AGENDA

Meeting Type:	B
Date.	05-29-1990
SUBJECT	

City of Charlotte, City Clerk's Office

CHARLOTTE

Council Agenda

May 29, 1990

FILE COPY

CHARLOTTE

Meetings in May '90

------THE WEEK OF MAY 1 - MAY 5----------

1	Tuesday, 4 00 p m	**PLANNING COMMISSION/Planning Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 5 00 p m	**BUDGET WORKSHOP/General Discussion** - CMGC, Room 267
2	Wednesday, 6 15 p m	**YOUTH INVOLVEMENT COUNCIL** - CMGC, Room 118

------THE WEEK OF MAY 6 - MAY 12----------

7	Monday, 12 Noon	**PLANNING COMMISSION/Work Session** - CMGC, 8th Floor Conference Room
	Monday, 5 00 p m	**BUDGET WORKSHOP/Operating** - CMGC, Meeting Chamber Conference Room
8	Tuesday, 4 00 p m	**PLANNING COMMISSION/Planning Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 5 00 p m	**BUDGET WORKSHOP/Operating** - CMGC, Meeting Chamber Conference Room
	Tuesday, 6 00 p m	**YOUTH INVOLVEMENT COUNCIL** - CMGC, Room 267
9	Wednesday, 8 00 a m	**CLEAN CITY COMMITTEE** - CMGC, Room 267
	Wednesday, 8 30 a m	**CIVIL SERVICE BOARD** - CMGC, 7th Floor Conference Room
	Wednesday, 7 00 p m	**METROPOLITAN PLANNING ORGANIZATION** - CMGC, Cornelius Town Hall
10	Thursday, 5 30 p m	**BUDGET PUBLIC HEARING** - CMGC, Meeting Chamber
	Thursday, 6 00 p m	**BUDGET WORKSHOP/Council Discussion** - CMGC, Meeting Chamber Conference Room
	Thursday, 7 00 p m	**COMMUNITY DEVELOPMENT PUBLIC HEARING** - CMGC, Room 271

------THE WEEK OF MAY 13 - MAY 19----------

14	Monday, 7 30 p m	**HISTORIC LANDMARKS COMMISSION** - 1221 S Caldwell Street
15	Tuesday, 12 Noon	**JOINT CITY COUNCIL/COUNTY COMMISSION/SCHOOL BOARD LUNCHEON** - CMGC, Room 267
	Tuesday, 2 00 p m	**HOUSING AUTHORITY** - 1301 South Blvd , Administrative Office
	Tuesday, 4 00 p m	**CHARLOTTE-MECKLENBURG ART COMMISSION/Aquatic Center Ad Hoc Art Advisory Group** - 8th Floor Conference Room
	Tuesday, 4 00 p m	**PLANNING COMMISSION/Planning Committee** - CMGC, 8th Floor Conference Room
16	Wednesday, 4 00 p m	**HISTORIC DISTRICT COMMISSION** - CMGC, 8th Floor Conference Room
	Wednesday, 4 30 p m	**CITIZENS CABLE OVERSIGHT COMMITTEE** - CMGC, Room 119
17	Thursday, 5 00 p m	**CHARLOTTE-MECKLENBURG ART COMMISSION/Executive Committee** - CMGC, 8th Floor Conference Room
	Thursday, 6 30 p m	**CHARLOTTE TREE ADVISORY COMMISSION** - Charlotte/Douglas International Airport, Administrative Offices Conference Room
18	Friday, 7 30 a m	**PLANNING LIAISON COMMITTEE** - CMGC, 8th Floor Conference Room

(CONTINUED ON BACK)

Public Service And Information Department

600 East Fourth Street

Charlotte NC 28202 2861

704/336-2395

MEETINGS IN MAY '90 (Continued)
Page 2

------THE WEEK OF MAY 20 - MAY 26----------

21	Monday, 5 00 p m	**COUNCIL/MANAGER DINNER** - CMGC, Meeting Chamber Conference Room
	Monday, 6 00 p m	**CITY COUNCIL/Zoning Meeting** - CMGC, Meeting Chamber
22	Tuesday, 4 00 p m	**PLANNING COMMISSION/Planning Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 5 00 p m	**BUDGET WORKSHOP/Capital** - CMGC, Meeting Chamber Conference Room
23	Wednesday, 5 00 p m	**BUDGET WORKSHOP/Final Decisions** - CMGC, Meeting Chamber Conference Room
24	Thursday, 5 00 p m	**BUDGET WORKSHOP/Optional** - CMGC, Meeting Chamber Conference Room

------THE WEEK OF MAY 27 - MAY 31----------

28	Monday	**MEMORIAL DAY** - All City Offices Closed
29	Tuesday, 2 00 p m	**CITY ZONING BOARD OF ADJUSTMENT** - Hal Marshall Building, 700 North Tryon St , Building Standards Training Room
	Tuesday, 2 00 p m	**CHARLOTTE-MECKELNBURG ART COMMISSION/Reedy Creek Ad Hoc Art Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 3 30 p m	**PLANNING COMMISSION/Executive Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 4 00 p m	**PLANNING COMMISSION/Planning Committee** - CMGC, 8th Floor Conference Room
	Tuesday, 4 30 p m	**PLANNING COMMISSION/Zoning Work Session** - CMGC, Room 119
	Tuesday, 6 00 p m	**COUNCIL/MANGER DINNER** - CMGC, Meeting Chamber Conference Room
	Tuesday, 6 30 p m	**CITIZENS HEARING (Televised on Channel 32)** - CMGC, Meeting Chamber
	Tuesday, 7 00 p m	**CITY COUNCIL MEETING (Televised on Channel 32)** - CMGC, Meeting Chamber
31	Thursday, 4 00 p m	**CHARLOTTE-MECKLENBURG ART COMMISSION/Executive Committee** - CMGC, 8th Floor Conference Room
	Thursday, 5 00 p m	**CHARLOTTE-MECKLENBURG ART COMMISSION** - CMGC, 8th Floor Conference Room
	Thursday, 6 00 p m	**CHARLOTTE-MECKLENBURG ART COMMISSION/Special Committee** - CMGC, 8th Floor Conference Room

These organizations will <u>not</u> meet in May

Community Facilities Committee
Housing Appeals Board

May 29, 1990 City Council Agenda
Table of Contents

ITEM NO.		Page No.
	PUBLIC HEARING	
3	Lancaster Street	1
4	Benard Street	2
	POLICY	
5	Report from Political Consolidation Committee	3
6	Multi-Way Stops at Five Intersections	4
7	Park at the Square	6
8	Report on Employment Needs of Disabled Citizens	8
9	Amendment to Personnel Rules and Regulations	9
10	MWBE Annual Report	10
11	Cancel August Zoning	11
12	Cancel June Workshop	11
	BUSINESS	
13	West Trade-Beatties Ford Incubator	11
14	Transit Management Services	12
15	Sale of Cityfair	14
16	Catawba Basin Wastewater Management Study	17
17	Amendment of Privilege License Taxes	18
18	Airport General Obligation Refunding Bonds	20
19	Community Development Block Grant Application	21
	CONSENT	
20	Independence Shuttle	22
21	Wilkinson-Uptown Connection	23
22	NFL Football Stadium Budget Ordinance	24
23	Water Main Extension Budget Ordinance	25
24	Back Creek Outfall Budget Ordinance	25
25	Sewer Main Extension Budget Ordinance	26
26	Bids	26
27	Computer Equipment Contract	30
28	USAir Baggage Handling System Contract	31
29	Airport Land Acquisition Contract	31
30	Airport Relocation Services Contract	32
31	Employee Assistance Program Contract	33
32	NFL Engineering/Architectural Services Resolution	34
33	Fourth Street Intersection Project Agreement	35
34	Add-A-Lane Program Agreement	36
35	Airport Noise Consulting Services Agreement	37
36	Payment for HUGO Damage to Golf Courses	38
37	Accept NCDOT Grant	38

ITEM NO.		Page No.
38	Rama Road Widening Change Order	39
39	McAlpine Creek Wastewater Treatment Plant Change Order	39
40	USAir Aircraft Maintenance Hangar Change Order	40
41	USAir Aircraft Maintenance Hangar Change Order	41
42	Parade Permit Committee Amendment	41
43	Driveway Regulations	42
44	City Code Correction	42
45	Right of Way Lease	43
46	Housing Code Enforcements	44
47	Municipal Agreement	44
48	Encroachment Agreements	46
49	Surplus Property	47
50	Set Public Hearings	47
51	Special Officer Permit	47
52	Tax Refund	48
53	Property Transactions	48

* * * * * * * * *

54	Appointments	58

CHARLOTTE

Mayor Sue Myrick *Mayor Pro Tem Cynde Patterson*

Stanley M Campbell *Hoyle H Martin*
Daniel C Clodfelter *Roy Matthews*
Ann Hammond *Ella Butler Scarborough*
Pat McCrory *Richard Vinroot*
Tom Mangum *Lynn M Wheeler*

Council Agenda

Tuesday, May 29, 1990

5:30 PM	-	Plaza Park (optional)
6:00 PM	-	Council-Manager dinner
6:30 PM	-	Citizens hearing
7:00 PM	-	Council meeting

ITEM NO.

1. Invocation.

2. Consider approval of minutes of March 13 Joint Meeting, March 19 Zoning Meeting, March 21 Joint Meeting on Stadium and Convention Center, March 26 Regular Meeting, April 2 Workshop and April 9 Regular Meeting.

PUBLIC HEARINGS

3. A. Conduct a public hearing to abandon a portion of Lancaster Street.

   B. Recommend adoption of a resolution to close a portion of Lancaster Street.

Petitioner: Open House Counseling Services, Inc.
Right-of-Way to be Abandoned: A portion of Lancaster Street
Location: Between Griffin Street and Youngblood Street
Reason: To incorporate the right-of-way into adjacent lots thereby allowing the construction of an earthen berm to shelter the Open House property from noise generated at an asphalt plant across Lancaster Street.

Clearances: Private utility companies - no objection. There is not a neighborhood association for this area. Adjoining property owners, Mecklenburg County and Rea Construction Company, concur with the abandonment.

City departments - review has identified no reason that this closing would:

1. Be contrary to the public interest; or
2. Deprive any individual owning property in the vicinity of Lancaster Street of reasonable ingress and egress to his property as outlined by NCGS 160A-299.

A map is attached.

Attachment No. 1

4. A. Conduct a public hearing to abandon a portion of Benard Avenue.

B. Recommend adoption of a resolution to close a portion of Benard Avenue.

Petitioner: Mr. George S. Trakas
Right-of-Way to be Abandoned: A portion of Benard Avenue
Location: Off the 3700 block of North Tryon Street
Reason: To incorporate right-of-way into adjoining property thereby providing proper maintenance.

Clearances: Private utility companies - No objection.
Adjoining property owners concur with this abandonment.
There is no neighborhood association for this area.
City departments - review has identified no reason this closing would:

1. Be contrary to the public interest; or
2. Deprive any individual owning property in the vicinity of Benard Avenue of reasonable ingress and egress to his property as outlined by NCGS 160A-299.

A map is attached.

Attachment No. 2

POLICY

5. Accept a report from the Political Consolidation Committee which recommends adoption of a resolution establishing a Consolidation Charter Study Commission and adoption of a budget ordinance of $112,500 for consultant fees, referendum costs and other expenses.

Council Action: City Council is requested to accept the Political Consolidation Committee's recommendation to: (1) adopt a resolution establishing a Consolidation Charter Study Commission and (2) adopt a budget ordinance for $112,500 from the General Fund Contingency (balance: $127,450) for costs associated with the study of the issue and referendum expenses. This represents half the costs of the Commission's budget; the County will fund the remaining half.

Background: On December 20, 1989, the Political Consolidation Committee was appointed with the following members:

Rod Autrey	Troy Pollard
Peter Keber	Dan Clodfelter
Sarah McAuley	Richard Vinroot
Bob Walton	Roy Matthews

The Political Consolidation Committee has studied the issue of consolidation of City and County governments and recommends that the issue be further studied by a Charter Study Commission. The County Commission approved this recommendation and adopted the resolution on May 7, 1990.

The resolution and proposed budget are attached.

Funding: General Fund Contingency.

Attachment No. 3

6. Consider two options for responding to petitions from residents of the Medearis, Queen's Grant, and Stonehaven neighborhoods to install multi-way stops at five intersections.

Multi-Way Stop Signs Requested

On March 8, 1990 the Charlotte Department of Transportation (CDOT) received petitions from residents of the Medearis, Queen's Grant, and Stonehaven neighborhoods for multi-way stop signs at the five intersections whose locations are shown on the attached map and which are listed below:

1. Boyce Road and Tobin Court
2. Buckhead Court and Burlwood Road
3. Burlwood Road and Lido Avenue
4. Ciscayne Place and Medearis Drive
5. Jester Lane and Redcoat Drive

Council Policy

None of the five locations meet standards for installation of multi-way stops as provided for in Council's multi-way stop policy for neighborhood streets which was adopted February 13, 1989. The agenda item is attached. Multi-way stops that meet the criteria outlined in Council's policy must be supported by petitions signed by 75% of the residents of households within a defined impact area. Although CDOT was not asked to determine whether or not each location satisfied the Council's policy prior to petitions being circulated, CDOT has verified that 75% of the affected residents have signed petitions in favor of the multi-way stop installations.

Stonehaven Speeding Problem

Installation of the five multi-way stops is requested as a means to control speeding in the neighborhood. CDOT has worked with a Stonehaven Neighborhood Speeding Study Steering Committee to determine if traffic controls could be installed in the neighborhood to control speeding. The steering committee was formed after CDOT tested multi-way stop sign installations on Charter Place (a street within the Stonehaven neighborhood) to determine their effect on reducing speeding. In CDOT's opinion, the test indicated that stop signs are not appropriate for controlling speeding.

Speed Studies

CDOT speed studies in April, 1989, confirm that speeding is a problem in the neighborhood. The 85 percentile speeds on Boyce Road averaged 45 mph; Burlwood Road, 40 mph; Charter Place (with stop signs approximately every 900 feet), 37 mph; on Medearis Drive, 33 mph; and on Thermal Road, 45 mph. Charter Place and Medearis Drive have 25 mph speed limits posted for their entire lengths. The other streets have 25 mph speed limits posted along sections of their lengths and elsewhere have a 35 mph statutory speed limit.

While the five options do not meet Council policy, staff is bringing forward these petitions for Council consideration since there is a difference of opinion between the residents of three neighborhoods and staff about the effectiveness of stop signs to control speeding.

The Steering Committee researched other traffic control techniques but has not concluded its work since additional meetings have been delayed pending the outcome of this Council action.

Options

City Council is asked to consider two options.

Option 1 - Reaffirm its policy on installation of multi-way stop signs but consider adopting one or both attached resolutions as exceptions to the policy. One resolution is for approval of two 4-way stop sign installations; the other, for approval of three 3-way stop sign installations. None of the five locations meet Council's policy. Two resolutions are offered since 4-legged intersections can be considered under Council's policy (if all other criteria are met), but 3-legged (or "T" intersections) automatically do not qualify under its policy.

Option 2 - Reaffirm its policy on installation of multi-way stop signs and deny approval of both attached resolutions.

Attachments:

The attachments are: one map showing all five locations; individual maps; February 13, 1989 agenda item; multi-way stop sign criteria; and two resolutions.

Attachment No. 4

7. Accept recommendations of Planning and Public Works Committee to:

A. Direct staff to proceed with implementing temporary improvements to the park at the Square at a cost of $30,338;

B. Approve the contract with Danadjieva and Koenig Associates for an amount not to exceed $171,500 to produce construction drawings, and project administration through construction of the park;

C. Endorse the concept of a unified design for the four corners at the Square and direct staff to identify a process for developing a unified design of the four corners to incorporate a clock tower for Council review and approval.

Council Action

A. Temporary Park Improvements

City Council is being asked to approve the proposed interim park expansion design. A drawing will be available at the Council meeting; attached is a breakdown of the cost estimates. The plan approval will allow park use of the existing construction site and provide access to the restaurant in the Interstate Tower Building.

Plan approval:

- will allow the park site to be the entire 13,000 sq. ft. site while the final plans are being developed.
- will provide access to the restaurant in the Interstate Tower Building.
- estimated costs for these improvements are $30,338.00.
- work will be done by Parks and Recreation and Street Maintenance forces and scheduled to be completed no later than the completion of the Interstate Tower. (Estimated to be September 1, 1990).

The Planning and Public Works Committee on May 10, 1990 voted to unanimously approve this recommendation to Council.

B. Permanent Park Construction

On March 26, 1990 City Council deferred action on a professional services contract with Danadjieva and Koenig Associates for completion of the park at the Square and referred the subject to the Planning and Public Works Committee. The March 26 agenda item is attached.

The Planning and Public Works Committee on May 10, 1990 voted 3 to 2 in favor of approving the contract with Danadjieva and Koenig Associates.

C. Unified Design for Four Corners

The Council committee reviewed a plan by UNCC architecture students for a unified design concept for the four corners of the Square and an offer to raise money for a clock tower to be incorporated in the Square design plan.

The committee recommends that Council direct staff to develop a process ensuring continuity between design and materials of the park at the Square, the four corners design, and the design of the clock tower.

The process would be to establish a logical and systematic approach for selecting a steering committee, to define the charge of the group, to recommend various methods of selecting an appropriate design scheme, and to create a time table for resolution of these issues.

Staff, with input from the Plaza Park citizens advisory committee and representatives of the interest groups, would develop the process and make a recommendation to Council. The recommendation would include the time frame for completion, cost, and required staff allocation necessary to carry out the unified process.

The Planning and Public Works Committee on May 10, 1990 unanimously approved this recommendation to Council.

Funding: Independence Plaza Park Capital Account.

Clearances The Planning and Public Works Committee recommendations as noted above; the Plaza Park Citizens Committee.

Attachment No. 5

8. Receive task force report on the Employment Needs of Disabled Citizens and refer report to the City Manager for a recommendation in 30 days on possible implementation.

Employment Needs for Disabled In recent years, the City of Charlotte and the Mayor's office in particular, has fielded numerous complaints/inquiries from disabled citizens and organizations regarding the lack of gainful employment opportunities for the disabled. This has been compounded by an inadequate communications network between service agencies and advocacy groups, both public and private.

Task Force To respond to this issue, last year the Mayor commissioned a citizens task force to assess the status of disabled citizens in Charlotte-Mecklenburg County in terms of their employment needs and the coordination of support services. Of particular interest was whether local government support services and leadership were being effective in facilitating the wellbeing of the disabled citizenry through our departments and standing committees (e.g., Mayor's Commission for People with Disabilities, Charlotte-Mecklenburg Advisory Board for Citizens with Disabilities (ABCD), and Specialized Transportation Advisory Committee (STAC).

Task Force Recommendations On March 28, the Mayor sent Council copies of the task force report. Key recommendations on improving the coordination of support services for the disabled are attached.

Council Action It is recommended that the report be referred to the City Manager for a report in 30 days on possible implementation.

Attachment No. 6

9. Recommend adoption of a resolution amending the Personnel Rules and Regulations.

School Support

The proposed policy was developed in the interest of supporting our school system and encouraging City employees to participate in school-related activities and parent-teacher conferences.

Employee Leave Time

- The recommended rule change would provide City employees with leave time to be used for participation in such programs as parent-teacher conferences, school support activities and/or tutoring services.

- The approved time would be a matching arrangement, allowing employees to charge one half of their hours away from work to vacation leave and the other half would be matched by the City.

- The City would limit its matching share to no more than four hours in a calendar year.

Additionally, the City will make a workshop available for employees with children in school for the purpose of improving the quality of the interaction between parents and the schools and enhancing the understanding of the role of parents in shaping the future of education. Work time will be made available for employees to attend these sessions, schedules to be based on work load requirements of employees and departments.

Comparison with County Policy

The primary difference between the City's proposed policy and the County's policy is that the City has set a maximum of four hours per year for all activities. Mecklenburg County has set a limit of four hours for most activities but allows a maximum of eight hours for tutoring activities.

Also, substitute teaching is not included in the City's policy because the usual nature of substitute teaching (being called the morning of the need) could be disruptive to employee work schedules and departmental operations.

Clearances

Personnel.

10. Accept the annual report of minority and women business utilization in City contracts for 1989.

MWBE Utilization — The City Council receives regular reports of the participation of minority and women business owners bidding for contracts in Airport projects, roads, construction procurements and professional services.

Increase in Bid Awards — The attached 1989 report shows an increase over 1988 awards to MWBE firms. Through the competitive bid process, approximately 11.5% ($19 million) was awarded to 67 successful MWBE bidders, as compared to 9.9% ($16 million) awarded to 53 bidders during 1988.

1989 MWBE utilization in departments responsible for the major portion of City contracts is reported below:

Department	Contract Amt.	MBE Amt.	%	WBE Amt.	%
Airport	41,455,406	3,681,889	8.9	2,648,974	6.4
Community Dev.	3,864,649	2,227,217	57.6	-0-	--
Engineering	38,040,291	2,973,217	7.8	2,195,756	5.7
Purchasing	39,198,562	1,438,747	3.7	366,233	.9
Utility	45,845,406	2,744,153	6.0	1,401,639	3.1

MWBE staff accomplished all performance goals for the year, including increased technical assistance for major user departments, simplifying the MWBE directory and increasing the distribution of bidders' lists.

Purchasing Contracts — Although overall MWBE utilization increased during the year, the MWBE Advisory Committee expressed concern for the comparatively static level of MWBE participation in procurement contracts over the past three years. The slower rate of MWBE participation in purchasing contracts may be explained by significant differences in construction vs. purchasing contracts, availability of MWBE major suppliers/distributors, and by differences in MWBE provisions in these contract areas.

The staff will review MWBE goals for procurement contracts to evaluate MWBE utilization, and to prepare recommendations for continually improving MWBE participation.

Attachment No. 7

11. Recommend cancelling August zoning hearing and decision meeting.

Last year the City and County cancelled the August zoning hearings; the Board of Commissioners has already voted to cancel its August hearing this year. Planning staff needs to know at the earliest possible time to advise potential petitioners of the schedule change; the closing date for the August hearing is June 18.

The decisions scheduled for August could be shifted to the first regular Council meeting in September or rolled over to the regular September zoning meeting. As an alternative, the Council could meet only for the purpose of making decisions on previously heard cases.

12. Recommend cancelling the monthly Council workshop scheduled for June 4, 1990.

There are no items which need Council attention at a June workshop and it is recommended that the workshop be cancelled.

BUSINESS

13. Consider request of West Trade-Beatties Ford Area Merchants Association regarding incubator loan and select an appropriate course of action from among the options listed below.

Incubator On July 25, 1989, City Council unanimously approved a $400,000 loan to renovate and equip the West Trade-Beatties Ford area business incubator. The attached agenda and the minutes of the meeting explain the loan and clarify Council's intent at the time.

Although demolition is complete and construction has begun, no City funds have been expended pending receipt of the signed loan documents. Representatives of the West Trade-Beatties Ford Area Merchants Association have told City staff they believe the repayment terms are too strict. They are requesting that the loan be amended or converted to a grant.

Council Action

Council is requested to select an option as a basis on which to proceed with this project:

1. Authorize the City Manager to renegotiate the terms of the loan in a way mutually agreeable to the City and West Trade-Beatties Ford Area Merchants Association. This might include long-term deferment of payment and/or repayment only out of available surplus funds or forgiveness of the loan based on performance over time. The City would still retain as security an assignment of lease for the renovated building.

2. Continue the loan as originally approved. Repayment will begin in the sixth year with all remaining funds due in the 20th year.

3. Convert the loan to a grant. City would maintain an assignment to the lease should the facility fail to be used as a successful business incubator.

Attached are the agenda and minutes of the July 25, 1989 Council meeting.

Attachment No. 8

14. Recommend the City Manager negotiate a three-year contract with ATE Management and Service Company, Inc., for transit management services.

Transit RFP

February 12, 1990 - Council approved the Request for Proposals (RFP) for management of public transit services and authorized the City Manager's Technical Committee to begin the selection process for a firm to manage Charlotte Transit. The current contract with ATE Management and Service Company, Inc., ends on August 31, 1990. Attachment 1 lists the members of the Technical Committee. Attachment 2 is a list of the companies receiving the RFP.

Two Proposals Received

March 30, 1990 - proposals were received from two companies--ATE Management and Service Company, Inc., and National Transit Services, Inc., (NTS). Transportation staff contacted companies that did not respond to determine why they did not submit a proposal. The primary reason for not responding

to the RFP, cited by the companies contacted, was the lack of qualified managerial candidates. Several of the firms replied in writing, and copies of these responses are available for review.

Interview Process

April 16 and 17, 1990 - The City Manager's Technical Committee met for presentations and oral interviews of ATE and NTS personnel.

ATE Recommended

The Technical Committee unanimously recommended to the Manager the selection of ATE for management of the City's transit system. The committee recommended acceptance of ATE's proposal for a three-person team identical to the present arrangement. The Technical Committee also requested Department of Transportation staff to prepare a report summarizing the committee's evaluation of the two respondents (Attachment 3).

The Technical Committee rated ATE superior in the following categories:

1) Experience with Similar-Fixed-Route Operations --ATE manages 11 systems equal to or larger than Charlotte compared to three systems managed by NTS. ATE oversees 86 transit systems compared to NTS's 16 contracts.

2) Proposed Management Team---ATE recommended continuation of the present three-person team of David Hines, Bob Williams, and Harvey Smith. Mr. Hines has served as General Manager since 1979; Mr. Williams has been Assistant General Manager for two years; and Mr. Smith has been Director of Maintenance ten years.

3) Financial Stability of Firm--ATE's parent company, Ryder System, Inc., had total assets of nearly $6 billion in 1989. NTS was acquired by Holland Industries, Inc., in January 1990 after NTS experienced financial problems last year.

4) Firm's Organizational Depth and Resources-- ATE's technical staff includes over 90 professionals with experience in all areas of transit management. The company also has 17 programs or services which are available to the City at no charge as part of the management contract.

5) Proposal Quality and Completeness--ATE responded more completely to questions asked by the committee during the personal interviews on issues such as labor-management relations, absenteeism, safety, and customer satisfaction.

ATE and NTS were rated evenly on contract costs by the committee although NTS's proposed annual price was approximately $100,000 lower than ATE's. (ATE's proposed first year cost is $304,000; NTS, $206,700.) The difference was attributed to ATE's proposal of a three-person team compared to NTS's provision of a single general manager. The City would assume responsibility for the salaries of two assistant general managers in NTS's proposal, resulting in the overall cost to the City being about the same under either proposal.

The Technical Committee found no compelling reasons to change from ATE, which has managed Charlotte Transit effectively since 1977, to NTS, which encountered financial difficulties in 1989.

Background information is attached.

Council Action: Council is requested to authorize the City Manager to negotiate a new three-year contract with ATE, based on the company's March 30 proposal. The final contract will be submitted for Council approval in July.

Funding: CDOT operating budget.

Clearances: Manager's Technical Committee

Attachment No. 9

15. Recommend approval of a contract to sell Cityfair and underlying land to American Fidelity Property Company for $3.5 million under the terms of the contract recommended by the Cityfair Real Estate Committee.

Cityfair

- November 1, 1989 - the City assumed ownership of Cityfair from Chemical/Denmont Holding Corporation.

- Late January, 1990 - the Urban Land Institute (ULI) Panel convened in Charlotte to make recommendations on Cityfair.

- Following the ULI Panel's recommendation, City Council authorized the City Manager to appoint a Cityfair Real Estate Committee composed of private citizens knowledgeable in real estate; their charge included the disposition of Cityfair.

Real Estate Committee

The Real Estate Committee decided to actively pursue any potential purchasers who had previously indicated interest, as well as those who indicated an interest during this period. On May 10, 1990, the Committee recommended to the Council that they formally authorize the Committee to negotiate the sale of Cityfair to American Fidelity Property Company of Oklahoma City. Council unanimously approved these negotiations with the intent of completing the sale by June 1, 1990.

Contract Terms

As of May 21, 1990, the contract basically required the parties to commit to the following:

American Fidelity Property Company (AFPC) will:

1. Contribute $500,000 at closing to fund Cityfair operating losses and associated soft costs incurred before and during the first 24 months of AFPC ownership.

2. Contribute additional funds, at AFPC's discretion, for improving or acquiring Cityfair, Montaldo's or the Carolina Theatre properties for a 12% preferred return.

3. Pay up to $3.5 million for Cityfair and up to $1.45 million for the Carolina Theatre when monies are available from the net cash flow as per the sharing formula.

4. Use best efforts to improve, develop, and lease the Cityfair property as a specialty retail center.

5. Use best efforts, as dictated by prudent retail operating standards, to keep Cityfair open and operating as a retail center (including food court) from June 1, 1990 to May 31, 1991. After this period American Fidelity may close Cityfair for any reason.

6. Deliver to City a purchase money deed of trust on the Montaldo's property should they acquire it.

City will:

1. Contribute $300,000 during the first 24 months to fund operating losses after AFPC's $500,000 is exhausted.

2. Fund parking deck improvements. Amount of funding not agreed upon at this time.

3. Use best efforts to develop a validated parking system that will enable customers to park without charge. The City may need to establish funds for this.

4. Subordinate the purchase money deeds of trust on Cityfair and the Carolina Theatre to construction and permanent loans.

5. Give option for eight years on the Carolina Theatre site for $1.45 million with no escalations. A $450,000 credit will be awarded if the site is used for retail.

6. Give option for eight years on the parking garage for the outstanding balance at the time the options are exercised. Option price will thus decline each year.

7. Have option to purchase property from American Fidelity for AFPC's unrecovered costs plus 12% interest.

Any changes to these terms will be presented to Council at or before the May 29, 1990 Council meeting.

Funding — The unencumbered balance of funds previously allocated to Cityfair will be approximately $170,000 on June 1, 1990.

Included in the FY91 budget is $320,000 for Cityfair operations.

Clearances — Economic Development/City Attorney/Finance.

16. A. Recommend adoption of a resolution amending the FY90-94 Capital Improvement Program and adoption of a budget ordinance to appropriate $600,000 for a study of the Catawba River basin.

Water Pollution Study: The Charlotte-Mecklenburg Utility Department included in its proposed five year capital improvement program a project to investigate the current and future water pollution control needs of the department's major wastewater service area.

Proceed with First Phase: It is recommended that the first phase of this study proceed in order to move rapidly on a regional approach to solve our wastewater needs. The engineering firm of Wiedeman and Singleton, Inc., is recommended at a total cost to include a reasonable contingency of $600,000.

Funds: This budget ordinance will advance $600,000 for the project.

B. Recommend approval of an agreement with Wiedeman and Singleton, Inc. for a Catawba Basin Wastewater Management Study.

The Study: This study is to investigate the current and future wastewater needs of CMUD and the upper part of York County, South Carolina, to include the wastewater needs on the southwestern portion of Lake Wylie. CMUD's three major wastewater treatment plants discharge into local streams which ultimately flow into the Catawba River below Rock Hill. The available capacity to discharge additional treated wastewaters into these streams is limited by their very low minimum flow. Future discharges must be into larger streams. A logical method to provide current and future wastewater needs for the region is to construct a wastewater treatment plant in South Carolina on the Catawba River. CMUD staff has met numerous times with the staff of York County, Ft. Mill and Rock Hill, and they have reacted favorably to a regional plant.

