

# City of Charlotte

Charlotte-Mecklenburg Government Center  
600 East 4th Street  
Charlotte, NC 28202



## Meeting Agenda

**Monday, October 26, 2015**

**Council Chambers**

### **City Council Business Meeting**

*Mayor Daniel Clodfelter*  
*Mayor Pro Tem Michael Barnes*  
*Council Member Al Austin*  
*Council Member John Autry*  
*Council Member Ed Driggs*  
*Council Member Claire Fallon*  
*Council Member David Howard*  
*Council Member Patsy Kinsey*  
*Council Member Vi Lyles*  
*Council Member LaWana Mayfield*  
*Council Member Greg Phipps*  
*Council Member Kenny Smith*



City of Charlotte

Meeting Agenda

City Council Business Meeting

Charlotte-  
Mecklenburg  
Government  
Center  
600 East 4th  
Street  
Charlotte, NC 28202

**Monday, October 26, 2015, 5:00 P.M.**

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- 4. Answers to Mayor and Council Consent Item Questions ..... 5**
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*Invocation*

*Pledge of Allegiance*

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**Agenda #: File #: 15-1749 Type: Dinner Briefing**

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## **CITY COUNCIL MEETING Monday, October 26, 2015**

In addition to the previously advertised public hearing items, Departments have asked that the time sensitive items listed below not be deferred.

<b>Item#</b>	<b>Title</b>
31	Traffic Control Devices
43	CATS Blue Line Extension Contract 12: North Yard Building
44	Blue Line Extension Track and Systems Change Order



**Agenda Date:** 10/26/2015

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**Agenda #:** 1. **File #:** 15-1682 **Type:** Dinner Briefing

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## **Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Carol Jennings, City Manager's Office

**Time:** 5 minutes

**Synopsis:**

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



**Agenda Date:** 10/26/2015

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**Agenda #:** 2. **File #:** 15-1696 **Type:** Dinner Briefing

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## **Eastland Redevelopment Strategy Update**

### **Staff Resource(s):**

Patrick Mumford, Neighborhood & Business Services  
Ed McKinney, Planning  
Todd DeLong, Neighborhood & Business Services

**Time:** 20 minutes

### **Explanation**

- The purpose of the presentation is to provide an update on the redevelopment process for the former Eastland Mall site, share planning concepts for the site, and discuss potential partnerships for redeveloping the site in a strategic and market-based manner.
- The concept plan was presented to the Economic Development and Global Competitiveness Committee in February and May 2015.

### **Future Action**

The City Council is asked to express support for the redevelopment concept and proposed next steps, which includes:

- Complete the agreement with Charlotte-Mecklenburg Schools;
- Rezone the property associated with the Charlotte-Mecklenburg Schools transaction;
- Assess site development needs for private development; and
- Continue collaborative efforts with Park and Recreation to examine park concepts on the property.





**Agenda Date:** 10/26/2015

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**Agenda #:** 3. **File #:** 15-1716 **Type:** Dinner Briefing

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## **Towing and Booting Business Ordinance Amendment**

### **Staff Resource(s):**

Rich Austin, Police  
Rusty Perlungher, Police

**Time:** 15 minutes

### **Explanation**

- The dinner briefing presentation will cover the following topics:
  - The purpose and intent of the Ordinance;
  - The North Carolina Supreme Court case, which determined that municipalities lack authority to regulate fees charged by businesses for nonconsensual towing from private parking lots; and
  - Suggested revisions to the Ordinance, which includes the following:
    - Notices/signs on private parking lots posted must contain:
      - The amount of fees charged for services;
      - A statement that credit and debit cards may be used for payment; and
      - The amount or percent of additional fees and charges for the use of credit and debit cards.
    - Adds a definition for “booting service” and requires employee identification and motor vehicle marking for booting services; and
    - Increases the maximum amount of the fine upon criminal conviction for a violation of the Ordinance to \$500.
- The Community Safety Committee discussed this item during their September 10 meeting. Also, staff has spoken to representatives in the towing industry about the Ordinance.

### **Future Action**

The Ordinance amendment will be brought to the City Council for consideration on a future Council Business Meeting Agenda.



**Agenda Date:** 10/26/2015

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**Agenda #:** 4. **File #:** 15-1683 **Type:** Dinner Briefing

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## **Answers to Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Carol Jennings, City Manager's Office

**Time:** 10 minutes

**Synopsis**

Staff responses to questions from the beginning of the dinner meeting.



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**Agenda #: 5.File #: 15-1618 Type: Dinner Briefing**

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## **Closed Session**

### **Action:**

**Adopt a motion pursuant to North Carolina General Statute 143-318.11(a)(4) to go into closed session to discuss matters relating to the location of an industry or business in the City of Charlotte, including potential economic development incentives that may be offered in negotiations.**



**Agenda Date:** 10/26/2015

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**Agenda #:** 6. **File #:** 15-1659 **Type:** Awards and Recognitions

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**Recognition of Woodstone Apartments and the North Division Officers,  
Charlotte-Mecklenburg Police Department**

**Mayor Clodfelter will recognize Rindy Kirkman, Manager of the Woodstone Apartments and the North Division Officers of the Charlotte-Mecklenburg Police Department for their weekly youth reading and mentoring program developed during the summer of 2015.**



**Agenda Date: 10/26/2015**

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**Agenda #: 7.File #: 15-1658 Type: Awards and Recognitions**

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## **Recognition of Rohan Handa, USA National Baseball Team**

**Council member Gregg Phipps will recognize Rohan Handa, the only player from North Carolina, who was a member of the 15U USA National Baseball Team winning the Gold Medal for the USA in the Confederaciòn Panamericana de Béisbol Games in Aguascalientes, Mexico.**



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**Agenda Date:** 10/26/2015

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**Agenda #:** 8. **File #:** 15-1657 **Type:** Awards and Recognitions

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## **National Apprenticeship Week Proclamation**

**Mayor Clodfelter will read a proclamation recognizing the week of November 2 - 6, 2015, as National Apprenticeship Week in Charlotte.**



**Agenda Date:** 10/26/2015

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**Agenda #:** 9.**File #:** 15-1506 **Type:** Public Hearing Item

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**Public Hearing on a Resolution to Close an Unopened Portion of Whitten Street**

**Action:**

**A. Conduct a public hearing to close an unopened portion of Whitten Street, and**

**B. Adopt a Resolution to close Whitten Street.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

**Explanation**

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- The unopened portion of Whitten Street is located in Council District 1.

**Petitioners**

Charlotte-Mecklenburg Housing Partnership - Julie Porter

**Right-of-Way to be abandoned**

An unopened portion of Whitten Street located within the vicinity of the Druid Hills Neighborhood Association, and Edison Street Block Association.

**Reason**

To incorporate the right-of-way into land owned by the petitioner in order to create a more viable parcel for future development.

**Notification**

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s) - None

Neighborhood/Business Association(s)

Druid Hills Neighborhood Association - Notified/No response

Edison Street Block Association - Notified/No response

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**Agenda #: 9.File #: 15-1506 Type: Public Hearing Item**

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Private Utility Companies - No objections

City Departments

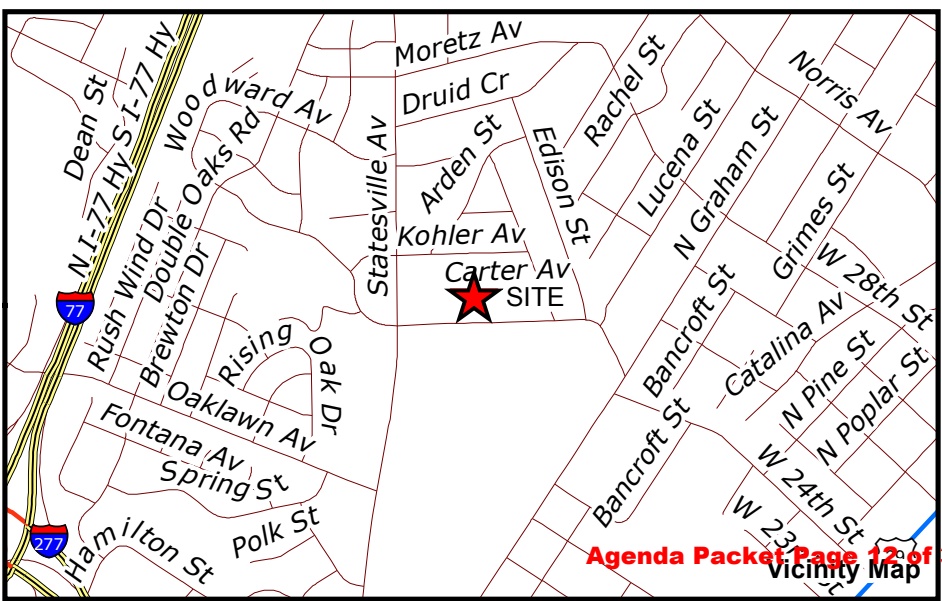
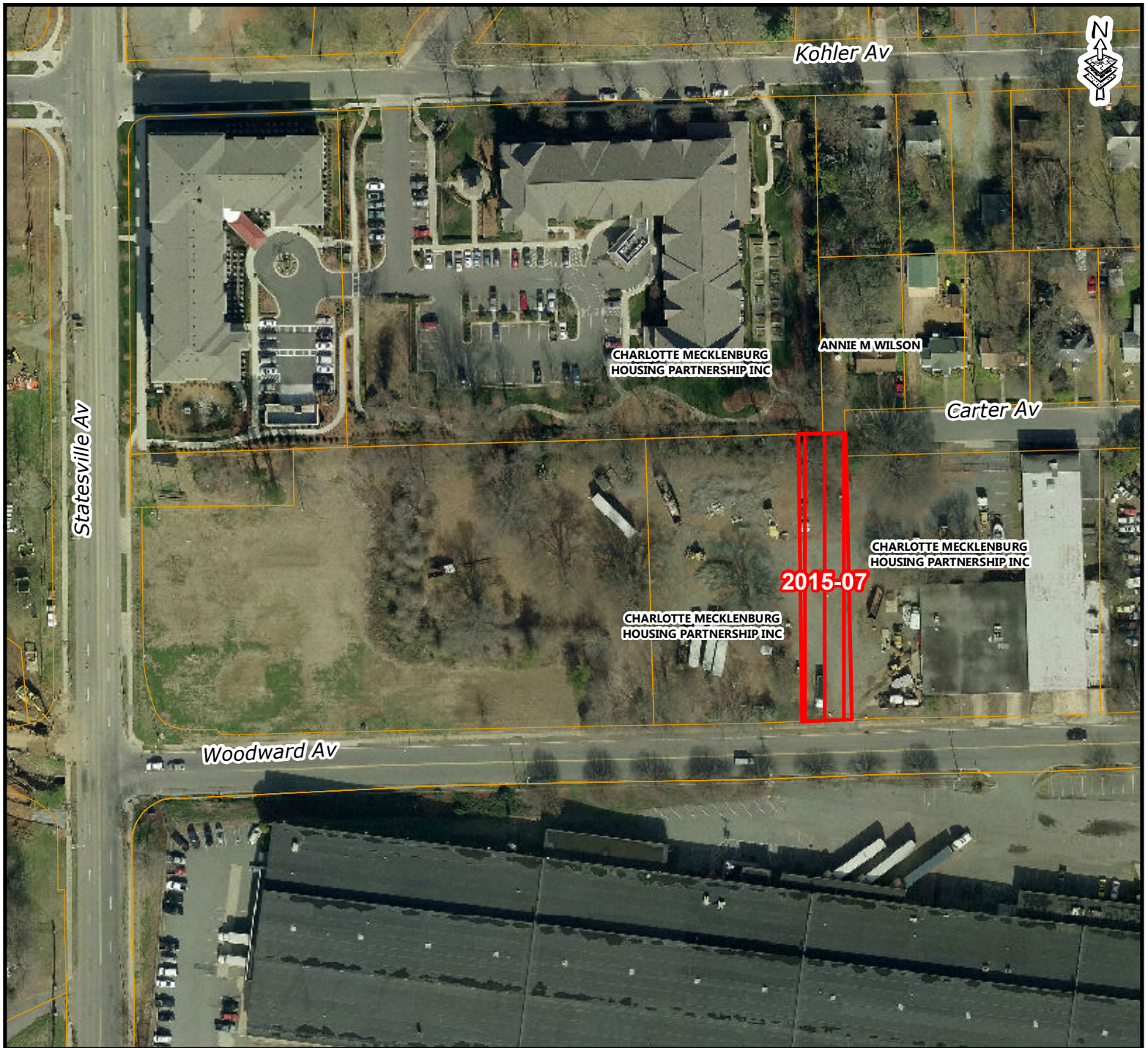
Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

**Attachment**

Map  
Resolution






**CITY OF CHARLOTTE  
DEPARTMENT OF TRANSPORTATION**

Development Services Division

Right-of-Way Abandonment Petition 2015-07

Right-of-Way Abandonment Area

An unopened portion of Whitten Street 

RESOLUTION CLOSING AN UNOPENED PORTION OF WHITTEN STREET IN THE CITY OF CHARLOTTE, MECKLENBURG COUNTY, NORTH CAROLINA

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WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close an unopened portion of Whitten Street, which calls for a public hearing on the question; and,

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close an unopened portion of Whitten Street to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S. 160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S. 160A-299; and

WHEREAS, an easement shall be reserved in favor of Charlotte-Mecklenburg Utilities over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of water lines, sewer lines, conduit, and related equipment, as shown on the attached maps marked "Exhibit A"; and

WHEREAS, the public hearing was held on the 26<sup>th</sup> day of October, 2015, and City Council determined that the closing of an unopened portion of Whitten Street is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of October 26, 2015, that the Council hereby orders the closing of an unopened portion of Whitten Street in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked "Exhibit A", and is more particularly described by metes and bounds in the document marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



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**Agenda Date:** 10/26/2015

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**Agenda #:** 10. **File #:** 15-1685 **Type:** Policy Item

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## **City Manager's Report**



**Agenda Date:** 10/26/2015

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**Agenda #:** 11. **File #:** 15-1621 **Type:** Policy Item

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## **Prequalification Policy for Construction Projects**

**Action:**

**Adopt a prequalification policy per North Carolina General Statute 143-135.8, which allows a government entity to prequalify bidders for construction or repair work projects.**

**Staff Resource(s):**

Maria Miles, Engineering & Property Management  
Lina James, City Attorney's Office

**Explanation**

- Effective October 1, 2014, the North Carolina General Statute 143-135.8 on prequalification was amended to now require specific new procedural requirements for when and how the City may prequalify bidders on construction and repair contracts.
- Prior to 2014, cities had more discretion because the law simply stated, "Bidders may be prequalified for any public construction project."
- These new requirements also apply to the prequalification of first-tier subcontractors on construction manager at risk projects.
- The amended statute requires that City Council adopt an objective prequalification policy that is applicable to construction or repair contracts, in which the City elects to prequalify bidders. Prequalification of bidders is not mandatory for any construction or repair contracts let by the City.
- Under the amended law, prequalification is defined as, "a process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary to the faithful performance of a contract for construction or repair work."
- Although the City uses prequalification infrequently, by having this policy in place the City may prequalify bidders on future projects with unusual constraints, such as complex traffic control and coordination or aggressive completion dates tied to federal or state funding.
- Timely adoption of the policy is critical for upcoming construction manager at risk projects (i.e., Time Warner Arena upgrades, Airport terminal upgrades), where construction managers at risk must select first-tier subcontractors using the City's Council-adopted prequalification policy.
- The focus of these new requirements is to ensure that a prequalification process is conducted transparently using criteria that relate to the specific project being bid and which are applied objectively and fairly to all bidders.
- The statute requires that the prequalification policy that is adopted by City Council must contain the following criteria:
  1. Must be uniform, consistent and transparent;
  2. Must allow bidders who meet the prequalification criteria to be prequalified on the project;
  3. Clearly state the prequalification criteria,

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**Agenda #:** 11. **File #:** 15-1621 **Type:** Policy Item

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4. Clearly state the assessment process of the criteria to be used,
  5. Establish a process for a denied bidder to protest denial of prequalification, and
  6. Outline a process by which the denial of prequalification will be communicated.
- Prequalification may not be used for contracts in which qualification based selection is used. Examples include architectural, engineering, surveying, and any alternate construction methods.

**Attachment**

Prequalification Policy for Construction Contracts

CITY OF CHARLOTTE

**PREQUALIFICATION POLICY FOR BIDDERS ON CONSTRUCTION PROJECTS**

(October 26, 2015)

**A. General**

This Prequalification Policy is in effect for all prequalification of bidders on construction or repair projects let by the City. The Prequalification Policy applies to separate-prime, single-prime and dual bidding delivery methods and to first-tier subcontractors under construction management at risk contracts. The City is not required to prequalify bidders for a particular project, however, a bidder shall not be allowed to submit a bid on a construction project subject to prequalification unless the bidder has been prequalified in accordance with the Prequalification Policy. The prequalification of a bidder shall not preclude the City from subsequently concluding that the bidder is not the lowest responsible, responsive bidder under applicable law. Prequalification of a bidder for a project shall only apply to the individual project. The City designates the Contracts Officers Community of Practice (COCOP) group to administer the Prequalification Policy.

All construction and repair contracts shall be awarded to the lowest responsive and responsible bidder, taking into consideration quality, performance, and the time specified in the bids for the performance of the contract. Prequalification is prohibited for contracts for architectural, engineering, surveying, construction management at risk services, design-build services, and public-private partnership construction services.

**B. Governing Law (Session Law 2014-42; N.C. Gen. Stat. §143-135.8)**

The prequalification law requires the governing body of the governmental entity to “adopt an objective prequalification policy applicable to all construction or repair work prior to the advertisement of the contract for which the governmental entity intends to prequalify bidders.” This Council-adopted policy satisfies this requirement for the City. Specifically, prequalification is defined as, “a process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary to the faithful performance of a contract for construction or repair work.” If the City opts to prequalify bidders, bids submitted by any bidder not prequalified shall be deemed nonresponsive and shall be rejected accordingly.

Pursuant to G.S. 143-128.1, a construction manager at risk under contract with the City shall use the process outlined in this Prequalification Policy for prequalification and acceptance of bids of first-tier subcontractors. The construction manager at risk and the City shall jointly develop the assessment tool and criteria for that specific project, including the prequalification scoring values and minimum required score for prequalification on that project.

**C. Requirements for Prequalification Criteria Form and Assessment**

1. Uniform, consistent, and transparent in its application to all bidders.
2. All bidders who meet the prequalification criteria to be prequalified are allowed to bid on the construction or repair work project.

3. Criteria must be rationally related to construction or repair work.
4. The bidder is not required to have been previously awarded a construction or repair project by the City.
5. Bidders are permitted to submit history or experience with projects of similar size, scope or complexity.
6. Assessment process of prequalification is stated in this policy.
7. A process for a denied bidder to protest is stated below in this policy.
8. A process for notifying a denied prequalified bidder is stated below in this policy.

#### **D. Application Process**

1. **Prequalification Committee** – The City department administering the project, and construction manager at risk when utilized, shall agree upon the members of the project’s prequalification committee. The project prequalification committee will review and score prequalification applications submitted by bidders and will determine whether each bidder is prequalified for the project.
2. **Review of Application** – The prequalification committee shall use objective assessment criteria and a prequalification application developed for the project. The prequalification application shall, at a minimum, include the following assessment criteria: organizational structure; classification; project-specific experience; financial history; litigation/claims; capacity; and legal authorization. The prequalification committee shall approve or deny applications in accordance with the assessment criteria and scoring system established for the project.
3. **Notice of Decision** – All bidders that submitted prequalification applications shall be promptly notified by e-mail of the prequalification committee’s decision. Notices of denial should include an explanation for the denial. Notices of decision shall be sent within three (3) business days of the prequalification committee’s decision.

#### **E. Appeals Procedure**

1. **Appeal** – A bidder denied prequalification may protest the prequalification committee’s decision by filing a written appeal via hand-delivery or e-mail to the City department head administering the project or his/her designee (Appeal Representative) within three (3) business days of receiving the notice of decision that the bidder has been denied prequalification. The Appeal Representative shall not be a member of the prequalification committee. The date of receipt of the notice of decision shall be deemed to be the date the notice of decision was emailed to the bidder.

The written appeal shall clearly articulate the reasons why the bidder is contesting the denial (i.e., explains how the bidder satisfied all assessment criteria in its prequalification application) and attach all documents supporting the bidder’s appeal. The Appeal Representative may contact the bidder for additional information prior to ruling on the appeal, but is not required to do so. The Appeal Representative must notify the denied bidder of his/her final decision on the appeal in writing before the advertisement of the project. In the event the Appeal Representative is unable to review the appeal within this timeframe, he/she may designate another Appeal Representative who is not a member of the prequalification committee to decide the appeal. If the Appeal Representative is satisfied that the bidder

should be prequalified, the bidder shall be notified via email that it is prequalified to bid on the project and allowed to participate in the bid process. If the Appeal Representative upholds its denial, the bidder shall be promptly notified in writing via e-mail.

2. **Decision on Appeal** – The decision of the Appeal Representative on the appeal shall be final, and the bidder shall be promptly notified of the decision via email.
3. **General Rules for Protests and Appeals** – Bidders submitting prequalification applications shall be provided an e-mail address for communication with the City and/or construction manager at risk during the appeal process. The bidder shall provide at least two (2) e-mail addresses for use by the City and/or construction manager at risk in communicating decisions regarding an appeal with the bidder. In the event the Appeal Representative is unable to render a decision on the appeal prior to the advertisement date, the bidder shall be allowed to submit a bid on the project subject to a final decision on the appeal. Bids received from bidders who have been disqualified shall not be opened and shall be returned to the bidder. A bidder's failure to comply with any requirements of the appeals procedures under this Prequalification Policy shall result in the bidder's appeal being denied.





**Agenda Date: 10/26/2015**

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**Agenda #: 12.File #: 15-1660 Type: Policy Item**

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## **Revised Code of Ethics for Boards, Committees and Commissions**

**Action:**

**Adopt a Resolution adopting a revised Code of Ethics for Members of Boards, Committees, and Commissions of the City of Charlotte as recommended by the Governance and Accountability Committee.**

**Committee Chair:**

David Howard, Chairman, Governance and Accountability

**Staff Resource(s):**

Bob Hagemann, City Attorney

**Explanation**

- On January 24, 1983, the City Council adopted a Conflict of Interest Policy for members of City Boards, Committees, and Commissions (hereinafter "Boards").
- On May 24, 2010, the City Council adopted a Council of Code of Ethics.
- On October 28, 2013, the City Council adopted a resolution repealing the 1983 policy and established a Code of Ethics for Boards similar to the Council's Code.
- On February 23, 2015, the City Council amended its Code of Ethics to include a gift policy, disclosure requirements, and established a process for receiving and investigating ethics complaints.
- Subsequent to the City Council's February 23 action, the Governance and Accountability Committee considered whether and to what extent the City Council's policies on gifts, disclosure, and complaints/investigations should be made applicable to Boards, including seeking input from the board chairs.
- On September 28, 2015, the Governance and Accountability Committee voted unanimously (Howard, Mayfield, Autry & Phipps present; Kinsey was absent) to recommend that the Code of Ethics for Members of Boards, Committees, and Commissions be amended to 1) establish a process for receiving and investigating ethics complaints by the City Attorney's Office against members of all City Boards, and 2) add a Gift Policy and Disclosure Requirements for members of the following Boards:
  - Historic District Commission,
  - Planning Commission,
  - Zoning Board of Adjustment,
  - Housing Appeals Board,
  - Passenger Vehicle for Hire Board,
  - Airport Advisory Committee,
  - Charlotte Water Advisory Committee,
  - Storm Water Advisory Committee,
  - Business Advisory Committee, and
  - Privatization/Competition Advisory Committee.

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**Agenda #:** 12.**File #:** 15-1660 **Type:** Policy Item

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- The Resolution shall be effective January 1, 2016.

**Attachment**  
Resolution

**A RESOLUTION OF THE CHARLOTTE CITY COUNCIL AMENDING THE CODE OF ETHICS FOR MEMBERS OF BOARDS, COMMITTEES, AND COMMISSIONS OF THE CITY OF CHARLOTTE**

Section 1. The October 28, 2013 Resolution of the Charlotte City Council Establishing a Code of Ethics for Members of Boards, Committees, and Commissions of the City of Charlotte, North Carolina recorded at Resolution Book 44, Page 760 is hereby amended to read as follows:

**Code of Ethics Gift Policy, and Disclosure Requirements for Members of Boards, Committees, and Commissions of the City of Charlotte, North Carolina**

WHEREAS, the Constitution of North Carolina, Article I, Section 35, reminds us that a “frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty,” and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina’s state motto, *Esse quam videri*, “To be rather than to seem,” and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards to adopt a code of ethics and, pursuant to Section 160A-86, the Charlotte City Council has previously adopted a Code of Ethics for the Mayor and City Council , and

WHEREAS, it is appropriate that members of City boards, committees, and commissions, as well as Mayoral and City Council appointees to non-City bodies (hereinafter “Board Members”), also adhere to a Code of Ethics.

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the City of Charlotte, and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the City Council do hereby adopt the following General Principles and Code of Ethics to guide Boards Members in their lawful decision-making.

**GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS**

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Board Members must be able to act in a manner that maintains their integrity and independence, yet is responsive to the interests and needs of those they represent.

- Board Members must always remain aware that they may, at various times, play different roles:
  - As advisors, who balance the public interest and private rights in considering and recommending, among other things, ordinances, policies, and decisions
  - As decision-makers, who arrive at fair and impartial determinations.
- Board Members must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Board Members must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of the Mayor and City Council and the citizens of Charlotte. Each Board Member must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

## **A. CODE OF ETHICS**

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for Board Members and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a member's best judgment.

### Section 1.

Board Members should obey all laws applicable to their official actions. Board Members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, Board Members should feel free to assert policy positions and opinions without fear of reprisal from fellow Board members or citizens. However in doing so, Board Members:

- (a) shall be mindful that they were appointed by the Mayor or City Council, or by another appointing authority to a City Board, Committee, or Commission and, therefore, if they are advising or advocating a position that is contrary to a Council policy, that they notify the Mayor and Council of such as soon as practicable;
- (b) who serve in an advisory capacity shall be mindful that their chief responsibility is to advise the Mayor and Council or other decision-making body rather than to advocate to the public at large, particularly when the position of advocacy is contrary to a Council policy;
- (c) shall understand that they hold a position of trust on behalf of the City and its citizens; and
- (d) shall assert policy positions and opinions on matters within or related to the jurisdiction and subject matter of the body on which they serve only through the transparency of official proceedings of the body or in a capacity and manner appropriate for a member of such body. Board Members shall not represent their individual views as being representative of the full body unless they have been formally authorized by the body to do so.

These guidelines are especially important to Chairpersons who must recognize that they are often viewed as speaking for the body.

To declare that a Board Member is behaving unethically because one disagrees with that official on a question of policy (and not because of the Board Member's behavior) is unfair, dishonest, irresponsible, and itself unethical.

## Section 2.

Board Members should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values
- Exhibiting trustworthiness
- Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others
- For Board Members who act in a quasi-judicial capacity, disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves
- Treating other Board Members and the public with respect and honoring the opinions of others even when the board members disagree with those opinions
- Showing respect for their offices and not behaving in ways that reflect badly on those offices
- Recognizing that they are part of a larger group and acting accordingly
- Recognizing that individual Board Members are not generally allowed to act on behalf of the body but may only do so if the body specifically authorizes it, and that the body must take official action as a body

### Section 3.a.

Board Members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach and they should not use their official position for personal gain. Although opinions may vary about what behavior is inappropriate, the Council will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the Board Member's action would conclude that the action was inappropriate.

### Section 3.b.

If a Board Member believes that his or her actions, while legal and ethical, may be misunderstood, the official should seek the advice of the City Attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it (such as consulting with the attorney).

### Section 4.

Board Members should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Board Members should faithfully attend and prepare for meetings.

Board Members should be willing to bear their fair share of the body's workload. To the extent appropriate, they should be willing to put the City's interests ahead of their own.

### Section 5.

Board Members should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should remember when they meet that they are conducting the public's business. They should also remember that local government records belong to the public and not to them or City employees.

In order to ensure strict compliance with the laws concerning openness, the Mayor and Council members have made it clear that an environment of transparency and candor is to be maintained at all times in the governmental unit. They should take deliberate steps to make certain that any closed sessions held by the body are lawfully conducted and that such sessions do not stray from the purposes for which they are called.

## **B. GIFT POLICY**

### **Definitions**

“Gift” – Anything of monetary value given or received without valuable consideration. The following shall not be considered gifts:

- (1) Anything for which fair market value, or face value if shown, is paid by the Covered Member.
- (2) Commercially available loans made on terms not more favorable than generally available to the general public in the normal course of business.
- (3) Contractual arrangements or commercial relationships or arrangements made in the normal course of business.
- (4) Academic or athletic scholarships based on the same criteria as applied to the public.
- (5) Anything of value properly reported as required under Article 22A of Chapter 163 of the General Statutes (North Carolina Campaign Contributions Law).
- (6) Expressions of condolence related to a death of an individual, sent within a reasonable time of the death, if the expression is one of the following:
  - a. A sympathy card, letter, or note.
  - b. Flowers.
  - c. Food or beverages for immediate consumption.
  - d. Donations to a religious organization, charity, the State or a political subdivision of the State, not to exceed a total of two hundred dollars per death per donor.

“Extended family” – Spouse, lineal descendant, lineal ascendant, sibling, spouse's lineal descendant, spouse's lineal ascendant, spouse's sibling, and the spouse of any of these individuals.

“Covered Member” – a member of any of the following Boards, Committees, and Commissions:

- (1) Land use and other regulatory bodies
  - Historic District Commission
  - Planning Commission
  - Zoning Board of Adjustment
  - Housing Appeals Board
  - Passenger Vehicle for Hire Board
- (2) Non-transit public enterprise advisory boards
  - Airport Advisory Committee
  - Charlotte Water Advisory Committee
  - Storm Water Advisory Committee
- (3) Business
  - Business Advisory Committee
  - Privatization/Competition Advisory Committee

## **Gift Ban**

No Covered Member shall knowingly accept a gift unless the gift falls within one of the exceptions set forth below.

A prohibited gift shall be promptly declined, returned, paid for at fair market value, or donated to charity or the City.

## **Exceptions**

These prohibitions shall not apply to any of the following:

- (1) Gifts from the Covered Member's extended family, or a member of the same household.
- (2) Gifts given or received as part of a business, civic, religious, fraternal, personal, or commercial relationship provided that the gift is made under circumstances that a reasonable person would conclude that the gift was not given to influence or attempt to influence official action.
- (3) Nominal gifts having a value of less than \$50.
- (4) Anything generally made available or distributed to the general public without charge.
- (5) A memento such as a commemorative shovel, plaque, figurine, trinket, or novelty item related to a civic occasion or event.
- (6) Informational materials relevant to the duties of the Covered Member.
- (7) Food and beverages for immediate consumption in connection with any of the following:
  - a. A meeting of the Covered Body, provided that the meeting is properly noticed under Article 33C of Chapter 143 of the General Statutes.
  - b. Business meetings so long as the food and beverages are of incidental value.
  - c. Neighborhood or community meetings.
  - d. A gathering of ten or more individuals that is open to the general public, provided that the Covered Member pays the same amount, if any, that the general public is charged to attend.
- (8) Tickets or admittance to, and food and beverages for immediate consumption at, an event where the Covered Member is clearly representing the City and where the City has a legitimate purpose in being represented at the event. By way of illustration but not limitation, this would include events sponsored by the Charlotte Regional Visitors Authority, the Charlotte Chamber of Commerce, the Foundation for the Carolinas, Charlotte Center City Partners, the Regional Partnership, the United Way, the Arts & Science Council, colleges, universities, and other educational institutions, and similar organizations.



- (9) Food and beverages for immediate consumption and related transportation provided all of the following conditions are met:
  - a. The food, beverage, or transportation is provided during a conference, meeting, or similar event and is available to all attendees of the same class as the recipient.
  - b. The Covered Member is a director, officer, governing board member, employee, or independent contractor of one of the following:
    1. The entity giving the food, beverage, or transportation.
    2. A third party that received the funds to purchase the food, beverages, or transportation.
  
- (10) An expense appropriate for reimbursement by the City if it had been incurred by the Covered Member personally. Such a gift shall be considered a gift accepted by or donated to the City, provided that the gift and its value are reported in writing to the City Clerk within two weeks of receipt.

### **C. DISCLOSURE REQUIREMENTS**

By February 1 of each year, Covered Members shall file with the city clerk a statement of economic interest using the form set forth in Exhibit A attached hereto. The statements required by this section are public records available for inspection and copying by any person during normal business hours.

### **D. COMPLAINTS, INVESTIGATIONS, AND SANCTIONS**

#### **1. Complaints**

- a. Any individual may file a complaint alleging a violation of this policy. Complaints shall be filed with the City Clerk on a form provided by the City Clerk. Complaints shall: (i) identify the complainant; (ii) state with specificity the facts that form the basis for the alleged violation; and (iii) cite the provision that has allegedly been violated.
- b. Upon receiving a complaint, the City Clerk shall forward the complaint to the City Attorney.
- c. The City Attorney shall review the complaint to determine whether it provides the information required in subsection a. If the City Attorney determines that the complaint fails to provide the information required by subsection (a), the complainant shall be so informed and afforded an opportunity to provide the required information. If the City Attorney determines that a complaint does provide the required information, the complaint shall be investigated.

## 2. Investigations

- a. Investigations will be conducted by the City Attorney's Office unless there is a conflict or significant political concerns that warrant investigation by an independent third party.
- b. In the event that the complaint is determined to be either: (i) frivolous; or (ii) does not state a claim of a violation even if the facts alleged are true, that conclusions shall be communicated to the complainant, the subject of the complaint, and the Mayor.
- c. In the event that the complaint is determined to not be frivolous and does state a claim of a violation if the facts alleged are true, the complaint shall be investigated and written findings as to the truthfulness of the factual allegations and conclusions as to whether a violation has occurred shall be prepared. The written findings and conclusions shall be provided to the complainant, the subject of the complaint, the Mayor, and the City Council.

## 3. Sanctions

Upon receipt of written findings and conclusions pursuant to Section 2.c., the Covered Member who was the subject of the investigation may be sanctioned. Potential sanctions include the adoption of a Resolution of Censure and any other lawful sanction within the Council or Mayor's power.

Section 2. This Resolution shall be effective January 1, 2016.

City of Charlotte

Statement of Economic Interest

FI			
<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Suffix</b>
MAILING ADDRESS, CITY, STATE, ZIP			
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
HOME ADDRESS, CITY, STATE, ZIP			
<input type="checkbox"/> Same as Mailing Address			
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
CURRENT EMPLOYER	JOB TITLE		
NATURE OR TYPE OF BUSINESS			
DAYTIME PHONE NUMBER	ALTERNATE PHONE NUMBER		
E-MAIL ADDRESS			

**I. \$10,000 PLUS DISCLOSURES**

If you, your spouse, or members of your immediate family<sup>1</sup> have assets or liabilities with a market value of at least \$10,000 in the following categories, please provide the requested information as of December 31<sup>st</sup> of the preceding year unless another time period is specified in the question.

- ▶ Do not list the actual value of those assets or liabilities.
- ▶ Do not list assets or liabilities held in a blind trust<sup>2</sup> established by or for the benefit of you or an immediate family member.

1. Do you, your spouse, or members of your immediate family have an ownership interest in any real estate located in the City of Charlotte or the City's extraterritorial planning jurisdiction with a market value of \$10,000 or more? **▶ This may include your home/residence. Do not list actual value.**

Yes  No

Owner of Real Estate	% Ownership Interest	Location by City

2. Do you, your spouse, or members of your immediate family lease or rent to or from the City real estate with a market value of \$10,000 or more? **Do not list actual value.**

Yes  No

Name of Lessor	Name of Lessee (Renter)	Location by City

3. Within the preceding two years, have you, your spouse, or members of your immediate family sold to or bought from the City personal property with a market value of \$10,000 or more? **Do not list actual value.**

Yes  No

Name of Purchaser	Name of Seller	Type of Property

4. Do you, your spouse, or members of your immediate family currently lease or rent to or from the City personal property with a market value of \$10,000 or more? **Do not list actual value.**

Yes  No

Name of Lessor	Name of Lessee (Renter)	Type of Property

<sup>1</sup> **Immediate family** includes your spouse (unless legally separated), minor children, and members of your extended family (your and your spouse's adult children, grandchildren, parents, grandparents, and siblings, and the spouses of each of those person) that reside in your household.

<sup>2</sup> **Blind trust** is a trust that meets all of the following criteria: (a) the owner of the trust's assets has no knowledge of the trust's holdings and sources of income, (b) the individual or entity managing the trust's assets ("the trustee") is not a member of the official's extended family and is not associated with or employed by the official or his or her immediate family, and (c) the trustee has sole discretion to manage the trust's assets.


5(a). Do you, your spouse, or members of your immediate family own interests (generally stock) valued at \$10,000 or more in a publicly owned company that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

▶ Do not list ownership interests in a widely held investment fund (including mutual funds, regulated investment companies, or pension or deferred compensation plans) if (i) the fund is publicly traded or its assets are widely diversified and (ii) neither you nor an immediate family member are able to control the assets held in the mutual fund, investment company, or pension or deferred compensation plan.

Owner of Interest	Full Name of Company (Do not use a ticker symbol)

5(b). Do you, your spouse, or members of your immediate family hold stock options valued at \$10,000 or more in a company or business that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

Owner of Stock Option	Full Name of Company (Do not use a ticker symbol)

6(a). Do you, your spouse, or members of your immediate family have financial interests valued at \$10,000 or more in a non-publicly owned company or business entity (including interests in sole proprietorships, partnerships, limited partnerships, joint ventures, limited liability companies, limited liability partnerships, and closely held corporations) that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

Owner of Interest	Name of Business Entity

6(b). For each of those non-publicly owned companies or business entities identified in question 6(a) (the "primary company"), please list the names of *any other companies* in which the primary company owns securities or equity interests valued at over \$10,000, *if known*. **Do not list actual value.**

Non-Publicly Owned Company (the Primary Company)	Other Companies in which the Primary Company Owns Security or Equity Interests
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None or Not Known


6(c). If you know that any company or business entity listed in 6(a) or (b) above has any material business dealings or business contracts *with the City*, or is *regulated by the City*, provide a brief description of that business activity.

Name of Company or Business Entity	Description of Business Activity with the City
<input type="checkbox"/> None or Not Known	

**II. OTHER DISCLOSURES**

7(a). During the preceding calendar year, were you, your spouse or members of your immediate family a director, officer, governing board member, employee, or independent contractor of a nonprofit corporation or organization operating in the City primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties?

▶ Do not list organizations of which you are a mere member or subscriber.

Name of Person	His/Her Position	Name of Nonprofit Corporation or Organization	Nature of Business or Purpose of Organization


7(b). If the listed nonprofit corporations or organizations do business with the City or receive City funds, please provide a brief description of the nature of that business, if known, or with which due diligence could reasonably be known.

Name of Nonprofit Corporation or Organization	Describe City Business or City Funding
<input type="checkbox"/> None or Not Known	

8. Have you ever been convicted of a felony for which you have not received either (i) a pardon of innocence or (ii) an order of expungement regarding that conviction?

Yes  No

Offense	Date of Conviction	County of Conviction	State of Conviction

9(a). List the name of each business with which you are associated where you or a member of your immediate family is an employee, director, officer, partner, proprietor, or member or manager and that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties.

Name of Person	Relationship to Filer	Name of Company	Role of Person
<input type="checkbox"/> No Business Associations			

9(b). If you know that any company or business entity listed in 9(a) above has any material business dealings or business contracts with the City, or is regulated by the City, provide a brief description of that business activity.

Name of Company or Business Entity	Description of Business Activity with the State
<input type="checkbox"/> Not applicable (No entities listed on #14a) <input type="checkbox"/> No relationship / Not known	

**AFFIRMATION**

I affirm that the information provided in this Statement of Economic Interest and any attachments hereto are true, complete, and accurate to the best of my knowledge and belief.

I also certify that I have not transferred, and will not transfer, any asset, interest, or property for the purpose of concealing it from disclosure while retaining an equitable interest.

I understand that my Statement of Economic Interest and any attachments or supplements thereto are public record.

I Agree

Printed Name

Signature

Date

Submit SIGNED, ORIGINAL documents.





**Agenda Date: 10/26/2015**

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**Agenda #: 13.File #: 15-1674 Type: Policy Item**

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## **The Learning Collaborative Facility Grant**

**Action:**

**Approve the Housing & Neighborhood Development Committee's recommendation to award \$250,000 of Community Development Block Grant funding to Crossroads Community Development Corporation for the rehabilitation of a facility that will house The Learning Collaborative.**

**Committee Chair:**

Patsy Kinsey

**Staff Resource(s):**

Pamela Wideman, Neighborhood & Business Services  
Warren Wooten, Neighborhood & Business Services

**Explanation**

- The Learning Collaborative (TLC), a non-profit early childhood development and family empowerment center, is currently housed at 3045 North Davidson Street, in a building owned by the YMCA. The YMCA has notified TLC that they will be terminating the lease and reclaiming the building for YMCA use.
- TLC has been in operation for more than 25 years helping families find an educational path out of poverty. One of the ways this occurs is by providing tuition free, high quality preschool education, and family empowerment training to at-risk families earning 60% (\$40,320) and below the Area Median Income.
- TLC is planning on purchasing a former shopping center in the Grier Heights community (3200 Sam Drenan Road) to relocate their center. Receipt of grant funding is contingent on the property purchase.
- This relocation will assist in addressing a current gap in early childhood education resources and family empowerment, while supporting the opportunity for economic mobility. The location of this facility in the Grier Heights neighborhood also supports the City's mission to create successful neighborhoods where people of diverse backgrounds and incomes can build successful lives.
- TLC will partner with CrossRoads Community Development Corporation, Billingsville Elementary School, and Thompson Child and Family Focus to service the needs of children and families in the neighborhood.
- Crossroads Community Development Corporation has requested \$250,000 of Community Development Block Grant funding for the rehabilitation of the facility.
- Providing high-quality early childhood education is part of Crossroads Community Development Corporation's holistic development strategy that also includes afterschool activities, housing and job training.
- If approved, the City's investment will be leveraged by \$1.08 million in private funding achieving a

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**Agenda #: 13.File #: 15-1674 Type: Policy Item**

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1:4 leverage ratio of public funds to private funds. To date, private sector commitments have been made from Crowder Construction Company, The Levine Foundation, and Myers Park Presbyterian Church. Pending commitments include: Mecklenburg County, The Foundation from the Carolinas, Christ Episcopal Church, Covenant Presbyterian Church, and Bank of America.

- The City currently partners with Crossroads Community Development Corporation on projects in the Grier Heights Community including new home construction and infrastructure improvements.

**Housing & Neighborhood Development Committee Discussion**

- On September 23, 2015, the Housing & Neighborhood Development Committee unanimously (Kinsey, Austin, Autry, Driggs, Mayfield) approved the award of \$250,000 of Community Development Block Grant funding to Crossroads Community Development Corporation.

**Fiscal Note**

Funding: Not Applicable

**Attachment**

Housing and Neighborhood Development Committee Presentation on September 23, 2015



**CHARLOTTE**<sup>SM</sup>

# CrossRoads Community Development Corporation and the Learning Collaborative

Housing & Neighborhood Development Committee

September 23, 1015



## Funding Request

- Crossroads Community Development Corporation, in partnership with The Learning Collaborative, requests \$250,000 of Community Development Block Grant (CDBG) funding for the rehabilitation of a facility to provide family empowerment and early childhood education center.
- If approved, the City's investment will be leveraged by \$1,080,000 in private funding (1:4 leverage).



## Plan Consistency

- The requested activity is eligible for CDBG funding.
- The request is consistent with one of the approved City of Charlotte Consolidated Plan objectives
  - Increase neighborhood sustainability through public facility investment.
- The request is consistent with the City's Focus Area Plan
  - Facilitate public/private partnerships, which integrate education, recreation, employment, and housing resources in Community Investment Plan redevelopment areas.

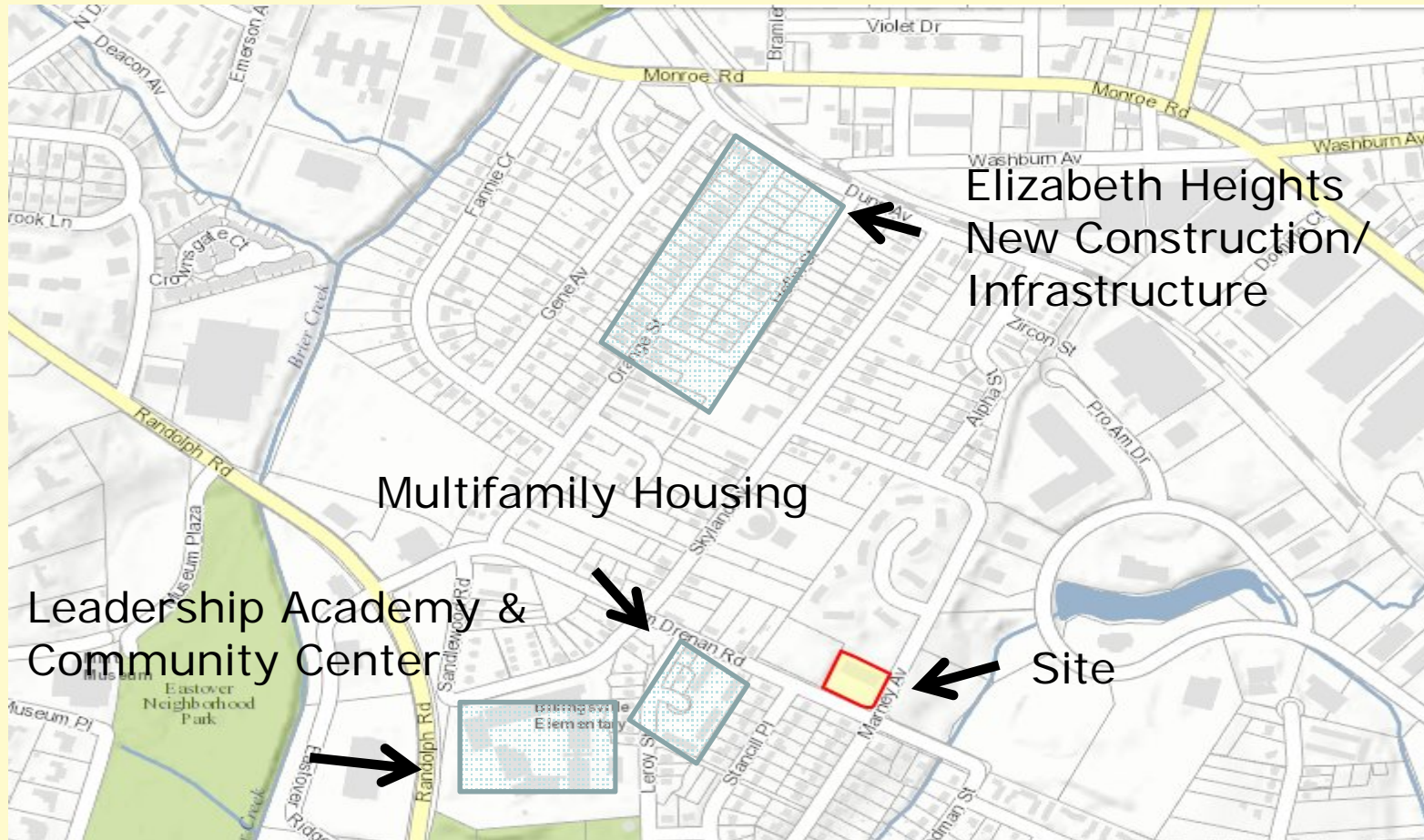


## Grier Heights Neighborhood Statistics (2013 data)

	<b>Grier Heights</b>	<b>County Average</b>
Employment	71%	89%
High School Graduation	53%	81%
Household Income	\$20,388	\$63,798
Proximity to Early Care and Education	5%	66%
Elementary Test Proficiency	9.5%	36.5%

# Grier Heights Investments

- Holistic community revitalization approach





# Proposed Site







## The Learning Collaborative

- The Learning Collaborative (TLC) provides tuition free, high quality preschool education and family empowerment to at-risk families earning 60% and below the area median income.
- The TLC's vision is that children and parents working together can overcome at-risk circumstances through early educational intervention and family empowerment.





