AGENDA

Meeting Type:	B
Date	03-14-1988
SUBJECT	

City of Charlotte, City Clerk's Office

CHARLOTTE

Council Agenda March 14, 1988

FILE COPY

CHARLOTTE

Meetings in March '88

MARCH 1 - MARCH 5

1	Tuesday, 4 00 p m.	COMMUNITY DEVELOPMENT & HOUSING COMMITTEE - City Hall, 2nd Floor Conference Room
	Tuesday, 4 00 p m	STORMWATER MANAGEMENT CITIZENS ADVISORY COMMITTEE - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St , 14 Floor Conference Room
2	Wednesday, 9 00 a.m.	CIVIL SERVICE BOARD (Hearing) - City Hall, Council Chamber
3	Thursday, 7 30 a m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf.Rm
4	Friday, 7 30 a m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf Rm

MARCH 6 - MARCH 12

7	Monday, 12 Noon	PLANNING COMMISSION/Work Session - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
	Monday, 5 00 p m	CITY COUNCIL WORKSHOP - City Hall Annex, Training Center
8	Tuesday, 8 00 a m	AIRPORT ADVISORY COMMITTEE - Charlotte/Douglas International Airport, Conference Room A
	Tuesday, 4 00 p m	CITY COUNCIL TRANSPORTATION COMMITTEE - City Hall, 2nd Floor Conference Room
	Tuesday, 5 15 p m	CHARLOTTE-MECKLENBURG ART COMMISSION/Strategic Planning Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
	Tuesday, 6 00 p.m.	CHARLOTTE ADVISORY PARKS COMMITTEE - Park Operations Division Office, 701 Tuckaseegee Road
9	Wednesday, 8 30 a m	CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
	Wednesday, 4 00 p m	HISTORIC DISTRICT COMMISSION - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
	Wednesday, 6 00 p m	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
10	Thursday, 7 30 a m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf Rm
	Thursday, 4 00 p m	CHARLOTTE-MECKLENBURG ART COMMISSION/Executive Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
11	Friday, 7 30 a.m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf Rm

MARCH 13 - MARCH 19

14	Monday, 5 30 p.m.	COUNCIL/MANAGER DINNER - Nations Ford Elementary School, 8300 Nations Ford Road
	Monday, 7 00 p m	CITIZENS HEARING - Nations Ford Elementary School, 8300 Nations Ford Rd
	Monday, 7 00 p m	HISTORIC PROPERTIES COMMISSION 1221 S Caldwell Street, Commission Office
	Monday, 7 30 p m	CITY COUNCIL MEETING - Nations Ford Elementary School, 8300 Nations Ford Rd

(Continued on Back)

Public Service And Information Department

600 East Trade Street

Charlotte NC 28202

MARCH 13 - MARCH 19 (Continued)

15	Tuesday, 12 Noon	CITY/COUNTY LUNCHEON - City Hall Annex, Training Center
	Tuesday, 2 00 p m.	HOUSING AUTHORITY - Administrative Offices, 1301 South Boulevard
	Tuesday, 4 00 p m	PLANNING COMMISSION/Planning Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
17	Thursday, 7 30 a.m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St , 8th Floor Conf Rm
	Thursday, 8 00 a.m.	CLEAN CITY COMMITTEE - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St , 10th Floor Conference Room
	Thursday, 7 30 p.m.	CHARLOTTE TREE ADVISORY COMMISSION - Park Operations, 701 Tuckaseegee Rd
18	Friday, 7 30 a.m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St , 8th Floor Conf Rm
	Friday, 7·30 a m	PLANNING COMMISSION/Planning Liaison Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf Rm
19-22	Saturday - Tuesday	NATIONAL LEAGUE OF CITIES/Congress of Cities - Washington, D C

MARCH 20 - MARCH 26

22	Tuesday, 4 00 p m.	SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE - Belmont Regional Center, 700 Parkwood Avenue
	Tuesday, 4 30 p.m.	COMMUNITY RELATIONS COMMITTEE - Covenant Presbyterian Church, 1000 E Morehead Street
	Tuesday, 4 30 p m	MUNICIPAL INFORMATION ADVISORY BOARD - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St., 4th Floor Conference Room
23	Wednesday, 4 00 p m	CITIZENS CABLE OVERSIGHT COMMITTEE - City Hall, 2nd Floor Conference Rm
	Wednesday, 5 00 p m	COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239
	Wednesday, 6 00 p m	CITY COUNCIL MEETING (Zoning Hearing) - Education Center, 4th Floor Board Room
	Wednesday, 6 00 p m.	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
24	Thursday, 7 30 a m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf Rm
	Thursday, 4 00 p m	PLANNING COMMISSION/Zoning Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
25	Friday, 7 30 a m	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conf.Rm.

MARCH 27 - MARCH 31

28	Monday, 1 00 p.m.	COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
	Monday, 2 00 p m	CITIZENS HEARING - City Hall, Council Chamber
	Monday, 3 00 p m.	CITY COUNCIL MEETING - City Hall, Council Chamber
29	Tuesday, 4 00 p m	PLANNING COMMISSION/Planning Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St , 8th Floor Conference Room
31	Thursday, 2 00 p.m	CHARLOTTE-MECKLENBURG ART COMMISSION/Executive Committee - Charlotte-Mecklenburg Government Center (CMGC), 600 E 4th St., 8th Floor Conference Room
	Thursday, 3 00 p m.	CHARLOTTE-MECKLENBURG ART COMMISSION - Charlotte-Mecklenburg Government Center (CMGC), 600 E. 4th St , 8th Floor Conference Room

These organizations will <u>not</u> meet during March:

Advisory Energy Commission
Community Facilities Committee
Housing Appeals Board
Insurance & Risk Management Agency

CHARLOTTE

Mayor Sue Myrick *Mayor Pro Tem Al Rousso*

John A. (Gus) Campbell *Roy Matthews*
Stanley M. Campbell *Cyndee Patterson*
Dan Clodfelter *Ella Butler Scarborough*
Charles S. Dannelly *Richard Vinroot*
Gloria Fenning *Velva W. Woollen*

Council Agenda

Monday, March 14, 1988
District 3 Council Meeting
Nations Ford Elementary School
8300 Nations Ford Road

5:30 PM. . . . . Council-Manager dinner
7:00 PM. . . . . Citizens Hearing
7:30 PM. . . . . Council Meeting

ITEM NO.

1. Invocation by Rev. A. C. Hunnicutt of Greenville Memorial AME Zion Church.

2. Consider approval of minutes of Regular Meetings of December 28, 1987, January 11, January 25, and February 8; February 22; Special Meeting of January 19; Zoning Hearings of January 19 and February 15; and Council Workshop on February 1, 1988.

PUBLIC HEARINGS

3. Conduct a public hearing to obtain the views of citizens on community development and housing needs associated with the expenditure of $4,760,000 comprised of FY89 Community Development Block Grant funds, program income funds and reprogrammed funds; and to receive citizens comments on the proposed Statement of Community Development objectives.

This public hearing is to obtain the views of citizens on community development and housing needs associated with the expenditure of $4,760,000 comprised of FY89 Community Development Block Grant funds, program income funds and reprogrammed funds; and to receive citizens comments on the proposed Statement of Community Development objectives.

For the last 14 years, City Council has gone through the process of approval of the Community Development Block Grant (CDBG) application. This year's application process is essentially the same as last year's. Two public hearings will be held prior to submission of the application for CDBG funds. The first public hearing is to obtain the views of citizens regarding community development and housing needs associated with the expenditure of FY89 CDBG funds. The second public hearing, to be conducted by Community Development staff on April 20, 1988, is to review program performance and proposed activities for the FY89 block grant application.

The following are proposed activities for which the FY89 CDBG funds will be expended:

Program Activity		
Residential Rehabilitation Assistance		$2,742,977
Human Services Contracts		500,250
Gethsemane Enrichment		
Bethlehem Center		
Economic Development Revolving Loan Fund		200,000
	Subtotal	$3,443,227
Program Delivery		1,316,773
	Total	$4,760,000

Following the required public hearings, Council will be asked on May 9, 1988 to approve the final statement, as may be amended, and authorize filing for FY89 CDBG funds with HUD.

POLICY

4. Consideration of alternative alignments for the eastern segment of the proposed outer loop freeway.

Background: The information in this action was also in the February 22 agenda.

The concept of a circumferential freeway (the Outer Loop) around the City of Charlotte first received local government endorsement in 1977 with the adoption of the Charlotte-Mecklenburg Thoroughfare Plan. The proposed Southern Outer Loop (I-77/US 74 Connector) has received extensive study, including a recommended approved alignment as part of the Final Environmental Impact Statement (FEIS). Construction on the first segment of the Southern Outer Loop is scheduled to begin later this year. The corridor boundaries for the East Charlotte Outer Loop begin at the Southern Outer Loop terminus (US 74 East near Stillwell Road) and extend north to the US 29/I-85 Connector.

Local planning efforts for the East Charlotte Outer Loop began in 1978 when a subcommittee of the Technical Coordinating Committee (TCC) was created to study alternative alignments. The group (planning staff from various City, County, State, and Federal transportation agencies) evaluated in greater detail the 1977 Thoroughfare Plan location of the East Charlotte Outer Loop and developed preliminary corridor alternatives. In February 1980, the TCC subcommittee recommended a preferred alternative (identified today as the western alignment) which was endorsed in early 1981 by the City and County for planning purposes. The resolutions of endorsement specified that all available efforts should be taken to protect the preferred alignment's right-of-way until an EIS could be performed.

In 1984 and 1985, the TCC updated the 1980 report with estimates of the amount of development occurring within the Western alignment's right-of-way and identified measures which could be used for future protection of the corridor. On April 24, 1985, the Metropolitan Planning Organization (MPO) requested Mecklenburg County, the City of Charlotte, and the towns of Mint Hill and Matthews to adopt the locally preferred alignment (the western alignment) and to incorporate into their respective subdivision measures, ordinances which reserved that alignment's right-of-way. The MPO recommendations were subsequently adopted by each of the jurisdictions.

In July 1986, the engineering firm of J. E. Greiner Company, under contract to the North Carolina Department of Transportation (NCDOT), began work on the EIS for the East Charlotte Outer Loop. In addition to the no-build alternative, the consultant identified 29 preliminary alignments for the freeway which were reviewed by the public at a workshop on November 20, 1986. Three of the preliminary alignments were carried forward for more detailed analysis, and these alignments (western, middle, and eastern plus two crossover segments) were presented to the public at workshops held on November 17 and 18, 1987. The NCDOT held public hearings on the three reasonable and feasible alignments on December 2 and 3, 1987.

Three alignments: The EIS developed three basis alignments (western, middle, and eastern), each of which has an alternative crossover configuration at the northern end. The EIS found the three basic alignments to be very similar in many categories. The attached table presents comparative ranking of the alignments for several criteria. The table also presents relocation and cost data. No alignment is best overall. A map is also attached

The western alignment is best overall in terms of impacts on archaeological sites, agricultural resources, flora and fauna, mineral deposits, air and water quality, and is projected to have the lowest cost It would also serve a higher traffic volume and have the lowest projected number of traffic accidents. However, the western

alignment would require the greatest relocation of existing homes and businesses.

The middle alignment would require the least relocation of existing homes and businesses, but it would also be the most expensive alignment.

The eastern alignment is best overall in terms of impacts on hazardous waste sites, parks, and neighborhoods and would provide the greatest level of accessibility because it is the longest alignment.

The MPO vote will be taken on this issue on Wednesday, March 16, 1988.

Attachment No. 1

5. Consider the Operations Committee recommendation to (a) continue the current refuse collection system (twice a week collection); and (b) select a holiday observance option for sanitation workers

A. Continue current refuse collection system

In August 1987, Council decided to return to the previous refuse collection system of two backyard and one curbside pickups per week. The Operations Department was directed to develop a conversion plan When Council was asked in December, 1987 to approve the purchase of trucks necessary for the conversion, the Operations Committee was charged with reviewing the conversion plan.

The Committee, with input from private haulers in the area, has completed its review. The Committee's findings are:

- that the Operations Department's plans for either twice-a-week (current system) or three-times-a-week (proposed system) collection are reasonable, and
- that the City's costs are competitive with the private sector.

