



**Charlotte Business INCLUSION Advisory Committee**  
**Wednesday, March 08, 2023**  
**10:00 –11:30 a.m.**  
**Meeting Summary and Action Items**

- I. **Attendance:** Vernetta Mitchell, Gary Beal, Sharon Walters, Kymberlyn (Kym) Gardner, Valerie Del, Harrison Williams, Alex Bui, Jason Deans, Joaquin Soria Absent: Pacino Mancillas, Rebecca LaClaire, Rochelle Stewart and Stephanie Moore Hand Staff: Steven Coker, Thomas Powers, Reenie Askew and NaTasha Smith.
- II. **Welcome:** Chairman Mitchell welcomed everyone and called for a motion to approve the January 11, 2023 meeting minutes. Kym Gardner made the motion and Sharon Walters seconded it; thereafter, Chairman Mitchell collected each committee member's vote to accept the meeting minutes.
- III. **CBI Staff Update:** Steven Coker gave a brief update on the April 3, 2023 Jobs and Economic Committee meeting presentation. On April 10, 2023 Steven will present the bonding program to City Council. Steven informed the committee that applicants are being reviewed for the CBI Business Manager position. Steven indicated that CBI is finishing the RFP for a consultant to conduct the economic impact analysis which will determine the impact of CBI dollars in the community.

Thomas Powers gave legal counsel regarding the CBI policy that is being presented to City Council. Thomas stated that the presentation would be high level and only acknowledges the disparity study, approves the findings and declares sunset dates from the previous policy.

- IV. **Sub Committee Reports:** Each subcommittee discussed its goals and objectives
  - Measured Sustainability: Kym Gardner, spoke about the Mentor Protégé program. Kym will send the survey to CBI to disseminate.
  - Outreach & Engagement: Vernetta gave update because the subcommittee hasn't received the information from the CBIAC retreat surrounding outreach and engagement.
  - Accountability: Sharon Walters spoke of the mission statement, public facing communication and gap analysis. Vernetta requested more transparency with Earlybird in reference to contract award winners.

Chairman Mitchell assigned a chairperson to the CBIAC Subcommittees:

- Measured Sustainability: Kym Gardner
  - Outreach & Engagement: Jason Deans
  - Accountability: Sharon Walters
- V. **New Business:** Chairman Mitchell would like to review the City of Charlotte goal setting process and the SBE programs during the April meeting.
  - VI. **Plans for Next Meeting:** April 12, 2023

**VII. Adjournment:** There being no additional business, Chairman Mitchell called for a motion to adjourn. Kym Gardner made the motion, and Jason Deans seconded it.

**VIII.** The meeting adjourned at 11:30 a.m.

March 08, 2023, CBIAC Meeting Summary and Action Items submitted by:

*NaTasha Smith 03/13/2023*