



Charlotte Business INclusion Advisory Committee

Wednesday, June 12, 2024

10:00 –11:30 a.m.

Meeting Summary and Action Items

- I. **Attendance:** Pacino Mancillas, Carolina Shoffner, Ciara Lilly, Zahan Patin, Monica Kweman, Marjory Brifil, Candice Gaddy, Lakesha Womack Absent: Joaquin Soria, Jason Deans, Kymberlyn (Kym) Gardner, Rebecca LaClaire, Sharon Walters, Gary Beal, Rochelle Stewart, Jerome Marez Staff: NaTasha Smith, Thomas Powers, Nyema Mathis, Steven Coker, Kimberly Tibbs, Venesia Draughn, Jasmine Timmons, and Loretta Mackey

- II. **Welcome:** Chairman Ciara Lilly welcomed everyone and called for a motion to approve the May 08, 2024 meeting minutes. With the absent of a quorum, Chairman Lilly differed the meeting minutes approval to the June 12, 2024 meeting.

Chairman Lilly welcomed Zahan Patin, Metrolina Minority Contractors Association new representative, Monica Kweman, Carolinas Asian-American Chamber of Commerce new representative, Marjory Brifil, Charlotte Black Chamber of Commerce new representative, Candice Gaddy, At-Large member, and Lakesha Womack, At-Large member to the committee. Each new committee member immediately proceeded to introduce themselves providing the committee with a high-level background overview on themselves.

- III. **CBI Staff Update:** Steven Coker and Nyema Mathis gave an update on the Impact Study and the Annual Report. Steven Coker gave an update on CBI University. Nyema Mathis introduced the new CBI staff members, Jasmine Timmons and Loretta Mackey.

- IV. **New Business:** Each subcommittee discussed its goals and objectives.
 - Measured Sustainability: There were no updates.
 - Outreach & Engagement: Pacino Mancillas gave an update on the outreach initiatives.
 - Accountability: There were no updates.

- V. **Open Discussion:** Chairman Lilly spoke about onboarding the new CBIAC members. Chairman Lilly and the committee discussed the agenda and topics for CBIAC board retreat which will be held September 18, 2024. Chairman Lilly and the committee discussed board member absenteeism notification.

Thomas Powers gave counsel on public meetings and how to protect CBIAC privacy and public meeting law.

- VI. **Plans for Next Meeting:** July 10, 2024

- VII. **Adjournment:** There being no additional business, Chairman Lilly called for a motion to adjourn. Zahan Patin made the motion, and Candice Gaddy seconded it.

- VIII. The meeting adjourned at 11:39 a.m.

June 12, 2024, CBIAC Meeting Summary submitted by:

NaTasha Smith 06/24/2024