Recommendation: It is recommended that the agreement for the Catawba Basin Wastewater Management Study be awarded to Wiedeman and Singleton, Inc. of Atlanta at a not-to-exceed amount of $580,000.00.

Wiedeman and Singleton, Inc. is well qualified in the field of environmental engineering, with some work in the areas of storm drainage and water resources. Projects include many water and sewer projects throughout the southeast including the design of the Back Creek sewage lift station for CMUD. From their Rock Hill offices, Wiedeman and Singleton serve as the principal water and wastewater engineers for Fort Mill and Rock Hill, and they are familiar with York County; and due to this, much of the data collected from their previous work will be pertinent to the study CMUD is requesting.

Departing from the standard consultant selection procedure, study proposals were not requested from all of the firms on the approved list of engineers due to the need to expedite the study to meet tight deadlines associated with our wastewater needs, the complicated nature of dealing with four separate jurisdictions in two states, and due to the unique qualifications of the Wiedeman and Singleton firm.

Funding — Catawba Basin Wastewater Management Study Capital Account.

Clearances — Utility Department Director.

17. A. Recommend adoption of an ordinance amending Chapter 13, "Licenses" of the City Code to reflect changes to be made in Privilege License Taxes.

B. Recommend approval of a process to implement a change in the advertising classifications.

Review of Privilege License Tax Ordinance — On an annual basis, the Licensing Division of the Tax Administrator's Office reviews the Privilege License Tax Ordinance set out in Chapter 13 of the City Code to see that it is current with the limitations of the State Revenue Act and other relevant statutes. The Licensing Division also makes recommendations to the City Council on increasing certain license fees, as long as they are reasonable, and on establishing new classifications to better accommodate new businesses or to increase the efficiency of administration.

Changes

The following are the changes in the proposed ordinance necessitated by the State Revenue Act and/or requested by the Licensing Division. A chart is attached.

The 1989 General Assembly amended G. S. 105 increasing or decreasing the privilege license fees for at least 21 businesses and occupations. The City's license fee is based on the State's fee, or whatever the State permits a City to charge. These changes are required to keep our ordinance consistent with State law.

A new section is to be added to clarify the regulations regarding garage and attic sales, to provide for enforcement, and to increase the penalties for conducting more than four sales per year, or conducting a sale without a license. These changes are necessary to prevent abuses in garage sales where businesses are being conducted in residential areas under this license category.

A new classification has been added entitled "Miscellaneous" to establish a privilege license fee based on the number of employees at a business operating in Charlotte where the fee cannot be determined using gross receipts. This provision is to assist businesses and the Licensing Division to properly charge a business whose gross receipts are nonexistent or impossible to calculate.

Process for Change in Advertising Classification

In addition to the above changes, Council is requested to approve a process designed to implement a change in the advertising classification which would add radio and television stations. Notification of the proposed change would be sent to radio and television stations with a request for comments. These comments will be considered and a proposed ordinance change will be presented to Council for the 1991-92 tax year.

If the change is adopted, radio and television stations would be added and taxed as an "advertising agency". Therefore, advertising (intrastate) sold by the stations would be subject to the license tax at a rate of $0.60 per $1,000.00 of annual gross receipts; $50.00 minimum, $2,000.00 maximum.

Clearances — The requested changes have been approved by the Licensing Division of the Tax Administrator's Office, Legal Department and Finance Department.

Attachment No. 10

18. Recommend adoption of a resolution for the issuance of $21,800,000 in Airport General Obligation Refunding Bonds and the adoption of an ordinance appropriating funds previously reserved with respect to the Airport Bonds, Series 1980A.

Refinancing Airport Bonds — On August 5, 1980 the City sold $27,000,000 of Airport General Obligation Bonds to construct a portion of the Airport terminal. These bonds were sold at a Net Interest Cost (NIC) of 7.833%. These bonds can be refunded (refinanced) which, under current market conditions, will result in savings of approximately $1,100,000. This is the final Council action required for this transaction.

Additionally, refunding (refinancing) these bonds will make available approximately $2,000,000 from a reserve that was established as additional security for the 1980 bonds. Bond counsel has advised that these funds must be expended promptly after the refunding date. The funds can be used to pay expenses in connection with the refunding (bond counsel, financial advisor, accrued interest on the 1980 Series A bonds, premium required to prepay the bonds, etc.) and for Airport capital projects.

Adoption of the budget ordinance will appropriate a total of $2,000,000 from the reserve relating to the Series 1980A Bonds to the Airport General Obligation Debt Service Fund and to the Airport Capital Improvement Project Fund.

Funding — 1980 Airport General Obligation Bond Fund Reserve.

Clearances — Finance Department, Budget, Airport and Bond Counsel.

19. Recommend approval of: (1) the Final Statement of Community Development Objectives and Projected Use of Funds and (2) filing the application with HUD for Community Development Block Grant (CDBG) funds of $3,302,000 for FY91, program income of $1,040,158, and reprogrammed funds of $3,887,237 for a total of $8,229,395.

CDBG — Council approval is required in order to apply for CDBG funds.

FY91 Grant — The Final Statement is attached and provides detailed information on the proposed use of Community Development Block Grant funds. Principal elements of the FY91 grant revenues and expenditures are attached.

Grant Emphasis

- Grant application emphasis is on preservation of the existing housing stock through housing rehabilitation by providing low interest loans to assist lower income families.
- Housing support services are being offered through housing counselling and relocation assistance.
- Neighborhood development emphasis will be placed on acquisition, home ownership, downpayment assistance and replacement housing.
- The grant application allows 15% of its funding be expended toward providing remedial/tutorial assistance to youth of lower income families.
- During FY91 the categorial Program Settlement Grant for the First Ward Urban Renewal Area will be paid back to HUD.

Preservation of the existing housing stock through code enforcement is also a major program component of Community Development; however, the General Fund provides the funding, and the Manager's budget recommendation for FY91 is $910,080.

Attachment No. 11

* * * * * * * * *

The City Attorney advises that agenda items no. 20 through 53 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

* * * * * * * * *

INDEPENDENCE SHUTTLE

20. Accept the unanimous recommendation of the Transportation Committee to terminate the Independence Shuttle on June 9, 1990.

Independence Shuttle

April 26, 1990 - The Charlotte Department of Transportation (CDOT) reviewed three options for the Independence Shuttle with the Council Transportation Committee. Attachment 1 lists the options and the advantages and disadvantages of each.

Terminate Shuttle

The Transportation Committee unanimously recommended termination of the Independence Shuttle subject to:

- The relocation of Route 17 Commonwealth Avenue from Woodland Avenue to Westchester Avenue. This routing change will ensure that the Ramada Inn and the Coliseum Shopping Center are within the quarter-mile transit service area.

- The possible construction of a pedestrian bridge across Edwards Branch to provide residents of Claremont Apartments more convenient access to Commonwealth Avenue where Route 17 is operated.

Pedestrian Bridge

May 9, 1990 - the Transportation Committee reviewed feasibility of the pedestrian bridge. On May 11 and 14, CDOT staff met with WTVI management along with their architect and contractor. The station agreed to the construction of a sidewalk on County property, outside and adjacent to the station's fence, connecting to the driveway across Edwards' Branch to Commonwealth Avenue. The estimated cost of

construction of the walkway by CDOT forces is $20,000. Claremont Apartments' residents will then be within a quarter-mile of Charlotte Transit service on Commonwealth Avenue.

Background on the Independence Shuttle is attached.

Funding — Sidewalk Construction Program.

Clearances — Transportation Committee.

Attachment No. 12

WILKINSON-UPTOWN CONNECTION

21. Accept unanimous recommendation of the Transportation Committee to approve operation by Charlotte Transit of the Wilkinson-Uptown Connection for one year with the Uptown Transportation Council responsible for guaranteeing that the route's revenues equal 40 percent of the service's cost.

Options — May 9, 1990 - The Charlotte Department of Transportation (CDOT) reviewed four options for continued operation of the Wilkinson-Uptown Connection with the Council Transportation Committee. Attachment 1 is a summary of each option. Differences in the options center on the extent of financial commitment requested of the Uptown Transportation Council (UTC) and the type of buses to be used in route operation.

Recommendation — The Transportation Committee voted unanimously to approve Option 1 for operation of the Wilkinson-Uptown Connection for one year, beginning September 4, 1990. This option provides for the Uptown Transportation or uptown businesses to guarantee revenues equal to 40 percent of costs. The estimated City subsidy would be $51,000.

This option is designed to ensure that the UTC has a financial stake in the Wilkinson-Uptown Connection's success. Experience with the Employment and Training Department demonstrated that the organization requesting the service is more interested in a route's performance (better promotion, etc.) when they are financially liable if ridership falls below expectations.

Background on the Wilkinson-Uptown Connection is attached.

Funding Public Transportation Fund fund balance.

Clearances Transportation Committee.

Attachment No. 13

BUDGET ORDINANCES

22. Recommend adoption of a $6 million budget ordinance transferring funds from N. C. 51 widening capital project to the NFL football stadium capital project.

Savings The N.C. 51 widening capital project will have an estimated savings of $6 million. Reasons for this savings are as follows:

Right-of-way donations from development were greater than anticipated.

Right-of-way was not as expensive as estimated.

An aggressive project schedule and lower than anticipated inflation rates have held the project cost down.

$6 Million The NFL football stadium capital project will require additional funds estimated at $3.5 million between now and June 30 to keep the project on schedule. Major items covered by the funding include demolition and asbestos removal, railroad relocation, legal and financial fees and departmental charges.

The remaining $2.5 million will be used as permanent financing for the project and return funds of $2.5 million advanced to the project from the Municipal Debt Service fund balance.

Clearances Budget and Evaluation.

23. Recommend adoption of a budget ordinance to provide a supplemental appropriation of $48,000.00 for water main extension along W. T. Harris Boulevard.

Water Main Bids	A low bid award of $372,477.48 by R. H. Price, Inc. is recommended in the following Bid section for a water main extension along W. T. Harris Boulevard.
Total Costs	The account balance on the Harris Boulevard project is $343,000.00. Total project cost to include engineering, construction and contingency is estimated to be $391,000.00. A supplemental appropriation of $48,000.00 is necessary to award the construction contract.
Funds	Adequate funds for the supplemental appropriation are available in a previously completed phase of the same project.
Clearances	Utility Director.

24. Recommend adoption of a budget ordinance to advance $1,500,000 to the Back Creek Outfall and Lift Station Account until sewer bonds are issued.

Bond Funds	The 1987 and 1988 bond referendums approved funding for various water and sewer projects located in the northeast of Mecklenburg County. The basic plan was to redirect growth to the northeast section by providing necessary infrastructure as an incentive for development.
Back Creek Outfall	On April 24, 1990, the Charlotte-Mecklenburg Utility Department received public bids on Phase I of Back Creek outfall, which is one of the larger sewer projects in the section. The Back Creek outfall was funded partially in the 1987 bond referendum, with the remainder of funds in the 1988 bond referendum. A total of $5 million has been authorized for the three phases of the project. Since all of the bonds have not been issued, it is necessary to advance funds until water bonds are issued.
Clearances	Utility Director, Finance Director.

25. Recommend adoption of a budget ordinance to provide a supplemental appropriation of $225,000.00 for sewer main extension along Stony Creek Outfall, Phase I.

Stony Creek Outfall	A low bid award of $1,274,220.72 by R. F. Shinn Contractor is recommended in the following Bid section for construction of Phase I of the Stony Creek outfall.
Total Costs	Total project cost to include engineering services, property acquisitions and construction is estimated to be approximately $1,338,000.00. A supplemental appropriation of $225,000.00 is necessary.
Funds	This budget ordinance will transfer $225,000.00 from the Water-Sewer Unappropriated Operating Fund Balance to the project account.
Clearances	Utility Director.

BID LIST

26. Recommend adoption of the bid list as shown. The following contract awards are all low bid and within budget estimate unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. Water Distribution Project 24-Inch Water Main Along W. T. Harris Boulevard - From N.C. 115 To U.S. 21 — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by R. H. Price, Incorporated of Charlotte, North Carolina, in the amount of $372,477.48 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project would extend water service along W. T. Harris Boulevard from N.C. Highway 115 And U.S. Highway 21.

Source of Funding: Water and Sewer Capital Improvement Fund - (W. T. Harris Boulevard from N. C. 115 and U. S. 21). Requires approval of budget ordinance.

B. Sanitary Sewer Construction Back Creek Receiving Outfall — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by Wright & Lopez, Incorporated of Atlanta, Georgia, in the amount of $1,605,369.64 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project will begin the first phase of the construction of a major pump station, force main and gravity outfall to serve the Back Creek basin. Construction of all phases of this project will allow sewer service to the entire Back Creek basin.

Source of Funding: Water and Sewer Capital Improvement Fund - (Back Creek Outfall and Lift Station. Requires approval of budget ordinance.

C. Sanitary Sewer Construction Stony Creek Outfall - Phase I — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by R. F. Shinn Contractor, Incorporated of Concord, North Carolina in the amount of $1,274,220.72 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project would extend a sewer trunk main along a tributary of Stony Creek thereby providing better sewer service to the UNCC/Research Park area.

Source of Funding: Water and Sewer Capital Improvement Fund - (Stony Creek Outfall - Phase I). Requires approval of budget ordinance.

D. Cast Iron or Ductile Pipe — Charlotte-Mecklenburg Utility Department

Recommendation: By Purchasing Director and Utility Director that the low bid, U. S. Pipe & Foundry Company, Birmingham, Alabama, in the amount of $190,584.60, be accepted for award of contract on a unit price basis.

Project Description: Cast iron or ductile pipe is used by the Utility Department to extend and repair the water distribution system.

Source of Funding: Water and Sewer Operating Fund - (Water Distribution - Inventory).

E. 10 - 8600 lbs. GVWR (min.) Pick-Up Trucks with Standard Cab — Aviation Dept.

Recommendation: By Purchasing Director and the Aviation Director that the low bid, City Chevrolet Company, Charlotte, N. C., in the amount of $119,935.20, be accepted for award of contract.

Project Description: These replacement trucks will be used for the transportation of City employees (and materials) in the performance of their various duties.

Source of Funding: Airport Operating - (Capital Outlay).

F. US Air GSE Maintenance Building — Aviation

Recommendation: The Aviation Director recommends that the multi-prime contracts be awarded to:

General	Beam Construction Co.	$2,973,813.00
Plumbing	Sanders Brothers	458,795.00
Mechanical	Atantic Mechanical, Inc.	385,700.00
Electrical	Driggers Electric	342,447.00

Project Description: The total of the multi-prime contracts, $4,161,755.00, is lower than the single prime bids submitted, therefore multiple contracts are recommended.

This contract provides all labor, materials and equipment for the construction of the US Air ground service agreement maintenance building which is a part of the US Air maintenance facility at the Airport. The building will be the maintenance area for all ground service equipment used in the daily servicing of US Air aircraft.

*After a thorough review of the bid proposals by the project manager, the apparent low mechanical bid submitted by Tompkins-Johnson, Inc. was determined to be non-responsive to the DBE requirements of the project. The lowest bid for the mechanical construction contract was submitted by Atlantic Mechanical, Inc.

Source of Funding: Airline Maintenance Facility Capital Project fund #2 - (US Air Maintenance Facility - 1988 Special Facility Bonds).

G. FY - 90 Curb Improvements — Transportation

Recommendation: By the City Engineer that the low bid of $253,021.60, as submitted by Blythe Industries, be accepted for award on a unit price basis.

Project Description: This project is prepared annually by the Engineering Department to repair the curb and gutter system at various locations throughout the City.

Source of Funding: Powell Bill - (Curb Repair and Replacement).

H. Randolph Road @ Billingsley Road Intersection Improvements — Engineering

Recommendation: By the City Engineer that the low bid of $90,631.17, as submitted by Asphalt Associates of Charlotte, be accepted for award on a unit price basis.

Project Description: This project consists of widening along Randolph Road @ Billingsley Road with minor drainage alterations due to widening.

Source of Funding: General Capital Improvement Fund - (Minor Intersection Improvements Program - Pay-As-You-Go Tax Levy).

I. Sterling Area, Phase I, China Grove Church Road — Engineering

Recommendation: By the City Engineer that the low bid of $199,779.06, as submitted by Boggs/Vaughn Contracting, Inc., be accepted for award on a unit price basis.

Project Description: This project is the first of two phases planned for the Sterling area community. The project begins at Packard Street and extends along China Grove Church Road to Sterling Lane, and consists of street improvements involving sidewalk, concrete curb & gutter, storm drainage and resurfacing.

Source of Funding: General Capital Improvement Fund - (Sterling Street Improvements - Pay-As-You-Go Tax Levy).

J. USAir Club Renovations Aviation

Recommendation: The Aviation Director recommends that the low bid from Frank H. Conner Co. in the amount of $688,600 be accepted for award of a lump sum contract. The low bid as single prime is recommended since it is less than the combined low bids under multi-prime proposals totaling $702,137.

Project Description: This renovation and expansion is necessary due to damage to the area caused by Hurricane Hugo and also because of USAir's request to increase the size of the existing club.

Source of Funding: Airport Terminal Capital Project Fund (1987 Airport Revenue Bonds Concourse C Improvements).

CONTRACTS

27. Recommend approval of a contract with Dalton International Incorporated for the lease of IBM disk storage equipment at a cost of $1,475 per month for 48 months.

Contract: This equipment will provide an additional 7.5 billion characters of random-access storage to the City's central computing equipment. The added capability will be used to support new Finance systems and an upgraded version of IBM operating software.

Cost: The $1,475 monthly cost for the IBM equipment represents the lowest of 11 responses to a Request for Quotation mailed to 12 leasing companies.

Funding: MIS Department Operating Budget.

Clearances: MIS Director.

28. Recommend approval of contract with Breier, Neidle, Patrone Associates, Inc. for $477,700.00 to provide professional engineering services in connection with the design and installation of US Air's baggage handling system.

Baggage Handling: In anticipation of the Airport terminal expansion, US Air hired Breier, Neidle, Patrone Associates, Inc. (BNP) to evaluate and make recommendations for their long term baggage handling needs at Charlotte. BNP has provided baggage/material handling services for US Air at Pittsburgh and Philadelphia and US Air management has confidence in their abilities.

Contract: The recommended contract with Breier, Neidle and Patrone Associates, Inc. will provide professional engineering services in connection with the design and installation of US Air's outbound baggage handling system in accordance with US Air's requirements. Under the terms of the contract, US Air will provide full information regarding their requirements for the project including design objectives, constraints, criteria, space requirements, special equipment or systems, etc. US Air will designate a representative authorized to act on their behalf with respect to the project. Current budget for the outbound baggage handling system is approximately $10 million.

Funds: Airport Capital Improvement Fund.

Clearances: US Air and the Airport Advisory Committee concur in this request.

29. Recommend approval of a contract with James L. Moonshower for $55,224.00 to provide coordination of land acquisition for the Airport.

Airport Land Acquisition: On October 24, 1988 City Council approved an action plan for accelerating the Airport's FAR Part 150 Noise Compatibility Program within the 75Ldn zone.

- Offers have been extended to 45 properties identified in Phase I of the Airport's Part 150 home buyout program to date.

- Phase II of this program, which is currently underway, involves the acquisition of an additional 105 homes.

- The Airport is proceeding with the acquisition of 15 homes within the vicinity of Berryhill Baptist Church and several commercial properties identified for purchase in the Airport's Master Plan.

- Coordination of the activities of real estate appraisers, review appraisers, relocation specialists and the property owners is an essential element in the success of the Airport's acquisition programs.

In March 1989, the City's Real Estate Division contracted with Mr. James L. Moonshower to develop and organize the real estate activities associated with the Airport's home buyout program. Mr. Moonshower has coordinated the implementation of Phase I of this Program. He has performed well and to the City's expectations in coordinating these real estate activities for the program. He has the professional skills and background for this work.

Funds: Airport Capital Improvement Fund.

Clearances: The Aviation Director, the City Engineer, and the Airport Advisory Committee concur on this recommendation.

30. Recommend approval of contract with Centralina Council of Governments estimated to cost $325,000.00 to provide relocation services for approximately 120 residences and 15 businesses to be acquired through the Airport's FAR Part 150 Program and Master Plan Acquisition.

COG Relocation Services: According to FAA requirements, relocation services must be provided in accordance with the Federal Uniform Relocation Act in order for the acquisition costs to be eligible for Federal reimbursement. COG has demonstrated the resources and personnel necessary to meet these requirements.

Continue COG Contract

- Phase II (105 homes) of the Airport's FAR Part 150 home buyout plan is underway. Additionally, the Airport is proceeding with the acquisition of 15 homes in the vicinity of Berryhill Baptist Church and several commercial properties identified for purchase in the Airport's Master Plan, which will require relocation services.

- Centralina Council of Governments (COG) has provided relocation services on behalf of the Airport for the past two years for Phase I (45 homes) of the Airport's FAR Part 150 home buyout program as well as various master plan acquisitions. In order to maintain continuity in this program, it is recommended that COG provide relocation services for these houses.

- The City agrees to compensate Centralina Council of Governments based upon the actual hours used in providing these services. The estimated costs of these services is $325,000.00.

Funds

The funds are available in the project account for the Part 150 Noise Compatibility Program and the Master Plan Land Acquisition.

Clearances

The Aviation Director, City Engineer and the Airport Advisory Committee concur in this recommendation.

31. Recommend renewal of a contract for $67,500 with Presbyterian Hospital (formerly Presbyterian Medical Facilities, Inc.) to administer an Employee Assistance Program for the City of Charlotte.

Employee Assistance Plan

For the past two years, the City has contracted with Presbyterian Medical Facilities, Inc. to administer an Employee Assistance Program (EAP).

- The purpose of the EAP is to provide counseling for employees who have personal problems which adversely affect job performance. (The program also covers family members.)

- Among the problems covered under the EAP are alcoholism, drug addiction, emotional distress and marital/family problems.

- Many employers provide EAPs as a means for maintaining and/or restoring employee productivity.

- In 1989, 404 individuals used the EAP and there were 1,241 counseling sessions.

- Data provided by the contractor and feedback from both supervisors and employees indicates that the EAP objectives are being met.

Recommendation and Cost: The recommended contract of $67,500 is an increase from the cost for the first two years of the contract ($60,200 per year). The reasons for the increased cost are: (1) an increased number of employees being covered under the program, and (2) there is a slight increase for the cost per employee (from $14.00 to $14.70).

Funding: General Fund Non-Departmental Account.

Clearances: Personnel.

RESOLUTION

32. Recommend adoption of a resolution exempting the Carolinas Football Stadium from the provisions of North Carolina General Statute 143-64 for the procurement of architectural and engineering services.

Statute Requirements: N.C. General Statute 143-64 requires local government units to select firms to provide engineering and architectural services on the basis of qualification through the formal selection process. City Council has in turn adopted a selection procedure, which conforms to the General Statute, for projects where the fee exceeds $30,000. The Statute also provides under 143-64.32 for the unit of local government to exempt particular projects at their sole discretion by adoption of a resolution which states the specific reasons and circumstances surrounding the project to be exempted.

NFL Schedule — The land purchase schedules required by the stadium project have provided as little as one week to contract with a testing firm for environmental testing. In another case, a testing firm had previously done large amounts of work for the previous owner of stadium-required land. A formal selection process could only reselect the same firm due to the cost and time required for any other firm to reach their level of site expertise.

Football Stadium Exemption — The Carolinas Stadium is a high priority project with very severe schedule constraints. These tight time constraints require a familiarity with the project site in order to get the work done on schedule. The potential for liability makes it advantageous that one firm perform services. For these reasons, the normal selection process is inappropriate and could delay construction of the stadium. It is recommended that Council adopt a resolution exempting the stadium project from provisions of the N.C. General Statute and authorizing the City Manager to select consultants in the City's best interest.

Funding — NFL Stadium Capital Account.

Clearances — This resolution has been reviewed by City Attorney's Office and Engineering Department staff.

AGREEMENT

33. Recommend approval of an agreement with Wilbur Smith & Associates for $96,451.00 for engineering services for the Fourth Street intersection improvements project.

Three Intersections — As part of the Capital Improvement Program, funding is provided to improve several transportation system management (TSM) intersections each year. Three "Fourth Street" intersections near Presbyterian Hospital (Hawthorne/Fourth Street/Queens, Caswell/Randolph and Elizabeth/Hawthorne) have been identified as TSM intersections due to high traffic congestion.

Recommendation: Using the Council-approved consultant selection process, Wilbur Smith & Associates is recommended to provide engineering services. Under a prior contract with the City, Wilbur Smith provided preliminary surveying services. Wilbur Smith also conducted a planning study and provided a conceptual design under a contract with the City and Presbyterian Hospital. (Presbyterian paid one half of the engineering fees.)

Presbyterian Hospital has agreed to donate property to the City for required right-of-way for the intersection improvements.

Funding: TSM Intersection Capital Improvement Account.

Clearances: The agreement has been reviewed by appropriate City Engineering Department staff, the City Attorney's Office and CDOT.

34. Recommend approval of an agreement with Post, Buckley, Schuh, & Jernigan, Inc. for $200,000.00 to provide engineering services for the Add-A-Lane Program.

Add-A Lane: The objective of the Add-A-Lane program is to identify, design, and construct relatively small and economically attractive roadway projects which will significantly improve the flow of traffic through the immediate area of the project.

CDOT compiled a list of 116 possible projects to be included in the program; 53 have been designed and constructed through the use of a combination of consultants, in-house designers, and Street Maintenance forces.

Recommendation: Using the Council-approved consultant selection process, the engineering firm of Post, Buckley, Schuh & Jernigan, Inc. is recommended to provide complete engineering services for the remaining projects from the original list prepared by CDOT. (See Attachment 1.) Engineering services will include a combination of planning, design, real estate acquisition, bidding, construction administration, and construction inspection services.

The $200,000 fee represents sufficient funds to do approximately ten to twelve months of design and construction on the program. The consultant will design and provide construction administration for as many of the remaining 63 projects in the program as possible. When these funds are depleted, the consultant's performance and the program will be evaluated and if appropriate, an amendment will be recommended to continue using Post, Buckley, Schuh & Jernigan on the program.

Funding — Cutrate Transportation Program Capital Account.

Clearances — This agreement has been reviewed by the Attorney's Office and reviewed and approved by the Engineering Department and the Department of Transportation.

Attachment No. 14

35. Recommend approval of Supplemental Agreement No. 5 for $100,000.00 to contract with Harris, Miller, Miller and Hansen, Inc. to provide Airport noise consulting services.

Agreement — Approval of this one-year agreement will extend the contract with Harris, Miller, Miller and Hansen, Inc. to provide Airport noise consulting services for the City. This supplemental agreement will provide for a runway use and flight track analysis system which will allow the City to more closely monitor noise abatement procedures, and will provide additional noise consulting services associated with sound insulation programs for area schools.

Funding — Airport Operating Funds.

Clearances — The Airport Advisory Committee concurs with the Aviation Director in this recommendation.

HUGO

36. Recommend approval of a payment of $59,677.66 to American Golf Corporation for costs incurred in clean-up and repair of Revolution and Renaissance Golf Courses due to Hurricane Hugo.

American Golf — American Golf Corporation has a contract with the City of Charlotte for the management of its two municipal golf courses - York Road Renaissance and Revolution. The contract states that the City is responsible for maintenance of the golf course grounds; however, after Hurricane Hugo, City staff were involved in citywide clean-up and were unavailable to deal with the extensive damage to the two courses. Since the two courses are revenue producing facilities, American Golf Corporation handled the clean-up and repairs. The courses were reopened in a little over a week and the revenue losses to the City and American Golf were minimized. Damage to the two golf courses included approximately 590 downed trees, major flooding of fairways, washed out cart paths, holes in the greens from snapped off trees, large stumps, and damage to the fence at Revolution Golf Course.

Funding — The HUGO Fund.

Clearances — Parks and Recreation, Budget and Evaluation, and Finance Departments.

ACCEPT GRANT/BUDGET ORDINANCE

37. Recommend adoption of a resolution accepting North Carolina Department of Transportation grant of $250,000.00 and adoption of an ordinance appropriating these grant monies to provide the State's share of funding for reconstruction of runway 23, other high priority airfield improvements and reimbursement for land acquisition costs.

Funding — The ordinance appropriates State funds of $250,000.00. Council has previously appropriated federal funds and 1987 Airport Revenue Bonds to cover project costs.

Clearances — Aviation Director; the Airport Advisory Committee concurs with this recommendation.

BUDGET ORDINANCE/CHANGE ORDER

38. Recommend adoption of a budget ordinance for $117,349.00 and approval of Change Order #3 to the Rama Road widening contract with Propst Construction Company.

Contract:	Rama Road Widening Project
Contractor:	Propst Construction Company
Date:	November 14, 1988
Contract Amount:	$3,753,022.61
Change Order:	$ 117,349.00

Change Order: The original design of Rama Road anticipated the retention of much of the existing roadway as part of the widening project. However, due to conditions encountered with the existing grades, additional asphalt was required that was not anticipated in the original bid. The overrun occurred in the final days of the project and it was necessary to proceed with the work rather than delay the contractor and completion of the project, and expose the City to possible delay damages. Additional work was also required to provide satisfactory tie-ins with property owners' driveways.

This action will appropriate the final amount of funds necessary to compensate the contractor for the completed project.

Funding: Delta Road Extension Capital Account.

Clearances: The Engineering Department and the Budget and Evaluation Department concur with this request.

CHANGE ORDER

39. Recommend approval of Change Order for No.I-1 $239,750.00 to the contract for McAlpine Creek Wastewater Treatment Plant effluent filtration with Christopher Construction Company.

Contract:	McAlpine Creek Wastewater Treatment Plant Effluent Filtration System
Contractor:	Christopher Construction Co.
Date:	August 28, 1989
Contract Amount:	$3,664,000.00
Change Order:	239,750.00

Change Order: During construction of this project, unforeseen conditions occurred which required additional rock excavation. This change order will allow payment for the excess rock excavation.

Funds: McAlpine Creek Wastewater Treatment Plant Capital Account.

Clearances: Utility Director.

40. Recommend approval of Change Order No. 4 to the electrical construction contract for US Air aircraft maintenance hangar for $87,156.51.

Contract: US Air Aircraft Maintenance Hangar, Electrical Construction Contract
Contractor: Watson Electric Company, Inc.
Date of Award: July 11, 1988
Contract Amount: $2,037,032.00
Change Order: $87,156.51

Change Order: This change order provides for additions and/or changes requested by US Air, including an additional electrical raceway system and wiring for computer and telephone service, changes to the fire management system in accordance with insurance and US Air's requirements, relocation of the electrical service to the hangar and crane system, and other miscellaneous changes.

Funding: US Air Maintenance Hangar Facility Capital Account. All project costs are debt serviced through rentals paid by US Air.

Clearances: Odell Associates, Inc., Day & Zimmerman, Inc., US Air and the Airport Advisory Committee concur in this change order.