Four out of five private haulers stated they could not meet the City's cost and were not able to offer substantive recommendations for changes that would reduce costs without affecting service levels.

The Operations Committee recommends continuing the current two collections per week (one backyard, one curbside) system based on:

- the anticipated $2.1 million increase in the operating budget for the proposed system, and
- Citywide recycling may result in another change in the next two years.

The Committee cited, however, a consideration relating to customer satisfaction: two collections per week are more efficient and less costly; however, missing a backyard collection day (because of weather, workload or holiday) becomes more significant because there will be seven days between backyard collections unless the customer is willing to take garbage to the curb.

B. Holiday Observance

Employees have expressed dissatisfaction with the current collection system which requires employees to work on all holidays except Christmas Day when regular collection is provided by employees working on Saturday if necessary. Employees receive an additional vacation day for each holiday worked (nine). Since many Sanitation employees already carry the maximum of 20 days per year, the additional days are not seen as a benefit.

The Operations Committee was presented several options which came directly from Sanitation employees working with our management team The alternatives ranged from providing no service on holidays to providing service five days per week and paying premium pay for the holiday weeks to accomplish this.

The Operations Committee unanimously agreed to recommend the current system be modified to allow employees to observe from eight to ten holidays annually.

Council could decide to:

- allow Sanitation employees to observe all holidays.
- allow Sanitation employees to observe all holidays except two Monday holidays a year.

Four holidays regularly fall on Mondays· Martin Luther King's birthday, Easter Monday, Memorial Day and Labor Day. Observing all Monday holidays will most heavily impact customers in zones 1 and 4 serviced on Mondays. This could be minimized by requiring Sanitation employees to work two of the Monday holidays each year, and designate which two each year. (Zone 1 - areas between Albemarle Road at Independence Boulevard to the city limits and Morehead to Queens Road to Providence Road to city limits. Zone 4 - areas between North Tryon to Atando Avenue to North Graham to Sugar Creek to the city limits and South Tryon to Remount to Wilkinson Boulevard to city limits.)

(We informed Council in the February 17 Council-Manager memorandum that we were considering recommending that the Easter Monday holiday be changed to Good Friday beginning next year. Mecklenburg County and the State celebrate Good Friday, as does the school system.)

At any time Sanitation workers take a holiday on Monday, the collection schedule for all 127,000 customers is moved up a day. Council must decide whether the time and effort to notify customers

of the change in service is worth the effort, given the possibility that the customer may not see and/or remember the announcement, or whether it is easier to suspend service in the zones served on Monday three or four times per year and leave the remainder of the weekly schedule unchanged.

C. Recycling

The City and County staffs are working on the pros and cons of mandatory recycling. The Solid Waste Management Plan which was adopted in November 1987 commits the City to a phased recycling plan which includes the following: Phase I, the current curbside recycling program for glass, aluminum, newspaper, and plastic beverage bottles (PET) and establishing a Citywide yard waste recycling program; Phase II expansion of the curbside recycling program Citywide (begun early 1987); and Phase III, making participation in the curbside recycling program mandatory as soon as the Citywide program is fully on-line and running smoothly if minimum of 15% goal is not achieved. Recommendations will be presented in the near future.

Executive summaries of the January 26, 1988 and February 16, 1988 Operations Committee meetings are attached.

Attachment No. 2

6. Consider recommendation from the Community Development and Housing Committee that City Council approve the Committee's six recommendations for support of the Housing Partnership as outlined below.

In response to a request for City support, the Community Development and Housing Committee voted unanimously to recommend to City Council approval of the following:

1. The City Manager designate appropriate staff assistance at the senior staff level until the Housing Partnership staff is hired;

2. The City provide $10,000 seed money to cover such items as legal fees, recruiting, etc.;

3. The City appoint a member of the Community Development and Housing Committee to serve on the implementation board of the partnership;

4. The City act as an advocate for the Housing Partnership in the community;

5. The provision of social services in a holistic approach to the housing problem be addressed through the County; and

6. City Council be informed that the Housing Partnership would be coming to City Council to apply for funding for specific projects from the Innovative Housing Account.

Background: At the Housing Gap Symposium in November 1986 a need was identified for a coalition to coordinate the community's public and private efforts to provide low to moderate income housing. The need for addressing the housing problem in a holistic wav was also emphasized.

In April 1987 City Council adopted a Housing Policy Plan which included a goal for City Council to "provide leadership for a community wide coalition to address low income housing needs".

A work session on housing was held in October 1987. At that time the Housing Partnership proposal developed by the Citizens Forum was presented to over 60 community representatives. As a result of that session, the proposal was modified to include a Social Services coordinator in the staffing. It was hoped that this position would be a County contribution.

Since that time Kathrvn Norman and Betty Chafin Rash, representatives of the Citizens Forum, have continued to meet with City Council members and staff to modify the original draft model. In December 1987 the Council approved City participation in the Partnership proposal and referred it to the Community Development and Housing Committee for a more detailed review.

The revised model, which is patterned after the Boston model, was presented to the Community Development and Housing Committee on March 1, 1988. A copy of the Housing Partnership (Proposed Design) is attached along with the executive summary of the Committee meeting. The Housing Partnership will secure land, put together financing packages, form an equity pool, handle the syndication of tax credits, coordinate site enhancements, establish design criteria and handle a lot of the red tape associated with putting together public/private development packages.

Funding: Innovative Housing Account (see attached status of funds).

Attachment No. 3

7. Consider recommendation of the Light Rail Transit Task Force to adopt a budget ordinance to appropriate $15,000 from the General Fund Contingency to fund the Matthews Corridor transit study.

Background. On November 24, 1986, Council authorized, under several Federal grants, transit corridor studies to be undertaken by Barton-Aschman Associates. The five general corridors are UNCC; Pineville; SouthPark; Airport; and Uptown. Work began shortly after January, 1987, and is proceeding simultaneously with work on the 2005 Transportation Plan.

Requested action· Several Council members and the Light Rail Transit (LRT) Task Force have recommended that the Matthews corridor be analyzed in the same manner. Consequently, staff has contacted Barton-Aschman; thev will include this additional corridor in their analysis at a cost of $15,000.

Council is requested to adopt a budget ordinance that will appropriate $15,000 for this contract.

Funding: General Fund Contingency.

Clearances: The Budget and Evaluation Department and the City Attorney have approved this Ordinance.

BUSINESS

8. Recommend approval of a loan agreement for $92,036 between the City of Charlotte and John C. and Joneal C. Williams to provide funds to assist in the purchase of an existing building located at 1701 West Trade Street to be used as a cosmetology school and additional rental space and to purchase the furniture, fixtures and equipment for the cosmetology school.

Background: The loan is being requested by John C. and Joneal C. Williams who are the principal stockholders of Universal College of Beauty, Inc. which has its company headquarters in Los Angeles, California. The cosmetology school was founded in 1964 and received its Federal Accreditation in 1971. Its principal business function is the training of students to become qualified cosmetologist and beauty school operators. The Charlotte location for the new business was chosen due to the feasibility of this type operation in the area

A description of the project is attached.

Public Purpose:
The objective of the Economic Development Revolving Loan Fund, as approved by City Council on November 10, 1986, is to assist designated areas to stimulate the growth, development and expansion of small businesses. Loans made should act as a stimulus in creating and retaining jobs for low and moderate income citizens.

Job Creation:
It has been determined that the start-up of these businesses meets the City's objective of job creation. The businesses will create a total of nine jobs which will be made available to individuals from low to moderate income households.

The nine jobs to be created are· four instructors, one receptionist, one financial aid officer, one janitor and two store operators.

City Participation:
It is also considered that many of the graduates will become owner-operators thereby creating additional employment opportunities within targeted areas. This will further enhance the City's job creation objectives.

City participation was also deemed appropriate as this project will remove a slum and blighting influence from the area. Additionally, the start-up costs include the purchase of furniture, fixtures, and equipment which historically, are not financed by private lenders on a long-term basis. We also had conversations with the Small Business Administration (SBA) regarding its possible participation in the financing structure of this project. The loan was considered to be ineligible for funding from the Small Business Administration as the SBA does not fund the purchase of any furniture and fixtures. It also will not make loans for the purchase of machinery that has a life expectancy of less than 10 years. For these reasons, City participation was necessary to provide the borrower the opportunity to purchase the required furniture, fixtures and equipment, while keeping the associated monthly debt service at a management level as a result of the longer term financing provided by the City.

This project is highly leveraging the company's assets as well as Mr. and Mrs. Williams' personal assets; therefore, it would be extremely difficult to borrow all the funds needed for this project from a private lending source.

One of the purposes of the City loan program is to create public/private partnerships and leverage private sector dollars while taking a subordinate lien position so projects such as this can be consummated.

Funding: Economic Development Revolving Loan Fund.

Clearances: The Economic Development Revolving Loan Fund Committee approved the loan on February 10, 1988.

Attachment No. 4

ITEM NO.

9. Recommend adoption of a budget ordinance for $170,000 for repairs and upgrades to the electrical system on the Tryon Street Mall.

Background: After completion of the Tryon Street Mall, it was discovered by City staff that the electrical sub-contractor had not properly installed various electrical components. It was also determined that he failed to obtain proper permits and inspections by the Mecklenburg County Building Standards Department. At the recommendation of our attorneys involved with the lawsuit on the Tryon Street Mall, the City hired a professional engineering firm, McCracken & Lopez, to assess the deficiencies and recommend repairs. The recommended construction contract for these repairs, in the amount of $142,978, is included in the bid section of the agenda. It includes repairs to electrical deficiencies, as well as some minor upgrades, such as providing additional electrical outlets recommended by the Parks & Recreation and the Operations Departments.

Requested action: City Council is asked to adopt a budget ordinance for $170,000 for costs associated with the Tryon Street Mall electrical repairs. These funds will provide for electrical repairs and upgrades ($142,978), an amendment to the McCracken & Lopez contract ($15,120) for inspection services, staff costs, and a reserve for contingency costs. The pending lawsuit on the Tryon Street Mall includes retribution to the City for all costs associated with electrical repairs.

Funding: General Fund Unappropriated Balance.

Clearances: The Budget & Evaluation Department and the Engineering Department concur with this request.

10. Nominations for Appointment to Boards and Commissions.

A. Citizens Oversight Committee for Cable Television - Four appointments for two-year terms. Arthur Perschetz, Dayna Lucas, Walter Kreiling and Earl Beam are completing their first full terms and are eligible for reappointment. All have complied with the attendance policy.

B. Citizens Advisory Committee for Convention & Visitors Bureau - Eight appointments for two-year terms. Joan Maultsby, Ange DeVivo, Laura Campbell, George Westerfeld, Jan Beck and Cindy Dyson are all eligible for reappointment. Ruth Castleberry and Rennie Cuthbertson are completing two full terms and are not eligible.

ITEM NO.

C. Council on Aging - Two appointments for three-year terms. Dorothea Lakin is completing two full terms and is not eligible for reappointment. Kay Patty is completing her first term, and has complied with the attendance policy. Citizens employed by units of government or by agencies to which the City or County provide funding are not eligible.

D. Housing Appeals Board - One appointment for a three-year term. Rickey B. Reid is completing his second full term and is not eligible for reappointment. Appointee must be a Tenant-Occupant but with no limitation on annual family income

E. Safety Action Committee - One appointment for a two-year term On December 28, 1987, Jeffery C. Gorley was appointed to fill this vacancy, but it is our understanding that he is no longer in Charlotte.

Attachment No. 5

11. Appointments To Productivity Study Task Force.

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The City Attorney advises that agenda items no. 12 through 36 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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GRANT APPLICATION

12. Recommend approval of an Emergency Shelter Grant (ESG) program application for $9,000.

Background: Last October Council approved applying to the Department of Housing and Urban Development (HUD) for a $59,000 grant under the Emergency Shelter Grant Program which was given to the County to administer.

Requested action: HUD has notified us of a second grant of $9,000, and this action will approve applying for the grant. The application must be submitted to HUD by March 28, 1988. This grant would also be given to the County to administer.

ITEM NO.

BID LIST

13. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

Various Depts.