# Funding Commitments

Organization	Commitments	Pending Requests
Crowder Construction	\$ 50,000	
Levine Foundation	\$100,000	
Myers Park Presbyterian Church	\$250,000	
Wells Fargo	\$100,000	
City of Charlotte		\$250,000
PNC Bank Mecklenburg County Foundation for the Carolinas Christ Episcopal Church Covenant Presbyterian Church Bank of America Foundation		\$550,000



## Requested Action and Next Steps

- Consider approval of a \$250,000 grant to Crossroads Community Development Corporation for the renovation of the Learning Collaborative center.
- If approved, City Council approval will be scheduled for the October 26, 2015 City Council Business Meeting.



**Agenda Date: 10/26/2015**

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**Agenda #: 14.File #: 15-1474 Type: Business Item**

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## **Business Investment Grant for Albemarle Corporation**

**Action:**

**Approve the City's share of a Business Investment Grant to Albemarle Corporation for a total estimated amount of \$75,711 over three years (Total City/County grant estimated at \$204,722).**

**Staff Resource(s):**

Bill Cronin, Neighborhood & Business Services

**Explanation**

- Albemarle Corporation (Company) is headquartered in Baton Rouge, Louisiana. The Company develops, manufactures, and markets consumer electronics, flame retardants, metal processing, plastics, pharmaceuticals, agriculture, and custom chemistry products.
- The Company currently employs approximately 6,900 people and serves customers in 100 countries.
- On August 25, 2015, the Company announced its decision to relocate its headquarters in Charlotte and restructure the organization due to a recent acquisition. The Company will lease space at Capitol Towers in SouthPark.
- The Company received competitive offers for expansion of its current headquarters facility in Louisiana, and relocation proposals from Dallas, Irving, and Plano, Texas.
- The project will include the following:
  - \$12.9 million in capital investment (up-fitting 30,000 sq. ft. of office space and purchasing office furniture, computers, and an aircraft).
  - 120 new jobs over three years with an average annual wage of \$187,350 (387% of the regional average wage)
  - Up to 84 jobs could be relocated from the Baton Rouge headquarters
  - Jobs will be in the areas of administration, finance, legal, human resources, business development, chemical research, and executive leadership.

Business Investment Grant

- The project meets each of the City Council-approved criteria for a three-year, 50% Headquarters Grant.
- On August 24, 2015, the City Council, in a closed session, indicated its intent to approve a Business Investment Grant to the Company.
- On August 4, 2015, the Mecklenburg County Board of Commissioners, in a closed session, indicated its intent to approve a Business Investment Grant to the Company, and approved their portion of the grant in public session on October 20, 2015.
- The State of North Carolina has awarded the Company a \$2.0 million Job Development Investment Grant.
- The general terms and conditions of this grant include:
  - A portion of the grant must be repaid if the company moves this investment from Charlotte within three years of the end of the grant term.
  - Actual grant payments are based on the value of the investment as appraised by the

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**Agenda #:** 14. **File #:** 15-1474 **Type:** Business Item

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Mecklenburg County Tax Office.

- All property taxes due from the company must be paid before a grant payment is made.

**Fiscal Note**

Funding: Business Investment Grant

**Attachment**

Business Investment Grant Analysis

**Business Investment Grant Analysis – Albemarle Corporation**

	<b>Estimated Business Investment Grant Paid</b>	<b>Estimated City Taxes Paid</b>	<b>Net Revenue to City</b>
Year 1	\$27,875	\$55,749	\$27,874
Year 2	\$25,146	\$50,292	\$25,146
Year 3	\$22,690	\$45,381	\$22,691
Year 4		\$41,015	\$41,015
Year 5		\$37,195	\$37,195
Year 6		\$33,921	\$33,921
<b>Total</b>	<b>\$ 75,711</b>	<b>\$263,553</b>	<b>\$187,842</b>



**Agenda Date:** 10/26/2015

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**Agenda #:** 15.**File #:** 15-1259 **Type:** Business Item

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## **Airport Area Strategic Development Plan**

**Action:**

- A. Approve a contract for up to \$900,000 with MXD Development Strategist for the creation of an Airport Area Strategic Development Plan,**
  
- B. Authorize the City Manager to amend the contract consistent with the City's business needs and the purpose for which the contract was approved, and**
  
- C. Approve a budget ordinance appropriating \$900,000 from the Aviation Excluded Discretionary Fund to the Aviation Community Investment Plan Fund.**

**Staff Resource(s):**

Brent Cagle, Aviation

**Explanation**

- The Airport Strategic Development Plan was published in 1997 - the objectives have largely been achieved and it is appropriate to reconsider the development strategy of the area around Charlotte Douglas International Airport (CLT Airport).
- The Airport Area Strategic Development Plan (AASDP) will serve as a revised counterpart to the original Airport Strategic Development Plan. It will be a multi-phased project with the following objectives:
  - Enhance the role of CLT Airport and the airport area as a regional economic engine;
  - Strengthen competitiveness by identifying commercial and economic development opportunities;
  - Leverage intermodal and real estate opportunities to stimulate air route growth, international investment, and non-aeronautical revenues; and
  - Create jobs.
- On May 19, 2015, the City issued a Request for Qualifications for Airport Area Development Strategy services; six submissions were received from interested service providers.
- The Selection Committee, consisting of staff from City Manager's Office, Aviation, Planning, and Mecklenburg County Economic Development selected MXD Development Strategists based on their innovative process, experience with development plans for other airports, and worldwide reputation.

**Charlotte Business INclusion**

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1

---

**Agenda #: 15.File #: 15-1259 Type: Business Item**

---

(h) of the Charlotte Business INClusion Policy). For this contract, MXD Development Strategist has committed 8.78% (\$79,000) of the total contract amount to the following certified firm:

- Lyerly Agency, Inc. (WBE) (\$79,000) (stakeholders consultations and strategic communication)

**Fiscal Note**

Funding: Aviation Community Investment Plan

**Attachment**

Budget Ordinance



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$900,000 FOR THE CONTRACT TO MXD DEVELOPMENT STRATEGIST FOR THE CREATION OF AN AIRPORT AREA STRATEGIC DEVELOPMENT PLAN**

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$900,000 is hereby appropriated from the Aviation Discretionary Fund for contract to MXD Development Strategist

Section 2. That the sum of \$900,000 is hereby appropriated in the Aviation Community Investment Plan Fund

Fund	6064
Project	4020901611
Source	6000
Type	60006001
Year	0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

---

City Attorney



**Agenda Date:** 10/26/2015

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**Agenda #:** 16. **File #:** 15-1648 **Type:** Nomination

---

## **Nominations to the Bicycle Advisory Committee**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- Two appointments for three-year terms beginning January 1, 2016, and ending December 31, 2018.
  - Haley Beaupre is eligible and interested in being considered for reappointment.
  - Andrew Pike has completed two full terms of service; therefore, he is not eligible for reappointment.

**Attachment**


Bicycle Advisory Committee Applicants






City of Charlotte, NC


# BICYCLE ADVISORY COMMITTEE




## BOARD DETAILS

 **OVERVIEW**


-  **SIZE** 11 Seats
-  **TERM LENGTH** 3 Year
-  **TERM LIMIT** 2 Terms


**Membership** - City Council approved this committee on September 13, 1999, by virtue of approving the Charlotte-Mecklenburg Bicycle Transportation Plan. Initial terms will be staggered with future terms being for three years. Members shall be residents of Mecklenburg County. It is desirable that members be interested in bicycling as a form of transportation. Staff shall poll the following organizations to solicit interested members and make names available to the Mayor, City Council and County Commission: The Planning Commission; Mecklenburg-Union MPO; The North Carolina Bicycle Committee; The Mecklenburg County Parks Commission.

 **CONTACT**

-  Ken Tippet
-  (704) 336-2278
-  ktippette@ci.charlotte.nc.us

**Responsibilities** - This committee will be an advisory body to City Council. This committee will review bicycle plans and make recommendations on implementing related policies and policy strategies; recommend, from time to time, any amendments and/or modifications to adopted bicycle plans deemed appropriate and/or necessary for the purpose of keeping the plans timely and properly updated; and make any other recommendations deemed appropriate and/or necessary to promote safe bicycle ridership.

 **MEMBERSHIP BREAKDOWN** 3 by Mayor; 6 by City Council; 2 by County Commission

 **MEETING INFORMATION**

- Meeting Day - 4th Tuesday monthly
- Meeting Time - 6:00 p.m.
- Meeting Location - Government Center Building/600 East 4th Street
- Time Commitment - 1 to 2 hours per month

**ENACTING RESOLUTION**

**ENACTING RESOLUTION WEBSITE**

**ADDITIONAL INFORMATION**



City of Charlotte, NC

## BICYCLE ADVISORY COMMITTEE

### BOARD ROSTER



**CINDY BEAN**

**1 Term** Jan 01, 2015 - Dec 31, 2018

Email: cindybean2@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**HALEY BEAUPRE**

**1 Term** Jan 01, 2013 - Dec 31, 2015

Email: haleysbeaupre@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Chairman  
**Category** None  
**Appointed by** City Council



**PAUL BENTON**

**Partial Term** Mar 26, 2015 - Dec 31, 2015

**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**JANE CACCHIONE**

**2 Term** Apr 01, 2014 - Mar 31, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** County Commission



**JESS COCHRAN**

**2 Term** Jan 01, 2014 - Dec 31, 2017

Email: jess.cochran@cpcc.edu

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**SVEND DEAL**

**1 Term** Nov 25, 2013 - Dec 31, 2016

Email: sdeal@cozen.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None



**CHRISTOPHER GLADORA**

**2 Term** Jan 01, 2015 - Dec 31, 2018

Email: cgladora@hotmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**ANDREW PIKE**

**2 Term** Jan 01, 2013 - Dec 31, 2015

Email: acpike@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Vice Chair  
**Category** None  
**Appointed by** City Council



**DON POMEROY**

**Position** Board Member  
**Category** None



**1 Term** May 01, 2015 - Mar 31, 2018

Email: dgpcyclist@gmail.com

**Appointed by** County Commission



**ELIZABETH SWANZY-PARKER**

**Partial Term** Jan 23, 2013 - Dec 31, 2015

Email: espolitico@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**MARTIN ZIMMERMAN**

**1 Term** Jan 01, 2014 - Dec 31, 2017

Email: martinzimmerman8@yahoo.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council

**Application Form**

**Profile**

Leigh Altman  
First Name Middle Initial Last Name

altmanadvocate@gmail.com  
Email Address

**Please provide your mailing address below:**

PO Box 33412 Suite or Apt  
Street Address  
Charlotte NC 28233  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 763-2856 Mobile: (704) 763-2856  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Female  
Gender

08/02/1972  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Planning Commission

**Why are you interested in serving on these boards/ committees?**

Most of my career has been in public service. My first six years, as an assistant attorney general, I represented Georgia's consumer protection agency. I continued as a consumer attorney in private practice and then became a staff attorney at the Council for Children's Rights. I have stepped back from a busy law practice but still want to contribute to my community.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a licensed attorney in North Carolina and Georgia and bring 17 years of experience as a lawyer and litigator.

None \_\_\_\_\_

Current Employer: \_\_\_\_\_

\_\_\_\_\_  
Years in current position: \_\_\_\_\_

\_\_\_\_\_  
Job Title: \_\_\_\_\_

**Brief description of duties:** \_\_\_\_\_

**Other employment history:** \_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?** \_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:** \_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?** \_\_\_\_\_

Yes  No

**If yes, please explain conflict:** \_\_\_\_\_

**Application Form**

**Profile**

Charles \_\_\_\_\_ A \_\_\_\_\_ Castle \_\_\_\_\_  
First Name Middle Initial Last Name

cacastle7@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

509 Meacham St \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28203 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: 7046045113 \_\_\_\_\_ Home: 7046045113 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

03/26/1978 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee

**Why are you interested in serving on these boards/ committees?**

I am an avid cyclist and regular bicycle commuter. I also financially support bicycle advocacy organizations and participate in local and regional races and charity rides. I am very interested in expanding both bicycle and pedestrian infrastructure within Charlotte and increasing access, education and safety regarding bicycling in the community.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am an attorney by trade and have participated in the drafting of

Duke Energy \_\_\_\_\_

Current Employer:

6 \_\_\_\_\_

Years in current position:

Associate General Counsel \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

I work as counsel in the state regulatory group supporting the regulated utility operations in the Carolinas for Duke Energy. I represent the company on rates and regulatory matters before the Public Service Commission of South Carolina and the North Carolina Utilities Commission.

**Other employment history:**

\_\_\_\_\_

Prior to joining Duke Energy, I was in private practice in northern New Jersey representing clients on government affairs and regulatory matters.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**



### Application Form

#### Profile

Elizabeth \_\_\_\_\_ Frere \_\_\_\_\_  
First Name Middle Initial Last Name

egfrere@gmail.com \_\_\_\_\_  
Email Address

#### Please provide your mailing address below:

1313 Westover St \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28205  
City State Postal Code

#### Is your mailing address the same as your home address?

Yes  No

#### If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Ethnicity \_\_\_\_\_

Political Party \_\_\_\_\_

Female \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

#### Are you a registered voter?

Yes  No

#### List any boards you are currently serving on:

#### List any boards you have served on in the past:

#### Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

#### Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

#### Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

---

University of North Carolina at  
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design  
Services, Project Manager

Job Title:

**Brief description of duties:**

---

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**Application Form**

**Profile**

Terry \_\_\_\_\_ Lansdell \_\_\_\_\_  
First Name Middle Initial Last Name

tl.lansdell@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

1508 Worthington Ave \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28203 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (980) 213-6446 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Prefer not to Answer \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

05/29/1966 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

I ended 2 terms as co chair of TSAC which meant extra monthly meetings to set agendas and report to the MTC. In my 6 years of service I exceeded all attendance requirements. My interest in service is to provide a voice for our community in making the charlotte area transit system the best multimodal system for sustaining business development and personal advancement for all its users.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have experience with: budgeting, service changes, all major CATS facilities, leaders in all divisions, the systemic growth of CATS, transit funding from the federal, state and local perspectives, fuel budgeting, long range transit planning and other aspects of transit management. I understand the permitting, planning, infrastructure and importance of economically sustainable transportation.

Clean Air Carolina

Current Employer:

1

Years in current position:

Medical Advocates for Healthy Air  
Program Manager

Job Title:

**Brief description of duties:**

Manage, coordinate and advance medical advocates voice on public health issues across the state of North Carolina.

**Other employment history:**

Safe Routes to School National Partnership State Advocacy manager.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

### Application Form

#### Profile

Catherine B M2Laurin  
First Name Middle Initial Last Name

zathym2laurinG bellsouthnet  
Email Address

#### Please provide your mailing address below:

554 Laveside Drive  
Street Address Suite or Apt  
Charlotte NC 1. 150  
City State Postal Code

#### Is your mailing address the same as your home address?

Yes  No

#### If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: x 438. 4. (7) 0 Mobile: x 438. 4. (0) 4  
Primary Phone Alternate Phone

Distri2t O  
City Council District

Cau2asian Non(- hispani2  
Ethnicity

Demo2rat  
Political Party

Female  
Gender

55676) 07  
Date of Birth

#### Are you a registered voter?

Yes  No

#### List any boards you are currently serving on:

/ NC Charlotte Athletic Ambassadors

#### List any boards you have served on in the past:

Charlotte Metropolitan Park and Recreation Advisory Committee

#### Which Boards would you like to apply for?

Bi2yle Advisory Committee

#### Why are you interested in serving on these boards/ committees?

I feel that bicycling is a very important part in alternate transportation in Charlotte. My husband and I spend a large part of our weekends riding the scenic trails not only here in Charlotte but in other states and countries.

#### Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a retired teacher from CMS I had to serve on several committees which included a variety of issues.

**Retired**

Current Employer:

Years in current position:

Web Site:

**Brief description of duties:**

**Other employment history:**

Charlotte-Mecklenburg School System Charlotte Liberty Insurance Company

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

**Peter** \_\_\_\_\_ **Noris** \_\_\_\_\_  
First Name Middle Initial Last Name

**pnoris@gmail.com** \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

**9404 Shadow Rock Court** \_\_\_\_\_  
Street Address Suite or Apt  
**Charlotte** \_\_\_\_\_ **NC** \_\_\_\_\_ **28270** \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Home: 7044934688** \_\_\_\_\_ **Home: 7044934688** \_\_\_\_\_  
Primary Phone Alternate Phone

**District 6** \_\_\_\_\_  
City Council District

**Caucasian/Non-Hispanic** \_\_\_\_\_  
Ethnicity

**Democrat** \_\_\_\_\_  
Political Party

**Male** \_\_\_\_\_  
Gender

**02/08/1951** \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee

**Why are you interested in serving on these boards/ committees?**

It would be a natural extension of my lifelong interest in cycling and cycling safety. I was appointed to this Board previously, but poor health made it impossible for me to serve.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have been involved in commuting, clubs, writing a newsletter, long distance bicycle touring and racing and design. I am very familiar with any form of cycling that occurs on road. Off road, not so much.

n/a retired \_\_\_\_\_

Current Employer:

\_\_\_\_\_  
Years in current position:

\_\_\_\_\_  
Job Title:

**Brief description of duties:**

**Other employment history:**

\_\_\_\_\_  
manufacturers representative, Miami, Florida

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Robert Padgett  
First Name Middle Initial Last Name

robert.d.padgett@gmail.com  
Email Address

**Please provide your mailing address below:**

5308 Lynnville Ave. #5  
Street Address Suite or Apt  
Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 531-0862  
Primary Phone Alternate Phone

District 5  
City Council District

American Indian/Alaskan Native Aleutian  
Ethnicity

Democrat  
Political Party

Male  
Gender

02/09/1957  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I am interested in the Charlotte Housing Authority primarily because I am disabled, living on a small Social Security stipend, and over half of my monthly check goes to pay rent. The serious lack of affordable housing in Charlotte has been a concern of mine since I left a nursing home in 2010, after the amputation of my right leg.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I spent over 40 years working as a photojournalist/reporter in the Newspaper and Wire Service. The final 18 years, prior to becoming disabled in 2008, I was employed by Reuters, the international wire service, as their photographer for NS/SC/TN. My undergraduate degrees are in Journalism and Political from Indiana University (1978).

disabled

Current Employer:

6 years

Years in current position:

Photojournalist for Reuters  
Newspictures

Job Title:

**Brief description of duties:**

I was responsible for providing daily coverage of professional sports, and breaking news in the tri-state area. Assignments included Susan Smith, Hurricane Floyd, coverage of the visits of U.S. Presidents George H.W. Bush and William J. Clinton to North Carolina, South Carolina, and Tennessee. Nominated for Pulitzer Prize for Feature Photography in 1980.

**Other employment history:**

I was hired by my hometown paper, Tipton IN Tribune at the age of 15. I provided pictures to UPI. I was awarded the Hilton U. Brown Scholarship to attend Butler. I was hired by the AP covering Southern Indiana, while finishing my degrees at IU.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

### Application Form

#### Profile

David A Raskoskie  
First Name Middle Initial Last Name

daraskoskie@gmail.com  
Email Address

#### Please provide your mailing address below:

4200 Dunwoody Dr Suite or Apt  
Street Address  
Charlotte NC 28215  
City State Postal Code

#### Is your mailing address the same as your home address?

Yes  No

#### If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 771-0178 Business: (704) 988-5450  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

04/30/1987  
Date of Birth

#### Are you a registered voter?

Yes  No

#### List any boards you are currently serving on:

#### List any boards you have served on in the past:

#### Which Boards would you like to apply for?

Bicycle Advisory Committee

#### Why are you interested in serving on these boards/ committees?

Cycling is one of my passions for several reasons. The first is that, as a native Charlottean, I am excited for and committed to Charlotte's growth as a world-class city. A critical part of that development is safe, efficient transportation for all citizens. Cycling is an important element of transportation choice: it provides freedom to individuals and is a tool for climbing the socioeconomic ladder. Cycling empowers and equalizes. I am also a strong believer in and champion of the power of exercise to protect and heal the body and mind. Riding a bike is a fun and accessible means of exercise. If citizens feel that cycling is safe and convenient, they will be more likely to embrace this form of outdoor activity and receive its physical and mental benefits. Finally, sustainability is among the most critical issues facing us in the twenty-first century. A healthy environment and clean air are critical to the health and happiness of our citizens. Bicycles are among the cleanest and most efficient means of transportation. They reduce reliance on oil and run on muscle. Getting more people on bikes is key to protecting Charlotte's beautiful natural environment. I love cycling and believe in its potential to contribute positively the good of Charlotte and the larger global community. Charlotte is already a good place to ride a bicycle. My desire is to help make it better.

#### Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have both the cycling experience to recognize needs and community advocacy experience to implement them. I am a graduate of the Cycling Savvy program, and I have been involved in several Charlotte-area rides,

occasionally leading one of them. I have been active on several political campaigns, registered voters, helped organize (and currently serve as secretary of) Precinct 61 in east Charlotte, and am a board members of the Holiday Hills Neighborhood Association. Additionally, My professional qualifications in adult learning and performance support provide me with experience in communicating for change and determining effective methods for learning. My ability to recognize problems and recommend solutions has been proven during both internal projects and work for major cliets. I believe this would be a valuable tool if utilized on the BAC.

---

**TIAA-CREF**

Current Employer:

**1**

Years in current position:

---

**Instructional Designer II**

Job Title:

**Brief description of duties:**

---

-Designs and develops training and performance support for the Individual Advisory Services and Individual Business groups. -Consults with business partners to determine business needs and goals and create learning solutions to effect measurable change.

**Other employment history:**

---

-ACI Worldwide -AXA Equitable -S1 Corporation

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Application Form**

**Profile**

Jeffrey M Wells  
First Name Middle Initial Last Name

jm.wells@live.com  
Email Address

**Please provide your mailing address below:**

2029 Sugarbush Drive  
Street Address Suite or Apt  
Charlotte NC 28214  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 936-9271 Home:  
Primary Phone Alternate Phone

District 2  
City Council District

Ethnicity

Political Party

Male  
Gender

02/09/1988  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

Tree Advisory Commission

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Historic Landmarks Commission (O)

**Why are you interested in serving on these boards/ committees?**

I'm passionate about historic architecture, walkability, livability, the viability of bicycling and improved urbanism and urban life.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Bachelor of Science in Public Administration, Urban Planning minor, deep interest of historic architecture

Wells Fargo (RemX Staffing) \_\_\_\_\_

Current Employer:

2 months \_\_\_\_\_

Years in current position:

Notary \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_



**Agenda Date: 10/26/2015**

---

**Agenda #: 17.File #: 15-1649 Type: Nomination**

---

## **Nominations to the Business Advisory Committee**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for an unexpired term beginning immediately and ending April 28, 2017.
  - Edward Peugh has failed to meet the City Council attendance policy requirement.

**Attachment**


Business Advisory Committee Applicants




City of Charlotte, NC

# BUSINESS ADVISORY COMMITTEE


## BOARD DETAILS




OVERVIEW



**SIZE** 20 Seats




**TERM LENGTH** 3 Year



**TERM LIMIT** 2 Terms

Membership - Original appointments were made to expire on staggered basis-one, two and three year terms. Terms thereafter are for three years with no member serving more than two consecutive terms. Six members appointed by City Council; five members recommended by the Charlotte Chamber (one from each Area Council) and affirmed by City Council; one member recommended by the Manufacturer's Council and affirmed by City Council; and one member recommended by the Arrowood Association and affirmed by City Council. Mayor appoints Chair.



CONTACT

**Natasha Warren**  
 (704) 336-3980  
 nwarren@ci.charlotte.nc.us

On December 13, 2010, City Council changed the structure of the Committee to add a specific focus on small business. These changes increased the committee members from thirteen (13) to twenty (20) with membership from designated industry sectors, including energy, financial services, health care, technology and transportation/logistics. The seats held by Arrowood Association and the Manufacturer's Council were removed with their representation now thru either the chamber or the industry sectors. The focus on small businesses was increased by adding members from the Hispanic Contractors Association. Additional small business focus includes representation from the National Association of Women Business Owners, Charlotte-Mecklenburg Black Chamber of Commerce, Charlotte-Mecklenburg Latin-American Chamber of Commerce, the Carolinas Asian-American Chamber of Commerce and the Metrolina Native American Association.

### Responsibilities -

Provide recommendations and advice to Council on ways the City can help business in Charlotte, with a particular emphasis on small businesses; Provide a forum for businesses to raise issues, discuss and have input into City policy responses to these issues; Provide input and recommendations on the City's Economic Development Focus Area Plan, with a particular emphasis on small business development; city contracting programs; revitalization of distressed business districts; business recruitment, retention and expansion efforts; public/private partnership projects; and business customer service; Keep City Council and City Department Managers abreast of conditions in the business community and how these conditions might affect business-government relations and needs for public services.



### DETAILS

#### MEMBERSHIP BREAKDOWN

2 by Mayor; 6 by City Council (12 City Council appointments with recommendations from the following: 1 Carolinas Asian-American Chamber of Commerce recommendation, 1 Charlotte-Mecklenburg Black Chamber of Commerce recommendation, 1 Charlotte-Mecklenburg Latin-American Chamber of Commerce recommendation, 1 Hispanic Contractors Association recommendation, 1 Metrolina Minority Contractors Association recommendation, 1 National Association of Women Business Owners recommendation, 5 Chamber of Commerce recommendations)

#### MEETING INFORMATION

Meeting Day - 3rd Friday monthly  
 Meeting Time - 8:00 a.m.



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**ENACTING RESOLUTION**

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**ENACTING RESOLUTION  
WEBSITE**

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**ADDITIONAL INFORMATION**

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City of Charlotte, NC

## BUSINESS ADVISORY COMMITTEE

### BOARD ROSTER



**MILAGRITOS AGUILAR**

**1 Term** May 12, 2014 - Apr 28, 2017

Email: milagritaguil@aol.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Certified Sbe Recommended By Hispanic Contractors Association For Appointment By City Council  
**Appointed by** City Council



**JULIE AYERS**

**1 Term** May 12, 2014 - Apr 28, 2017

Email: julie@cparesults.net

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The National Association Of Women Business Owners For Appointment By City Council  
**Appointed by** City Council



**WALTER BAUCOM II**

**2 Term** Feb 14, 2011 - Apr 28, 2017

Email: baucomgroup@carolina.rr.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Metrolina Native American Association For Appointment By City Council  
**Appointed by** City Council



**MANUEL BETANCUR**

**Partial Term** Aug 25, 2015 - Apr 30, 2016

Email: manolobetancur@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**NIMISH BHATT**

**2 Term** Jan 24, 2011 - Apr 28, 2017

Email: nimishbhatt@bellsouth.net

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Asian American Chamber Of Commerce For Appointment By City Council  
**Appointed by** City Council



**EDWARD BRYANT**

**1 Term** Apr 29, 2014 - Apr 28, 2017

Email: ed.bryant@coedelectrical.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Certified Sbe Recommended By Metrolina Minority Contractors Association For Appointment By City Council  
**Appointed by** City Council



**LEE M COCHRAN**

**1 Term** Apr 27, 2015 - Apr 28, 2018

Email: lcochran@laurelstreetres.com

**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JULIO COLMENARES**

**2 Term** Jan 24, 2011 - Apr 28, 2017

Email: julio@cgrcreative.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Latin American Chamber Of Commerce For Appointment By City Council  
**Appointed by** City Council



**VIRGINIA DEATLEY**

**2 Term** Apr 29, 2015 - Apr 28, 2018

Email: ndeatley@mac.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Charlotte Chamber Of Commerce  
**Appointed by** City Council



**SEAN GAUTAM**

**1 Term** Apr 29, 2014 - Apr 28, 2017

Email: sean.gautam@intelligrity.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**DEALVA W GLENN**

**Partial Term** May 27, 2014 - Apr 28, 2016

Email: dealva@dwilsonagency.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**ROBERT GRAJEWSKI**

**1 Term** Apr 29, 2015 - Apr 28, 2018

Email: robert.grajewski@gmail.com

**Position** Board Member  
**Category** Recommended By The Charlotte Chamber Of Commerce  
**Appointed by** City Council



**THOMAS HSIAO**

**1 Term** Apr 13, 2015 - Apr 28, 2017

Email: thomash@supergreensolutions.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Charlotte Chamber Of Commerce  
**Appointed by** City Council



**G.WESLEY JONES**

**2 Term** Jun 28, 2010 - Apr 28, 2016

Email: w.jones@aidginc.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Charlotte Chamber Of Commerce  
**Appointed by** City Council



**EDWARD PEUGH**

**1 Term** Apr 29, 2014 - Apr 28, 2017

Email: edwardpeugh@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JOHNNY PHILIPS**

**1 Term** Aug 25, 2015 - Apr 27, 2016

Email: johnny.philips@email.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Chairman  
**Category** None  
**Appointed by** Mayor



**WILL RUSSELL**

**1 Term** Apr 27, 2015 - Apr 28, 2018

Email: w.russell78@gmail.com

**Position** Board Member  
**Category** None  
**Appointed by** City Council



**LESTER SELBY**

**1 Term** Apr 29, 2014 - Apr 28, 2017

Email: lester.selby@cmbcc.org

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Recommended By The Black Chamber Of Commerce For Appointment By City Council  
**Appointed by** City Council



**JONATHAN UTRUP**

**1 Term** Apr 29, 2014 - Apr 28, 2017

Email: jonathan.utrup@gmail.com

**Office** Government Center Building, 600 E. 4th Street  
**Position** Board Member  
**Category** Recommended By The Charlotte Chamber Of Commerce  
**Appointed by** City Council



**GREGORY WILEY**

**1 Term** Apr 22, 2013 - Apr 28, 2016

Email: gwiley@optimapa.com

**Office** Government Center Building, 600 E. 4th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council

City Of Charlotte Boards & Commissions

Submit Date: Jun 25, 2015  
Status: submitted

05/03/1991  
Date of Birth

**Application Form**

**Profile**

Corey R Alexander  
First Name Middle Initial Last Name

coreyralexander@xcentri.com  
Email Address

**Please provide your mailing address below:**

7404 Crestside Ln Suite or Apt  
Street Address  
Charlotte NC 28227  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 618-7169 Business: (704) 372-4701  
Primary Phone Alternate Phone

District 5  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on these boards because I am invested in the City of Charlotte and I want to give back to the community. I want the ability to be a catalyst for change in the city for the betterment and benefit for all citizens of Charlotte and Mecklenburg County.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My experience as a business owner and recruiter has given me the ability to understand the necessity for people to come together to make changes and make a difference to enhance their surroundings. I have had the ability to network and serve on other boards and committees which has given me the desire to continue serving at the city level.

Xcentri

Current Employer:

9 months

Years in current position:

Staffing Manager

Job Title:

**Brief description of duties:**

I recruit primarily within the office services field looking for individuals who excel at law, accounting, customer service, sales, project management, administration, HR, and much more.

**Other employment history:**

The Ross Center (November 2010 - June 2014) YMCA (May 2005 - Present)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

07/01/1965  
Date of Birth

**Application Form**

**Profile**

Jaye M Alexander II  
First Name Middle Initial Last Name

jayealexander@att.net  
Email Address

Please provide your mailing address below:

216 Orange Street Suite #4  
Street Address Suite or Apt  
Charlotte NC 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 372-5990 Mobile: (980) 318-3326  
Primary Phone Alternate Phone

District 1  
City Council District

African American  
Ethnicity

Independent  
Political Party

Male  
Gender

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Community Capital Loan Fund

Why are you interested in serving on these boards/ committees?

Jaye is extremely passionate about finance, access to capital markets, commercial markets. Jaye's formal education {BS, BBA, and MBA} with a foundation in Accounting, Finance, Commercial Financing, Equipment Leasing. Federal Tax Specialist.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

focus on commercial mortgages for the investor, raising capital, private equity for main street America. entrepreneurship shining brightly the engine of capitalism moving. mezzanine funding, private placement financing for small and mid-sized firms,

J.M. ALEXANDER ,LLC

Current Employer:

21

Years in current position:

President / Director

Job Title:

**Brief description of duties:**

M ALEXANDER, is a financial and mortgage brokerage source with a clear focus on the business to business markets. We can provide funding only in the commercial arena staff .We are focused on commercial mortgages financing ,factoring.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

**Application Form**

**Profile**

**Kyle** **Bender**  
First Name Middle Initial Last Name

**kyle.m.bender@gmail.com**  
Email Address

**Please provide your mailing address below:**

**1020 Montford Dr** **NC** **28209**  
Street Address Suite or Apt State Postal Code  
**Charlotte**  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Mobile: (704) 942-6316**  
Primary Phone Alternate Phone

**District 6**  
City Council District

**Caucasian/Non-Hispanic**  
Ethnicity

**Independent**  
Political Party

**Male**  
Gender

**03/03/1984**  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee, Charlotte Community Capital Loan Fund, Planning Commission

**Why are you interested in serving on these boards/ committees?**

Id like to use my knowledge to help others and learn more about the city

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My business is residential real estate where I own and operate a property management company and a real estate sales team



Scarlett Properties \_\_\_\_\_

Current Employer:

10 \_\_\_\_\_

Years in current position:

President \_\_\_\_\_

Job Title:

**Brief description of duties:**

Manage Business, People, Sales, Properties

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Oct 06, 2015  
Status: submitted

**Application Form**

**Profile**

Laurence \_\_\_\_\_ E \_\_\_\_\_ Bibbs \_\_\_\_\_  
First Name Middle Initial Last Name

laurence.bibbs@forwardsolutions.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

5711 Cedars east CT. \_\_\_\_\_ APT#3 \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28212 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 562-3761 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 5 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

12/21/1984 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

N/A

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Business Advisory Committee, Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

**Carolinas Healthcare System**

Current Employer:

4

Years in current position:

**Technical Analyst**

Job Title:

**Brief description of duties:**

• Resolve computer hardware and systems software issues; recommend cloud management tools to clients • Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practice

**Other employment history:**

Laurence Bibbs Charlotte, NC 28212 ☐Cell (704) 562-3761 ☐ bibbs.business@gmail.com Core Qualifications: • Adept at database analysis, computer troubleshooting and upgrading hardware and software. • Keen attention to detail in the identification of potential glitches and threats to performance and security for new applications • Highly efficient in managing and coordinating multiple tasks simultaneously • Exceptional communication skills; ability to understand and interpret the operational needs of business at all levels • In-depth knowledge of private and public cloud architectures • Sharp strategic thinking and problem solving skills with the ability to adapt • Strong leadership skills; coach and train others on business processes along with technical and system issues • Highly skilled in Microsoft Word, Excel, Access, PowerPoint, Publisher, Outlook, Active Directory, networking, building, and troubleshooting computers Education: ITT Technical Institute, Maumee, OH • Associate of Applied Science—Computer Network Systems • Bachelor of Applied Science—Information Systems Security Work Experience: Carolinas Healthcare Systems, Charlotte, NC: IT Systems Analyst (November 2013 - current) • Resolve computer hardware and systems software issues; recommend cloud management tools to clients • Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practices Carolinas Healthcare Systems (Associate Staffing), Charlotte, NC: Project Technician (September 2011 – November 2013) • Provided technical consultancy across work streams pertaining to security, networking, and service management • Established objectives, identified priorities and completed assigned work in a timely manner • Monitored technical standards of projects and ensured work stream migration was achievable • Troubleshot components, identified worn or broken parts and implemented replacement strategies as needed ITT Technical Institute, Maumee, OH: System Support Technician (January 2010 – June 2011) • Troubleshot errors or malfunctioning and upgraded the systems regularly • Provided high levels of technical support; monitored, maintained and troubleshot workstations • Collaborated with team members to anticipate technical limitations and glitches and effect smooth system deployments Parker Enterprises, LLC, Toledo, OH: Technology Manager (January 2009 – January 2011) • Researched and analyzed specific, complex technical issues and implemented resolutions. • Designed strategies to achieve optimal outcomes • Managed efficiency of hardware and software components • Managed residential and commercial wiring

installation • Lead the implementation and delivery of multiple large scale projects Internships: Owens Community College, Toledo, OH Lab Assistant (December 2005) • Provided computer hardware and software support to Institute students, faculty, and staff. • Troubleshot and diagnosed basic problems with computer equipment. Performed minor maintenance and repair on equipment, as necessary • Analyzed work efficiency of the computer hardware components to ensure efficiency • Utilized data recovery talents . MGM Communications, Maumee, OH Network Infrastructure Lead • Custom engineered servers and workstations to fit customer needs • Provided data recovery and data backup solutions • Managed firewall and router configuration and supported network maintenance and troubleshooting • Conducted Microsoft Windows Server, Microsoft Exchange server setup and support

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

**Application Form**

**Profile**

Mary Boyd  
First Name Middle Initial Last Name

boydacctax@gmail.com  
Email Address

Please provide your mailing address below:

1028 Coliseum Dr Suite or Apt  
Street Address  
Charlotte NC 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 395-5648  
Primary Phone Alternate Phone

District 1  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

02/20/1958  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Community Capital Loan Fund

Why are you interested in serving on these boards/ committees?

I want to use my knowledge in helping Charlotte-Mecklenburg government.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Boyd's Acctax Consulting LLC \_\_\_\_\_

Current Employer:

2 years \_\_\_\_\_

Years in current position:

Licence Public Accountant \_\_\_\_\_

Job Title:

**Brief description of duties:**

Developed business start up for accounting, taxation and payroll

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City of Charlotte Boards & Commissions

Submit Date: J 21 4, 0145  
Status: submitted

**Application Form**

**Profile**

Amanda BG BroKn  
First Name Middle Initial Last Name

barkerbroKn. @ 8mailGom  
Email Address

**Please provide your mailing address below:**

9( 44 Castleton 7 oad Suite or Apt  
Street Address  
Charlotte NC 1) 155  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

- ome: 6 ) 43) . C, @15 - ome: 6 493@. /, @9  
Primary Phone Alternate Phone

Distri2t O  
City Coun2il Distri2t

Cau2asian#Non/- ispani2  
Ethni2ity

Prefer Not to Say  
Politi2al Party

Female  
c ender

40405. . @  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee0Community 7 elations Committee 6) 3

**Why are you interested in serving on these boards/ committees?**

As a 2itiven of Charlotte0I am keenly interested in the e2onomi2 and

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have Korked in publi2 edu2ation for ) years0and 2orporate Ameri2a for 55 yearsG understand the importan2e of edu2ation for our youn8 people as Kell as the 2riti2al need for e2onomi2 opportunities for themC J ur youn8 people should see Charlotte as a pla2e Khere they may make their dreams 2ome trueG

KPMc LLP  
Current Employer:

55  
Years in 2urrent position:

- 7 Mana8er  
Job Title:

**Brief description of duties:**

Work Kith partners and mana8in8 dire2tors in assimilation and inte8rationG

**Other employment history:**

Fulton County S2hools0Atlanta0c A/ hi8h s2hool so2ial studies tea2her and middle s2hool 2ounselor

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Aug 10, 2015  
Status: submitted

**Application Form**

**Profile**

Robyn \_\_\_\_\_ A. \_\_\_\_\_ Crigger \_\_\_\_\_  
First Name Middle Initial Last Name

rcrigger@compasscareer.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

8509 Crown Crescent Court \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28227 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Business: (704) 849-2500 \_\_\_\_\_ Home: (704) 882-6332 \_\_\_\_\_  
Primary Phone Alternate Phone

District 6 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Republican \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

08/29/1949 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee

**Why are you interested in serving on these boards/ committees?**

As a business owner in Charlotte for over 21 years, I'd like to do what I can to help other budding business owners and improve areas to benefit employers and the community at large.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have been the President of the National Association of Women Business Owners, been on the Board of the Metropolitan Business & Professional Women, as well as a Board Member of the Aldersgate Retirement Community. I have also been involved in the Charlotte Chamber East Area Council in the past and am registered as an MWBE. When owner of Sedona Staffing, we supported the Mayor's Youth Summer Work Program. Also, a member of the Charlotte Economic Club.



Compass Career Mgmt Solutions

Current Employer:

21+

Years in current position:

CEO

Job Title:

**Brief description of duties:**

Develop programs and services for clients, work with Controller to manage funds, Market services to employers and individuals, Provide Job Search Support Group for HR Professionals, Service clients (Coaching, Training, etc.), arrange for advertising, etc.

**Other employment history:**

Have held business administrative positions for real estate firms in Atlanta, GA and Moline, IL. Substitute teacher for CMS in 1980's.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015

Status: submitted

Application Form

Profile

First Name: Kerri, Middle Initial: , Last Name: DeBoo

Email Address: terrik.terrideboo.com

Please provide your mailing address below:

Street Address: 241@Miro Pl, Suite or Apt: , City: Charlotte, State: NC, Postal Code: 292@

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone: 904(721)202, Alternate Phone: Business: 904(6-)5117

District @ City Council District

Ethnicity: Caucasian(Non)Hispanic

Other Political Party

Gender: Female

Date of Birth: 11/27/1959

Are you a registered voter?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

I am always interested in serving in our city and believe my background and interest would serve them well.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am currently the Business Workforce Issues Committee Chair for the Charlotte Chamber of Commerce and believe this would create great synergy for both entities. I am also very involved with many business activities in town and would bring a wealth of knowledge as well.

**Kerri DeBoo Ideask w orv** \_\_\_\_\_

Current Employer:

**2** \_\_\_\_\_

Years in current position:

**Business Gro/ thAd3sor** \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

I help businesses build strateHes for Hro/ th. OfferinHbusinesses ne/ to Charlotte help assimilatinH, inteHratinH, acculturatinH, and acclimatinH into the city. And, e TistinHbusinesses Hro/ throuHh strateHic planninH, traininH and connect3ty.

**Other employment history:**

\_\_\_\_\_

All American WbofinH, Flame industries, Mary Kay Cosmetics, Columbia SusseTCorporation

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Aug 11, 2015  
Status: submitted

**Application Form**

**Profile**

Elizabeth \_\_\_\_\_ Frere \_\_\_\_\_  
First Name Middle Initial Last Name

egfrere@gmail.com \_\_\_\_\_  
Email Address

Please provide your mailing address below:

1313 Westover St \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Ethnicity \_\_\_\_\_

Political Party \_\_\_\_\_

Female \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

---

University of North Carolina at  
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design  
Services, Project Manager

Job Title:

**Brief description of duties:**

---

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

FINANCIAL SERVICES

City Of Charlotte Boards & Commissions

Submit Date: Jun 26, 2015  
Status: submitted

Application Form

01/26/1973

Date of Birth

Profile

Mark Frietch  
First Name Middle Initial Last Name

mark.frietch@icloud.com  
Email Address

Please provide your mailing address below:

715 N Church St Unit 213  
Street Address Suite or Apt  
Charlotte NC 28202  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 965-9117  
Primary Phone Alternate Phone

District 2  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Republican  
Political Party

Male  
Gender

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I am interested in the boards I selected because of my interest in helping Charlotte remain competitive and attractive to organizations looking to relocate here. I also believe the boards have a strong impact on the safety and lives of the citizens. I would welcome the opportunity to serve Charlotte and have an impact on how we grow.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a background in building value propositions for organizations that help them stay competitive in the talent acquisition industry. I feel this background and living in the downtown area provide a perspective that the boards of interest can utilize.

**Capital One (Contract Role)** \_\_\_\_\_

Current Employer:

**Less than 1** \_\_\_\_\_

Years in current position:

**Recruiter** \_\_\_\_\_

Job Title:

**Brief description of duties:**

Recruit Loan Officers to join Capital One in a variety of geographic markets.

**Other employment history:**

Recruiting projects since 2009. Worked with Companies such as TWC, Wells Fargo, and Ingersoll Rand.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 25, 2015  
Status: submitted

10/07/1977

Date of Birth

**Application Form**

**Profile**

Delmar R glaze  
First Name Middle Initial Last Name

drglazesr@yahoo.com  
Email Address

**Please provide your mailing address below:**

1532 Bray Drive Suite or Apt  
Street Address  
Charlotte NC 28214  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (980) 819-5573 Mobile: (704) 222-9099  
Primary Phone Alternate Phone

District 3  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee, Development Review Board

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on these committees because of my passion for community growth and development. I would love to be a voice, and a part of the process committed to serving the citizens of Mecklenburg County. If given the opportunity to become a City Council member, I will prove to be a dedicated and devoted advocate for the citizens of Mecklenburg County.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am currently an employee with the city, where I am heavily involved with community relations. I love dealing with public relations and being engaged with the citizens. I feel that being personable and transparent will allow me to fulfill the obligations and duties of being a Council member. My priority is to always have the best interest of the citizens of Mecklenburg County.