41. Recommend approval of Change Order No. 4 to mechanical construction contract for US Air aircraft maintenance hangar in the amount of $67,752.24.

Contract:	US Air Maintenance Hangar Mechanical Construction Contract
Contractor:	Sanders Brothers, Inc.
Date of Award:	July 11, 1988
Contract Amount:	$2,885,500.00
Change Order:	$67,752.24

Change Order

This change order will provide a computer to accommodate US Air's operational requirements for centralized monitoring and control of heating, ventilation and air conditioning systems in the aircraft maintenance hangar. This change order was requested and has been authorized by US Air's technical representative.

Funding

US Air maintenance facility project costs are debt serviced through rentals paid by US Air.

Clearances

Odell Associates, Day & Zimmerman, Inc., US Air and the Airport Advisory Committee concur in this change order.

CITY CODE AMENDMENT

42. Recommend adoption of an ordinance amending City Code Section 19-118(a) to change one member of the Parade Permit Committee from the Operations Department to Economic Development Department.

Parade Permit Committee

City Code Section 19-118(a) establishes the composition of the seven-member City of Charlotte Parade Permit Committee. Three of the members, including one each from the Police, Transportation, and Operations Departments, are appointed by the City Manager.

Due to the recent reorganization of the Operations Department, staff which had been responsible for parades is now assigned to the Economic Development Department. It is therefore recommended that City Code Section 19-118(a) be amended by substituting the words "Economic Development" for "Operations".

Clearances

The City Attorney has approved the ordinance as to form.

43. Recommend adoption of an ordinance amending Section 19-51 of the City Code to permit the Director of the Charlotte Department of Transportation to approve revisions or amendments to the "Driveway Regulations" of the City.

Driveway Regulations: Adoption of this ordinance gives the Director of the Department of Transportation responsibility for revising the City's "Driveway Regulations" by reviewing proposed amendments and making revisions to the driveway regulations which promote public safety, health and welfare. Revisions or amendments to these regulations currently must be approved by the City Council.

City Code Section 19-51 establishes regulations for driveway connections to City streets through adoption of a pamphlet entitled "Driveway Regulations". Revisions often are necessary to update operational, safety and design standards or clarify existing requirements.

Clearances: The City Attorney has approved the ordinance as to form.

CITY CODE CORRECTION

44. Recommend adoption of an ordinance amending Chapter 8, Article 1 of the City Code entitled "Fire Prevention and Protection" as adopted on November 14, 1989 to correct a typographical error.

Ordinance Wording to be Corrected: The present wording of this ordinance makes it unlawful to use open-flame cooking appliances, including grills, on outside balconies of multi-family dwellings but permits their use within close proximity to combustible portions of these buildings.

The intent of the ordinance is to prohibit the use of open-flame cooking appliances within ten feet of any combustible portion of any multi-family building. Adoption of this ordinance will amend Section 8-14(b) of the City Code by inserting the word "or" between the words, "balconies" and "within" to correct this typographical error.

Clearances: Fire Department.

RIGHT OF WAY LEASE/WAIVE LEASE FEE

45. Recommend approval of a right-of-way leasing agreement for Discovery Place construction and waive the lease fee of $17,980.20.

Waive Lease Fee

Hepler and Hall Architects has requested use of public right-of-way as described below for Discovery Place, Phase II expansion project:

Leasee: Hepler and Hall Architects

Description of Right-of-Way: A portion of the sidewalk and travel lane of West Sixth Street; a portion of the sidewalk of West Seventh Street; the sidewalk and a portion of a travel lane of North Church Street. A map is attached.

Time Period: May 2, 1990 to April 26, 1991.

Lease Amount: $17,980.20; to be waived since the project includes City funding and will be a public facility. Fees have previously been waived for Performing Arts Center and Cityfair projects.

Temporary Street Closing Policy

The City Council adopted a temporary street closing policy on September 23, 1985. This policy requires developers/contractors to make a written request to the Charlotte Department of Transportation to use public right-of-way, defining the proposed use and time schedule. Temporary closings of less than one year are approved by the Department of Transportation. Closings of more than one year or in the Central Business District during the holiday shopping season must be approved by City Council.

Clearances

Engineering Department; the Department of Transportation has approved the areas to be closed and the time period.

Attachment No. 15

HOUSING CODE ENFORCEMENTS

46. Funds for the following action are available and liens will be placed against the properties for the costs incurred.

A. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 1021 Waccamaw Street (Woodlawn Court).

B. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to demolish and remove the dwelling located at 1332 Beatties Ford Road (Oaklawn Park (Northwest Jr. High Area).

C. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to demolish and remove the dwelling located at 1305 Onyx Street (Washington Heights).

D. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 207 Walnut Avenue (Lower Seversville).

E. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 3125 Columbus Circle (Regal Heights).

Attachment No. 16

MUNICIPAL AGREEMENTS

47. Recommend adoption of resolutions authorizing municipal agreements as they relate to road widening and improvement projects on the NCDOT highway system.

Municipal Agreements

The North Carolina Department of Transportation (NCDOT) is responsible for the safety and maintenance of all State road facilities. The City is requesting from the NCDOT the right to encroach upon their roadway system in order to improve the safety and operation of traffic. Standard municipal agreements have been prepared jointly by the City of Charlotte and the NCDOT.

These agreements require the City to transfer ownership of any right-of-way parcels and permanent easements associated with the roadway improvement to the State for maintenance purposes upon completion of the project(s). The agreement also assures the NCDOT that the City will implement appropriate traffic controls during construction of and following completion of the project(s).

Eastway/The Plaza Intersection Improvement Project
Old Concord/Orr Road Intersection Improvement Project
Providence/Alexander/Rea Intersection Improvement Project
Providence/Sardis/Fairview Intersection Improvement Project
Sardis Road Bridge Replacement at Sardis Branch
Seventh/Caswell/Pecan Intersection Improvement Project
Shamrock Drive Widening Project
Sharon/Quail Hollow Intersection Improvement Project
South Boulevard/Hebron Intersection Improvement Project
Wilkinson Boulevard Median Project

Clearances

The Charlotte Department of Transportation, Legal Department, and Engineering Department concur with this request.

ENCROACHMENT AGREEMENT

48. A. Recommend adoption of a resolution authorizing an encroachment agreement with Southern Railway Company and approve a one time fee of $50.00 for the railroad's administrative cost for installation of a 24-inch water main along Eastfield Road.

Water Main — Construction of this project requires installation of the water main beneath railroad property belonging to Southern Railway Company.

Funds — Water Main Along Eastfield Road Capital Account.

Clearances — Utility Director, City Attorney and Insurance and Risk Management Agency have approved this encroachment agreement.

B. Recommend adoption of a resolution authorizing an encroachment agreement with Southern Railway Company and approve a one time fee of $50.00 for the railroad's administrative cost for installation of a 24-inch water main along Westinghouse Boulevard.

Water Main — Due to the State funded road widening project on Westinghouse Boulevard, the existing water main along Westinghouse Boulevard must be relocated. The existing 10-inch water main will be removed and a 24-inch water main will be installed at the designated location. A larger size diameter water main has been proposed for installation in order to improve the water supply to this area.

Funds — Relocation of Water Mains Capital Account.

Clearances — Utility Director, City Attorney, and Insurance and Risk Management Agency have approved this encroachment agreement.

SURPLUS PROPERTY

49. Recommend the City owned property at 1721, 1725 & 1729 Statesville Avenue be declared surplus and advertise it for sale.

Surplus Property: The Engineering/Real Estate Division proposes that City Council declare the Statesville Avenue parcels surplus and advertise them for sale. These parcels, Tax Codes 075-106-07,08 & 09, were purchased in 1975 as part of the Statesville Avenue Widening project.

City Policy: Disposal of residual City-owned property is in accordance with City policy. By returning parcels to private ownership, additional tax revenues are anticipated and the maintenance of the vacant parcels released from the City's responsibility.

Clearances: All City departments have been canvassed, with none expressing an interest in retaining these parcels for City use. The Charlotte Department of Transportation has recommended that right-of-way be retained 50 feet from the centerline of Statesville Road.

Copies of the mandatory referral, and a map are attached.

Attachment No. 17

SET PUBLIC HEARING

50. A. Recommnd adoption of a resolution of intent to abandon a portion of Harlee Avenue and set a public hearing for June 25, 1990.

B. Recommend adoption of a resolution of intent to abandon a portion of Doncaster Drive and set a public hearing for June 25, 1990.

APPLICATION FOR SPECIAL OFFICER PERMIT

51. Recommend approval of application for Special Officer Permit to Laurence Eugene Griffin for use on the premises of Charlotte/Douglas International Airport.

TAX REFUND

52. Recommend the adoption of a resolution authorizing the refund of certain taxes in the total amount of $16,545.51 which were assessed through clerical error or illegal levy against 43 tax accounts.

PROPERTY TRANSACTIONS

53. Recommend approval of the following property transactions and adoption of the condemnation resolutions.

1. Project: Park Road/Johnston Road Widening, Phase II - Segment I
   Owner(s): Investment Mortgage Company
   Property Address: 3000 Greencastle
   Property to be acquired: 2,679 sq. ft. (0.0615 ac.) and temporary construction easement 1,139 sq. ft. (0.0262 ac.).
   Improvements: Berm, landscaping, shade trees, lawn, sprinkler system, and split rail fence.
   Price: $11,700.00
   Remarks: Zoning R15 - vacant.

2. Project: Park Road/Johnston Road Widening, Phase II - Segment I
   Owner(s): Investment Mortgage Company
   Property Address: 3034 Shillington Place
   Property to be acquired: 5,766 sq. ft. (0.1324 ac.) and temporary construction easement 1,328 sq. ft. (0.0305 ac.).
   Improvements: Landscaping, shade trees, berm, lawn, sprinkler system, and split rail fence.
   Price: $25,900.00
   Remarks: Zoning R15 - vacant.

3. Project: Park Road/Johnston Road Widening, Phase II - Segment I
   Owner(s): Investment Mortgage Company
   Property Address: 3026 Shillington Place
   Property to be acquired: 4,121 sq. ft. (0.0946 ac.) and temporary construction easement 1,373 sq. ft. (0.0315 ac.).
   Improvements: Landscaping, shade trees, berm, lawn, sprinkler system, and split rail fence.
   Price: $17,600.00
   Remarks: Zoning R15 - vacant.

4. Project: Park Road/Johnston Road Widening, Phase II - Segment I
   Owner(s): Investment Mortgage Company
   Property Address: 3018 Shillington Place
   Property to be acquired: 3,293 sq. ft. (0.0756 ac.) and temporary construction easement 703 sq. ft. (0.0161 ac.).
   Improvements: Landscaping, shade trees, berm, lawn, sprinkler system, and split rail fence.
   Price: $14,000.00
   Remarks: Zoning R15 - vacant.

5. Project: Park Road/Johnston Road Widening, Phase II - Segment I
   Owner(s): Investment Mortgage Company
   Property Address: 3010 Shillington Place
   Property to be acquired: 2,679 sq. ft. (0.0615 ac.) and temporary construction easement 950 sq. ft. (0.0218 ac.).
   Improvements: Landscaping, shade trees, berm, lawn, sprinkler system, and split rail fence.
   Price: $11,600.00
   Remarks: Zoning R15 - vacant.

6. Project: Intersection Improvements - Carmel Road/Fairview Road
   Owner(s): Charlotte Country Day School
   Property Address: 1440 Carmel Road
   Property to be acquired: 10,265 sq. ft. (0.236 ac.) plus temporary construction easement 7,965 sq. ft. (0.1828 ac.).
   Improvements: Trees and shrubs.
   Price: $28,000.00
   Remarks: Zoned R15 - private school. To acquire right-of-way for road widening.

7. Project: F.A.R. Part 150 Airport Noise Compatibility Program - Residential Purchase
   Owner(s): Rodney A. Eppes, unmarried
   Property Address: 4914 Withrow Road
   Property to be acquired: .663 ac. (28,880 sq. ft.).
   Improvements: Three bedroom, 1,450 sq. ft. ranch home.
   Price: $55,500.00
   Remarks: Property purchased under Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition & Relocation Act 1970. House is vacant. No tenants. Acquisition eligible for Federal Aviation Administration reimbursement.

8. Project: F.A.R. Part 150 Airport Noise Compatibility Program - Residential Purchase
Owner(s): Walter S. and Grace J. Crutchfield, husband and wife
Property Address: 6532 Virginia Circle
Property to be acquired: .336 ac. (14,636 sq. ft.).
Improvements: Two bedroom, 1,271 sq. ft. ranch home.
Price: $68,000.00
Remarks: Property purchased under Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition & Relocation Act 1970. Owners eligible for relocation benefits. Acquisition eligible for Federal Aviation Administration reimbursement.

9. Project: F.A.R. Part 150 Airport Noise Compatibility Program - Residential Purchase
Owner(s): Bernie B. Sales and Mamie P. Sales, husband and wife
Property Address: 4515 Belle Oaks Drive
Property to be acquired: .570 ac. (24,829 sq. ft.).
Improvements: Three bedroom, 1,220 sq. ft. ranch home.
Price: $57,200.00
Remarks: Property purchased under Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition & Relocation Act 1970. Owners eligible for relocation benefits. Acquisition eligible for Federal Aviation Administration reimbursement.

10. Project: F.A.R. Part 150 Airport Noise Compatibility Program - Residential Purchase
Owner(s): Conley Donald Smith, a widower
Property Address: 4523 Belle Oaks Drive
Property to be acquired: .573 ac. (25,000 sq. ft.).
Improvements: Three bedroom, 1,230 sq. ft. ranch home.
Price: $65,000.00
Remarks: Property purchased under Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition & Relocation Act 1970. Owners eligible for relocation benefits. Acquisition eligible for Federal Aviation Administration reimbursement.

11. Project: F.A.R. Part 150 Airport Noise Compatibility Program
Owner(s): John L. Klinger and Ruby A. Klinger
Property Address: 5007 Withrow Road
Property to be acquired: .631 ac. (27,500 sq. ft.).
Improvements: Two bedroom, 890 sq. ft. one story residence.
Price: $38,000.00
Remarks: Residential property purchased under Federal guidelines 49 CFR Part 24 of the Uniform Acquisition and

Relocation Act of 1970. Owner-occupants eligible for applicable relocation benefits. Acquisition and relocation costs eligible for FAA reimbursement.

12. Project: Colony Road Extension - Phase I
Owner(s): Dennis E. Brinly and wife, Gayle F. Brinly
Property Address: 5309 Winding Brook Road, Charlotte, N.C.
Property to be acquired: 1,795 sq. ft. (.04 ac.) plus 658 sq. ft. construction easement (.015 ac)
Improvements: many hardwood trees (small), landscaping
Price: $52,000.00
Remarks: Claim includes proximity damages, loss of buffer, privacy plus approximately a 18' fill just off property line. Zoned R-15, used as residence.

13. Project: Idlewild Road Widening - Phase II
Owner(s): Associate Reformed Presbyterian Church General Synod
Property Address: 7619 Idlewild Road
Property to be acquired: 6,050 sq. ft. (0.1388 ac.) plus temporary construction easement
Improvements: landscaping, 4 trees and sign
Price: $10,500.00
Remarks: Property is zoned R-9 and used as a church.

14. Project: Colony Road Extension - Phase I
Owner(s): Richard S. Benzie, III and wife, Beverly M. Benzie
Property Address: 3926 Sharon View Road, Charlotte, N. C.
Property to be acquired: 17,969 sq. ft. (.41 ac)/ construction easement 19,382 sq. ft. (.45 ac.)
Improvements: 1 wooden shed, 1 metal shed
Price: $42,000.00
Remarks: Claim consists of loss of all buffer zone, proximity (economic obsolescence) damages, loss of all privacy, steepened driveway from 7 degrees to 17 degrees. Zoned R-15, used as residence.

15. Project: Colony Road Extension - Phase I
Owner(s): The Church At Charlotte, Inc.
Property Address: 2500 Carmel Road, Charlotte, N. C.
Property to be acquired: .122 ac. (5,307 sq. ft.) plus permanent easement .0005 ac. (216 sq.ft.)
Improvements: none
Price: $26,277.00
Remarks: Acquired area includes landscaping on corner of Colony Road - many hardwood trees, relocation of two large signs, land for right-of-way and permanent easement. Zoned R-15, used as church.

16. Project: Intersection Improvements-Providence/Alexander/ Rea Roads
Owner(s): Fred C. Krueger, Jr. and wife, Ellen B. Krueger
Property Address: 1.93 acres Providence Road
Property to be acquired: 9,884.29 sq. ft. (0.227 ac) plus 5,148 sq. ft. (0.118 ac) construction easement
Improvements: various sizes of trees
Price: $14,600.00
Remarks: Zoned R-15, used as residential.

CONDEMNATIONS

17. Project: Colony Road Extension - Phase I
Owner(s): Waters Construction Co, Inc., and any other parties of interest
Property address: Country Ridge Road
Property to be condemned: 18,172.5 sq. ft. (0.417 ac) in fee, permanent drainage easement of 3,834 sq. ft. (0.088 ac) and 6,177 sq. ft. (0.141 ac) of temporary construction easement.
Improvements: large hardwood trees
Price: $57,600.00
Reason for condemnation: Property owner through his Attorney refused City's offer. Property owner is unhappy with the location of the proposed road extension through property. Property is zoned R-15 and is vacant.

18. Project: Colony Road Extension - Phase I
Owner(s): William W. Waters and Lill J. Waters, and any other parties of record
Property address: Winding Brook Road
Property to be condemned: 15,608 sq. ft. (0.358 ac) in fee, 1,297 sq. ft. (0.029 ac) of permanent drainage easement, 751.5 sq. ft. (0.017 ac) of sanitary sewer easement and 8,557 sq. ft. (0.196 ac) of temporary construction easement.
Improvements: large hardwood trees
Price: $51,300.00
Reason for condemnation: Property owners through their Attorney refused to accept City's offer. Property owners are unhappy with location of proposed road extension through property. Property is zoned R-15 and vacant.

19. Project: Colony Road Extension - Phase I
Owner(s): Waters Construction Company, Inc., and any other parties of interest
Property address: Sharon View Road
Property to be condemned: 100,375 sq. ft. (2.304 ac) plus 3,826 sq. ft. (0.087 ac) of permanent drainage easement, 4,626 sq. ft. (0.106 ac) of permanent utility easement and 68,463 sq. ft. (1.571 ac) of

temporary construction easement.
Improvements: large hardwood trees
Price: $647,050.00
Reason for condemnation: Property owner through his Attorney refused to accept City's offer. Property owner is unhappy with the location of proposed road extension through property. Property is zoned R-15 and vacant.

20. Project: Colony Road Extension - Phase I
Owner(s): Sir John's Hill Homeowners Association, Inc., and any other parties of interest
Property address: Sharon View Road & Colony Road
Property to be condemned: 23,817 sq. ft. (0.456 ac) of fee, 954 sq. ft. (0.021 ac) of permanent drainage easement plus 154 sq. ft. (.003 ac) of permanent utility easement and 34,281 sq. ft. (0.786 ac) of temporary construction easement.
Improvements: split rail fences, trees, shrubs and landscaping
Price: $111,400.00
Reason for condemnation: Condemnation is recommended by Legal Department due to Association's Charter being suspended. Their Attorney is working on reinstatement but it appears it will be some time before new board and President can be elected. Condemnation is recommended so project will not be delayed. Property is zoned R-20MF and has 78 condominium units.

21. Project: Colony Road Extension - Phase I
Owner(s): Waters Construction Company, Inc., and any other parties of interest
Property address: Shaker Drive
Property to be condemned: 186 sq. ft. (0.004 ac) of sanitary sewer easement only.
Improvements: none
Price: $200.00
Reason for condemnation: Property owner through his Attorney refused to accept City's offer. Property owner is unhappy with the location of proposed road extension through property. Property is zoned R-15 and is vacant.

22. Project: Shamrock Drive Widening
Owner(s): First United Pentecostal Church, and any other parties of interest
Property address: Shamrock Drive
Property to be condemned: 2,940 sq. ft. (0.0675 ac) plus temporary construction easement 3,752 sq. ft. (0.0861 ac)
Improvements: none
Price: $5,400.00

Reason for condemnation: Zoned R9MF vacant property. Property owner refused to accept City's offer and made no counter offer. Attorney for First United Pentecostal Church failed to keep appointment to further negotiate this acquisition. Condemnation is requested in order to prevent a delay in construction.

23. Project: Intersection Improvements-Providence/Alexander/ Rea Roads
Owner(s): William E. Black, III & wife, Elaine H. Black, and any other parties of interest
Property address: Alexander Road
Property to be condemned: 8,345.31 sq. ft. (0.192 ac) fee simple, 3,142 sq. ft. (0.072 ac) temporary construction easement
Improvements: assorted hardwood trees
Price: $8,500.00
Reason for condemnation: Zoned R-15, used as residential. Owners refused to meet or return calls, condemnation requested in order to keep construction schedule.

24. Project: Intersection Improvements-Providence/Alexander/ Rea Roads
Owner(s): John W. Elliott and wife, Sally B. Elliott, and any other parties of interest
Property address: 7100 Old Providence Road
Property to be condemned: 8,641 sq. ft. (0.198 ac) fee simple, 176 sq. ft. (0.004 ac) construction easement and 43 sq. ft. (0.001 ac) permanent utility easement.
Improvements: 10 crepe myrtles, 1 large maple
Price: $7,400.00
Reason for condemnation: Zoned R15, used as residential. Owner has very high expectations of property value as well as damages to their remainder property. They have sought legal advice from their attorney.

25. Project: Idlewild Road Widening - Phase II
Owner(s): Gardner - Smith Associates, and any other parties of interest
Property address: 6407 Idlewild Road
Property to be condemned: 153 sq. ft. (0.003 ac) of permanent drainage easement and 189 sq. ft. (0.004 ac) of temporary construction easement.
Improvements: landscaping, 2 trees and 2 shrubs
Price: $2,150.00
Reason for condemnation: Property owners refused to accept City's offer due to a dispute between partners. Condemnation will be necessary so project will not be delayed. Property is zoned O-15 and used as office park

with 3 buildings.

26. Project: Intersection Improvements-Providence/Alexander/ Rea Roads
Owner(s): William McNeely Turner and wife, Gertrude K. Turner, and any other parties of interest
Property address: 6633 Providence Road
Property to be condemned: 33,402.16 sq. ft. (0.766 ac), fee simple 340 sq. ft. (0.007 ac) permanent utility easement, 8,632 (0.198 ac) temporary construction easement.
Improvements: iron fence, chain link fence, wire fence, various trees & septic system
Price: $100,900.00
Reason for condemnation: Zoned R15, used as residential. Owner contends improvements more costly than appraisal has estimated and also contends land value is too conservative. Condemnation is requested in order to meet construction schedule.

27. Project: Providence/Sardis/Fairview Intersection Improvements
Owner(s): Christ Evangelical Lutheran Church and any other parties of interest
Property address: 4519 Providence Road
Property to be condemned: 4,422.40 sq. ft. (0.102 ac.) fee simple right-of-way, and 4,000 sq. ft. (0.0918 ac.) temporary construction easement.
Improvements: None
Price: $5,950.00
Reason for condemnation: Zoned R15 - used as religious facility. Church refused City's offer and is concerned only about proposed median which will prevent left-hand turns southbound into Providence Road. Offer is no issue, consequently, no counteroffer was presented.

28. Project: Park Road/Johnston Road Widening, Phase II - Segment I
Owner(s): Joe D. Turner and wife, Elizabeth S. and any other parties of interest
Property address: 2210 Sharon Road West
Property to be condemned: 1,726 sq. ft. (.0396 ac.) fee simple; 40 sq. ft. (.0009 ac.) permanent utility easement; and 3,574 sq. ft. (.0820 ac.) temporary construction easement.
Improvements: Wood fence, drive, lawn, shrubs, and trees.
Price: $6,400.00
Reason for condemnation: Zoned R12 - used as single-family residence. Owners refused offer because of perceived drainage problem and loss of left-turn access to property due to median.

29. Project: Intersection Improvements - Randolph Road and Billingsley Road
Owner(s): Harry W. Moczek and Louise Kokenes and any other parties of interest
Property address: 3515 Randolph Road
Property to be condemned: 1,989 sq. ft. (0.045 ac.) of fee simple acquisition plus 2,007.30 sq. ft. (0.0461 ac.) of temporary construction easement.
Improvements: Trees, shrubbery, and seeded lawn.
Price: $37,000.00
Reason for condemnation: Zoned O15 - vacant. Owners feel remaining property will be an uneconomic remnant and will only sell entire tract for $157,000.00. Condemnation is requested to avoid further construction delay.

30. Project: Park Road/Johnston Road Widening, Phase II - Segment I
Owner(s): Betty P. Schachner and any other parties of interest
Property address: 2100 Sharon Road West
Property to be condemned: 2,580 sq. ft. (.0592 ac.) fee simple acquisition plus 17,297 sq. ft. (.3971 ac.) temporary construction easement.
Improvements: Wood fence, drive, lawn, shrubs, and trees.
Price: $13,650.00
Reason for condemnation: Zoning R12 - used as residential. Owner refuses to negotiate because of loss of left-turn access to property due to median.

31. Project: Shamrock Drive Widening
Owner(s): Merle F. Baucom Rye and Edward Reece Rye and any other parties of interest
Property address: 3015 Shamrock Drive
Property to be condemned: 827 sq. ft. (0.0190 ac.) construction easement.
Improvements: Two signs and paved parking.
Price: $3,175.00
Reason for condemnation: Zoned B2 - used as florist shop and greenhouses. Owner believes lost tenant due to proposed median and road construction. Asking $12,000.00 damages.

32. Project: Shamrock Drive Widening
Owner(s): Timothy A. Tucker and wife, Judy Lane Clontz Tucker and any other parties of interest.
Property address: 1501 Eastway Drive
Property to be condemned: 1,209 sq. ft. (0.0278 ac.) fee, and 2,133 sq. ft. (0.049 ac.) construction easement.
Improvements: One sign, five parking lights, and paved parking area.
Price: $21,750.00
Reason for condemnation: Zoned B2 - used as service station. Owner says added median will destroy his property and service station business.

33. Project: Shamrock Drive Widening
Owner(s): Moehring Family Ltd. Partnership and any other parties of interest
Property address: 3201 Shamrock Drive
Property to be condemned: 225 sq. ft. (0.0052 ac.) right-of-way; 250 sq. ft. (0.0057 ac.) drainage easement; and 1,625 sq. ft. (0.0373 ac.) construction easement.
Improvements: Trees, shrubs, and gravel driveway.
Price: $3,400.00
Reason for condemnation: Zoned R9MF - residential. Owner has large judgment recently put against property that he is battling. Condemn for title.

34. Project: Shamrock Drive Widening
Owner(s): Amon L. Baucom and wife, Imogene R. Baucom and any other parties of interest
Property address: 1403 Eastway Drive
Property to be condemned: 117 sq. ft. (0.0027 ac.) construction easement.
Improvements: Paved parking area, steel post, and three signs.
Price: $2,125.00
Reason for condemnation: Zoned B2 - used as shopping center. Owner feels loss of parking area will greatly lessen value of his property.

35. Project: Shamrock Drive Widening
Owner(s): Amon L. Baucom, Trustee, and any other parties of interest
Property address: 1407 Eastway Drive
Property to be condemned: 1,517 sq. ft. (0.0348 ac.) construction easement.
Improvements: Parking area, four signs, and steel post.
Price: $7,275.00
Reason for condemnation: Zoned B2 - used as shopping center. Owner says loss of parking will greatly lessen value of his property.

36. Project: Shamrock Drive Widening
Owner(s): Amon L. Baucom, Trustee, and any other parties of interest
Property address: 1408 Eastway Drive
Property to be condemned: 237 sq. ft. (0.0054 ac.) fee; 108 sq. ft. (0.0025 ac.) utility easement; and 2,265 sq. ft. (0.0520 ac.) construction easement.
Improvements: Paved parking area, two phone booths, and steel posts.
Price: $6,025.00
Reason for condemnation: Zoned B2 - used as grocery store. Owner says he lost a $40,000.00 a year tenant due to proposed road work. Not enough money. No amount stated.

APPOINTMENTS TO BOARDS AND COMMISSIONS

54. Adoption of a motion to recess the meeting for the purpose of going into executive session to consider the qualifications of the following nominees and to cast ballots making the appointments in accordance with G.S. 143-318.11.

The City Clerk will announce the results of the balloting when the meeting is reconvened.

A. Civil Service Review Committee - On April 9, 1990, City Council made nominations for the establishment of this committee and asked for nominations from the Civil Service Board, the Fire Department, and the Police Department. Eight appointments are to be made, 2 from City Council, 2 from the Civil Service Board, 2 from the Fire Department, and 2 from the Police Department. The nominations were as follows:

(1) Mike Spath, nominated by Councilmember Clodfelter and Councilmember Hammond
(2) Mr. Francis Pinckney, nominated by Councilmember Clodfelter
(3) Dick Primm, nominated by Councilmember Vinroot
(4) J. Albert Hicklin, nominated by George Daly
(5) Regan Miller, nominated by George Daly
(6) Keith Shannon, nominated by George Daly
(7) Assistant Chief Roger Weaver, nominated by Chief Fincher
(8) Rick Reagan, nominated by Chief Fincher
(9) Commander Jack Boger, nominated by Chief Killman
(10) Bob Buening, nominated by Chief Killman

B. Firemen's Relief Board of Trustees - One appointment for an unexpired term ending January 18, 1992. Mr. Donald Jones

has not complied with City Council's attendance requirements, and we are unable to reach him by phone or by mail. The Fire Department has recommended Mr. Robert W. Cuff as a replacement.