A. 51 - Vehicles

Recommendation: By various department heads and the Purchasing Director that the low bid for each item be accepted for award of contract as follows:

Harrelson Ford (For 28 Vehicles)	Charlotte, N.C.	$231,268.00
City Chevrolet (For 10 Vehicles)	Charlotte, N.C.	$128,749 04
Young Ford, Inc. (For 13 Vehicles)	Charlotte, N.C.	$146,970.60

Project Description: The vehicles will be used by City employees in the performance of their various duties. The majority of the vehicles in this bid will be replacement units.

The actual quantity of automobiles purchased will probably be less than the quantity indicated above. This is a maximum number; the exact number to be purchased is currently under review by Budget and Evaluation. No orders will be issued for any of the automobiles until Budget's review is completed.

Source of Funding: (27) - General Fund - (Operations, General Services, Engineering, Transportation, Neighborhood Centers, Fire, Parks and Recreation, Mint Museum, Police) - Lease Purchase. (2) - General Fund - (Operations/Street Maintenance). (1) - General Fund - (Fire Prevention). (4) - General Fund - (Fire Operations). (2) - Airport Fund. (1) - Public Transportation Capital - (Service Vehicles). (1) - Public Transportation Capital - (Purchase of Service Vehicles). (1) - Public Transportation Capital - (Two Service Vehicles). (10) - Water and Sewer Fund - (Industrial Waste, Administration, Engineering) - Lease Purchase. (2) - Community Development Fund - (C.D. Housing Inspection) - Lease Purchase.

B 45 - Small Trucks & Vans — Various Depts.

Recommendation. By Purchasing Director and various department heads that the low bid (or lowest responsive bidder) for each item be accepted for award of contract as follows·

Dorschel Chevrolet (27 - Small Trucks & Vans)	Charlotte, N.C.	$262,866.96
Young Ford (12 - Small Trucks & Vans)	Charlotte, N.C.	$172,068.36
City Chevrolet (6 - Small Trucks & Vans)	Charlotte, N.C.	$ 57,678.52

Project Description: These small trucks and vans will be used for a variety of jobs and projects in various departments. The majority of the vehicles in this bid are replacement units.

Source of Funding: (26) - General Fund - (Parks and Recreation, General Services, Operations, Transportation, Police) - Lease Purchase. (10) - Water and Sewer Fund - (Engineering, Customer Service, McAlpine Creek) - Lease Purchase. (9) - Airport Fund.

C. 24 - 800 MgHz (megahertz) Trunked Portable Radios — Police Dept.

Recommendation. By Purchasing Director and Police Chief that 24 - portable radios be purchased from the present County contract #6528 with Motorola C & E, Inc., Charlotte, N. C. for a total amount of $102,320.00. Contract #6528 was awarded to Motorola C & E, Inc. by the Board of County Commissioners on April 21, 1986

Project Description. The current 450 MgHz (megahertz) system is inadequate for future needs and in some instances is inadequate for current needs Police (Vice) have an immediate need for more reliable communications.

A trunked radio system is a more efficient way of getting the most use of a limited resource. It is analagous to a telephone company's trunking system that allows them to handle a large number of phone calls every day. On a radio system, trunking insures that each idle channel in the system is available to any user, assuring the most efficient use of each channel.

Source of Funding· General Fund - (Police - Property Control).

D. 4 - Elderly and Handicapped Special Transportation Vehicles — D.O.T., Special Transportation

Recommendation: By Purchasing Director and the Transportation Director that the only bid received, Bus Industries of America, Inc., Oriskany, New York, in the amount of $458,844.00, be accepted for award of contract.

Project Description: These wheel chair accessible vehicles are needed to provide transportation service to qualified elderly and handicapped citizens seven days a week between the hours of 6 00 A.M and midnight

Bus Industries of America's vehicles are in the same class as the Charlotte Transit buses - heavy duty and built for stop and go travel and long hours of use. They have a life expectancy of 12 years as opposed to the five years of the previously purchased vehicles.

The Urban Mass Transportation Administraction (UMTA) has approved this purchase.

Source of Funding: Public Transportation Capital Improvement Fund - Replacement Lift - Equipped Mini-Buses - UMTA 80%, State 10%, City 10%).

E. New Traffic Signal Computer — D.O.T.

Recommendation: By Purchasing Director and Director of Department of Transportation that the low bid, Digital Equipment Corporation, Charlotte, N. C., in the amount of $86,025.17, be accepted for award of contract on a unit price basis.

Project Description: This proposed purchase is for a replacement of the Modcomp II computer now used to control all traffic signals in the area bounded by 12th Street, I-77, East/West Blvd., and Hawthorne Lane/Queens Road intersections. The present computer system is 13 years old and is out of date and obsolete.

Source of Funding: General Fund - (Transportation - Electronic Systems). FY86 Lease Purchase.

F Traffic Signal Cable D.O.T.

Recommendation: By Purchasing Director and Director of Department of Transportation that the low bid, Cablematic, Orlando, Florida, in the amount of $89,925.00, be accepted for award of contract on a unit price basis.

Project Description: This proposed purchase is for 75,000 feet of traffic signal cable to be used in the installation of traffic signals and fiberoptic lane control signals for Tyvola Extension.

Source of Funding: General Capital Improvement Fund - (Tyvola Road Extension - 1984 Street Improvement Bonds)

G. Intersection Improvements - Idlewild Road at Lawyers Road Engineering

Recommendation: By the City Engineer that the low bid of $153,342.80, as submitted by Crowder Construction Co., be accepted for award on a unit price basis.

Project Description. This project involves intersection improvements at the intersection of Lawyers Road and Idlewild Road. The improvements will include curb and gutter, storm drain, sidewalk and additional pavement.

The project will improve traffic flow by adding a 150 ft. storage lane for left turns on north bound Idlewild and a 200 ft. storage lane for right turns on east bound Lawyers. The intersection is exceeding its p.m. design capacity by 31%.

Source of Funding: General Capital Improvement Fund - (Minor Intersection Improvement Program - General Fund Contribution and Capital Reserve).

H. Idlewild Road Widening Engineering

Recommendation: By the City Engineer that the low bid of $1,450,426.48, as submitted by Blythe Industries, Inc., be accepted for award on a unit price basis.

Project Description: The project reconstructs two major intersections and widens the roadway. Idlewild/Monroe is exceeding its p.m. design capacity by 34%. Idlewild/Independence is exceeding its a.m. design capacity by 16% and has been identified as a high accident and emissions inter-

ITEM NO.

section. The project is part of a new circumferential route which includes Fairview, Rama, Idlewild, Delta and Newell Hickory Grove Road. Also included is a 30" water main bored under Monroe Road.

Source of Funding: General Capital Improvement Fund - (Idlewild Road Widening - 1983 Street Improvement Bonds and Powell Bill).

I. Tryon Street Mall Electrical Repair — Engineering

Recommendation: By the City Engineer that the low bid of $142,978.00, as submitted by Watson Electrical Construction Company, be accepted for award on a unit price basis.

Project Description: At completion of the Tryon Street Mall, it was discovered that the contractor had not obtained the proper permits for the electrical work. After discussing this problem with Mecklenburg Building Standards, an inspector with this organization investigated the wiring and discovered several deficiencies. At the recommendation of the attorneys involved with the lawsuit on the Mall, the City hired a professional engineering firm, McCraken & Lopez, to assess the deficiencies and recommend repairs. This contract includes repairs to these deficiencies as well as some upgrades in providing additional electrical outlets recommended by Parks and Recreation and the Operations Department based on actual experience with uptown events.

Source of Funding: General Capital Improvement Fund - (Tryon Street Mall Corrective Repairs - Unappropriated Balance of the General Fund).

J. Coulwood Fire Station #25 — Fire Department
General Contract

Recommendation: By the City Engineer, based upon the recommendation of the Architect, Wilkerson Moose Associates, Inc., that the low base bid plus Alternate G-3 totalling $415,971.00, as submitted by Behr Construction Company, be accepted for award on a lump sum basis.

Alternate G-3 will provide movable wall partition, work surface, shelf and lighting as specified and as shown on the drawings.

Project Description: This is an annexation area fire station to serve the Coulwood community. A contract with Wilkerson-Moose Associates to design the facility and expedite construction was approved by City Council on January 26, 1987.

ITEM NO.

Construction will involve the work of general, mechanical, plumbing and electrical contractors, and will include masonry, structural steel, paving, concrete, piping, drainage structures and landscaping.

Source of Funding: General Capital Improvement Fund - (Construction of Annexation Fire Stations - Coulwood) - Lease Purchase.

K. Coulwood Fire Station #25
Mechanical Contract

Fire Department

Recommendation: By the City Engineer, based upon the recommendation of the Architect, Wilkerson Moose Associates, Inc., that the low base bid plus Alternate M-1 totalling $38,923.00, as submitted by Moore Air Conditioning Co., Inc. be accepted for award on a lump sum basis.

Alternate M-1 will provide a carbon monoxide removal rail exhaust system.

Source of Funding: General Capital Improvement Fund - (Construction of Annexation Fire Stations - Coulwood) - Lease Purchase.

L. Coulwood Fire Station #25
Electrical Contract

Fire Department

Recommendation: By the City Engineer, that the low bid of $54,610.00 submitted by E. F. Belk and Son, Inc. be rejected and the contract be awarded to the second low bidder, Ind-Com Electric Co. in the amount of $60,166.00. E. F. Belk and Son, Inc. failed to include any M/WBE documentation with their bid as required by the M/WBE Provisions.

Source of Funding: General Capital Improvement Fund - (Construction of Annexation Fire Stations - Coulwood) - Lease Purchase.

M. Coulwood Fire Station #25
Plumbing Contract

Fire Department

Recommendation: By the City Engineer, based upon the recommendation of the Architect, Wilkerson Moose Associates, Inc., that the low base bid plus Alternate P-1 totalling $67,877.00, as submitted by Mecklenburg Plumbing Company be accepted for award on a lump sum basis.

ITEM NO.

Alternate P-1 will provide labor and materials to install a residential sprinkler system.

Source of Funding: General Capital Improvement Fund - (Construction of Annexation Fire Stations - Coulwood) - Lease Purchase.

N. Spirit Square Asbestos Removal — Engineering

Recommendation: By the City Engineer, based upon the recommendation of the Architect, Middleton McMillan Architects, Inc., that the low bid of $220,473.00, as submitted by CNH Construction, Inc., be accepted for award on a lump sum basis.

Project Description. In 1986, the firm of Middleton McMillan Architects was hired to provide architectural services for renovation of the 1923 and 1952 buildings. The purpose of the renovation is to simplify and clarify paths of circulation and to enhance Spirit Square's educational program.

The project will include asbestos abatement and removal as identified in the overall renovations project.

Source of Funding: General Capital Improvement Fund - (Spirit Square Completion - Lease Purchase Funding and Spirit Square Funding).

O. Charlotte-Mecklenburg Government Center Reception Area Furniture — Engineering

Recommendation: By the City Engineer, based upon the recommendation of the Architect, J. N. Pease Associates, that the low bid of $83,777.00, as submitted by O. G. Penegar, be accepted for award on a lump sum basis.

Project Description: This contract will provide for the purchase and installation of reception area furniture in the Charlotte-Mecklenburg Government Center.

Source of Funding: General Fund - (Charlotte-Mecklenburg Government Center) - Lease Purchase.

BUDGET ORDINANCE/AGREEMENT

14. Recommend adoption of a budget ordinance for $41,000.00 and approval of an agreement for geotechnical engineering services with S & ME, Inc. for $41,000 00 for the performance of subsurface exploration for the Westinghouse Boulevard Project from Culp Road to South Boulevard.

Background· On November 23, 1987, City Council awarded a design contract of $518,500.00 to Kimley-Horn and Associates, Inc. for the Westinghouse Boulevard project from Culp Road to South Boulevard.

Kimley-Horn and Associates, Inc. has solicited a proposal from S & ME, Inc. to perform subsurface investigation of the project. S & ME, Inc. will perform subsurface investigation for the 1.4 miles of roadway, two bridges, and one culvert and will submit an engineering evaluation of the site conditions and provide foundation recommendations for the roadway, culvert, and bridge structures.