Charlotte Water

Current Employer:

2.5

Years in current position:

Environmental Program Inspector

Job Title:

**Brief description of duties:**

•Exercise strategic problem solving skills on a daily basis •Serves as a liaison & facilitates communications between the department and outside contractors •Observe & record economic activity to gain an understanding of the process of our water and distribution services •Provide excellent customer service by promptly addressing the needs & concerns of customers

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

I work for the City of Charlotte

City Of Charlotte Boards & Commissions

Submit Date: Jun 19, 2015  
Status: submitted

**Application Form**

**Profile**

Martin \_\_\_\_\_ Jospheh \_\_\_\_\_  
First Name Middle Initial Last Name

mmcneese@technikone.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

9425 Long Creek Green Drive 307 \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28216 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Business: (704) 332-4921 \_\_\_\_\_  
Primary Phone Alternate Phone

District 2 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

01/28/1975 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee, Keep Charlotte Beautiful

**Why are you interested in serving on these boards/ committees?**

Having lived in Charlotte for nearly 16 years and seen this city transform before my eyes, I want to get more involved in the community from a civic viewpoint.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I've operated my own business for 14 years and have form a number of local relationships with those in the Charlotte-Mecklenburg community. I understand the need for new ideas and to provide leadership to the community from which I make a living.

TechnikOne

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Current Employer:

14 years

---

Years in current position:

Partner

---

Job Title:

**Brief description of duties:**

---

Digital marketing agency where I oversee business operations and creative execution for all client projects

**Other employment history:**

---

Capital markets auditor for NationsBank (now Bank of America)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

---

Yes  No

**If yes, please explain conflict:**

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City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

**Application Form**

**Profile**

Nathaniel Lewis  
First Name Middle Initial Last Name

nathaniel.lewis@gmail.com  
Email Address

Please provide your mailing address below:

715 North Graham ST STE 510  
Street Address Suite or Apt  
Charlotte NC 28202  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (860) 997-0265  
Primary Phone Alternate Phone

District 2  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

06/01/1981  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Transit Services Advisory Committee

Why are you interested in serving on these boards/ committees?

To put my professional experience to good use in the city I plan to call home for the rest of my life.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

- Columbia Business School MBA - Over 10 years of consulting experience as part of IBM's business transformation group

IBM \_\_\_\_\_

Current Employer:

11 \_\_\_\_\_

Years in current position:

Associate Partner \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_

City Of Charlotte Boards & Commissions

Submit Date: Oct 09, 2015  
Status: submitted

**Application Form**

**Profile**

Craig \_\_\_\_\_ M \_\_\_\_\_ Morgan \_\_\_\_\_  
First Name Middle Initial Last Name

craig@mcgrathspielberger.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

7529 Stonecroft Park Drive \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28226 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (304) 904-7183 \_\_\_\_\_ Home: ( \_\_\_\_\_  
Primary Phone Alternate Phone

District 7 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Republican \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

10/10/1981 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

Charlotte Chamber of Commerce - Public Policy, Land Use Committee

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee

**Why are you interested in serving on these boards/ committees?**

As a proud Charlottean, I want to contribute to our continued growth. I know and love business and want to assist Charlotte in a meaningful way. As a small business and real estate attorney, I have the professional skill set necessary to be a positive and influential contributor to the Business Advisory Committee.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Professionally, my occupation is to counsel and advise - ultimately, that is the stock and trade of an attorney. Specifically, my practice is focused upon serving the needs of the small business client. My niche is real estate law. Beyond my legal practice, I am an entrepreneur. My business interests have spanned the gamut, and, through this experience, I have an understanding of the small-business person. Through the aggregate of this experience, I have the requisite ability to serve well on the Business Advisory Committee.

McGrath & Spielberger, PLLC

Current Employer:

less than one

Years in current position:

Attorney

Job Title:

**Brief description of duties:**

At McGrath & Spielberger, my duty is to develop meaningful client relationships. In my practice, I vertically integrate the needs of the small business client, as I am a transactional and litigation attorney. The practical aspect of this is to afford my clients an all-inclusive legal resource.

**Other employment history:**

Millsaps & Bratton, PLLC. Please view my LinkedIn profile for further information.

<https://www.linkedin.com/in/craigmorganlaw>

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Aug 20, 2015  
Status: submitted

**Application Form**

**Profile**

**Binh** \_\_\_\_\_ **Phu** \_\_\_\_\_  
First Name Middle Initial Last Name

**blphu@yahoo.com** \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

**12420 Lanier Islands Cir** \_\_\_\_\_  
Street Address Suite or Apt

**Charlotte** \_\_\_\_\_ **NC** \_\_\_\_\_ **28278** \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Mobile: (704) 975-3889** \_\_\_\_\_ **Home:** \_\_\_\_\_  
Primary Phone Alternate Phone

**District 7** \_\_\_\_\_  
City Council District

**Asian or Pacific Islander** \_\_\_\_\_  
Ethnicity

**Prefer Not to Say** \_\_\_\_\_  
Political Party

**Male** \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

**List any boards you have served on in the past:**

President - Vietnamese Association of Charlotte

**Which Boards would you like to apply for?**

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

**Why are you interested in serving on these boards/ committees?**

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**



American City Business Journals,  
Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

---

Other employment history:

---

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

---

Yes  No

If yes, please explain complete disposition:

---

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

---

Yes  No

If yes, please explain conflict:

---

City Of Charlotte Boards & Commissions

Submit Date: Jun 26, 2015  
Status: submitted

11/09/1988

Date of Birth

**Application Form**

**Profile**

Justin Trinca  
First Name Middle Initial Last Name

justin.trinca@gmail.com  
Email Address

**Please provide your mailing address below:**

3630-201 Sterling Magnolia Ct S Suite or Apt  
Street Address  
Charlotte NC 28211  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (919) 451-2838  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Male  
Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Business Advisory Committee, Privatization/Competition Advisory Committee

**Why are you interested in serving on these boards/ committees?**

These would be great opportunities to be a part of the decisions made in Charlotte that affect our community. I also think I could provide a different perspective and possibly have a longer outlook into the future since I am relatively young. I plan to be in Charlotte for a long time and would be able to look past just the present and see the potential in the future.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I graduated from Queens University with a Bachelor's Degree in Business. I then attended Charlotte School of Law while working for a small law firm. Currently I work for Airgas maintaing compliance with local, state, and federal regulations. I also attend Queens University completing my MBA with a concentration in Finance. I am also in the process of building an online business.

Airgas \_\_\_\_\_

Current Employer:

1 \_\_\_\_\_

Years in current position:

Regulatory Compliance \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_  
Maintain compliance with regulatory programs at the local, state, and federal levels including: EPA, DHS, OSHA, and DENR.

**Other employment history:**

\_\_\_\_\_  
Please visit my page on LinkedIn at: [www.linkedin.com/in/justinrinca/](http://www.linkedin.com/in/justinrinca/) for previous job history, education, and volunteer work.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_  
**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015

Application Form

Status: submitted

08/21/1970

Date of Birth

Profile

Stephen Vaughan
First Name Middle Initial Last Name

svaughancpa@gmail.com
Email Address

Please provide your mailing address below:

9435 Ardrey Woods Drive
Street Address Suite or Apt
Charlotte NC 28277
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 540-8765 Business: (704) 544-8429
Primary Phone Alternate Phone

District 7
City Council District

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Male
Gender

Are you a registered voter?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

Being a native of Charlotte, I have a vested interest in being sure all citizens have a fair opportunity to present their case and be heard. However, I also believe that anyone selected to review these issues must be able to be objective and knowledgeable to be able to appreciate both sides of the issue and review the evidence impartially to come to a just conclusion.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Alumni of the CMPD, FBI, and Sheriff's Office Citizens' academies; 20+ year career as a CPA and certified fraud examiner means I am logical, analytical, and trained to look for the truth; Married to a woman of a different race, and with members of my own family of multiple races gives me experience of relating to multiple cultures.

McArthur, McKeiver, & Vaughan,

PLLC \_\_\_\_\_

Current Employer:

5 \_\_\_\_\_

Years in current position:

Senior Member \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_  
Staff training & development, process monitoring, client management, financial statement, tax, consulting, and forensic engagements

**Other employment history:**

\_\_\_\_\_  
Stephen F Vaughan, CPA, PA President 2 years; Clayton S Parsons, CPA, PA 8 years; Gleiberman, Spears, Shepherd & Mennaker 1 year; Scharf Pera & Co. 9 years

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain conflict:**



**Agenda Date:** 10/26/2015

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**Agenda #:** 18.**File #:** 15-1650 **Type:** Nomination

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## **Nominations to the Charlotte Housing Authority**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- Two appointments for three-year terms beginning December 18, 2015, and ending December 17, 2018.
  - Shirley Fulton and William Scurry are both eligible and interested in being considered for reappointment.
- One appointment for a low income housing resident for a three-year term beginning December 18, 2015, and ending December 17, 2018.
  - Lucy Brown is eligible and interested in being considered for reappointment.

**Attachment**


Charlotte Housing Authority Applicants






City of Charlotte, NC

# CHARLOTTE HOUSING AUTHORITY (B/O)


## BOARD DETAILS




 **OVERVIEW**

-  **SIZE** 7 Seats
-  **TERM LENGTH** 3 Year
-  **TERM LIMIT** 2 Terms

**Membership** - Appointed for three-year terms (changed by General Assembly from five to three-years terms effective July 3, 1990, Senate Bill No. 1346). Per Council's policy, effective February 10, 1997, a background check will be conducted on all nominees to this committee.

**Responsibilities** - The Charlotte Housing Authority serves those Charlotte families from diverse social and economic backgrounds with housing needs requiring the services provided by the Authority. Its mission is to support and assist these families to enhance their quality of life while requiring those who are capable or who can develop capability to transition from dependency to self sufficiency and economic independence.

 **CONTACT**

-  Kenya Hester
-  (704) 336-5221
-  khesterr@cha-nc.org

---

**MEMBERSHIP BREAKDOWN** 2 by Mayor; 5 by City Council



**DETAILS**

### MEETING INFORMATION

Meeting Day - 3rd Tuesday monthly  
 Meeting Time - 5:00 p.m.  
 Meeting Location - 400 East Blvd  
 Time Commitment - 3 hours per month

### ENACTING RESOLUTION

### ENACTING RESOLUTION WEBSITE

### ADDITIONAL INFORMATION



City of Charlotte, NC

# CHARLOTTE HOUSING AUTHORITY (B/O)

## BOARD ROSTER



**DIMPLE AJMERA**

**Partial Term** Jan 26, 2015 - Dec 17, 2016

Email: dtajmera@yahoo.com

Office 400 East Boulevard

Position Board Member

Category None

Appointed by City Council



**LUCY BROWN**

**Partial Term** Jul 22, 2013 - Dec 17, 2015

Email: none

Office 400 East Boulevard

Position Board Member

Category Low Income Housing Resident

Appointed by City Council



**NANCY CROWN**

**1 Term** Dec 18, 2014 - Dec 17, 2017

Email: nancy.crown@bamf.com

Office 400 East Boulevard

Position Board Member

Category None

Appointed by Mayor



**SHIRLEY L. FULTON**

**Partial Term** Apr 14, 2014 - Dec 17, 2015

Email: sfulton52@aol.com

Office 400 East Boulevard

Position Board Member

Category None

Appointed by City Council



**SHEILA JONES**

**1 Term** Dec 18, 2014 - Dec 17, 2017

Email: sheiladjones315@gmail.com

Office 400 East Boulevard

Position Board Member

Category None

Appointed by City Council



**WILLIAM SCURRY**

**1 Term** Dec 18, 2012 - Dec 17, 2015

Email: bill@scurryandassociates.com

Office 400 East Boulevard

Position Board Member

Category None

Appointed by City Council



**GERALDINE SUMTER**

**1 Term** Dec 18, 2012 - Dec 17, 2015

Email: gsumter@fergusonsunter.com

Office 400 East Boulevard

Position Chairman

Category None

Appointed by Mayor



**Application Form**

**Profile**

Laurence \_\_\_\_\_ E \_\_\_\_\_ Bibbs \_\_\_\_\_  
First Name Middle Initial Last Name

laurence.bibbs@forwardsolutions.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

5711 Cedars east CT. \_\_\_\_\_ APT#3 \_\_\_\_\_  
Street Address Suite or Apt

Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28212 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 562-3761 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 5 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

12/21/1984 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

N/A

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Business Advisory Committee, Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

**Carolinas Healthcare System**

Current Employer:

4

Years in current position:

**Technical Analyst**

Job Title:

**Brief description of duties:**

• Resolve computer hardware and systems software issues; recommend cloud management tools to clients • Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practice

**Other employment history:**

Laurence Bibbs Charlotte, NC 28212 ☐Cell (704) 562-3761 ☐ bibbs.business@gmail.com Core Qualifications: • Adept at database analysis, computer troubleshooting and upgrading hardware and software. • Keen attention to detail in the identification of potential glitches and threats to performance and security for new applications • Highly efficient in managing and coordinating multiple tasks simultaneously • Exceptional communication skills; ability to understand and interpret the operational needs of business at all levels • In-depth knowledge of private and public cloud architectures • Sharp strategic thinking and problem solving skills with the ability to adapt • Strong leadership skills; coach and train others on business processes along with technical and system issues • Highly skilled in Microsoft Word, Excel, Access, PowerPoint, Publisher, Outlook, Active Directory, networking, building, and troubleshooting computers Education: ITT Technical Institute, Maumee, OH • Associate of Applied Science—Computer Network Systems • Bachelor of Applied Science—Information Systems Security Work Experience: Carolinas Healthcare Systems, Charlotte, NC: IT Systems Analyst (November 2013 - current) • Resolve computer hardware and systems software issues; recommend cloud management tools to clients • Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practices Carolinas Healthcare Systems (Associate Staffing), Charlotte, NC: Project Technician (September 2011 – November 2013) • Provided technical consultancy across work streams pertaining to security, networking, and service management • Established objectives, identified priorities and completed assigned work in a timely manner • Monitored technical standards of projects and ensured work stream migration was achievable • Troubleshoot components, identified worn or broken parts and implemented replacement strategies as needed ITT Technical Institute, Maumee, OH: System Support Technician (January 2010 – June 2011) • Troubleshoot errors or malfunctioning and upgraded the systems regularly • Provided high levels of technical support; monitored, maintained and troubleshoot workstations • Collaborated with team members to anticipate technical limitations and glitches and effect smooth system deployments Parker Enterprises, LLC, Toledo, OH: Technology Manager (January 2009 – January 2011) • Researched and analyzed specific, complex technical issues and implemented resolutions. • Designed strategies to achieve optimal outcomes • Managed efficiency of hardware and software components • Managed residential and commercial wiring

installation • Lead the implementation and delivery of multiple large scale projects Internships: Owens Community College, Toledo, OH Lab Assistant (December 2005) • Provided computer hardware and software support to Institute students, faculty, and staff. • Troubleshoot and diagnosed basic problems with computer equipment. Performed minor maintenance and repair on equipment, as necessary • Analyzed work efficiency of the computer hardware components to ensure efficiency • Utilized data recovery talents . MGM Communications, Maumee, OH Network Infrastructure Lead • Custom engineered servers and workstations to fit customer needs • Provided data recovery and data backup solutions • Managed firewall and router configuration and supported network maintenance and troubleshooting • Conducted Microsoft Windows Server, Microsoft Exchange server setup and support

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

**Application Form**

**Profile**

Wanda \_\_\_\_\_ Gothie Braswell \_\_\_\_\_  
First Name Middle Initial Last Name

redredwine12@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

1718 Oakdale Green Drive \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28216 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 399-4783 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 2 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

N/A

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I would like to work with the community to assist our neighbors with housing and to learn more about housing concerns.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a community investment volunteer with United Way

City of Charlotte

Current Employer:

1

Years in current position:

Administrative Officer

Job Title:

**Brief description of duties:**

manage calendar of the chief transit technology officer; travel arrangements; etc

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

INCUMBENT  
LOW INCOME HOUSING REPRESENTATIVE

City Of Charlotte Boards & Commissions

Status: reapplying

**Application Form**

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**Profile**

Lucy \_\_\_\_\_ Brown \_\_\_\_\_  
First Name Middle Initial Last Name

none \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

4023 Sunridge Lane-A \_\_\_\_\_  
Street Address Suite or Apt

Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28215 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

---

704-606-6592 \_\_\_\_\_  
Primary Phone Alternate Phone

District 5 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

\_\_\_\_\_ Political Party

Female \_\_\_\_\_  
Gender

\_\_\_\_\_ Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

---

**List any boards you have served on in the past:**

---

**Which Boards would you like to apply for?**

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**Why are you interested in serving on these boards/ committees?**

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**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

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Current Employer:

\_\_\_\_\_  
Years in current position:

\_\_\_\_\_  
Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_

**Application Form**

**Profile**

Linda N Carr  
First Name Middle Initial Last Name

Incarr2009@gmail.com  
Email Address

**Please provide your mailing address below:**

7528 Monarch Birch Lane Suite or Apt  
Street Address  
Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

PO Box 217122 Charlotte, NC 28221

Mobile: (704) 605-3281 Home: (704) 605-3281  
Primary Phone Alternate Phone

District 5  
City Council District

African American  
Ethnicity

Other  
Political Party

Female  
Gender

06/03/1968  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

None at this time

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (O), Planning Commission (O)

**Why are you interested in serving on these boards/ committees?**

I am one that gives back and grew up mentoring those within reach. After relocating from Boston Massachusetts, I fell in love with Charlotte, NC and made it my home. I would like to serve and pour into those what I have learned along the way as well as utilize my skills and resources to assist in the process. I am also a Domestic Violence Advocate, Certified Mediator for the state of North Carolina and on the Women's Advisory Board.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I grew up a preacher's daughter and was taught to always give back. I am used to dealing with diverse people from all backgrounds and I also Chaired an Outreach Ministry as well as a Women's Ministry. I have always been passionate about people in general especially those underserved, and or s persons that have experienced trauma/domestic violence. I look forward to serving this great City of Charlotte.

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Wireless Communications, Inc.

Current Employer:

---

10 Years 3 Mo.

Years in current position:

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Credit Analyst

Job Title:

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**Brief description of duties:**

• Corporate Liaison between client and various departments for five companies and 6 branches in order to streamline and eliminate time consuming issues. • Manage a database of 2,500 customers for five companies and 6 retail stores that include; commercial collections of state, local, federal governments, and hospitals, cash application, and credit memos, while controlling bad debt. • Ability to assess historical financial performance, cash flow, industry and competitive analysis and projections. • Oversee the approval, establishment, and entering of accounts for potential clients by verifying bank and trade references, financial statements, including Dun & Bradstreet along with other 3rd party reports and references. • Perform credit risk assessments and approve/authorize the release of credit hold and accounts exceeding credit limits. • Analyze inquiries for project management, engineering, maintenance, and consulting/training invoicing. • Provide extensive knowledge concerning auditing of customers account. • Develop client relations with potential and existing clients to further utilize mediation/conflict resolution skills which will improve the overall client experience.

---

**Other employment history:**

Vice President • Intricately involved in company's start-up and ensured the efficiency of the day-to-day running of all business operations including: Business development Negotiations Risk Management Team Building Diversity Evaluate Processes Organize and promote Empowered employees Leadership Dev. Time Management • Identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness. • Establishment and implementation of workflow patterns and operating standards for multiple branches. • Recruitment, training, evaluation, and discipline of support staff consisting of 60. • Participation in strategic budget planning, policy development, and implementation. • Ability to foster a cooperative work environment. • Successfully implemented a structure that taught Managers and Supervisors, how to be more effective leaders, communicate effectively, and how to eliminate waste in the workplace. Pinpoint by hands on approach which increased employee commitment to the organization. • Addressed a complexity of issues requiring immediate attention and resolution. • Led a team of approximately 60 employees within 40 branches in North and South Carolina. • Self directed work teams which enabled the company to increase employee commitment to the ability to attract and retain the best people to the organization and improved quality, productivity and service. • Directed all planning, budget spend 20 percent of their time in ongoing training, forecasting, finance and administration initiatives This requires planning, training, facilitating and team-building skills. • Human capital

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**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

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**If yes, please explain complete disposition:**

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None

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**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

---

**If yes, please explain conflict:**

---

None

---

College

Education:

---

If you selected 'Other' for education, please specify below:

---

**Additional Education History:**

---

N/a

Spouse's Name:

---

Spouse's Employer

---

Spouse's Job Title

---

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?



**Application Form**

**Profile**

Todd Collins  
First Name Middle Initial Last Name

todd@redhillventures.com  
Email Address

**Please provide your mailing address below:**

309 E. Morehead Suite 150   
Street Address Suite or Apt  
Charlotte NC 28202  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (202) 276-5690 Business: (704) 233-3726  
Primary Phone Alternate Phone

District 6  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

05/08/1973  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

As a resident of the city and owner/operator of over 800 units of urban multi-family communities, I realize the importance of providing housing options for low-moderate income families in our city. I've experienced the positive impact that proper housing and professional management can have on a community. Service as a CHA board member would be an extension of the mission my firm aims to achieve.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My background in commercial real estate includes investing, developing, operating and managing multi-family communities and office buildings. As a former senior manager in a global consulting firm, I have extensive technical design and project management skills; and years of experience with federal, state and local government clients.

Redhill Ventures

Current Employer:

9

Years in current position:

CEO

Job Title:

**Brief description of duties:**

Acquisition, oversight and management of multi-family communities. Creation and distribution of technical solutions used to simplify and automate court transactions nationally.

**Other employment history:**

Accenture: 1995-2004

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Marcia \_\_\_\_\_ Conston \_\_\_\_\_  
First Name Middle Initial Last Name

marcia.Conston@cpc.edu \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

v. 03 Brookfield Place \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 232. 0 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (. 04) 770. 42v \_\_\_\_\_ Business: (. 04) 770. 70 \_\_\_\_\_  
Primary Phone Alternate Phone

District \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

05/15/5v \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Housing Authority (CHA)

**Why are you interested in serving on these boards/ committees?**

I want to contribute my time to the Charlotte community, specifically to help persons in need of housing. I want to help promote services to ensure that children living in the housing projects have opportunities to advance their educational, financial, and social success. Also, I would like to promote programs which dispel the ideology that persons in housing projects are socially flagged.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have the social background inherent in Mississippi during the 1960's when housing projects were the normal living standard for most all African Americans. I have observed and experienced the transition from poverty to social acceptance and economic success. I feel it is important to help promote programs and services to advance others.

Central Piedmont Community

Colle- e \_\_\_\_\_

Current Employer:

17 \_\_\_\_\_

Years in current position:

; ice President for Enrollment and  
Student Ser/ices \_\_\_\_\_

Job title:

**Brief description of duties:**

I am the senior officer for all enrollment and ser/ice functions for studentsTj e currently ser/ e o/er . 0,000 students in the Charlotte and surroundin- areasTI am in char- e of financial aid, enrollment mana- ement and numerous other areas for our six campusesT

**Other employment history:**

Benedict Colle- e in Columbia, SCTI ser/ed as ; P for Institutional Effecti/eness, g here I g as in char- e of financial aid, enrollment mana- ement, and numerTI am in char- e of financial aid, enrollment mana- ement and numerous other areas of the colle- eTBenedict is a small historically blac9 liberal arts colle- eT

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City : JCharlotte 2oards 4 Commissions

StatusbreapplyinD

Application Form

Profile

Shirley L Fulton
First Name Middle Initial Last Name

sJiltonCf B aol@om
Email Address

Please provide your mailing address below:

Ycc S&Summit AGenue
Street Address Suite or Apt
Charlotte NC f Tf cT
City State Postal Code

Is your mailing address the same as your home address?

es, No

If your home address differs from your mailing address, please provide your home address in the field below:

Mo@lebv. cY3. 98(c9) 7
Primary Phone
2 usinessbv. cY3f 89() . Tf
Alternate Phone

1 istriOf
City Coun0il 1 istriOf

AJi0an Ameri0an
Ethni0ity

1 emo0rat
Politi0al Party

Female
5 ender

c9-9c-97Cf
1ate oJ2irth

Are you a registered voter?

es, No

List any boards you are currently serving on:

Charlotte 6ousinDAuthority

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte 6ousinDAuthority v2 -: 3

Why are you interested in serving on these boards/ committees?

I am aHare oJthe su@stantial need Jbr aJbrda@e housinD in this 0ommunity&SerGnD on the @ard oJthe Charlotte 6ousinDAuthority Hould proGde me an opportunity to 0ontinue my serG0e to the 0ommunity in an area that I am passionate a@ut gthat I haGe some / noHledDe oJthe su@st area and I @inD some s/ ills that I thin/ Hould @ @eneJ0ial to the @ard&

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am an attorney li0ensed to pra0iti0e laH in NC& haGe serQed the Charlotte Community and the state oJNC as a prose0utorgwdDegneiDh@rhhood ad@0ate and 0olunteer sin0e 97Tf &

Consultant Firm Charlotte School oJ LaH and President oJz adsHorth

Estate

Current Employer

and of respectively

years in current position

Consultant and President

years in current position

Brief description of duties:

I have with Charlotte School of Law as manager of the board of directors manage the relationship with the historically black colleges in NC as well as its relationship with the state and federal representatives and oversee the overall operation of the estate

Other employment history:

Practiced as an attorney for 8 years in superior court and 7 years in district court (97-99) assistant district attorney (97-99)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes  No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes  No

If yes, please explain conflict:

**Application Form**

**Profile**

Douglas K Gentile  
First Name Middle Initial Last Name

dkgcpa@bellsouth.net  
Email Address

**Please provide your mailing address below:**

9319 Hanlin Court  
Street Address Suite or Apt  
Charlotte NC 28277  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 541-6806 Business: (704) 543-1611  
Primary Phone Alternate Phone

District 7  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

12/16/1949  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

I was the Chairman of the Brockton Retirement Board, Brockton, MA. That Board administered the Retirement System for all the City of Brockton employees. That included simple retirements based on years of service to complex disabilities requiring drawn out hearings

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O), Civil Service Board (B/O)

**Why are you interested in serving on these boards/ committees?**

I previously worked at the Authority as the Director of Administration and spent 20 years in the Public Housing Authority. I believe my experience would be an asset to the Authority. Having spent many years a Public Employee I believe that the activities and responsibilities of the Civil Commission would interest me.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Former Director of Finance, Brockton Housing, Former Director of Administration Charlotte Housing Authority. Practicing CPA in Charlotte. I believe my experience with the Brockton Retirement Board would lend itself well to the Civil Service commission

Self Employed CPA, Douglas Kent

Gentile, CPA

Current Employer:

20

Years in current position:

Owner

Job Title:

**Brief description of duties:**

Management of Practice

**Other employment history:**

Teacher, Brockton Public Schools, Director of Finance, Brockton Housing Authority, Director of Administration, Charlotte Housing Authority

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Monique \_\_\_\_\_ Jenkins \_\_\_\_\_  
First Name Middle Initial Last Name

mlassociates123@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

215 Rook Road \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 29216 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 713-0332 \_\_\_\_\_  
Primary Phone Alternate Phone

District 3 \_\_\_\_\_  
City Council District

Asian or Pacific Islander \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

05/16/1983 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I am interested in serving this board because I want to help make a difference in the housing programs..

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Miami Dade county housing board.

M&L Associates LLC

Current Employer:

3

Years in current position:

Owner

Job Title:

**Brief description of duties:**

Debt collection

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

**Binh** \_\_\_\_\_ **Phu** \_\_\_\_\_  
First Name Middle Initial Last Name

**blphu@yahoo.com** \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

**12420 Lanier Islands Cir** \_\_\_\_\_  
Street Address Suite or Apt

**Charlotte** \_\_\_\_\_ **NC** \_\_\_\_\_ **28278** \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Mobile: (704) 975-3889** \_\_\_\_\_ **Home:** \_\_\_\_\_  
Primary Phone Alternate Phone

**District 7** \_\_\_\_\_  
City Council District

**Asian or Pacific Islander** \_\_\_\_\_  
Ethnicity

**Prefer Not to Say** \_\_\_\_\_  
Political Party

**Male** \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

**List any boards you have served on in the past:**

President - Vietnamese Association of Charlotte

**Which Boards would you like to apply for?**

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

**Why are you interested in serving on these boards/ committees?**

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

American City Business Journals,  
Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

---

Other employment history:

---

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

---

Yes  No

If yes, please explain complete disposition:

---

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

---

Yes  No

If yes, please explain conflict:

---

**Application Form**

**Profile**

**Willie** **Ratchford**  
First Name Middle Initial Last Name

**wratchford@charlottenc.gov**  
Email Address

**Please provide your mailing address below:**

**600 East Trade Street** **NC** **28202**  
Street Address Suite or Apt State Postal Code  
**Charlotte**  
City

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Home: (704) 573-3079** **Business: (704) 336-2195**  
Primary Phone Alternate Phone

**District 1**  
City Council District

**African American**  
Ethnicity

**Democrat**  
Political Party

**Male**  
Gender

**07/21/1953**  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I actually grew up in public housing in Charlotte and had a very positive experience. Have worked for City government almost 40 years and have partnered with CHA on many occasions in various venues. Work to adminuister the City and County fair hosing ordinances and so I have extensive housing experience in this community.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Executive Director with the Community Relations Committee for 20 years. Certified mediator, conciliator, fair housing trainer and facilitator. Our staff wroks with CHA on mediations between the agency and its tenants.

City of Charlotte - Community

Relations Committee \_\_\_\_\_

Current Employer:

20 \_\_\_\_\_

Years in current position:

Executive Director \_\_\_\_\_

Job Title:

**Brief description of duties:**

Responsible for developing, directing and implementing programs and activities to maintain and improve community relations in Charlotte-Mecklenburg, ameliorate the current effects of past discrimination and promote community harmony.

**Other employment history:**

Have worked for the City of Charlotte for 39 years, including 24 years in the Community Relations Committee

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Status: reapplying

**Application Form**

**Profile**

William Scurry  
First Name Middle Initial Last Name

bill@scurryandassociates.com  
Email Address

Please provide your mailing address below:

4308 Dianne Drive  
Street Address Suite or Apt  
Charlotte NC 28215  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

704-618-6904 704-593-2264  
Primary Phone Alternate Phone

District 4  
City Council District

African American  
Ethnicity

Political Party

Male  
Gender

Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Current Employer:

\_\_\_\_\_  
Years in current position:

\_\_\_\_\_  
Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_



### Application Form

#### Profile

**Kalkin** **A** **Stafford**  
First Name Middle Initial Last Name

**@alkin.9ikepraiseproperties.com**  
Email Address

#### Please provide your mailing address below:

**H 87ykola ( d** **g04)g8-**  
Street Address Suite or Apt  
**Charlotte** **NC** **, - , g2**  
City State Postal Code

#### Is your mailing address the same as your home address?

Yes  No

#### If your home address differs from your mailing address, please provide your home address in the field below:

**Business: 6 - 0w, / , )0250** **Rome: 6**  
Primary Phone Alternate Phone

**District 4**  
City Council District

**African American**  
Ethnicity

**Independent**  
Political Party

**Male**  
Gender

**0, T 2T/ 52**  
Date of Birth

#### Are you a registered voter?

Yes  No

#### List any boards you are currently serving on:

None

#### List any boards you have served on in the past:

None

#### Which Boards would you like to apply for?

Charlotte Rousin9 Authority (BT) (1) Rousin9 Adkisory Board of Charlotte) Mec@enbur9

#### Why are you interested in serving on these boards/ committees?

#### Please describe any background or abilities that qualify you to serve on these boards/ committees.

**Gike Praise Properties**

Current Employer:

4

Years in current position:

Bro@r

Job Title:

**Brief description of duties:**

Directed activities as Bro@r in Charge for Full Service ( Real Estate Bro@ra9e ) Supervised services in home sales and purchasing Organized transactions under provisions of ( S Code Section 404g Prepared contracts for commercial transactions Conducted relocation services for residential clients

**Other employment history:**

AppleOne Transition Team Leader 04/04/04 - 04/04/04, q il@rson and Associates NC ( Real Estate Bro@r 0- 1002)04/04, National Institute of Mental Health Ethics Associate 0- 1005)04/04

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

N/A

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

N/A

**Application Form**

**Profile**

Stephanie \_\_\_\_\_ Tyson \_\_\_\_\_  
First Name Middle Initial Last Name

styson5808@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

5808 Linden Ridge Lane \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28216 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (980) 938-0036 \_\_\_\_\_ Business: (704) 563-3336 \_\_\_\_\_  
Primary Phone Alternate Phone

District 2 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Other \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

01/07/1966 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I have community service background and expertise serving the families that CHA service.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have served CHA residents since 2000. I can help CHA leverage public and private services to help move families to self-sufficiency.

Resourceful Solutions II

Current Employer:

Since 2008

Years in current position:

President

Job Title:

Brief description of duties:

Managing Day to Days Operations in Offices in SC, and NC

Other employment history:

Family Preservation Services

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes  No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes  No

If yes, please explain conflict:



**Agenda Date:** 10/26/2015

---

**Agenda #:** 19.**File #:** 15-1651 **Type:** Nomination

---

## **Nominations to the Charlotte International Cabinet**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for an Airport staff representative for a three-year term ending June 30, 2018.
  - Vacancy is due to restructuring of the Cabinet.
- Two appointments for Cultural/Ethnic representatives for three-year terms ending June 30, 2018.
  - Xin Zhang is eligible and interested in being considered for reappointment.
  - Additional vacancy is due to restructuring of the Cabinet.
- One appointment for an International Business representative for a three-year term ending June 30, 2018.
  - Vacancy is due to restructuring of the Cabinet.
- One appointment for an Education/Non-profit representative for a three-year term ending June 30, 2018.
  - Jian Zhang is eligible and interested in being considered for reappointment.
- Two appointments for At-Large representatives for three-year terms ending June 30, 2018.
  - Larken Egleston is eligible and interested in being considered for reappointment.
  - Additional vacancy is due to restructuring of the Cabinet.

**Attachment**

Charlotte International Cabinet Applicants



City of Charlotte, NC

# CHARLOTTE INTERNATIONAL CABINET

## BOARD ROSTER



**MADELYN "MADDY" BAER**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: gardenbaer@hotmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** At-Large  
**Appointed by** Mayor



**CINDY BARNES**

**2 Term** Jul 01, 2014 - Jun 30, 2017

Email: cindy.barnes@atcmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council



**NANCY CARTER**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: carter.nancy545@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** At-Large  
**Appointed by** Mayor



**LARKEN M EGLESTON**

**1 Term** Jul 01, 2012 - Jun 30, 2015

Email: le46069@yahoo.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Chairman  
**Category** At-Large  
**Appointed by** City Council



**LOREN FAUCHIER**

**1 Term** Nov 25, 2013 - Jun 30, 2016

Email: loren.fauchier@providenceday.org

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Education / Non-Profit  
**Appointed by** Mayor



**SEAN GAUTAM**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: sean.gautam@intelligity.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** International Business  
**Appointed by** City Council



**AL KILLEFFER**

**1 Term** Nov 27, 2013 - Jun 30, 2016

Email: killeffer@gmail.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** International Business  
**Appointed by** Mayor



**CANDACE MURRAY**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: candace.murray@ymcacharlotte.org

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Education / Non-Profit  
**Appointed by** City Council



**TROY PELSHAK**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Vice Chair



**1 Term** Nov 25, 2013 - Jun 30, 2016

Email: tpelshak@amanaservices.com

**Category** Cultural / Ethnic  
**Appointed by** Mayor



**YOLANDA PERRY**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: yolanda.perry@manpower.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council



**JIAN ZHANG**

**1 Term** Jul 01, 2012 - Jun 30, 2015

Email: jzhang@uncc.edu

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Education / Non-Profit  
**Appointed by** City Council



**XIN ZHANG**

**1 Term** Jul 01, 2012 - Jun 30, 2015

Email: xzhang1035@yahoo.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Cultural / Ethnic  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Charlotte Chamber  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Charlotte Regional Partnership  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Charlotte Regional Visitor's Authority  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** Airport Staff Member  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** International Business  
**Appointed by** City Council



**VACANCY**

**Office** Government Center Building, 600 E. 4th Street  
**Position** Board Member  
**Category** Cultural / Ethnic  
**Appointed by** City Council

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**VACANCY**

**Office** Government Center Building, 600 E. 4th Street  
**Position** Board Member  
**Category** NC Consular Corps  
**Appointed by** Mayor

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**VACANCY**

**Office** Government Center Building, 600 E. 4th Street  
**Position** Board Member  
**Category** Mecklenburg County Staff  
**Appointed by** Mayor

**Application Form**

**Profile**

Gina M Bonfiglio  
First Name Middle Initial Last Name

gina.m.bonfiglio@gmail.com  
Email Address

**Please provide your mailing address below:**

3035 Rock Springs Road  
Street Address Suite or Apt  
Charlotte NC 28226  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (847) 567-2608 Home: (  
Primary Phone Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Prefer Not to Say  
Political Party

Female  
Gender

05/09/1969  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

NA

**List any boards you have served on in the past:**

NA

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

My professional experience is rich with international educational, professional and living experiences. I have grown into a worldly- cultivated professional and wish to share my experiences with a growing city. My passions for international business, travel, language, and culture will partner in my daily cabinet work. The ethnic diversity in which we live and work today, is one to be embraced. I aspire for my work on the International Cabinet to assist in building understanding and tolerance of the increasing cultures populating our city. The understanding of International political economy is also an important basic of business success in the global marketplace.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

The understanding of International political economy is also an important basic of business success in the global marketplace. The ethnic diversity in which we live and work today is one to be embraced. My passions for international business, travel, language, and cultures will partner in my daily work. I aspire for my work on the International Cabinet to assist in building understanding and tolerance of the increasing cultures populating our city.



Parent Volunteer -St. Gabriel  
Catholic School

Current Employer:

3

Years in current position:

Junior Disciples Club, Parent  
Advisor/Student Advocate

Job Title:

**Brief description of duties:**

St. Gabriel Catholic School Parent Volunteer, Junior Disciple Club, facilitated student philanthropic endeavors with local, regional and international charities located in Charlotte: CROP Walk Charlotte, Samaritan's Feet International, Refugee Resettlement Ministry MACS, Ronald McDonald House, Cancer Awareness, St. Gabriel Catholic Church-Christian Mother's Group and Praying Mother's Group.

**Other employment history:**

\*Please refer to the attached resume\* Entrepreneurial Experience - Bonfiglio Builders LLC, Customer Home General Contracting and Land Development Local Experience - LG Construction Inc., Customer Home Builder, Chicago, Illinois Regional Experience - Arthur Anderson LLC, Marketing Manager, Business Consulting, Midwest Region National Experience - Citigroup, Diners Club International, Manager, Establishment Marketing International Experience - Motorola Inc., New Product Coordinator, European Cellular Subscriber Division; Athens (Greece) Metro Civil Works Joint Venture, Procurement Assistant to Director of Civil Works; Best Western International Inc., Frequency Marketing Intern

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Linda N Carr  
First Name Middle Initial Last Name

Incarr2009@gmail.com  
Email Address

**Please provide your mailing address below:**

7528 Monarch Birch Lane Suite or Apt  
Street Address  
Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

PO Box 217122 Charlotte, NC 28221

Mobile: (704) 605-3281 Home: (704) 605-3281  
Primary Phone Alternate Phone

District 5  
City Council District

African American  
Ethnicity

Other  
Political Party

Female  
Gender

06/03/1968  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

None at this time

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (O), Planning Commission (O)

**Why are you interested in serving on these boards/ committees?**

I am one that gives back and grew up mentoring those within reach. After relocating from Boston Massachusetts, I fell in love with Charlotte, NC and made it my home. I would like to serve and pour into those what I have learned along the way as well as utilize my skills and resources to assist in the process. I am also a Domestic Violence Advocate, Certified Mediator for the state of North Carolina and on the Women's Advisory Board.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I grew up a preacher's daughter and was taught to always give back. I am used to dealing with diverse people from all backgrounds and I also Chaired an Outreach Ministry as well as a Women's Ministry. I have always been passionate about people in general especially those underserved, and or s persons that have experienced trauma/domestic violence. I look forward to serving this great City of Charlotte.

---

Wireless Communications, Inc.

Current Employer:

---

10 Years 3 Mo.

Years in current position:

---

Credit Analyst

Job Title:

---

**Brief description of duties:**

• Corporate Liaison between client and various departments for five companies and 6 branches in order to streamline and eliminate time consuming issues. • Manage a database of 2,500 customers for five companies and 6 retail stores that include; commercial collections of state, local, federal governments, and hospitals, cash application, and credit memos, while controlling bad debt. • Ability to assess historical financial performance, cash flow, industry and competitive analysis and projections. • Oversee the approval, establishment, and entering of accounts for potential clients by verifying bank and trade references, financial statements, including Dun & Bradstreet along with other 3rd party reports and references. • Perform credit risk assessments and approve/authorize the release of credit hold and accounts exceeding credit limits. • Analyze inquiries for project management, engineering, maintenance, and consulting/training invoicing. • Provide extensive knowledge concerning auditing of customers account. • Develop client relations with potential and existing clients to further utilize mediation/conflict resolution skills which will improve the overall client experience.

---

**Other employment history:**

Vice President • Intricately involved in company's start-up and ensured the efficiency of the day-to-day running of all business operations including: Business development Negotiations Risk Management Team Building Diversity Evaluate Processes Organize and promote Empowered employees Leadership Dev. Time Management • Identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness. • Establishment and implementation of workflow patterns and operating standards for multiple branches. • Recruitment, training, evaluation, and discipline of support staff consisting of 60. • Participation in strategic budget planning, policy development, and implementation. • Ability to foster a cooperative work environment. • Successfully implemented a structure that taught Managers and Supervisors, how to be more effective leaders, communicate effectively, and how to eliminate waste in the workplace. Pinpoint by hands on approach which increased employee commitment to the organization. • Addressed a complexity of issues requiring immediate attention and resolution. • Led a team of approximately 60 employees within 40 branches in North and South Carolina. • Self directed work teams which enabled the company to increase employee commitment to the ability to attract and retain the best people to the organization and improved quality, productivity and service. • Directed all planning, budget spend 20 percent of their time in ongoing training, forecasting, finance and administration initiatives This requires planning, training, facilitating and team-building skills. • Human capital

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

---

**If yes, please explain complete disposition:**

---

None

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

---

**If yes, please explain conflict:**

---

None

---

College

Education:

---

If you selected 'Other' for education, please specify below:

---

**Additional Education History:**

---

N/a

Spouse's Name:

---

Spouse's Employer

---

Spouse's Job Title

---

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

INCUMBENT  
AT-LARGE REPRESENTATIVE

City Of Charlotte Boards & Commissions

Submit Date: Oct 05, 2015  
Status: submitted

**Application Form**

---

**Profile**

Larken M Egleston  
First Name Middle Initial Last Name

le46069@yahoo.com  
Email Address

Please provide your mailing address below:

1517 Landis Avenue  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

---

Mobile: (704) 519-7128 Home:  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

10/26/1982  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

Charlotte International Cabinet & Charlotte-Mecklenburg Historic Landmarks Commission

List any boards you have served on in the past:

---

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I have served on the Charlotte International Cabinet for one full term and would like to continue on with a second term.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I currently serve as the Chair of the Charlotte International Cabinet and served as Vice Chair the previous year. I would like to continue the work that we've done over the three years I've been a member of this board.

Republic National Distributing

Company \_\_\_\_\_

Current Employer:

5 \_\_\_\_\_

Years in current position:

Brand Ambassador \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_  
Sales and marketing representative for multiple international spirits brands.

**Other employment history:**

\_\_\_\_\_  
**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_  
**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Ngongo \_\_\_\_\_ E \_\_\_\_\_ Musafiri \_\_\_\_\_  
First Name Middle Initial Last Name

dmgongoepierre@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

2617 Midland Avenue \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28208 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (980) 318-6193 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

Mecklenburg County Towns \_\_\_\_\_  
City Council District

Other \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

09/02/1954 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

Mayor of Charlotte International Cabinet

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

Committee

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Ma in economics De in veterinary medicine. Resrarch expert Community Development project expert worked with study and planing bureau/drcongo

private/neminternational/congolese

twining organization

Current Employer:

15

Years in current position:

president

Job Title:

**Brief description of duties:**

Import-export consulting and général development twining of cities and other community structures

**Other employment history:**

Général Director Manager National Livestock Development Office/drcongo. Social Fonding of Republic Chief/drcongo Study and Planing Bureau/Agriculture Department/drcongo

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Kimberly Sanders  
First Name Middle Initial Last Name

kdsanders04@gmail.com  
Email Address

**Please provide your mailing address below:**

1714 Piccadilly Drive  
Street Address Suite or Apt  
Charlotte NC 28211  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 798-3192 Home: (704) 798-3192  
Primary Phone Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Female  
Gender

01/25/1982  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Tree Advisory Commission, Zoning Board Of Adjustment (B/O)

**Why are you interested in serving on these boards/ committees?**

I am interested in serving in the International Cabinet and on the Tree Advisory Council as much of my studies have revolved around international issues and environmental issues, both as an undergrad and in law school. I have studied abroad three times, and studied International Law at Cambridge University. I am very interested in international affairs, exchange programs, Sister City programs, and travel in general. This year I traveled to Thailand, and am planning a trip to Sweden in 2016. I am interested in serving on the Zoning Board because this is an area that is often overlooked until something comes along that enrages people and makes the news. Currently, the issue of rezoning the block of businesses in Southend that include Common Market and the location of Food Truck Friday, to allow for a tall commercial building, is a very big issue in the Dilworth and Southend communities. Zoning boards need people who understand not only the law, but the voice of the locals affected. Most of all, I am interested in serving my fellow residents through our local government.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**



---

DiscoverReady

Current Employer:

6

Years in current position:

Contract Attorney

Job Title:

**Brief description of duties:**

Reviewing documents, such as contracts and emails, to determine potential liability in mass litigation lawsuits.

**Other employment history:**

I am currently completing a Master of Public Administration at UNC-Chapel Hill, through their online program. As part of UNC's degree requirements, I am currently interning with Sustain Charlotte, a local nonprofit organization focused on environmental sustainability. I also

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**Application Form**

**Profile**

**Brian** **G** **Withrow**  
First Name Middle Initial Last Name

**bwithrow82@gmail.com**  
Email Address

**Please provide your mailing address below:**

**803 Herrin Ave** **NC** **28205**  
Street Address Suite or Apt State Postal Code  
**Charlotte**  
City

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Mobile: (704) 488-9794** **Home:**  
Primary Phone Alternate Phone

**District 1**  
City Council District

**African American**  
Ethnicity

**Prefer Not to Say**  
Political Party

**Male**  
Gender

**12/14/1982**  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

N/A

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Keep Charlotte Beautiful

**Why are you interested in serving on these boards/ committees?**

I would like to serve on both boards because of the passion for inclusion and diversity within the Charlotte community and the purpose of presenting the city in the best way. These boards will allow suggestions to be made that will shape the future of Charlotte's through agriculture and cultural demographics.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Throughout my life I have participated in international events and organizations that have allowed me to travel the world domestically and internationally. These experiences have given me perspectives on the World that are used in my every understanding of society being able to learn new languages such as French, Spanish, and Japanese and use these languages to navigate social difficulties. I also am an alumni of the NC Cooperative Extension where I have studied, learned, and applied agricultural concepts to improve a particular location. Through working with various farms, herb societies, and landscapers I've learned how to be sustainable and how it affects everyday life.