Attachment No. 18

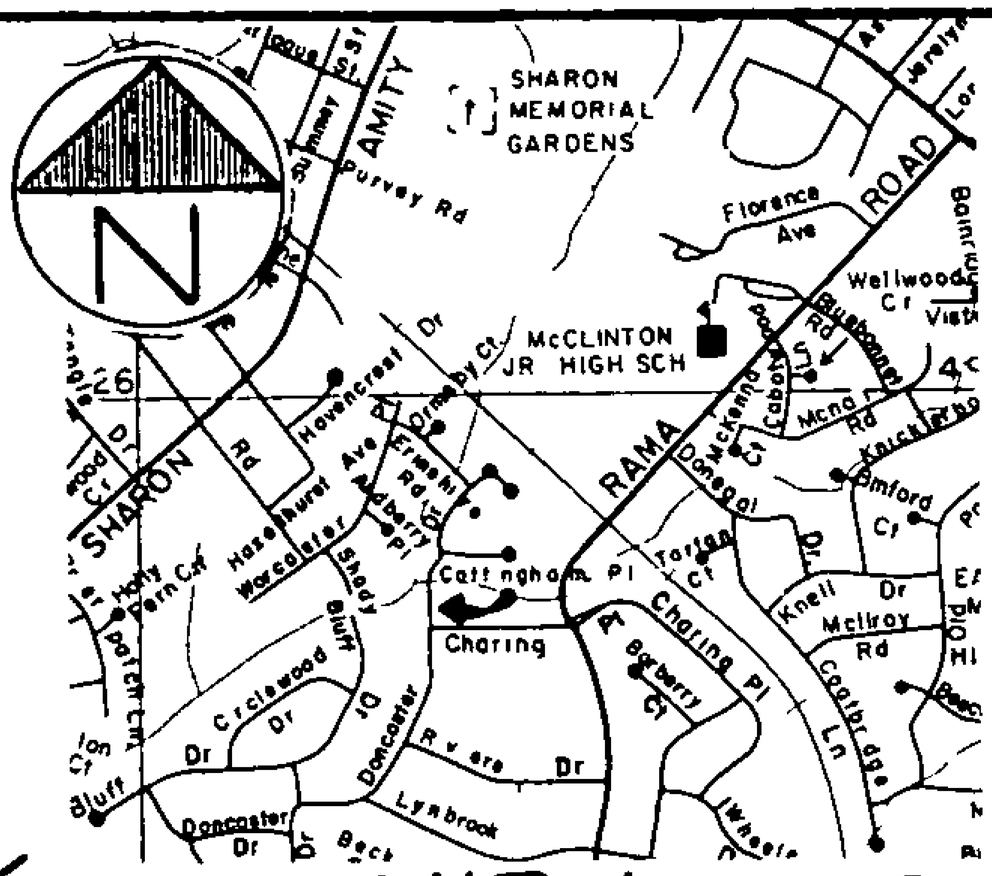
C. Charlotte-Mecklenburg Planning Commission - One appointment for an unexpired term ending June 30, 1991. R. Stanley Vaughn has resigned. Normal terms are for three years.

(1) Gloria Fenning, nominated by Councilmember Mangum
(2) Lynn White, nominated by Councilmember Wheeler
(3) Thomas O'Brien, nominated by Councilmember Vinroot
(4) Alice Folger, nominated by Councilmember McCrory

Attachment No. 19

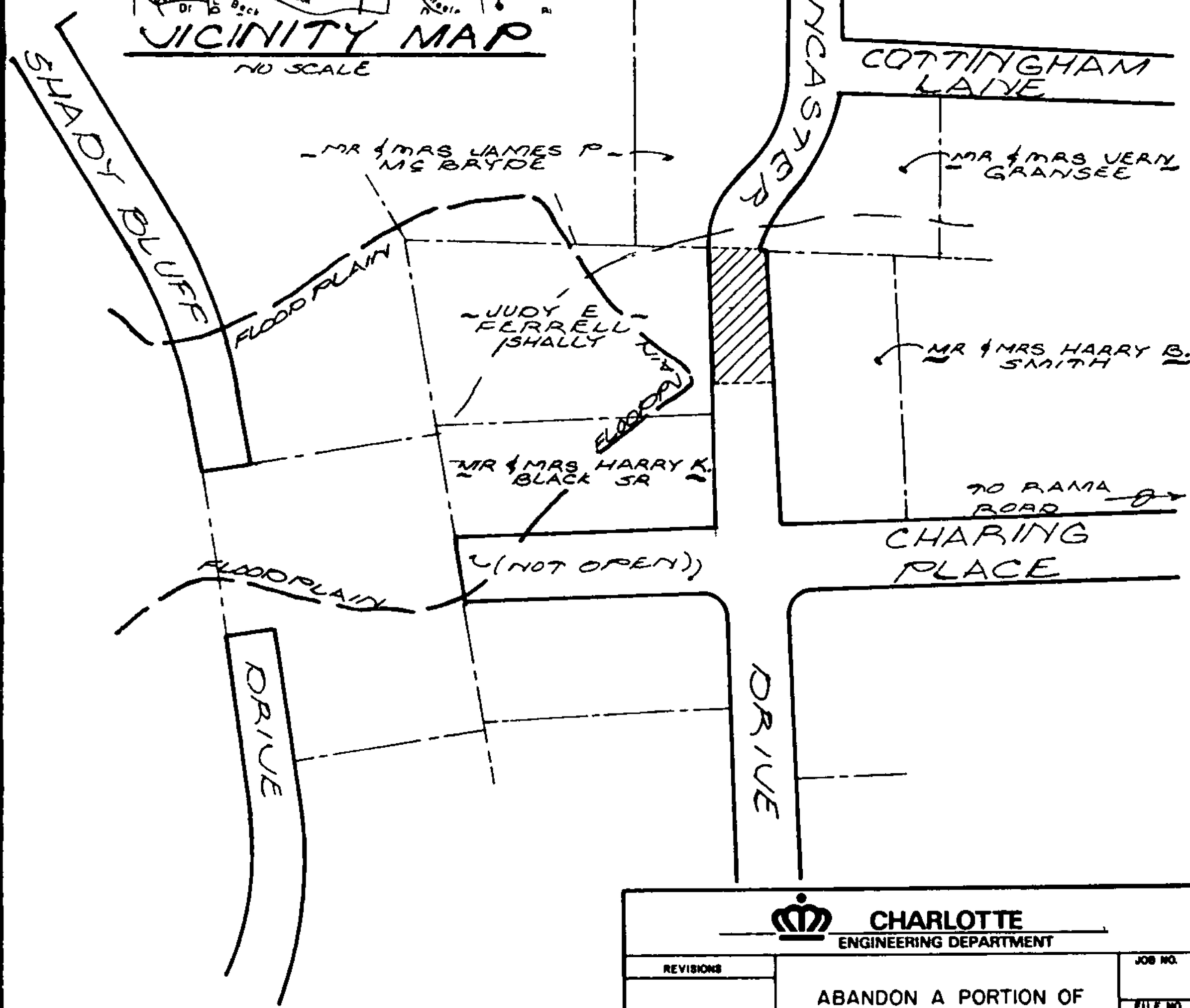
D. Waste Management Advisory Committee - ONE RECOMMENDATION TO THE COUNTY COMMISSION for an unexpired term ending September 30, 1992, in the Legal Category. Mr. Thurston Frazier has resigned. Normal terms are for three years. Mr. Henry Underhill has recommended Mr. Russell J. Schwartz to fill this appointment.

Attachment No. 20



VICINITY MAP

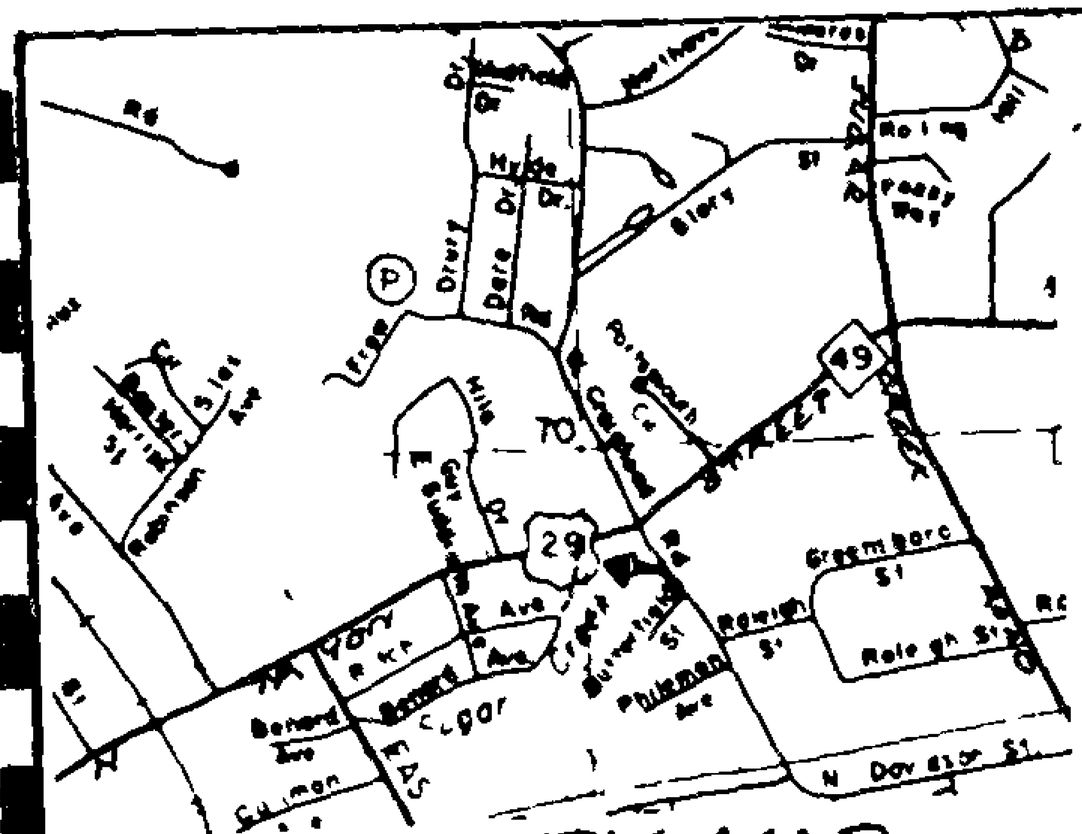
NO SCALE



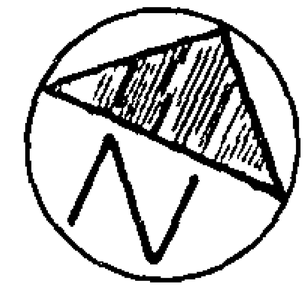
CHARLOTTE
ENGINEERING DEPARTMENT

REVISIONS	ABANDON A PORTION OF	JOB NO.
		FILE NO.
DRAWN BY CCE	DONCASTER DRIVE	SHEET 1
CHECKED BY SBC		OF 1
CITY ENGINEER	DATE SCALE NONE	

DUNCAN-PARNELL INC CHARLOTTE 1089 704 372 7766



VICINITY MAP
NO SCALE



N. TRYON STREET

~MR AND MRS RANDOLPH G. ENSIGN~

RMT ASSOCIATES

-GEORGE S. TRAKAS-

BITCH AVENUE

BENARD AVENUE

CHARLOTTE
ENGINEERING DEPARTMENT

REVISIONS	ABANDON A PORTION OF	JOB NO.
		FILE NO. –
	BENARD AVENUE	SHEET 1
DRAWN BY CCE CHECKED BY SBC		OF 1
CITY ENGINEER	DATE 3/21/90 SCALE NONE	

DUNCAN-PARNELL INC CHARLOTTE 1088 704 372 7788

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE AND THE BOARD OF COMMISSIONERS OF MECKLENBURG COUNTY ESTABLISHING A CONSOLIDATION CHARTER STUDY COMMISSION.

WHEREAS, THE CITY COUNCIL OF CHARLOTTE AND BOARD OF COMMISSIONERS OF MECKLENBURG COUNTY HAVE DETERMINED, PRELIMINARILY, THAT THEIR GOVERNMENTS SHOULD BE CONSOLIDATED AND A COMMISSION APPOINTED TO DEVELOP A PLAN FOR SUCH CONSOLIDATION; AND

WHEREAS, NOTWITHSTANDING THEIR PRELIMINARY FAVORABLE DETERMINATION, THE CITY COUNCIL AND COUNTY COMMISSION ARE WILLING FOR THE APPOINTED COMMISSION TO EXAMINE THE DESIRABILITY OF CONSOLIDATION IN GREATER DETAIL, AND IT THEY SO DETERMINE, RECOMMEND THAT A PLAN NOT BE DEVELOPED;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Charlotte and the Board of Commissioners of Mecklenburg County do hereby establish a governmental consolidation CHARTER study commission to be designated as "The Charlotte-Mecklenburg Consolidation CHARTER Study Commission."

PURPOSES

The Commission hereby established is created for the following purposes:

1. To study the powers, duties, functions, responsibilities, and organizational structures of the County of Mecklenburg and the City of Charlotte and any other units of local government, both within and outside Mecklenburg County, which are consolidated or have considered consolidation.

2. TO PREPARE A REPORT ON ITS STUDIES AND FINDINGS AND, if the report recommends consolidating the City of Charlotte and the County of

Mecklenburg, **AND IF THE REPORT IS APPROVED BY THE CHARLOTTE CITY COUNCIL AND THE MECKLENBURG COUNTY COMMISSION, THEN** the Commission shall also take the following actions:

a. Prepare a plan for consolidating into a single government the City of Charlotte and the County of Mecklenburg.

b. Prepare drafts of any legislation necessary to effect the plan of governmental consolidation.

c. Call a referendum as provided in G.S. 153A-405 on the plan of governmental consolidation.

COMPOSITION

The Commission shall be composed of thirteen members appointed as follows: five members appointed by the City Council of the City of Charlotte; five members appointed by the Board of Commissioners of Mecklenburg County; one **MEMBER** appointed jointly by the Mayors of Huntersville, Davidson and Cornelius; one **MEMBER** appointed jointly by the Mayors of Pineville, Matthews and Mint Hill; one member to be appointed jointly by the Mayor of the City of Charlotte and the Chair of the Mecklenburg County Commission, who shall be designated as the Chair. **NO MEMBER APPOINTED BY THE CITY COUNCIL OR COUNTY COMMISSION OR THE CHAIR SHALL CURRENTLY HOLD A LOCAL ELECTED OFFICE.**

ORGANIZATIONAL MEETING

The organizational meeting of the Commission shall be held at the time and place designated by the Mayor of the City of Charlotte and the Chairman of the Board of County Commissioners.

FINANCES

All costs and expenses incurred by the Commission shall be equally shared by the City and County, up to the funds appropriated.

COMPLETION DATE

The work of the Commission shall be completed on THE FOLLOWING SCHEDULE: (NOTE: DATES HAVE BEEN ADJUSTED TO FALL ON THE FOLLOWING WEEKDAY).

1.	A REPORT ON STUDIES AND FINDINGS OF WHETHER TO CONSOLIDATE THE CITY OF CHARLOTTE AND THE COUNTY OF MECKLENBURG	SEPTEMBER 2, 1990
2.	A PLAN FOR CONSOLIDATING INTO A SINGLE GOVERNMENT THE CITY OF CHARLOTTE AND THE COUNTY OF MECKLENBURG	DECEMBER 2, 1990
3.	CALL A REFERENDUM AS PROVIDED IN G.S. 153-A 405 ON THE PLAN OF GOVERNMENTAL CONSOLIDATION TO BE HELD IN MARCH, 1991	JANUARY 1, 1991
4.	DRAFT(S) OF ANY LEGISLATION NECESSARY TO EFFECT THE PLAN OF GOVERNMENTAL CONSOLIDATION	MARCH 1, 1991

REPORTS SHALL BE MADE TO ALL LOCAL GOVERNING BODIES IN MECKLENBURG COUNTY IN ACCORDANCE WITH THIS SCHEDULE.

POWERS

The Commission may:

1. Adopt rules and regulations for the conduct of its business.

2. Appoint such officers as necessary to fulfill the duties of the Commission.

3. Apply for, accept, receive and disburse funds, grants and services made available to it by the State of North Carolina or any agency thereof, and federal government or any agency thereof, any unit of local government, or any private or civic agency.

4. Employ personnel.

5. Contract with consultants.

6. Hold hearings in the furtherance of its business.

7. Take any other action necessary or expedient to the furtherance of its business.

8. Appoint such special committees with such membership as it desires and deems necessary for the conduct of its business.

If a plan for consolidation is prepared, the Commission shall consider in that plan the following:

1. The governing Board shall be as small as possible to be responsive, with a balance of at-large and district members.

2. The form of government shall be the **COUNCIL-MANAGER** Plan.

3. The towns of Huntersville, Cornelius, Davidson, Pineville, Matthews and Mint Hill shall retain jurisdiction and governing bodies within their boundaries, but shall have the ability to contract with the consolidated government for services.

4. *Other issues* **IDENTIFIED IN THE ARTICLE "CHARLOTTE-MECKLENBURG CONSOLIDATION DEFEATED" (JAKE WICKER, POPULAR GOVERNMENT, APRIL, 1971)** raised in the 1971 consolidation study process shall be addressed.

REFERENDUM

If the Commission prepares and agrees upon a plan for consolidating the City of Charlotte and Mecklenburg County into a single government, the Commission **SHALL** call a referendum on its proposed plan of governmental consolidation. A decision by the Commission to call a referendum shall be effective when ratified by the Charlotte City Council and the Mecklenburg County Board of Commissioners. The referendum may be held on the same day as any other referendum or election in the City of Charlotte or the County of Mecklenburg, but may not otherwise be held during the period beginning 30 days before and ending 30 days after the day of any other referendum or election to be conducted by the Board of Elections conducting the referendum
and already validly called or scheduled by law. Expenses directly involved in the election shall be shared by the City and the County.

The proposition submitted to the voters shall be in substantially the following form:

> "Shall the City of Charlotte be consolidated with the County of Mecklenburg?"

ADOPTION OF RESOLUTION

This Resolution is made pursuant to the provisions of G.S. 153A-401, 402, 403, 404 and 405 of the General Statutes of North Carolina and shall become effective upon the date of its adoption by both the City of Charlotte City Council and Mecklenburg County Board of Commissioners.

APPROVED AS TO FORM

_____
COUNTY ATTORNEY

APPROVED AS TO FORM

Henry W. Underhill Jr.
CITY ATTORNEY

ADOPTED BY THE CHARLOTTE CITY COUNCIL ON THE _____ DAY OF _____, 1990.

_____
CITY CLERK

APPROVED BY THE MECKLENBURG COUNTY BOARD OF COMMISSIONERS ON THE _____ DAY OF _____, 1990.

_____
CLERK TO THE BOARD

POLITICAL CONSOLIDATION STUDY COMMISSION
PROPOSED BUDGET

Institute of Government Fees	$ 50,000
Clerical Staff	5,000
Office Expenses* (postage, printing, phone, advertising, misc., other)	5,000
Referendum	150,000
Travel	10,000
Contingency	5,000
	$225,000

*Assumes office space, conference facilities, and equipment in the CMGC.

10:00

10. Consider approval of a policy unanimously approved by the Council Transportation Committee for installation of multi-way stop control for neighborhood intersections.

Current Policy

When installing traffic control devices, the Charlotte Department of Transportation is legally required by City Code and State law to conform to the National Manual of Uniform Traffic Control Devices (MUTCD) or specifications approved by NCDOT. The standards for multi-way stop control in the MUTCD relate primarily to intersections of major streets where traffic is heavy or where a significant safety problem is evident. If Council believes the MUTCD standards are too restrictive for neighborhood streets, they may make exceptions or may adopt less stringent standards.

Multi-Way Stop Policy

In order to reduce traffic impacts on neighborhoods, the Department of Transportation was requested to develop a multi-way stop policy for neighborhoods. The Council Transportation Committee met on January 26, 1989 and approved a proposed policy, the goal of which is to give the Department of Transportation the authority to routinely install multi-way stops on neighborhood streets based upon objective standards.

Attached is information provided to the Committee and the Committee minutes.

Standards

The proposed standards for installation of a multi-way stop at an intersection are:

1. Neither street can be a thoroughfare.
2. The intersection must have a least four approaches.
3. The intersection must have balanced traffic on all approaches.
4. Either of the two conditions below must be satisfied:
   a. The intersection must have had within a year, at least three accidents correctable by a multi-way stop, or five within two years, or,
   b. The intersection must have 360 vehicles entering the intersection per hour for any eight hours within a 24-hour period, accompanied by a 75% petition of the households on the approach streets within three blocks of the intersection not to exceed 1800 feet.

Funds Program costs can be absorbed within the existing departmental budget.

Clearances Council Transportation Committee.

Attachment No. 2

BUSINESS

11. **Consider options for assisting residents with the studies for improvements to unsafe dams.**

Dam Studies Requested Property owners interested in Linda Lake, Williams Lake and Village Lake have requested City Council to undertake the first step to save the dams, the detailed engineering studies necessary to plan improvements and determine associated costs. The cost of the engineering studies is estimated to be $10,000 per dam or $30,000 for the three dams for which citizen assistance has been requested. Some issues of concern to the general public are:

Issues

- CMUD water and sewer lines lie beneath the streets. Failure of the dams would endanger these lines. If the dam were breached, the Utility Department would have to relocate or reconstruct the lines.

- Linda Lake Drive and Oakwood Drive (Williams Lake) provide a primary means of ingress and egress to residential neighborhoods, although they are not the only public street access. Village Lake Drive is a major collector street between Monroe Road and Independence Boulevard.

- The dams shelter the areas immediately below them from some storms, in that the lakes absorb floodwaters during a rainfall and release the water slowly. Larger storms would exceed the storage capacity of the lakes and runoff would pass immediately downstream. Separate detailed study of drainage facilities downstream of each dam would be necessary to quantify this benefit.

Options The options are:

1. Take no action - with no assistance from the City, interested property owners would have to contract with an engineering firm

MULTI-WAY STOP SIGN CRITERIA

	Policy		Locations Petitioned				
Criteria	MUTCD*	Council	Jester & Redcoat	Burlwood & Lido	Boyce & Tobin	Buckhead & Burlwood	Ciscayne & Medearis
Number of Approaches	Not Specified	4 Required	4	4	3	3	3
Petition Process	Not Required	75% Petition Required	75% Petition Provided	75% Petition Provided	75% Petition Provided	75% Petiton Provided	75% Petition Provided
Accidents** Per Year	5 Required	3 Required	0 Reported	0 Reported			
Hourly Volume for 8 hours	500/hr. Required	360/hr. Required	85 to 151 Counted	72 to 256 Counted		NO DATA***	
Balanced Flow on All Approaches	Approx. Equal Volumes Required	Fairly Balanced Volumes Required	Fairly Balanced Volumes Exist	Volumes Mainly On Burlwood			

* MUTCD = Manual on Uniform Traffic Control Devices
** Accidents = Type correctible by installation of multi-way stops
*** No Data = Accidents and Volumes were not analyzed since 3-legged intersections do not qualify for multi-way stops under Council Policy.

Summary: Approval of any of the five locations petitioned would be an exception to Council Policy.

COPY OF A RESOLUTION PASSED BY THE CITY COUNCIL
OF THE CITY OF CHARLOTTE, NORTH CAROLINA

A motion was made by _____ and seconded by

_____ for the adoption of the following

Resolution, and upon being put to a vote was duly adopted:

WHEREAS, the City Code of the City of Charlotte, in Section 14-57(d) requires that all traffic controls conform to either the "manual and specifications approved by the State board of transportation or resolution adopted by City Council", and

WHEREAS, residents of the Medearis, Queen's Grant, and/or Stonehaven neighborhoods have requested the installation of 4-way stops at two locations supported by petitions representing at least 75% of the affected residents, and

WHEREAS, the installation of the 4-way stops do not conform to the Manual on Uniform Traffic Control Devices (MUTCD),

NOW, THEREFORE, BE IT RESOLVED, by the Charlotte City Council, in regular session duly assembled,

THAT, in the interest of protecting and promoting public safety and convenience, the City Council of the City of Charlotte directs that 4-way stops be installed at the following intersections:

1. Burlwood Road and Lido Avenue
2. Jester Lane and Redcoat Drive

I, _____, Clerk of the Municipality of

Charlotte, do hereby certify that the foregoing is a true and correct

copy of the excerpts from the Minutes of the meeting of the City Council

duly held on the _____ day of _____, 1990.

WITNESS, my hand and the official seal of said Municipality on this

the _____ day of _____, 1990.

(SEAL)

_____
CLERK
MUNICIPALITY OF CHARLOTTE
NORTH CAROLINA

Approved as to Form

Laura A. Kratt

COPY OF A RESOLUTION PASSED BY THE CITY COUNCIL
OF THE CITY OF CHARLOTTE, NORTH CAROLINA

A motion was made by _____ and seconded by

_____ for the adoption of the following

Resolution, and upon being put to a vote was duly adopted:

WHEREAS, the City Code of the City of Charlotte, in Section 14-57(d) requires that all traffic controls conform to either the "manual and specifications approved by the State board of transportation or resolution adopted by City Council", and

WHEREAS, residents of the Medearis, Queen's Grant, and/or Stonehaven neighborhoods have requested the installation of 3-way stops at three locations supported by petitions representing at least 75% of the affected residents, and

WHEREAS, the installation of the 3-way stops do not conform to the Manual on Uniform Traffic Control Devices (MUTCD),

NOW, THEREFORE, BE IT RESOLVED, by the Charlotte City Council, in regular session duly assembled,

THAT, in the interest of protecting and promoting public safety and convenience, the City Council of the City of Charlotte directs that 3-way stops be installed at the following intersections:

1. Boyce Road and Tobin Court
2. Buckhead Court and Burlwood Road
3. Ciscayne Place and Medearis Drive

I, _____, Clerk of the Municipality of

Charlotte, do hereby certify that the foregoing is a true and correct

copy of the excerpts from the Minutes of the meeting of the City Council

duly held on the _____ day of _____, 1990.

WITNESS, my hand and the official seal of said Municipality on this

the _____ day of _____, 1990.

(SEAL)

_____
CLERK
MUNICIPALITY OF CHARLOTTE
NORTH CAROLINA

Approved as to Form

Laura A. Kratt
CITY ATTORNEY

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

INTER-OFFICE COMMUNICATION

DATE April 23, 1990
Revised 4/26/90
(See note on page 2)

FROM John K. Labs
Charlotte-Mecklenburg
Planning Commission

TO Dan Thilo
Charlotte-Mecklenburg
Planning Commission

SUBJECT Interim Plaza Park Expansion
Cost Estimate

Item #	Item & Description	Qty./ Unit	Unit Price	Amount
LANDSCAPE COSTS:				
Trees:				
1.	Red Maple (2 1/2"-3" Cal.)	1 Ea	125.00	125.00
2.	Southern Magnolia (10'-12' Ht.)	2 Ea.	175.00	350.00
3.	Bradford Pears (2 1/2-3" Cal.)	4 Ea.	100.00	400.00
Shrubs:				
4.	Compacta Holly (3 Gal.)	88 Ea.	9.00	792.00
5.	Hosta (1 Gal.)	87 Ea.	4.50	391.50
6.	Liriope (1 Gal.)	350 Ea.	4.00	1,400.00
7.	Fosters Holly (5 Gal.)	5 Ea.	150.00	750.00
8.	Annuals	390 SF	1.50	600.00
9.	Sod	1,900 SF	.50	950.00

PAVING:				
10.	2'x 2' Concrete Pavers on sand	2000 SF	2 16/SF	4,320 00
LIGHTING:				
11.	4 Uplights in tree wells	4 Ea	500.00	2,000.00
	misc other			1,000 00
IRRIGATION:				
12.	Shrub beds	1,200 SF		
	Lawn areas	1,900 SF		
	total area	3,100 SF	65/SF	2,015.00
			say	2,500 00
SITE FURNITURE:				
13.	Movable tables	15 Tables	40.00	600 00
	and chairs	60 Chairs	60 00	3,600 00
14	Trash cans	3 Ea	300.00	900.00
STORM DRAINAGE:				
15.			LS	6,000 00
MISC. OTHER:				
16.	Reset fence	21 LF	LS	200.00
17.	**Subtotal**			28,893.50
18.	**5% Contingency**			1,445.00
19.	**Total**			30,338.50

**Note: Prices shown above reflect work done by City forces. Plant prices include freight charges. A price for the annual flowers used has also been added into the estimate. The 2% contingency used previously was revised to 5%.

12 Recommend approval of Amendment No 1 to the contract for architectural services with Danadjieva and Koenig Associates (D&K) of Tiburon, California for $171,500 00 for final design and construction administration of Independence Plaza Park in uptown Charlotte

Background On February 13, 1989, City Council approved an agreement with D&K for $82,088 00 to provide schematic and design development drawings for the Independence Plaza Park A background report, which includes the history of the other contracts for this project, is attached.

Amendment No. 1 This amendment provides construction document preparation, bidding/negotiation services, construction administration services, warranty phase services, and all travel time and expenses

The architectural fee for this amendment has been reviewed in depth with the architect Due to the unique nature of the project, extra attention is required of the architect during the construction phase The fee is comparable to architectural fees for other similar projects

Funding Funding for this project is available in the Independence Plaza Park Capital Account

Clearances Amendment No. 1 has been reviewed and approved by the Planning and Engineering Departments, the Plaza Park Citizens Review Committee and the City Attorney's Office

Attachment No 8

13 Recommend adoption of a budget ordinance transferring $4 6 million to the Transportation System Management (TSM) and Minor Intersection Improvement Programs

Status of Programs The Engineering and Transportation Departments have aggressively pursued implementation of the intersection reconstruction programs The programs are well ahead of schedule and have out-paced the availability of funds. Since 1984, approximately $2 million in Auto Privilege Tax has been appropriated annually to the TSM program and $500,000 to the Minor Intersection program Projections indicate that $4 6 million is needed at this time to continue the programs.

March 20, 1990

PLAZA PARK PROJECT
TRYON AND TRADE

BACKGROUND

In 1979, the City of Charlotte undertook a major replanning effort for its uptown, or "central area". A contract was awarded to RTKL Associates, Inc., of Baltimore, to provide a comprehensive plan and an implementation strategy for the city's core. This plan addressed three residential areas, the governmental complex, and the office/retail core.

Completed in November 1980, the plan stressed capitalizing on the healthy economic condition of Charlotte's central business district by continuing the district's logical development and by adding 24-hour-a-day vitality through the enhancement of cultural, residential, entertainment, and recreational facilities. The plan also proposed the construction of the transit mall and an urban park at the southwestern corner of Tryon and Trade Streets to reinforce the identity and sense of place at Trade and Tryon, the crossroads of the uptown area.

On April 28, 1981, the voters of Charlotte approved a bond package that provided 8.6 million dollars for the construction of the Transit Mall and Plaza Park projects. The same vote resulted in approval of the reconstruction of Trade Street into a tree-lined boulevard with a landscaped median. In addition, approval was also given for construction of Church and College Street connectors required to divert auto traffic away from Tryon Street.

Subsequently, the City of Charlotte sponsored a design competition to select a designer for the Transit Mall. The firm of Skidmore, Owens, and Merrill was chosen. Construction of the mall was completed for a formal opening on Thanksgiving Day, 1984. Design and development of the urban park, however, was not included in the Transit Mall contract due to a lack of consensus on a design concept and land acquisition problems.

PRE-DESIGN

The next design step did not occur until late 1985, when City Council approved a Design Program involving setting up a Citizen's Design Committee, defining a designer selection process and laying out the design procedure. The Design Committee membership includes the following:

- Bev Webb, Chairman (Historic Assets)
- Bill Williamson (Public Art)

- Chuck Duncan (Retail)
- Terry Hogan (YWCA)
- Hamilton McKay (Queen's Table)
- Lee McLaren (Landscape Architecture)
- Joddy Peer (Architect)

In May 1986, a design workshop was sponsored by the Citizens Design Committee for the purpose of defining a direction for a future park at the corner of Trade and Tryon Streets.

Participants in the workshop were David Lewis, Roy Gindroz, Philip Morris, Holly Whyte, and Charles Hight all noted experts in urban design. This group toured the Uptown area, met with property owners, civic leaders and public officials, and then formulated their design recommendations. A formal presentation was given at an afternoon session attended by the public at large.

