to John Larson for further details.

*The Pre-Bid meeting is not mandatory, but attendance is strongly encouraged.*

**BID SUBMITTAL DATE:** May 3<sup>rd</sup>, 2023

**BID SUBMITTAL TIME:** 10:00 a.m.

**BID SUBMITTAL LOCATION:** Charlotte Mecklenburg Government Center (CMGC)  
600 East Fourth Street – 3<sup>rd</sup> Floor  
Charlotte, NC 28202

**BID OPENING DATE:** May 3<sup>rd</sup>, 2023

**BID OPENING TIME:** 2:30 p.m.

**BID OPENING LOCATION:** Webex Only, please email John Larson for details.

### NOTICE TO BIDDERS

Bidders shall submit BID using one of the following options:

- 1) Mail: BID SUBMITTAL ADDRESS SHOWN ABOVE
- 2) BID Box Delivery: There is a bid box in the lobby of CMGC and on the second floor in front of the Procurement Office. Please reach out to John Larson if you have any questions.

### **DESCRIPTION OF WORK:**

This project provides structural repairs for the access stairs at the LYNX Blue Line Archdale Station. An additive alternate is also included in the project that provides structural repairs for the parking deck stairs at the LYNX Blue Line I-485 Station and structural repairs for the access stairs at the LYNX Blue Line Sharon Road West Station.

**ENGINEERING ESTIMATE:** The estimated cost of this Project is **\$200,000-\$250,000**

Bidders must be properly licensed under North Carolina state law to perform the work. A 5% bid security is required with each bid that equals or exceeds **\$300,000**.

### **BID FORM:**

Complete, sign and submit the forms on pages 12 through 16 during bid submittal date and time in the Bid Box located at 531 Spratt Street; Charlotte North Carolina 28206-2963.

### **BID DOCUMENTS:**

*Bidding documents, which includes a printed copy of one (1) Project Manual and one (1) full-size Drawing set, are available for a*

*non-refundable charge of \$ 126 (including tax) at the following:*

***Duncan-Parnell, Inc.***

900 South McDowell Street, Charlotte, NC 28204  
Phone: (704) 372-7766 Fax: (704) 333-3845  
Email: [michaela.bruinius@duncan-pannell.com](mailto:michaela.bruinius@duncan-pannell.com)  
Contact: **Michaela Bruinius**

**PROJECT INFORMATION REQUEST:**

For information regarding this Invitation to Bid, contact:

**John Larson, Contracts Administrator**  
City of Charlotte  
General Services – City Procurement  
600 East Fourth Street  
Charlotte, NC 28202  
Email: [john.larson@charlottenc.gov](mailto:john.larson@charlottenc.gov)  
Telephone: 980-433-9160

Please submit questions or inquiries in writing at least **seven (7) calendar days** before the Bid Submittal Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

The City reserves the option of extending the due date as may be necessary to obtain adequate proposal activity. The City further reserves the right to award the contract in whole or in part to a single Bidder or multiple Bidders. The City reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

**CHARLOTTE BUSINESS INCLUSION (CBI) PROGRAM:**

This project is subject to the requirements of the City's Charlotte Business INclusion (CBI) Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

Following Charlotte Business INclusion goals have been established for this project:

**MBE = 0%**  
**WBE = 0%**  
**SBE = 0%**