

Addendum No. 1
Charlotte Douglas International Airport (CLT)
RFP AVIA 24-01
ACTIVE ASSAILANT TABLE-TOP EXERCISE AND FULL-SCALE EXERCISE
Addendum #1 - 11/14/2023

This Addendum is hereby made a part of the contract documents and specifications of the above referenced project. All other requirements of the original plans and specification shall remain in effect in their respective order. Acknowledge receipt of this addendum by initialing next to addendum by initialing next to its number on the "Execution of Bid" page of your Bid.

1. Question:

Please clarify the scope of the full scale exercise. As an 'active assailant' exercise, is the airport's goal to exercise the search for and neutralization of a perpetrator or to address consequence management matters (i.e. mass casualty/fatality)? Clarity on this is important as resources and certain approaches will be different in the proposal.

Answer:

The purpose of this exercise is to "exercise" the "First 15-Minutes" of an active assailant exercise and the response, operations and mitigation during the initial timeframe of an incident. This involves multiple Law Enforcement Agencies, Fire Department, EMS and other agencies that occupy the airport environment. This exercise may involve the immediate response within consequence management and the resources to accomplish this task.

2. Question:

While the proposal is clear with the consultant's role in facilitating the tabletop exercise, the consultant's role in conducting the full scale exercise is not stated as such. Please clarify.

Answer:

The contractor's responsibility in conducting the full scale exercise includes the facilitation of planning meetings leading up to the exercise, assist in defining scope of the exercise, provide a designated "Volunteer Coordinator" to facilitate volunteers during the exercise, direct controllers and evaluators during the exercise play and their specific responsibilities, assist in exercise set-up, execution of the exercise with all necessary and needed elements, participant check-in process, exercise recovery and including hot-wash

meetings at the end of each exercise element and the end of the overall exercise. Please refer to the Description of Work under heading numbers 4, 6, 7, 9, 10, 11, 14 for additional information.

3. Question:

Can you provide your budget for this project?

Answer:

The contractor should provide a competitive quote for the elements listed in the Description of Work as specified within the RFP. The specific budget will be determined by the CLT Airport based upon the competitive quotes received.