The results of the workshop yielded a design philosophy and policy program for the development of the park. The guidelines called for a duel phased approach for designing the Square. The first was to develop the specific Plaza Park site. The second, called for establishing urban context guidelines for the entire contextual "Square" setting. A document entitled "Plaza Park Design Program" was prepared based upon the design workshop results and recommended to City Council for adoption.

In July 1986, City Council adopted the Plaza Park Design Program report which has directed the design process to date.

By the spring of 1987, all the on site buildings had been removed.

CONCEPT DESIGN

In October of 1986, the design firm of Danadjieva and Koenig Associates (D&KA) was selected to design the Park. A $30,000 reimbursable services contract was signed to enable D&KA to assist with initial citizens involvement efforts related to park design. This effort included several workshops attended by the Design Committee members and Elected Officials as well as civic and business representatives.

In March of 1987, a $167,065 contract for conceptual design services was signed. This contract included $102,040 for park design and $65,025 for design of the larger area of the Square.

In April 1987, Danadjieva and Koenig Associates presented three design programs for Plaza Park including a budget pricing analysis. This analysis indicated a probable project cost of $2.75 million for all three programs. This information was presented to City Council together with a reiteration that the public construction dollars were set at $1 million. Council concurred that the designers should proceed with a design program leading to the selection of one of the options or a variation thereof. This assumed any cost above $1 million would be provided for privately. It also assumed a phased construction program

may be required with the City using its funds to construct the water feature.

In May of 1987, D&KA met with the Citizens Design Committee to develop design options for consideration by City Council.

On June 25, 1987, D&KA conducted a workshop with City Council to review their proposal for the future development of the Plaza Park site. The meeting enabled D&KA to fully explain their intentions for the Square, while allowing Council members a chance to comment on the design direction for the project.

As a result of City Council's positive reaction to the D&KA proposals, the design process proceeded into further design development, centering on a single concept highlighted by a major water feature and space for historic expression together with two small fountain areas.

In August of 1987, Council was asked to approve this design concept. Additional questions concerning design details were raised relative to cost, size, and materials.

On September 28, 1987, staff presented a concept modification proposed by D&KA to Council that addressed budget concerns. This involved dividing the project into several phases with the first phase estimated to cost from $1.35 million to $1.8 million. Council reached a consensus to proceed with design work as follows:

a) Complete a schematic design including updated cost estimates for a fee of not to exceed $28,000. Included was a wind study.

b) Assume a Phase 1 construction budget of $1.45 million (includes the major water feature).

c) Reduce the water feature to approximately 24 feet in height and reduce its area by 25% as a cost cutting measure. The water feature is to be granite faced.

In December 1987, Interstate Tower project litigation of a private nature resulted in all design work on the Park to be stopped during 1988 except for completion of the wind study.

A wind study was completed by ARES Wind Engineering (Raleigh, N.C.) at a cost of $2,650. The study indicated no significant wind problems with the water feature design. Additional wind evaluation was also completed during the later design and development phase to ensure there would be no wind problems.

In January 1989, we were again ready to proceed with design work. The litigation had been settled. In addition, the Interstate Tower project had committed $500,000 towards Park development. This raised allocated funding to $1,626,094 with a fixed limit of construction being set at $1.2 million. The difference between funding and fixed limit of construction was set aside for construction drawings, project

administration, additional sub-consultants, and unforeseen contingencies.

DESIGN AND DEVELOPMENT

In February 1989, Council approved an $83,600 contract for design and development services. The Citizens Committee recommended this contract with the following design assumptions which were also approved by Council:

- The water feature will not include interior space for exhibits. (cost reduction).
- Total budget set at $1.6 million with a fixed limit of construction being $1.2 million.
- Reduce water feature footprint by 25% and limit height to 24' (cost reduction).
- Water feature to be granite faced.
- Paving surface is limited to area within the park property line (so as not to get involved with mall litigation).

During the 1989 design phase, the Citizens Advisory Committee and City staff worked closely with D&KA in preparing the final design and development concept drawings and supporting technical documentation.

The Design Committee, Planning, and City Engineering have accepted D&KA Design and Development work as the basis for moving into the construction drawing phase. This contract will be on Council's March 26, 1990 Agenda.

A model of the Park Design together with a perspective illustration of this Park are available for review in the Planning office. Detail planning and development design documents are available in City Engineering.

Key Recommendations of the task force on Employment Needs of Disabled Citizens

1) Dissolve the three standing committees currently addressing disabled issues (i.e. Advisory Board for Citizens with Disabilities (ABCD), Specialized Transportation Advisory Committee (STAC), and the Mayor's Commission for People with Disabilities). Merge these functions under a single, newly formed Charlotte-Mecklenburg Advocacy Council for People with Disabilities.

2) Establish an Employment Coordination Program as a standing subcommittee function. The program will be designed to provide referral assistance and facilitate the placement of employable disabled workers (e.g. employment services, job counseling and job matching). Coordination and implementation of the program would be privatized through a subcontractor.

3) Continue to maintain the linkage with City and County government through a designated staff resource person who will perform liaison duties and provide administrative support to the new Advocacy Council. Currently, there is a permanent part-time Community Relations Specialist working 20 hours/week as staff liaison to ABCD. The Mayor's Commission and STAC have relied on staff assistance from the Mayor's Office and DOT respectively. This staff time would be combined and allocated to one position serving the Advocacy Council.

CITY OF CHARLOTTE
North Carolina

MINORITY AND WOMEN BUSINESS ENTERPRISE PROGRAM

Annual Report

July 1, 1988 - June 30, 1989

Table of Contents

MWBE Policy Statement

Enabling Legislation (State of North Carolina)

Executive Summary

MWBE Utilization in City Contracts and Projects

- Charlotte Douglas International Airport
- Charlotte-Mecklenburg Utility
- Community Development
- Engineering Services
- Procurements
- Graphic Illustrations of Utilization Data

MWBE Program Components

- Advisory Committee
- Certification of Business Owners
- Notice of Bid and Contract Opportunities
- Training and Technical Assistance

Program Highlights

Recommendations

MWBE Advisory Committee

MWBE Certification Committee

EXECUTIVE SUMMARY

Two significant developments which occurred during 1989 may influence future development and direction of the Charlotte Minority and Women Business Enterprise (MWBE) Program.

A recent U. S. Supreme Court ruling (Croson vs the City of Richmond - January 1989) calls into question local municipal governmental policies which promote minority participation in construction projects.

The Charlotte MWBE Program, is different in policy and process (from the Richmond, Va. plan). The Charlotte plan sets MWBE utilization goals in consideration of the typical sub-contracting elements of projects, and the number of certified MWBE contractors available to bid. Goals are project-specific and flexible. When projects do not include sub-contracting, MWBE utilization goals are not assigned. These differences have been highlighted in two (2) seminars concerned with policy revisions for municipal MWBE programs, and will be important features in a study of the Charlotte MWBE program recently authorized by the City Council.

MWBE staff has established a document file of all legal reviews and policy recommendations including proposed remedial and corrective measures designed by various consulting firms.

Another important development is the automated purchasing system (MSA) which is being designed to improve data processing for the purchase of commodities, products and services. The system, when fully programmed, will provide more efficient and accurate records of bid solicitations, vendor lists, and more comparative data for purchase orders and contract awards.

In addition to these developments, a new State (N. C.) statute: 143-128 (6/89) requires all public owners of advertised contracts valued at $100,000 or more to include specific MBE (minority participation) requirements. The MBE goal is set at 10% of the total value of the work, and a good faith effort to obtain the goal is required. When fully implemented, this act will increase the contract opportunities for minority construction firms, and may limit the availability of MBE contractors for local (city) bidding.

FY'89 Program Results

Taking into account the dollar value of all City contracts: airport expansion, housing rehab, road and street construction, parks, water and sewer line construction, and the purchase of products and professional services, procurement and construction expenditures exceeded one hundred sixty eight million dollars (168,000,000.).

MWBE utilization in the major user departments is reported as:

Department	Contract Amount	MBE Amount	%	WBE Amount	%
Airport	$41,455,406	$3,681,889	8.9	$2,648,974	6.4
Comm.Dev.	3,864,649	2,227,217	57.6	-0-	
Engineering	38,040,291	2,973,217	7.8	2,195,756	5.7
Purchasing	39,198,562	1,438,747	3.7	366,233	.9
Utility	45,845,406	2,744,153	6.0	1,401,639	3.1
Totals	$168,404,314	$13,065,223	7.8	$6,612,602	3.9

Combined Minority, Women, and Disadvantaged Business participation (MWBE/DBE) is reported as 11.7% of these contracts. The dollar value is estimated as nineteen million six hundred sevinty-seven thousand, eight hundred twenty five dollars ($19,677,825).

A comparison of FY '88 and FY '89 MWBE utilization indicates an increase in the dollar value of contract awards to MWBEs: 16 million awarded during FY'88, 19 million awarded during FY'89. The utilization percentage rate decreased slightly from 13.4% (1988) to 11.7% (1989).

The decrease in the percent of contract awards is partly explained by the increased number of large construction projects which limited the bid activity of MBEs, and the increase in the number of prime contractors who elected to perform projects with their own labor which decreased opportunities for minority subcontractors.

More positive results have been obtained through efforts to increase the bid activity of minority and women in the professional services contracts. MWBE consultants have submitted proposals for several architectural and engineering projects, resulting in the award of approximately 4% of the four million dollars ($4,000,000.) expended for construction consultants. In addition, MWBEs bid successfully for transportation services contracts, surveys, certification services for Day and Zimmermann, internal audit services and a public relations project.

The distribution of the MWBE "Quick Reference Guide" with local MWBE suppliers and professional services firms was successful in introducing City departments to competitive MWBE bidders. A minority-owned travel agency was located through this new resource. Notice of City bid opportunities to firms in this directory has increased significantly during the year.

Staff has served as consultants in developing MWBE programs at Central Piedmont Community College, Charlotte Memorial Hospital Authority, North Carolina National Bank, First Union Bank, and the city of Asheville, North Carolina.

The Charlotte MWBE program is viewed as the one of the most logical, progressive, and flexible in the State, and in the Southeast. With continuing support for improvements, results should improve significantly during the coming year.

MWBE Program Components

Advisory Committee:

By appointment of the City Manager, representatives from federal, state, and local organizations interested in the development of small businesses serve as an advisory group for the Charlotte MWBE program. The committee works with staff to review policy, interpret and promote the program in the community, and to evaluate the results of various program activity, such as, the certification process, training and technical assistance, determination of utilization goals, and formulating recommendations for improving program effectiveness.

The committee includes professional staff from the Small Business Administration, Chamber of Commerce, Minority Business Development Center, Central Piedmont Community College, Mecklenburg County Women's Commission, Charlotte Business League, Associated General Contractors, Housing Authority, and several minority and women business owners. A priority area for the committee this year has been the review of the Supreme Court ruling regarding municipal MWBE programs, and implications for the Charlotte program.

Certification:

Approximately two hundred forty-three (243) minority and women business owners requested certification as MWBE vendors and contractors. Of this number, only twenty-three (23) are organized as partnerships and corporations, which reflects the trend that a majority of small business are structured as "sole owners".

The Certification committee is composed of City and County staff in the major user departments. The committee reviewed more than three hundred applications from approximately thirty eight states. Ninety-three (93) firms were certified

as construction contractors and construction management firms, forty-four (44) were certified in professional services areas, and one-hundred six (106) were certified as manufacturers and suppliers.

Eighty-one (81) MWBE firms applied for recertification, as required by the City every two years. All were recertified.

Bid Notices and Contract Opportunities:

Purchasing: MWBE staff directed major efforts toward increasing MWBE utilization in the purchase of products and services during the year. Although results show no significant increase in the amount of overall contract awards to MWBEs, increased participation of the successful minority bidders in 1988 was continued. Records show that three minority firms bid competitively for approximately 50% of all service contracts for demolition. A minority food service firm won the contract for "Hugo" meals, and minority-owned trucking firms were awarded a major portion of debris removal contracts.

In addition, MWBE firms bid successfully for approximately 23% of the dollar value of furniture contracts, 21% of the janitorial supplies and maintenance service contracts, and 46% of paper products purchased by the City. With informal contracts local bidders (North or South Carolina based firms) are the first canvased.

Potential MWBE bidders are listed in all but 12 of the 134 commodity and service codes used by the City. MWBE bidders received requests for quotes or proposals for approximately half (51%) of the purchases processed during the year. Bid response activity will be available for analysis when the electronic tracking system is fully installed.

Construction: Of forty-six (46) water/sewer projects, MWBEs performed 10.5% of the dollar value of the contracts. Engineering Services reports show that minority and women contractors were competitive with bids for 15 informal projects, including sidewalk projects, parks, ball fields, landscaping Park and Ride lots, and plumbing contracts at Spirit Square. A minority contractor won the painting contract and a woman-owned firm was awarded the electrical work in the Government Plaza cafeteria.

Twenty-three percent (23%) of all the informal contracts awarded for Airport projects were performed by minority and women contractors. Minority contractors bid competitively as prime contractors for three airport projects and two city projects.

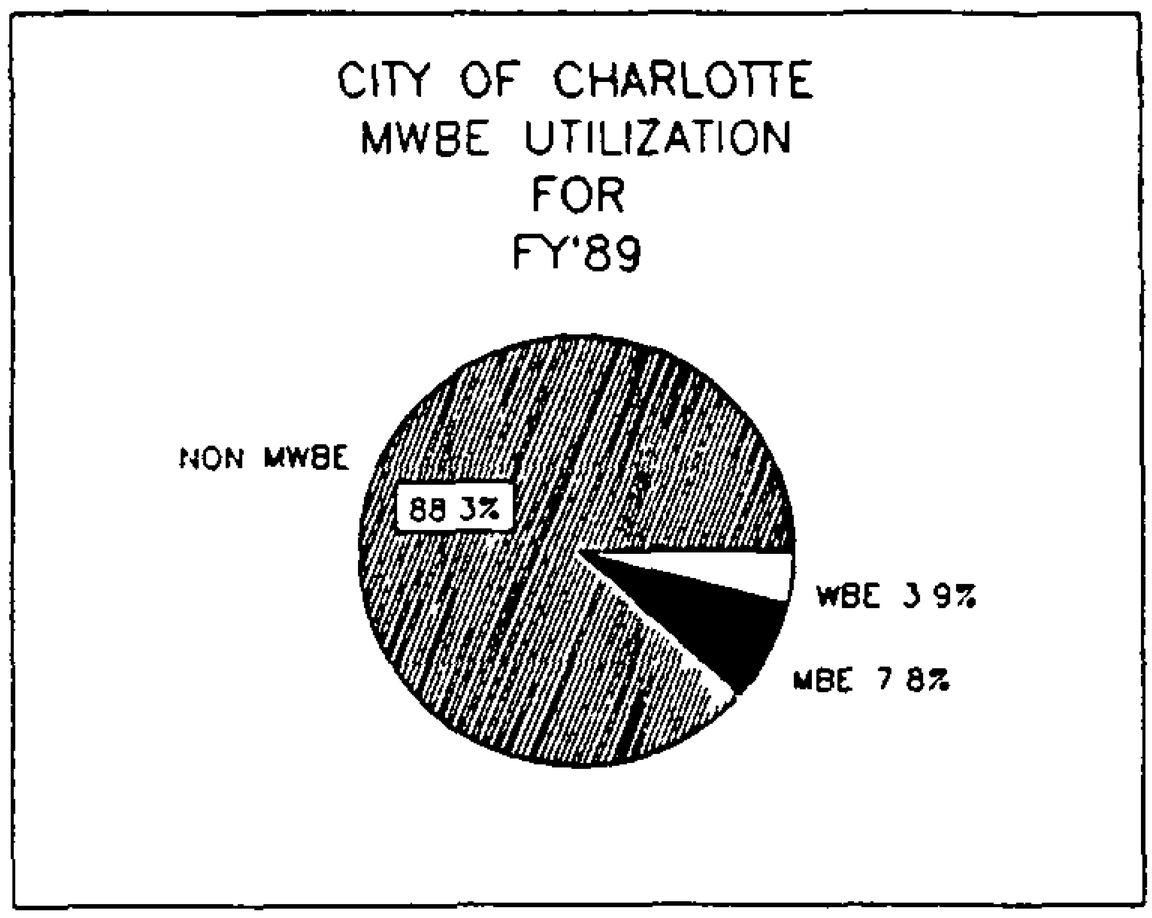
Minority sub-contractors were awarded approximately 10.5% of 17 million dollars contracted for utility projects during the third quarter (1/89-3/89) of the year. WBEs were

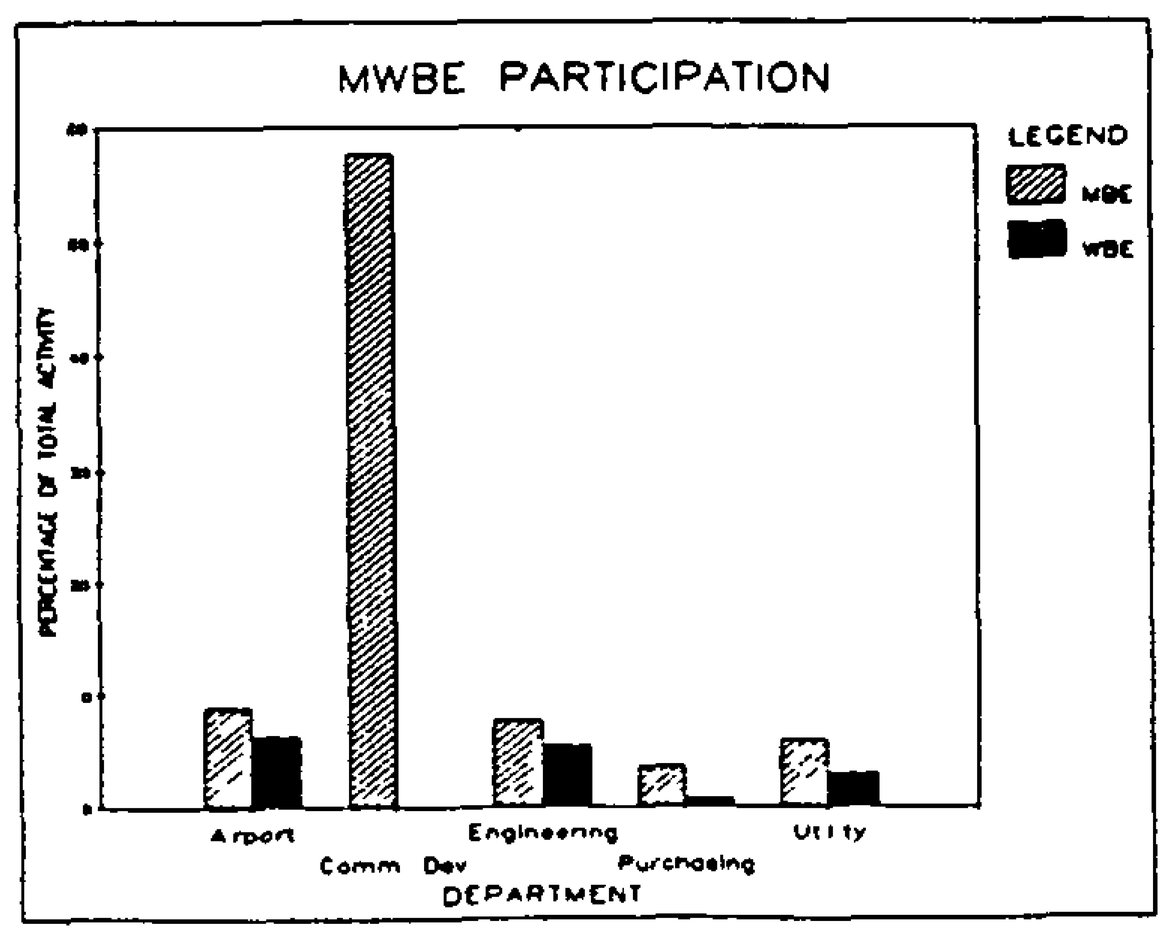
awarded approximately 14% of the professional services contracts negotiated for utility contracts during the same period of time.

Training and Technical Assistance:

MWBE staff increased the number of training and technical assistance workshops from four (1988) to fifteen (1989). Forty three major corporations which hold contracts with the City participated in seven workshops designed to introduce the MWBE procurement requirements and to identify potential sub-contract opportunities in service and manufacturing contracts. As a result, some sub-contracts were bid in two furniture contracts. In addition, some of the corporations contracted directly with City-certified MWBEs for their own procurements.

Engineering services sponsored three project review sessions to introduce general contractors to potential MWBE subcontractors for four road construction projects. Sixty-three (63) contractors participated in these meetings.


CITY OF CHARLOTTE
MWBE UTILIZATION
FOR
FY'89
NON MWBE
88 3%
WBE 3 9%
MBE 7 8%


MWBE PARTICIPATION
LEGEND
MBE
WBE
PERCENTAGE OF TOTAL ACTIVITY
Airport
Comm Dev
Engineering
Purchasing
Utility
DEPARTMENT

PROGRAM HIGHLIGHTS

- A minority-owned firm bid successfully for a section of the contract to refurbish the City bus fleet.

- Women-owned firms performed all (100%) of the temporary clerical and labor service contracts during the year.

- A woman-owned firm was awarded the public relations contract for the City: "Public Service is our Business".

- Minority and women contractors were awarded 65.5% of the informal construction contracts (less than $50,000).

- The Charlotte MWBE Program received the first public sector recognition award from the Minority Input Committee of the Carolinas Minority Supplier Development Council (11/89).

RECOMMENDATIONS

1. Require all City Departments to include MWBE provisions and report MWBE utilization in their professional services contracts.

2. Examine and propose a process for authorizing general contractors to advance mobilization costs to approved subcontractors for city projects when requested by the subcontractor.

3. Continue to encourage general contractors bidding specialty trade contracts to canvass MWBE suppliers and professional services firms when MWBE utilization of labor intensive sub-contracts does not meet recommended City goals.

4. Develop a systematic, city-wide reporting process for city departments negotiating professional services contracts.

SPECIAL RECOMMENDATION

5. As background, MWBE participation in procurement has not increased significantly over the past three years. The Advisory Committee expresses disappointment in the lack of progress in this area. We urge the City Manager to take immediate action to improve this performance.

City of Charlotte
Minority and Women Business Enterprise Program
Advisory Committee Roster

Carolinas AGC	Ed Latham
Carolinas Association of Black Women Entrepreneurs	Laura McClettie
Central Piedmont Community College Small Business Center	Emma Quinn
Charlotte Business League	(Vacant)
Charlotte Chamber Small Business Division	Lawrence Toliver
Charlotte-Mecklenburg Housing Authority	Ed Straite
Charlotte Mecklenburg Women's Commission	Pat Grigg
Driggers Electric, Inc.	Earl Driggers
Executive Reflections	Amy Edmunds 1989 Chairperson
Minority Business Development Center	Bridgett Wall
S. R. Foster Construction Co.	Sam Foster
U. S. Small Business Administration Minority and Small Business Division	Barbara Freeman

(City Departments/staff representatives: Engineering, Legal, Purchasing, Transportation, Utility, and Charlotte-Douglas International Airport)

MWBE CERTIFICATION COMMITTEE

County Engineering	Gayle Young
County Health	Vacant
County Buildings & Grounds	Vacant
Women's Commission Director	Patricia Grigg
County Buildings Standards	Floyd Cogley
City Engineering	Michael High
Legal Department	Anthony Fox
Purchasing Department	Bill Mouchet
Char-Meck Utility Department	Barry Beamer
City Engineering	Daniel Neal
MWBE Program Director	Elizabeth Mills
MWBE Program Assistant	Rachel Entrekin

8. Recommend approval of a contract for loan of $400,000 to renovate and equip the West Trade-Beatties Ford Area Business Incubator contingent upon bids being within budget or additional private funds being raised.

History of Business Incubator Project

The City Council, at its May 11, 1987 meeting, unanimously approved negotiations with the West Trade-Beatties Ford Area Merchants Association (Merchants Association) to develop a business incubator (see Exhibits 1 and 2). The Council selected this option rather than a Request for Proposals. At that time, the Merchants Association was proposing a $955,000 project to acquire City-owned land and construct a new facility. The project then consisted of:

Private Donation	$150,000
City (Building)	400,000
City (Land)	170,000
State Grant	235,000
	$955,000

The project no longer involves City land or a State grant. It is now budgeted at $550,000 ($150,000 private donations and $400,000 City loan), for the renovation of a 10,000 square feet building owned by Johnson C. Smith University and located at 617 North Summit Avenue. Up to twenty service oriented businesses could be housed in the 7100 net leasable square feet. The Merchants Association has raised $150,000 in cash ($79,000) and pledges ($71,000) and has requested the City to commit $400,000.

$400,000 Loan

The West Trade-Beatties Ford Merchants Association is requesting a loan of $400,000 to be used for the renovation and equipping of a building owned by Johnson C. Smith University (JCSU). JCSU and the Merchants Association have signed a lease for the building at $1 per year for a term of 20 years. There is an option to extend the lease for additional four consecutive periods of 20 yearseach at the same lease terms.

Use of City Loan

The City's loan will be used for the renovation of the building and, if funds remain after renovation, up to $40,000 may be used to purchase furniture.

Repayment

The term of the loan will be 20 years with no interest during the first 5 years. During the remaining 15 years, repayment will be at 3% interest. To help the incubator, repayment of the loan will be amortized over a 30 year period, with a balloon at the end of the term. As part of the loan, there will be a goal to create forty jobs by the end of the fifth year.

Protection of Funds

In order to protect the City's funds, the lease between the Merchants Association and JCSU allows an assignment of the lease to the City should the Merchants Association be in default. In addition, the City will obtain a security interest in all furniture and equipment purchased by the Merchants Association.

The sources and uses of funds for the Business Incubator are:

Sources		Uses	
City Loan	$400,000	Building	$400,000
Private Donations	150,000	Working Capital	100,000
		Furn/Fixt/ Equip	50,000
	$550,000		$550,000

In addition to these funds, $55,000 of in-kind services will be contributed by Arthur Andersen ($25,000) and JCSU ($30,000).

Business Plan Analysis

The leadership of the Merchants Association has done a good job in moving this project forward. They have scaled the project down, obtained a $1 a year lease on the building, and have enlisted the support of the community, both financially and with pledges of technical assistance.

The renovation package has been completed and the project is out to bid. Final costs will be known in August.

Should the project not succeed, the City will have the right to sublease the building for the remaining term of the lease and use the equipment and furnishings purchased by the Merchants Association.

This is, however, a start-up business. Success depends upon hiring a capable Executive Director. To support the incubator, fundraisers are required both prior to start-up and during five years of operation. This is equivalent to providing new equity in a business at each of these periods. Occupancy rates are forecast to start at 40% during the first year and rise to 95% in the fifth year.

Recommended Action: Approve the loan for $400,000 to renovate and equip the building, contingent on bids being within budget or additional private funds being raised.

Funds: Development and Revitalization Fund (DARF).

Clearances: Economic Development, Community Development, Budget & Evaluation, City Attorney.

Attachment No. 5

9. Recommend (1) entering into two loan agreements with Neighborhood Housing Services of Charlotte, Inc. for (a) $234,000 to provide housing rehabilitation loans, purchase/rehabilitation/resale and down payment assistance and (b) $181,660 for in-fill housing in the Wilmore neighborhood and (2) authorize the use of $415,660 from the Innovative Housing Fund.

Funding Requested-NHS Wilmore: At City Council's citizens' hearing on February 27, 1989, Stuart Pope, Executive Director of Neighborhood Housing Services, Inc., requested funding from the City for an additional three years for projects in the Wilmore neighborhood. Budget and Evaluation was requested to advise Mr. Pope of the avenues available for requesting funding. Mr. Pope was advised by Budget and Evaluation that the Innovative Housing Fund would be the most appropriate program.

Two Loans Recommended: Mr. Pope presented his proposal to the Innovative Housing Committee on May 3, 1989. Since that time, the Budget & Evaluation, Finance and Community Development Departments have been working with NHS on program evaluation and project proposal refinement. The Innovative Housing Committee met again on July 5, 1989 and agreed that NHS should have two separate loan agreements with the City.

The City Council of the City of Charlotte, North Carolina, convened for a regular session on Monday, July 25, 1989, at 3:15 p.m. in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, with Mayor Sue Myrick presiding. Councilmembers present were John A. (Gus) Campbell, Stanley M. Campbell, Dan Clodfelter, Charlie S. Dannelly, Cyndee Patterson, Al Rousso, Ella Scarborough, Richard Vinroot and Velva W. Woollen

ABSENT: Councilmembers Gloria Fenning and Roy Matthews.

* * * * * * *

INVOCATION

The invocation was given by Councilmember Vinroot.

APPROVAL OF MINUTES

[Motion was made by Councilmember Clodfelter, seconded by Councilmember]
[Patterson, and carried unanimously, to approve the minutes of June 19]
[Zoning Meeting, June 26 Special Meeting and June 26 Regular Meeting]

* * * * * * *

COUNCIL RULES SUSPENDED TO TAKE AN ITEM OUT OF ORDER

Councilmember Clodfelter stated a representative of the business property owners and a representative of the residents met with Doug Gillis and has worked on something in which they hope is going to be acceptable He understands that all of the residents have not had a chance to look at that concept to be sure they are comfortable with it. He believes most of the business owners have seen it, but there is a need to get it around to everybody and make sure they are comfortable with it Rather than go through something and then have to come back and undo it he would rather defer the item until they can get some verification that everybody has seen what Doug and the group met on yesterday.

[Motion was made by Councilmember Clodfelter, seconded by Councilmember]
[Dannelly, and carried unanimously, to take Agenda Item No 4, Petition]
[No. 89-37 out of order and defer to the next Agenda which will be the]
[Meeting of August 28, 1989.]

Councilmember J. Campbell asked Mr. Clodfelter if he was referring to the cul-de-sac, which is not part of Item No 4

Mr Clodfelter stated it is sorta tied into Item No. 4 and people are looking at the zoning differently, depending on how the cul-de-sac issue comes out.

Mr J. Campbell asked if the 3/4 rule pertain to the cul-de-sac, to which Mr Underhill, City Attorney replied no. Mr Campbell asked how the cul-de-sac can be a part of this agenda item if the same 3/4 rule does not apply?

Mr Clodfelter stated in order to vote on the zoning they would have to do a 3/4 vote regardless.

Mr Campbell stated he believes they will find some votes against the cul-de-sac and that is why he questions whether it requires the 3/4 vote or not He does not see how it can be on the same agenda item and the 3/4 vote pertains to part of it, but not to the other part.

Mr Underhill stated they could break it down into A & B and the next time it comes on the agenda they would be listed that way Mr Underhill stated he would see that this is done

* * * * * * *

RECEIVED
AUG 2 1989
CITY OF CHARLOTTE
ECONOMIC DEVELOPMENT DEPT.

mpl

Johnny Helms, 14700 Pleasant Hill Road, stated for Council's information, some Police Officers would be traveling to Oklahoma City on Saturday for the National FOP Conference and they would lay the ground work to try to get the Conference to come to Charlotte in 1993. It will probably involve approximately 3,600 delegates, not including their families. According to Davidson County Tennessee who hosted the Conference for two years, it should bring approximately $7 0 million into the economy.