The Home Depot \_\_\_\_\_

Current Employer:

3 \_\_\_\_\_

Years in current position:

Merchandiser \_\_\_\_\_

Job Title:

**Brief description of duties:**

• Supervised and delegated tasks to 5-12 associates each day improving efficiency by 50%. • Reduced costs by saving \$75,000 by increasing productivity among 5-12 associates. • Created and developed strategies to maximize sales revenue, and eliminate inaccuracies during inventory.

**Other employment history:**

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes  No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes  No

If yes, please explain conflict:

**Application Form**

**Profile**

Steve \_\_\_\_\_ H \_\_\_\_\_ Ym \_\_\_\_\_  
First Name Middle Initial Last Name

steveyim@kw.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

5223 Gallant Fox Way \_\_\_\_\_ Apt 222 \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28277 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 737-2424 \_\_\_\_\_ Home: ( \_\_\_\_\_  
Primary Phone Alternate Phone

\_\_\_\_\_  
City Council District

Asian or Pacific Islander \_\_\_\_\_  
Ethnicity

\_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

11/08/1974 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**  
\_\_\_\_\_

**List any boards you have served on in the past:**  
\_\_\_\_\_

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

As an Asian American and a Korean American, I would love to promote Charlotte as an international city. There are many small business owners that are Asian currently in Charlotte but I envision a bigger and brighter future for our city competing for the mid-size and larger international companies. With what Charlotte has to offer in terms of location, our international airport and our business-friendly atmosphere, I would be honored to help develop our great city!

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Keller Williams Ballantyne \_\_\_\_\_

Current Employer:

3 \_\_\_\_\_

Years in current position:

Realtor/Broker \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_

INCUMBENT  
EDUCATION/NON-PROFIT

City Of Charlotte Boards & Commissions

Submit Date: Oct 02, 2015  
Status: submitted

**Application Form**

**Profile**

Jian \_\_\_\_\_ Zhang \_\_\_\_\_  
First Name Middle Initial Last Name

jxzhang@uncc.edu \_\_\_\_\_  
Email Address

Please provide your mailing address below:

11644 Clingman Lane \_\_\_\_\_ None \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28214 \_\_\_\_\_  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

11644 Clingman Lane None

Home: 7045108888 \_\_\_\_\_ Mobile: (704) 906-8686 \_\_\_\_\_  
Primary Phone Alternate Phone

District 2 \_\_\_\_\_  
City Council District

Asian or Pacific Islander \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

10/25/1957 \_\_\_\_\_  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

1. Charlotte International Cabinet 2. Carolinas Asian American Chamber of Commerce 3. Chinese American Association of Charlotte

List any boards you have served on in the past:

American Red Cross Charlotte Chapter

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I want to have a voice by representing the Asian community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have past experience in serving the community.

UNCC \_\_\_\_\_

Current Employer:

20 years \_\_\_\_\_

Years in current position:

Associate Professor \_\_\_\_\_

Job Title:

**Brief description of duties:**

Teaching and research

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Status: reapplying

**Application Form**

---

**Profile**

Xin \_\_\_\_\_ Zhang \_\_\_\_\_  
First Name Middle Initial Last Name

xzhang1035@yahoo.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

\_\_\_\_\_  
Street Address Suite or Apt

\_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

\_\_\_\_\_  
Primary Phone Alternate Phone

**Other** \_\_\_\_\_  
City Council District

\_\_\_\_\_  
Ethnicity

\_\_\_\_\_  
Political Party

\_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

\_\_\_\_\_

**List any boards you have served on in the past:**

\_\_\_\_\_

**Which Boards would you like to apply for?**

\_\_\_\_\_

**Why are you interested in serving on these boards/ committees?**

\_\_\_\_\_

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Current Employer:

\_\_\_\_\_  
Years in current position:

\_\_\_\_\_  
Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_



**Agenda Date:** 10/26/2015

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**Agenda #:** 20.**File #:** 15-1652 **Type:** Nomination

---

## **Nominations to the Citizens' Transit Advisory Group**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for an unexpired term beginning immediately and ending June 30, 2017.
  - Joe Randolph has resigned.

**Attachment**


Citizens' Transit Advisory Group Applicants





City of Charlotte, NC


# CITIZENS' TRANSIT ADVISORY GROUP

## BOARD DETAILS

 **OVERVIEW**

 **SIZE** 13 Seats

 **TERM LENGTH** 2 Year

 **TERM LIMIT** 2 Terms

Membership - After the initial term, all terms will be for two years. No publicly elected office holder may serve on this committee. No member may serve more than two consecutive full terms.

The initial terms of the appointees of the Mecklenburg County Board of Commissioners, the Charlotte City Council, the Charlotte-Mecklenburg Board of Education, and the Mayor of the City of Charlotte shall end on June 30, 2001. The initial terms of the appointees of the Towns and the Chairman of the Mecklenburg County Board of Commissioners shall end on June 30, 2002.


Responsibilities - This committee will be an advisory body to The Metropolitan Transit Commission (the MTC members are mayors and Managers from the municipal and county elected bodies that are parties to the Interlocal Agreement.) This committee will review the Chief transit official's proposed two-year operating programs and second-year program adjustment 2004, this committee will perform a comprehensive governance review which shall consider the effectiveness of the Interlocal Agreement and the governance structure established in the Interlocal Agreement as well as other possible governance structures including various forms of transit authority.



**CONTACT**

 Wanda Braswell

 (704) 336-7245

 [wbraswell@ci.charlotte.nc.us](mailto:wbraswell@ci.charlotte.nc.us)



**DETAILS**

### MEMBERSHIP BREAKDOWN

1 Co-Chair by Mayor; 2 by City Council; 1 Co-Chair by County Commission; 2 by County Commission; 1 by Board of Education; 6 by Mecklenburg County Towns

### MEETING INFORMATION

Meeting Day - 3rd Tuesday monthly (as needed)

Meeting Time - 7:30 a.m.

Meeting Location - Government Center Building/600 East 4th Street

Time Commitment - 2 hours bi-monthly

### ENACTING RESOLUTION

### ENACTING RESOLUTION WEBSITE

### ADDITIONAL INFORMATION



City of Charlotte, NC

# CITIZENS' TRANSIT ADVISORY GROUP

## BOARD ROSTER



**TREVOR BEAUFORD**

**1 Term** Jul 01, 2015 - Jun 30, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Board of Education



**JENNIFER BRAGANZA**

**1 Term** Mar 01, 2014 - Jun 30, 2016

Email: jenibraganza@yahoo.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Pineville



**FREDDIE BROWN**

**1 Term** Jul 01, 2015 - Jun 30, 2017

Email: freddie.brown@email.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** County Commission



**MATT COVINGTON**

**2 Term** Jul 01, 2015 - Jun 30, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** County Commission



**JANE DUNNE**

**2 Term** Jul 01, 2015 - Jun 30, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Mint Hill



**FRANK KRETSCHMER II**

**2 Term** Jul 01, 2015 - Jun 30, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JOE RANDOLPH**

**1 Term** Jul 01, 2015 - Jun 30, 2017

Email: joerandolph@live.com

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**TODD STEISS**

**2 Term** Jul 01, 2015 - Jun 30, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Huntersville



**ROB WATSON**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Co-Chair



**2 Term** Jul 01, 2013 - Jun 30, 2015

**Category** None  
**Appointed by** County Commission



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Matthews



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Davidson



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Town of Cornelius



**VACANCY**

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Co-Chair  
**Category** None  
**Appointed by** Mayor

**Application Form**

**Profile**

John \_\_\_\_\_ Ashby \_\_\_\_\_  
First Name Middle Initial Last Name

john.c.ashby@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

13206 Shanagarry Dr \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28278  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 649-1870 \_\_\_\_\_  
Primary Phone Alternate Phone

District 3 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

05/22/1979 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

As a long-term citizen of Mecklenburg County, I have a vested interest in issues related to transit and personal transportation. As an experienced technology professional, I believe I can provide insight into the tools being used to develop new markets for passenger transportation. As a former user of CATS/LYNX, I also have valuable input regarding mass transit in the city.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am an experienced technical professional, which provides insights into the particulars of the technologies being used to create the new drivers-for-hire market. I also have done software development in the logistics field, which is closely related. As a former rider of CATS/LYNX, I also have input on ways to improve customer service in mass transit.

Bank of America

Current Employer:

1

Years in current position:

Application Support Engineer

Job Title:

**Brief description of duties:**

Technical support of a wide array of applications.

**Other employment history:**

Wells Fargo, SSI Schaefer, RedPrairie

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

Status: submitted

01/01/1977

Date of Birth

**Profile**

Casey

First Name

Middle Initial

Celli

Last Name

casey.celli@bankofamerica.com

Email Address

**Please provide your mailing address below:**

3121 Indian Rock Rd

Street Address

Suite or Apt

Charlotte

City

NC

State

28270

Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (302) 562-6000

Primary Phone

Business: (980) 386-3380

Alternate Phone

District 7

City Council District

Caucasian/Non-Hispanic

Ethnicity

Republican

Political Party

Male

Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bechtler Arts Foundation Board, Citizens' Transit Advisory Group, Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

My family and I moved to Charlotte in 2012. I have had the opportunity to grow and love Charlotte. I'm intimately involved with my neighborhood, my work community and with the Y-guides. I feel now that I have an opportunity to serve my community and help improve the quality of life for all Charlotte Residents. I am passionate about improving transit and making the arts accessible to all.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have been with Bank of America for 13 years, and currently lead a team responsible for "big data" analytics focused on satisfaction. In prior roles I have used behavioral customer data to improve marketing strategy and profitability. I'm happy to share my organizational leadership to support the services that Charlotte provides to all.

Bank of America

Current Employer:

3

Years in current position:

Senior Vice Preseident, Customer  
Analytics

Job Title:

**Brief description of duties:**

Delivering analytic insights and strategy development to improve customer experience in the on-line and mobile environments.

**Other employment history:**

Have been with Bank of America for 13 years, and have held a variety of positions leading teams in Business Development, Operations, and Marketing Strategy

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Helena Connors  
First Name Middle Initial Last Name

hconnor2@uncc.edu  
Email Address

**Please provide your mailing address below:**

10214 Little Creek Road  
Street Address Suite or Apt  
Charlotte NC 28227  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (702) 334-8456 Business: (704) 687-0279  
Primary Phone Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Female  
Gender

04/09/1963  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

I have over 7 years experience in the Transportation to include transit, charter bus service, car share, bicycle share and disability transport. I relocated to Charlotte, NC in 2012 for a promotion and have gained a deep appreciation for the city and the people of Charlotte. Therefore, I would like to take a more active role in helping the city to grow and prosper.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a retired US Air Force Veteran and I did serve on Airman of the Month Boards to select the most outstanding Airman from a group of 12. In the transportation business, I have be a Safety Manager, Operations Manager, and a General Manager. I understand the inner workings of transit and have working knowledge of the rules and regulations which govern interstate and intrastate commerce.

University of North Carolina at

Charlotte \_\_\_\_\_

Current Employer:

.5 \_\_\_\_\_

Years in current position:

Transportation Manager \_\_\_\_\_

Job Title:

**Brief description of duties:**

Monitor and evaluate CATS and SafeRide data to provide trend and use data for distribution. Work with the car share provider to ensure that vehicles are maintained and safe at all times. Collect vehicle usage data from vendor and submit to Director. Monitor employee work and conduct. Comply with all federal, state, and local requirements for equipment and ADA regulations.

**Other employment history:**

1981 - 2001 USAF, Technical Sergeant 2001-2008 Broker/ Realtor 2008-2011 South West Excursions and Educational Tours - GM 2011-2014, Coach America - Horizon Coach lines - GM 2014 - UNCC Transportation Manager

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Natasha \_\_\_\_\_ Corley \_\_\_\_\_  
First Name Middle Initial Last Name

natasha.corley@yahoo.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

14330 Tribute Place Dr \_\_\_\_\_ #405 \_\_\_\_\_  
Street Address Suite or Apt  
Huntersville \_\_\_\_\_ NC \_\_\_\_\_ 28078 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 942-7512 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

12/14/1980 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:** \_\_\_\_\_

**List any boards you have served on in the past:** \_\_\_\_\_

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

As a social worker who has work in home healthcare for the past 9 years, I able to see the challenges many of the frail and elderly citizens of Mecklenburg county face. I would like to use my voice as well as my social work skills to create change with the transit services and housing options available to them.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Advanced Homecare \_\_\_\_\_

Current Employer:

2 \_\_\_\_\_

Years in current position:

Medical social worker \_\_\_\_\_

Job Title:

**Brief description of duties:**

Connect homecare patients with community resources Conduct home visits to ensure patient safety Interact with nonprofit agencies in the community to create partnerships for patient care

**Other employment history:**

Carolinas Healthcare System

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Jonathan \_\_\_\_\_ Dausman \_\_\_\_\_  
First Name Middle Initial Last Name

dus318@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

2020 Lyndhurst Ave \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28203 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (980) 322-7615 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

09/29/1980 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

Meck County Zoning Board of Adjustment

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I believe serving on the Transit board is a way I can help make a difference and improve the Charlotte community.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have personal experience as a daily Lynx rider.

Bank of America

Current Employer:

10

Years in current position:

Finance Manager

Job Title:

Brief description of duties:

---

Other employment history:

---

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

---

Yes  No

If yes, please explain complete disposition:

---

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

---

Yes  No

If yes, please explain conflict:

---

**Application Form**

**Profile**

Jeffrey \_\_\_\_\_ Davis \_\_\_\_\_  
First Name Middle Initial Last Name

jeffrey.davis@nccourts.org \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

187115 Ronceverte Drive \_\_\_\_\_  
Street Address Suite or Apt

Cornelius \_\_\_\_\_ NC \_\_\_\_\_ 28031 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 894-0771 \_\_\_\_\_ Mobile: (704) 778-5063 \_\_\_\_\_  
Primary Phone Alternate Phone

Mecklenburg County Towns \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

04/11/1965 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Community Relations Committee

**Why are you interested in serving on these boards/ committees?**

I feel as though I have good people skills, am a good listener and I'm able to remain calm when things get heated. I also have a willingness to serve our community in this volunteer role.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Previously served on ZBA from 2003-2011, served last three years as chairman. I have very good knowledge of the applicable city codes/ordinances that the ZBA deals with.

District Attorney's Office \_\_\_\_\_

Current Employer:

13 \_\_\_\_\_

Years in current position:

Assistant District Attorney \_\_\_\_\_

Job Title:

**Brief description of duties:**

Supervise 7 assistant DA's in prosecuting felony drug cases.

**Other employment history:**

NC Employment Security Commission 1994-1998

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Elizabeth \_\_\_\_\_ Frere \_\_\_\_\_  
First Name Middle Initial Last Name

egfrere@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

1313 Westover St \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (252) 341-2345 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Ethnicity \_\_\_\_\_

Political Party \_\_\_\_\_

Female \_\_\_\_\_  
Gender

\_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

**Why are you interested in serving on these boards/ committees?**

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

---

University of North Carolina at  
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design  
Services, Project Manager

Job Title:

**Brief description of duties:**

---

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**Application Form**

**Profile**

Albeiro Loaiza  
First Name Middle Initial Last Name

loaizapm14@gmail.com  
Email Address

**Please provide your mailing address below:**

424 Bubbling Well Rd   
Street Address Suite or Apt  
Matthews NC 28105  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 309-8052   
Primary Phone Alternate Phone

District 5  
City Council District

Hispanic  
Ethnicity

Democrat  
Political Party

Gender

02/04/1962  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Water Advisory Committee, Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

Charlotte is a beautiful City that is growing very well. I have received multiple benefits for the City and I would like to give back. Help in its develop.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I'm Civil Engineer with 30 years of experience participating in multiple private and governments projects. I have experience also as Project Manager. And the fact that I'm Latino I can identify issues and help to solve them since Charlotte right now is a multicultural City

SEPI Engineering group \_\_\_\_\_

Current Employer:

1.5 \_\_\_\_\_

Years in current position:

Structural Inspector \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_  
Review of the execution of construction projects, quality control. Check project plans for conformance with contract requirements and authorize execution.

**Other employment history:**

\_\_\_\_\_  
**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_  
**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Daniel MacRae  
First Name Middle Initial Last Name

daniel@danielmacrae.com  
Email Address

**Please provide your mailing address below:**

2000 Arrowcreek Dr Apt 301   
Street Address Suite or Apt  
Charlotte NC 28273  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 837-7778 Mobile: (704) 665-7666  
Primary Phone Alternate Phone

District 3  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

09/22/1989  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I have been a life long rider of CATS, have an understanding of the system's strengths and weaknesses and have many ideas for improvement.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Aon Hewitt \_\_\_\_\_

Current Employer:

\_\_\_\_\_  
Years in current position:

Human Resources/Insurance \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

\_\_\_\_\_

**Application Form**

**Profile**

Erik \_\_\_\_\_ A \_\_\_\_\_ Moreno \_\_\_\_\_  
First Name Middle Initial Last Name

charlotteguyatl@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

10705F Huntersville Commons Dr. \_\_\_\_\_  
Street Address Suite or Apt  
Huntersville \_\_\_\_\_ NC \_\_\_\_\_ 28070 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 208-9588 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Hispanic \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

06/29/1992 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Development Review Board, Planning Commission

**Why are you interested in serving on these boards/ committees?**

I believe that a Charlotte and Mecklenburg county the plans for the future will ensure continued prosperity for the entire Charlotte region. It is very important that developments not only add residents to neighborhoods but that they also have great street presences and adds a positive impact to the overall neighborhood to continue to attract people, jobs and talent.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have an excellent concept of how urban planning, how walkable areas not only make the city a better place for residents, but can also attract conventions, corporate relocations and talented workers.

Petco \_\_\_\_\_

Current Employer:

4 \_\_\_\_\_

Years in current position:

Inventory Manager \_\_\_\_\_

Job Title:

**Brief description of duties:**

Responsible for appropriately staffing and managing the store effectively. Ensured all merchandise was appropriately accounted for and to make sure the customer experience was as quick and convenient as possible. • Lowered overhead cost, excess payroll cost and decreased inventory loss to the lowest levels in the district.

**Other employment history:**

Family Dollar - Store Manager

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Robert \_\_\_\_\_ Padgett \_\_\_\_\_  
First Name Middle Initial Last Name

robert.d.padgett@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

5308 Lynnvile Ave. \_\_\_\_\_ #5 \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28205 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 531-0862 \_\_\_\_\_  
Primary Phone Alternate Phone

District 5 \_\_\_\_\_  
City Council District

American Indian/Alaskan Native Aleutian \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

02/09/1957 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I am interested in the Charlotte Housing Authority primarily because I am disabled, living on a small Social Security stipend, and over half of my monthly check goes to pay rent. The serious lack of affordable housing in Charlotte has been a concern of mine since I left a nursing home in 2010, after the amputation of my right leg.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I spent over 40 years working as a photojournalist/reporter in the Newspaper and Wire Service. The final 18 years, prior to becoming disabled in 2008, I was employed by Reuters, the international wire service, as their photographer for NS/SC/TN. My undergraduate degrees are in Journalism and Political from Indiana University (1978).

disabled

Current Employer:

6 years

Years in current position:

Photojournalist for Reuters  
Newspictures

Job Title:

**Brief description of duties:**

I was responsible for providing daily coverage of professional sports, and breaking news in the tri-state area. Assignments included Susan Smith, Hurricane Floyd, coverage of the visits of U.S. Presidents George H.W. Bush and William J. Clinton to North Carolina, South Carolina, and Tennessee. Nominated for Pulitzer Prize for Feature Photography in 1980.

**Other employment history:**

I was hired by my hometown paper, Tipton IN Tribune at the age of 15. I provided pictures to UPI. I was awarded the Hilton U. Brown Scholarship to attend Butler. I was hired by the AP covering Southern Indiana, while finishing my degrees at IU.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

### Application Form

#### Profile

Kimberly \_\_\_\_\_ Rothwell \_\_\_\_\_  
First Name Middle Initial Last Name

jkrothwell@att.net \_\_\_\_\_  
Email Address

#### Please provide your mailing address below:

3201 Foxrige Road \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28226 \_\_\_\_\_  
City State Postal Code

#### Is your mailing address the same as your home address?

Yes  No

#### If your home address differs from your mailing address, please provide your home address in the field below:

Home: (980) 218-9564 \_\_\_\_\_ Mobile: (949) 903-0685 \_\_\_\_\_  
Primary Phone Alternate Phone

District 6 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Republican \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

01/30/1956 \_\_\_\_\_  
Date of Birth

#### Are you a registered voter?

Yes  No

#### List any boards you are currently serving on:

#### List any boards you have served on in the past:

#### Which Boards would you like to apply for?

Citizens' Transit Advisory Group, Development Review Board, Planning Commission

#### Why are you interested in serving on these boards/ committees?

I have time, I care and I have lived through some of the challenges that are facing our city now. I grew up in Newport Beach, California in the 1960-1970's and raised four children from 1979-2011 when it too was growing very fast. I think I can help.

#### Please describe any background or abilities that qualify you to serve on these boards/ committees.

B.S. from the University of Southern California, I would bring some very good insights, knowledge and wisdom to a changing and growing Charlotte as I grew up in a very similar area and experienced an area that grew quickly.

Self Real Estate Investor

Current Employer:

36 years

Years in current position:

Managing Partner

Job Title:

**Brief description of duties:**

Research, analysis and report on industrial commercial properties. Partake is the decision making to buy and maintain properties. Manage individual properties and write monthly investment reports.

**Other employment history:**

Property Management - Delta I Trust, CA; Property Manager -Zen Labs, Irvine, CA; Research and Analysis - Boureston Company, CA; Self Employed

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

Eric P Sanderson  
First Name Middle Initial Last Name

rick.sanderson@aecom.com  
Email Address

**Please provide your mailing address below:**

4930 Pine Ridge Road Suite or Apt  
Street Address  
Charlotte NC 28226  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 779-8234 Business: (704) 556-5049  
Primary Phone Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Male  
Gender

07/26/1966  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

City of Charlotte Zoning Board of Adjustment Mecklenburg County Industrial Facilities & Pollution Control Financing Authority

**List any boards you have served on in the past:**

Transit Services Advisory Committee

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I am interested in helping the community evaluate and improve transit/transportation systems throughout the City and County. I have served on TSAC and am serving on the Transit Funding Working Group and am involved in other volunteer activities to improve the infrastructure in Charlotte to meet our transportation and development needs.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am civil engineer with over 27 years experience working on transit/transportation/infrastructure/development projects in and around Charlotte and I have a passion for this City to help it become a greater world class city.

AECOM \_\_\_\_\_

Current Employer:

9 \_\_\_\_\_

Years in current position:

Program Director \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_  
I manage civil and environmental engineering projects throughout the southeastern United States.

**Other employment history:**

\_\_\_\_\_  
I have worked for several other engineering firms in Charlotte and worked for the City of Charlotte from 1988 to 1993.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_  
 Yes  No

**If yes, please explain conflict:**

**Application Form**

**Profile**

MARK \_\_\_\_\_ SHOW \_\_\_\_\_  
First Name Middle Initial Last Name

parrotfeat@bellsouth.net \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

11723 RIMROCK CANYON DRIVE \_\_\_\_\_  
Street Address Suite or Apt

CHARLOTTE \_\_\_\_\_ NC \_\_\_\_\_ 28226 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 519-5933 \_\_\_\_\_  
Primary Phone Alternate Phone

District 7 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

02/10/1967 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

Being a frequent user of mass transit at all times of the day as well as weekends and holidays, I feel that I can bring a different perspective to the advisory group or committee.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

A long time user of mass transit in a variety of cities and a keen eye for observation.

Various \_\_\_\_\_

Current Employer:

25+ \_\_\_\_\_

Years in current position:

various \_\_\_\_\_

Job Title:

**Brief description of duties:**

As a stagehand who works in the greater Charlotte area, I have a variety of job titles and duties, depending on the type of production.

**Other employment history:**

Various including retail and film work.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Application Form**

**Profile**

Jackie \_\_\_\_\_ Slaugenhaupt \_\_\_\_\_  
First Name Middle Initial Last Name

jackie.slaughaupt@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

2105 Yadkin Avenue \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28205 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 756-7208 \_\_\_\_\_ Business: (980) 386-5092 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Independent \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

03/29/1977 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/ committees?**

I'm interested on serving on this board because I believe in Charlotte. I believe that transportation is an extremely vital part of a city's future growth and long term success. I am passionate about making Charlotte an amazing place to live for generations to come. What better way to do that than to become actively involved in public service?

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am an expert in community engagement with deep ties to organizations in our area. I have broad experience as an advocate and public speaker. I have been selected on several occasions to serve as spokesperson for various Board initiatives. As a member of this board, I will willingly volunteer time, energy and ideas.

Merrill Lynch/Bank of America \_\_\_\_\_

Current Employer:

15 \_\_\_\_\_

Years in current position:

Marketing Strategist \_\_\_\_\_

Job Title:

**Brief description of duties:**

Responsible for strategically planning sponsorships, client events and community engagement with return on investment oversight. Over 15 years of communications, marketing and business strategy experience.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



**Agenda Date:** 10/26/2015

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**Agenda #:** 21.**File #:** 15-1654 **Type:** Nomination

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## **Nominations to the Housing Advisory Board of Charlotte-Mecklenburg**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for a Community representative for a three-year term ending June 30, 2018.
  - Ken Szymanski has completed two full terms of service; therefore, he is not eligible for reappointment.

**Attachment**

Housing Advisory Board of Charlotte-Mecklenburg Applicants



City of Charlotte, NC

# HOUSING ADVISORY BOARD OF CHARLOTTE-MECKLENBURG

## BOARD DETAILS

OVERVIEW

- SIZE** 19 Seats
- TERM LENGTH** 3 Year
- TERM LIMIT** 2 Terms

Membership - The Community based board to implement the ten year plan to end and prevent homelessness was approved by City Council at their May 24, 2010 meeting.

Initial terms shall be staggered and subsequent terms will be for three years. Members will serve no more than two consecutive full terms with initial terms counting as a full term.

Mayor shall appoint the first Chair who shall serve as Chair for three years. Appointment of Chair shall rotate between City, County and Foundation of the Carolinas.

The City Council (on July 28, 2014) and the Mecklenburg County Board of Commissioners (on August 5, 2014) approved the expansion of the Coalition and amended the responsibilities to include serving as the Governing Board for the Charlotte-Mecklenburg Continuum of Care to be in compliance with the HEARTH Act of 2009.

Mayor shall appoint representatives of non-profit, corporate/economic development and faith-based groups. City Council shall appoint representatives of the general community, affordable housing, donors, financial, real estate, legal, hospitals and a homeless or formerly homeless individual. County Commissioners shall appoint representatives of public safety, education, human services, veterans and school districts. Ex-officio members shall be the Neighborhood and Business Services Director (City), Community Support Services Director (County) and Charlotte Housing Authority CEO.

Effective June 8, 2015, the Charlotte City Council approved to change the Board name from Charlotte-Mecklenburg Coalition for Housing to the Housing Advisory Board of Charlotte-Mecklenburg.

Responsibilities - Principal functions of the Board are to ensure implementation of the Ten Year Plan, which is mandated by HUD and to serve as the governing board for Charlotte-Mecklenburg Continuum of Care. Goals of the Ten Year Plan include facilitating safe and permanent housing for homeless families and individuals; encouraging intensive outreach and engagement; and promoting housing stability for those most at-risk of becoming homeless. Goals of the Continuum of Care include promoting community-wide planning and strategic use of resources to address homelessness; improve coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness; improve data collection and performance measurement; and optimize self-sufficiency among individuals and families experiencing homelessness.



CONTACT

Mary Gaertner  
 (704) 432-5495  
[mgaertner@ci.charlotte.nc.us](mailto:mgaertner@ci.charlotte.nc.us)

## MEMBERSHIP BREAKDOWN 3 by Mayor; 8 by City Council; 5 by County Commission; 3 Ex Officio



DETAILS

### MEETING INFORMATION

Meeting Day - 4th Thursday (Jan, Mar, May, Aug, Oct, Dec)  
 Meeting Time - 11:30 a.m.  
 Meeting Location - Location varies

Time Commitment - 4 to 6 hours per month

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**ENACTING RESOLUTION**

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**ENACTING RESOLUTION  
WEBSITE**

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**ADDITIONAL INFORMATION**

Staff asked (in June) that the City Clerk's office hold off on advertising for Ken's position.

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City of Charlotte, NC

# HOUSING ADVISORY BOARD OF CHARLOTTE-MECKLENBURG

## BOARD ROSTER



**DENNIS BOOTHE JR.**

**1 Term** Jul 01, 2014 - Jun 30, 2017

Email: dennisjr@gmail.com

**Office** Varied Locations  
**Position** Board Member  
**Category** Affordable Housing  
**Appointed by** City Council



**NANCY CROWN**

**1 Term** Jul 01, 2014 - Jun 30, 2017

Email: nancy.crown@bamf.com

**Office** Varied Locations  
**Position** Board Member  
**Category** Financial  
**Appointed by** City Council



**VANESSA EICHMAN**

**1 Term** Jan 21, 2015 - Jun 30, 2018

Email: vanessam.eichman@cms.k12.nc.us

**Office** Varied Locations  
**Position** Board Member  
**Category** School District  
**Appointed by** County Commission



**DENISE HOWARD**

**1 Term** Jul 01, 2015 - Jun 30, 2018

Email: dhoward@novanthealth.org

**Office** Varied Locations  
**Position** Board Member  
**Category** Hospitals  
**Appointed by** City Council



**BRANDON LOFTON**

**1 Term** Jul 01, 2015 - Jun 30, 2018

Email: blofton@rbh.com

**Office** Varied Locations  
**Position** Board Member  
**Category** Legal  
**Appointed by** City Council



**STACY LOWRY**

**1 Term** N/A - N/A

Email: stacy.lowry@mecklenburgcountync.gov

**Office** Varied Locations  
**Category** Community Support Services Director (County)  
**Appointed by** Ex Officio



**JUSTIN MARKEL**

**1 Term** Jul 01, 2015 - Jun 30, 2018

**Office** Varied Locations  
**Position** Board Member  
**Category** Homeless/Formely Homeless  
**Appointed by** City Council



**MICHAEL MARSICANO**

**1 Term** Jul 01, 2012 - Jun 30, 2015

**Office** Varied Locations  
**Position** Board Member  
**Category** Nonprofit Organization  
**Appointed by** Mayor



**NICOLE MARTIN**

**1 Term** Jul 01, 2014 - Jun 30, 2017

**Office** Varied Locations  
**Position** Board Member  
**Category** Faith Based  
**Appointed by** Mayor



**JOANNE MAZZAFERRO**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: josietherealtor@gmail.com

**Office** Varied Locations  
**Position** Board Member  
**Category** Real Estate Representative  
**Appointed by** City Council



**A. FULTON MEACHEM, JR.**

**1 Term** N/A - N/A

Email: fmeachem@cha-nc.org

**Office** Varied Locations  
**Category** Charlotte Housing Authority (Director)  
**Appointed by** Ex Officio



**PATRICK MUMFORD**

**1 Term** N/A - N/A

Email: pmumford@charlottenc.gov

**Office** Varied Locations  
**Category** City of Charlotte-Neighborhood & Business Services  
**Appointed by** Ex Officio



**JOE PENNER**

**2 Term** Jul 01, 2014 - Jun 30, 2017

**Office** Varied Locations  
**Position** Board Member  
**Category** None  
**Appointed by** County Commission



**MIKE RIZER**

**2 Term** Jul 01, 2013 - Jun 30, 2016

**Office** Varied Locations  
**Position** Board Member  
**Category** Corporate/Economic Development  
**Appointed by** Mayor



**MELANIE SIZEMORE**

**1 Term** Jul 01, 2013 - Jun 30, 2016

Email: msizemore@realindex.com

**Office** Varied Locations  
**Position** Board Member  
**Category** Donor/Philanthropic  
**Appointed by** City Council



**KIMBERLY STEPHENS**

**1 Term** Oct 07, 2014 - Jun 30, 2017

Email: kimberly.stephens3@va.gov

**Office** Varied Locations  
**Position** Board Member  
**Category** Veteran  
**Appointed by** County Commission



**ANNABELLE SUDDRETH**

**2 Term** Jul 01, 2013 - Jun 30, 2016

Email: auddreth@childsplace.org

**Office** Varied Locations  
**Position** Board Member  
**Category** Human Services  
**Appointed by** County Commission



**KEN SZYMANSKI**

**2 Term** Jul 01, 2012 - Jun 30, 2015

Email: ken@greatercaa.org

**Office** Varied Locations  
**Position** Chairman  
**Category** Community  
**Appointed by** City Council



**LORI THOMAS**

**1 Term** Jul 01, 2012 - Jun 30, 2015

**Office** Varied Locations  
**Position** Board Member  
**Category** Education  
**Appointed by** County Commission

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

12/14/1980

Date of Birth

**Application Form**

**Profile**

Natasha \_\_\_\_\_ Corley \_\_\_\_\_  
First Name Middle Initial Last Name

natasha.corley@yahoo.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

14330 Tribute Place Dr \_\_\_\_\_ #405 \_\_\_\_\_  
Street Address Suite or Apt  
Huntersville \_\_\_\_\_ NC \_\_\_\_\_ 28078 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 942-7512 \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

As a social worker who has work in home healthcare for the past 9 years, I able to see the challenges many of the frail and elderly citizens of Mecklenburg county face. I would like to use my voice as well as my social work skills to create change with the transit services and housing options available to them.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**



Advanced Homecare \_\_\_\_\_

Current Employer:

2 \_\_\_\_\_

Years in current position:

Medical social worker \_\_\_\_\_

Job Title:

**Brief description of duties:**

Connect homecare patients with community resources Conduct home visits to ensure patient safety Interact with nonprofit agencies in the community to create partnerships for patient care

**Other employment history:**

Carolinas Healthcare System

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

**Application Form**

**Profile**

Melissa L Gaston  
First Name Middle Initial Last Name

mellowe3@yahoo.com  
Email Address

**Please provide your mailing address below:**

1833 Stroud Park Ct Suite or Apt  
Street Address  
Charlotte NC 28206  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 344-6654 Mobile: (704) 890-5017  
Primary Phone Alternate Phone

District 2  
City Council District

African American  
Ethnicity

Independent  
Political Party

Female  
Gender

02/14/1968  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board

**Why are you interested in serving on these boards/ committees?**

Since my youth, I have been interested in helping the under-served population. My passion is to help this vulnerable population become self-sufficient. I believe that everyone should have a home.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Through my employer I am actively involved in volunteer opportunities. I am an active member of the Charlotte Mecklenburg Housing Partnership's Resident Leadership council. I am the current president of HOA for my community, The Park at Oaklawn which is a mixed income community. I not only believe in mix-income housing, I live in it everyday.

Carolinus HealthCare System \_\_\_\_\_

Current Employer:

3 \_\_\_\_\_

Years in current position:

HR Specialist \_\_\_\_\_

Job Title:

**Brief description of duties:**

\_\_\_\_\_

I assist teammates with issues concerning leave, FMLA, ADA and employee relations issues.

**Other employment history:**

\_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

\_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:**

\_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

\_\_\_\_\_

Yes  No

**If yes, please explain conflict:**

COMMUNITY REPRESENTATIVE

City Of Charlotte Boards & Commissions

Submit Date: Jun 19, 2015  
Status: submitted

Application Form

09/01/1960

Date of Birth

Profile

Sharon

First Name

Middle Initial

Geter

Last Name

sgeter51@gmail.com

Email Address

Please provide your mailing address below:

2008 LaSalle Street

Street Address

Suite or Apt

Charlotte

City

NC

State

28216

Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 942-3777

Primary Phone

Mobile: (704) 968-8656

Alternate Phone

District 2

City Council District

African American

Ethnicity

Democrat

Political Party

Female

Gender

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I would like to be a part of the changes taking place in the community i live in. I know there are good law abiding citizens who want and need the reputation to change for the North side of Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have the ability to get out and talk to people from all walks of life. I've worked with my church group to walk through disadvantaged neighborhoods and speak/pray with people who live there and may be going through hard times. We did this every other Saturday for a month just to show people someone cares.

Rotech Medical

Current Employer:

2

Years in current position:

Job Title:

**Brief description of duties:**

Patient Accounts Rep. Verify insurance for patients accounts, contacting doctors office for medical records, speaking with patients concerning their DME and verifying their personal information on file.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

**Application Form**

05/13/1960

Date of Birth

Are you a registered voter?

Yes  No

**Profile**

Karen

First Name

Middle Initial

Henning

Last Name

henning60@aol.com

Email Address

Please provide your mailing address below:

6203 Knightsgate Court

Street Address

Suite or Apt

Charlotte

City

NC

State

28269

Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

I am currently in the Multifamily Industry. I am intrested in working to assist families with their housing needs and with my experiance I belive I can assist in helping to improve the quality of life for those that have a need.

Mobile: (704) 562-2825

Primary Phone

Business: (704) 947-3830

Alternate Phone

District 1

City Council District

Caucasian/Non-Hispanic

Ethnicity

Republican

Political Party

Female

Gender

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have been in Residential Housing Management for 30 years. I am a Certified Property Manager and have a passion in helping Families fulfil their housing needs.

Regency Windsor Management

Current Employer:

2003 - Present

Years in current position:

VP of Operations

Job Title:

**Brief description of duties:**

Management & Leasing Training, Software implementation and Data Entry.

**Other employment history:**

I have been Employed with Regency Windsor Management since 11/22/88. I worked my way from Asst. Manager to Manager to Regional Manager to my current position. Prior was with Idlewild Apartments 1985-1988 Asst. Manager to Manager within 3 months.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015

02/19/1970

Date of Birth

Application Form

Status: submitted

Are you a registered voter?

Yes No

Profile

Cedric

First Name

Middle Initial

McCorkle

Last Name

mccorklerealty@yahoo.com

Email Address

Please provide your mailing address below:

3009 Tifton Grass Lane

Street Address

Suite or Apt

Charlotte

City

NC

State

28269

Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Planning Commission

Why are you interested in serving on these boards/ committees?

I am a native Charlottean with a passion for seeing Charlotte continually move forward. I have over 20 years experience locally an regionally on Real Estate and Affordable Housing Development practices. I am a licensed Real Estate Broker in NC, SC and GA and know the area real estate market and trends very well.

Home: (704) 510-0034

Primary Phone

Business: (704) 604-2203

Alternate Phone

District 4

City Council District

African American

Ethnicity

Democrat

Political Party

Male

Gender

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a license Real Estate Broker in North Car., Georgia an South Carolina I am a real estate investor an hold a real estate portfolio of properties in Charlotte and surrounding areas. I have previously worked for the Enterprise Foundation and the Charlotte Housing Authority where I have participate in the development of both residential and retail real estate development in and around our city.



Tricon American Homes

Current Employer:

2

Years in current position:

Broker In Charge

Job Title:

**Brief description of duties:**

Responsible for the management and oversight of 7 licensed Real Estate Agents affiliated with Tricon American Homes. Responsible for the management of 1,023 properties in Charlotte/Mecklenburg County.

**Other employment history:**

McCorkle Realty Inc. (Real Estate Broker) 2005 - Present Charlotte Housing Authority 2009 - 2013 (Community Relations Manager) The Enterprise Foundation 2007 - 2013 (Regional Director) The Chemical Dependency Center 1996 - 2005 (Community Educator)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Sep 21, 2015  
Status: submitted

**Application Form**

**Profile**

Julie A Porter  
First Name Middle Initial Last Name

jporter@cmhp.org  
Email Address

**Please provide your mailing address below:**

7016 Edenderry Dr. Suite or Apt  
Street Address  
Charlotte NC 28270  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Business: (704) 343-4680  
Primary Phone Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Female  
Gender

06/23/1962  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

Prior to coming to Charlotte: Choice Neighborhood Advisory Team, City of Kansas City Housing Task Force, City of Kansas City Foreclosure Task Force, Google High-Speed Implementation Team, Healthy Food Access Task Force, Homeless Task Force, Sustainable Communities Advisory Board, United Way Income Impact Council, 2nd Chance Foundation Board of Directors, Central Bank New Markets Tax Credit Advisory Board, and Downtown Council of Kansas City (partial list)

**Which Boards would you like to apply for?**

Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

I am an advocate for affordable housing in the community and my agency directly impacts the availability of workforce, senior and supportive housing in Charlotte.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have worked in the affordable housing industry - as lender, developer, grant maker and advocate - and have held executive-level positions in the neighborhood and community development industry for over 15 years. I have expertise in Low Income Housing Tax Credits, 4% Bond transactions and other means of financing affordable housing. The Housing Partnership owns over 1,500 units of affordable housing in Charlotte and has a pipeline of over 300 additional units. In 2014 and 2015 we placed an additional 168 units in service including 20 units of supportive housing for Veterans.

Charlotte Mecklenburg Housing  
Partnership, Inc.

Current Employer:

2.5

Years in current position:

President

Job Title:

**Brief description of duties:**

As President of the Housing Partnership I oversee all operations and implementation of the strategic plan with the help of a 33-member staff and 24-member Board of Directors. The Housing Partnership revitalizes neighborhoods, develops affordable housing and provides individuals the opportunity for strong futures by providing programs aimed at education for 1st-time homebuyers and financial literacy. We also provide foreclosure counseling and administer the down payment assistance program for the city of Charlotte.

**Other employment history:**

Executive Director - Greater Kansas City Local Initiatives Support Corp (LISC) 2006-2013 Senior Program Officer - LISC 2001-2006 Vice President - Real Estate Lending- Mercantile Bank of Kansas City (now U.S. Bank) - 1993-2001

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Sep 17, 2015  
Status: submitted

**Application Form**

**Profile**

Delores \_\_\_\_\_ Reid-Smith \_\_\_\_\_  
First Name Middle Initial Last Name

delores\_reid\_smith@carolina.rr.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

6725 Pencade lane \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28215 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 532-6403 \_\_\_\_\_ Mobile: (704) 756-2130 \_\_\_\_\_  
Primary Phone Alternate Phone

District 5 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

01/17/1957 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

Community Relations Committee

**List any boards you have served on in the past:**

Residential Rental Property Review Board

**Which Boards would you like to apply for?**

Community Relations Committee (O), Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

As a Certified Property Manager and a National Leasing Professional, I believe my skills and knowledge would benefit this board. I have managed diverse populations and would bring a unique perspective to this board. I have served on the Community Relations Committee's Dr. Martin Luther King, Jr. Planning Committee for many years.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Past Treasurer PTA Council for Mecklenburg County Past Member of the Carolina Youth Commission Past Chair of the Char/Meck Martin Luther King, Jr. Planning Committee Residential Rental Property Review Board, City of Charlotte 2011 Graduate of Civic 101 Completed Creating Sustainable Community & Faith Based Programs/ HUD Fair Housing/ NC Housing Coalition & Charlotte Apartment Association

Retired

Current Employer:

Years in current position:

Job Title:

**Brief description of duties:**

**Other employment history:**

Volunteer Coordinator/Democratic National Convention Director of Operations/Property Manager/St. Peter's Homes Office Administrator/Executive Assistant/Community School of the Arts Administrative Manager/Johnson C. Smith University

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

COMMUNITY REPRESENTATIVE

City Of Charlotte Boards & Commissions

Submit Date: Jun 19, 2015  
Status: submitted

08/14/1989

Date of Birth

**Application Form**

Are you a registered voter?

Yes  No

**Profile**

Rashada

First Name

Middle Initial

Russell

Last Name

rashruss1@gmail.com

Email Address

Please provide your mailing address below:

156 Rail Crossing Lane

Street Address

Suite or Apt

Charlotte

City

NC

State

28209

Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

I am interested in serving on the boards and committees of my choice because I am passionate in serving my community. I seek to be a voice for undeserved populations of people. So, I believe serving on a board will be my footstool of advocacy for the community. Through currently volunteering in organizations, I seek to be well-rounded on the board that I may be selected to serve on.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Through my volunteer work and serving as an intern at certain organizations, I have developed great communication and teamwork skills. Also, through schooling, I have the proper training and development in vocality of expressing my ideas and knowledge.

Primary Phone

Alternate Phone

District 2

City Council District

African American

Ethnicity

Democrat

Political Party

Female

Gender

Student \_\_\_\_\_

Current Employer: \_\_\_\_\_

Years in current position: \_\_\_\_\_

Job Title: \_\_\_\_\_

**Brief description of duties:** \_\_\_\_\_

**Other employment history:** \_\_\_\_\_

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?** \_\_\_\_\_

Yes  No

**If yes, please explain complete disposition:** \_\_\_\_\_

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?** \_\_\_\_\_

Yes  No

**If yes, please explain conflict:** \_\_\_\_\_

City Of Charlotte Boards & Commissions

Submit Date: Jun 25, 2015  
Status: submitted

**Application Form**

**Profile**

Vernon L Sadler  
First Name Middle Initial Last Name

vsadler1@carolina.rr.com  
Email Address

**Please provide your mailing address below:**

12620 Dervish Lane Suite or Apt  
Street Address  
Charlotte NC 28269  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 992-1308  
Primary Phone Alternate Phone

District 4  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

04/21/1970  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on these boards because I feel that I can be an asset to the community. I believe these boards have the ability to impact our communities in a positive way and that individual involvement is key.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Masters degree in Public Administration

Transportation Security



**Administration**

Current Employer:

**12**

Years in current position:

**Behavior Detection Officer**

Job Title:

**Brief description of duties:**

\*Observe and engage the public to determine if individuals may be involved in harmful activities against transportation systems, diffuse volatile, and stressful situations with composure. \*Identify and rectify safety hazards regarding crime, theft, fire, terrorism, and public safety. \*Design, coordinate, and facilitate training curriculum for Behavioral Detection Officers.