Requested action: City Council is asked to adopt a budget ordinance and approve an agreement for engineering services with S & ME, Inc. for $41,000.00.

Funding· Unappropriated Municipal Debt Service Fund balance advanced in anticipation of sale of 1987 Street Improvement Bonds.

Clearances: This agreement has been reviewed by appropriate City staff including the City Attorney.

CONTRACTS/CHANGE ORDERS

15. Recommend award of contracts and change orders as described below related to Coliseum skybox, scoreboard and amenities.

Background. In September, 1987, City Council approved a memorandum of understanding with George Shinn, NBA franchise, and the Coliseum Authority, outlining an intent to construct skyboxes, to install terrazzo in the concourses, ceramic tile in upstairs restrooms, and to construct an entrance canopy. All of these items are additions to the scope of work at the Coliseum and are being funded from skybox and advertising revenue.

A. Skybox construction - Cabarrus Construction - $332,130.00
In December, 1987, Council awarded change orders to plumbing, electrical and mechanical contractors to "rough in" the skyboxes. Bids were received on January 21, 1987 for general trades portion of construction of the skyboxes, i.e., walls, floors, cabinets, carpet, ceiling, etc., was advertised for bids, and Cabarrus Construction Company was the low bidder.

Part of new item
#15 in agenda
for 3/14/88

CHARLOTTE

Request for Council Action

#15A

To the City Council from the City Manager

Action Requested: Provide City Manager with authority to sign a contract with the Auditorium-Coliseum-Convention Center Authority and The Charlotte NBA Limited Partnership to implement construction of skyboxes, and amenities and to allow financing of these improvements with revenue bonds.

Responsible Department: Finance

This request should be organized according to the following categories
Background Explanation of Request Source of Funding Clearances Bibliography

On September 14, 1987 the City, George Shinn and the Charlotte Convention Center/Coliseum Authority entered into a tri-party Letter of Agreement which among other things called for a financial package to accomplish the following:

1. Construction of a high-tech video scoreboard and advertising media

2. Construction of twelve (12) skyboxes

3. The addition of certain capital improvements (amenities) to the Coliseum. These amenities are: to construct a canopy for the Coliseum entrance, a dressing room for the NBA team (required by the "original" basketball agreement between George Shinn and the Coliseum Authority), terrazzo floors in lower and upper concourse and ceramic tile in the upper bathrooms

4. Allowance for an office building to be built on the Coliseum site for use by the NBA Franchise Team

5. The agreement called for a revenue bond issue to cover the costs of the above capital improvements. Revenues produced from licensing of the skyboxes and rentals of the scoreboard/video advertising system are to be used to secure the debt.

Subsequently it was deemed in the best interest of the NBA Franchise, the Authority and City to allow the NBA Franchise to purchase and finance the scoreboard/video advertising system to the NBA franchise. On February 22, 1988 the City Council and the Authority executed a contract with the NBA Franchise to assign the City's rights to purchase the scoreboard/video and advertising package to the NBA Franchise. Since that date the Authority and the City have

For Office Use Only

Date Submitted

Agenda Date Requested March 11, 1988

Consequences if Agenda Date is Delayed or Action is Deferred March 14, 1988

Delay could result in a failure to provide timely financing of these projects.

Contact Person for Questions from the City Manager's Office

Authorized by RDMartin Richard D. Martin

Department Head

Approved by

Assistant City Manager

List Attachments

been negotiating a contract with the NBA Franchise covering the remaining capital improvements (skyboxes, amenities and the NBA office building).

As of 3-11-88 the City, the Authority and the NBA Franchise have negotiated a draft contract to execute the implementation of the remaining capital improvements.

The agreement, as presently negotiated, will provide funds for construction of twelve (12) skyboxes, the installation of the amenities as described above and an allowance of $607,000 for an NBA Franchise office building. In addition this agreement will allow the City at its option to combine the scoreboard and skybox revenues and complete one financing for all capital improvements. Twelve (12) boxes have been licensed and we are in receipt of $720,000 representing the advance required for the first year license fee. In addition the City has previously received an advance from the Authority for $266,000 to cover previously awarded change order/contract in preparation for the installation of the skyboxes and amenities package.

To allow time for an orderly financing for the skybox and scoreboard package, it is necessary that the City advance $639,980. The City and Authority will be reimbursed for these advanced funds from proceeds of the eventual financing. This advance plus the use of funds mentioned above will allow the City to award various contracts/change orders to complete the project prior to the opening of the Coliseum. The necessary budgeted amounts and contract change orders are covered on the March 14 Agenda.

Explanation of Request:

In order to complete the revenue bond financing for these projects, the Manager needs authority to sign a contract which will implement the prior memorandum of understanding in the manner described above.

Source of Funding:

No new funding required.

CHARLOTTE

Request for Council Action

(SB)

To the City Council from the City Manager

Action Requested Recommend adoption of a budget ordinance for $1,359,980 to build 12 skyboxes and various amenities at the new Coliseum.

Responsible Department Finance

This request should be organized according to the following categories: Background, Explanation of Request, Source of Funding, Clearances, Bibliography

Background:

In September 1987, City Council approved a memorandum of understanding with George Shinn and the Coliseum Authority which outlined the intent to construct skyboxes, to install terrazzo floors, to place ceramic tile in the bathrooms, to construct an entrance canopy and to build an office ticket facility for the NBA franchise. The monies budgeted here will allow for the completion of these items in conjunction with the timely opening of the Coliseum.

Explanation of Request:

Council is requested to appropriate $1,359,980 to the General Capital Improvement Fund 2010; 255.00 - Charlotte Coliseum Construction to fund skyboxes and amenities (terrazzo floors, bathroom ceramic, locker room, canopy, and construction contingency).

Source of Funding:

The Auditorium-Coliseum-Convention Center Authority will advance $720,000 received from skybox sales to the City for skybox/amenities construction. In addition, $639,980 will be advanced from the unappropriated fund balance of the Municipal Debt Service Fund until such time as revenue bonds supported by skybox license revenues are sold.

For Office Use Only

Date Submitted March 11, 1988

Agenda Date Requested March 14, 1988

Consequences if Agenda Date is Delayed or Action is Deferred

Skyboxes and amenities will nto be completed when Coliseum opens.

Contact Person for Questions from the City Manager's Office Richard D. Martin

Authorized by R D Martin

Department Head

Approved by

Assistant City Manager

List Attachments

CHARLOTTE

Request for Council Action

15 C

To the City Council from the City Manager

Action Requested

Recommend adoption of a budget ordinance for $64,727 as a supplemental appropriation from the Auditorium-Coliseum-Convention Center Authority for changes needed to the Coliseum to accept the new video/scoreboard system.

Responsible Department

Finance

The request should be organized according to the following categories
Background Explanation of Request Source of Funding Clearance Bibliography

Background:

On February 22, 1988, Council assigned the right to buy a scoreboard/video system to George Shinn. However, it is still necessary for the Coliseum Authority to advance funds for change orders necessary to make the existing building accommodate the video/scoreboard system.

Explanation of Request:

Council is requested to appropriate $64,727 to the General Capital Improvement Fund 2010; 255.00 - Charlotte Coliseum Construction to fund change orders needed for acceptance of a new scoreboard/video system.

Source of Funding.

The Auditorium-Coliseum-Convention Center Authority has advanced these monies to the City for this purpose. Ultimately these changes will be provided for by a revenue bond supported by video/scoreboard revenues.

For Office Use Only

Date Submitted March 11, 1988

Agenda Date Requested March 14, 1988

Consequences if Agenda Date is Delayed or Action is Deferred

Video/scoreboard system will not be operational when Coliseum opens.

Contact Person for Questions from the City Manager's Office Richard D. Martin

Authorized by R D Martin
Department Head

Approved by
Assistant City Manager

Last Updated

15. A. Recommend providing the City Manager with authority to sign a contract with the Auditorium-Coliseum-Convention Center Authority and The Charlotte NBA Limited Partnership to implement construction of skyboxes and amenities and to allow financing of these improvements with revenue bonds.

Background. On September 14, 1987 the City, George Shinn and the Charlotte Convention Center/Coliseum Authority entered into a three-party Letter of Agreement which among other things called for a financial package to accomplish the following:

1. Construction of a high-tech video scoreboard and advertising media

2. Construction of twelve skyboxes

3. The addition of certain capital improvements (amenities) to the Coliseum. These amenities are: to construct a canopy for the Coliseum entrance, a dressing room for the NBA team (required by the "original" basketball agreement between George Shinn and the Coliseum Authority), terrazzo floors in lower and upper concourse and ceramic tile in the upper bathrooms

4. Allowance for an office building to be built on the Coliseum site for use by the NBA Franchise Team

5. The agreement called for a revenue bond issue to cover the costs of the above capital improvements. Revenues produced from licensing of the skyboxes and rentals of the scoreboard/video advertising system are to be used to secure the debt.

Subsequently it was deemed in the best interest of the NBA Franchise, the Authority and City to allow the NBA Franchise to purchase and finance the scoreboard/video advertising system. On February 22, 1988 the City Council and the Authority executed a contract with the NBA Franchise to assign the City's rights to purchase the scoreboard/video and advertising package to the NBA Franchise. Since that date the Authority and the City have been negotiating a contract with the NBA Franchise covering the remaining capital improvements (skyboxes, amenities and the NBA office building).

As of 3-11-88 the City, the Authority and the NBA Franchise have negotiated a draft contract to implement the remaining capital improvements.

The agreement, as presently negotiated, will provide funds for construction of twelve skyboxes, the installation of the amenities as described above and an allowance of $607,000 for an NBA Franchise office building. In addition, this agreement will allow the City, at its option, to combine the scoreboard and skybox revenues and complete one financing for all capital improvements. Twelve boxes have been licensed and we are in receipt of $720,000 representing the advance required for the first year license fee. In addition, the City has previously received an advance from the Authority for $266,000 to cover previously awarded change orders/contracts in preparation for the installation of the skyboxes and amenities package.

To allow time for an orderly financing for the skybox and scoreboard package, it is necessary that the City advance $639,980. The City and Authority will be reimbursed for these advanced funds from proceeds of the eventual financing. This advance, plus the use of funds mentioned above, will allow the City to award various contracts/ change orders to complete the project prior to the opening of the Coliseum. The necessary budgeted amounts and contract change orders follow.

Requested action: In order to complete the revenue bond financing for these projects, the Manager needs authority to sign a contract which will implement the prior memorandum of understanding in the manner described above.

B. Recommend adoption of a budget ordinance for $1,359,980 to build 12 skyboxes and various amenities at the new Coliseum.

Background In September 1987, City Council approved a memorandum of understanding with George Shinn and the Coliseum Authority which outlined the intent to construct skyboxes, to install terrazzo floors, to place ceramic tile in the bathrooms, to construct an entrance canopy and to build an office ticket facility for the NBA franchise. The monies budgeted here will allow for the completion of these items in conjunction with the timely opening of the Coliseum.

Requested action This will appropriate $1,359,980 to the General Capital Improvement Fund 2010; 255.00 - Charlotte Coliseum Construction to fund skyboxes and amenities (terrazzo floors, bathroom ceramic, locker room, canopy, and construction contingency).

Funding: The Auditorium-Coliseum-Convention Center Authority will advance $720,000 received from skybox sales to the City for skybox/ amenities construction. In addition, $639,980 will be advanced from the unappropriated fund balance of the Municipal Debt Service Fund until such time as revenue bonds supported by skybox license revenues are sold

C. Recommend adoption of a budget ordinance for $64,727 as a supplemental appropriation from the Auditorium-Coliseum-Convention Center Authority for changes needed to the Coliseum to accept the new video/scoreboard system.

Background: On February 22, 1988, Council assigned the right to buy a scoreboard/video system to George Shinn. However, it is still necessary for the Coliseum Authority to advance funds for change orders necessary to make the existing building accommodate the video/scoreboard system.

Requested action: This action will appropriate $64,727 to the General Capital Improvement Fund 2010; 255.00 - Charlotte Coliseum Construction to fund change orders needed for acceptance of a new scoreboard/video system.