He asked Council to keep that in the back of their minds as they would be needing their services if they are successful in getting the conference here and they do not intend to lose it.

Mr. Helms stated they all know why he is before them - it is the Social Security supplement or the retirement allowance If they take into consideration the years of service they have had, the time they put in - they do not mind the thorn so bad if there is an occasional rose. He stated he is sure the Council has discussed this but these men need this

The vote was taken on the motion and recorded as follows

YEAS Councilmembers S. Campbell, Clodfelter, Dannelly, Patterson, Rousso and Scarborough.
NAYS Councilmembers J Campbell, Vinroot and Woollen.

The ordinance is recorded in full in Ordinance Book 38, at Page 110.

* * * * * * *

BUDGET ORDINANCE NO. 2678-X FOR $50,484.09 FOR RETROACTIVE SEPARATION ALLOWANCE BENEFITS FOR AN ADDITIONAL NINE POLICE OFFICERS.

[Motion was made by Councilmember Scarborough seconded by Councilmember]
[Dannelly, to adopt the subject ordinance.]

Councilmember S. Campbell stated the list does not seem to be very well defined.

Councilmember Clodfelter stated he had requested additional information from Assistant City Manager Don Steger regarding the list. He has it, but it is all hand written and he is not sure he could repeat it accurately to the other Councilmembers He stated it does look like they have the right folks now.

The vote was taken on the motion and carried as follows

YEAS Councilmembers S Campbell, Clodfelter, Dannelly, Patterson, Rousso and Scarborough.
NAYS. Councilmembers J. Campbell, Vinroot and Woollen.

The ordinance is recorded in full in Ordinance Book 38, at Page 111.

* * * * * * *

CONTRACT FOR LOAN OF $400,000 TO RENOVATE AND EQUIP THE WEST TRADE - BEATTIES FORD ARE BUSINESS INCUBATOR.

[Motion was made by Councilmember Clodfelter, seconded by Councilmember]
[Dannelly, to approve the subject loan agreement.]

Louise Sellers, stated that because the Council meeting was changed from Monday to Tuesday some of their board members could not be present. She introduced the members who were present. She stated they have a project coordinator who has been working with them who helps them put out bids. Up until about six weeks ago they had a City staff person working with them, but they have recently resigned. Since that time Larry Rosenstrauch, City Economic Development Director has been working very closely with them.

Councilmember Dannelly stated this has been a long time in coming and the postponement of the meeting from yesterday until today caused some of the

members not to be present, but they have worked long and hard all the while and are happy that they have gotten to this point.

Councilmember J Campbell stated he favored the idea and he thinks there is a lot to be said for it, but he has some problems with the arithmetic. He stated Council was given a projected cash flow statement which really amounts to using the rental revenues which they would like to charge would dissipate their working capital over a five year period and they would not be anything left, and would show a loss of a little better than $30,000 per year.

He stated the second exhibit is a more realistic rental rate, but still would reduce their working capital by $73,000 over the first three years and they do not have that kind of working capital to play with. The projected expenses really fall into three categories - fixed and variable expenses, manager's salary and service for people who rent the space Each of those is about $30,000 and that is about what the deficit comes out to be. You cannot very well do without the fixed and variable expenses, you have to have a competent manager and if you pay the manager $30,000 and try to hold your head above water, then they cannot provide any of the services which will also cost $30,000. Mr. Campbell stated he had talked with Larry Rosenstrauch about this and he pointed out two things that are in the proposed contract which protects the City and gives them adequate notice that they have a problem which they need to acknowledge. One of the things in the proposed contract has a section that says conditions precedent and the City's obligation under this agreement shall not become effective until all of the events listed below have occurred. One of those events is a balanced budget. The association would submit to the Director, which is the City's Economic Development Director, and the Director approves a balanced budget, without fund raisers, which is not the case at the present, or the association submits to the Director a resolution approved and individually signed by 3/4 of the members of the association's Board of Directors, acknowledging their full understanding of the budget, its potential deficit and the need for personal commitment to assist in raising funds for operation. Mr. Campbell stated he feels this is important to Council because they are providing the loan to get the building established and in good condition, but Council has not said anything about taking on any operating deficits in the future. He feels that this is important that this provision is in there that 3/4 of the Board of Directors will acknowledge in writing their full understanding of the budget if it is not a balanced budget.

Mr Campbell stated the other provision is a recommendation that the sub-committee seek methods to obtain a highly trained executive director with the least burden to the Incubator's finances. As he understands it, if they can get the $30,000 salary covered by either a contribution from somebody or loan executives from some company. Arthur Anderson has said they would give them $25,000 worth of services so perhaps some other companies can do the same thing. If that $30,000 salary did not have to be covered from the rental income, it would make a big difference. With those two understandings he is happy to support the motion for the grant, but he does think it is important that Council understand those two things are in the contract and there is no obligation to pick up any operating deficit.

Laura McClettie, stated the board members went through the agreement thoroughly and they clearly understand what the City is requesting in terms of that agreement. In addition to having the sub-committee being a part of the selection or the City Manager appointing the selection of that capable executive director - all of that was thoroughly talked out and was agreed upon by all the board members. They understand that and hope the Councilmembers understand that.

Mr. Campbell stated they still have a lot of work to do, to which Ms. McClettie stated they do, but they have been working very hard. The City staff has been working very hard with them and she commended Larry Rosenstrauch for all the work and time he has put in toward getting them to come before Council today.

Councilmember Woollen asked if there would not be City involvement on the board any longer?

mpl

Ms McClettie stated that according to the agreement, they agreed to have the City Manager appoint two people from the City to sit on their board and one person to sit on the sub-committee for selection of the executive director. They do not have any problems with that at all. They do not know why the person who was on the board resigned, but he did resign recently. They hope the City will continue to stay involved, and according to the contract, they have to be involved to a great extent.

Councilmember Scarborough stated she wanted to comment the Incubator and the West Trade Street merchants and all the people who have been involved. They have done a good job.

The vote was taken on the motion and carried unanimously.

* * * * * * *

TWO LOAN AGREEMENTS WITH NEIGHBORHOOD HOUSING SERVICES OF CHARLOTTE FOR $234,000 TO PROVIDE HOUSING REHABILITATION LOANS; $181,660 FOR IN-FILL HOUSING IN THE WILMORE NEIGHBORHOOD; AUTHORIZE THE USE OF $415,660 FROM THE INNOVATIVE HOUSING FUND.

[Motion was made by Councilmember Patterson, seconded by Councilmember]
[Clodfelter, to approve the subject loan agreements.]

Councilmember Dannelly stated he believes most of the Council received an invitation to a tour and a luncheon in Wilmore Community He saw the slides of the improvements which have been made and they are really doing some good work in Wilmore and this is money well spent.

Mayor Myrick stated she was out of town or she would have been there also

Councilmember Woollen stated this is the kind of thing that needs to happen all over the community. These people have worked hard and it has made a difference. She congratulates these people and hopes the Council can help with things like this all over the community. Her only concern is that she thought they would coordinate things like this under the Housing Partnership, so when this is funded directly again from the City, she would just put that out that she thought that was the way they were involved.

Mr. Dannelly stated if it ain't broke don't fix it.

Councilmember Patterson stated they have money for these neighborhood kind of projects which the City does

Ms. Woollen stated she understands that and it is not the money as much as it coordination in getting neighborhoods linked in with counseling and self sufficiency, etc. because just as she mentioned the Gethsemane Program, where they have it and they are doing a good job, she wants to link it and she is not bringing it up as far as who gives the dollars, she is saying they made a good effort, that effort has brought people together and the Housing Partnership was to take off the public dollars eventually and put it out into the private sector where those initiatives can be broadened.

Councilmember Clodfelter stated he agrees with Ms. Woollen, but does think this piece is out of a police document which they refined and worked through under Ms. Woollen's leadership and adopted in May. This is primarily rehabilitation money and that is the piece of the pie which the City reserved responsibility for funding through the loan programs and the rehabilitation services program for rehab work.

Councilmember Scarborough stated all of Council was invited to the luncheon and tour on Friday, but when duty calls her at work she sometimes cannot get to these things and she believes the Wilmore neighborhood understands that. The neighborhood residents have been busy getting the neighborhood cleaned up and it does look a lot better. It is the efforts on the part of the neighborhood as well as the cooperation the City has given. The Police Department should also be commended because this is an area in which they have worked very hard. She stated she appreciates the Council's consideration on this because it is certainly something they should be doing, not only in Wilmore, but in the other target areas also.

mpl

PROPOSAL EVALUATION SUMMARY

FOR

PUBLIC TRANSIT MANAGEMENT FOR

CITY OF CHARLOTTE, NORTH CAROLINA

Prepared For

City Manager's Technical Committee

By

Transportation Planning Division

Charlotte Department Of Transportation

600 East Fourth Street

Charlotte, North Carolina 28202-2858

May 1990

PROPOSAL EVALUATION SUMMARY

INTRODUCTION

The City Manager's Technical Committee was charged with evaluating the firms, and their proposals, for management of Charlotte Transit. The committee interviewed the two proposers - ATE Management and Service Company, Inc., and National Transit Services, Inc., (NTS) - on April 16 and 17, 1990. Following these interviews, each committee member rated the companies based on the information submitted in the proposal, presented at the interview and developed through contacts with references. The Technical Committee had developed six criteria for evaluating proposals and included these criteria in the Request for Proposal (RFP) to aid respondents in proposal preparation. This report summarizes the results of the Technical Committee's evaluation of ATE and NTS.

RESPONSIBILITIES OF THE MANAGEMENT COMPANY AND THE CITY

The City has contracted with a private company for management of the public transportation system since purchasing the assets of City Coach Lines in 1976. Management of the system by contract is necessary because: 1) North Carolina law prohibits municipalities from bargaining with labor unions, and 2) when bus systems are purchased by public agencies, federal law guarantees the right of the local transit employees to bargain collectively through union representation. To satisfy these legal requirements, the City contracts with a private company and requires the creation of a subsidiary (Transit Management of Charlotte (TMC)) to employ and bargain with the union-represented drivers and mechanics, as well as supervisory employees. The management firm then must comply with the employee bargaining rights protection provisions of Section 13(c) of the Urban Mass Transportation Act. Labor agreements are negotiated between the subsidiary (TMC) and the United Transportation Union, which represents the drivers and maintenance employees.

The management company is responsible for day-to-day management of Charlotte Transit, including vehicle maintenance, security, routes and schedules, fare analysis, safety, employee selection and training, equipment selection, and development of capital equipment specifications.

The management firm implements bus service which is established by the City Council and staff in accordance with policy documents such as the Five-Year Financial Management Plan, Charlotte Transit Service Standards and the City's Annual Budget. Although the management company has input to service adjustments, transit service levels are controlled by the Council-approved budget and financial efficiency standards, such as the 40 percent revenue-to-cost ratio.

The City is responsible for the following transit activities: long-range transit planning, marketing, public relations, purchasing, insurance, federal and state grant preparation and administration, and preparation of assurances of compliance with federal regulations.

OVERVIEW OF MANAGEMENT PROPOSALS

The two respondents presented somewhat different approaches to the management of Charlotte Transit. (Organization charts for both proposals are attached.)

National Transit Services

NTS proposed the reorganization of Transit Management of Charlotte (TMC) to provide a major division of the company focusing on employee and labor relations. Two Assistant General Managers, who would not be provided by the management firm, would report to the General Manager, who would be the only NTS employee. The Assistant General Manager for Human Resources would have equal responsibility and authority to that of the Assistant General Manager for Operations who would direct the transportation (includes drivers) and maintenance departments of CTS.

NTS proposed use of a subcontractor, Lindsay Employee Communications, Inc. (LEC), a Charlotte firm, to implement an expanded program of communication between labor and management. LEC would conduct employee attitude surveys, employee needs assessments, labor pool assessments, and a review of job descriptions, among other activities, during the first year of the contract.

NTS's annual contract cost would be $206,700 in the first year, $210,450 during the second year, and $214,650 in the third year. This management fee includes the services of the General Manager, the LEC subcontract, arbitration expenses, and 800 hours annually of central office support/consulting services.

ATE Management and Service Company, Inc.

ATE recommended continuing the present management structure. The company would provide three members of the management team: the General Manager, Assistant General Manager, and Director of Maintenance. The Director of Safety and Administration and the Director of Scheduling would continue to be employees of TMC.

ATE proposed a four-part management concept, including 1) its resident team of three persons (described above), 2) a Senior Management Executive to oversee the contract 3) technical support provided by ATE's full-time staff, and 4) the opportunity for the City to utilize a number of value-added services developed and marketed to the transit industry by ATE.

ATE's annual fee would be $304,000 in Year 1, $316,000 in Year 2, and $328,000 in Year 3. This amount would include all costs of the three-person resident team, relocation costs of ATE resident team members, arbitration expenses, professional labor costs for ATE staff to perform two studies annually, and the availability of special training programs.

TECHNICAL COMMITTEE EVALUATION OF TWO COMPANIES

The Technical Committee used the following six criteria to evaluate ATE's and NTS's proposals. The maximum number of points for each criterion is shown in parentheses, totalling to 100 points.

1)	Experience with Similar Fixed-Route Operations	(20 points)
2)	Proposed Management Team	(20 points)
3)	Financial Stability of Firm	(20 points)
4)	Three-Year Contract Price	(20 points)
5)	Firm's Organizational Depth and Resources	(10 points)
6)	Proposal Quality and Completeness	(10 points)

The following paragraphs discuss the Committee's rating of the two respondents for each criterion.

EXPERIENCE WITH SIMILAR FIXED-ROUTE OPERATIONS

NTS presently has a total of sixteen management and "turnkey" contracts including three systems with vehicle fleets larger than Charlotte Transit. The average length of NTS management contracts is seven years. Fourteen of NTS's current contracts have begun since 1983. NTS began managing one system in 1988 and one in 1989.

ATE currently manages fifty transit systems and operates an additional thirty-six systems as a "turnkey" contractor. The firm manages transit operations in ten cities (in addition to Charlotte) which have fleets larger than Charlotte Transit's. The average contract length for ATE is eleven years. Thirty-four of ATE's current management contracts (68 percent) began prior to 1983.

The Technical Committee gave <u>20 points to ATE</u> and <u>15 points to NTS</u> on this criterion. ATE has more contracts with systems comparable in size to Charlotte Transit and for longer periods of time. Of NTS's three comparable contracts, one is for interim management services in Tampa, FL and began in January 1990. The average length of the other two contracts is 4 1/2 years. The average contract length of ATE's eleven comparably-sized systems is fourteen years.

PROPOSED MANAGEMENT TEAM

The NTS proposal provides a single Resident General Manager, Cliff Hayden. The two other positions currently filled by ATE employees as a part of the contract with the City (Assistant General Manager

and Director of Maintenance) would be TMC employees. NTS proposed that these positions be filled through nation-wide recruiting conducted jointly by the City and NTS. This process would require several months.

Mr. Hayden's transit management experience was acquired with the Hillsborough Area Regional Transit Authority (HARTline) in Tampa,. FL. He began with the agency in 1977 as Planning and Programming Coordinator and was promoted to the position of Director of Administration and Deputy Director between 1980 and 1985. Mr. Hayden served as HARTline's Chief Executive Officer from 1985 to January 1990. He earned an Associate of Arts degree from Manatee Junior College.

During the personal interview, Mr. Hayden attributed his January, 1990 resignation from HARTline to a political struggle over local control of a proposed light rail transit system. He stated that he resigned in order to serve the best interests of the transit agency.

ATE's proposal continues the present three-person management team. David Hines, the recommended General Manager, has served in this position for eleven years. Mr. Hines received a Bachelor of Arts degree from the University of Dayton and a Master of Arts degree from the University of Wisconsin.

Bob Williams and Harvey Smith would continue as Assistant General Manager and Director of Maintenance for TMC, respectively. Mr. Williams has served in his current position for about two years and has over twenty years of experience in transit operations. Mr. Smith has served as Director of Maintenance for Charlotte Transit since joining ATE in 1980. He has nearly 38 years of experience in vehicle maintenance.

The averages of the scores assigned by the eight members of the Technical Committee for this criterion were 19 points for ATE and 8 points for NTS . The three members of ATE's proposed team have a combined service with the company of 31 years led by Mr. Hines' service of over fifteen years. The group has over 46 years of transit experience. In the last contract evaluation report, performed in 1987 by the Budget and Evaluation Department, Mr. Hines achieved 71 percent of the twelve objectives included in the City's Management by Objectives Program.

Mr. Hayden is not currently an employee of NTS. While performing a reference check of his work in Tampa, the committee obtained a copy of a HARTline Management Performance Audit completed in January 1990 by Matt Graczyk and Associates, Inc. of Seattle, Washington. A copy of this report is available for review. The following information from this audit is particularly pertinent to the committee's evaluation:

- Leadership

  "In general, leadership from the Chief Executive Officer and the General Managers has not resulted in consistent planning, direction, and follow through in many areas. The auditors recommend that major changes be implemented in the composition of senior management staff."

- Labor Relations

  "It is the auditor's opinion that there are continuing problems with labor and employee relations. Negative employee/labor relations are compounded by poor communications between management and employees, both represented and non-represented".

- Filling Top Positions

  "The auditors find that poor judgment has been exercised in filling the majority of top positions. Merit selection principles and appropriate recruitment steps have not been utilized in filling a majority of General Manager positions."

- Hiring and Firing

  "Overall executive level leadership and influence to ensure a formal program of personnel selection, and effective employment and promotion practices for HART personnel is not apparent".

- Internal Communications/Public Relations

  "Efforts to establish regular and meaningful senior staff communications channels have not received necessary follow through and conflict avoidance has been characteristic in dealing with difficult communications issues. Many employees believe management provides inadequate information to employees."

FINANCIAL STABILITY OF FIRM

NTS was acquired by Holland Industries in January 1990. The parent company had total assets of $8.6 million as of September 30, 1988. Holland Industries had income, before taxes and extraordinary items, of $700,000 for fiscal year 1989. A Dun & Bradstreet rating was not available for Holland. NTS' report as an individual company is available, but no rating was given.

ATE has been a wholly-owned subsidiary of Ryder System, Inc. since 1986. ATE's parent corporation had total assets of nearly $6 billion as of December 31, 1989. Ryder's 1989 income (before taxes and extraordinary items) was $90 million. Ryder has received the highest financial rating from Dun & Bradstreet, Inc.

The Technical Committee gave 20 points to ATE and 8 points to NTS in this category. During the interview, NTS personnel stated that the company "reorganized" in 1989 because of financial difficulties. While conducting reference checks, the committee learned of an incident where NTS received the premium in 1989 from the City of Decatur, IL for renewal of a workers compensation policy but permitted the coverage to lapse without notifying the City. The NTS manager in Danville, Illinois received no paychecks in December, 1989. NTS's financial problems resulted in vendors not being paid in Fairfax, VA during November and December, 1989 where NTS operates a "turnkey" contract.

THREE-YEAR CONTRACT PRICE

The price proposals submitted by ATE and NTS were:

	YEAR 1	YEAR 2	YEAR 3
ATE	$304,000	$316,000	$328,000
NTS	206,700	210,450	214,650
Difference	97,300	105,550	113,350

The NTS fee includes the services of a single resident manager, costs of the subcontract with LEC, and 800 hours of central office support.

The ATE price proposal includes the costs for three resident personnel, relocation expenses for ATE team members, labor costs for Senior Management Executive and for ATE technical staff while conducting two studies annually, and for special programs.

Each company received 16 points from the Technical Committee for this criterion. The committee attributed the difference in costs to ATE's proposed three-person team, compared to NTS's provision of a single manager coupled with consulting assistance from LEC. Under NTS's proposal, the City would be responsible for the salaries of the Assistant General Manager for Operations/Maintenance and the Assistant General Manager for Human Resources Administration. In response to a request from the Technical Committee, NTS suggested an annual salary of $45,000 for each of these positions. When personnel costs (including fringe benefit and relocation expenses) for these two positions are included in the proposal cost evaluation, there is little difference between the two firms.

FIRM'S ORGANIZATIONAL DEPTH AND RESOURCES

The NTS proposal included the supervision and direction of the resident staff by NTS's central office personnel, monitoring of Charlotte Transit's performance by staff experts, provision of labor management services, and provision of support services from NTS's technical specialists. The subcontract with LEC was to ensure that the resident NTS manager had available any needed

personnel management resources, as well as information on community awareness and appreciation of transit service.

ATE's proposal cited the support of the resident team by ATE's technical services staff which includes over ninety professionals with experience in all aspects of transit management. The firm also discussed in the proposal seventeen managerial tools available to the City as part of the basic management fee:

- EZFLEET--Turley Computerized Fleet Maintenance System
- Management by Objectives (MBO)
- Computerized Performance Indicator Program (PIP) *
- Labor Database *
- Computerized Five-Year Strategic Planning Model--MULTIBUDGETS
- Operator Training Program/Maintenance Managers Manual *
- Regular Performance Audits *
- Resource Center--the largest depository of transit-related material in the country. *
- Accounting
- EZDATA--Computerized Passenger Counting System *
- Equipment Specifications and Procurement *
- Technical Memoranda *
- Parts Purchasing Program (through Ryder)
- Fuel Purchasing Plan (through Ryder)
- Inventory Locator Service (through Ryder) *
- Technical Seminars *
- EZRIDE--Demand Responsive Computer Software

* City currently uses.

The Technical Committee gave 10 points to ATE and 7 points to NTS in this category. Although the basic approach of supporting the resident manager with a central senior executive and a technical staff was the same for each proposal, ATE's value-added components (its proprietary computer software and resources available through Ryder) were not available from NTS. The size and diverse experience of ATE's technical staff also is superior. The possible benefits of NTS's proposed use of LEC to improve labor/management communications were reduced when the Technical Committee learned that LEC had little experience with labor unions. LEC's experience during its first five years has been primarily with small, owner-operated companies.

PROPOSAL QUALITY AND COMPLETENESS

Both proposals addressed the questions found in the Proposal Questionaire. Each company submitted a high-quality proposal in accordance with the RFP requirements.

ATE received 10 points and NTS received 7 points from the committee for this criterion. During both interviews, committee members asked representatives of ATE and NTS questions on safety, affirmative action, employee absenteeism, labor relations, and community perception of public transit. The responses from ATE personnel were more thorough than the answers offered by the

NTS/LEC team. While ATE's managerial candidates discussed emphases on customer relations and employee training as directions for Charlotte Transit to pursue, NTS's proposed manager participated very little in his firm's interview despite repeated questioning by the Technical Committee.

SUMMARY AND COMMITTEE RECOMMENDATION

The two companies received the following scores which are averages of individual ratings assigned by the eight members of the Manager's Technical Committee:

Criterion	NTS	ATE
Experience with Similar Fixed-Route Operations	15	20
Proposed Management Team	8	19
Financial Stability of Firm	8	20
Three-Year Contract Price	16	16
Firm's Organizational Depth and Resources	6	10
Proposal Quality and Completeness	7	10
Total	60	95

The basic issue before the Technical Committee, in choosing between ATE and NTS, was whether NTS offered any innovative ideas coupled with new personnel which would justify a change from ATE which had overseen Charlotte Transit since 1977. Responses to this question were provided by both companies in their proposals and during the interviews.

NTS responded by discussing their TMC re-organization designed to make human resource management equal in priority with operations. The company highlighted their relationship with LEC to obtain local input in personnel administration. Unfortunately, NTS's General Manager candidate was criticized in the January 1990 performance audit in the areas of labor relations, filling of key positions, hiring/firing, and internal communications. NTS's proposal did not include a person from their company to fill this important new position of Assistant General Manager for Human Resource Administration. Their local subcontractor, LEC, has little experience with a workforce as large as TMC which has union representation. Many of the techniques suggested by LEC during the interview for improving labor/management relations have already been tried unsuccessfully by ATE because of lack of cooperation from the union.

In making a case for changing management companies, NTS was critical of the amount of bus service being operated in Charlotte. They suggested much higher service levels to keep pace with the City's rapid growth. Transit service levels are not set by the management firm. The amount of service provided is controlled by the transit budget and financial standards (such as the 40 percent cost recovery ratio) which are adopted by City Council.

In responding to the question of why their firm should retain the management contract, ATE stressed their understanding of the system, acquired over the past thirteen years, development of the first Five-Year Financial Management Plan, negotiation of seven labor agreements, assistance in the design and construction of the new operations facility, and involvement in service expansion programs. ATE singled out the accomplishment of increasing service levels from 80 to 135 buses in peak periods while maintaining the 40 percent farebox recovery ratio and system productivity of 40 passengers per hour. The company also pointed out the negotiation of five labor contracts in the 1980's without a strike. During these negotiations, TMC gained use of part-time drivers, eliminated cost of living payments, and implemented absenteeism controls/bonuses which have reduced high absenteeism to 8 percent.

In justifying a continuation of the current contract, ATE highlighted the management stability provided by Dave Hines, General Manager for eleven years, and Harvey Smith, Director of Maintenance for ten years. This type of longevity in transit management is rare in the industry. ATE stressed the experience and technical skills of their management team. During the interview, each resident team member discussed the three challenges for TME over the next three to five years--customer service, growth management, and employee relations.

The Technical Committee, as shown by the scores given to each company, found ATE superior and clearly found no compelling reasons to change the management of Charlotte Transit. The attached table which compares selected information from each proposal shows why ATE is the superior choice. The committee recommends that the City Manager negotiate a new three-year contract with ATE in accordance with their proposal.

COMPARISON OF ATE AND NTS IN SELECTED AREAS

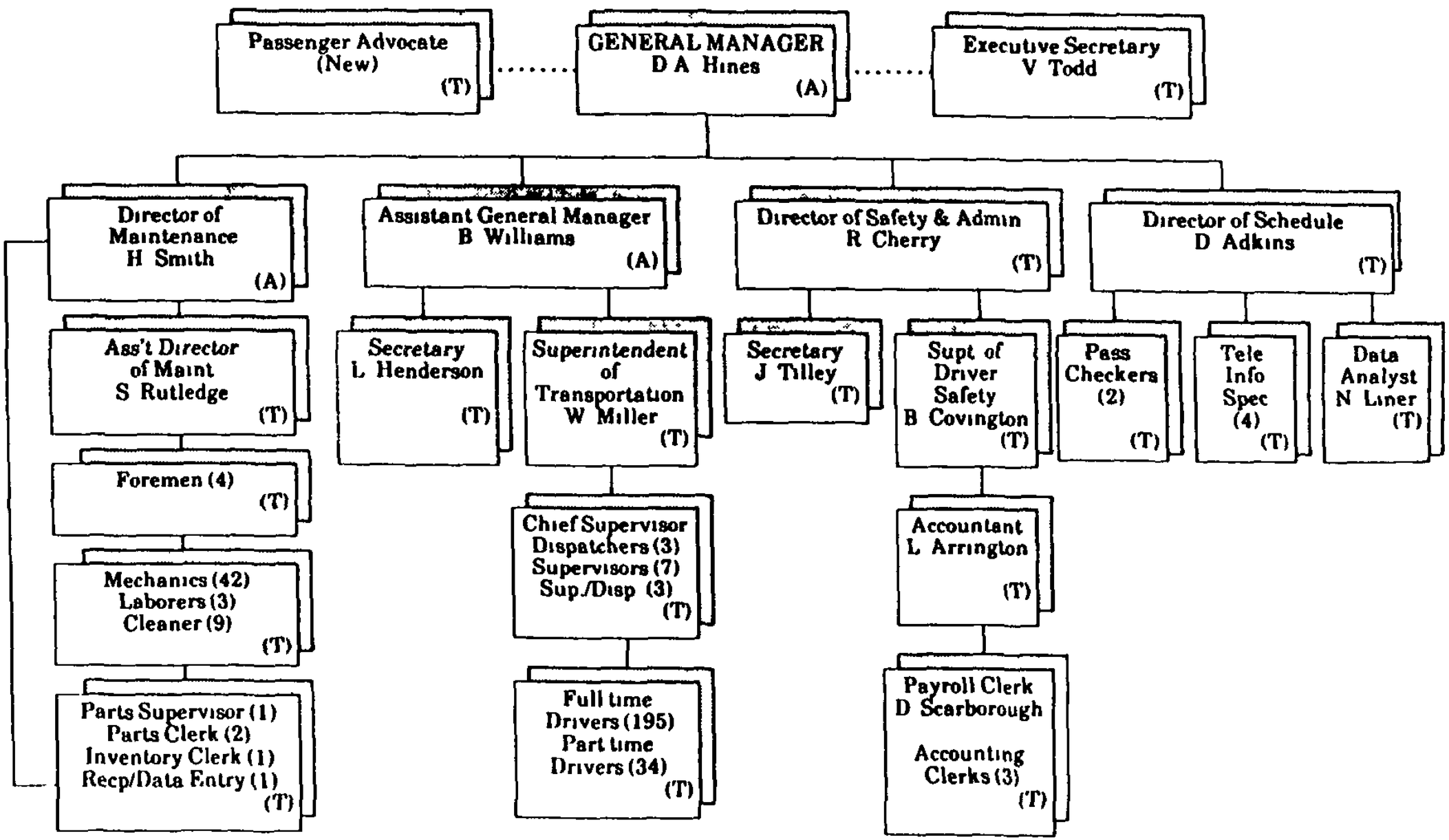
	ATE	NTS
Systems Currently Managed With Bus Fleets Larger than Charlotte Transit	11	3
Total Systems Managed or Operated under "Turnkey" Contract	86	16
Average Contract Length for Managed Systems	11	7
Number of Proposed On-site Managers	3	1 *
Years of Experience as the Senior Executive for Proposed General Managers	11	5
Educational Level of Proposed General Managers	Masters	Associate
Total Assets of Parent Companies	$6 billion	$9 million
1989 Income of Parent Companies (before taxes and extraordinary items)	$90 million	$700,000

* Plus 2 Assistant General Managers to be recruited and paid by the City (TMC).