**Other employment history:**

Former small business owner, insurance claims adjuster and real estate agent

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 25, 2015

Application Form

Status: submitted

06/07/1967

Date of Birth

Profile

Rodney S Sadler, Jr.
First Name Middle Initial Last Name

rsadler@upsem.edu
Email Address

Please provide your mailing address below:

5902 Marshbank Lane
Street Address Suite or Apt
Charlotte NC 28269
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 947-3039 Mobile: (919) 225-8185
Primary Phone Alternate Phone

District 4
City Council District

African American
Ethnicity

Democrat
Political Party

Male
Gender

Are you a registered voter?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

I am concerned about the significant converging crises that afflict the poor in our city. Homelessness often involves problems with access to healthcare, with issues of incarceration and the aftermath thereof, and with concerns about opportunity and access to jobs and the lack thereof. I think we need to look at these issues as interrelated. I hope to work to end to this blight in Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a minister concerned with notions of social justice and the Scriptural impetus to address economic inequality. I have worked on issues of homelessness from my youth and am committed to ending this disease in our society.

Union Presbyterian Seminary \_\_\_\_\_

Current Employer:

12 \_\_\_\_\_

Years in current position:

Associate Professor of Bible \_\_\_\_\_

Job Title:

**Brief description of duties:**

Teach biblical Hebrew, Greek, Old and New Testament courses, electives in social justice and race studies; serve on faculty committees; serve on external boards; advise students; serving as a seminary representative in the community and at local churches.

**Other employment history:**

Prior to Union I served as: Director of the Office of Black Church at Duke Divinity; taught at Duke, UNC-Chapel Hill, and Wm and Mary; Asst Pro Dir w/ the Con of Nat Bla Chur; Consultant with the Joint Center, ES Inc, and the OTI with HHS.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Oct 09, 2015  
Status: submitted

**Application Form**

**Profile**

Teresa M Sandman  
First Name Middle Initial Last Name

tsandman@carolina.rr.com  
Email Address

**Please provide your mailing address below:**

14627 Davis Trace Drive  
Street Address Suite or Apt  
Charlotte NC 28227  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 506-0817 Mobile: (704) 506-0817  
Primary Phone Alternate Phone

Mecklenburg County Towns  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Republican  
Political Party

Female  
Gender

12/20/1969  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

Apartment Association of North Carolina – serving on executive board in the position Treasurer National Apartment Association with Affordable Housing Committee National Apartment Association Curriculum Development Booster Club for my daughter’s dance studio with a non-profit 501(C) 3 as Treasurer Alexa Residential, LLC – family owned property management company as President Chairperson for the Apartment Association of North Carolina 2015 Legislation & Education conference – largest multifamily event within North Carolina in 2015 Greater Apartment Association of Charlotte – Government Affairs, Green Committee and Education

**List any boards you have served on in the past:**

Greater Charlotte Apartment Association PTA Carmel Christian School BNP Residential – VP of Property Management (public company)

**Which Boards would you like to apply for?**

Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

Over the past few years I have focused on affordable housing properties and renovating older apartment communities for work force housing residents. One such apartment community is located off on Central Ave called Central Pointe Apartments – this property has gone through renovation and offers the local neighborhood a safe, clean and affordable place to call home. Even though Central Pointe is considered work force housing the City of Charlotte has a greater need for preventing homelessness and I my background of property management will assist the Coalition for Housing in reaching their long-term for preventing homelessness as I truly understand the barriers homeless families are faced with in housing. My background of knowing owner / operators within the multifamily industry and the processes of obtaining housing, working with the community to offer support to homeless families, and the methods involved with the eviction process (courts) can create strategic relationships with the coalition goals.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

As a Director of Property Manager I have an extensive background with multifamily housing with focus on affordable housing, tax credit and Section 8 placement. I can assist the committee in bridging the gap between landlords and the long-term goals of the committee. I have worked in the past with local groups in placing homelessness families, Room at the Inn and have worked with Birthday Blessings to bring birthday

celebrations into the school system for homeless children. For the big picture I find it is not enough to move people out of homelessness so we must also focus on keeping people living in market rate properties into falling into homelessness. When households do not have sufficient resources to cover housing cost and live in high cost housing locations such as Charlotte the need to focus on comprehensive solutions are far more effective and cost-efficient than a temporary fix.

---

Retired Sept 2015 from Ginkgo  
Residential

Current Employer:

---

23 years in property mgmt

Years in current position:

---

former Director of Property Mgmt

Job Title:

---

**Brief description of duties:**

Managed the overall operations for up to 28,500 units of Class A, B, C and affordable housing properties. Duties include developing and overseeing operating budgets and large capital renovations. Prepare forecasts and projections to determine potential of renovation budgets in efforts to position older properties into safe and affordable work force housing. Conducted site inspections and work hand-in-hand with onsite teams for community outreach to improve neighborhood conditions through advocacy, education and legislation.

---

**Other employment history:**

Through my relationships within the multifamily industry I have been able to concentrate on housing services to include the following areas for low income residents: summer lunch programs, YMCA swimming programs, mobile dentistry, English as a second language, how to understand the signs of gang activity with young children, computer training for young children and placement on homeless families within apartment communities. Outside of the multifamily industry I have worked with my children's school PTA board on social outreach through volunteering time for community improvement such as feeding the hungry, neighborhood improvement and more. I am also currently working with my children's dance studio as their treasurer for their non-profit.

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

---

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

---

**If yes, please explain conflict:**

---

**Graduate School**

Education:

---

If you selected 'Other' for education, please specify below.

---

**Additional Education History:**

I am a firm believer in continued education and in 2015 went through the training and test to receive my Housing Credit Certified Professional (HCCP) designation to better understand the process with affordable & tax credit housing. With IREM I have earned my Certified Property Manager license (CPM) and with the National Apartment Association have earned designations to include Certified Apartment Manager (CAM) and Certified Apartment Supervisors (CAPS). Continued education within the real estate industry has allowed me to receive my broker's license for North Carolina, South Carolina, Georgia and Tennessee. Focus on smoke free living within the multifamily industry has allowed me to receive any awards and work alongside many noted industries within North Carolina to educate others on how to remove second hand smoke & potential fire issues within rental properties. In addition to smoke free living I have worked to move rental properties to focus on GREEN initiatives and have won awards from Mecklenburg County "Wipe Out Waste Ambassadors".

---

**Scott Sandman**

Spouse's Name:

---

**Barrington Place Apartments**

Spouse's Employer

---

**Property Mgr**

Spouse's Job Title

---

**Recruited by current Committee Member**

How did you find out about the Charlotte Boards and Commissions vacancies?

COMMUNITY REPRESENTATIVE

City Of Charlotte Boards & Commissions

Submit Date: Jun 19, 2015  
Status: submitted

Application Form

Profile

Ryon Smalls  
First Name Middle Initial Last Name

smallsr@students.charlottelaw.edu  
Email Address

Please provide your mailing address below:

805 Cates Street Unit G Suite or Apt  
Street Address  
Charlotte NC 28202  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (864) 346-8650  
Primary Phone Alternate Phone

District 2  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

06/25/1989  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am interested in serving on these boards/ committees as they will allow me to be an assistance to Charlotte's most vulnerable citizens. I believe that my youthful energy, creativity, and ability to analyze situations will be beneficial in serving those that need our help most.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a passion for working with underprivileged citizens and have experience doing so as an intern for the Urban League of the Upstate. My leadership skills of discipline, coordinating, teamwork and public speaking have been well enhanced by my military training. Furthermore, I have demonstrated the ability to spot issues, analyze and apply ideas through legal research in my current studies.

United States Army Reserve -

National Guard

Current Employer:

7 months

Years in current position:

Second Lieutenant

Job Title:

**Brief description of duties:**

A manager, supervisor, and leader of 22 soldiers. Managing and delegating tasks that I have developed in order to complete orders that have been assigned to me.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Sep 17, 2015  
Status: submitted

**Application Form**

**Profile**

Kalvin A Stafford  
First Name Middle Initial Last Name

kalvin@givepraiseproperties.com  
Email Address

**Please provide your mailing address below:**

624 Tyvola Rd 103-148  
Street Address Suite or Apt  
Charlotte NC 28217  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Business: (980) 292-0750 Home: (  
Primary Phone Alternate Phone

District 3  
City Council District

African American  
Ethnicity

Independent  
Political Party

Male  
Gender

02/27/1957  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O), Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/ committees?**

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**



**Give Praise Properties**

Current Employer:

**3**

Years in current position:

**Broker**

Job Title:

**Brief description of duties:**

▯ Directed activities as Broker in Charge for Full Service Real Estate Brokerage ▯ Supervised services in home sales and purchasing ▯ Organized transactions under provisions of IRS Code Section 1031 ▯ Prepared contracts for commercial transactions ▯ Conducted relocation services for residential clients.

**Other employment history:**

AppleOne Transition Team Leader 01/2010-03/2012 Wilkerson and Associates NC Real Estate Broker  
08/2007-06/2012 National Institute of Mental Health Ethics Associate 08/2005-06/2007

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

N/A

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

N/A



**Agenda Date:** 10/26/2015

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**Agenda #:** 22.**File #:** 15-1655 **Type:** Nomination

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## **Nominations to the Neighborhood Matching Grants Fund Review Team**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for a Neighborhood representative for an unexpired term beginning immediately and ending April 15, 2016.
  - William Land has failed to meet the City Council attendance policy requirement.


**Attachment**




Neighborhood Matching Grants Fund Review Team Applicants



# NEIGHBORHOOD MATCHING GRANTS FUND


## BOARD DETAILS




 **OVERVIEW**

-  **SIZE** 11 Seats
-  **TERM LENGTH** 2 Year
-  **TERM LIMIT** 2 Terms

**Membership** - 3 Neighborhood representatives (e.g. neighborhood organization, community development corporation, business association), 2 non-profit sector representatives, 1 school system employee (recommended by the Superintendent of the Charlotte-Mecklenburg School System), 1 City staff representative (recommended by the City Manager's Office). On July 27, 1998, City Council approved the expansion of the City Wide Review Team for large grants from seven (7) members to eleven (11) members. The four new members must include two business representatives and two neighborhood representatives from within the program boundaries.


**Responsibilities** - To review applications and determine awards, four times per year, for grants between \$10,001 and \$25,000 and to act as an advisory group on issues affecting the Neighborhood Matching Grants Fund.

 **CONTACT**

-  Atalie Zimmerman
-  (704) 336-4594
-  [azimmerman@ci.charlotte.nc.us](mailto:azimmerman@ci.charlotte.nc.us)

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**MEMBERSHIP BREAKDOWN** 9 by City Council; 1 by City Manager; 1 Recommended by School Superintendent

 **DETAILS**

**MEETING INFORMATION**

- Meeting Day - Mar/Apr/May/Oct
- Meeting Time - 12:00 p.m.
- Meeting Location - Old City Hall
- Time Commitment - 12 hours per year

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**ENACTING RESOLUTION**

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**ENACTING RESOLUTION WEBSITE**

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**ADDITIONAL INFORMATION**

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City of Charlotte, NC

## NEIGHBORHOOD MATCHING GRANTS FUND

### BOARD ROSTER



**MICHELLE ALLEN**

**1 Term** Apr 16, 2015 - Apr 15, 2017

Email: michelle@mallen-consulting.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Business Representative  
**Appointed by** City Council



**KELLIE ANDERSON**

**1 Term** Apr 16, 2014 - Apr 15, 2016

Email: kelliea.anderson@gmail.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Non Profit Organization  
**Appointed by** City Council



**THOMAS BURCH**

**1 Term** May 12, 2014 - Apr 15, 2016

Email: clttwb@aol.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Neighborhood Organizational Leader  
**Appointed by** City Council



**CLAIR CRAIG-LANE**

**1 Term** Apr 16, 2014 - Apr 15, 2016

Email: claircraig@msn.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Non Profit Organization  
**Appointed by** City Council



**PATRICK DOIEL**

**Partial Term** May 12, 2014 - Apr 15, 2016

Email: patrickw.doiel@cms.k12.nc.us

**Office** Old City Hall  
**Position** Board Member  
**Category** School Superintendent  
**Appointed by** City Council



**KIM GRAHAM**

**2 Term** Apr 16, 2014 - Apr 15, 2016

Email: kgraham@cmhp.org

**Office** Old City Hall  
**Position** Chairman  
**Category** Business Representative  
**Appointed by** City Council



**DOUG JONES**

**1 Term** Apr 16, 2015 - Apr 15, 2017

**Office** Old City Hall  
**Position** Board Member  
**Category** Neighborhood Representative  
**Appointed by** City Council



**KAREN LABOVITZ**

**2 Term** Apr 16, 2014 - Apr 15, 2016

Email: melandkaren1964@yahoo.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Neighborhood Representative  
**Appointed by** City Council



**WILLIAM LAND**

**Office** Old City Hall  
**Position** Board Member



**1 Term** Jun 09, 2014 - Apr 15, 2016

Email: wcl@landmndconsulting.com

**Category** Neighborhood Representative  
**Appointed by** City Council



**SARA RICHARDS**

**Partial Term** Sep 06, 2013 - Apr 15, 2015

Email: srichards@charlottenc.gov

**Office** Old City Hall  
**Position** Board Member  
**Category** None  
**Appointed by** City Manager



**WILL RUSSELL**

**1 Term** Apr 16, 2014 - Apr 15, 2016

Email: w.russell78@gmail.com

**Office** Old City Hall  
**Position** Board Member  
**Category** Business Representative  
**Appointed by** City Council

City Of Charlotte Boards & Commissions

Submit Date: Sep 18, 2015  
Status: submitted

**Application Form**

**Profile**

Ryan J Deal  
First Name Middle Initial Last Name

ryandeal24@gmail.com  
Email Address

Please provide your mailing address below:

4018 Abbeydale Dr  
Street Address Suite or Apt  
Charlotte NC 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 575-0508  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

12/24/1981  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

North Carolina Theatre Conference

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O), Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a creative individual myself and an employee of the Arts & Science Council for the past 6 years, I will bring a perspective on the role of arts and creativity to address some of our cities most challenging opportunities through both the Community Relations Committee and the Neighborhood Matching Grants Fund. My role at ASC includes primary oversight of our agencies \$7million+ grant making portfolio which includes everything from Operating Grants to major institutions, to small project grants supporting culturally specific events that seek to build appreciation and tolerance of difference throughout the neighborhoods and towns of Mecklenburg County. I am a graduate of the Leadership Development Initiative (a program of CBI) and seek to influence for equity wherever I am able. I have profound respect for difference and believe that increasing my own understanding of alternative narratives makes me a better leader.

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**Arts & Science Council**

Current Employer:

**5.5**

Years in current position:

**Vice President, Cultural &  
Community Investment**

Job Title:

**Brief description of duties:**

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In this role, I am responsible for planning and facilitation of the agencies \$7+ million grant making portfolio which includes general operating support, community project grants, project support for individual artists, and organizational capacity building grants. Additionally, I curate and facilitate the delivery of a menu of workshop and training opportunities that seek to build the capacity of nonprofit arts and culture organizations and entrepreneurial skills for creative individuals in the region.

**Other employment history:**

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Prior to working at ASC, I was employed in the corporate sector in various sales and service positions. These included multifamily real estate management for Crosland, restaurant management for Ruby Tuesday, and a year as a Flight Attendant for US Airways. While I am happy to have found a home working in the nonprofit sector advancing community work that I feel quite passionate about, I carry with me valuable sales and service learnings from the corporate sector; life skills that transcend any one professional position.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

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Yes  No

**If yes, please explain complete disposition:**

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~6.5/7 years ago I was charged with a misdemeanor regarding a bad check. This was due to a singular occurrence for a check less than \$100 that I had written for groceries during a period of unemployment. I worked through the Community Relations office to address the charge and it was dismissed prior to conviction. This event actually catapulted me to take command of my personal finance narrative and I am proud to say that I have since cleared all bad debt from my credit report. I hope that this unfortunate occurrence, turned learned opportunity, will not negatively influence my request for public service.

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

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Yes  No

City Of Charlotte Boards & Commissions

Submit Date: Jun 19, 2015  
Status: submitted

**Application Form**

**Profile**

Lucille Frierson  
First Name Middle Initial Last Name

lucillefrierson@gmail.com  
Email Address

Please provide your mailing address below:

11631 Retriever Way  
Street Address Suite or Apt  
Charlotte NC 28269  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 996-8853 Business: (704) 357-3071  
Primary Phone Alternate Phone

District 4  
City Council District

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

08/17/1976  
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Civil Service Board, Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

I am interesting in serving on the boards/committees because I feel that I can add value to them as I have a wealth of experience in the education, health and business arena. This opportunity will allow me to foster my engagement with our community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am skilled in method development, validation and facilitation training and evaluation measurements. I have also been a commissioned/non-commissioned public speaker for conventions and workshops which has afforded me opportunities to establish connections and build long lasting relationships. My position in the business arena coupled with my education and experience as a best fit candidate.

Amerisourcebergen Speciality

Group \_\_\_\_\_

Current Employer:

2.5 years \_\_\_\_\_

Years in current position:

Program Manager \_\_\_\_\_

Job Title:

**Brief description of duties:**

Leads and manages a team of 45 in-house and remote associates and provides day-to-day instructions to team members on job responsibilities; conducts performance reviews and rewards positive behavior. Supports associates in their efforts for growth and development. Designs project task plan and standard operating procedures; analyzes progress of tactical issues. Drafts client proposals.

**Other employment history:**

Identified, developed and conducted team training session, responsible for measuring return on investment via internal company metrics. Prepared and presented reports and analysis relating to billing and reimbursement to clients.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**



City Of Charlotte Boards & Commissions

Submit Date: Oct 09, 2015  
Status: submitted

**Application Form**

**Profile**

William H Hughes  
First Name Middle Initial Last Name

william.h.hughes@gmail.com  
Email Address

**Please provide your mailing address below:**

1513 Russell Ave  
Street Address Suite or Apt  
Charlotte NC 28216  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 343-9532 Mobile: (704) 299-4420  
Primary Phone Alternate Phone

District 2  
City Council District

Asian or Pacific Islander  
Ethnicity

Democrat  
Political Party

Male  
Gender

09/25/1977  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

This may not qualify as a "board." But if it does, I am the President of our neighborhood organization-Oaklawn Park Community Improvement Organization.

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Neighborhood Matching Grants Fund

**Why are you interested in serving on these boards/ committees?**

I'm interested in working on this board because, as a native Charlottean, I am fascinated by the opportunities that exist to make our neighborhoods and communities even greater. And I would love to be a member of the board to ensure the communities of our beloved city reach their full potential.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I've had the pleasure of being the President of my neighborhood's organization and I enjoy the "diverse intelligence" that only working within a group setting can offer. I have been recognized over the years for being the consummate team player.

goodmortgage.com

Current Employer:

6

Years in current position:

Mortgage Loan Officer

Job Title:

**Brief description of duties:**

Responsible for ensuring clients are in the perfect mortgage loan for their unique scenario to maximize their net tangible benefit. I help people realize the dream of home ownership!

**Other employment history:**

I've been in the mortgage industry for over 12 years. I've also worked in food sales and in a management program with Enterprise rent-a-car

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Jun 24, 2015  
Status: submitted

01/30/1956  
Date of Birth

**Application Form**

**Profile**

Frank (Gus) Kretschmer  
First Name Middle Initial Last Name

kretschmerg@hotmail.com  
Email Address

**Please provide your mailing address below:**

206 Enwood Drive Suite or Apt  
Street Address  
Charlotte NC 28214  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 393-6070  
Primary Phone Alternate Phone

District 2  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Male  
Gender

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Citizens' Transit Advisory Group, Neighborhood Matching Grants Fund

**Why are you interested in serving on these boards/ committees?**

I would like give back some of my time back to make Charlotte a better place to live, work, play. It is my civic responsibility.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Completed my first term on the Citizens Transit Advisory Group and look forward to another term and possible serve on another board/committee.

Infrastructure Consulting &

Engineering

Current Employer:

3

Years in current position:

Utility Coordination Manager

Job Title:

**Brief description of duties:**

Supervise utility coordinators, CAD technicians & manage sub-consultants to coordinate relocation of aerial & underground utilities for Design/Build Road/Bridge Projects. Coordinate railroad agreements for Right-of-Entry, Preliminary Engineering and Construction Agreements for Road/Bridge Projects.

**Other employment history:**

Project engineer for road?bridge projects, retired US Army.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Sep 16, 2015  
Status: submitted

**Application Form**

**Profile**

Shannon \_\_\_\_\_ McKnight \_\_\_\_\_  
First Name Middle Initial Last Name

shannonmcknight1@gmail.com \_\_\_\_\_  
Email Address

**Please provide your mailing address below:**

1208 Fordham Road \_\_\_\_\_  
Street Address Suite or Apt  
Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28208 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 605-2136 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 3 \_\_\_\_\_  
City Council District

African American \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

03/09/1973 \_\_\_\_\_  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

none

**List any boards you have served on in the past:**

Community Relations

**Which Boards would you like to apply for?**

Neighborhood Matching Grants Fund

**Why are you interested in serving on these boards/ committees?**

As an active member of my newly formed neighborhood association, I'd like to have the opportunity to be more involved in activating other neighbors to impact. My neighborhood has been a Charlotte Staple since the early 1940's and I have been a resident of my neighborhood for 16 years. I am very interested in maintaining other neighborhood's charm and integrity through city/county resources they may not know about.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a fundraiser and grant writer by trade, I am a Charlotte native with a penchant for Community service. I have worked in non profit environments for over 10 years.

The Learning Collaborative

Current Employer:

6 months

Years in current position:

Director of Developmetn and  
Communications

Job Title:

**Brief description of duties:**

Manage Donor relations and acknowledgements; cultivate and maintain corporate and individual donor partners; manage communications and fundraising events, grant writing and identification of funding opportunities,

**Other employment history:**

Urban League of Central Carolinas ( 8 years) Concentric Marketing (2years) McKnight Management ( 4 Years)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

City Of Charlotte Boards & Commissions

Submit Date: Sep 17, 2015  
Status: submitted

**Application Form**

**Profile**

James C White III  
First Name Middle Initial Last Name

jcwhite@gmail.com  
Email Address

**Please provide your mailing address below:**

1215 Green Oaks Lane L  
Street Address Suite or Apt  
Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: 7045915690 Home: 7045915690  
Primary Phone Alternate Phone

District 1  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Male  
Gender

02/08/1986  
Date of Birth

**Are you a registered voter?**

Yes  No

**List any boards you are currently serving on:**

The Williamsburg on Commonwealth Homeowners Association

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Neighborhood Matching Grants Fund

**Why are you interested in serving on these boards/ committees?**

As a former city employee, I got to see the impact of neighborhood matching grants first-hand. I even worked with several communities to apply for and receive grants. I believe they are an excellent way of encouraging civic engagement, while improving neighborhoods and quality of life for all citizens. I would like to give back to the City of Charlotte by helping with the program through service on the board.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a former Neighborhood and Business Services employee who understands the program, its history, and its impact. I have seen a great number of grant projects and spearheaded the grant for a District 1 neighborhood in 2014-5. I am current on Charlotte news and acquainted the culture of its many neighborhoods, with extensive experience in the Southeast and Northeast quadrants of the city. I also serve on my HOA Board and have experience in finance and budget evaluation.

Town of Waxhaw

Current Employer:

0.2

Years in current position:

Main Street Manager

Job Title:

**Brief description of duties:**

Engage downtown stakeholders to strengthen downtown businesses through problem-solving, marketing and promotions, and small business education. Recruit new businesses to the town through market studies, retail recruitment, and general marketing.

**Other employment history:**

City of Charlotte, Neighborhood and Business Services, Northeast Service Area Leader-2012-2015.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

The only potential conflict would be if a grant were targeted for my own neighborhood, at which point I would





**Agenda Date:** 10/26/2015

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**Agenda #:** 23.**File #:** 15-1656 **Type:** Nomination

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## **Nominations to the Passenger Vehicle for Hire Board**

**Action:**

**Nominate citizens to serve as specified.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk

**Explanation**

- One appointment for a Category 2 representative (driver or chauffer) for a three-year term ending July 1, 2018.
  - Andrew Thompson has completed two full terms of service; therefore, he is not eligible for reappointment.
- One appointment for a Category 4 representative (one user of passenger vehicles for hire) for a three-year term ending July 31, 2018.
  - Carolyn Carr is eligible but not interested in being considered for reappointment.


**Attachment**




Passenger Vehicle for Hire Applicants



# PASSENGER VEHICLE FOR HIRE (B/O)

## BOARD DETAILS

 **OVERVIEW**

-  **SIZE** 11 Seats
-  **TERM LENGTH** 3 Year
-  **TERM LIMIT** 2 Terms

Membership - This committee was approved by City Council on May 8, 2000. Initial terms will be staggered with all future terms being for three years.

The Mayor's appointments shall be as follows: Category #1- one (1) taxicab, limousine or other vehicle for hire company owner; Category #2- one (1) shall be a driver or chauffeur; Category #3- one (1) representative of the Hospitality & Tourism Industry. The Mayor shall designate one of the 11 members as chairman.

The City Council's appointments shall be as follows: Category #1- one (1) taxicab, limousine or other vehicle for hire company owner; Category #2- one (1) is the vehicle owner of a passenger vehicle for hire or limousine; Category #3- one (1) representative of the Hospitality & Tourism Industry; Category #4- one (1) a user of passenger vehicles for hire; Category #5- one (1) person with a disability or a representative from an organization that represents persons with disabilities.

The three (3) members appointed by the City Manager shall be citizens with no financial interest or business affiliation with either the passenger vehicle for hire, limousine or hospitality/tourism industries.




All members are required to live in Mecklenburg County and a local background check will be conducted on all nominations.

Responsibilities - Ensure to preserve the safety, welfare and proper of the visitors, and citizens of Charlotte using passenger vehicles for hire and limousines through the enforcement and regulations of the policies and provisions within the Passenger Vehicle for Hire Ordinance.

the duties include: 1) hearing and ruling on appeals as submitted to the board from company owners, drivers and others as outlined within the ordinance; 2) review, establish, and monitor taxicab rates (through industry information and public hearings); 3) review and monitor the number of company, vehicle, and driver permits to ensure proper servicing of the public by the passenger vehicles for hire industry (results of which would be recommendations to City Council).



### CONTACT

 Kirk Young  
 (704) 200-3246  
 kyoung1@cmpd.org

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### DETAILS

**MEMBERSHIP BREAKDOWN** 3 by Mayor; 5 by City Council; 3 by City Manager

**MEETING INFORMATION**

- Meeting Day - 1st Tuesday monthly
- Meeting Time - 1:00 p.m.
- Meeting Location - West Services Center/4150 Wilkinson Blvd
- Time Commitment - 1 to 2 hours per month

**ENACTING RESOLUTION**

**ENACTING RESOLUTION**



City of Charlotte, NC

**PASSENGER VEHICLE FOR HIRE (B/O)**

**BOARD ROSTER**



**CAROLYN CARR**

1 Term Jul 02, 2012 - Jul 01, 2015

Email: ccarr@cmpd.org

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 4: User Of Passenger Vehicles For Hire  
 Appointed by City Council



**HELENA CONNORS**

Partial Term Feb 19, 2015 - Jul 01, 2018

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category None  
 Appointed by City Manager



**WILLIAM DOBBINS**

1 Term Jul 02, 2013 - Jul 01, 2016

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 3: Representative Of The Hospitality And Tourism Industry  
 Appointed by Mayor



**ABDIRAHMAN DUALE**

2 Term Jul 02, 2013 - Jul 01, 2016

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 2: Driver Or Chauffeur  
 Appointed by Mayor



**SHEILA T ETHERIDGE**

1 Term Feb 19, 2015 - Jul 01, 2018

Email: sheila.etheridge@wishartnorris.com

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category None  
 Appointed by City Manager



**MARK FRIETCH**

Partial Term Feb 19, 2015 - Jul 01, 2018

Email: mark.frietch@icloud.com

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category None  
 Appointed by City Manager



**DIATRA FULLWOOD**

2 Term Jul 02, 2015 - Jul 01, 2018

Email: diatra.fullwood@visitcharlotte.com

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Chairman  
 Category Category 3: Representative Of The Hospitality And Tourism Industry  
 Appointed by City Council



**MAYUR KHANDELWAL**

2 Term Jul 02, 2013 - Jul 01, 2016

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 1: Taxicab, Limousine Or Other Vehicle For Hire Company Owner  
 Appointed by Mayor



**BYRON MUMFORD**

1 Term Jul 02, 2015 - Jul 01, 2018

Email: bmumf19568@aol.com

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 5: Person With A Disability Or Rep From Organization That Reps Persons With Disabilities  
 Appointed by City Council



**ANDREW THOMPSON**

2 Term Jul 02, 2012 - Jul 03, 2015

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 2: The Vehicle Owner Of A Passenger Vehicle For Hire Or Limousine  
 Appointed by City Council



**ROBERT E WALKER**

2 Term Jul 02, 2015 - Jul 01, 2018

Email: walkerslimo@aol.com

Office West Services Center, 4150 Wilkinson Boulevard  
 Position Board Member  
 Category Category 1: Taxicab, Limousine Or Other Vehicle For Hire Company Owner  
 Appointed by City Council



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date:** 10/26/2015

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**Agenda #:** 24. **File #:** 15-1687 **Type:** Business Item

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## **Mayor and City Council Topics**

The City Council members may share information and raise topics for discussion.



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date: 10/26/2015**

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**Agenda #: 25. File #: 15-1684 Type: Consent Item**

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**Consent agenda items 25 through 77 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.**

Consideration of Consent Items shall occur in the following order:

- A. Consideration of consent Items that have not been pulled, and
- B. Consider of Consent Items with citizens signed up to speak to the item.



**Agenda Date: 10/26/2015**

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**Agenda #: 26.File #: 15-1195 Type: Consent Item**

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**Public Hearings for Renewal of Annexation Agreements with Midland, Concord, and Harrisburg**

**Action:**

**Set public hearings for November 23, 2015, to consider entering into annexation agreements with Midland, Concord, and Harrisburg.**

**Staff Resource(s):**

Jonathan Wells, Planning  
Terrie Hagler-Gray, City Attorney's Office

**Explanation**

- On January 1, 2016, the City's Annexation Agreements (Agreements) with Midland, Concord, and Harrisburg are set to expire.
- The Agreements, last updated in 2006, provide that Charlotte will not annex into Cabarrus County and that Midland, Concord, and Harrisburg will not annex into Mecklenburg County.
- The new Agreements are proposed to be renewed for another 10-year term.
- The Agreements will assist Charlotte and the Cabarrus County municipalities with planning for growth and development in unincorporated areas in proximity to their municipal boundaries.
- State statutes require that each municipality planning to enter into an Agreement must first hold a public hearing.
- Public hearings were held on September 8 in Midland and on October 12 in Harrisburg. The public hearing date for Concord will be held on November 12.
- Midland voted to approve the Agreement with Charlotte on September 8; Harrisburg is scheduled to vote on the Agreement November 9 and Concord is scheduled to vote on November 12.

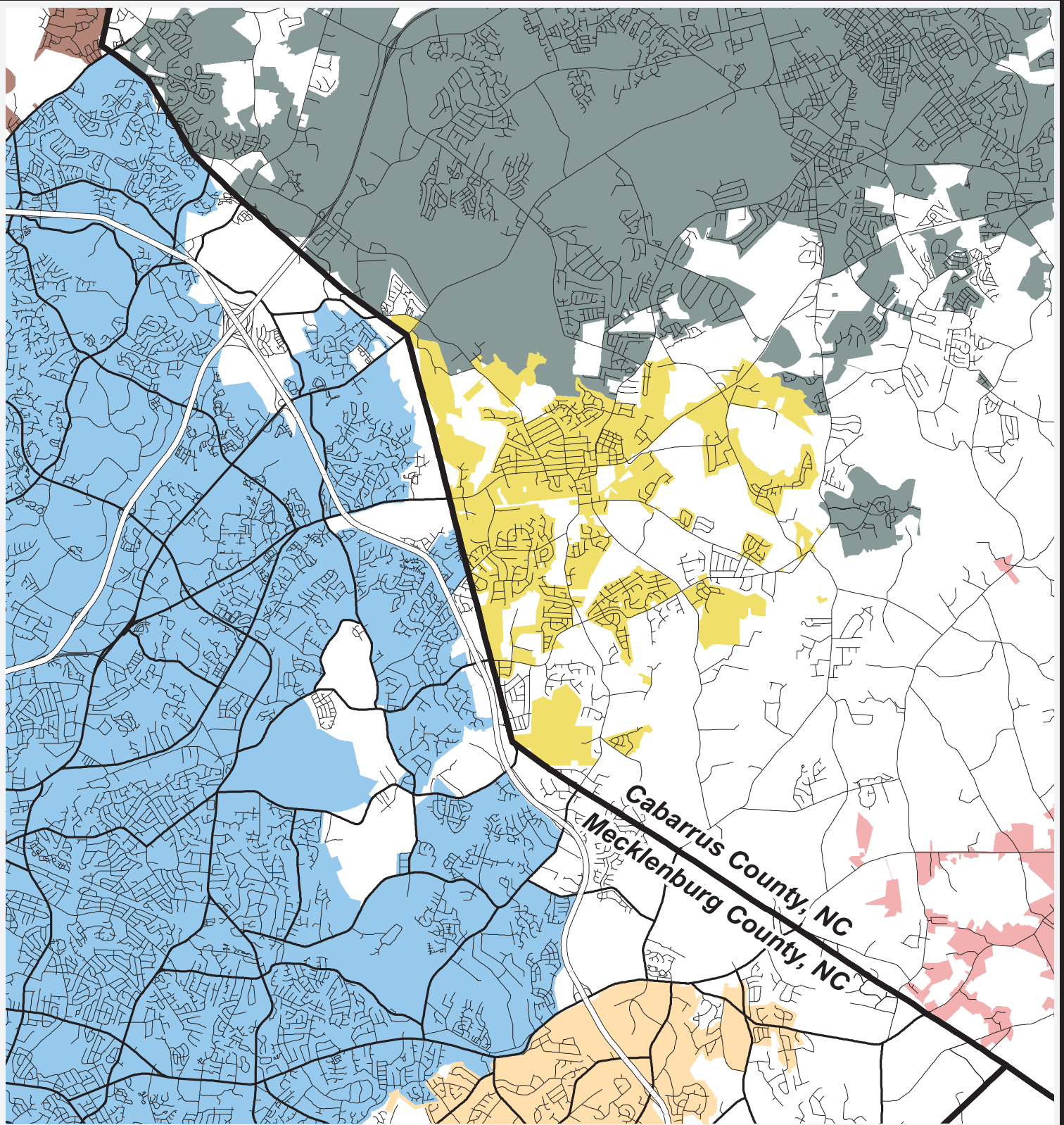
**Fiscal Note**







Funding: Not applicable

**Attachment**

Map

# Mecklenburg County / Cabarrus County, NC Municipal Boundaries



- |  |  |
|--|--|
|  Charlotte City Limits    |  Concord City Limits    |
|  Huntersville Town Limits |  Harrisburg Town Limits |
|  Mint Hill Town Limits    |  Midland Town Limits    |





Agenda Date: 10/26/2015

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Agenda #: 27.File #: 15-1612 Type: Consent Item

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## Justice and Mental Health Collaboration Program Grant

### Action:

- A. Authorize the City Manager to accept a grant from the Federal Bureau of Justice Assistance in the amount of \$199,434 to fund a Justice and Mental Health Collaboration Program,**
  
- B. Adopt a budget ordinance appropriating \$199,434 in funds from the Federal Bureau of Justice Assistance,**
  
- C. Approve a Memorandum of Understanding with Mecklenburg County in the amount of \$151,210 for client services by a mental health licensed clinician for the term of two years, and**
  
- D. Authorize the City Manager to renew the Memorandum of Understanding for up to two additional, one-year terms, with possible price adjustments, if required.**

### Staff Resource(s):

Diego Anselmo, Police  
James Wilson, Police

### Explanation

- The Charlotte-Mecklenburg Police Department (CMPD), in collaboration with the Trauma & Justice Partnerships and the Mecklenburg County Criminal Justice Service, has been awarded a Justice and Mental Health Collaboration Program grant from the Federal Bureau of Justice Assistance.
- The two-year grant will be used for CMPD's "Mentally Ill and Trauma Impacted Jail Diversion Program."
- Trauma impacted includes an exposure to violent crimes, such as homicide or child abuse.
- Grant funding will:
  - Expand the current CMPD Crisis Intervention Team (CIT) Program to a Mentally Ill and Trauma Impacted Jail Diversion Program to include a mental health licensed clinician (hired by Mecklenburg County) and funding for two CIT certified CMPD officers' overtime.
    - CMPD will develop a Memorandum of Understanding with Mecklenburg County for the provision of client services by the mental health clinician.
    - The mental health clinician would assist two CMPD CIT certified officers by providing referral and follow-up for the program's target populations, diverting them from jail time, and referring them towards the most appropriate community services.
  - Fund hours of overtime for two CMPD CIT certified officers, and
  - Include an evaluation of the program by the University of North Carolina at Charlotte.
- Since 2010, the number of positive screenings for a history of mental illness increased from 4% in



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**Agenda #: 27.File #: 15-1612 Type: Consent Item**

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2010 to 12% of all bookings in 2014 for the Mecklenburg County jail.

- The diversion of those who are mentally ill, trauma impacted, or veterans from jail towards community support resources is fundamental to the community's safety and quality of life.
- The grant award is \$199,434.
- The grant period is from October 1, 2015, through September 30, 2017.
- The grant requires an in-kind match of \$25,004.

**Fiscal Note**

Funding: Police Operating Budget and Bureau of Justice Assistance Grant.

CMPD will use operating funds to cover matching costs for overtime, and expenses associated with program evaluation by UNC Charlotte and travel required by the grant for orientation and training.

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE  
APPROPRIATING \$199,434 FROM THE DEPARTMENT OF JUSTICE'S BUREAU OF JUSTICE ASSISTANCE

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$199,434 is hereby estimated to be available from the US Department of Justice Bureau of Justice Assistance

Section 2. That the sum of \$199,434 is hereby appropriated to the General Grants and LTD Project Fund (2600), project 3040190003; 2600-30-30-3090-304019-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



Agenda Date: 10/26/2015

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Agenda #: 28.File #: 15-1681 Type: Consent Item

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## 2015 Urban Areas Security Initiative Grant Acceptance

**Action:**

**Authorize the Homeland Security Director (Charlotte Fire Chief) to accept a grant for \$2.4 million from the United States Department of Homeland Security for the 2015 Urban Area Security Initiative Grant Program, and**

**Staff Resource(s):**

Richard Granger, Fire

**Explanation**

- The 2015 Urban Areas Security Initiative (UASI) Grant Program allowed eligible applicants to apply for funding to aid in the prevention, protection, response, and recovery from terrorist attacks.
- The City of Charlotte was awarded the grant by the United States Department of Homeland Security based on risks and threats to the Charlotte Region.
- In developing a regional approach, as mandated by the grant guidelines, the following 10 counties were included as part of a regional implementation concept: Cabarrus, Catawba, Gaston, Iredell, Lincoln, Lancaster (SC), Mecklenburg, Stanly, Union, and York (SC).
- The total amount of the grant awarded to the Charlotte UASI was \$3.0 million.
  - The North Carolina Division of Emergency Management is eligible to retain up to 20% of the funds under the program guidelines. The Division elected to retain the full 20% for the management and administration of the grant program and provide continued support to the North Carolina Voice Interoperability Plan for Emergency Responder radio system.
- Funds will be used for terrorism preparedness activities, such as equipment acquisition, planning, training courses, and drills. Equipment specifics include:
  - Equipment to supplement existing Urban Search and Rescue (USAR) and Hazardous Materials (HAZMAT) capabilities, including replacement of expired Bomb Squad personal protective equipment;
  - Equipment to continue the expansion of the regional radio system;
  - Interface software to consolidate the multiple camera systems throughout the city/county;
  - HAZMAT and Urban Search/Rescue training; and
  - Purchase of lab equipment for Charlotte Water.
- There are no City matching funds required for this grant.

**Fiscal Note**

2015 Urban Area Security Initiative Grant



Agenda Date: 10/26/2015

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Agenda #: 29.File #: 15-1569 Type: Consent Item

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## HouseCharlotte Home Inspections for Fiscal Year 2016

### Action:

**A. Approve a one-year contract for home inspection services with each of the following firms:**

- HMO Home Inspections LLC, in an amount not to exceed \$50,000, and
- Redfish Inspections LLC, in an amount not to exceed \$50,000, and

**B. Authorize the City Manager to approve up to two additional, one-year renewals with possible price adjustments at the time of renewal based on satisfactory performance and current support needs of the system.**

### Staff Resource(s):

Pamela J. Wideman, Neighborhood & Business Services  
Ronald Mason, Neighborhood & Business Services

### Explanation

- The HouseCharlotte program provides down payment assistance to low and moderate-income households, earning up to \$73,900, towards purchasing a home in an eligible neighborhood.
- The U.S. Department of Housing & Urban Development requires each home purchased through the HouseCharlotte down payment assistance program, funded through the federal HOME Program, be inspected to meet minimum housing standards.
- The City contracts with independent home inspectors licensed in North Carolina to perform Minimum Housing Standards inspections according to Chapter 11 of the Charlotte Code of Ordinances.
- Inspectors are hired by the City through a Request for Proposals (RFP) issued every three years.
- On June 10, 2015, the City posted a RFP; four independent inspection companies submitted proposals.
- The criteria for evaluation included the firms:
  - Experience in providing similar services for similar projects;
  - Availability of key team members; and
  - Familiarity with local conditions, codes, and practices.
- The City evaluated the proposals and selected HMO Home Inspections LLC, and Redfish Inspections LLC, as best meeting the City's needs in terms of the evaluation criteria.

### Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy). One of the firms selected, HMO Home Inspections LLC, is a City SBE.

### Fiscal Note

Funding: Innovative Housing



**Agenda Date: 10/26/2015**

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**Agenda #: 30.File #: 15-815 Type: Consent Item**

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## **Citywide Opinion Survey Services**

### **Action:**

- A. Approve a contract with The Jackson Group for opinion survey services for an initial term of three years, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contracts consistent with the City's business needs and the purpose for which the contracts were approved.**

### **Staff Resource(s):**

Robert Campbell, Management & Financial Services  
Janice Quintana, CharMeck 311  
Victoria Garland Johnson, Solid Waste Services

### **Explanation**

- The City periodically conducts resident surveys to measure perceptions, awareness, satisfaction, and effectiveness of City communications and services in many different areas.
- Departments use professional survey services to assist with survey methodology, design, and administration as well as data collection, reporting, and survey analysis.
- The Jackson Group met the criteria required by the following departments:
  - CharMeck 311 - survey recent 311 callers to assess the quality of customer service representatives. These surveys will be conducted by phone.
  - Solid Waste Services - survey citizens on refuse and recycling perceptions and awareness. These surveys will be conducted by phone.
- Yearly survey costs by department are as follows:
  - CharMeck 311: \$16,000
  - Solid Waste Services: \$18,000
- The contract is designed to be flexible in allowing other departments to initiate surveys in the future. Should other departments require the services, a price would be negotiated with the service provider at that time and amended into the contract.
- On June 3, 2015, the City issued a Request for Proposal survey services; four proposals were received from interested service providers.
- The Project Team, consisting of staff from the City Manager's Office, Human Resources, Management & Financial Services, and Solid Waste Services, evaluated the proposals and determined that The Jackson Group best meets the City's needs in terms of qualifications,

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**Agenda #: 30.File #: 15-815 Type: Consent Item**

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experience, cost, and responsiveness to Request for Proposal requirements.

- Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based on market conditions.
- The current estimated contract expenditure is \$34,000 annually.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Various Departments' Operating Budgets



**Agenda Date:** 10/26/2015

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**Agenda #:** 31. **File #:** 15-1304 **Type:** Consent Item

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## Traffic Control Devices

### Action:

- A. Award a unit price contract to the lowest bidder, RAI Products Inc., for the purchase of Pelco Traffic Control Devices for a term of three years, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### Staff Resource(s):

Ronnie Ashburner, Transportation

### Explanation

- The contract will provide various types of traffic signal and sign hardware, such as signal hangers, sign hangers, camera hardware, pedestrian poles, and bases.
- The hardware will be used in maintenance, replacement, and new installations of traffic signals and signs.
- The use of Pelco brand is necessary to ensure standardization of materials and compatibility with existing parts inventory.
- On August 21, 2015, an Invitation to Bid was issued for Pelco Traffic Control Devices; only one bid was received.
- On September 22, 2015, a second Invitation to Bid was issued for the devices; three responsive bids were received from interested service providers.
- RAI Products, Inc. was the lowest responsive, responsible bidder.
- The annual expenditures are estimated to be \$213,000.

### Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

### Fiscal Note

Funding: Transportation Operating Budget



**Agenda Date: 10/26/2015**

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**Agenda #: 32.File #: 15-1678 Type: Consent Item**

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## **Infrastructure Reimbursement Agreement - Crescent Communities, LLC**

### **Action:**

**Authorize the City Manager to negotiate and execute an infrastructure reimbursement agreement with Crescent Communities, LLC up to a maximum of \$487,000 for construction of 35th Street Extension, including an at-grade rail crossing.**

### **Staff Resource(s):**

Ron Kimble, City Manager's Office  
Jim Keenan, Engineering & Property Management

### **Explanation**

- On April 20, 2015, the City Council approved Rezoning Petition 2015-009 by Crescent Communities, LLC (Developer) for a commercial mixed use site (Crescent Noda).
- Crescent Noda will redevelop the parcel bounded by the Blue Line Extension (BLE), East 36th Street and the AC&W rail line. This new development will be directly adjacent to the BLE and includes plans for public access to the transit station.
- A public connection of 35<sup>th</sup> Street to the development will allow the public much improved access between the NODA activity center and the transit station; however, such off-site improvements are not a requirement of the development.
- City staff has determined, based on cost estimates and the development schedule, that it would be beneficial to the City for the Developer to design and construct the infrastructure improvements, integral with other development construction.
- Therefore, City staff recommends entering into a developer infrastructure reimbursement agreement, whereby the City will reimburse the Developer up to a maximum of \$487,000 in order to complete construction of all the improvements.

### **Background**

- The North Carolina law authorizes the City to enter into reimbursement agreements with private developers for the design and construction of municipal infrastructure improvements.
- City Code Section 2-2 allows reimbursement for certain infrastructure improvements if the City determines that the cost to the City will not exceed the estimated cost to the City through a public contract let pursuant to applicable statutes. Furthermore, the developer will be required to publicly advertise and open bids and comply with the City's Charlotte Business INclusion Program.
- The public improvements consist of both street improvements and replacement of a deteriorated at-grade railroad crossing.