Funding: The Auditorium-Coliseum-Convention Center Authority has advanced these monies to the City for this purpose. Ultimately these changes will be provided for by a revenue bond supported by video/scoreboard revenues.

D. Recommend award of contracts and change orders as described below related to Coliseum skybox, scoreboard and amenities.

Background: In September, 1987, City Council approved a memorandum of understanding with George Shinn, NBA franchise, and the Coliseum Authority, outlining an intent to construct skyboxes, to install terrazzo in the concourses, ceramic tile in upstairs restrooms, and to construct an entrance canopy. All of these items are additions to the scope of work at the Coliseum and are being funded from skybox and advertising revenue.

a. Skybox construction - Cabarrus Construction - $332,130.00
In December, 1987, Council awarded change orders to plumbing, electrical and mechanical contractors to "rough in" the skyboxes. Bids were received on January 21, 1987 for the general trades portion of construction of the skyboxes, i.e., walls, floors, cabinets, carpet, ceiling, etc. and Cabarrus Construction Company was the low bidder.

The bid includes construction of a total of 12 skyboxes, and alternates for the construction of a video/scoreboard control booth and camera platforms. The construction manager and architect have reviewed the bids and recommend award of the contract to Cabarrus Construction Company in the amount of $332,130.00.

Change orders for upfitting the skyboxes
The upfitting of the 12 skyboxes, which includes installing fixtures, modifying the mechanical and electrical systems, etc., will be done by on-site contractors in order to assure compatibility with the systems already installed in the base building. These change orders have been negotiated by the construction manager and are not-to-exceed figures agreed to by the contractors. The architect has reviewed the change orders. They and the construction manager recommend award of change orders in the following amounts:

Port City Electric Co. (electrical)	$36,800.42
John J. Kirlin of N.C. (HVAC)	$32,136.00
Quality Sprinkler (fire protection)	$ 5,466.98
Long Communications Group (sound system)	$ 706.62
Embree-Reed, Inc. (plumbing)	$50,341.00
American Seating Co. (seating)	$56,620.00
	$182,071.02

b. Terrazzo tile - Bell-Mann, Inc. $427,312.00
Bids were received on February 11, 1987 for the installation of terrazzo tile on both concourses and ceramic tile on the floors and walls of the upstairs restrooms. The contract price includes an alternate for a 5 year warranty on the terrazzo tile The tile in the downstairs restrooms was bought as part of the base building.

The construction manager and architect have reviewed the bids received and recommend award of the contract to the low bidder, Bell-Mann, Inc. in the amount of $427,312.00.

c. Entrance canopy - Donald C. Neal Construction Co. - $198,804 90
Bids were received on March 8, 1988, for the construction of an entrance canopy. The low bidder was Donald C. Neal Construction Co., in the amount of $198,804.90. However, this bidder did not include MWBE documentation with the bid, as required by the MWBE program and contract documents.

Investigations with Donald C. Neal since you received the agenda on Wednesday, March 9 have revealed that their failure to turn in the documentation with their bid was clearly an unintentional oversight on their part. The Coliseum construction manager has reviewed Donald C. Neal's MWBE efforts and determined that they did in fact make a good faith effort to meet the MWBE requirements. They have provided an MWBE utilization of 5% MBE and 22% WBE participation. The second low bidder on this contract (Bob PoppinO, Inc. $233,100 00) has indicated a participation of 1% MBE and 8% WBE.

The MWBE Plan provides Council with the authority to waive irregularities in the MWBE documentation and award the bid to the low bidder if the Council finds it to be in the City's best interest. Therefore, it is recommended that Council waive the initial bid irregularity and award the contract to the low bidder, Donald C. Neal for $198,804.90.

d. Change order - video control booth HVAC - John J. Kirlin, Inc. $21,900.00

On February 22, 1988, Council assigned the right to buy a scoreboard to George Shinn. It remains the Coliseum Authority's responsibility to fund change orders with the on-site contractors to retrofit the existing building to accept the video/scoreboard system.

It is now necessary to award a change order to John J. Kirlin, Inc. in the amount of $21,900 for HVAC work in the video control booth.

This change order has been negotiated by the construction manager and is a not-to-exceed figure agreed to by the contractor. The architect has reviewed and recommends award of the change order. Other scoreboard related change orders for fire protection, sound system, etc. will be presented to Council later.

Fees for Odell and Turner for all of the above items will be negotiated and amendments sent to Council for their approval in the future.

Funding: Sufficient funds for the contracts and change orders have been placed in Allotment 255.00, Fund 2010. Funds were provided by the Coliseum Authority or by previous budget ordinance.

Clearances: Award of the contracts and change orders have been recommended by the construction manager, the architect, the Coliseum Authority, the NBA, the Finance Department and the Engineering Department.

The bid includes alternates for the construction of a video/scoreboard control booth and camera platforms. The construction manager and architect have reviewed the bids received and recommend award of the contract to Cabarrus Construction Company for $332,130.00.

Change orders for upfitting the skyboxes

Upfitting of the skyboxes, which includes installing fixtures, modifying the mechanical and electrical systems, etc., will be done by on-site contractors in order to assure compatibility with the systems already installed in the base building. These change orders have been negotiated by the construction manager and are not-to-exceed figures agreed to by the contractors. The architect has reviewed the change orders. They and the construction manager recommend award of change orders in the following amounts:

Port City Electric Co. (electrical)	$36,800.42
John J. Kirlin of N.C. (HVAC)	$32,136.00
Quality Sprinkler (fire protection)	$ 5,466.98
Long Communications Group (sound system)	$ 706.62
Embree-Reed, Inc. (plumbing)	$50,341.00
American Seating Co. (seating)	$56,620 00
	$182,071.02

B. Terrazzo tile - Bell-Mann, Inc. $427,312.00

Bids were received on February 11, 1987 for the installation of terrazzo tile on both concourses and ceramic tile on the floors and walls of the upstairs restrooms. The contract price includes an alternate for a five year warranty on the terrazzo tile. The tile in the downstairs restrooms was bought as part of the base building.

The construction manager and architect have reviewed the bids received and recommend award of the contract to the low bidder, Bell-Mann, Inc. for $427,312.00.

C. Entrance canopy - Bob Poppino - $233,100.00

Bids were received on March 8, 1988, for the construction of an entrance canopy. The low bidder was Donald C. Neal Construction Co., in the amount of $198,804.90. However, this bidder did not include M/WBE documentation with the bid, as required by the M/WBE program and contract documents. The bidder has subsequently provided this documentation which indicates a participation of 5% MBE and 22% WBE.

In accordance with the M/WBE program, the Engineering Department is recommending rejection of the low bid, and the award of this contract to the second low bidder, Bob Poppino, Inc. in the amount of $233,100. This bidder has indicated a participation of 1% MBE and 8% WBE.

The M/WBE Program Director and the Community Relations Director concur in this recommendation.

The M/WBE program states that failure to provide this documentation with the bid may result in rejection of the bid and award to the next low bidder. It also reserves the right to waive any irregularities in M/WBE documentation if they can be resolved prior to award of the contract, and the City finds it to be in its best interest to do so, and award the contract to the low bidder. As previously stated, the low bidder has now provided the required documentation.

D. Change order - video control booth HVAC - John J. Kirlin, Inc. $21,900.00

On February 22, 1988, Council assigned the right to buy a scoreboard to George Shinn. It remains the Coliseum Authority's responsibility to fund change orders with the on-site contractors to ready the existing building to accept the video/scoreboard system. An electrical change order was also awarded February 22.

It is now necessary to award a change order to John J. Kirlin, Inc. for $21,900.00 for HVAC work in the video control booth.

This change order has been negotiated by the construction manager and is a not-to-exceed figure agreed to by the contractor. The architect has reviewed and recommends award of the change order. Other scoreboard related change orders for fire protection, sound system, etc. will be presented to Council later.

Fees for Odell and Turner for all of the above items will be negotiated and amendments sent to Council for their approval in the future.

Funding. Sufficient funds for award of the contracts and change orders are available in the Charlotte Coliseum construction capital account. Funds were provided by the Coliseum Authority

Clearances: Award of the contracts and change orders have been recommended by the construction manager, the architect, the Coliseum Authority, the NBA, the Finance Department and the Engineering Department.

ITEM NO.

BUDGET ORDINANCE/CONTRACT

16. Recommend adoption of a budget ordinance for $150,200.42 and award contracts for the purchase of follower spotlights, riser platforms, and flat floor seats to City Lights, Sico, Inc., and White Office Furniture respectively.

Background: In November, 1984, voters approved $47.4 million to construct a new Coliseum. The purchase of most of the equipment was the responsibility of the Coliseum Authority. However, $300,000.00 was set aside from the bond funds to assist in the purchase of spotlights and riser platforms (moveable bleachers).

Requested Action: It is requested that Council award contracts as follows:

City Lights	$106,432.00
Sico, Inc.	$254,718.42
White Office Furniture	$ 89,050.00

The lowest responsible bidder for flat floor seats was White Office Furniture at $103,800.00. The Coliseum Authority has negotiated with White Office Furniture to delete 500 of the 3500 chairs bid on and to not purchase dollies for the chairs. The dollies will either be fabricated by Coliseum staff or purchased later.

Funding: $300,000.00 of the contract award is available in the project budget. The remaining $150,200.42 has been received from the Coliseum Authority and is appropriated with approval of this action.

Clearances: This request has been reviewed and recommended for award by the architect, Coliseum Authority and the Engineering Department.

CONTRACTS

17. Recommend award of a $35,000 contract for security services at the new Coliseum site to Stegall Security and Protective Service, Inc.

Background: Construction of the new Coliseum began in January, 1986 and a requirement of the City's builder's risk insurance carrier was that the site be protected by an on-site security firm. The construction manager solicited proposals from four firms and in September, 1986, the City awarded a security contract to the bidder with the lowest unit prices. That firm's performance was unsatisfactory and the contract was terminated by mutual consent. The security firm with the second lowest unit prices was awarded a contract in March, 1987. They terminated the contract effective December 25, 1987. The City Manager awarded an emergency contract of $10,000 beginning December 26, 1987 to Stegall Security, the bidder with the third lowest unit prices during the original solicitation.

ITEM NO.

To date, Stegall has performed satisfactorily and the construction manager has recommended that Council award a contract to Stegall for security services for the remainder of the construction period.

Requested action: It is requested that Council award a contract to Stegall Security and Protective Service, Inc. for $35,000 for security services until the end of the construction period. The construction manager has reviewed and recommends award of the contract.

Funding: Funds are available in the Charlotte Coliseum construction capital account.

Clearances: Award of this contract has been recommended by the construction manager and the Engineering Department.

18. Recommend award of a contract for $164,240 to Radian Corporation to undertake air quality emission reduction analysis

Background: In 1980, the Environmental Protection Agency (EPA) awarded Charlotte/Mecklenburg three grants for local transportation-related air quality planning under the Clean Air Act of 1977. The City of Charlotte is the recipient of the grants and administers them on behalf of various Charlotte/Mecklenburg agencies.

The first grant primarily funded an air quality marketing campaign to strengthen public awareness. A portion of the second grant was used to develop an emissions inventory for all sources in Mecklenburg County and to develop a data management system to store and process emissions data.

Requested action: The Charlotte Department of Transportation proposes to retain the services of Radian Corporation to work with the City and the Mecklenburg County Department of Environmental Protection to develop a control strategy to meet North Carolina State Implementation Plan (NCSIP) deadlines and to evaluate options to achieve attainment of the National Ambient Air Quality Standards (NAAQS) for ozone and carbon monoxide in particular. The engineering study will be conducted, and a report prepared in a manner suitable for submission to the EPA as a revision to the Mecklenburg County portion of the NCSIP for air quality.

Despite implementation of a number of measures to reduce ozone and carbon monoxide levels, the City remains in a non-attainment status. This consultant will produce a technical analysis that will identify 5-10 viable emission control strategies. Radian will have analyzed these strategies as to implementation, economic impacts, benefits, and engineering feasibility. The final report will present the recommended and alternative control strategies that will bring us into attainment.

ITEM NO.

The Charlotte Department of Transportation has negotiated a consulting contract with Radian Corporation for this work. CDOT recommends that Council approve the award of this contract to Radian Corporation for $164,240.