03/28/90

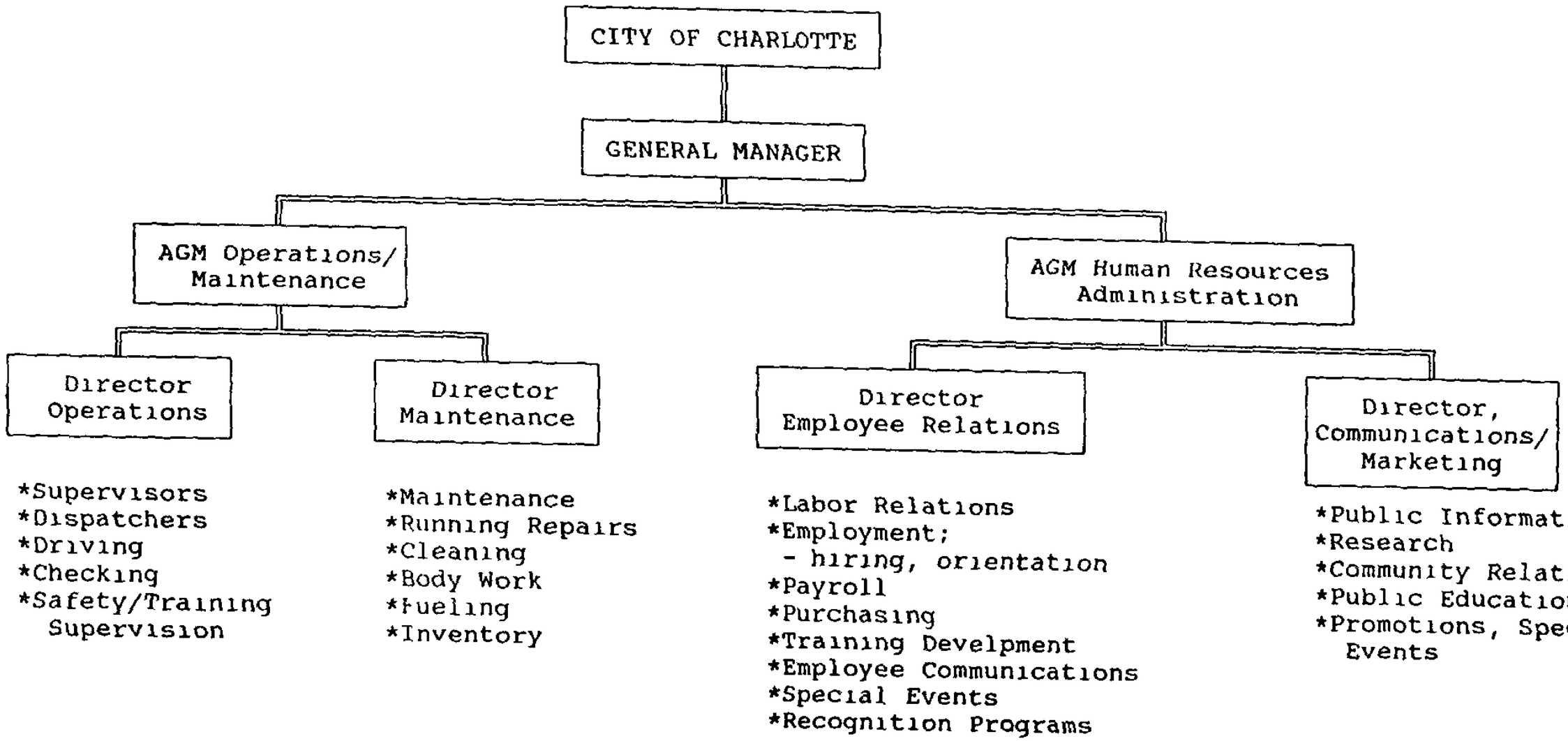
EXHIBIT II 1
PROPOSED FY91
CHARLOTTE TRANSIT SYSTEM
TRANSIT MANAGEMENT OF CHARLOTTE, INC.

(A) = ATE Employee
(T) = TMC Employee



Total Positions Full Time 278
Part Time 34

PROPOSED ORGANIZATIONAL CHART



Background Information - Transit System Management

On February 12, 1990, Council approved the Request for Proposals (RFP) for management of Public Transit Services and authorized the City Manager's Technical Committee to begin the selection process for a firm to manage Charlotte Transit. The current contract with ATE Management and Service Company, Inc., ends on August 31, 1990. Attachment 1 lists the members of the Technical Committee.

The City's RFP was advertised in the Charlotte Observer and Passenger Transport, a weekly publication of the transit industry. On February 13, 1990, copies of the RFP were mailed to 22 companies and individuals. The RFP was sent to two more companies after publication of the advertisement in Passenger Transport. Attachment 2 is a list of the companies receiving the RFP.

The Department of Transportation held a session to answer questions about the proposal on March 1. The session was attended by eight persons representing four potential respondents. An addendum was issued on March 8 to clarify issues discussed at the pre-proposal meeting. The addendum and a summary of the questions and answers discussed at the conference were mailed to all 24 firms which received the RFP.

On March 30, proposals were received from two companies--ATE Management and Service Company, Inc., and National Transit Services, Inc., (NTS). Transportation staff contacted companies that did not respond to determine why they did not submit a proposal. The primary reason for not responding to the RFP, cited by the companies contacted, was the lack of qualified managerial candidates. Several of the firms replied in writing, and copies of these responses are available for review.

The Manager's Technical Committee met on April 16 and 17 in conjunction with presentations and oral interviews of ATE and NTS personnel. Following the two interviews, committee members rated the proposals by assigning a numerical score to each company's responsiveness to the six evaluative criteria developed by the committee. These criteria had been listed in the RFP for the proposers' information.

The Technical Committee unanimously recommended to the Manager the selection of ATE for management of the City's transit system. The committee recommended acceptance of ATE's proposal for a three-person team identical to the present arrangement. The Technical Committee also directed Department of Transportation staff to prepare a report summarizing the committee's evaluation of the two respondents (Attachment 3).

ATTACHMENT 1

CTS RFP TECHNICAL COMMITTEE MEMBERSHIP

George P. W. Harmon
Assistant Vice President
Corporate & Community Affairs
Southern Bell
P. O. Box 30188
Charlotte, NC 28230
704/378-7722

Philip M. Vanhoy
Vanhoy Reutlinger
Attorneys at Law
1001 East Boulevard
Charlotte, NC 28203
704/377-6022

Forest Swift
Executive Director
Miami Valley Regional Transit Authority
600 Longworth Street
P. O. Box 1301
Dayton, OH 45401
513/443-3102

Julie Burch
Assistant City Manager
City of Charlotte, NC

Anthony Fox
Assistant City Attorney
City of Charlotte, NC

Laura Faw
Budget & Evaluation Department
City of Charlotte, NC

Terry Lathrop
Deputy Director
Department of Transportation
City of Charlotte, NC

Bill Mouchet
Purchasing Department
City of Charlotte, NC

ATTACHMENT 2

COMPANIES/INDIVIDUALS RECEIVING RFP

1. ATE Management and Service Company, Inc., Cincinnati, OH
2. American Transit Corporation, St. Louis, MO
3. CCL Management, Inc., Jacksonville, FL
4. Carter-Goble Associates, Columbia, SC
5. NTE Transit Management, Biloxi, MS
6. National Transit Services, Inc., Houston, TX
7. Raleigh Transportation Services, Raleigh, NC
8. Transportation Management Services, Inc., Alexandria, VA
9. DAVE Systems, Inc., Boston, MA
10. Laidlaw Transit, Inc., Concord, CA
11. Greyhound Lines, Inc., Dallas, TX
12. Mayflower Contract Services, Inc., West Allis, WI
13. Michael Baker, Inc., Coraopolis, PA
14. Corporate Personnel Consultants, Charlotte, NC
15. Lindsay Employee Communications, Charlotte, NC
16. Arnett Transportation Systems, Phoenix, AZ
17. Durham Transportation, Inc., Rosemead, CA
18. Holland Industries, Inc., Toledo, OH
19. Metro Ride, Inc., Minneapolis, MN
20. Virginia Coach Lines, Richmond VA
21. Samuel Elijah McClure, Charlotte, NC
22. Total Transportation Systems, Charlotte, NC
23. Crain and Associates, Inc., Menlo Park, CA
24. McDonald Transit Associates, Inc., Fort Worth, TX

CHAPTER 13 TO BE AMENDED BY STATE LAW*

Number	Classification	Statute	New	Old	
102	Advertising Outdoor	(G.S. 105-86)	$ 35.00	$100.00	
109	Auto Repair Garage	105-89(a)	12.50	No Cap	
111	Automotive Service Stations & Repairing	105-89(a)	12.50	No Cap	
112(a)	Automotive Equipment or Supply Dealers at Wholesale or Distributing Agencies or Warehouses	105-89(b)	37.50	62.50	
148	Circuses: Circuses, menageries, wild west, dog and/or pony shows, and like amusements, per day:	105-38	25.00	Per Vehicle	
174	Electricians:	105-91	50.00	$20.00	Two or less
				40.00	Three or more
177	Employment Agencies:	105-90	100.00	25.00	Teachers & Nurses
212	Heating Contractors:	105-91	50.00	$20.00	Two or less
				40.00	Three or more
213	Hotels: Minimum tax	105-61(a),(f)½	25.00	5.00	
241	Laundries, Laundrettes, Laundralls and similar type businesses:				
	(c) Each vehicle carrying laundry NOT taxed under (a) or (b)	105-85	200.00	None	
268	Motion Picture Shows: (per screen)				
	(a) Indoor	105-37	200.00	212.50	
	(b) Drive In	105-36.1	100.00		

269	Motorcycle Dealers or Service Places:	G.S. 105-89.1	$ 12.50	$ 10.00	
270	Motor Vehicle Dealers:	105-89(c)	25.00	50.00	
299	Pawnbrokers:	105-50	275.00	400.00	
304	Plumbers:	105-91	50.00	20.00 40.00	Two or less Three or more
305	Pool Tables, Pocket Billiards or Bagatelle Tables, unless used for private amusements alone without charge: (per location)	105-102.5(e5)	25.00	Per table	
308	Pressing Clubs or Dry Cleaning Plants:				
	Each vehicle carrying the dry cleaning, Not Licensed Above	105-74	200.00	None	
320	Restaurants, Lunch Stands, Counters or Cafes: Minimum	105-62	25.00	2.50	
336	Sign Hangers, Sign Erectors:	105-86	35.00	100.00	
358	Undertakers:	105-46	50.00	100.00	

Reason: Legislation has adopted these changes in Chapter 105 of the General Statutes; therefore, allowing Cities to do the same.

II

NEW CLASSIFICATIONS DUE TO G.S. 105

364	Video Movies, selling, leasing, furnishing, and/or distributing:	105-102.5(e1)	25.00	None

Reason: Was licensing under 331-Service Companies. Now deriving under G.S. 105-102.5(e-1).

III

AMENDMENTS BY STATE LAW JULY 1, 1989

191	Flea Market Operator - Change to: Specialty Market Operator:	G.S. 105.53	$200.00	$100.00
192	Merchant Vendor - One who leases space @ Specialty Markets & other than retail store, on a temporary basis.		25.00	Name Change

Reason: Legislation adopted this change under G.S. 105-53(c) July 1, 1989; therefore allowing cities to do the same.

* Information supplied by County Tax Department.

(C013)

Attachment #1

REVIEW OF OPTIONS FOR INDEPENDENCE SHUTTLE

OPTIONS	ADVANTAGES	DISADVANTAGES
Continue the present service for another year under a contract with private transportation company.	• Provides transit service within one-quarter mile of US 74 businesses between Briar Creek Road and Eastway Drive. • Provides transit service within one-quarter mile of residents in Chantilly neighborhood. • Provides transit service within one-quarter mile of residents of Claremont Apartments (if access across creek via WTVI driveway can not be arranged).	• Requires estimated subsidy of $80,000 from the Transportation Fund. • Results in continued route monitoring and contract administration expenses by City staff.
Discontinue the Independence Shuttle	• Eliminates the need for an $80,000 subsidy from the Transportation Fund. • Eliminates the work for City staff in monitoring route and contractor performance.	• Requires employees of Coliseum Inn to walk about 0.3-mile to nearest bus route (on Monroe Road). • Requires some Chantilly residents to walk about 0.4-mile to closest bus service. • Requires Claremont Apartments residents to walk approximately 0.5-mile to Route 17 unless access to Commonwealth Avenue using WTVI driveway can be arranged.
Operate the Independence Shuttle approximately 50 percent of its current schedule.	• Reduces the estimated subsidy from the Transportation Fund to about $40,000. • Provides nearby transit service to employees of US 74 businesses and residents of Chantilly and Claremont Apartments during the following: 6:30 am to 8:30 am; 11:30 am to 1:30 pm; 4:30 pm to 6:30 pm (Monday through Saturday).	• Eliminates bus service (within one-quarter mile) for employees of US 74 companies and residents of Chantilly and Claremont Apartments from 8:30 am to 11:30 am, and from 1:30 pm to 4:30 pm (Monday through Saturday). • Results in continued route monitoring and contract administration by City staff.

Independence Shuttle

Council awarded a contract in March 1989 to Executive Transportation, Inc. to operate a shuttle route along Independence Boulevard between Uptown and the Coliseum Shopping Center for one year. Service began on April 10, 1989 and operated initially from 6:30 am to 6:30 pm with an additional trip at 9:30 pm, seven days a week. The service was reduced in November 1989 with the elimination of the 9:30 pm daily trip and Sunday service. A small bus was operated to pick up and drop off passengers at the door of key trip generators such as the Coliseum Inn, Claremont Apartments, and the Coliseum Shopping Center. This was done in the interest of passenger safety while US 74 construction was underway between the old Coliseum and Eastway Drive.

The Independence Shuttle averaged about four passengers per hour during its year of operation. The average subsidy per passenger for the route since service inception is approximately $4.00. Charlotte Transit averaged 40 passengers per hour in 1989 with a system-wide subsidy of $0.87.

ATTACHMENT 1

SUMMARY OF OPTIONS FOR WILKIESON-UPTOWN CONNECTION

OPTION	DESCRIPTION	PROJECTED ANNUAL COSTS (a)	PROJECTED FARE REVENUE (b)	ESTIMATED UTC CONTRIBUTION (c)	TOTAL REVENUES	TRANSP. FUND SUBSIDY	COST RECOVERY RATIO
1	CTS Operation with 40% farebox percentage guaranteed (standard bus)	$ 85,000	$27,000	$ 7,000	$34,000	$ 51,000	40
1A	Private contractor with 40% farebox percentage guaranteed (upgraded bus)	$135,000	$27,000	$27,000	$54,000	$ 81,000	40
2	CTS Operation (standard bus)	$ 85,000	$27,000	- 0 -	$27,000	$ 58,000	32
3	Private contractor operation (upgraded bus)	$135,000	$27,000	- 0 -	$27,000	$108,000	20

(a) Based on annual operation of 2,000 service hours for all options.

(b) Based on annual ridership of 33,000 passengers

(c) The UTC's financial contribution is based on achieving the daily ridership estimate of 127 passengers. Patronage higher or lower than this projection would change the amount needed to "guarantee" the cost recovery standard of 40 percent.

Wilkinson-Uptown Connection

The Wilkinson-Uptown Connection began operation on September 1, 1989 as a demonstration express route administered by the Uptown Transportation Council (UTC). The UTC obtained sufficient financing from the following sources to operate the service for a one-year experimental period:

North Carolina Department of Transportation	$40,000
Charlotte Uptown Development Corporation and Uptown Companies	$60,000
City of Charlotte	$20,000

The UTC contracted with Carolina Transit Services in 1989 for route operation at an annual cost of $121,615. Non-stop service is provided 15 times daily between Queensgate Shopping Center and Uptown via Wilkinson Boulevard. The buses operate Monday through Friday, 6:40 a.m. to 8:50 a.m. and 3:40 p.m. to 5:55 p.m. The route's one-way fare is $0.75 and riders may purchase a monthly pass for $15.00. Charlotte Transit monthly passes also are honored on the route.

The Charlotte Department of Transportation (CDOT) provided shelters and signage for the passenger boarding location on Wilkinson Boulevard and contributed $20,000 to the FY 1989-90 demonstration when a shortfall between revenues and expenses occurred. CDOT agreed to study the addition of the Wilkinson-Uptown Connection to the Charlotte Transit route network based on the results of the demonstration.

ADD-A-LANE

ATTACHMENT 1

The following lists of projects are those not yet designed and constructed. The list is divided into five project groups. They are classified as follows:

Project Group 1	Highly Congested Major Thoroughfare
Project Group 2	Highly Congested Minor Thoroughfare
Project Group 3	Less Congested Major Thoroughfare
Project Group 4	Less Congested Minor Thoroughfare
Project Group 5	Others

PROJECT GROUPS I AND II

A - Sardis Road south of Rama to Lutomma Circle (Section 1)

B - Sardis Road 6100 block to south of Rama Road

C - Sardis Road south of Lutomma Circle outbound (Section 4)

D - Hickory Grove Road at Lawrence Orr Road

E - Providence at Candlewyck Lane

F - Sharon Road West at Hopton Road (north side)

G - Freedom Drive, south of Ranch Road

H - Sardis Road, south of Rama to Lutomma Circle outbound (Section 3)

I - Carmel Road, north of 5512

J - Carmel Road, south of Asherton Drive

K - Carmel Road, Winged Foot Road to Quail View Road

L - Lawyers Road, at Idlewild Christian Church

M - Tuckaseegee Road at 5417

N - Carmel Road, south of Quail View Road

PROJECT GROUP III

A. Beatties Ford Road - construct outbound taper in front of 4940 and extend widened section to Sunset Road for outbound right-turn-only lane.

B. Idlewild Road

   1. Outbound (southside) widening to fill in from Piney Grove Road (1800 block) to Vestal Place (8600 block).

C. Little Rock Road

   1. Northbound (eastside) right turn only lane at Tuckaseegee Road.

   2. Southbound (westside) right turn only lane at Tuckaseegee Road.

   3. Widen eastside behind Loves Tire (at Freedom Drive).

   4. Westside Tapers:

      a. North of Flintrock Road (800 block)

      b. South of David Avenue (1000 block)

      c. North of Hardee's Restaurant (2604)

   5. Widen westside Flintrock Road to Glemoor Drive (900 block) (Tied to #4).

   6. Widen eastside, north of Wilkinson Boulevard for better lane widths and longer southbound left-turn lane (3000 block).

   7. Widen eastside just south of the I-85 northbound ramp.

      a. Taper eastside south of 2011 for a left-turn lane at Pawnee Drive.

      b. Widen (eastside) from 1818 to 1901

      c. Widen (eastside) from Flat Rock Road to 1907

      d. Taper (eastside) north of Flat Rock Road (1633)

D. Statesville Road

1. Outbound (eastside) taper at 4432

2. Inbound (westside) widening from Cindy Lane (4700 block) to Nevin Road (4500 block)

3. Inbound tapers:

   a. North of Cindy Lane (4700 block)

   b. South of Nevin Road (4400 block)

E. The Plaza

1. Outbound (southside) tapers:

   a. At 6640

   b. South of Karenstone Drive

   c. At 6834

   d. At 7108

2. Inbound (northside) tapers:

   a. At Plaza Road Baptist Church (7041)

   b. South of Hunters Crossing Lane (tied to #2.a)

   c. At 6905

3. Alternate to 2 (above): Widen inbound from end of NCDOT project (7200 block) to 6709

F. Sardis Road - Create three-lane section between Oak Creek Drive (8400 block) and Brackenburg Lane (8600 block).

G. Mt. Holly Road - Widen to provide an inbound right-turn-only lane to Freedom Drive starting in front of Marathon Oil (across from 8026).

H. South Tryon Street - Widen to provide a 100' inbound right-turn-only lane (with taper) at Westinghouse Boulevard.

PROJECT GROUP IV

A. Sharon View Road

1. Southside tapers:

a. East of Sharon Woods Lane (3000 block)

b. East of Mountainbrook Road (3400 block)

c. East of Rustic Lane (3700 block)

d. West and East of Harmill Court

2. Northside tapers:

a. West of new widening in 3500 block

b. East of widening east of Sharon Road (2900 block)

B. Hoskins Road - Westbound (northside) right turn only lane east of Rozzelles Ferry Road

C. Hovis Road - Eastbound (southside) right turn only lane east of Brookshire Boulevard

D. Rozzelles Ferry Road

1. Inbound (westside) taper north of Lawton Road (4700 block)

2. Inbound (westside) widen to provide outbound left-turn-lane to Old Mt. Holly Road and taper north of Old Mt. Holly Road

E. Ashley Road - Northbound (eastside) taper south of Lindberg Street (1600 block)

F. Pence Road

1. Outbound (southside) tapers

a. West of Hickory Trace (6500 block)

b. North of 6904

2. Outbound Widening from Hickory Trace to 6612

3. Inbound (northside) taper east of Hickory Grove Elementary School (6600 block)

G. Sharon Road (south of Quail Hollow)

1. Northbound (eastside) tapers:

a. North of Sharon Acres Road

b. In front of 6601 (not needed if 3b is implemented)

2. Southbound (westside) tapers:

a. At 6108

b. In front of 6232

c. South of Sharon Acres Road

3. Connect three lane sections:

a. Between 6232 and 6201

b. Between 6645 and 6601

H. Mulberry Church Road - Build a second approach lane at Tuckaseegee Road by either widening on the right side to provide a 150 foot right-turn lane (plus taper) or on both sides to provide a 250 foot left-turn lane (plus taper)

I. Tuckaseegee Road

1. Outbound (northside) tapers east and west of Mulberry Baptist Church (6450)

2. Inbound (southside) tapers:

a. At 6417

b. At 6801

J. Gleneagles Road - Widen on the south side from the widening section east of North Baltusrol Lane to the right turn only lane at Quail Hollow Road.

K. Old Park Road

1. Northbound (eastwide) taper south of 6705

2. Northbound (eastside) construct curb and gutter immediately south of Sulkirk

3. Northbound (eastside) widening:

   a. From 6539 to 6501 at Stokes Avenue (South)

   b. From Stokes Avenue (North) to Pine Valley Road

L. Westinghouse Boulevard - Pave to provide 150' eastbound right-turn-only lane (with taper) at N.C. 49

PROJECT GROUP V

A. Kevin Road - taper eastbound (southside) west of widening at Gibbon Road (5400 block)

B. Old Concord Road:

1. Create three lane sections:

   a. Between N. Tryon Street and Orr Road

   b. From Farmfield Lane (7300 block) to 200' North of Newell-Hickory grove Road (7500 block)

2. Pave the outbound (eastside) shoulder at Torrence Grove Road

3. Inbound (westside) tapers:

   a. South of 6131

   b. North of McDaniel Street (6300 block)

   c. At 7401

4. Outbound taper north of Orr Road (6100 block)

C. Alexander Road

1. Westbound (northside) tapers:

   a. South of widening south of Woodshed Circle (7700 block)

   b. West of 7227

   c. East of Shaftesbury Road (7100 block)

   d. East of widening east of Summer Darby Court (6600 block)

2. Eastbound (southside) tapers:

   a. Opposite of Harrison Road (7400 block)

   b. East of Widening east of Benningwood Drive (6900)

   c. In front of 6220

3. Create three lane sections:

   a. Between Harrison Road and 7704, (widening on both sides)

   b. between Shaftesbury and Benningwood/Hays Chapel

   c. Between Alexandria Lane and Summer Darby Lane

D. Rea Road

1. Westbound (northside) tapers:

   a. East of widening east of Cool Springs Lane (2700 block)

   b. In front of 4000

2. Eastbound (southside) tapers:

   a. East of 3715

   b. East of 3917

3. Create a three lane section between 3200 and 3340

E. Toddville Road

1. Northbound (eastside) tapers:

   a. At 905

   b. North of Brooktree Drive (1200 block)

   c. South of Brooktree Drive (1300 block)

   d. At 1501

   e. At 1721

2. Southbound (westside) taper at 1722

F. Glenwood Drive

1. Northbound (eastside) tapers:

a. At 4322-28

b. At 4226

c. South of Dewolfe Street (4100 block)

d. At 4022

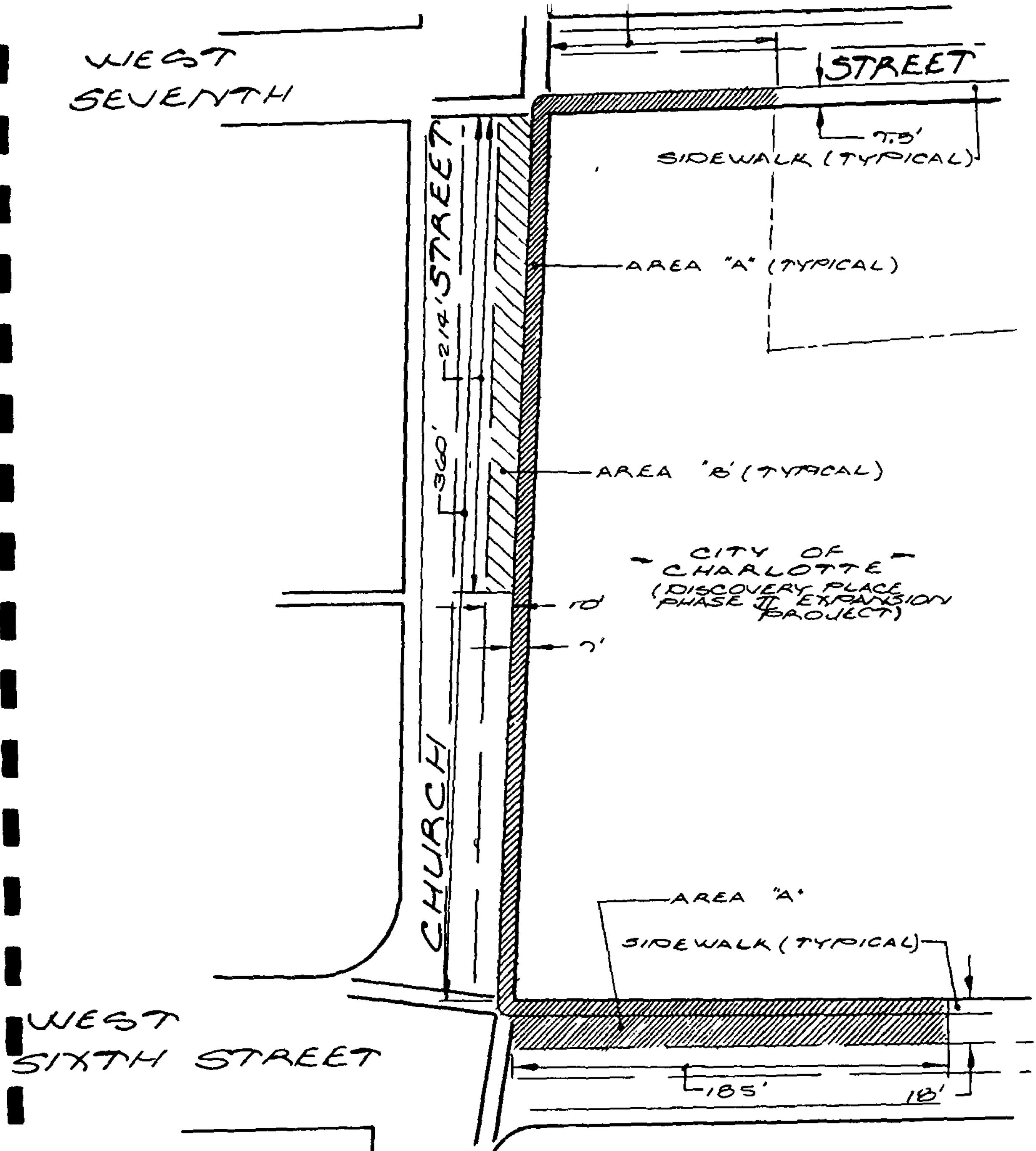
2. Southbound (westside) tapers:

a. At 4001

b. At 4225

c. North of Rowan Street

3. Minor Widening (less than 50 feet) on both sides immediately north of the I-85 southbound ramps (north of the interchange)



ENCROACHMENT/LEASE AGREEMENT
CITY OF CHARLOTTE
HEPLER AND HALL ARCHITECTS

HOUSING CODE ENFORCEMENT

A. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 1021 Waccamaw Street (Woodlawn Court).

PROPERTY ADDRESS: 1021 Waccamaw Street; Census Tract #5; Council District 1; Neighborhood: Woodlawn Court

Date of Inspection: 6/20/89
Reason For Inspection: Section 8

A title report which was obtained in September 1988 revealed parties in interest to the property. The Complaint & Notice of Hearing and The Findings of Fact & Order were advertised in the Mecklenburg Times due to being unable to serve parties in interest by certified mail.

Owner(s) Notified of Hearing: 6/21/89
Hearing Held: 8/4/89
Owner(s) Ordered to Repair Dwelling By: 9/17/89 (Extended)
Owner(s) Ordered to Repair Dwelling By: 1/6/90
Estimated Value of Dwelling: $23,550
Estimated Repair (Which Is Less Than 65% of Estimated Value): $2,125

In Rem action has been delayed on this case because the owners started making repairs; however, repairs have discontinued.

The repairs include: minor repairs at front porch, kitchen floor, front storm door, kitchen ceiling, interior doors, window sash, window and door screens, fireplace and painting interior & exterior. The dwelling is occupied.

The owner was notified of a Civil Penalty on April 27, 1990. The total penalty as of May 29, 1990 amounts to $1,520. The owner has also been notified of this May 29, 1990 Council action.

B. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to demolish and remove the dwelling located at 1332 Beatties Ford Road (Oaklawn Park (Northwest Jr. High Area).

PROPERTY ADDRESS: 1332 Beatties Ford Road; Census Tract #48; Council District 2; Neighborhood: Oaklawn Park (Northwest Jr. High Area)

Date of Inspection: 9/22/88
Reason For Inspection: Concentrated Code Enforcement (Field Observation)

Owner(s) Notified of Hearing: 10/7/88 (Mail Returned)
Owner(s) Notified of Hearing: 1/31/89
Hearing held: 3/2/89
Owner(s) Ordered to Demolish Dwelling By: 7/21/89

A title search was ordered August 1989 and received on October 10, 1989. The title search revealed parties in interest to the property. The Complaint & Notice of Hearing and The Findings of Fact & Order were advertised in the Mecklenburg Times due to being unable to serve parties in interest by certified mail.

Owner(s) Notified of Hearing: 11/20/89
Hearing Held: 12/20/89
Owner(s) Ordered to Demolish Dwelling By: 1/20/90
Estimated Value of Dwelling: $10,850
Estimated Repair (Which Exceeds 65% of Estimated Value): $9,725

In rem action had been delayed on this case because an appeal was made to the Housing Appeals Board. On April 13, 1990, in view of the appealing parties not being present, the Board upheld the City's Findings of Fact & Order to demolish the dwelling.

The repairs include: major structural repairs to the interior and exterior of this dwelling. The dwelling is open and unoccupied.

The owner was notified of a Civil Penalty on February 23, 1990. The total penalty as of May 29, 1990 amounts to $1,380. The owner has also been notified of this May 29, 1990 Council action.

C. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to demolish and remove the dwelling located at 1305 Onyx Street (Washington Heights).

PROPERTY ADDRESS: 1305 Onyx Street; Census Tract #46; Council District 2; Neighborhood: Washington Heights

Date of Inspection: 8/31/87
Reason For Inspection: Concentrated Code Enforcement (Field Observation)

Owner(s) Notified of Hearing: 9/14/87
Hearing Held: 10/2/87
Owner(s) Ordered to Repair Dwelling By: 11/20/87

A title search was obtained in early December, 1987 and revealed parties in interest to the property. The Complaint & Notice of Hearing and The Findings of Fact & Order were advertised in the Mecklenburg Times due to being unable to serve parties in interest by certified mail.

A reinspection of the property on April 19, 1988 revealed that the violations at the structure had changed and the dwelling was dilapidated.