### **Charlotte Business INclusion**

Prior to the City Manager executing the infrastructure reimbursement agreement, the CBI Office will negotiate at least a 10% MSBE subcontracting goal on all work tied to this agreement except that



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**Agenda #:** 32.**File #:** 15-1678 **Type:** Consent Item

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performed sole source by Norfolk Southern (Part G, Section 2.7 of the Charlotte Business INClusion Policy).

**Fiscal Note**

Transportation Community Investment Plan

**Attachment**

Map



**Location Map: Developer Infrastructure Reimbursement Agreement (Council District 1)**



Agenda Date: 10/26/2015

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Agenda #: 33.File #: 15-1572 Type: Consent Item

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## Central Processing Unit Cards for Traffic Signal Controllers

### Action:

- A. **Approve an initial purchase of 700 Central Processing Unit Cards, as authorized by the sole source exemption of G.S. 143-129 (e)(6),**
- B. **Approve a contract with Econolite Group, Inc. for the purchase of 1C Central Processing Unit cards for traffic signal controller for the term of three years, and**
- C. **Authorize the City Manager to renew the contract for up two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### Staff Resource(s):

Charles Abel, Transportation

### Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because compatibility is the overriding consideration.
- The City Council must approve purchases made under the sole source exception.

### Explanation

- The 1C Central Processing Unit cards from Econolite is designed for traffic signal controllers to run traffic signal software.
- The City of Charlotte currently uses Econolite ASC3 software in all of its traffic signal controllers.
- The Central Processing Unit cards are being purchased for immediate and future upgrades to increase memory, improve reporting features and expanded functionality, allowing for the best traffic flow under varying conditions.
- Initial year expenditure is estimated to be \$400,000.
- Total contract expenditure is estimated to be \$660,000.

### Charlotte Business INclusion

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

### Fiscal Note

Funding: Transportation Community Investment Plan



**Agenda Date:** 10/26/2015

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**Agenda #:** 34.**File #:** 15-1479 **Type:** Consent Item

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## **Private Developer Funds Appropriation**

**Action:**

**Adopt a budget ordinance appropriating \$14,500 in private developer funds for traffic signal improvements with Circle K Stores, Inc.**

**Staff Resource(s):**

Scott Putnam, Transportation

**Explanation**

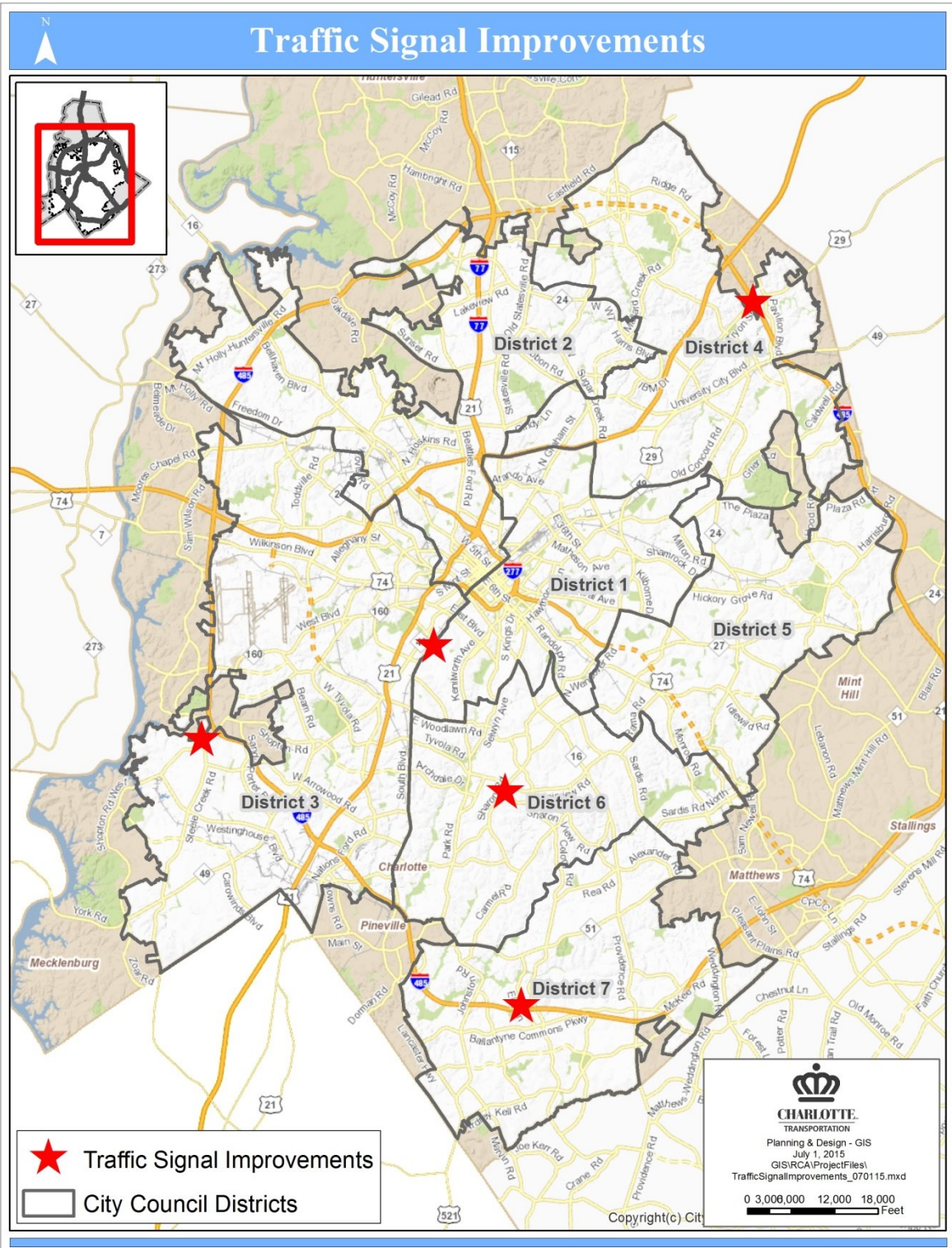
- The \$14,500 is restricted to traffic signals, upgrades, and related work to the developer project listed below.
- The following developer is fully funding traffic signal installations and improvements to mitigate traffic impacts around their respective development project:
  - Circle K Stores, Inc. contributed \$14,500 for signal modification at the intersection of Idlewild Road and East W.T. Harris Boulevard.
- Payment made by the developer is in response to an estimate of work prepared by the Charlotte Department of Transportation and supplied to the developer.
- Any funding contributed by developers for signal projects that is unused by the City will be refunded after project completion.

**Fiscal Note**

Funding: Private Developer Contributions

**Attachment**

Map  
Budget Ordinance



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$14,500 FOR TRAFFIC SIGNAL IMPROVEMENTS**

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BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$14,500 hereby estimated to be available from the following private developer sources: Circle K Stores, Inc.
- Section 2. That the sum of \$14,500 is hereby appropriated in the General Capital Investment Fund (4001) into the following projects:
  - Idlewild and East WT Harris Signal Modifications - 4292000202 (\$14,500)
- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 4. All ordinances in conflict with this ordinance are hereby repealed.
- Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



Agenda Date: 10/26/2015

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Agenda #: 35.File #: 15-1601 Type: Consent Item

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## Metropolitan Planning Program Grant Municipal Agreement

**Action:**

**Approve a resolution authorizing the City Manager to execute a municipal agreement with the North Carolina Department of Transportation to support transit-planning activities for the Charlotte Regional Transportation Planning Organization.**

**Staff Resource(s):**

Jayne Peterson, Transportation  
Phil Reiger, Transportation

**Explanation**

- The Federal Transit Administration (FTA) awarded the Fiscal Year 2016 Metropolitan Planning Grant to the City of Charlotte in September 2015.
- The City of Charlotte has received this grant for many years as the lead planning agency for the Charlotte Regional Transportation Planning Organization and as the major fixed-route transit operator for the urban area. The Charlotte Department of Transportation and CATS are responsible for the deliverables associated with this grant.
- The total FTA planning budget for the City of Charlotte is \$557,200, of which \$445,760 (80%) consists of federal funds, \$55,720 (10%) of state funds, and \$55,720 (10%) of local funds.
- The North Carolina Department of Transportation requires grant recipients to enter into a new Municipal Agreement to receive the annual allocation.
- The City must use the funds to support transit-planning activities. The Charlotte Department of Transportation will use these funds for travel demand modeling and other activities related to transit.

**Fiscal Note**

Funding: Federal and State Transportation Assistance Planning Grant

**Attachment**

Resolution

**RESOLUTION PASSED BY THE CITY COUNCIL  
OF THE CITY OF CHARLOTTE, NORTH CAROLINA ON OCTOBER 26, 2015**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, this Municipal Agreement is to provide for the undertaking of public transportation studies described in each cycle of the Planning Work Program; and,

WHEREAS, the NCDOT will reimburse the City up to \$501,480 for FY 2016; and,

WHEREAS, the format and cost sharing philosophy is consistent with past municipal agreements; and,

WHEREAS, the City Manager and City Clerk are hereby empowered to sign and execute the Agreement with the North Carolina Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Agreement between the North Carolina Department of Transportation and the City of Charlotte Department of Transportation is hereby formally approved by the City Council of the City of Charlotte.





**Agenda Date:** 10/26/2015

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**Agenda #:** 36.**File #:** 15-1581 **Type:** Consent Item

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## **Amendment to Edinmeadow Drive Bridge Municipal Agreement**

**Action:**

**Adopt a resolution amending a municipal agreement with the North Carolina Department of Transportation for the construction of the Edinmeadow Drive Bridge over Interstate-485 from \$2,242,100 to \$2,384,137.16.**

**Staff Resource(s):**

Matt Magnasco, Transportation

**Explanation**

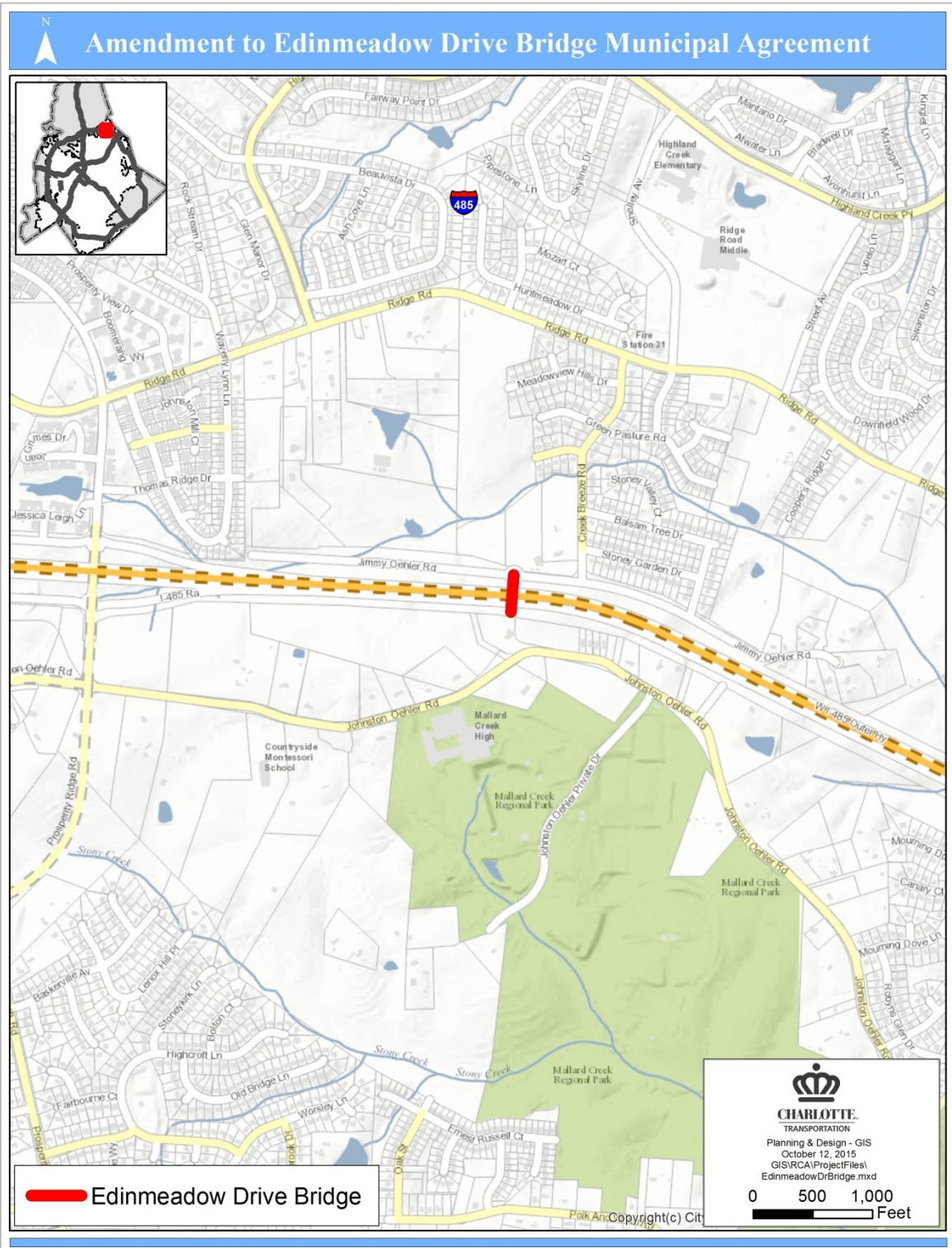
- On July 25, 2011, the City Council authorized the Charlotte Department of Transportation Director to execute a municipal agreement with the North Carolina Department of Transportation (NCDOT) in the amount of \$2,242,100 to fund construction of the Edinmeadow Drive Bridge over Interstate-485 in Northeast Charlotte.
  - The Bridge has been built by NCDOT as part of Interstate-485 construction, and connects Johnston-Oehler Road to Jimmy Oehler Road near Mallard Creek High School.
- Municipal agreements require the City to pay the actual costs of items, but are negotiated based on only estimated costs. The estimated cost of the bridge at the time was \$2,242,100.
- Field conditions required changes to the design of the bridge. Also, the contractor encountered more rock than anticipated in the initial assessment.
- The final cost for the bridge is \$2,384,137.16; the City has been invoiced for this amount.

**Fiscal Note**

Funding: Transportation Community Investment Plan

**Attachment**

Map  
Resolution



RESOLUTION PASSED BY THE CITY COUNCIL OF  
THE CITY OF CHARLOTTE, NORTH CAROLINA, ON OCTOBER 26, 2015

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for the adoption of the following Resolution, and upon being put to a vote, was duly adopted:

WHEREAS, on July 25, 2011, the City Council adopted a resolution authorizing the Director of Transportation to execute a municipal agreement with the North Carolina Department of Transportation (NCDOT) in an amount not to exceed \$2,242,100 for design and construction of the Edinmeadow Drive Bridge, as part of TIP Project R-2248E, and;

WHEREAS, the executed municipal agreement was negotiated based on estimated costs at the time, and;

WHEREAS, the executed municipal agreement specified that the City was responsible for actual costs, and;

WHEREAS, change orders and other cost increases have caused the cost of the project to increase to \$2,384,137.16, exceeding the previous authorization;

NOW, THEREFORE, BE IT RESOLVED that the authority granted to the Director of Transportation under the July 27, 2011, municipal agreement is hereby amended to be \$2,384,137.16.

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, do HEREBY CERTIFY that the foregoing is a true and exact copy of a Resolution adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 26th day of October, 2015, the reference having been made in Minute Book \_\_\_ and recorded in full in Resolution Book \_\_\_\_, Page \_\_\_\_.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Stephanie C. Kelly, MMC, City Clerk



**Agenda Date:** 10/26/2015

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**Agenda #:** 37.**File #:** 15-1361 **Type:** Consent Item

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## **Community House Road Widening - Phase 2**

### **Action:**

**Award a contract in the amount of \$2,830,886.11 to the lowest responsive bidder Red Clay Industries for the Community House Road Widening - Phase 2 project.**

### **Staff Resource(s):**

Tim Greene, Engineering & Property Management

Derrel Poole, Engineering & Property Management

### **Explanation**

- The project involves intersection improvements on Community House Road from Providence Road West to Bryant Farms Road.
- The work will include:
  - Grading,
  - Storm drainage,
  - Concrete sidewalks,
  - Curb and gutter,
  - Wheelchair ramps and driveways,
  - Intersection improvements,
  - Asphalt paving,
  - Pavement markings,
  - Traffic control,
  - Traffic Signal, and
  - Utility related work.
- Phase 1, between Ardrey Kell Road and Providence Road West, was completed in 2014.
- On August 20, 2015, the City advertised an Invitation to Bid; four bids were received from interested service providers.
- Red Clay Industries was the lowest responsive, responsible bidder.
- The contract was advertised with the provision of incentive payments because on-time completion of this project is critical to the opening of Terwilliger Pappas' adjoining 194-unit apartment complex and 15,000 square feet of retail. Also, with Hawk Ridge Elementary, Community House Middle, and Ardrey Kell High School nearby it is also a priority to complete the project in advance of the 2016-17 school year.
- If the contractor can complete two key milestones ahead of schedule, incentives totaling \$60,000 is available and included in this award amount.
- Funding for this project was included in the 2008 and 2010 Transportation bonds.
- Construction is expected to be complete by third quarter 2016.

### **Charlotte Business INclusion**

Established SBE Goal: 17.00%

Committed SBE Goal: 17.50%

Red Clay Industries, Inc. exceeded the established SBE subcontracting goal, and has committed 17.50%

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**Agenda #: 37.File #: 15-1361 Type: Consent Item**

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(\$484,828.41) of the base bid amount of \$2,770,886.11 to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Pavers, Walls and Stamped Concrete, LLC (SBE, MBE) (\$129,600) (stamped concrete)
- Express Logistics Services, Inc (SBE, MBE) (\$111,000) (hauling)
- Harvest Environmental Services, Inc (SBE) (\$107,150) (subsurface drainage)
- Ram Pavement Services, Inc (SBE) (\$62,278.41) (pavement markings)
- Fast Signs Matthews Ballantyne, Inc (SBE) (\$40,000) (fabrication and installation)
- Concrete Core Drilling and Sawing LLC (SBE) (\$12,900) (saw cutting of asphalt)
- Major Contractors, Inc (SBE, WBE) (\$11,900) (conduit, pull boxes)
- SAFETYMART (SBE) (\$10,000) (traffic control)

Established MBE Goal: 4.00%

Committed MBE Goal: 4.01%

Red Clay Industries, Inc. exceeded the established MBE subcontracting goal, and has committed 4.01% (\$111,000) of the base bid amount of \$2,770,886.11 to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

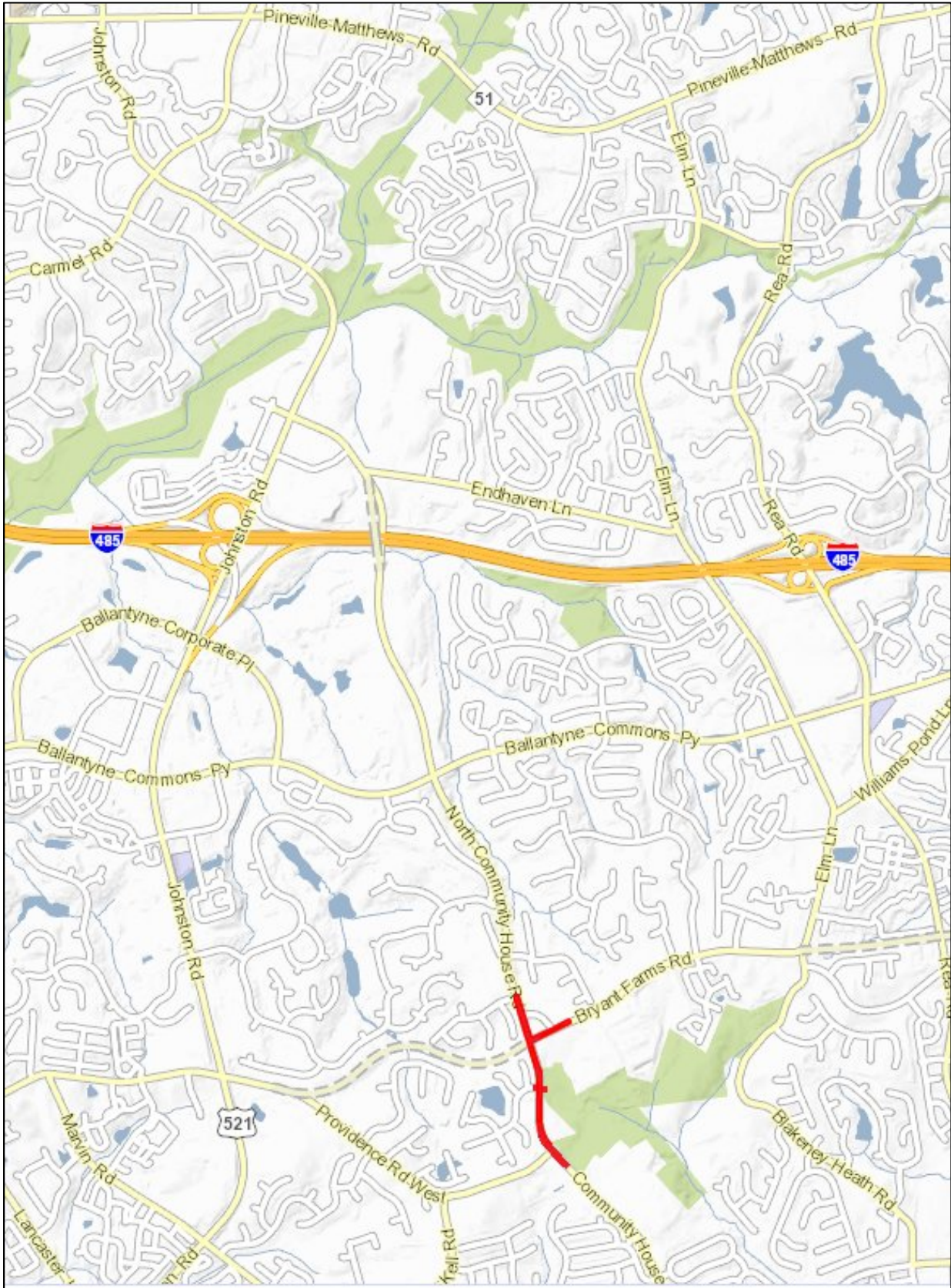
- Express Logistics Services, Inc. (SBE, MBE) (\$111,000) (hauling)

**Fiscal Note**

Funding: General Transportation Community Investment Plan

**Attachment**

Map



**Location Map: Community House Road – Phase II (Council District 7)**



**Agenda Date:** 10/26/2015

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**Agenda #:** 38.**File #:** 15-1362 **Type:** Consent Item

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## **Interstate-85 South Bridge and University Pointe Boulevard Project**

**Action:**

- A. Award a contract in the amount of \$13,307,797.84 to the lowest responsive bidder Blythe Construction, Inc. for the University Pointe Boulevard project, and**
- B. Adopt a resolution authorizing the use of the City's Crown Logo within North Carolina Department of Transportation right-of-way on the University Pointe Boulevard Bridge over Interstate-85.**

**Staff Resource(s):**

Dan Leaver, Engineering & Property Management  
Matt Magnasco, Charlotte Department of Transportation

**Explanation**

- The project was funded with the 2014 Bond Referendum and is the first major transportation project to go to construction.
- The project will provide east-west connectivity between University Research Park, Belgate/IKEA developments, and the CATS Blue Line Extension on North Tryon Street.
- On July 27, 2015, the City Council approved an interlocal agreement between the City of Charlotte and the Charlotte-Mecklenburg Board of Education for the real estate acquisition and construction of the project.
- The scope includes a new bridge across Interstate-85 (South Bridge), extending University Pointe Boulevard from its terminus near Ikea Boulevard to IBM Drive. In addition, site improvements will be made to the Charlotte-Mecklenburg Schools (CMS) property containing Martin Middle School and Vance High School. The roadway will tie into the portion of University Pointe Boulevard built as part of the Belgate development and will replace the existing CMS driveway into Martin Middle School.
- The work will include:
  - Grading,
  - Paving,
  - Storm Drainage,
  - Bridge Structure,
  - Concrete sidewalks,
  - Curb and gutter,
  - Wheelchair ramps and driveways,
  - Erosion control,
  - Traffic control,
  - Pavement markings, and
  - Water and sanitary sewer installation.
- On August 20, 2015, the City advertised an Invitation to Bid; five bids were received from interested service providers.
- Blythe Construction, Inc. was the lowest responsive, responsible bidder.
- The contract was advertised with the provision of incentive payments because on-time completion

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**Agenda #: 38.File #: 15-1362 Type: Consent Item**

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of this project is critical to the operations of the school site.

- If the contractor can complete five key milestones ahead of schedule, incentives totaling \$600,000 is available and included in this award amount.
- The bridge will contain a brick façade, including inlays of the City's Crown Logo on the bridge abutments and the central pier.
- The City's Corporate Communications & Marketing Department approved the use of the Crown Logo on the bridge in November 2014.
- With the logo to be located within North Carolina Department of Transportation (NCDOT)-maintained right-of-way, NCDOT requires a resolution for its installation.
- Construction is expected to be complete by first quarter 2017.

**Charlotte Business INclusion**

Established SBE Goal: 17.00%

Committed SBE Goal: 17.25%

Blythe Construction, Inc. exceeded the established SBE subcontracting goal, and has committed 17.25% (\$2,192,318) of the base bid amount of \$12,707,797.84 to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Express Logistics Services, Inc. (SBE, MBE) (\$564,609) (hauling)
- B & B Concrete Construction of Charlotte, Inc (SBE) (\$499,764) (curbs/sidewalk)
- Fuller & Co. Construction, LLC (SBE) (\$458,913) (utilities)
- BKP Trucking, LLC (SBE, MBE) (\$230,000) (hauling)
- Lopez Rebar (SBE) (\$223,554) (rebar)
- Martin Landscaping Co. (SBE, WBE) (\$119,447) (seeding)
- On Time Construction, Inc. (SBE, MBE) (\$44,070) (masonry)
- Border Rebar LLC (SBE, MBE) (\$37,429) (rebar)
- Mid Atlantic Erosion Control, Inc. (SBE, MBE) (\$14,532) (erosion control)

Established MBE Goal: 7.00%

Committed MBE Goal: 7.01%

Blythe Construction, Inc. exceeded the established MBE subcontracting goal, and has committed 7.01% (\$890,640) of the base bid amount of \$12,707,797.84 to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Express Logistics Services, Inc. (SBE, MBE) (\$564,609) (hauling)
- BKP Trucking, LLC (SBE, MBE) (\$230,000) (hauling)
- On Time Construction, Inc. (SBE, MBE) (\$44,070) (masonry)
- Border Rebar LLC (SBE, MBE) (\$37,429) (rebar)
- Mid-Atlantic Erosion Control (SBE, MBE) (\$14,532) (erosion control)

**Fiscal Note**

Funding: General Transportation Community Investment Plan

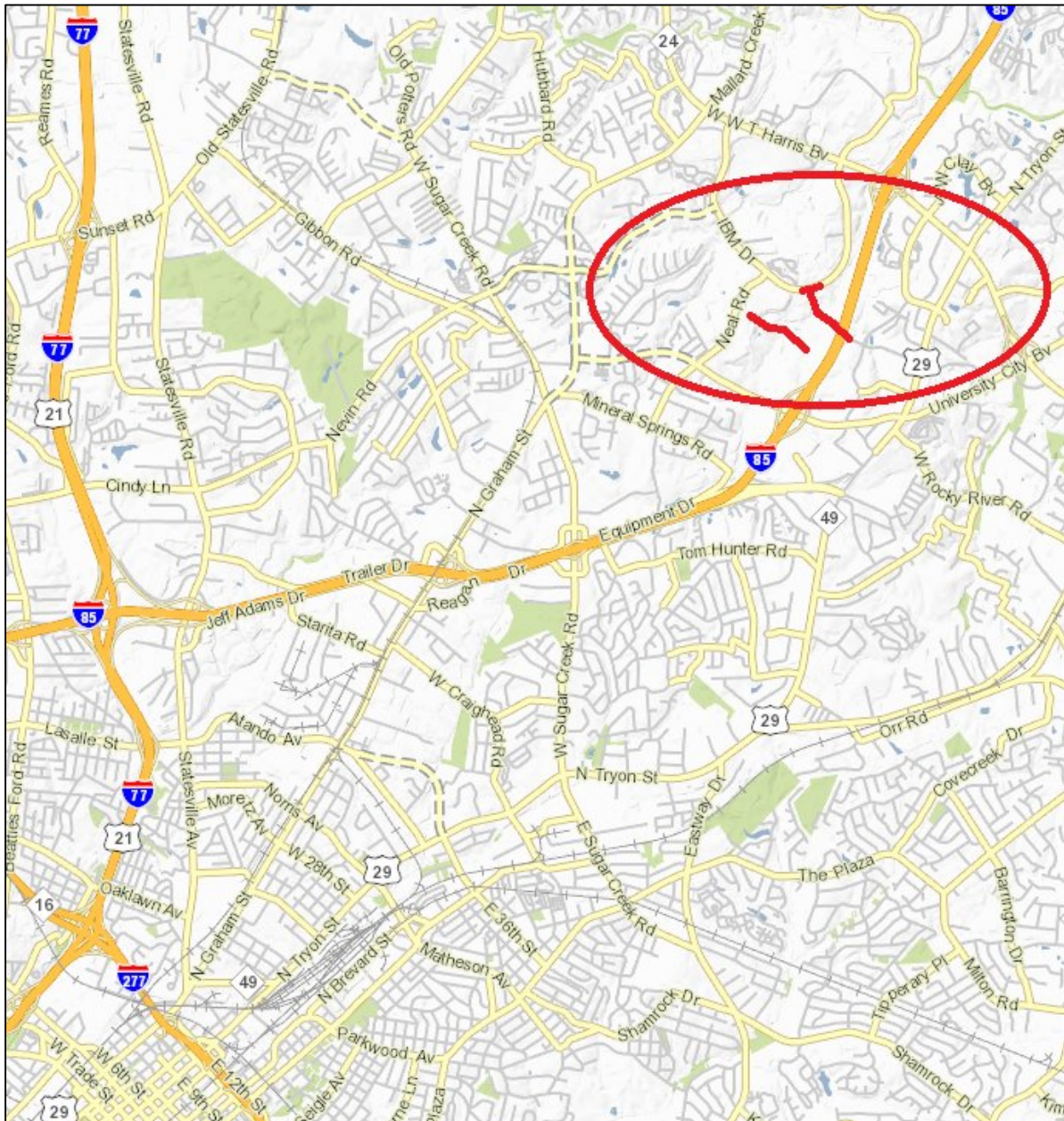
**Attachment**

Map

Photo of Bridge

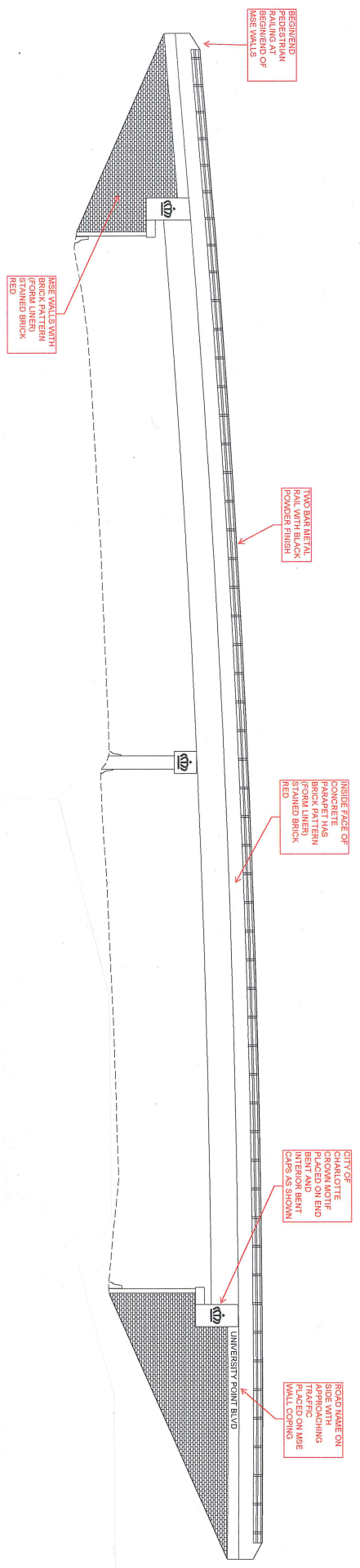
Resolution of Use of City Logo





**Location Map: University Pointe Boulevard Project (Council District 4)**

# BRIDGE ELEVATION



**RESOLUTION  
SUPPORTING THE CITY’S APPLICATION FOR ARCHITECTURAL DETAILS  
ON THE UNIVERSITY POINTE CONNECTION BRIDGE SPANNING I-85 IN  
ACCORDANCE WITH NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION POLICY**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for the adoption of the following Resolution and upon being put to a vote was duly adopted:

**Whereas**, the University Pointe Boulevard Bridge will span I-85 and will serve as a distinctive gateway for travelers heading to and from Charlotte along the interstate; and

**Whereas**, in an effort to enhance the architectural details and general aesthetic of the University Pointe Boulevard Bridge, the project team has included the City of Charlotte crown logo in the exterior design of the bridge; and

**Whereas**, the North Carolina Department of Transportation (NCDOT) adopted the North Carolina Public Art on the Right of Way Policy in December 2010, recognizing that aesthetic enhancements to transportation facilities including architectural and design features, public art, and/or other visual interests provide cultural benefits to communities that can potentially result in positive economic development and tourism both locally and throughout North Carolina;

**Whereas**, NCDOT provides that local government agencies may request aesthetic enhancements to transportation facilities on NCDOT rights of way, provided the local government conforms to the NCDOT policies and procedures, to include, but not limited to financial responsibility for the construction and maintenance of the architectural details, and an adopted local resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015 that it supports the City’s application to NCDOT for enhancing the architectural details of the University Pointe Boulevard Bridge in accordance with NCDOT Policy.



**Agenda Date: 10/26/2015**

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**Agenda #: 39.File #: 15-1542 Type: Consent Item**

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## **Fire Station 1 HVAC Equipment Replacement**

**Action:**

**Award a contract in the amount of \$192,950 to the lowest responsive bidder Jeff Hargett Mechanical, Inc. for the Fire Station 1 HVAC Equipment Replacement project.**

**Staff Resource(s):**

William Haas, Engineering & Property Management  
Kevin Gordon, Charlotte Fire Department

**Explanation**

- The project involves the replacement of the 25 year-old HVAC equipment and controls system at Fire Station 1 located at 221 North Myers Street.
- The existing equipment has reached the end of its useful life and must be replaced.
- The work will include:
  - Removal of existing HVAC equipment,
  - One chiller,
  - Two boilers,
  - Three pumps,
  - HVAC control system, and
  - Three air handling units.
- The new equipment will improve the energy efficiency of the facility and provide better occupant comfort.
- Funding for the project is included in the General Facilities Community Investment Plan for building maintenance and equipment.
- On September 9, 2015, the Engineering & Property Management Department advertised Invitations to Bid.
  - On September 16, 2015, a pre-bid conference and walk-through was conducted on site to actively solicit participation and discuss with potential bidders the scope of work.
  - On October 1, 2015, three bids were received from interested mechanical contractors.
- Jeff Hargett Mechanical, Inc. was selected as the lowest responsive, responsible bidder.
- Construction is scheduled to be complete first quarter 2016.

**Charlotte Business INclusion**

Construction contracts estimated to be less than \$300,000 are informal and exempt from the goal setting process (Part A: Section 3.1 of the Charlotte Business INclusion Policy).

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**Agenda #:** 39.**File #:** 15-1542 **Type:** Consent Item

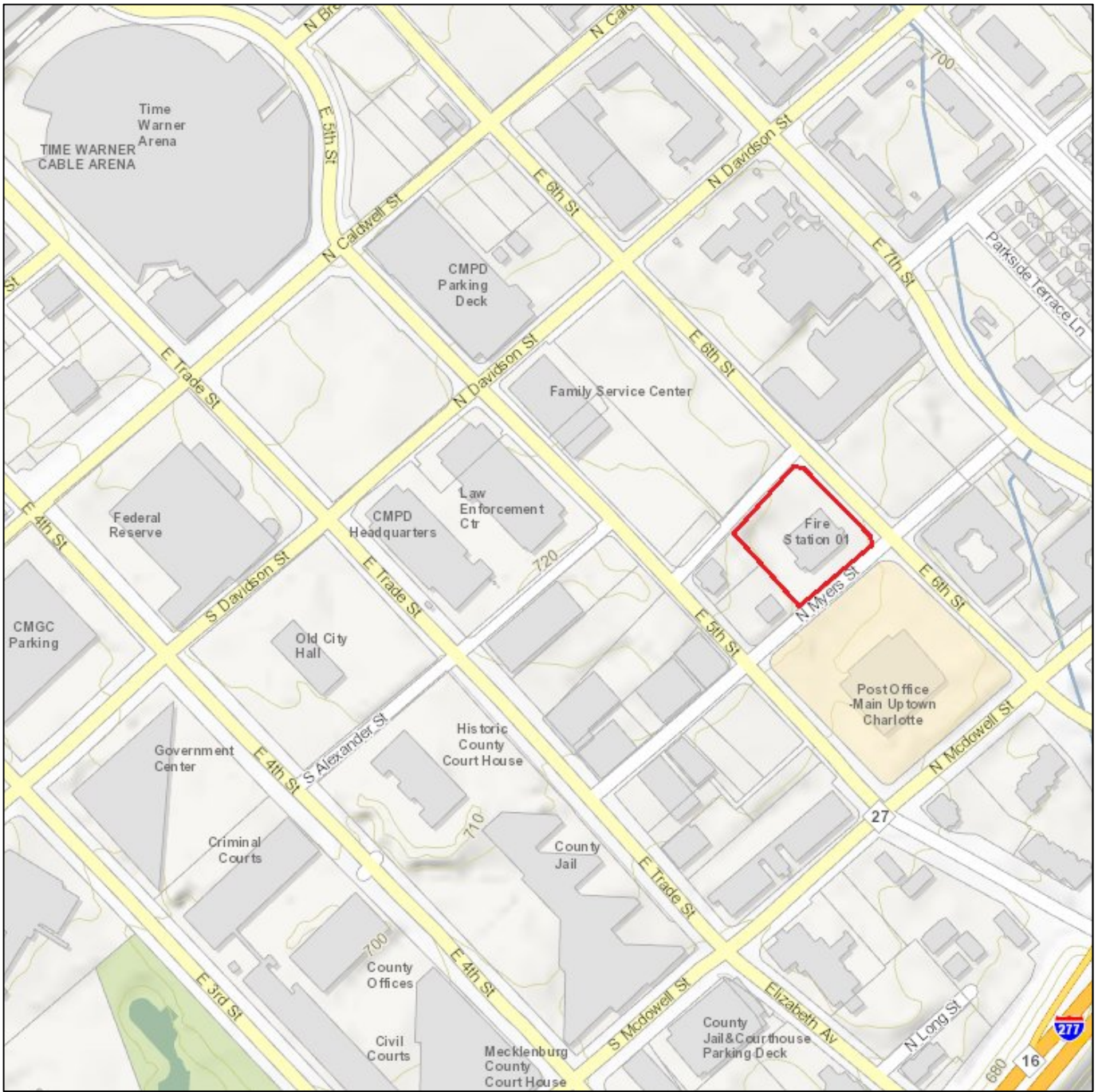
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**Fiscal Note**

Funding: General Facilities Community Investment Plan

**Attachment**

Map



**Location Map: Fire Station 1 HVAC Equipment Replacement (Council District 1)**



**Agenda Date: 10/26/2015**

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**Agenda #: 40.File #: 15-1493 Type: Consent Item**

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## **Development Agreement with PRSC Holdings (EDENS), LLC for a Connector to the Cross Charlotte Trail**

### **Action:**

**Authorize the City Manager to negotiate and execute a development agreement with PRSC Holdings (EDENS), LLC for sharing the cost of design and construction for a bridge connection to the Cross Charlotte Trail from Woodlawn Road adjacent to the Park Road Shopping Center over Little Sugar Creek at Brandywine Road.**

### **Staff Resource(s):**

Joe Frey, Engineering & Property Management  
Dan Gallagher, Charlotte Department of Transportation

### **Explanation**

- As part of the Cross Charlotte Trail, the City is designing an approximate 1.4-mile extension of Little Sugar Creek Greenway (north side of Brandywine Road to Tyvola Road).
- In January 2015, more than 200 residents attended a public meeting and expressed interest in having the Trail connect to the Park Road Shopping Center, located at the intersection of Park and Woodlawn Roads, across Little Sugar Creek.
- Residents also commented that the Brandywine Road Bridge does not safely or adequately accommodate pedestrians and cyclists for crossing the creek.
- EDENS purchased the Park Road Shopping Center in 2010 and intends to invest a total of \$26 million in upgrades to the Center by 2017, including \$3.5 million in enhancements to the back side of the development facing the greenway.
- EDENS has indicated to City staff the enhancements to the backside of the development are in response to the Cross Charlotte Trail. EDENS is also willing to help fund a better connection from the Trail to the Shopping Center.
- City staff and the City's consultant, Kimley-Horn and Associates, Inc. have studied connection options, and recommend construction of a pedestrian bridge over the creek just north of Brandywine Road, that would connect to the sidewalk on Woodlawn Road as well as the rear parking lot of the Shopping Center (conceptual plan and rendering attached).
- EDENS is in agreement with this plan for the bridge and is willing to contribute \$12,500 upfront toward design and an additional \$112,500 toward construction for a total contribution of \$125,000.
- Kimley-Horn and Associates, Inc. has estimated cost of design at \$25,000 and cost of construction of the bridge at \$500,000.

### **Background**

- The Cross Charlotte Trail is a project in the City's current General Community Investment Plan, with \$5 million allocated from the 2014 Bond Referendum and an additional \$30 million included in the proposed 2016 Bond Referendum.

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**Agenda #: 40. File #: 15-1493 Type: Consent Item**

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- Once completed, residents will be able to bike or hike seamlessly from one end of Charlotte to the other. Approximately 98,000 jobs and 80,000 residents will be within a half-mile of the proposed trail.