Funding: Total cost of the project is $164,240. Funds are fully provided under grants from the Environmental Protection Agency. No City funds will be needed for this project.

Clearances: City Attorney has approved the contract as to form.

19. Recommend approval of contract with Howard Needles Tammen & Bergendoff for $105,905 for preparation of environmental assessment of proposed extension to Runway 18L/36R.

Background: The Council-approved Airport Master Plan Update recommended a 1000 foot extension to the south end of Runway 18L/36R and its parallel taxiways. This runway extension is a key element in the Airport's noise abatement program since it will permit simultaneous Runway 36R landings and Runway 5 departures by large aircraft, which would prevent a significant increase in the noise north of Runway 18L/36R. Additionally, it will increase airport capacity by allowing more planes per hour to use the Airport. The project will also involve other necessary changes including the relocation of navigational aids, relocation of NC #160 and the extension of Terminal Drive and associated land acquisition.

Requested action: Council is requested to award a contract for $105,905 to Howard Needles Tammen & Bergendoff for preparation of an environmental assessment for the proposed extension of Runway 18L/36R. This contract is eligible for Federal funding upon completion and will be included in a future FAA project as preliminary project costs.

Howard Needles Tammen & Bergendoff in association with Harris Miller Miller & Hanson will be able to draw on their substantial experience in preparation of environmental studies at airports throughout the United States, and in particular, their recent involvement in the preparation of the Airport Master Plan Update. The analysis will draw upon extensive data base collected for the master plan studies by Howard Needles Tammen & Bergendoff. The work program includes the opportunity for public participation, including two public information meetings, briefings of the Airport Advisory Committee, and a public hearing.

Clearances: The Airport Advisory Committee concurs in this recommendation.

Funding: Funds are available in the Airport Capital Improvement Program.

ITEM NO.

AGREEMENT

20. Recommend approval of an agreement for engineering design services with HDR Engineering, Inc. of North Carolina for $101,900.00 for the design of improvements to the Randolph Road/Sharon Amity Road Intersection.

Background: As part of the Capital Improvement Program, funding is provided to improve several transportation system management (TSM) intersections each year. The Randolph Road/Sharon Amity Road intersection has been identified as a TSM intersection due to the high traffic congestion and high accident rates.

Three storage lanes will be added to the intersection to improve traffic flow. Right turn only lanes will be added on Sharon Amity Road on both approaches to the intersection; a second left turn lane will be added to eastbound Randolph Road.

Using the City Council-approved selection process, the Engineering Department and CDOT recommended the firm of HDR Engineering, Inc. of North Carolina to perform design services on the Randolph/Sharon Amity intersection project.

Requested action: City Council is asked to approve an agreement for engineering services with HDR Engineering, Inc. of North Carolina for $101,900.00.

Funding: TSM Intersection Improvements capital account.

Clearances: The contract has been reviewed and approved by appropriate City staff including the City Attorney.

21. Recommend approval of an agreement for architectural services with Scott Garner, Architect, P.A. of Charlotte for the design of the relocation of Fire Station No. 1 for $158,381.

Background: In August, 1987, the Engineering Department solicited proposals from 64 local architects on the approved architects and engineers list to provide planning, design, and construction administration services for the relocation of Fire Station No. 1. Twenty-three firms responded with proposals which were reviewed by an architectural selections committee made up of five City staff representatives from various departments.

Based on the information provided, and in accordance with the Council-approved selection process, the selection committee recommends Scott Garner, Architect, P.A. to provide the architectural services.

ITEM NO.

Requested action: The Relocation of Fire Station No. 1 involves construction of a new, five company multi-bay fire station and fire communications center to replace the present undersized and inadequate facility located in the City Hall annex. The total project budget is $2.3 million. The new facility will be located on Baxter Street, where a site has been secured. City Council is asked to approve an agreement with Scott Garner, Architect, P.A. for planning and design services for $158,381.00.

Funding: Relocation of Fire Station No. 1 capital account.

Clearances: The contract has been reviewed and approved by appropriate City staff, including the City Attorney.

22. Recommend approval of an agreement with William G. Daniel & Associates for $72,500.00 for the development of a master plan for the rehabilitation of the existing drainage system of the Independence Park and Memorial Stadium area.

Background: Parks and Recreation is developing a reconstruction plan for Independence Park which calls for reconstruction of existing historic structures of the park and the addition or relocation of playground equipment.

In the process of preparing this plan, it became evident that before reconstruction work is performed to the park, the infrastructure of the area is in need of rehabilitation. Parks and Recreation requested a study of the existing drainage system of the area and a master plan for the rehabilitation of the system.

The existing drainage system for this area consists of various sizes of reinforced and non-reinforced concrete pipe and culvert through the Independence Park area running beneath Independence Boulevard and into a stone culvert beneath the Memorial Stadium/Park Center area ending at an outfall on Sugar Creek.

The system's inability to handle storm water flow caused undercutting of the culvert at Hawthorne Lane. Emergency repairs required to the system at Independence Boulevard and inspection of the stone culvert beneath Memorial Stadium have revealed that reinforcing steel has been exposed in the top slab and may require some structural repairs.

The engineer will be required to address these problems in the study, along with concerns of the project team, which will be comprised of departmental representatives of Engineering, Operations, Parks and Recreation, Planning, the Historic Properties Commission, and neighborhood representatives.

Requested action: City Council is asked to approve an agreement with William G. Daniel & Associates for $72,500.00. This firm was selected using the Council-approved selection process.

The work will be performed on an hourly basis with the total cost not to exceed $65,000.00. A breakdown of fees is as follows·

Maximum Hourly Fees	$65,000.00
Reimbursables Allowance	2,500.00
Additional Services Allowance	5,000.00
Total Contract Amount	$72,500.00

Funding. CIP, Improvements to Existing Parks Capital Account.

Clearances: This agreement has been approved by the appropriate City staff, including the City Attorney.

23. Recommend an agreement between the City of Charlotte, the North Carolina Department of Transportation and Vulcan Materials Company pertaining to construction of Westinghouse Boulevard Fxtension.

Background: As part of the public/private sector leveraging program from the November, 1987, Street Improvement Bonds, we are designing an extension of Westinghouse Boulevard from an overpass of the Charlotte Outer Loop (Pineville Bypass) to South Boulevard. As part of this project, the North Carolina Department of Transportation (NCDOT) has agreed to include in the construction of the Outer Loop the necessary bridges to overpass Westinghouse Boulevard and Vulcan Materials Company has agreed to give up the right to rail service to their property in exchange for vehicle access to the new Westinghouse Boulevard. (Rail service to Vulcan would have required additional bridges as part of the Outer Loop, estimated to cost over $1.0 million.) A map is attached.

Requested action: Council is requested to approve an agreement. already executed by Vulcan Materials, which stipulates that the City will construct and extend Westinghouse Boulevard as described above. The NCDOT shall construct a service road and the necessary bridge overpass, and Vulcan, in return, will give up its right to railroad access across an existing right of way. Vulcan has also verbally agreed to donate to the City the necessary right-of-way for the Westinghouse Boulevard project across any property that it may own. The NCDOT will purchase necessary right of way for the Outer Loop.

Funding· No additional funding is necessary.

Clearances· Agreement has been approved as to form by the City Attorney's Office. CDOT and the Engineering Department concur with the terms of the agreement.

Attachment No. 6

ITEM NO.

CONTRACT AMENDMENT

24. Recommend an amendment to the sewer construction contract (Job No. 300-87-536) between the City and Matthews-Heathers Land Corporation.

On November 9, 1987, Council approved a five-year reimbursable contract for the construction of a sanitary sewer contract along a tributary of Mallard Creek to serve the proposed Cheshunt Subdivision.

CMUD reimbursable contracts require a 10% deposit to cover the cost of survey, design and right of way. The remaining 90% is deposited with the City when construction bids are taken.

Due to the time required to complete the new outfall, Matthews-Heathers has requested an amendment to the outfall contract which will allow them to deposit with the City the remaining 90% of the estimated project cost, thereby guaranteeing construction funds will be available when bids are received.

In consideration for the 90% construction deposit (which will be in the form of a letter of credit) CMUD will permit the developer to install the sewer collection system in the Cheshunt Subdivision and utilize a temporary pumping station to activate the system CMUD will own and maintain the pumping station, which will be eliminated as part of the outfall construction contract.

This arrangement will provide Matthews-Heathers the ability of building and selling new houses in Cheshunt while the City is constructing the sewer outfall.

Funding: There is no cost to the City and no funds are needed.

Clearances: Utility Director recommend approval.

AGREEMENT AMENDMENT

25. Recommend approval of an amendment to the Municipal Facilities Lease Agreement dated August 1, 1986. This amendment will allow the City to use lease purchase funds to construct a new facility to house certain City divisions.

Background: On August 11, 1986 Council approved a municipal facilities lease-purchase agreement with Citicorp Industrial Credit, Inc. The agreement was amended by Council on June 22, 1987.

Requested action: Council is requested to approve the formal amendment to the original lease agreement to reflect the previous action of Council. The formal amendment is required by Citicorp and NCNB (the trustee), both of which have approved the change.

ITEM NO.

CHANGE ORDERS

26. Recommend approval of Change Order No. 1 for $46,200.00 to Moore Golf, Inc., for the construction of sand traps at the York Road Renaissance Park Golf Course.

Background: On June 9, 1986, City Council awarded the York Road Renaissance Park Golf Course construction contract to Moore Golf, Inc. In order to remain within the available funds, the sand traps were deleted from the scope of work.

Requested action: City Council is asked to approve a change order for $46,200.00 with Moore Golf, Inc. for the construction of sand traps at the York Road Renaissance Park Golf Course. The Parks and Recreation Department has requested that this additional work be added to Moore Golf's contract. Woolpert Consultants (the park designers and construction administrator), the Parks and Recreation Department, and the Engineering Department have reviewed the cost and concur that it is reasonable. The cost includes all materials and work necessary to complete construction of all sand traps.

A time extension has been negotiated with the contractor to complete this additional work. The revised contract completion date is June 15, 1988.

Funding: Parks and Recreation Department operating budget.

Clearances: Woolpert Consultants, the Parks and Recreation Department, the Engineering Department, and the City Attorney concur with this request.

27. Recommend approval of Change Order No. 1 in an amount not to exceed $750,000 to construct foundations for Piedmont Airline Aircraft Maintenance Hangar.

Background. On September 28, 1987, City Council awarded a contract to the Carlson Southeast Corporation for $844,000, based on soil borings, to install the foundation system for the aircraft maintenance hangar for Piedmont Airlines. An integral part of the contract was a unit price of $1,540 per cubic yard to remove rock encountered during drilling of the caisson (footing) foundations. This change order will allow the City to compensate the contractor for rock removal at the contract unit price. Quantities will be measured and certified.

The amount requested is an estimate based on rock removal to date. Approximately 60 percent of the foundations have been completed.

ITEM NO.

Requested action:
Contract: Piedmont Maintenance Facility Aircraft Maintenance Hangar Foundation Package

Contractor:	Carlson Southeast
Date of Award:	September 28, 1987
Contract Amount To Date:	$ 844,000.00
Change Order No. 1:	750,000.00
New Contract Amount:	1,594,000.00

This project is funded by a Special Facility Revenue Bond Issue based on Piedmont/USAir's credit and all project costs are debt serviced by Piedmont/USAir. They have authorized this change order.

Clearances: Odell Associates, Inc., Day and Zimmermann, Inc. and Piedmont/USAir Airlines concur with this request.

Funding: Airline Maintenance Facility Capital Project Fund (Piedmont Maintenance Facility - Special Facility Revenue Bonds)

28. Recommend approval of change orders to the contracts with Turner-Baxter Company, Watson Electric Company, Algernon-Blair, Inc., and Alpha Mechanical.

Background: In May, 1984, voters approved $32.7 million in bond funds for the construction of a new Government Center. In November, 1985, construction began.

