



The questions below were obtained from virtual information sessions held for the Business Engagement Grant Proposal on Tuesday, December 16, 2025, and Wednesday, December 17, 2025.

**Business Engagement Grant Proposal:**

Question	Response
Does the program require that participants be high school students, or can organizations working with younger youth (ages 13-15) who are building a pipeline into high-school internships be eligible?	To be eligible for MYEP internships, applicants must be at least 16 years of age by April 15 of the application year. However, due to labor law requirements, individuals pursuing skilled trades occupations must be 18 years or older.
Is this grant only for organizations that provide industry-specific training and certifications, or are early workforce readiness programs-such as soft skills, financial literacy, and foundational career exposure also eligible?	<p>Organizations that deliver industry-specific training as outlined in the Request for Grant Proposals (RFGP) are invited to apply. Eligible applicants must address all three components of the scope of work:</p> <ul style="list-style-type: none"><li>• Administering On-the-Job Training and Incumbent Workforce Training Grants</li><li>• Developing and Supporting Talent Placement Pipelines</li><li>• Expanding Work-Based Learning Opportunities for High School Students</li></ul> <p>An organization is encouraged to provide instruction in soft skills, financial literacy, and foundational career exposure, as applicable. This initiative aims to strengthen workforce development and create meaningful career pathways for youth and adults across our community.</p>

<p>Do applicants need to provide training specifically in skilled trades or transportation-related fields, or can we participate by preparing early-stage youth and partnering with organizations that deliver those sector-specific training?</p>	<p>Organizations that deliver industry-specific training as outlined in the Request for Grant Proposals (RFGP) are invited to apply. Eligible applicants must address all three components of the scope of work:</p> <ul style="list-style-type: none"> <li>• Administering On-the-Job Training and Incumbent Workforce Training Grants</li> <li>• Developing and Supporting Talent Placement Pipelines</li> <li>• Expanding Work-Based Learning Opportunities for High School Students</li> </ul> <p>This initiative aims to strengthen workforce development and create meaningful career pathways for youth and adults across our community.</p>
<p>Do you have a strict outline on what you'd like for us to put in the Letter of Intent?</p>	<p>Applicants are encouraged to submit a Letter of Intent prior to the proposal deadline. While there is no formal template or outline required, the letter should clearly state the following:</p> <ul style="list-style-type: none"> <li>• The name of the organization</li> <li>• An expression of intent to submit a proposal</li> <li>• Confirmation that the proposal will be submitted by the designated deadline</li> </ul> <p>This letter serves as a courtesy notification and does not obligate the organization to apply. It helps program administrators anticipate the volume of submissions and plan accordingly.</p>
<p>How long does the Letter of Intent need to be?</p>	<p>There is no formal template required for the Letter of Intent. The letter should simply state:</p> <ul style="list-style-type: none"> <li>• The name of your organization</li> <li>• Your intent to submit a proposal</li> <li>• Confirmation that the proposal will be submitted by the designated deadline</li> </ul>
<p>Is there any sort of allocation with the grant funds for positions that may be in support of the specific occupational jobs listed, such as administrative work?</p>	<p>For this grant opportunity, the emphasis is on construction and skilled trades-related roles. The focus of this grant was determined in response to input from the business community, which identified these initial occupations as high-demand and critical to the region's workforce development needs.</p>



If I have more questions, who should I contact?	Questions related to this grant opportunity should be sent to <a href="mailto:workforcegrants@charlottenc.gov">workforcegrants@charlottenc.gov</a> . Please note the deadline to submit grant-related questions is <b>Monday, December 22, 2025, by 5:00 p.m. EST</b> .
Is there a preferred industry credentials listing?	While there is no formal listing of eligible credentials, the examples provided in the grant proposal reflect current workforce needs and were identified in collaboration with the business community. Applicants are encouraged to align their program proposals with these high-demand areas to ensure relevance and impact.
Where should we send out letters of intent?	All submissions are due by <b>Friday, December 19, 2025 at 5:00 p.m. EST</b> and should be sent to <a href="mailto:workforcegrants@charlottenc.gov">workforcegrants@charlottenc.gov</a> .
When do you expect to make a decision?	Decisions are expected to be made February 2026 with notification of award decisions issued in March 2026. Please note award notifications are not considered fully executed contracts.
Do you consider stipends as supportive services?	Supportive Services refer to resources that help participants maintain employment, education or training and may include work clothing, transportation assistance and work tools.
Can you contract with a training provider to provide the training in your models?	Organizations are authorized to contract with external training providers to facilitate instruction based on their established training models.
Does the budget narrative and timeline count as an attachment, or should these be part of the narrative?	The budget narrative and the project timeline are included within the designated page limit for the proposal submission. The budget template, however, is considered an attachment and does not count toward the page limit.
Where can I find the recording from the December 16, 2025, Business Engagement meeting?	Although the Business Engagement meeting held on December 16, 2025, was not recorded, a comprehensive FAQ—reflecting key information from all sessions—will be published on the Skilled to Build website on December 29, 2025.
Are there specific programming careers who are seeking for the Business Engagement proposal?	Based on our identified business needs, while not limited to, we are prioritizing roles that facilitate job placement and promote workforce growth within the transportation infrastructure sector.
Would CDL and Automotive maintenance qualify as an eligible training?	CDL training directly supports workforce development in the transportation infrastructure sector by equipping participants with the skills necessary to meet industry demands and contribute to critical projects. Based on current business needs, automotive maintenance is not a focus area.

Do you have a timeline for the fulfillment of the grant requirements?	The grant proposal specifies that recipients will have an 18-month period to deliver service, followed by an additional 12 months dedicated to tracking outcomes related to employment, wages and retention.
How are you defining internships for high school students?	Internships are defined as an opportunity for youth to have a paid hands-on experience for a total of six weeks.
Is there a specific number of hours that the students should work for the internships?	Students are required to complete a total of 150 hours. This can be achieved by working approximately 25 hours per week over a six-week period.
What is the payment process?	Financial reports and all supporting documentation must be submitted by the 10 <sup>th</sup> of each month. Invoices will be processed within 30 days of receipt.
Will you be providing a listing of current businesses you use for internships?	While the listing will not be distributed, we will provide support with some business engagement opportunities.
Will the internship opportunities need to be in a specific industry.	We aim to provide students with exposure to careers in healthcare, transportation, and mobility-focused fields.
Will On-the-Job Training be facilitated by the company that receives the grant?	The business partnering with the grant recipient is expected to deliver the On-the-Job Training component.
Are the Talent Development and Business Engagement proposals connected?	The organization who receives the grant for Business Engagement is expected to collaborate closely with training providers to effectively connect skilled talent with employment opportunities.
If an organization primarily provided services in a set area, would they be eligible to apply for the Business Engagement grant?	One organization will be selected to deliver services across all three areas outlined in the grant, ensuring that the community receives comprehensive training and gains access to employment opportunities.
Is this grant prioritizing a specific industry and type of business?	Transportation infrastructure has been prioritized to address current business needs while supporting small business development also remains a key focus.
Is this a traditional contract or will recipients be reimbursed?	The grant operates on a cost-reimbursement basis. All supporting documentation must accompany the monthly Financial Report to facilitate reimbursement.