**Fiscal Note**

Funding: Transportation Community Investment Plan

**Attachment**

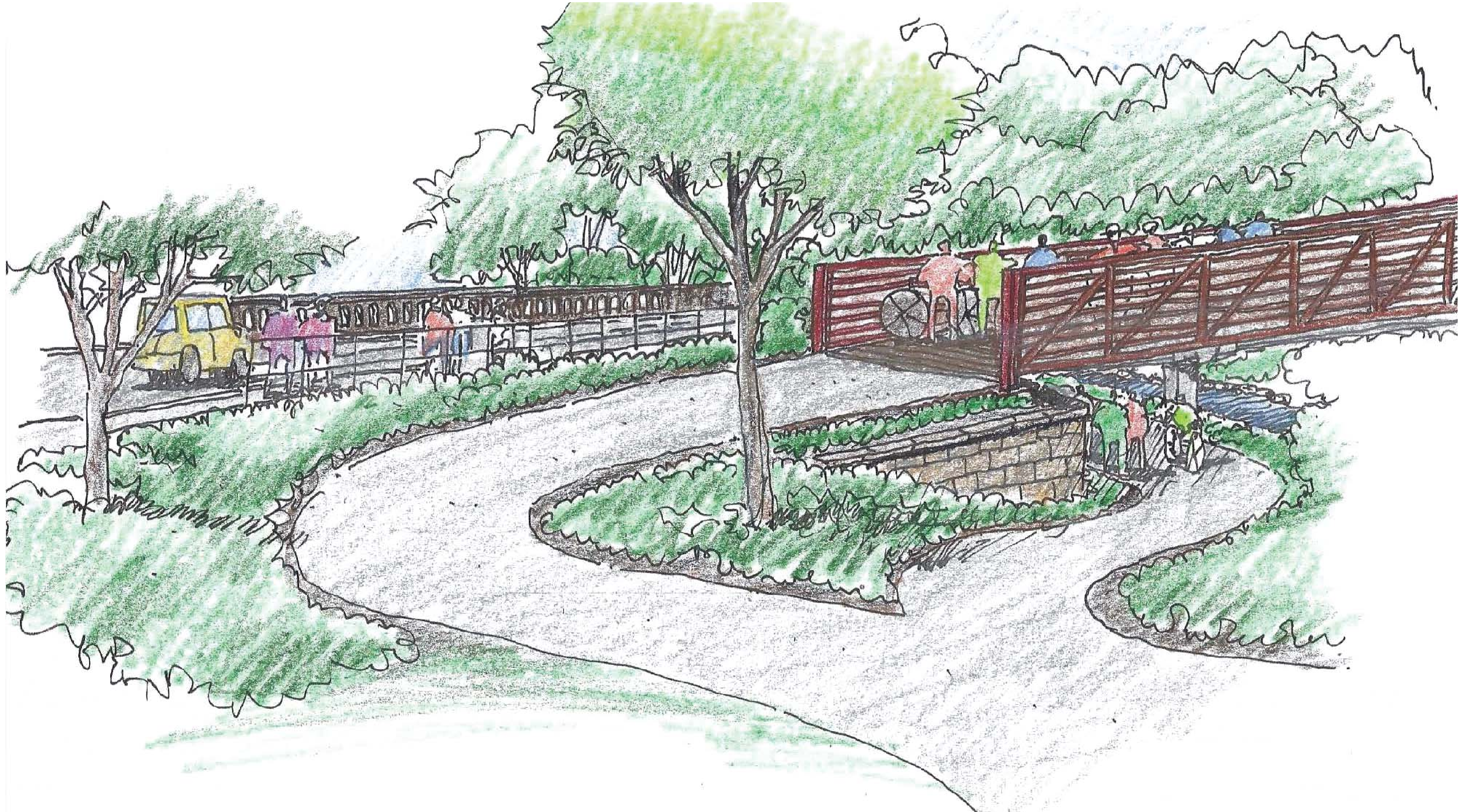
Schematic Rendering

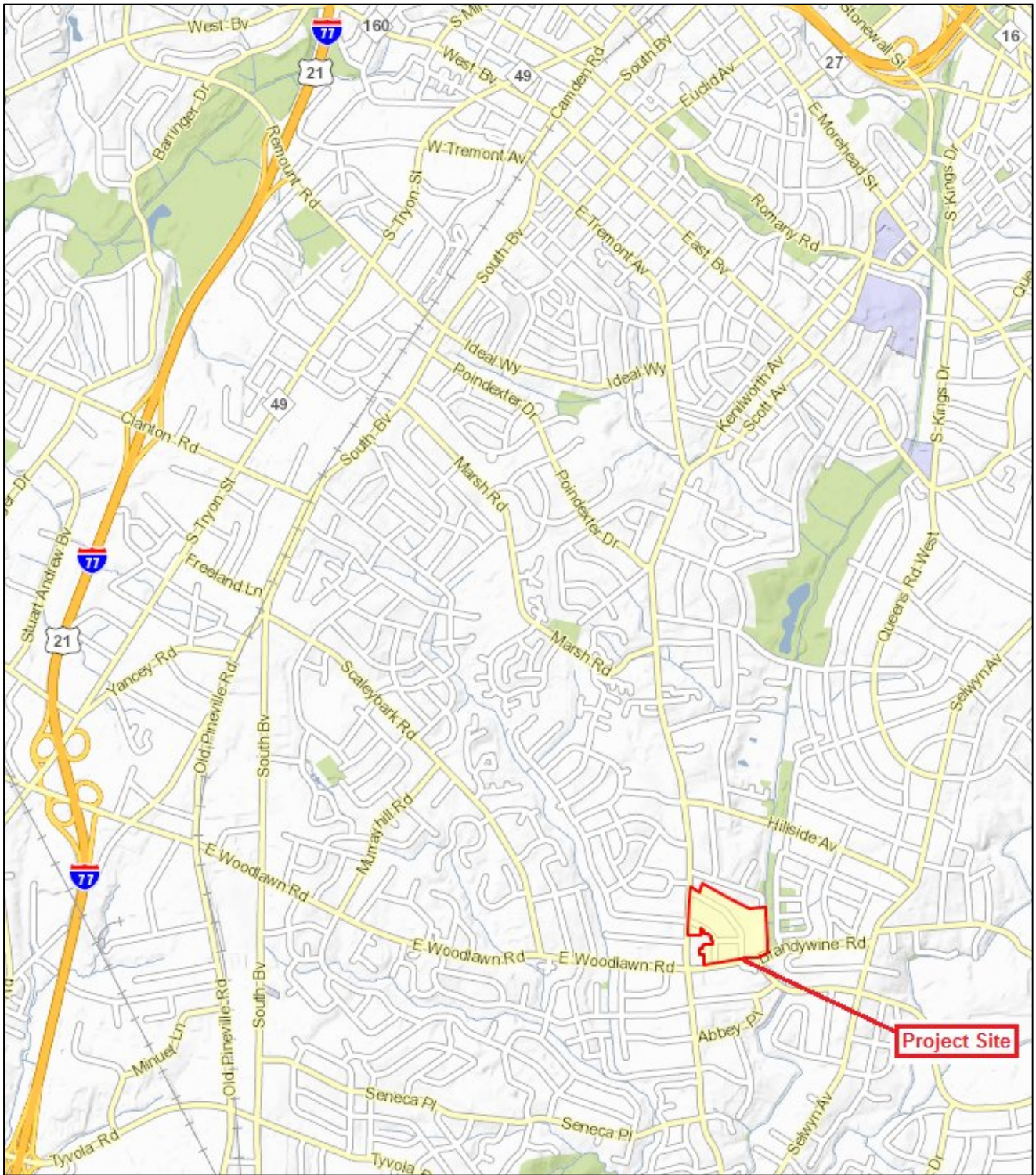
Map



# Cross Charlotte Trail

Proposed Pedestrian Bridge Connector at Brandywine Road





**Location Map: Development Agreement with PRSC Holdings (EDENS), LLC for a Connector to the Cross Charlotte Trail (Council District 6)**



**Agenda Date: 10/26/2015**

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**Agenda #: 41.File #: 15-1518 Type: Consent Item**

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## **Cross Charlotte Trail Planning and Design Services**

### **Action:**

**Approve a contract in the amount of \$978,179 with Kimley-Horn and Associates, Inc. for engineering services for three components of the Cross-Charlotte Trail planning and design services.**

### **Staff Resource(s):**

Joe Frey, Engineering & Property Management

### **Explanation**

- On August 25, 2014, City Council approved the initial contract for planning services for the Cross Charlotte Trail (Brandywine Road to Tyvola Road) with Kimley-Horn and Associates, Inc.
- Kimley-Horn and Associates, Inc. is now nearing completion with the planning phase for the Brandywine-Tyvola segment, and this contract will carry their efforts through to complete design of this segment (including a bridge connector over Little Sugar Creek to Park Road Shopping Center).
- In addition, this contract will include:
  - Planning phase services for a segment of the trail at Davidson Street to 25th Street along Little Sugar Creek;
  - Design of a connector from the Cross Charlotte Trail to McMullen Creek Greenway in South Charlotte; and
  - Developer coordination as needed in these and other segments.
- On March 20, 2014, a Request for Qualifications was advertised for creation of a Master Plan for Cross-Charlotte Trail and preliminary design of one or more high priority trail segments; five proposals were received from interested service providers.
- Kimley-Horn and Associates, Inc. was selected pursuant to the Council-approved, qualifications-based selection process.

### **Background**

- The Cross Charlotte Trail is a project in the City's current General Community Investment Plan, with \$5 million allocated from the 2014 Bond Referendum and an additional \$30 million included in the proposed 2016 Bond Referendum.
- Once complete, residents will be able to bike or hike seamlessly from one end of Charlotte to the other. Approximately 98,000 jobs and 80,000 residents will be within a half-mile of the proposed trail.

### **Charlotte Business Inclusion**

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INCLUSION Policy). For this contract, Kimley-Horn and Associates, Inc. has committed 18.09% (\$177,000) of the total contract amount to the following certified firms:

- CES Group Engineers, LLP (SBE, WBE) (\$75,000) (survey)

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**Agenda #: 41. File #: 15-1518 Type: Consent Item**

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- Boyle Consulting Engineers (SBE) (\$62,000) (geotechnical)
- Hinde Engineering, Inc. (SBE) (\$19,000) (utility coordination)
- CMW Design Strategies, PLLC (SBE) (\$12,000) (planning)
- Carolina Wetland Services, Inc. (SBE, WBE) (\$9,000) (environmental & ecological services)

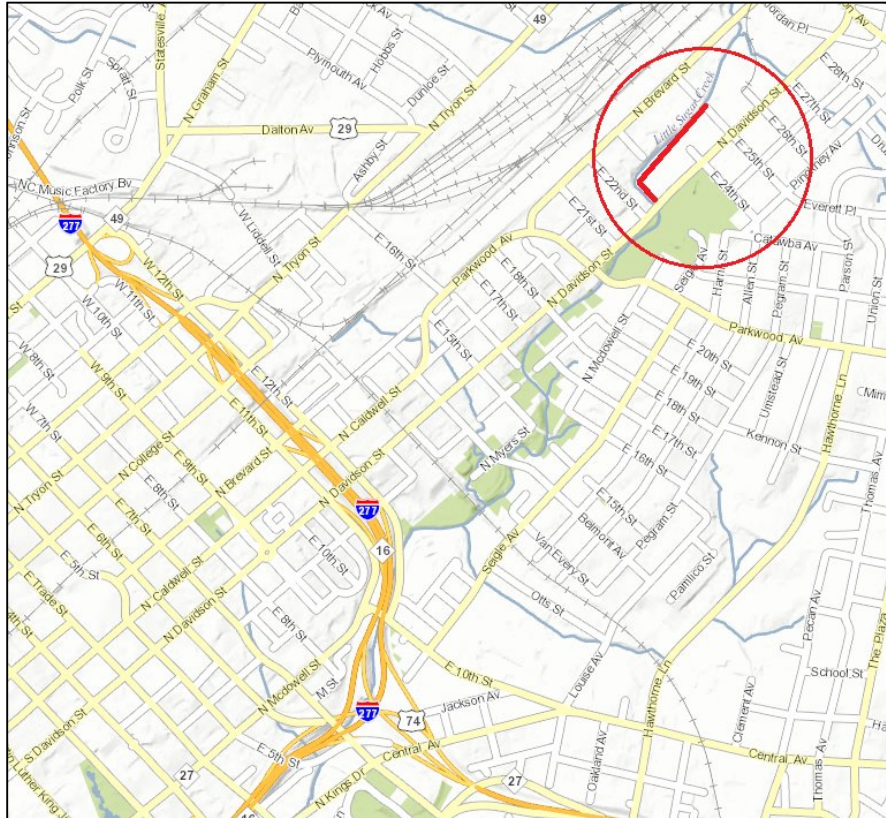
**Fiscal Note**

Funding: Transportation Community Investment Plan

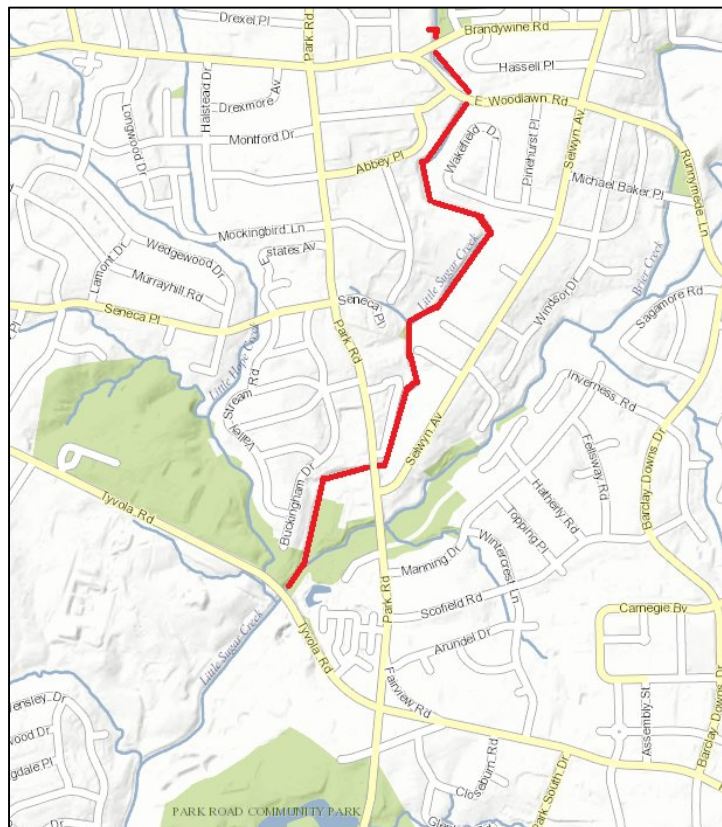
**Attachment**

Map

**Location Maps: Cross Charlotte Trail Planning and Design Services**  
(page 1 of 2)

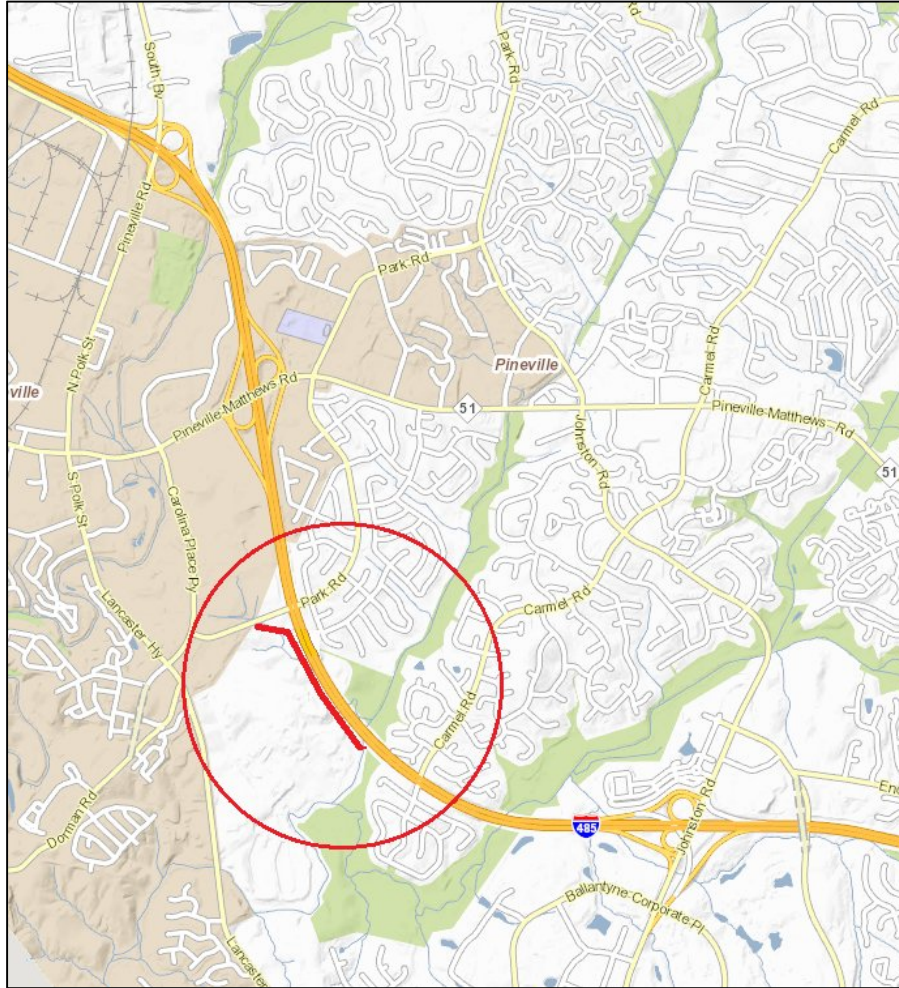


**Davidson Street to 25<sup>th</sup> Street along Little Sugar Creek (Council District 1)**



**Tyvola Drive to Brandywine Road along Little Sugar Creek (Council District 6)**

**Location Maps: Cross Charlotte Trail Planning and Design Services**  
(page 2 of 2)



**Connecting Trail to McMullen Creek Greenway (Council District 7)**



**Agenda Date:** 10/26/2015

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**Agenda #:** 42.**File #:** 15-1368 **Type:** Consent Item

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## **CATS Bus Batteries**

### **Action:**

- A. Award a unit price contract to the lowest responsive bidders, Battery Service, Inc., for the purchase of bus batteries for a three-year term, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract is approved.**

### **Staff Resource(s):**

Larry Kopf, CATS  
Edward Pullan, CATS

### **Explanation**

- Various parts are required for the ongoing maintenance and repair of the CATS bus fleet.
- On September 1, 2015, CATS issued an Invitation to Bid; six responsive bids were received from interested providers.
- Bus batteries will be purchased on an as-needed basis under the contract terms. The unit prices are set forth in the proposed contract and are available upon request.
- Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based upon market conditions.
- Annual expenditures for the contract are estimated to be \$100,000.

### **Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

### **Fiscal Note**

Funding: CATS Operating Budget



Agenda Date: 10/26/2015

Agenda #: 43.File #: 15-1557 Type: Consent Item

## CATS Blue Line Extension Contract 12: North Yard Building

### Action:

**Award a contract to the lowest, responsive bidder, New Atlantic Contracting, Inc. for the construction of the North Yard Building (CATS Rail Service and Inspection Building) in an estimated amount of \$11,305,399.83.**

### Staff Resource(s):

John Lewis, Jr. CATS  
Danny Rogers, CATS

### Explanation

- The North Yard Building will be located at 1911 North Brevard Street on the Blue Line Extension (BLE).
- The project consists of two buildings: 1) the Operations wing, and 2) the Services and Inspection wing.
  - The Operations wing includes a training room, locker rooms, break area, offices, and parts storage.
  - The Service and Inspection wing - the first floor consists of Light Rail Vehicle repair area, tool storage, and service pit. The second floor consists of parts storage, utility rooms, and a supervisor's office. A mezzanine level is included to facilitate Light Rail Vehicle repairs from above.
- On June 24, 2015, CATS advertised an Invitation to Bid (ITB) for the North Yard Building with Service and Inspection wing included as an "add alternate"; no bids were received.
- On August 3, 2015, CATS re-advertised the ITB for the North Yard Building with the Service and Inspection wing included as part of the total bid (no longer an "add alternate"); two bids were received from interested service providers.
- The lowest bid received exceeded the independent cost estimate of \$9,518,000 by 20%. Pursuant to Federal Acquisition Regulation Section 14.404-1 the invitation to bid was cancelled and negotiations were entered into with the responsive, responsible bidders.
- City Staff evaluated the proposals and negotiated with both firms. After Edifice withdrew from consideration, a negotiated agreement was reached with New Atlantic Contracting, Inc.

### Disadvantage Business Enterprise (DBE)

DBE participation goal was set for this contract pursuant to the City's federally required and approved DBE program.

Established DBE Goal: 7.50%  
Committed DBE Goal: 7.52%

New Atlantic Contracting, Inc. exceeded the established DBE goal, and has committed 7.52% (\$848,503) of the total contract amount to the following certified firms (49 CFR Part 26):

- Unitary Systems Inc. (DBE, State WBE) (\$196,533) (Plumbing & HVAC supplies)
- Oliver Paving Company (DBE, WBE, SBE) (\$138,669) (Asphalt Paving)
- Willis Carroll dba Carroll Small Repairs (DBE, State MBE) (\$126,573) (Framing/Drywall/Acoustical



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**Agenda #: 43. File #: 15-1557 Type: Consent Item**

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Ceilings)

- Driggers Electric and Control (DBE, SBE) (\$119,000) (Electrical)
- United Painting Services, Inc. (DBE, MBE, SBE) (\$73,960) (Painting)
- All Points Trucking (DBE, SBE) (\$70,000) (Trucking)
- A-1 Fence Company (DBE) (\$56,282) (Fencing)
- JMD Building Products (DBE, State WBE) (\$47,593) (Pipe supplies)
- CES Group Engineers, LLP (DBE, WBE, SBE) (\$10,000) (Surveying)
- Mekki Modular Systems, Inc. (DBE, MBE, SBE) (\$9,893) (Flooring)

**Fiscal Note**

Funding: CATS Community Investment Plan



Agenda Date: 10/26/2015

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Agenda #: 44.File #: 15-1558 Type: Consent Item

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## Blue Line Extension Track and Systems Change Order

### Action:

**Approve Change Order # 9 in the amount of \$7,000,000 with Balfour Beatty Infrastructure, Inc. for the LYNX Blue Line Extension project - Track and Systems construction.**

### Staff Resource(s):

John Lewis, CATS  
Danny Rogers, CATS

### Explanation

- On April 14, 2014, the City Council awarded a construction contract to Balfour Beatty Infrastructure Inc. for \$130,805,444.31 to perform Track and Systems construction for the Blue Line Extension (BLE) and the Blue Line Capacity Expansion projects.
- Eight change orders have been processed to date for design changes that used contract contingency and did not require additional funds. Change order #9 in the amount of \$7,000,000 will add funds for additional work items to be constructed by the Track and Systems contractor.
- On August 24, 2015, the City Council approved an amendment to the State Full Funding Grant Agreement to provide additional improvements to the BLE Light Rail project, including an expanded maintenance capacity at the North Yard maintenance facility. The expanded maintenance facility is included in the North Yard Building contract. In addition, the North Yard expansion requires a change to the Track and Systems contract to add additional traction power substations and storage tracks.
- In addition, since the award of the Track and Systems contract, staff has identified several key improvements that would provide significant benefits for safety and operational efficiency. These changes would be funded with project contingency within the Full Funding Grant Agreement funded BLE project budget.
  - Pedestrian gates would be added at intersections along North Tryon Street where trains are crossing at high speeds to improve pedestrian safety.
  - A track would be added at the North Yard to provide additional maneuverability and operational flexibility.
  - Hands-on training equipment would be added for rail systems maintenance, including train control, power supply, communications, vehicle interface, and track. As the only light rail operation in the state, this training tool is needed to allow technicians to learn and practice required skills. This training will improve system recovery time when equipment fails or requires adjustment.
- The total estimated cost for these changes is \$7,000,000. If the final cost of these changes is below this estimate, the amount will remain in contract contingency to be used if needed during construction.
- The \$7 million that is requested to be added to this contract will come from overall existing project

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**Agenda #: 44. File #: 15-1558 Type: Consent Item**

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contingency funds. The BLE project remains within budget.

- The new total value of the contract is \$137,805,444.31.

**Disadvantaged Business (DBE) Opportunity**

The additional \$7 million in contract scope authorized by this change order will be held to the original contract DBE goal of 9.2%.

**Fiscal Note**

Funding: CATS Community Investment Plan



**Agenda Date: 10/26/2015**

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**Agenda #: 45.File #: 15-1277 Type: Consent Item**

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## **CATS Scheduling Software Upgrade**

### **Action:**

**Approve a contract with Giro, Inc. for an upgrade to the HASTUS system including new modules to provide additional functionality for scheduling bus and light rail service for a total not to exceed \$1,127,425.**

### **Staff Resource(s):**

Larry Kopf, CATS

### **Sole Source Exemption**

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole source is necessary as Giro, Inc. is the only source available to upgrade the existing HASTUS system.
- The City Council must approve purchases made under the sole source exception.

### **Explanation**

- The HASTUS System is the primary tool CATS uses to maximize efficiencies affecting its largest cost driver, operator wages.
- Giro, Inc. will upgrade the existing HASTUS system and provide additional software modules to automate some functions currently handled manually, such as the unionized operator assignment bidding.
- The HASTUS System serves as the foundation software that most of CATS' other technology systems coordinate with, including its customer service phone system and website, its bus stop database, and its Automatic Vehicle Location system.
- An upgrade of the Hastus System software is needed as the existing 2008 version is not supported on a current server operating system.

### **Charlotte Business INclusion**

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

### **Fiscal Note**

Funding: The project is included in the CATS Community Investment Plan budget for Fiscal Year 2016 and Fiscal Year 2017 and in the Federal Formula grants for Fiscal Year 2015 and Fiscal Year 2016.



Agenda Date: 10/26/2015

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Agenda #: 46.File #: 15-1212 Type: Consent Item

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## Water Meter Yokes and Brass Accessories

### Action:

**Award a unit price contract to the lowest responsive bidder Fortiline Waterworks Inc. for the purchase of Water Meter Yokes and Brass Accessories for the term of two years.**

### Staff Resource(s):

Barry Shearin, Charlotte Water

### Explanation

- Water meter yokes and brass accessories are fittings required for the installation and repair of residential and commercial water meters.
- Water meter yokes and brass accessories include couplings, valves, and other fittings used to connect approximately 140 new service installations annually.
- On July 17, 2015, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Fortiline Waterworks Inc. was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit prices set forth in the contract, copies which are available upon request.
- The annual expenditures are estimated to be \$750,000.

### Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

### Fiscal Note

Funding: Charlotte Water Operating Budget



**Agenda Date:** 10/26/2015

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**Agenda #:** 47.**File #:** 15-1391 **Type:** Consent Item

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## **Water Meter Copper Tubing**

**Action:**

- A. Award a unit price contract to the lowest responsive bidder Murray Supply Company for the purchase of copper tubing for a term of three years, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms.**

**Staff Resource(s):**

Barry Shearin, Charlotte Water

**Explanation**

- Different sizes of copper tubing are used for installation and repair of water services. Inventory is purchased on an as-needed basis and is priced per linear foot. Copper is preferable over other piping materials because of its long life expectancy and durability.
- On August 21, 2015, the City issued an Invitation to Bid; six bids were received from interested service providers.
- Murray Supply Company was selected as the lowest responsive, responsible bidder.
- The annual expenditures are estimated to be \$200,000.
- Price adjustments will be based on the Comex Price Index, on a quarterly basis due to the highly elastic nature of the copper market.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget



Agenda Date: 10/26/2015

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Agenda #: 48.File #: 15-1205 Type: Consent Item

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## Laboratory Microbiology Analytical Supplies Contract

### Action:

- A. Approve the purchase of laboratory supplies, as authorized by the sole source exemption of G.S. 143-129 (e)(6),**
- B. Approve a contract with Idexx Distribution, Inc. for the purchase of microbiological laboratory supplies for the term of three years, and**
- C. Authorize the City Manager to renew the contract for one, two-year term with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### Staff Resource(s):

Barry Shearin, Charlotte Water

### Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Idexx Distribution, Inc. is the sole manufacturer of Idexx analytical supplies and the sole supplier for both Idexx and Dynal analytical supplies.
- The City Council must approve purchases made under the sole source exception.

### Explanation

- Charlotte Water Laboratory Services conducts more than 250,000 water quality tests per year to protect public health and the environment.
- Staff uses a specific set of complex, proprietary analytical laboratory testing equipment and materials from Idexx and Dynal to fulfill these responsibilities.
- The requested Idexx and Dynal supplies are required to retain the laboratory's regulatory agency certifications that ensure compliance with state and federal mandated water quality standards.
- Annual expenditures under the contract are estimated to be \$135,000.

### Charlotte Business INclusion

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

### Fiscal Note

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**Agenda #:** 48.**File #:** 15-1205 **Type:** Consent Item

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Funding: Charlotte Water Operating Budget





**Agenda Date: 10/26/2015**

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**Agenda #: 49.File #: 15-1220 Type: Consent Item**

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## **Sewer Degreaser - Bison 300**

### **Action:**

- A. Approve the purchase of Bison 300 Sewer Degreaser by piggybacking on a previously bid contract as authorized by G.S. 143-129(g),**
  
- B. Approve a contract with TP Environmental Products & Services LLC for the purchase of Bison 300 Sewer Degreaser for the term of one year, and**
  
- C. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### **Staff Resource(s):**

Barry Shearin, Charlotte Water

### **Piggybacking Exemption**

- G.S. 143-129(g) allows local governments to purchase from any supplier that has, within the past 12 months, contracted to furnish the item to any federal, state or local agency.
- The contract must be one that was entered into following a public, formal bid process substantially similar to the one set forth in the North Carolina statutes, and the vendor must be willing to provide the items to the City at the same or more favorable terms.

### **Explanation**

- Grease in sewer lines continues to be one of the most common causes of sanitary sewer overflows.
- Sewer line cleaning for grease involves washing the sewer lines via a high pressure water nozzle pulled through the sewer lines. Degreasers added to the wash water have shown to aid in providing for a more effective cleaning process.
- Charlotte Water has tested several degreasers for effectiveness in dissolving grease in sewer lines during cleaning processes. The Bison product has been effective and was the lowest cost.
- On December 2, 2014, the City of Raleigh issued an Invitation to Bid and awarded a contract to TP Environmental Products & Services LLC on December 9, 2014.
- TP Environmental Products & Services LLC is willing to provide sewer degreaser to the City at the same or better terms as are provided in its contract with the City of Raleigh.
- Staff has researched the market and believes the price and terms offered under the contract are competitive and that it is in the City's best interest to procure Bison 300 Sewer Degreaser through the contract.
- The company will be paid \$16.35 per gallon for the initial term.
- Annual expenditures are estimated to be \$110,000.

### **Charlotte Business INclusion**

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**Agenda #:** 49.**File #:** 15-1220 **Type:** Consent Item

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This contract is being purchased off an existing contract as a piggybacking contract, and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget



**Agenda Date: 10/26/2015**

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**Agenda #: 50.File #: 15-1434 Type: Consent Item**

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## **Phosphate Feed System Chemical Storage Tanks**

### **Action:**

**Award a contract in the amount of \$116,480 to the lowest responsive bidder Edwards Fiberglass Inc. for the purchase of Phosphate Feed System Chemical Storage Tanks.**

### **Staff Resource(s):**

Barry Shearin, Charlotte Water

### **Explanation**

- Charlotte Water conducted a year-long pilot study on different types of water treatment chemicals to maintain compliance with updated drinking water regulations with emphasis on improving corrosion characteristics of the water for the EPA Lead and Copper Rule.
- Based on the study results, Charlotte Water plans to implement a new process for treating water to lessen the corrosion characteristics of the water on the pipes in the system and homes. The existing process used over the past several decades was to raise the pH of the water; the new process will be the addition of a phosphate compound in lieu of the higher pH.
- In response to recent changes in the lake water quality whereby increased bromide levels have increased the level of disinfection by-products being formed in the finished water, the implementation of this project is being accelerated. This will allow a lower pH in the drinking water improving both the corrosion characteristics and the disinfection by-products levels in the water.
- This proposed phosphate treatment process is currently used by approximately 40% of the water plants in the State of North Carolina and is considered a Best Available Technology for corrosion treatment. This process change will improve overall water quality and also provide for additional improvements in meeting other federal regulations.
- On September 9, 2015, the proposed process change was presented to the Environment Committee as part of a presentation on water quality.
- The process change will require nine tanks, ranging in size from 400 gallons to 15,000 gallons, for chemical storage.
- In an effort to reduce the overall project schedule, the tanks, which have a long lead time, are being procured now to ensure their availability at the time of construction.
- The construction and chemical contracts will be presented to the City Council in early 2016.
- On September 23, 2015, the City issued an Invitation to Bid for the phosphate feed system chemical storage tanks; four bids were received from interested providers.
- Edwards Fiberglass Inc. was selected as the lowest responsive, responsible bidder.

### **Charlotte Business INClusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

### **Fiscal Note**

Funding: Charlotte Water Community Investment Plan



**Agenda Date:** 10/26/2015

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**Agenda #:** 51.**File #:** 15-1389 **Type:** Consent Item

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## **Water and Wastewater Chemical: Hydrated Lime**

**Action:**

**Award a unit price contract to the lowest responsive bidder Lhoist North America, Inc. for the purchase of hydrated lime for up to nine months.**

**Staff Resource(s):**

Barry Shearin, Charlotte Water

**Explanation**

- The contract will provide hydrated lime to Charlotte Water for the purpose of adjusting the alkalinity and pH of treated, potable water in order to achieve optimal corrosion control within the water distribution system.
- The use of hydrated lime to adjust pH in drinking water is an industry standard treatment method and improves overall water quality.
- The proper dosage of hydrated lime protects the interior surface of the pipes within the distribution system, enabling Charlotte Water to comply with the specifications of the Environmental Protection Agency's Lead and Copper Rule and associated water quality parameters.
- Charlotte Water estimates 1,800 tons will be required over the course of the next nine months.
- On September 21, 2015, the City issued an Invitation to Bid; three bids were received from interested chemical providers.
- Lhoist North America, Inc. was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit cost of \$144.76 per ton as set forth in the contract.
- Estimated expenditures for the nine months are \$260,568.
- The contract is only being established for up to nine months because Charlotte Water will be consolidating all chemical contracts and will re-solicit for best unit price next calendar year.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget



**Agenda Date:** 10/26/2015

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**Agenda #:** 52.**File #:** 15-1487 **Type:** Consent Item

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## **Flow Monitoring Services and Procurement**

### **Action:**

- A. Approve a contract with Frazier Engineering, P.A. for temporary and permanent flow monitoring services and procurement for an initial term of two years, and**
  
- B. Authorize the City Manager to renew the contract for up to three additional, one-year terms and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### **Staff Resource(s):**

Barry Shearin, Charlotte Water

### **Explanation**

- The contract provides for the supply, installation, maintenance, monitoring, and reporting of flow meters and rain gauges at temporary and permanent locations throughout the sanitary sewer system.
- Flow monitoring is a vital component of regulatory compliance that ensures adequate sanitary sewer system capacity is maintained.
- The company will be paid the unit prices set forth in the contract, which are available upon request.
- On September 9, 2015, the City issued a Request for Proposal (RFP) for temporary and permanent flow monitoring services and procurement. In response to the RFP, the City received three proposals from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Frazier Engineering, P.A. best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Estimated contract expenditures are \$1,200,000 for the first term and \$500,000 per renewal thereafter.

### **Charlotte Business INclusion**

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). For this contract, Frazier Engineering, P.A. has committed 7.00% (\$84,000) of the initial contract term to the following certified firm:

- Gavel and Dorn Engineering, PLLC (SBE) (\$84,000) (field operations and analysis assistance)

### **Fiscal Note**

Funding: Charlotte Water Community Investment Plan



**Agenda Date: 10/26/2015**

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**Agenda #: 53.File #: 15-885 Type: Consent Item**

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## **On-Call Fencing Installation and Repair Services**

### **Action:**

- A. Approve contracts with the following companies for on-call fencing installation and repair services for an initial term of three years:**
- **Hartsell Brothers Fence Company, Inc.,**
  - **Maybury Fencing, Inc., and**
- B. Authorize the City Manager to renew the contracts for up to two additional, one-year terms with possible price adjustments and to amend the contracts consistent with the City's business needs and the purpose for which the contracts were approved.**

### **Staff Resource(s):**

Robert Campbell, Management and Financial Services  
Jack Christine, Aviation  
Barry Gullet, Charlotte Water

### **Explanation**

- The City requires on-call fencing installation and repair services for the Charlotte Douglas International Airport, the Charlotte Water Department, and other City Departments.
- Fencing installation and repair services are needed to meet security requirements and ensure the protection of facilities and property while also providing safety in areas with limited or prohibited access.
- Fencing installation and repair services may also be required from time to time in association with right-of-way projects.
- On August 4, 2015, the City issued a Request for Proposals (RFP) and received three proposals from interested service providers.
- The Project Team, consisting of staff from the Aviation Department, Charlotte Water Department, and Management and Financial Services evaluated the proposals and determined that Hartsell Brothers Fence Company, Inc. and Maybury Fencing, Inc. best meet the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Multiple contracts for on-call fencing installation and repair services are recommended to ensure adequate resources are available to meet the City's needs.
- The companies will be required to respond on site within six hours of receiving notification by the City for all emergency security issues that require repair or installation of fence and/or gates.
- It is anticipated that emergency security issues will constitute approximately 10% of the overall scope of the work to be completed.

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**Agenda #: 53.File #: 15-885 Type: Consent Item**

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- All other repairs or installations require a 24-hour response.
- The companies will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Materials pricing with the currently proposed Aviation contract decreased 22% in comparison to the previous contract.
- Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based on market conditions.
- Estimated contract expenditures for all contracts are \$320,000 annually.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy). One of the firms selected, Maybury Fencing Inc., is a City SBE and WBE.

**Fiscal Note**

Funding: Various Departments' Operating and Capital Budgets



Agenda Date: 10/26/2015

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Agenda #: 54. File #: 15-940 Type: Consent Item

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## Airport Firefighting Vehicle Acquisition

### Action:

- A. Award a unit price contract to Oshkosh Airport Products LLC for the purchase of Airport Rescue Firefighting Vehicles for the term of three years,**
  
- B. Authorize the City Manager to renew the contract for up to two, one-year extensions with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved, and**
  
- C. Adopt a budget ordinance appropriating \$636,782 from the Aviation Discretionary Fund to the Aviation Community Investment Plan Fund.**

### Staff Resource(s):

Jack Christine, Aviation

### Explanation

- The Airport is required by Federal Aviation Regulations (FAR) to provide Aircraft Rescue and Fire Fighting (ARFF) equipment on the airfield for aircraft operations. Charlotte Fire Department staffs the two stations located on the Airport's airfield.
- The amount of ARFF equipment required is determined by an index based on the size and frequency of aircraft operating at the airport. Based on current operations, the Airport is required to have at least three ARFF vehicles on scene with a combined water capacity of at least 4,000 gallons and 500 lbs. of extinguishing agent. In an emergency, the first vehicle must arrive at the scene within three minutes and the other two vehicles within four minutes.
- The current ARFF vehicle being replaced is over 20 years old and has reached the end of its useful life.
  - This vehicle was approved as part of the City's Fiscal Year 2016 Capital Equipment Replacement List.
  - The total estimated cost per unit during the five year period is less than \$800,000.
- On August 12, 2015, the Aviation Department issued an Invitation to Bid for the ARFF vehicles; two bids were received from interested service providers.
- Oshkosh Airport Products LLC was the lowest responsive, responsible bidder.
- The unit prices are set forth in the proposed contract and are available upon request.
- The Airport intends to seek reimbursement for 75% of the equipment cost from a Federal Aviation Administration Airport Improvement Program Grant. The remainder will be paid for with Passenger Facility Charges (PFC) and/or airport discretionary funds.



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**Agenda #:** 54.**File #:** 15-940 **Type:** Consent Item

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**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Aviation Community Investment Plan

The Aviation Department intends to seek Federal Aviation Administration approval to use PFC funds to pay for the additional PFC-eligible costs of this projects in PFC Application #6.

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$636,782 FOR THE UNIT PRICE CONTRACT TO OSHKOSH AIRPORT PRODUCTS, LLC FOR THE PURCHASE OF AIRPORT RESCUE FIREFIGHTING VEHICLES**

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BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$636,782 is hereby appropriated from the Aviation Discretionary Fund for contract to Oshkosh Airport Products, LLC

Section 2. That the sum of \$636,782 is hereby appropriated in the Aviation Community Investment Plan Fund

Fund	6064
Project	4020901522
Source	6000
Type	60006001
Year	0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

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City Attorney



**Agenda Date: 10/26/2015**

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**Agenda #: 55.File #: 15-1488 Type: Consent Item**

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## **Airport Passenger Facility Charge Application #5 Appropriation**

**Action:**

**Adopt a budget ordinance appropriating \$18,376,723 from the Passenger Facility Charge Fund to the Aviation Community Investment Plan for approved projects in application number 15-05-C-00-CLT.**

**Staff Resource(s)**

Brent Cagle, Aviation

**Explanation**

- In accordance with Federal Aviation Regulations, the Federal Aviation Administration (FAA) issued a Final Agency Decision on December 23, 2014, authorizing Charlotte Douglas International Airport (CLT) to impose a \$3.00 Passenger Facility Charge (PFC) for projects approved in its 5th PFC Application (application number 15-05-C-00-CLT).
- The PFC Application #5 included the approval to impose and use \$67,659,044 in Passenger Facility Charge revenues on 26 projects on a pay-as-you-go basis. The City Council has previously approved a total of \$49,282,321 for appropriation through budget ordinances tied to contracts.
- The FAA has approved the Airport to collect the PFC through the estimated expiration date of March 1, 2023, or until the total net PFC revenue collected plus interest thereon equals the allowable costs of the approved projects for all outstanding PFC Applications.
- Projects included in PFC Application #5, which require appropriation by this proposed action, include:
  - Taxiway A Rehabilitation;
  - Taxiway D Rehabilitation;
  - Taxiway M North Rehabilitation;
  - Master Plan Update - Airfield Capacity Enhancement Plans;
  - Noise Exposure Maps;
  - Baggage Makeup Improvements;
  - ARFF Quick Response Vehicles;
  - Security Access Improvements;
  - Concourse E Jet Bridges;
  - PFC Application Development; and
  - Passenger Boarding Bridges.

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$18,376,723 IN PASSENGER FACILITY CHARGE FUNDS FOR APPROVED AVIATION COMMUNITY INVESTMENT PLAN PROJECTS IN APPLICATION NUMBER 15-05-C-00-CLT

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BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$18,376,723 is hereby appropriated from the Passenger Facility Charge Fund for approved Aviation Community Investment Plan projects

Section 2. That the sum of \$18,376,723 is hereby appropriated in the Aviation Community Investment Plan Fund to the following projects:

Amount	\$310,396	Amount	\$381,000
Fund	6064	Fund	6064
Project	4020901603	Project	4020902991
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Amount	\$663,204	Amount	\$186,375
Fund	6064	Fund	6066
Project	4020901603	Project	4020902964
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Amount	\$132,529	Amount	\$426,488
Fund	6064	Fund	6064
Project	4020901603	Project	4020901522
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Amount	\$254,683	Amount	\$4,505,435
Fund	6064	Fund	6064
Project	4020901603	Project	4020901547
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Amount	\$3,197,660	Amount	\$7,593,953
Fund	6064	Fund	6064
Project	4020902987	Project	4020901546
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Amount	\$175,000	Amount	\$550,000
Fund	6064	Fund	6064
Project	4020902907	Project	4020901564
Source	6000	Source	6000
Type	60006002	Type	60006002
Year	0000	Year	0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



Agenda Date: 10/26/2015

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Agenda #: 56.File #: 15-1523 Type: Consent Item

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## Airport Project Management Services

### Action:

- A. Approve a professional services contract with T.Y. Lin International for project management and construction administration for a term of three years,**
- B. Authorize the City Manager to renew the contract for up to two additional, one-year extensions with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved, and**
- C. Adopt a budget ordinance appropriating \$3,100,000 from the Aviation Discretionary Fund to the Aviation Community Investment Plan Fund.**

### Staff Resource(s):

Jack Christine, Aviation

### Explanation

- The contract will provide three project managers to assist Aviation with the implementation of the Aviation Capital Improvement Program.
- This will be a three year contract with two one-year extensions.
- On August 31, 2015, Aviation issued a Request for Qualifications for project management services; three proposals were received from interested service providers.
- The Aviation Department selected T.Y. Lin International for this project based on their past project management experience with similar airport projects.
- The project will be funded with Aviation Discretionary Funds, which will be reimbursed with Passenger Facility Charge revenues based on eligibility.
- The total estimated amount of the contract over the initial term is \$3,100,000.

### Disadvantaged Business Enterprise

No goal was set for this contract because there are no subcontracting opportunities

### Fiscal Note

Funding: Aviation Community Investment Plan

The Aviation Department intends to seek Federal Aviation Administration approval to use Passenger Facility Charge (PFC) funds to pay for the additional PFC-eligible costs of these projects in PFC Application #6.

### Attachment

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$3,100,000 FOR A PROFESSIONAL SERVICES CONTRACT TO T.Y. LIN INTERNATIONAL FOR PROJECT MANAGEMENT AND CONSTRUCTION ADMINISTRATION**

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BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$3,100,000 is hereby appropriated from the Aviation Discretionary Fund for contract to T.Y. Lin International

Section 2. That the sum of \$3,100,000 is hereby appropriated in the Aviation Community Investment Plan Fund

Fund	6064
Project	4020901613
Source	6000
Type	60006001
Year	0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

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City Attorney



**Agenda Date:** 10/26/2015

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**Agenda #:** 57.**File #:** 15-1603 **Type:** Consent Item

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## **Vacall Equipment Original Equipment Manufacturing Parts and Service**

**Action:**

- A. Approve the purchase of Vacall Equipment Parts and Service, as authorized by the sole source exemption of G.S. 143-129 (e)(6),**
  
- B. Approve a contract with Rodders and Jets Supply Company, for the purchase of Vacall Equipment Parts and Service for the term of three years and,**
  
- C. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

**Staff Resource(s):**

Chris Trull, Management and Financial Services

**Sole Source Exemption**

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because there is only one supply source.
- The City Council must approve purchases made under the sole source exception.

**Explanation**

- The City currently operates multiple Vacall Combination Jet & Vacuum Trucks that are used for maintaining water and sewer lines.
- The equipment is specialized and cannot be serviced or maintained without the proper parts, training, and tooling.
- Vacall warranties require original equipment manufacturer (OEM) parts for all maintenance and repairs. OEM parts are also required to retain factory training, failure analysis, and diagnostic/technical support.
- Rodders and Jets Supply Company is the exclusive authorized distributor of Vacall equipment parts and warranty services for the Charlotte area.
- Annual expenditures under the contract are estimated to be \$150,000.

**Charlotte Business INclusion**

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

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**Agenda #:** 57.**File #:** 15-1603 **Type:** Consent Item

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**Fiscal Note**

Funding: Management and Financial Services Operating Budget





**Agenda Date: 10/26/2015**

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**Agenda #: 58.File #: 15-1596 Type: Consent Item**

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## **Refund of Property Taxes**

**Action:**

**Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$29,714.77.**

**Staff Resource(s):**

Robert Campbell, Management & Financial Services

**Explanation**

Notification of Property Tax refunds due to clerical or assessor error are provided to the City by Mecklenburg County.

**Pearson Review Update**

- In accordance with the ordinance approved by the City Council on August 25, 2014, and North Carolina law, a list of refunds, which have been paid since the last City Council Business Meeting as a result of the Pearson Review, is available at the City Clerk's Office upon request.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on September 28, 2015, totaled \$1,435,925.53.

**Fiscal Note**

Funding: Not Applicable

**Attachment**

List of Property Tax Refunds and Resolution

## Property Tax Refund Requests

BANCO DE LA GENTE--CENTRAL AVE	\$ 161.12
BANCO DE LA GENTE--CENTRAL AVE	143.30
BANCO DE LA GENTE--CENTRAL AVE	133.07
BANCO DE LA GENTE--CENTRAL AVE	131.74
BROWN, RALPH	66.43
BROWN, RALPH	56.19
CARROLL, GAIL P	2.41
CHAMPION EMERGENCY SERVICE	52.66
CHESSON STEPHANIE PHOTOGRAPHY	402.36
COLLINS CALDWELL, CELESSIE A	150.76
COLLINS, MILDRED M	1.75
COTTON AND CROWN INC	3.02
DAVES LAWN CARE	190.71
DAVIS, DARRIZETTE	147.90
DAVIS, MARY ELIZABETH	13.55
DDI LEASING INC	264.65
ELISHA FAMILY LLC	3,800.49
ELISHA FAMILY LLC	14,354.34
FRANKLIN, BENJAMIN N	58.12
FRAZIER, CHRISTA A	18.04
FRAZIER, CHRISTA A	18.04
G & W EQUIPMENT INC	785.78
GARDNER, BERRELL THOMAS	0.65
GEOGRAPHICS SCREENPRINTING INC	373.94
GEOGRAPHICS SCREENPRINTING INC	332.43
HORD, ROSA ANN	3.27
IRVIN, LOIS W	6.77
JINDAL PROPERTIES LLC, .	187.48
KATOPODIS, ART	292.03
KNIGHT, KENNETH M	10.93
KOENIG, KARIN E	1.03
LEWIS, JOHN GARRETT	49.38
LEWIS, JOHN GARRETT	49.82
LEWIS, JOHN GARRETT	53.43
LEWIS, JOHN GARRETT	53.43
LOPEZ, LISA MARIE	51.13
MASON, GEORGE	14.02
MCABEE, STEPHEN	67.42
NGUYEN, TRUC D	2.18
NORTHERN, T EARL	0.66
PADGETT, FRANK	51.13
PAMPALONE, ANA MARIE	15.72

PANERA LLC 601686	4,979.05
PATRISS, FRANK J	0.44
PURI, SANKALP	53.90
PURI, SANKALP	53.90
RAINBOW 678	68.64
RAINBOW 678	67.19
RHODES, NANCY M	17.92
SANDERS, MARGARET COCHRAN	2.54
SLADOJE, ELIZABETH JILL	3.60
STAMPER, VANDETTA F	0.43
TADLOCK, MILDRED	1.31
TARLETON, CLARENCE WILLIAM	6.34
VANHECKE, MINDY	1,439.47
WELCH, JOE ARNOLD & WIFE	90.90
WHITESIDE, BOBBY JOE	10.92
WHOLE FOODS MARKET #10443	68.11
WILSON, DIEDRA L	274.65
YONDERS, PATRICIA ANN C	2.18
	<u>\$ 29,714.77</u>

## **A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES**

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 26th day of October 2015 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



**Agenda Date:** 10/26/2015

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**Agenda #:** 59.**File #:** 15-1509 **Type:** Consent Item

---

**Resolution of Intent to Abandon an Unopened Alleyway off of N. Davidson Street**

**Action:**

- A. Adopt a Resolution of Intent to abandon an unopened alleyway off of N. Davidson Street, and**
  
- B. Set a public hearing for November 23, 2015.**

**Staff Resource(s):**

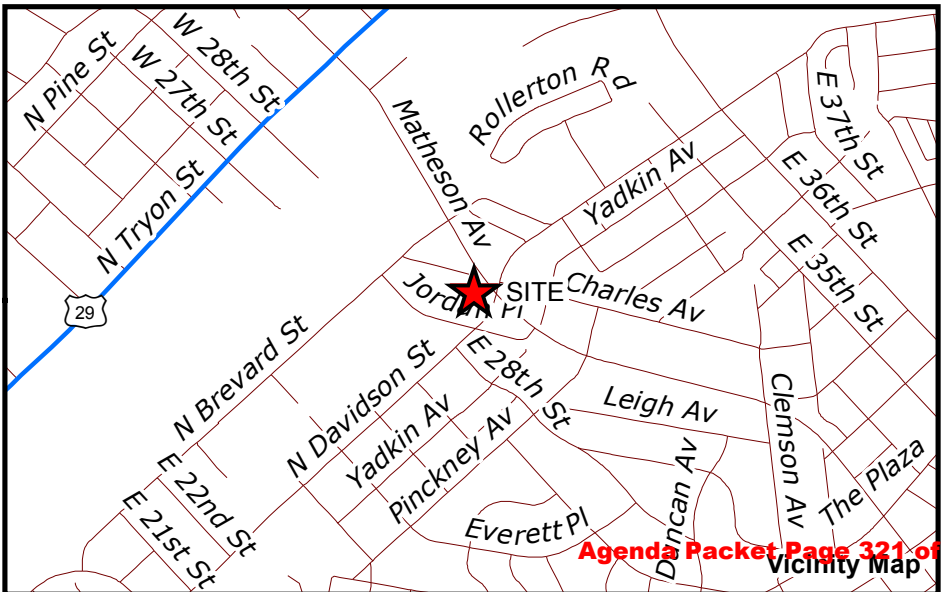
Jeff Boenisch, Transportation

**Explanation**

- The unopened alleyway off of N. Davidson Street is located in Council District 1.