Requested action: In September, 1986, City Council approved the addition of two floors to the Government Center and in June and July of that year created a fund of $1,000,000 for the reprogramming of space in the building. Reprogramming includes adding walls, mechanical, electrical, etc. to shelled-in space as well as making modifications to previous floor plans to efficiently utilize the additional space. These change orders provide reprogramming of City space on the plaza, plaza +1 and 15th floor, and County reprogramming on the 11th floor. These change orders also include the majority of additional upfit of the 15th and 11th levels as provided for in the contract between the City and County.

The County is obligated to reimburse the City for the cost of County reprogramming and upfit by the contract between the City and the County for this project.

The change order amounts and the corresponding contractors are as follows:

Contractor	Change Order Amount	New Contract Amount
Algernon-Blair	$112,680	$16,577,472.41
Watson Electric	$ 79,011	3,080,165.00
Turner-Baxter	$ 48,157	326,566.84
Alpha Mechanical	$ 54,473	2,978,104.00

Clearances: These changes have been reviewed and recommended by the architect, the construction manager and staff.

Funding: Sufficient funds for these changes are in the project account and the additional floors account. Per the City/County agreement for this building, the County will be billed their portion of these changes amounting to $52,522.00.

A budget ordinance reallocating these County funds to the project account will be on a future Council agenda.

LEASE

29. Recommend approval of lease agreement with United States Postal Service for warehouse space at Airport.

Requested action: Council is requested to approve a lease agreement with the United States Postal Service for approximately 9,000 square feet of warehouse space in the cargo area for an annual rent of $36,000. The term of this agreement will expire on August 31, 1989. Piedmont Airlines has agreed to lease this facility from the City for an annual rental of $36,000 and will pay all associated maintenance and operating costs.

Funding: The City's lease payments will be reimbursed through a sublease agreement with Piedmont Airlines.

HOUSING CODE ENFORCEMENT

30. Recommend adoption of an ordinance authorizing the use of in rem remedy to demolish and remove the dwelling at 235 Carothers Street.

Date of inspection· February 13, 1987
Owner(s) notified of hearing by certified mail: September 8, 1987
Hearing held: September 30, 1987
Owner(s) ordered to demolish dwelling by: November 16, 1987
Estimated value of dwelling: $8,320
Estimated repair (which exceeds 65% of estimated value). $9,848

The owner is unwilling to demolish the dwelling which is open and unoccupied and a fire hazard to adjacent dwellings. The structure is considered dilapidated under the Housing Code and the City is required to demolish rather than repair the structure.

The repairs include: replacing rotted ceiling joist in bathroom; installing sheetrock ceiling in bathroom; repairing holes in walls; replacing commode; installing heating equipment; replacing defective

ITEM NO.

light fixtures and switches; installing electrical outlets; installing interior doors at bedrooms; replacing rotten sills; replacing rotten floor joists; replacing rotted exterior stud walls; installing foundation vents; replacing missing asphalt siding; replacing front door and rear door; replacing rotted rear porch floors; installing window screens; installing vinyl floor coverings on kitchen; installing vinyl floor covering in bathroom; painting interior walls and ceilings; painting exterior wood.

Funding. Funds for this action are available in the In Rem Remedy capital account. A lien will be placed against the property for costs incurred.

Clearances This case has been reviewed by the Community Development Department.

MUNICIPAL AGREEMENT

31. A. Recommend adoption of a resolution authorizing a municipal agreement with the North Carolina Department of Transportation (NCDOT) concerning the I-277 Project.

Background: The last phase of the I-277 construction began February 7, 1988 with closure of Carson Boulevard, Morehead Street and South Boulevard. By September 15, 1988 an improved Carson Boulevard and South Boulevard will reopen to traffic. By December 1, 1988, the reconstructed Morehead Street bridge over South Boulevard will reopen. The closing and reopening of streets involve removal of ramps and traffic signal equipment on Morehead Street at South Boulevard, resignalization of the Carson Boulevard/South Tryon Street intersection, and possible temporary signalization of Arlington Street at South Boulevard. This temporary signal may be needed between September 15 and December 1, 1988, while Morehead Street traffic continues to use the Arlington/South Caldwell Street detour after Carson and South Boulevards reopen to traffic.

Requested action: City Council is asked to adopt a resolution authorizing a municipal agreement with the NCDOT for reimbursing the City for traffic signal work associated with the I-277 project. Payment will be made based on approved invoices submitted by the City to the NCDOT.

The NCDOT will reimburse the City $1,000 for removal of signal equipment on Morehead Street and up to $10,000 per intersection for installation of signal equipment at the Carson Boulevard/South Tryon Street and Arlington Street/South Boulevard intersections.

ITEM NO.

B. Recommend adoption of a resolution authorizing a municipal agreement with the North Carolina Department of Transportation (NCDOT) concerning improvements to Graham Street.

Background: Graham Street is to be improved between Fifth Street and Tenth Street. The NCDOT has agreed to reimburse up to $200,000 of the City's costs for roadway improvements based on approved, final construction plans currently being prepared by the Engineering Department. Construction of the street improvements is expected to be completed during 1989.

Requested action: Council is asked to adopt a resolution authorizing the Mayor to sign a Municipal Agreement with the NCDOT which provides up to $200,000 reimbursement to the City for roadway improvements to Graham Street. The City will be reimbursed for its costs through invoices submitted to the NCDOT

Clearances: The City Engineering Department, Community Development Department, and Charlotte-Mecklenburg Utility Department have reviewed and approved the municipal agreement.

SET PUBLIC HEARINGS

32. A. Recommend adoption of a resolution of intent to abandon a portion of South Clarkson Street and set a public hearing for April 25, 1988 at 3.00 p.m. in the Council Chamber.

B. Recommend adoption of a resolution of intent to abandon a portion of Chalyce Lane and set a public hearing for April 25, 1988 at 3·00 p.m in the Council Chamber.

C Recommend adoption of a resolution of intent to abandon a portion of Waco Street and set a public hearing for April 25, 1988 in the Council Chamber

SPECIAL OFFICER PERMIT

33. Applications for Special Officer Permit.

A. Recommend approval of application for Special Officer Permit to Johnny F. Ferrell for use on the premises of the Charlotte/ Douglas International Airport.

B. Recommend approval of application for Special Officer Permit to Keith Andre Way for use on the premises of the Parks & Recreation/Park Ranger Division.

ITEM NO.

UTILITY CONTRACTS

34. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. Item 1, the applicants are to construct the entire system at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. Items 2 and 3 are 15-year refundable contracts. Item 4 is a 5-year refundable contract. The applicants deposited 10% of the estimated construction cost. The remaining 90% will be deposited prior to construction. There is no cost to the City and no funds are needed. Utility and Planning Directors recommend approval.

1. Universal Development, Ltd., to construct 1,509 linear feet of 8-inch sanitary sewer main to serve Cameron Wood VI-B Subdivision, located east of Park Road, west of McMullen Creek, and south of Gleneagles Road, inside the Charlotte City Limits. Estimated Cost - $52,815.00. Sanitary Sewer Job No. 100-87-719.

2. Charlotte-Mecklenburg Schools, to construct 1,900 linear feet of trunk main to serve Southeast Senior High School, located north of N.C. Highway 51, south of Alexander Road and east of Providence Road, outside the Charlotte City Limits. Estimated Cost - $95,000.00. Sanitary Sewer Job No. 400-87-650.

3. N.C. Department Of Corrections, to construct 1,000 linear feet of 16-inch water main to serve Mecklenburg II Subsidiary No. 4525, located on Mt. Holly-Huntersville Road, south of Gilead Road, outside the Charlotte City Limits. Estimated Cost - $47,000.00. Water Contract No. 400-87-140.

4. Harris-Houston Associates, to construct 8,600 linear feet of 16-inch water main to serve N.C. Highway 49 North (Finchley Subdivision), located east of Harris-Houston Road and north of N.C. Highway 49, outside the Charlotte City Limits. Estimated Cost - $455,000.00. Water Contract No. 300-88-014.

PROPERTY TRANSACTIONS

35. Recommend approval of the following property transactions.

1. Acquisition of 1,797 square feet (.041) acres plus temporary construction easement, at 4000 South Boulevard, from Diamond Point Properties, for $19,800.00, for Intersection Improvements - South Boulevard/Scaleybark Road. (Option)

The property is zoned B-2 and contains 47,324 square feet (1 086 acres) The propertv is being used as commercial with retail businesses on it.

CONDEMNATION

2. Recommend adoption of a resolution of condemnation for 7,136 7 square feet (0.163 acres) plus temporary construction easement, at 2212 Sunset Road, from John Frank Crane and wife, Betty Mauney Crane, for $600.00, for 1987 Annexation Sewer - Oakdale Area 16.

Property owners refused City's offer based on appraisal, their counteroffer was $3,682.00, stating they would not accept any other offer from the City Condemnation is recommended since no agreement can be reached.

FXECUTIVE SESSION

36. Recommend adoption of a motion to hold an executive session upon the conclusion of the meeting for the purpose of discussing the status of pending and potential litigation as permitted by G.S. 143-318.11(a)(4).

SCHEDULE OF MEETINGS
March 14 - 26, 1988

Monday, March 14	EXECUTIVE SESSION	3:30 p. m.
	COUNCIL/MANAGER DINNER	5:30 p. m.
	CITIZENS HEARING	7.00 p. m.
	COUNCIL MEETING Nations Ford Elementary School	7 30 p. m.
Tuesday, March 15	CITY COUNCIL/COUNTY COMMISSION LUNCHEON City Hall Annex, Training Center	12 Noon
Saturday - Tuesday March 19 - 22	NLC CONGRESS OF CITIES Washington, D. C.	
Wednesday, March 23	COUNCIL/MANAGER DINNER Education Center - Rooms 237-239	5.00 p. m.
	ZONING MEETING Board Room - 4th Floor	6·00 p. m.

3/1/88

COMPARISON OF ALTERNATIVE ALIGNMENTS

CRITERIA	Western	Middle	Eastern	West-Cross	Middle-Cross	East-Cross
Environmental (Rank Order*)						
Historical Structures	3	3	2	3	2	1
Archaeological Sites	3	2	1	3	2	1
Mineral Deposits	3	3	3	3	3	3
Agricultural Resources	3	2	1	1	2	2
Flora/Fauna	3	1	1	2	1	1
Wetlands	3	1	2	3	1	2
Hazardous Waste Sites	1	2	3	1	1	2
Air Quality	3	2	2	3	2	2
Noise	1	3	3	1	3	3
Water Quality	3	2	2	3	2	2
Land Use (Rank Order*)						
Schools	2	3	3	3	3	3
Churches	3	3	3	3	3	3
Parks	1	1	3	1	1	3
Cemetaries	2	3	3	2	3	3
Subdivisions/Neighborhoods	1	2	3	1	2	2
Traffic Service (Rank Order*)						
Accessibility	1	2	3	1	2	3
Serves Demand	3	2	1	3	2	1
Safety	3	2	1	3	2	1
Relocations (Number)						
Homes (Fixed)	132	32	38	121	47	56
Homes (Mobile)	129	4	7	66	66	69
Businesses	12	5	5	10	4	4
Total	273	41	50	197	117	129
Costs ($ Millions)						
ROW	46	33	30	46	34	32
Construction	122	147	155	137	144	152
Noise Abatement	20	19	14	20	21	16
Admin. & Contin.	25	27	28	27	27	27
Total	213	226	227	230	226	227

* Ranking of 1, 2, or 3 where 3 = Best and 1 = Worst

1(b)

3/4/88

COMPARISON OF KEY ATTRIBUTES OF EASTERN AND WESTERN ALIGNMENTS FOR THE EASTERN OUTER LOOP FREEWAY

	WESTERN	EASTERN
Major Attribute:	Direct Connection	Indirect Curve
Results:		
Length	15.81 miles	18.83 miles
Traffic Volume	54,000-72,000 vpd	38,000-74,000 vpd
Travel Time	18 minutes	21 minutes
Number of Interchanges	7	9
Accidents/Year	153	189
Total Cost	$213 Million	$227 Million
Major Attribute:	Protected Alignment in a developed area	Unprotected Alignment in a developing area
Results:		
Current Relocations	273	50
Potential Future Relocations*	35	218+
Neighborhood Disruption	Much More	Much Less
Provide Access to	Developed Property	Undeveloped Property

