



**CHARLOTTE.**

**June 28, 2022, BAC Meeting Minutes  
6:00 PM**

BAC Members Present: Veda Evans  
Paula Kranz  
Caitlin Tobin  
Michael Trivette

Members Absent: Dustin Branham  
Alane Paraison  
Angie Stoyanovitch  
James Lee  
Lekisha Hamilton  
Eoin Sheil

Staff Present: Hannah Bromberger, CDOT  
Tracy Newsome, CDOT  
Keith Bryant, CDOT  
Keith Sorensen, CDOT

Agenda Item #1 Call to order

Vice Chair Veda Evans called the meeting to order at 6:00PM.

Agenda Item #2 Introduction of members and guests

Also present was Dick Winters and Joe Christoph from the public.

Agenda Item #3 Call to the public

None.

Agenda Item #4 Review of the minutes

Without a quorum the Committee was unable to approve the minutes from the May 24<sup>th</sup> and June 9<sup>th</sup> meetings.

Agenda Item #5 Monthly reports

*Chair's report:* Veda Evans will send out dates for upcoming City Council and County Commission meetings of note.

*Staff report:* Hannah Bromberger announced that the Strategic Mobility Plan was adopted at the June 27<sup>th</sup> City Council Business Meeting. She thanked the BAC for their support and spoke to the BAC's concerns about the City's commitment to Vision Zero and data collection. Hannah Bromberger offered to invite the City's Vision Zero team to present to the BAC at an upcoming meeting and the BAC was supportive.

Keith Sorensen provided an update on the status of the Charlotte Cycling Guide refresh. He expected the new version to go to print later this year. Keith Sorensen also announced that he is leaving CDOT and moving to CATS as a bus stop planner. He thanked the BAC for all the good work they do to make Charlotte a safer city for cyclists.

*City Council Report:* Veda Evans gave an update on the UDO workshop from Monday.

There were no other reports shared.

#### Agenda Item #6 New business

##### *Overview of bike components of the UDO, Charlotte Streets Map, and Charlotte Streets Manual*

Tracy Newsome gave a presentation on the UDO, Charlotte Streets Map, and Charlotte Streets Manual. The second draft public comment period runs through June 30<sup>th</sup>. The public can speak during the Public Hearing and Public Comment opportunity during the City Council Business Meeting on July 11<sup>th</sup>. All three documents will be presented to City Council for adoption consideration on August 22<sup>nd</sup>. Tracy Newsome described how all the different pieces fit together: land use planning, street cross sections, regulatory guidance for development, etc. The 2040 Policy Map, which is the land use plan, was adopted in March 2022. The UDO, Streets Map, and Streets Manual are the remaining parts that support the complete vision.

The Streets Manual is a technical document that supports the UDO. Bike infrastructure, bike parking, and cross-access requirements are some of the relevant topics included in the UDO, Streets Map, and Streets Manual. The Streets Map includes multimodal cross sections with the appropriate cycling facility type for each street. Development, through the preservation of right-of-way, will help ensure the bike network can continue to be built out incrementally. Tracy Newsome also discussed bike parking and showed different examples for different contexts: requirements for short-term versus long-term parking, when parking is required, and how much parking is required. She noted that it is important to have enough short-term spaces in the right locations that are easily accessible, safe, and secure. She went on to describe the new cross-access requirement in the UDO. Cross-access requires connections to be constructed between adjacent sites along arterial streets to remove some short-distance motor vehicle trips from the arterial and to reduce potential conflicts between pedestrians/cyclists and motorists.

Tracy Newsome discussed the Streets Manual in more detail. The Streets Manual contains three components: the Streets Map supporting document, Access Management and Driveway Design, and the Comprehensive Transportation Review (CTR) Guidelines. The CTR Guidelines modernize traffic impact study guidance to provide a multimodal review of transportation-related impacts from development. Traditional traffic impact studies were focused on moving cars rather than people. The CTR includes Traffic Demand Management (TDM) strategies to support multimodal efforts. TDM strategies could include providing bike share docking stations, cargo bikes, providing more bike parking than required, offering secure long-term bike parking, and/or installing a bike repair station or end of trip facilities (such as showers).

Veda Evans thanked Tracy Newsome for the presentation. Caitlin Tobin noted that the BAC has heard a lot on these topics over the years and it feels like it's finally coming to fruition.

The BAC asked a series of questions: What should the BAC be aware of? Are there any concerns/push back from the development community? Hannah Bromberger noted that the development community had weighed in throughout the development of these documents and concerns had been addressed in partnership with stakeholders.

Veda Evans asked if the Streets Map would include anything about design for the safety of pedestrians. Tracy Newsome said yes, absolutely. These policy documents are the culmination of years of policy work looking at how to design infrastructure as safely as possible.

Veda Evans asked whether the BAC wanted to proceed with writing a letter of support. Caitlin Tobin suggested the BAC send someone to provide comments during the Public Comment on July 13<sup>th</sup> to show support in addition to writing a letter. Veda Evans committed to reaching out to BAC members offline to determine who was interested in speaking. She reminded the group it is a three-minute time limit. Caitlin Tobin committed to sharing notes that a previous BAC Chair had used to speak before City Council.

#### Agenda Item #7 Old business

##### *CATS bike parking at bus stops*

Hannah Bromberger stated the Envision My Ride Bus Priority Study was adopted by the Metropolitan Transit Commission in May 2022. CDOT staff were on the Bus Priority Study steering team and provided comments throughout its development. Despite the Bus Priority Study being adopted already, Hannah Bromberger suggested that there may still be room for input as CATS has not engineered each bus stop location of interest in the Study. Hannah Bromberger offered to invite CATS and the Bus Priority Study team to a future BAC meeting to discuss the BAC's bike parking priorities.

##### *August "summer break"*

The BAC has historically not met during the month of August, consistent with the City Council schedule. There was discussion around the July City Council election night conflicting with the scheduled July BAC meeting and whether the "summer break" should be shifted to July instead of August. Veda Evans committed to working with Hannah Bromberger to distribute a survey to determine the group preference. Additionally, Veda Evans committed to circulating a draft letter of support for the UDO, Streets Manual, and Streets Map in advance of City Council's vote on August 22.

#### Agenda Item #8 Member topics

Caitlin Tobin announced she is moving to Baltimore at the end of June, and therefore must resign from the BAC effective immediately. The BAC thanked Caitlin Tobin for her years of service and leadership to the BAC.

#### Agenda Item #9 Confirm next meeting date and adjourn

The next meeting is tentatively scheduled for July 26. The meeting was adjourned at 7:23PM.