**Attachment**

Map  
Resolution



**CITY OF CHARLOTTE**  
**DEPARTMENT OF TRANSPORTATION**  
 Development Services Division

Right-of-Way Abandonment Petition 2015-06

Right-of-Way Abandonment Area  
 An Unopened Alleyway off of  
 N. Davidson Street 

**RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE an unopened alleyway off of N. Davidson Street** in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **Mr. Scott Wellmon** has filed a petition to close an unopened alleyway off of N. Davidson Street in the City of Charlotte; and

Whereas, an unopened alleyway off of N. Davidson Street is a 10-foot wide right-of-way that begins at its intersecting point with N. Davidson Street and continues westward for approximately 280 feet to its terminus within a property currently or formerly owned by Wellmon Family, LP (Deed Book 11115, Page 375), and consists of approximately 2,266 square feet, as shown in the maps marked "Exhibit A" and is more particularly described by metes and bounds in the document marked "Exhibit B" all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close an unopened alleyway off of N. Davidson Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23<sup>rd</sup> day of November 2015, in CMGC meeting chamber, 600 East 4<sup>th</sup> Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



**Agenda Date:** 10/26/2015

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**Agenda #:** 60.**File #:** 15-1508 **Type:** Consent Item

---

**Resolution of Intent to Abandon an Unopened Portion of Oak Street**

**Action:**

- A. Adopt a Resolution of Intent to abandon an unopened portion of Oak Street, and**
  
- B. Set a public hearing for November 23, 2015.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

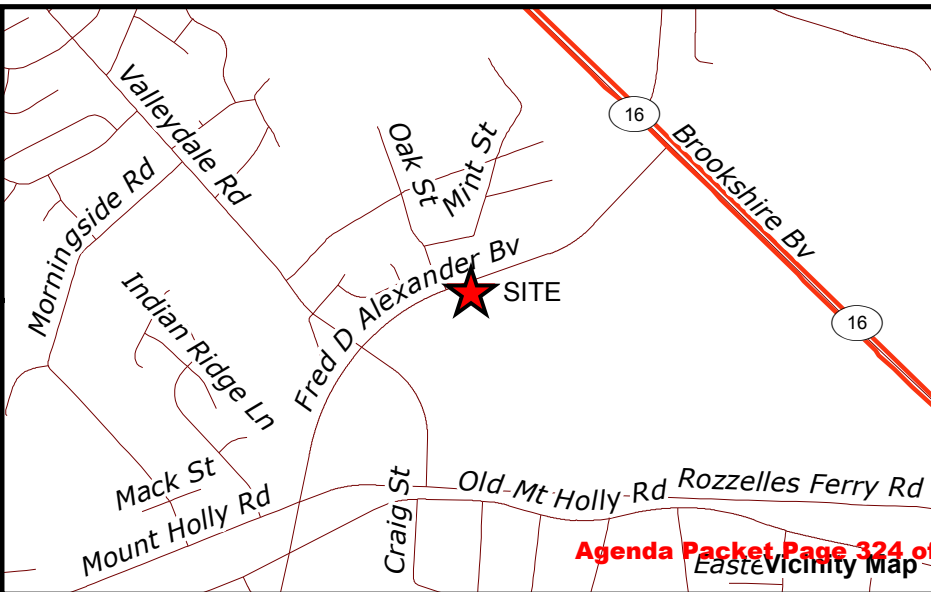
**Explanation**

- The unopened portion of Oak Street is located in Council District 2.

**Attachment**

Map  
Resolution





**CITY OF CHARLOTTE  
DEPARTMENT OF TRANSPORTATION**

Development Services Division

Right-of-Way Abandonment Petition 2013-12

Right-of-Way Abandonment Area

A residual portion of Oak Street



**RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE a portion of Oak Street** in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **Mr. John Maxwell** has filed a petition to close a portion of Oak Street in the City of Charlotte; and

Whereas, an a portion of Oak Street is a 40-foot wide right-of-way that begins at its intersecting point with Fred D. Alexander Boulevard and continues southeastwardly for approximately 244 feet to its terminus at a property currently or formerly owned by Mecklenburg County (Deed Book 28807, Page 49), and consists of approximately 9,610 square feet, as shown in the maps marked "Exhibit A" and is more particularly described by metes and bounds in the document marked "Exhibit B" all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close a portion of Oak Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23<sup>rd</sup> day of November 2015, in CMGC meeting chamber, 600 East 4<sup>th</sup> Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



**Agenda Date:** 10/26/2015

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**Agenda #:** 61.**File #:** 15-1507 **Type:** Consent Item

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## **Resolution of Intent to Abandon Cecil Street**

**Action:**

**A. Adopt a Resolution of Intent to abandon Cecil Street, and**

**B. Set a public hearing for November 23, 2015.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

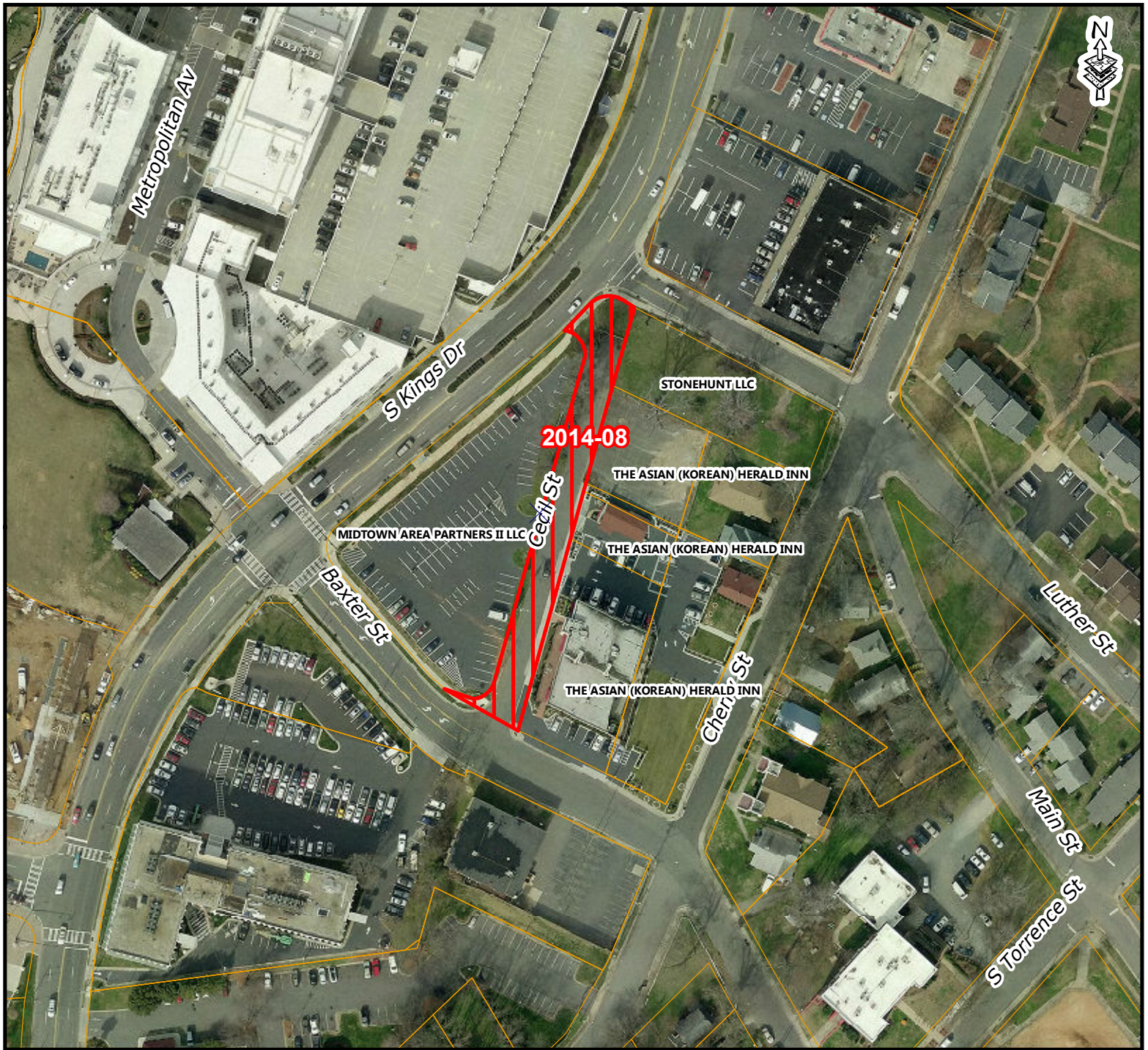
**Explanation**

- Cecil Street is located in Council District 1.

**Attachment**

Map

Resolution



**CITY OF CHARLOTTE  
DEPARTMENT OF TRANSPORTATION**

Development Services Division

Right-of-Way Abandonment Petition 2014-08

Right-of-Way Abandonment Area

Cecil Street 

RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE **Cecil Street** the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **Midtown Partners II, LLC**, has filed a petition to close Cecil Street in the City of Charlotte; and

Whereas, Cecil Street begins at its intersecting point with Baxter Street and continues approximately 420 feet north to its terminus at Luther Street and S. Kings Drive, and consisting of 15,529 square feet, as shown in the maps marked “Exhibit A-1 through A-6” and are more particularly described by metes and bounds in the documents marked “Exhibit B-1 through B-6” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close Cecil Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23<sup>rd</sup> day of November, 2015, in CMGC meeting chamber, 600 East 4<sup>th</sup> Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



**Agenda Date:** 10/26/2015

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**Agenda #:** 62.**File #:** 15-1646 **Type:** Consent Item

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## **Resolution of Intent to Abandon a Portion of Greenwood Cliff**

**Action:**

- A. Adopt a Resolution of Intent to abandon a portion of Greenwood Cliff, and**
- B. Set a public hearing for November 23, 2015.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

**Explanation**

- The portion of Greenwood Cliff is located in Council District 1.

**Attachment**

Map  
Resolution



**RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE a portion of Greenwood Cliff** in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **Mr. Peter Pappas** has filed a petition to close a portion of Greenwood Cliff in the City of Charlotte; and

Whereas, a portion of Greenwood Cliff is a 40-foot wide right-of-way that begins approximately 20 feet northwest of its intersecting point with Kenilworth Avenue, continuing approximately 482 feet in a northwestward direction to its terminus that is adjacent to the western most boundary of a property currently or formerly owned by Charlotte Regional Realtor® Association (Deed Book 6862, Page 179), and consists of 19,366 square feet, as shown in the maps marked “Exhibit A Sheet 1 of 2” and “Exhibit A Sheet 2 of 2” and is more particularly described by metes and bounds in the document marked “Exhibit B” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close a portion of Greenwood Cliff and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23<sup>rd</sup> day of November 2015, in CMGC meeting chamber, 600 East 4<sup>th</sup> Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.





**Agenda Date:** 10/26/2015

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**Agenda #:** 63.**File #:** 15-1645 **Type:** Consent Item

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## Meeting Minutes

**Action:**

**Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:**

- **September 28, 2015, Business Meeting and Citizens' Forum**

**Staff Resource(s):**

Bianca Payne, City Clerk's Office



**Agenda Date: 10/26/2015**

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**Agenda #: 64.File #: 15-1597 Type: Consent Item**

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**In Rem Remedy: 2827 Lake Avenue**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: 2827 Lake Avenue**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 2827 Lake Avenue (Neighborhood Profile Area 293).**

**Attachment**

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 2827 LAKE AVENUE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF FREDDIE L. WILLIAMS AND WIFE JULIET A. WILLIAMS 2827 LAKE AVENUE CHARLOTTE, NC 28208

WHEREAS, the dwelling located at 2827 Lake Avenue in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 2827 Lake Avenue in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney



<b>GENERAL INFORMATION</b>	
Property Address	2827 Lake Avenue
Neighborhood	Neighborhood Profile Area 293
Council District	#3
Owner(s)	Freddie L. Williams and wife Juliet A. Williams
Owner(s) Address	2827 Lake Avenue Charlotte, NC 28208
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	10/16/2013
◆ Title report received, revealing parties in interest:	10/23/2013
◆ Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:	8/29/2014
◆ Held hearings for owner(s) and parties in interest by:	9/26/2014
◆ Owner(s) and parties in interest attend hearing:	No
◆ Owner(s) and parties in interest ordered to demolish structure by:	6/15/2015
◆ Filed Lis Pendens:	7/17/2015
◆ Owner(s) has not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Demolition cost:	\$6,100
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$40,000	Acquisition & Rehabilitation Cost (Existing structure: 1,126 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$159,996	New Replacement Structure Cost (Structure: 1,126 sq. ft. total) Economic Life: 50 years Estimated cost-\$187,490	Demolition Cost \$6,100
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 54,100 - Land: <u>\$ 10,000</u> Total Acquisition: \$ 64,100  Estimated Rehabilitation Cost: \$ 56,300 Outstanding Loans \$ 27,000 Property Taxes owed: \$ 8,214 Interest on Taxes owed: <u>\$ 4,382</u> Total: \$ 95,896	Acquisition: Tax values: - Structure: \$ 54,100 - Land: <u>\$ 10,000</u> Total Acquisition: \$ 64,100  New structure: \$ 77,694 Demolition: \$ 6,100 Outstanding Loans: \$ 27,000 Property Taxes owed: \$ 8,214 Interest on Taxes owed: <u>\$ 4,382</u> Total: \$ 123,390	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Estimated In-Rem Repair cost of: \$40,000 (\$35.52 /sq. ft.), which is 73.937% of the structure tax value, which is \$54,100.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, electrical, plumbing and heating violations: Areas of flooring not structurally sound. Interior ceiling covering sagging, moisture damaged. Windows are not reasonably weather-tight. Carbon monoxide detector missing. Roof covering loose/damaged. Both water supply lines and waste piping missing. Damaged electrical outlets. Water heater missing. Heating equipment not operational.
- The building is 79 years old and consists of 1,126 square feet total.
- A new 1,126 sq. ft. structure can be built for \$77,694.

# 2827 Lake Avenue (Accessory Building)



# 2827 Lake Avenue







**Agenda Date:** 10/26/2015

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**Agenda #:** 65.**File #:** 15-1598 **Type:** Consent Item

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## **In Rem Remedy: 3715 Oakwood Road**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: 3715 Oakwood Road**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 3715 Oakwood Road (Neighborhood Profile Area 237).**

**Attachment**

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 3715 OAKWOOD ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF HAROLD L. KUCHENBROD JR., BRAIN J. KUCHENBROD, HENRY JEROME SMITH, LAWRENCE D. SMITH, HEIRS OF KATIE O. SMITH 3715 OAKWOOD ROAD CHARLOTTE, NC 28269

WHEREAS, the dwelling located at 3715 Oakwood Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 3715 Oakwood Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney



<b>GENERAL INFORMATION</b>	
Property Address	3715 Oakwood Road
Neighborhood	Neighborhood Profile Area #237
Council District	#2
Owner(s)	Harold L. Kuchenbrod Jr., Brain J. Kuchenbrod, Henry Jerome Smith, Lawrence D. Smith, Heirs of Katie O. Smith
Owner(s) Address	3715 Oakwood Road Charlotte, NC 28269
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	7/25/2014
◆ Title report received, revealing parties in interest:	10/10/2014
◆ Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:	10/31/2014
◆ Held hearings for owner(s) and parties in interest by:	11/13/2014
◆ Owner(s) and parties in interest attend hearing:	No
◆ Owner(s) and parties in interest ordered to demolish structure by:	12/15/2014
◆ Title search updated revealing no change:	4/27/2015
◆ Filed Lis Pendens:	7/8/2015
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Demolition cost:	\$4,155
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

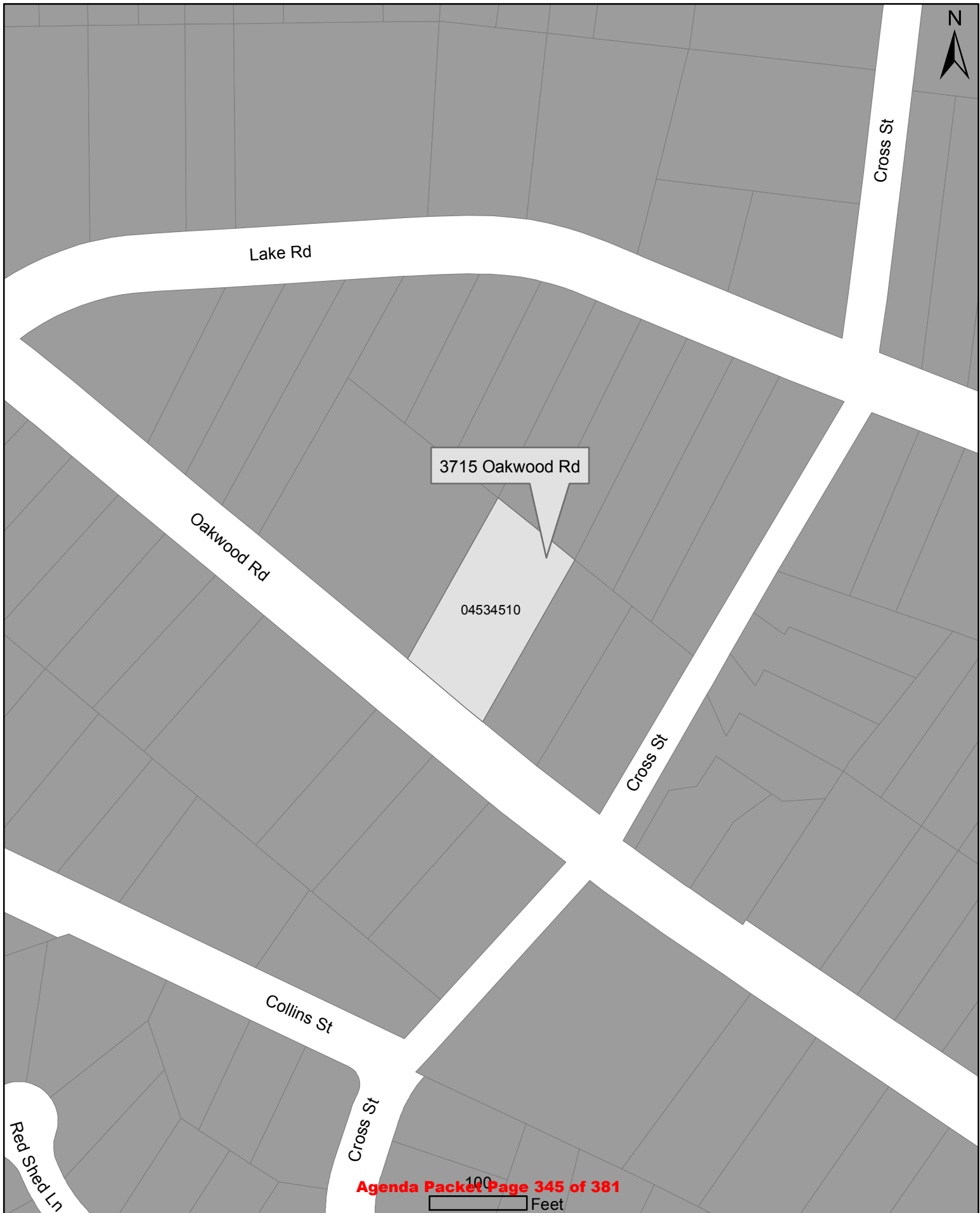
<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$44,070	Acquisition & Rehabilitation Cost (Existing structure: 1,053 sq.ft. total) Economic Life: 15-20 years Estimated cost-\$119,400	New Replacement Structure Cost (Structure: 1,053 sq.ft. total) Economic Life: 50 years Estimated cost-\$143,562	Demolition Cost \$4,155
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 34,400 - Storage: \$ 1,000 - Land: \$ 17,600 Total Acquisition: \$ 53,000  Estimated Rehabilitation Cost: \$ 52,650 Outstanding Loans \$ 0 Property Taxes owed: \$ 8,965 Interest on Taxes owed: \$ 4,785 Total: \$ 66,400	Acquisition: Tax values: - Structure: \$ 34,400 - Storage: \$ 1,000 - Land: \$ 17,600 Total Acquisition: \$ 53,000  New structure: \$ 72,657 Demolition: \$ 4,155 Outstanding Loans: \$ 0 Property Taxes owed: 8,965 Interest on Taxes owed: \$ 4,785 Total: 90,562	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Estimated In-Rem Repair cost of: \$44,070 (\$41.85 /sq. ft.) which is 128.110% of the structure tax value, which is \$34,400.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, Heating, Electrical and Plumbing: Walls and floor framing not structurally sound, Missing windows, Roof sheathing not structurally sound, Roof covering loose/damaged. Porch columns decayed. Missing plumbing fixtures, piping and drain lines. Missing electrical wiring. Missing heating equipment.
- The building is 60 years old and consists of 1,053 square feet total.
- A new 1,053 sq. ft. structure can be built for \$72,657.

# 3715 Oakwood Road



# 3715 Oakwood Drive





**Agenda Date:** 10/26/2015

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**Agenda #:** 66.**File #:** 15-1595 **Type:** Consent Item

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## **In Rem Remedy: 7409 Pence Road**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Public Safety: 7409 Pence Road**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 7409 Pence Road (Neighborhood Profile Area 162).**

**Attachment**



## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 7409 PENCE ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF CENTRO CRISTIANO ELOHIM CHURCH 7517 PENCE ROAD CHARLOTTE, NC 28215

WHEREAS, the dwelling located at 7409 Pence Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 7409 Pence Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney



<b>GENERAL INFORMATION</b>	
Property Address	7409 Pence Road
Neighborhood	Neighborhood Profile Area 162
Council District	#5
Owner(s)	Centro Cristiano Elohim Church
Owner(s) Address	7517 Pence Road Charlotte, NC 28215
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Public Agency (Charlotte Fire Department)
◆ Date of the Inspection:	10/7/2014
◆ Title report received, revealing party in interest:	10/21/2014
◆ Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:	11/13/2014
◆ Held hearings for owner(s) by:	12/15/2014
◆ Owner(s) attend hearing:	Yes
◆ Party in Interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:	5/6/2015
◆ Filed Lis Pendens:	5/8/2015
◆ Owner(s) ordered to demolish structure by:	6/1/2015
◆ Held hearing for Party in Interest by:	6/2/2015
◆ Party in Interest attend hearing:	No
◆ Party in Interest ordered to demolish structure by:	7/6/2015
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Demolition cost:	\$6,675
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$46,200	Acquisition & Rehabilitation Cost (Existing structure: 1,214 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$568,911	New Replacement Structure Cost (Structure: 1,214 sq. ft. total) Economic Life: 50 years Estimated cost-\$598,652	Demolition Cost \$6,675
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 63,100 - Storage: \$ 1,900 - Land: <u>\$ 125,700</u> Total Acquisition: \$ 190,700  Estimated Rehabilitation Cost: \$ 60,700 Outstanding Loans \$ 315,000 Property Taxes owed: \$ 2,511 Interest on Taxes owed: <u>\$ 0</u> Total: \$ 378,211	Acquisition: Tax values: - Structure: \$ 63,100 - Storage: \$ 1,900 - Land: <u>\$ 125,700</u> Total Acquisition: \$ 190,700  New structure: \$ 83,766 Demolition: \$ 6,675 Outstanding Loans: \$ 315,000 Property Taxes owed: \$ 2,511 Interest on Taxes owed: <u>\$ 0</u> Total: \$ 407,952	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Estimated In-Rem Repair cost of: \$46,200 (\$38.05/sq. ft.), which is 73.217% of the structure tax value, which is \$63,100.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural and electrical violations: Walls and ceiling framing fire damaged. Exterior siding and trim fire damaged. Interior ceiling and wall covering fire damaged. Windows fire damaged. Roofing and sheathing fire damaged. Electrical wiring fire damaged.
- The building is 57 years old and consists of 1,214 square feet total.
- A new 1,214 sq. ft. structure can be built for \$83,766.

# 7409 Pence Road



7409 Pence Rd

10817103

Pence Rd

Heronwood Ln

Pence Pond Ln

Holly Hill Rd

Holly Grove Ct



7409 Pence Road





**Agenda Date: 10/26/2015**

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**Agenda #: 67.File #: 15-1594 Type: Consent Item**

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**In Rem Remedy: 8233 Four Sisters Lane**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Public Safety: 8233 Four Sisters Lane**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 8233 Four Sisters Lane (Neighborhood Profile Area 242).**

**Attachment**

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 8233 FOUR SISTERS LANE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF LESLIE TAYLOR 8233 FOUR SISTERS LANE CHARLOTTE, NC 28215

WHEREAS, the dwelling located at 8233 Four Sisters Lane in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 8233 Four Sisters Lane in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney





<b>GENERAL INFORMATION</b>	
Property Address	8233 Four Sisters Lane
Neighborhood	Neighborhood Profile Area 242
Council District	#5
Owner(s)	Leslie Taylor
Owner(s) Address	8233 Four Sisters Lane Charlotte, NC 28215
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Public Agency (Charlotte Fire Department)
◆ Date of the Inspection:	6/18/2015
◆ Title report received, revealing parties in interest:	6/18/2015
◆ Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:	8/3/2015
◆ Held hearings for owner(s) and parties in interest by:	8/17/2015
◆ Owner(s) and parties in interest attend hearing:	No
◆ Owner(s) and parties in interest ordered to demolish structure by:	9/8/2015
◆ Filed Lis Pendens:	9/10/2015
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Demolition cost:	\$10,888
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

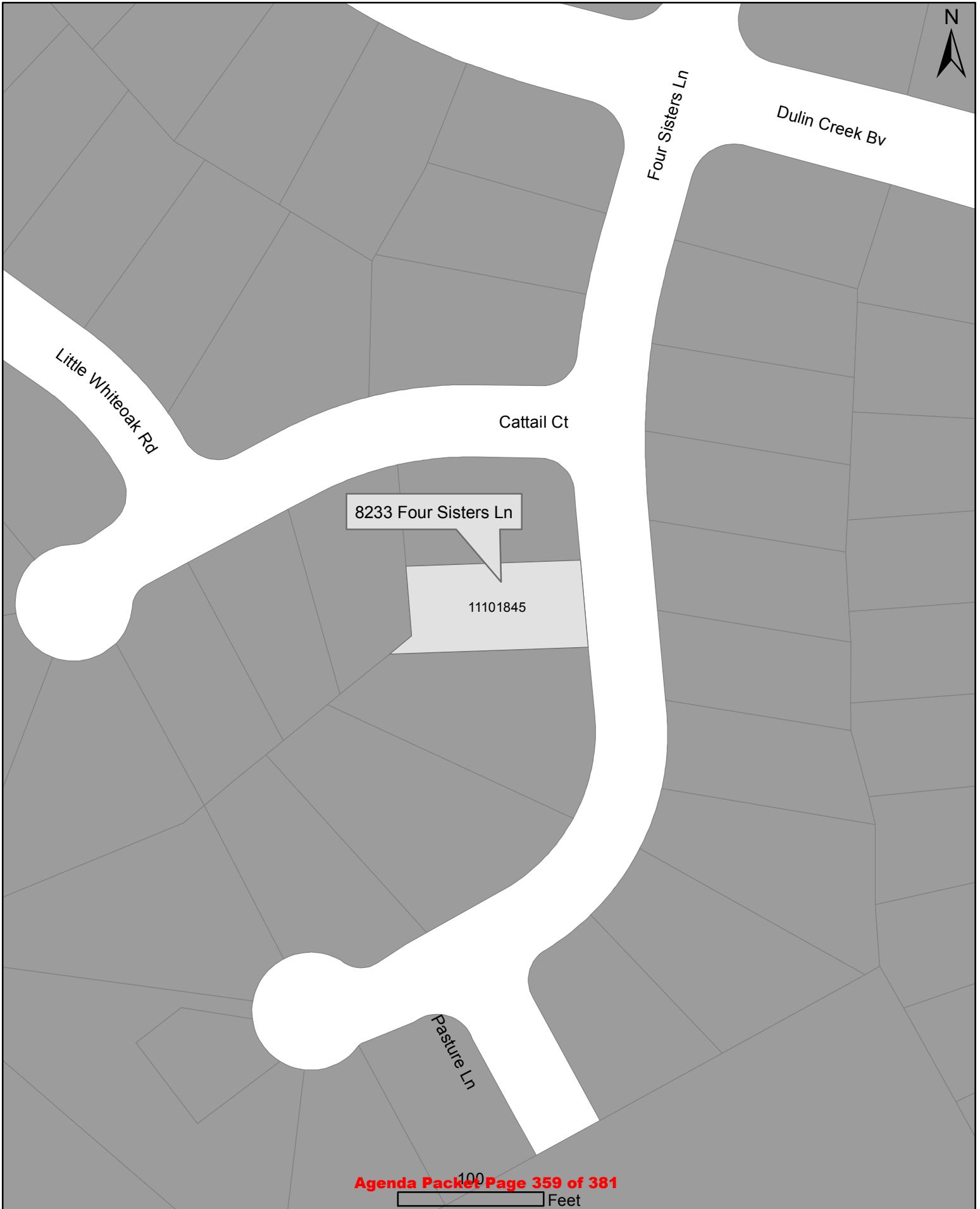
<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$105,025	Acquisition & Rehabilitation Cost (Existing structure: 3,521 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$590,940	New Replacement Structure Cost (Structure: 3,521 sq. ft. total) Economic Life: 50 years Estimated cost-\$668,727	Demolition Cost \$10,888
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 150,400 - Land: \$ <u>26,400</u> Total Acquisition: \$ 176,800  Estimated Rehabilitation Cost: \$ 176,050 Outstanding Loans \$ 235,759 Property Taxes owed: \$ 2,331 Interest on Taxes owed: \$ <u>0</u> Total: \$ 414,140	Acquisition: Tax values: - Structure: \$ 150,400 - Land: \$ <u>26,400</u> Total Acquisition: \$ 176,800  New structure: \$ 242,949 Demolition: \$ 10,888 Outstanding Loans: \$ 235,759 Property Taxes owed: \$ 2,331 Interest on Taxes owed: \$ <u>0</u> Total: \$ 491,927	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Estimated In-Rem Repair cost of: \$105,025 (\$29.82 /sq. ft.), which is 69.830% of the structure tax value, which is \$150,400.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, heating and electrical violations: Wall framing fire damaged. Exterior siding and trim fire damaged. Interior ceiling and wall covering fire damaged. Windows fire damaged. Roofing and sheathing fire damaged. Heating equipment fire damaged. Electrical wiring fire damaged.
- The building is 9 years old and consists of 3,521 square feet total.
- A new 3,521sq. ft. structure can be built for \$242,949

# 8233 Four Sisters Lane



8233 Four Sisters Lane





**Agenda Date: 10/26/2015**

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**Agenda #: 68.File #: 15-1599 Type: Consent Item**

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**In Rem Remedy: 1809/1811 Vinton Street**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: 1809/1811 Vinton Street**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 1809/1811 Vinton Street (Neighborhood Profile Area 311).**

**Attachment**

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 1809/1811 VINTON STREET PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF PROPERTY MANAGEMENT EXPERTS INCORPORATED 7527 MIDDLEBURY PLACE CHARLOTTE, NC 28212

WHEREAS, the dwelling located at 1809/1811 Vinton Street in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 1809/1811 Vinton Street in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney





<b>GENERAL INFORMATION</b>	
Property Address	1809/1811 Vinton Street
Neighborhood	Neighborhood Profile Area 311
Council District	#2
Owner(s)	Property Management Experts Incorporated
Owner(s) Address	7527 Middlebury Place Charlotte, NC 28212
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	9/24/2014
◆ Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:	10/21/2014
◆ Held hearings for owner(s) by:	11/17/2014
◆ Owner(s) attend hearing:	No
◆ Filed Lis Pendens:	12/5/2014
◆ Owner(s) submit letter of intent to repair:	12/12/2014
◆ Owner(s) ordered to demolish structure by:	12/17/2014
◆ Title report received:	7/8/2015
◆ Owner(s) issued Supplemental order on 7/31/15 to repair structure by:	8/31/2015
◆ Owner(s) has not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Demolition cost:	\$4,225
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$65,010	Acquisition & Rehabilitation Cost (Existing structure: 1,195 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$116,192	New Replacement Structure Cost (Structure: 1,195 sq. ft. total) Economic Life: 50 years Estimated cost-\$143,122	Demolition Cost \$4,225
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 44,800 - Land: <u>\$ 10,000</u> Total Acquisition: \$ 54,800  Estimated Rehabilitation Cost: \$ 59,750 Outstanding Loans \$ 0 Property Taxes owed: \$ 1,579 Interest on Taxes owed: <u>\$ 63</u> Total: \$ 61,392	Acquisition: Tax values: - Structure: \$ 44,800 - Land: <u>\$ 10,000</u> Total Acquisition: \$ 54,800  New structure: \$ 82,455 Demolition: \$ 4,225 Outstanding Loans: \$ 0 Property Taxes owed: \$ 1,579 Interest on Taxes owed: <u>\$ 63</u> Total: \$ 88,322	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Estimated In-Rem Repair cost of: \$65,010 (\$54.40 /sq. ft.), which is 145.111% of the structure tax value, which is \$44,800.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, electrical, plumbing and heating violations: Flooring and sub-structure is loose, rotted, or missing in several places. Walls and ceiling covering missing. Carbon monoxide and smoke detectors missing. Roof covering loose/damaged. Missing exterior siding. Missing electrical wiring, receptacles and switches. Damaged waste piping. Missing plumbing fixtures. Damaged electrical outlets. Heating equipment missing.
- The building is 75 years old and consists of 1,195 square feet total.
- A new 1,195 sq. ft. structure can be built for \$82,455.

# 1809/1811 Vinton Street



1809/1811 Vinton Street





**Agenda Date:** 10/26/2015

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**Agenda #:** 69.**File #:** 15-1524 **Type:** Consent Item

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**Aviation Property Transaction - 8219 Douglas Drive**

**Action:**      **Approve the following property acquisition.**

**Project:** Aviation Land Acquisition  
**Owner(s):** Chantelle & Derek Loftin  
**Property Address:** Vacant Lot Markswood Road  
**Total Parcel Area:** .964 acres  
**Property to be acquired in Fee:** .964 acres  
**Property to be acquired by Easements:** N/A  
**Structures/Improvements to be impacted:** Single Family Home  
**Landscaping to be impacted:** Trees and shrubs  
**Zoned:** R-3  
**Use:** Single Family Residential  
**Tax Code:** 141-093-02  
**Purchase Price:** \$188,000  
**Council District:** 3



**Agenda Date: 10/26/2015**

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**Agenda #: 70.File #: 15-1525 Type: Consent Item**

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**Aviation Property Transaction - 9316 Dorcas Lane**

**Action: Approve the following property acquisition.**

**Project:** Aviation Land Acquisition  
**Owner(s):** Velda Mae Williams  
**Property Address:** 9316 Dorcas Lane  
**Total Parcel Area:** .470 acres  
**Property to be acquired in Fee:** .470 acres  
**Property to be acquired by Easements:** N/A  
**Structures/Improvements to be impacted:** Single Family Home  
**Landscaping to be impacted:** Trees and shrubs  
**Zoned:** R-3  
**Use:** Single-family Residential  
**Tax Code:** 141-261-76  
**Purchase Price:** \$140,000  
**Council District:** N/A



**Agenda Date: 10/26/2015**

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**Agenda #: 71.File #: 15-1520 Type: Consent Item**

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**Aviation Property Transaction - 9626 Markswood Road**

**Action: Approve the following property acquisition.**

**Project:** Aviation Land Acquisition  
**Owner(s):** John & Amanda McVey  
**Property Address:** 9626 Markswood Road  
**Total Parcel Area:** 2.385 acres (1.095 & 1.29 acres)  
**Property to be acquired in Fee:** 2.385 acres (1.095 & 1.29 acres)  
**Property to be acquired by Easements:** N/A  
**Structures/Improvements to be impacted:** Single-family Home  
**Landscaping to be impacted:** Trees and shrubs  
**Zoned:** R-3  
**Use:** Single-family Residential  
**Tax Code:** 141-261-24 & 141-261-88  
**Purchase Price:** \$245,900  
**Council District:** N/A



**Agenda Date:** 10/26/2015

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**Agenda #:** 72.**File #:** 15-1521 **Type:** Consent Item

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**Aviation Property Transaction - Vacant Lot Markswood Road**

**Action:** Approve the following property acquisition.

**Project:** Aviation Land Acquisition  
**Owner(s):** John & Amanda McVey  
**Property Address:** Vacant Lot Markswood Road  
**Total Parcel Area:** 1.123 acres  
**Property to be acquired in Fee:** 1.123 acres  
**Property to be acquired by Easements:** N/A  
**Structures/Improvements to be impacted:** N/A  
**Landscaping to be impacted:** Trees and shrubs  
**Zoned:** R-3  
**Use:** Single-family Residential  
**Tax Code:** 141-261-87  
**Purchase Price:** \$20,000  
**Council District:** N/A





**Agenda Date:** 10/26/2015

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**Agenda #:** 73.**File #:** 15-1586 **Type:** Consent Item

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**Property Transactions - 25th Street Connection, Parcel #2**

**Action:**

**Approve the following Acquisition: 25th Street Connection, Parcel #2**

**Project:** 25th Street Connection, Parcel #2

**Owners:** Paul Henry Hochartz

**Property Address:** 411 East 25<sup>th</sup> Street

**Total Parcel Area:** 3,978 sq. ft. (.091 ac.)

**Property to be acquired by Fee:** 160 sq. ft. (.004 ac.) in Fee Simple

**Property to be acquired by Easement:** 634 sq. ft. (.015 ac.) in Sidewalk and Utility Easement, plus 3,184 sq. ft. (.073 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** Single-family dwelling

**Landscaping to be impacted:** Trees

**Zoned:** I-2

**Use:** Industrial

**Tax Code:** 083-053-05

**Purchase Price:** \$72,450

**Council District:** 1



**Agenda Date:** 10/26/2015

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**Agenda #:** 74.**File #:** 15-1587 **Type:** Consent Item

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**Property Transactions - 25th Street Connection, Parcel #3**

**Action:**

**Approve the following Acquisition: 25th Street Connection, Parcel #3**

**Project:** 25<sup>th</sup> Street Connection, Parcel #3

**Owners:** William Caldwell

**Property Address:** 413 East 25<sup>th</sup> Street

**Total Parcel Area:** 3,982 sq. ft. (.091 ac.)

**Property to be acquired by Fee:** 160 sq. ft. (.004 ac.) in Fee Simple

**Property to be acquired by Easement:** 555 sq. ft. (.013 ac.) in Sidewalk and Utility Easement, plus 2,448 sq. ft. (.056 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** Single-family dwelling

**Landscaping to be impacted:** Trees

**Zoned:** I-2

**Use:** Industrial

**Tax Code:** 083-053-06

**Purchase Price:** \$61,375

**Council District:** 1



**Agenda Date:** 10/26/2015

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**Agenda #:** 75.**File #:** 15-1588 **Type:** Consent Item

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**Property Transactions - Lilly Mill Drainage Improvements, Parcel #51**

**Action:**

**Approve the following Acquisition: Lilly Mill Drainage Improvements, Parcel #51**

**Project:** Lilly Mill Drainage Improvements, Parcel #51

**Program:** Flood Control

**Owners:** Steven J. Richards

**Property Address:** 2830 Huntingtowne Farms Lane

**Total Parcel Area:** 17,547 sq. ft. (.403 ac.)

**Property to be acquired by Easement:** 4,485 sq. ft. (.103 ac.) in Storm Drainage Easement, plus 3,107 sq. ft. (.071 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** Trees and various plantings

**Zoned:** R-3

**Use:** Single-family Residential

**Tax Code:** 173-221-95

**Purchase Price:** \$15,000

**Council District:** 6



**Agenda Date:** 10/26/2015

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**Agenda #:** 76.**File #:** 15-1589 **Type:** Consent Item

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**Property Transactions - Brawley Lane 9600 Sanitary Sewer, Parcel #2**

**Action:**

**Approve the following Condemnation: Brawley Lane 9600 Sanitary Sewer, Parcel; #2**

**Project:** Brawley Lane 9600 Sanitary Sewer, Parcel #2

**Owners:** Brawley Farms Homeowners Association, Inc.

**Property Address:** 9515 Brawley Lane

**Total Parcel Area:** 64,590 sq. ft. (1.483 acres)

**Property to be acquired by Easement:** 4,471 sq. ft. (.103 ac.) in Sanitary Sewer Easement, plus 3,288 sq. ft. (.075 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** Trees and various plantings

**Zoned:** R-3 (CD)

**Use:** Single-family Residential - Common

**Tax Code:** 111-021-07

**Appraised Value:** \$5,475

**Outstanding Concerns:** The property owner has no concerns with the project. Their attorney is currently reviewing conveyance documents.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available, and if necessary, just compensation can be determined by the court.

**Council District:** 1



Agenda Date: 10/26/2015

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Agenda #: 77.File #: 15-1591 Type: Consent Item

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**Property Transactions - Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1**

**Action:**

**Approve the following Condemnation: Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1**

**Project:** Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1

**Owners:** W.D. Austin, Jr.

**Property Address:** 2826 Palm Avenue

**Total Parcel Area:** 19,000 sq. ft. (.436 ac.)

**Property to be acquired by Easement:** 1,950 sq. ft. (.045 ac.) in Storm Drainage Easement, plus 1,370 sq. ft. (.031 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** R-4

**Use:** Single-family Residential

**Appraised Value:** \$2,050

**Property Owner's Concerns:** The property owners are concerned the project will damage their existing septic system and that an existing tree will be impacted during construction. The owners do not feel that the project is warranted.

**City's Response to Property Owner's Concerns:** Staff responded to the property owner explaining that the tree and the septic system will be protected during construction.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available, and if necessary, just compensation can be determined by the court.

**Council District:** 1



**Agenda Date: 9/28/2015**

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**Agenda #: 78.File #: 15-1473 Type: Consent Item**

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## **Reference - Property Transaction Process**

### **Property Transaction Process Following Council Approval for Condemnation**

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
  - The City to gain access and title to the subject property so the capital project can proceed on schedule.
  - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
  - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



**Agenda Date: 9/28/2015**

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**Agenda #: 79.File #: 15-1471 Type: Consent Item**

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## **Reference - Property Acquisitions and Condemnations**

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
  - Sending introductory letters via regular and certified mail;
  - Making several site visits;
  - Leaving door hangers and business cards;
  - Seeking information from neighbors;
  - Searching the internet
  - Obtaining title abstracts, and
  - Leave voice messages
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross", such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.



**Agenda Date: 9/28/2015**

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**Agenda #: 80.File #: 15-1472 Type: Consent Item**

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## **Reference - Charlotte Business INClusion Policy**

The following excerpts from the City's Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

### **Part A: Administration & Enforcement**

**Appendix Section 20: Contract:** For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

**Appendix Section 27: Exempt Contracts:** Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

**No Competitive Process Contracts:** Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

**Managed Competition Contracts:** Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

**Real Estate Leasing and Acquisition Contracts:** Contracts for the acquisition or lease of real estate



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**Agenda #: 80.File #: 15-1472 Type: Consent Item**

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shall be Exempt Contracts.

**Federal Contracts Subject to DBE Requirements:** Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

**State Contracts Subject to MWBE Requirements:** Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

**Financial Partner Agreements with DBE or MWBE Requirements:** Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

**Interlocal Agreements:** Contracts with other units of federal, state, or local government shall be Exempt Contracts.

**Contracts for Legal Services:** Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

**Contracts with Waivers:** Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

**Special Exemptions:** Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

**Appendix Section 35: Informal Contracts:** Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

**Construction Contracts Less Than or Equal To \$500,000:**

**Service and Commodities Contracts That Are Less Than or Equal To \$100,000:**

**Part B: Formal Construction Bidding**

**Part B: Section 2.1:** When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

**Part B: Section 2.3:** No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

**Part C: Services Procurement**

**Part C: Section 2.1:** When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

**Part C: Section 2.1:** No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the scopes of work that the City regards as realistic opportunities for subcontracting.

**Part D: Post Contract Award Requirements**

**Part D: Section 6:** New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.