Owner(s) Notified of Hearing: 6/2/88
Hearing Held: 6/24/88
Owner(s) Ordered to Demolish By: 8/6/88
Estimated Value of Dwelling: $3,480
Estimated Repair (Which Exceeds 65% of Estimated Value): $10,400

A request for City Council to adopt an ordinance authorizing the use of In Rem Remedy to demolish and remove the dwelling was deferred on April 24, 1989. City staff was requested to determine if it would be feasible for the City to acquire and rehabilitate this structure in order to provide housing for low and moderate income persons. It has been determined that it would not be feasible to acquire this property and rehabilitate it because the cost would prohibit it from being used as housing for low and moderate income persons.

The repairs include: major structural repairs to the interior and exterior of this dwelling. The dwelling is open and unoccupied.

The owner was notified of a Civil Penalty on August 10, 1988. The total penalty as of May 29, 1990 amounts to $6,690. The owner has also been notified of this May 29, 1990 Council action.

D. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 207 Walnut Avenue (Lower Seversville).

PROPERTY ADDRESS: 207 Walnut Avenue; Census Tract #41; Council District 2; Neighborhood: Lower Seversville

Date of Inspection: 7/19/88
Reason For Inspection: Section 8

Owners Notified of Hearing: 9/8/88
Hearing Held: 9/23/88
Owner(s) Ordered To Repair Dwelling By: 10/27/88

A title search was ordered in February 1989 and received on October 20, 1989. It revealed parties in interest to the property.

Parties In Interest Notified of Hearing: 10/31/89
Hearing Held: 12/12/89
Parties In Interest Ordered to Repair Dwelling By: 1/31/90

Estimated Value of Dwelling: $22,320
Estimated Repair (Which is Less than 65% of Estimated Value): $4,200

In rem action has been delayed on this case because the owner started making repairs to this dwelling, however, repairs were discontinued. Also, the owner was involved in a divorce court case and there was an uncertainty of ownership of the property.

The repairs include: major repairs to cornice & soffit boards and minor repairs to interior walls & ceilings; basement steps; electrical receptacles; exterior doors & windows; and plumbing. The dwelling is occupied.

The owner was notified of a Civil Penalty on October 31, 1988. The total penalty as of May 29, 1990 amounts to $5,880. The owner has also been notified of this May 29, 1990 Council action.

E. Recommend adoption of an ordinance authorizing the use of In Rem Remedy to repair code violations at 3125 Columbus Circle (Regal Heights).

PROPERTY ADDRESS: 3125 Columbus Circle; Census Tract #41; Council District #2; Neighborhood: Regal Heights

Date of Inspection: 1/25/89
Reason For Inspection: Section 8

Owner(s) Notified of Hearing: 3/20/89
Hearing Held: 4/4/89
Owner(s) Ordered to Repair Dwelling By: 5/6/89

A title search was requested in June 1989 and received on August 29, 1989. It revealed parties in interest to the property.

Parties In Interested Notified of Hearing: 11/27/89
Hearing Held: 12/15/89
Parties In Interest Ordered to Repair Dwelling By: 2/24/90

Estimated Value of Dwelling: $22,260
Estimated Repair (Which is Less than 65% of Estimated Value): $300

The repairs include: minor repairs to kitchen floor, water heater, bath floor, bedroom walls and rear screen door. The dwelling is occupied.

The owner was notified of a Civil Penalty on June 7, 1989. The total penalty as of May 29, 1990 amounts to $3,970. The owner has also been notified of this May 29, 1990 Council action.

Mandatory Referral Report No. 88-36

Charlotte-Mecklenburg Planning Commission

Sale of Vacant Land

December 1988

Project Proposal and Location

This project consist of the sale of three parcels of land totaling approximately 25,504 square feet. These properties are located along Statesville Avenue just north of Oaklawn Avenue.

Project Justification

These properties are currently vacant. Adjacent properties fronting Statesville Avenue are also vacant. These properties are currently zoned B-1. The City has no planned use for these properties and therefore they should be returned to private ownership.

Project Impact

There are no impacts expected.

Relationship to Other Public and Private Projects

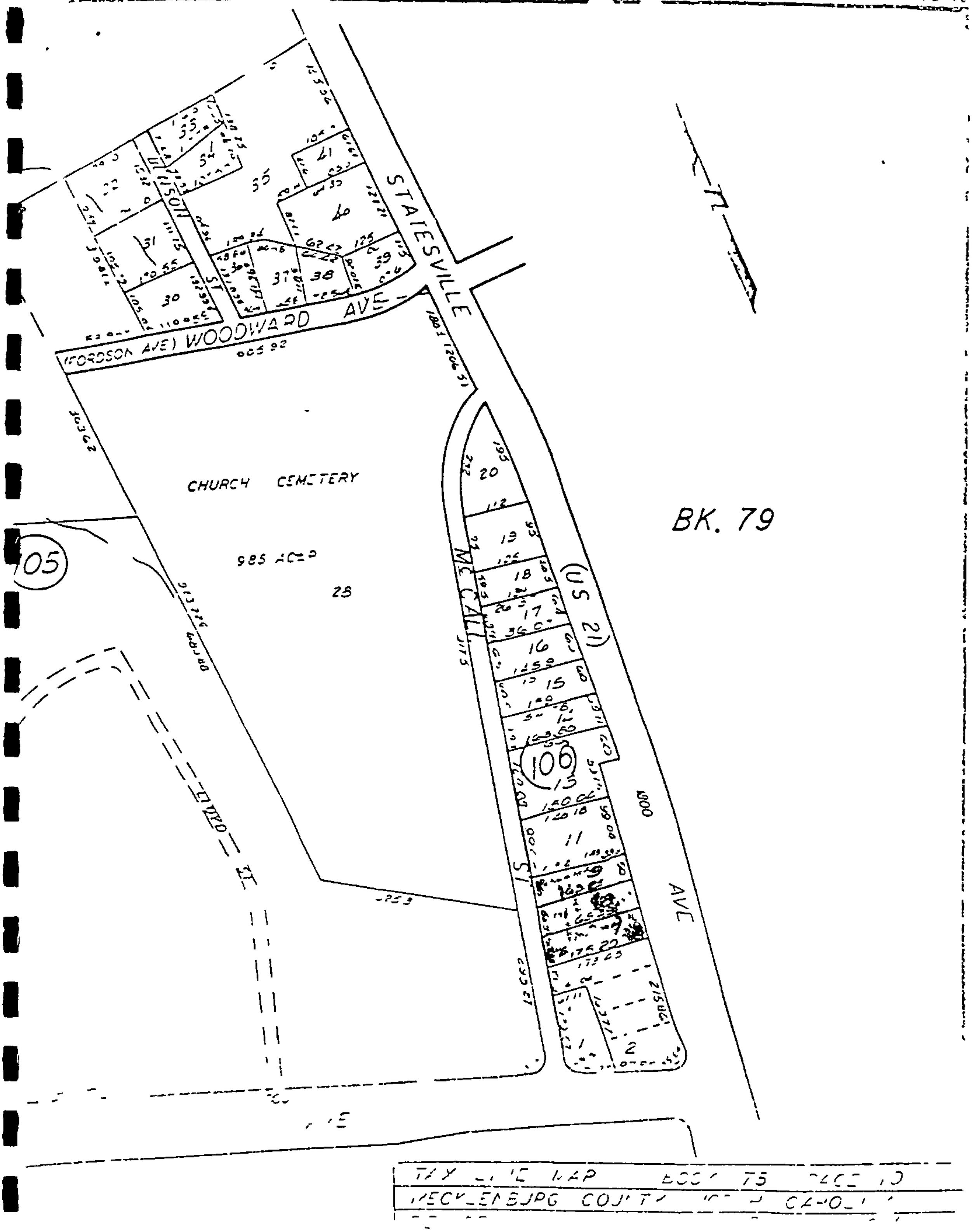
None exist.

Project Cost

The total cost of the proposed sale is $1,250; $150.00 for advertising, $300.00 for appraisal, $300.00 for legal fees, and $500.00 for administrative cost.

Staff Recommendation

Approval.


STATESVILLE AVE
WOODWARD AVE
HOBSON AVE
CHURCH CEMETERY
985 ACRES
25
55
40
39
38
37
30
31
17
20
19
18
16
15
13
11
9
8
2
105
106
US 21
MC CALL
AVE
BK. 79

5 Recommended by City Coun
for approval by the Coun
13 Apptd. by County Commiss

WASTE MANAGEMENT ADVISORY COMMITTEE
(18 Members)

Membership - The City Council is to recommend five (5) members for approval by the County Commission. Represented are to be the following groups: (1) Medical-Scientific; (2) Legal; (3) Planning Organization; (4) Chamber of Commerce; (5) Charlotte Clean City Committee. Terms are for three years and appointees must be residents of Mecklenburg County.

Responsibilities - Evaluate all decisions to construct additional waste-to-energy facilities in the future and consult and advise the City and County governing bodies on th merits and cost efficiencies of such decisions prior to the time they are made.

MEMBER & QUALIFICATION	DIST.	BUSINESS/PROFESSION	ORIG. APPTMT.	RE-APPTMT.	TERM.	EXPIR.
City						
Robert Smith /M (Medical-Scientific)	3	Law Engineering	2/20/89		3 yrs.	2/20/9
Thurston Frazier /M (Legal)		Public Defender's Off.	2/20/89		3 yrs.	2/20/9
~~Robert L. Davis B/M~~ VICKY BAUCOM (Planning Organization)	1	Prin., Spaugh Mid. Sch.	2/20/89		3 yrs.	2/20/9
Gregory Simmons W/M (Chamber of Commerce)			10/02/89		Unexp.	9/30/9
McGrath W/M (Clean City Committee	5	Southern Real Estate	2/20/89		3 yrs.	2/20/9
County						
Jacqueline Clark B/F		Engineer	11/16/87	9/18/89	3 yrs.	9/30/9
Walter Dillard B/M		Senior Examiner	11/16/87	9/18/89	3 yrs.	9/30/9.
William Jones W/M		Assistant V.P Govt./Indus. Affairs	9/21/87	9/8/89	3 yrs.	9/30/9.
Linda Kissinger W/F (MH/Matthews/P'Ville)		Env. Engineer	11/16/87	9/18/89	3 yrs.	9/30/9
Michael Lascara W/M (Duke Power Co.)		Env. Engineer	10/17/88			9/30/91
William Lynch, Jr. W/M		Env. Engineer	10/17/88			9/30/91
David Martin W/M (Financial/Accounting - Htsville/Davidsn/Cornel.)		Asst. Prof. Econ.	12/15/86			9/30/91
Bea Quirk W/F (Civic /Community Org.)		Free Lance Writer	10/17/88			9/30/91
Michael Smith W/M (Env. Prot. Commission)		Env. Affairs Dir.	6/15/87	9/18/89	3 yrs.	9/30/92
*Charles Willis W/M (Engineering - Technical)		Consult. Engineer	11/16/87			9/30/91
Ann Yochem W/F (Academic)		Biology Professor	11/16/87			9/30/91
Margaret M. Houlihan W/F (Sierra Club)		Phychologist	10/16/89		Unexp.	9/30/90
Brian Schick W/M		Manufacturer's Council	12/19/88	9/18/89	3 yrs.	9/30/92

*Chairman

Revised 2/9/90

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date

Please complete each section

FULL NAME Russell James Schwartz (please print or type) Mr xxxx Mrs ____ Ms ____ Miss ____

HOME ADDRESS 3825 Moultrie Street, Charlotte, NC ZIP 28209

BUSINESS ADDRESS 2600 One First Union Center, 301 South College St., Charlotte, NC ZIP 28208

HOME PHONE ( ) ____ BUSINESS PHONE (704) 377-2500

SPOUSE'S NAME Laurie P. Schwartz SPOUSE'S EMPLOYER WBT-TV

SPOUSE'S TITLE Research and Marketing Direc

PLEASE INDICATE Voting Precinct # 51 District # 56 Date of Birth 11/24/58

MALE XXX BLACK ____ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE ____ WHITE XXX Waste Management Advisory Committee

SINGLE ____ INDIAN ____

MARRIED ____ HISPANIC ____

OTHER ____

EDUCATION (including degrees completed) B.A., University of SC, 1979
J.D., Duke University School of Law, 1982

CURRENT EMPLOYER Horack, Talley, Pharr & Lowndes

TITLE Partner YEARS IN CURRENT POSITION ____

DUTIES Representation of clients in a variety of areas of law including communications and land use.

OTHER EMPLOYMENT HISTORY 1982-1986: Associate, Horack, Talley, Pharr & Lowndes
1986-1989: Assistant Counsel, Jefferson Pilot Communications Company

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE

CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

American Bar Assn , NC Bar Assn., SC Bar Assn., National Assn. of Broadcasters, NC Assn. of Broadcasters

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

COMMENTS

AFFIRMATION OF ELIGIBILITY

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No XX If Yes, please attach explanation

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No XX If yes, please attach explanation of the nature of the conflict

I certify that the facts contained in this application are true and correct to the best of my knowledge I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you

This form will be retained on file for one year and must be updated after that, otherwise, it will be removed from the active file

A personal contact with a City Councilmember is recommended.

RETURN COMPLETED FORM TO·

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature. [signature]

Date April 20, 1990

PLEASE DO NOT SUBMIT RESUMES

7 Appointed by City:
Mayor (2); Council (5)
7 Appointed by County

CHARLOTTE-MECKLENBURG PLANNING COMMISSION
(14 Members)

Membership - Appointments are made for three-year terms. Members must be residents of the County. An individual shall not serve more than two consecutive full terms. Ex-officio members may be appointed by the Governing Bodies upon recommendation of positions by the Planning Commission and approval by the two bodies. Their term expiration will be established as a condition of appointment.

Responsibilities - To make studies of resources, possibilities and needs of the City and County, particularly with respect to conditions which may be injurous to the public welfare and make plans for the development of Mecklenburg County, including the City of Charlotte but excluding all other incorporated towns in the County. To consider the desirability, from time to time, of the extension of the limits of Charlotte and when found desirable, to prepare and present to City Council a program of extension. Subdivision developments are subject to the jurisdiction of the Commission. The Commission receives and hears all petitions for zoning changes. The Commission operates under an Interlocal Cooperation Agreement, approved by the Charlotte City Council (October 27, 1986) and the Mecklenburg County Board of Commissioners.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
City:						
*(M)Frank Emory B/M	4	Attorney	6/28/85	6/21/88	3 yrs.	6/30/9
(C)Douglas C. Burns W/M	0	Architect	12/08/86	4/24/89	3 yrs.	6/30/9
(C)Nasif R. Majeed B/M	4	Fast Foods Executive	11/23/87	4/24/89	3 yrs.	6/30/9
(C)R. Stanley Vaughan W/M	7	Acctg. Firm Exec.	12/08/86	6/13/88	3 yrs.	6/30/9
(C)Timothy Mead W/M	4	Professor, UNCC	12/08/86	4/24/89	3 yrs.	6/30/9
(C)Sara Spencer W/F	6	PartTime College Instr.	6/22/87		3 yrs.	6/30/9
(M)Robert L. Davis B/M	1	Principal, Spaugh Middle School	11/17/87		Unexp.	6/30/9
County:						
William A. Winget W/M		Securities Firm Exec.	11/17/86	7/18/88	3 yrs.	7/31/9
Vicky R. Baucom W/F			12/18/89		Unexp.	6/30/9
James H. Thomasson W/M		Builder	11/17/86	7/18/88	3 yrs.	7/31/91
John W. Lassiter W/M		Attorney	11/17/86	7/18/88	3 yrs.	7/31/91
Anne McClure W/F			6/15/87		3 yrs.	6/30/90
Will Latham, Jr. W/M			6/15/87		3 yrs.	6/30/90
Donald A. Points W/M	7	V.P.-McDevitt & Street	8/16/88		Unexp.	6/30/89

*Chairman

Planning Committee

Davis	Latham
Emory	Majeed
Lassiter	Vaughan

Winget

Zoning Committee

Burns	Points
McClure	Mead
Spencer	Thomasson

~~Wheeler~~
Baucom

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date

Please complete each section

FULL NAME GLORIA GIBSON FENNING (please print or type) Mr ____ Mrs ✓ Ms ____ Miss ____

HOME ADDRESS 311 CANYON TRAIL ZIP 28226

BUSINESS ADDRESS " " " ZIP ____

HOME PHONE (704) 364-3156 BUSINESS PHONE (704) 366-8091

SPOUSE'S NAME ROBERT L. FENNING, M.D. SPOUSE'S EMPLOYER MECK. MEDICAL GROU

SPOUSE'S TITLE MEDICAL DOCTOR

PLEASE INDICATE Voting Precinct # 67 District # 7 Date of Birth 10/1/37

MALE ____ BLACK ____ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE ✓ WHITE ✓ PLANNING COMMISSION

SINGLE ____ INDIAN ____

MARRIED ____ HISPANIC ____

OTHER ____

EDUCATION (including degrees completed) PENN STATE - B.A. IN ADVERTISING / JOURNALISM

CURRENT EMPLOYER —

TITLE — YEARS IN CURRENT POSITION —

DUTIES —

OTHER EMPLOYMENT HISTORY CITY COUNCIL - 1985 - 1989 FREE LANCE ADVERTISING FOR NON PROFITS, ADVERTISING MGR. DEPARTMENT STORE, COPY WRITER NEWSPAPER, ETC.

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE BECAUSE I AN VITALLY INTERESTED IN CHARLOTTE AND HOW WE USE OUR LAND TO ENHANCE OUR QUALITY OF LIFE AND OUR ECONOMI VIABILITY; I BELIEVE MY PAST EXPERIENCE ON CITY COUNCIL WILL BE

CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES QUITE VALU

SOUTHEAST COALITION OF NEIGHBORHOODS, CITIZENS ADVISORY COMMITTEE FOR A NEW CONVENTION CENTER, VARIOUS POLITICAL COMMITTEES, PLANNED PARENTHOOD BOARD, ETC.

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

P.T.A. BOARD, P.T.A. BOOSTERS, MEDICAL AUXILIARY OFFICER, ORATORIO SINGERS AUX. OFFICER, CIC BOARD, S.E. COALITION OF NEIGHBORHOODS BOARD, ETC.)

COMMENTS

BECAUSE OF MY CITY COUNCIL EXPERIENCE I BELIEVE I CAN COME ON BOARD THE PLANNING COMMISSION AT FULL SPEED.

AFFIRMATION OF ELIGIBILITY

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No ✓ If Yes, please attach explanation

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No ✓ If yes, please attach explanation of the nature of the conflict

I certify that the facts contained in this application are true and correct to the best of my knowledge I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you

This form will be retained on file for one year and must be updated after that, otherwise, it will be removed from the active file

A personal contact with a City Councilmember is recommended

RETURN COMPLETED FORM TO·

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature Sara Fanning

Date April 4, 1990

PLEASE DO NOT SUBMIT RESUMES

NO _____

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date:

Please complete each section.

FULL NAME C. Lynn White (please print or type) Mr X Mrs ____ Ms ____ Miss ____

HOME ADDRESS 4000 Columbine Circle ZIP 28211

BUSINESS ADDRESS 128 South Tryon Street, Suite 1950 ZIP 28202

HOME PHONE (704) 366-0446 BUSINESS PHONE (704) 347-0000

SPOUSE'S NAME Sandra M. White SPOUSE'S EMPLOYER Nalle Clinic

SPOUSE'S TITLE Clinical Research Coord.

PLEASE INDICATE: Voting Precinct # 71 District # 6 Date of Birth 1/23/43

MALE X BLACK ____ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE ____ WHITE X Charlotte-Mecklenburg Planning Commission ✓

SINGLE ____ INDIAN ____ Zoning Board of Adjustment

MARRIED X HISPANIC ____

OTHER ____

EDUCATION (including degrees completed) MBA University of Missouri; The following post-graduat courses: Fundamentals of Real Estate Investments, Fundamentals of Location & Market Analysis, Advanced Taxation & Marketing Tools for Investment Real Estate, The Impact of Human Behavior on Commercial Investment Decision-Making, Case Studies on Comm. Invest. Real Estate

CURRENT EMPLOYER Commercial Real Estate Counsel Co.

TITLE President, Principal YEARS IN CURRENT POSITION Newly formed

DUTIES Commercial Real Estate Brokerage and Consulting

OTHER EMPLOYMENT HISTORY L.J. Hooker International, Associate Broker; C.L. White Properties, Owner; Fairway Developers, Inc., President; Various positions with Exxon Corporation and Affiliates over a 19-year career.

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE Commercial Real Estate Consulting and Development. Business Administration.

CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

National Association of Realtors, Charlotte Board of Realtors, Commercial Listing Exchange, North Carolina CCIM Chapter- Co-Chairman Education Committee & elected member Board of Directors

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

Commercial Listing Exchange Education Sub-Committee, United Methodist Church, The Americal Club, Tokyo, Japan.

COMMENTS. _____

AFFIRMATION OF ELIGIBILITY:

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No___X___ If Yes, please attach explanation.

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No___X___ If yes, please attach explanation of the nature of the conflict.

I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you.

This form will be retained on file for one year and must be updated after that; otherwise, it will be removed from the active file.

A personal contact with a City Councilmember is recommended.

RETURN COMPLETED FORM TO:

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature: C Lynn White

Date: 3-30-90

PLEASE DO NOT SUBMIT RESUMES

RECEIVED
MAR 30 1990
OFFICE OF CITY CLERK

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date

Please complete each section

FULL NAME THOMAS F O'BRIEN (please print or type) Mr ✓ Mrs ___ Ms ___ Miss ___

HOME ADDRESS 2001 SHERWOOD AVE, CHARLOTTE ZIP 28207

BUSINESS ADDRESS 1900 CHARLOTTE PLAZA, CHARLOTTE ZIP 28244

HOME PHONE (704) 332 8306 BUSINESS PHONE (704) 376 7979

SPOUSE'S NAME DAPHNE W DUYER SPOUSE'S EMPLOYER ___

SPOUSE'S TITLE ___

PLEASE INDICATE Voting Precinct # ___ District # ___ Date of Birth 9/9/48

MALE ✓ BLACK ___ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE ___ WHITE ✓ PLANNING COMMISSION

SINGLE ___ INDIAN ___

MARRIED ___ HISPANIC ___

OTHER ___

EDUCATION (including degrees completed) BS U S NAVAL ACADEMY, ANNAPOLIS, MD
POST GRADUATE PROGRAM IN REAL ESTATE (2 YEAR PROGRAM) NEW YORK UNIVERSITY

CURRENT EMPLOYER COLDWELL BANKER COMMERCIAL REAL ESTATE SERVICES

TITLE FIRST VICE PRESIDENT & RESIDENT MANAGER YEARS IN CURRENT POSITION 7

DUTIES MANAGER OF COLDWELL BANKER COMMERCIAL'S BROKERAGE ACTIVITIES IN THE CAROLINA'S

OTHER EMPLOYMENT HISTORY U S NAVY (1971-1976)
COLDWELL BANKER COMMERCIAL (1977-PRESENT)

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE LAND USE, PLANNING, & VALUE

(1) CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

CENTRAL CHARLOTTE ASSOC. (CURRENT PRESIDENT), CHARLOTTE ZONING BOARD OF ADJUSTMENT (CHAIRMAN), CHARLOTTE REPERTORY THEATRE (BOARD OF DIRECTORS, EXEC. COMM.) MERCY HOSPITAL BOARD OF VISITORS, CHARLOTTE SPEECH & HEARING CENTER - DIRECTOR

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

CHARLOTTE CHAPTER OF NATIONAL ASSOC OF INDUSTRIAL & OFFICE PARKS (1989 PRESIDENT)

(1) ~~COMMENTS~~ OTHER ROTARY CLUB OF CHARLOTTE (DOWNTOWN CLUB), CITY FAIR ADVISORY COMMITTEE CHARLOTTE CHAMBER OF COMMERCE BOARD OF DIRECTORS

AFFIRMATION OF ELIGIBILITY

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No ✓ If Yes, please attach explanation

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No ✓ If yes, please attach explanation of the nature of the conflict

I certify that the facts contained in this application are true and correct to the best of my knowledge I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you

This form will be retained on file for one year and must be updated after that, otherwise, it will be removed from the active file

A personal contact with a City Councilmember is recommended.

RETURN COMPLETED FORM TO:

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature: [signature]

Date 4/28/90

PLEASE DO NOT SUBMIT RESUMES

RECEIVED

OFFICE OF CITY CLERK

NO._____

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date.

Please complete each section.

FULL NAME Alice Adams Felger (please print or type) Mr. ____ Mrs. ____ Ms. ____ Miss ____

HOME ADDRESS 2220 H Roswell Avenue ZIP 28207

BUSINESS ADDRESS Cottingham Chalk 2102 Rexford Rd ZIP 28211

HOME PHONE (704) 376-8121 BUSINESS PHONE (704) 364-1702

SPOUSE'S NAME ____ SPOUSE'S EMPLOYER ____

SPOUSE'S TITLE ____

PLEASE INDICATE: Voting Precinct # 32 District # 6 Date of Birth 9-27-48

MALE ____ BLACK ____

FEMALE ✓ WHITE ✓

SINGLE ✓ INDIAN ____

MARRIED ____ HISPANIC ____

OTHER ____

BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

Charlotte-Mecklenburg Planning Commission

EDUCATION (including degrees completed) High School, 3 years College

CURRENT EMPLOYER Cottingham Chalk & Associates

TITLE Realtor YEARS IN CURRENT POSITION 12 years

DUTIES Sales Agent

OTHER EMPLOYMENT HISTORY ____

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE Politics, Community Service, most sports

CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES
Chair Jr League Children's Choir Providence School Board Charlotte Foundation CBR, Good Friends Co-Chairman

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES
Uptown Y - Board, Young Life Leader Co-Chair Rox McMillan for Congress

COMMENTS I am extremely interested in the balance with (b) growth of our City and would like to serve in this capacity

AFFIRMATION OF ELIGIBILITY.

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No ✓ If Yes, please attach explanation.

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No ✓ If yes, please attach explanation of the nature of the conflict.

I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you.

This form will be retained on file for one year and must be updated after that; otherwise, it will be removed from the active file.

A personal contact with a City Councilmember is recommended.

RETURN COMPLETED FORM TO:

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature: Renee G. Salger
Date: March 23, 1990

PLEASE DO NOT SUBMIT RESUMES

RECEIVED
1990
OFFICE OF CITY CLERK

O

1 Appointed by Mayor
1 Appointed by City Council
2 Appointed by Fire Department
1 Appointed by State Insurance Commissioner

FIREMEN'S RELIEF BOARD OF TRUSTEES

(5 Members)

Membership - The State Insurance Commissioner's appointee serves at the pleasure of the Commissioner; the other terms are for two years.

Responsibilities - Under provisions of State Statutes, fire insurance companies in qualifying municipalities are taxed annually a percentage of premiums received for all fire and lightning policies written on property located within their respective city limits. A portion of such tax is returned to the municipality by the Insurance Commissioner to be used to safeguard firemen in active service from financial loss occasioned by sickness or injury contracted in the line of duty, and to provide reasonable support for dependents of firemen whose lives are lost as a result of fire service. This Board administers those funds.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
Appointed By City Officials:						
(M)Ann Sugg W/F			2/07/77	2/21/90	2 yrs.	1/18/9
(C)Donald M. Jones B/M	4	Trial Atty. - EEOC	8/11/86	1/11/88		
				10/10/89	2 yrs.	1/18/9
Elected by Fire Dept.:						
Capt. Donald R. Poplin W/M			1/13/86		2 yrs.	12/31/87
R. D. Reagan W/M		Firefighter Engineer	3/25/87		2 yrs.	12/31/89
Appointed by State Insurance Commissioner:						
Michael G. Allen W/M	7		1/18/75	1/ /78		

Revised 03/15/90

LIMITED TERMS

APPLICATION FOR BOARDS, COMMISSIONS AND COMMITTEES
CHARLOTTE CITY COUNCIL

FOR OFFICE USE ONLY

Appointed to

Date

Please complete each section

FULL NAME ROBERT W. CUFF (please print or type) Mr ✓ Mrs ____ Ms ____ Miss ____

HOME ADDRESS 3000 FINLEY PL. CHARLOTTE NC ZIP 28210

BUSINESS ADDRESS P.O. BOX 32414 CHARLOTTE NC (2300 ARCHDALE DR) ZIP 28232 (28210)

HOME PHONE (704) 554-6540 BUSINESS PHONE (704) 554-3784

SPOUSE'S NAME JEAN B. CUFF SPOUSE'S EMPLOYER MICROTRON ABRASIVES

PINEVILLE, NC SPOUSE'S TITLE CUSTOMER SERVICE REP.

PLEASE INDICATE Voting Precinct # 76 District # 7 Date of Birth 5/5/25

MALE ✓ BLACK ____ BOARDS/COMMISSIONS/COMMITTEES I AM MOST INTERESTED IN

FEMALE ____ WHITE ✓ CHARLOTTE FIRE DEPT. FIREMEN'S RELIEF BOARD

SINGLE ____ INDIAN ____

MARRIED ✓ HISPANIC ____

OTHER ____

EDUCATION (including degrees completed) B.S. ACCOUNTING HOFSTRA UNIVERSITY 1949, N.C EMERGENCY MEDICAL TECHNICIAN - 8 YEARS, DUKE UNIVERSITY 1943-44 SEVERAL FIRE TRAINING COURSES THROUGH C.P.C.C. & N.C DEPT OF INSURANCE

CURRENT EMPLOYER HOECHST CELANESE CORP

TITLE SENIOR BUYER YEARS IN CURRENT POSITION 5

DUTIES PURCHASE & SUPERVISE PURCHASES OF COMMODITIES REQUIRED TO MAINTAIN A VIABLE OPERATION OF THE HOECHST CELANESE RESEARCH CENTER.

OTHER EMPLOYMENT HISTORY PEAT, MARWICK, MITCHELL & CO 1948-52, JAMES TALCOTT, INC 1952-54, UNITED AIRCRAFT CORP. 1954-58, HOECHST CELANESE 1958-PRESENT

(over)

INTERESTS/SKILLS/AREAS OF EXPERTISE Fire & Rescue Services, Budgets (15yrs experience with Hoechst Celanese)

CURRENT PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

National Association of Accountants, Carmel Volunteer Fire Dept (31yrs)
Charlotte Life Saving & First Aid Crew (8yrs) Membership & Evangelism Committee First United Methodist Church

PAST PROFESSIONAL ORGANIZATIONS, CIVIC, RELIGIOUS AND POLITICAL ACTIVITIES

COMMENTS I believe my experience with the fire service and budgeting will be valuable for serving on the board.

AFFIRMATION OF ELIGIBILITY

To your knowledge, has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes_____ No ✓ If Yes, please attach explanation

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the City Council?

Yes_____ No ✓ If yes, please attach explanation of the nature of the conflict

I certify that the facts contained in this application are true and correct to the best of my knowledge I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my qualifications and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damages that may result from furnishing the same to you

This form will be retained on file for one year and must be updated after that, otherwise, it will be removed from the active file

A personal contact with a City Councilmember is recommended

RETURN COMPLETED FORM TO:

Office of the City Clerk
600 East Fourth Street
Charlotte, NC 28202-2857

Signature: Robert W Duff

Date May 11, 1990

PLEASE DO NOT SUBMIT RESUMES

RECEIVED
MAY 15 1990
OFFICE OF CITY CLERK