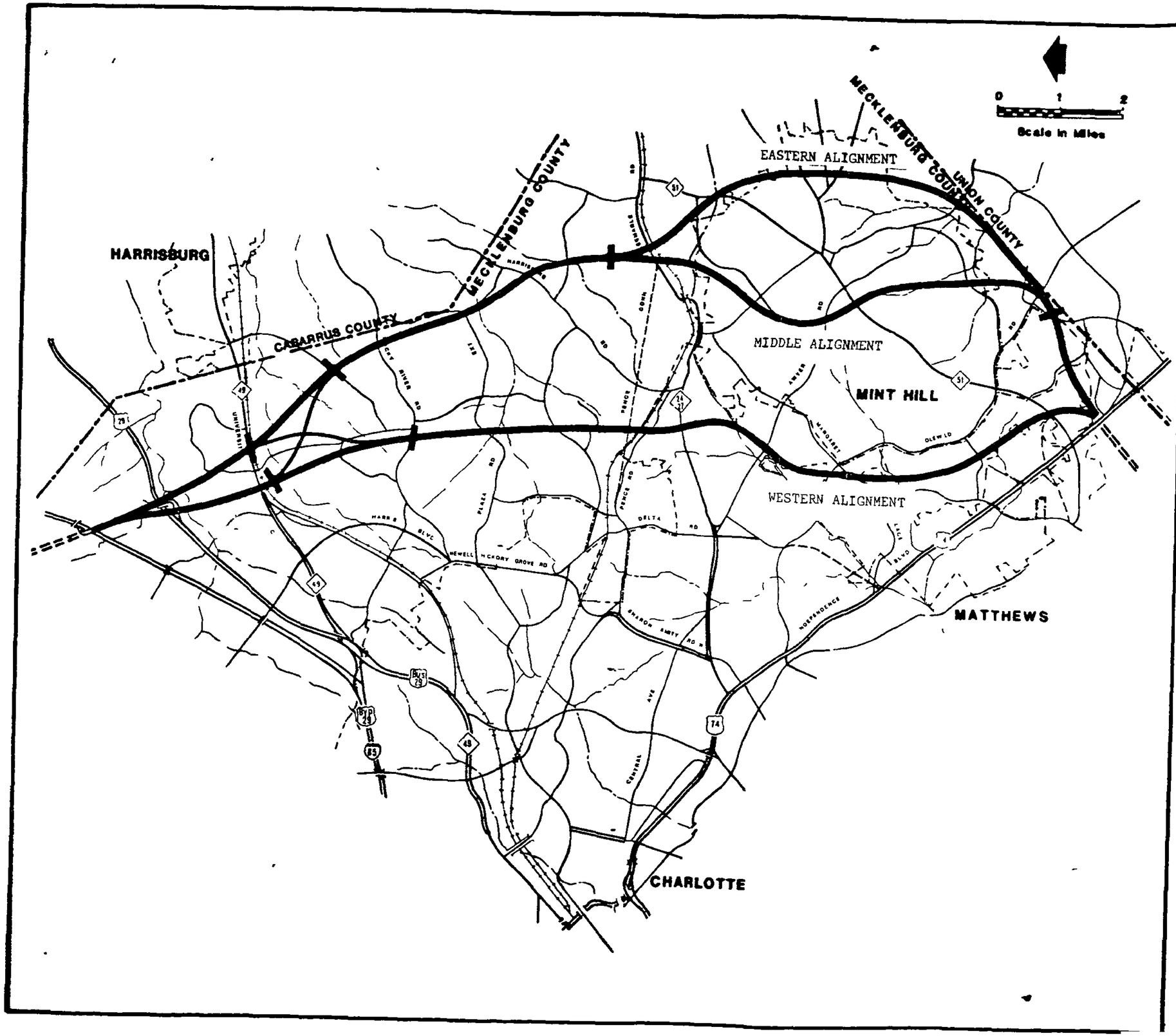
Source: All from Draft Environmental Impact Statement - East Charlotte Outer Loop dated December 15, 1987 except:

* Potential Future Relocations from Mecklenburg County Engineering Department.

Note: With either alignment the following will be true:

- o A large number of Single family homes will "back-up" to the road right-of-way.
- o Eventually there will be significant development in the area around each interchange.

1(e)



LEGEND

- Study Alignments
- Railroads
- City Limits
- Creeks
- Proposed Roads
- Existing Roads

EAST CHARLOTTE OUTER LOOP
REASONABLE & FEASIBLE ALTERNATIVE ALIGNMENTS
Mecklenburg County, North Carolina

EXHIBIT 2.3

2(a)

OPERATIONS COMMITTEE

Executive Summary
January 26, 1988

The Operations Committee of the City of Charlotte, North Carolina met on Tuesday, January 26, 1988, at 4:00 p.m. in the second floor conference room of City Hall. Chairperson Roy Matthews presided and committee members Gus Campbell, Stan Campbell, Ella Scarborough and Richard Vinroot were present. Other Councilmembers attending were Dan Clodfelter, Charlie Dannelly, Gloria Fenning, Cyndee Patterson and Velva Woollen City staff in attendance were Tom Finnie, Pamela S Fort, Pressly Beaver, Viola Alexander, Susan Williams, Jeanine Clark, Marylyn Williams, Curt Walton, Simon White, Gerald Osborne and Dymphna Pereira Others present were Eric Black (Browning-Ferris Industries), Doug Russell and Steve Barnhardt (Carolina Waste Systems), Ross Povey and Stuart Beall (Chambers Development), John Stitt and Paul Hamboris (Waste Management), Chris Wise (Queen City Waste System), Jim Auten (Container Corporation), Joe Miller and Barney Lawson (Citizens for Effective Government) and David Mitchell (T F E. Inc.)

Mr Matthews called the meeting to order and with the concurrence of the committee members, established that the agenda for the meeting would start with a staff presentation by Curt Walton on the budgets This would be followed by comments from the private haulers. Finally, the committee would hear from other individuals and groups who had opinions on the City's refuse collection program.

Curt Walton reported that staff had prepared budget estimates for fiscal years 1987, 1988 and 1989 for the two refuse collection alternatives, 3-pickups-per-week (2 backyard and 1 curbside), and 2-pickups-per-week (1 backyard and 1 curbside). In building these budgets for 3-pickups-per-week, staff went back to the service level that was in effect before November 1986, for 2-pickups-per-week, staff has made a "best guess" for cost on overtime hours, and temporary personnel have been held constant. Staff felt that once a system ran for awhile these types of expenses would stabilize. The fleet size has been estimated based on the system and number of crews.

The FY88 budget which was approved by City Council in June 1987, and the FY89 estimate were prepared when we were just a couple of months into the current service. The current estimates for FY88 and FY89 are modified to reflect what is realistically obtainable.

Cost and workload indicators were presented and are summarized below.

2-pickups-per-week:

	CREWS	PERSONNEL	VEHICLES	TOTAL COST	MONTHLY COST
FY87	74	270	89	$ 10 2 M	$ 6 16
FY88	77	287	91	$ 10.8 M	$ 6.02
FY89	77	290	93	$ 11.7 M	$ 6 14

3-pickups-per-week

	CREWS	PERSONNEL	VEHICLES	TOTAL COST	MONTHLY COST
FY87	90	330	108	$ 11.6 M	$ 7.18
FY88	98	354	118	$ 12.5 M	$ 7.13
FY89	105	359	126	$ 13.8 M	$ 7.54

In response to several questions, staff provided the following clarifications. The route size in 2-pickups-per-week service has some growth potential built in, whereas the routes had to be updated for 3-pickups-per-week. The number of service locations on each route is lower in a 2-pickups-per-week system than it is in a 3-pickups-per-week system because we now pickup from the backyard in one trip what we used to pick up in two trips under the old system. There is a 20% reserve fleet, based on experience and data on truck down time. Service expectation is that routes will be run and completed as scheduled each day The FY88 cost per service location is lower than FY87 because 24 trucks purchased in FY84 are scheduled to come off the City's 5 year lease purchase agreement in 1988 Some costs in these estimates overlap with costs in the 'conversion' budget estimates.

Mr. Matthews requested people from the private sector who wished to comment to identify themselves. Mr. David Mitchell, representing T.F.E. Inc., a human resource outsourcing firm, stated that he had sent a letter to all the committee members and Mr. Dannelly to suggest that this committee appoint a sub-committee to explore a different approach in the human resource area, since in his opinion there was up to a 30 cents per collection savings possibility, representing up to half a million dollars savings per year. He stated that, for instance, certain elements of the City's pay package were not suitable to this group of people i e. retirement benefits were not necessary for a group that has a 20.5% turnover rate and if they were on someone else's payroll you could forego that. Mr. Vinroot questioned whether Mr. Mitchell was proposing actually managing our work force or advising us on how to adjust the pay scales of the work force. Mr. Mitchell mentioned a "supplemental" management role Mr. Matthews placed this request on an "action" list for the meeting.

Mr. Matthews advised the Committee that five responses had been received from private haulers commenting on the City's information. Four of these said that they could not contract this at a cheaper rate and one said they could. Mr. Vinroot requested that staff summarize the content of the responses. Chairperson Matthews agreed, since he had just received the responses He then invited the private haulers to add any comments to those that they had made in their written responses Mr. Doug Russell representing Carolina Waste Systems, said that he saw no fundamental problems with the current level of service. A further cost savings might be achieved by going from 3-man to 2-man crews In response to a question he indicated that his company sells 2-man vehicles.

Mr. Ross Povey representing Chambers Development suggested that there might be some cost saving derived from lower operating or administrative costs. However, his company could not pin down anything at this point and suggested that they would need to know Council's objective before they could do a study on cost savings

Mr. John Stitt of Waste Management stated that he wasn't real clear on what the City was looking for. However, he suggested that in his company's opinion the City's unit costs were very, very competitive in the industry.

Jim Auten, a representative of Container Corporation, said he was present as an observer only. However, Mr. Matthews advised that Container Corporation's letter said the City's costs were reasonable, and had further suggested that the City stay with the current system.

Mr. Eric Black of Browning-Ferris Industries, suggested that on the existing system the City might consider a Monday, Tuesday, Wednesday backyard collection and a Thursday and Friday curbside collection. On returning to the old system, he suggested a concurrent curbside pickup with the second backyard pickup. This would provide a float day, to handle emergencies, etc. The City's costs were good and very competitive.

Mr. Barney Lawson, representing Citizens for Effective Government, suggested that the present method of pickup was not as efficient as it could be. The increases in crews, personnel and trucks have averaged 20% from FY86, where as the increase in pickup points has averaged 11-12%. He said that if the City was inventoried in terms of pickup points, classified these by lot sizes; measured the work required to service each unit and put all this data on a computer program, it would produce equitable and fair route sizes. Mr. Lawson also spoke about gain sharing or wage incentive plans to provide the workers with higher take home pay.

Mr. Vinroot questioned how we could get this type information quickly and cheaply. Mr. Lawson responded that Citizens For Effective Government could help scope up such a study, but the City would need an outside consultant to run the study

Mr. Stan Campbell wanted to know if we had ever done a costing on the old system with a concurrent trash pickup on the second garbage pickup day. Mr Finnie said we had not since it was not a significantly better system

Mr Vinroot then went on to suggest that this Committee meet one more time, to decide on (a) a system i.e. 2-pickups-per-week versus 3-pickups-per-week, (b) whether the Committee needs to consider outsourcing or privatization. He felt that the City should stay with a system managed by the City

Mr Finnie advised that traditionally, refuse collection has been the activity where we have constantly looked for cost reductions. Press Beaver has always done this and had in fact suggested incentive pay programs several years ago He would, however, prefer that the system stabilizes in performance and cost, at which point, we will once again start looking at program savings.

Mr Matthews suggested that the truck decision would probably have to go along with the system decision. He therefore proposed moving on to a discussion on recycling.

Mr Finnie brought the committee up to date on the recycling program The agreement with the County called for city-wide yard waste recycling to start in December 1988, and a city-wide curbside multi-materials program to start in early 1989. The plan calls for recycling to be mandatory if voluntary does not work. The County has suggested that the current refuse collection system is more

conducive to recycling. A city-wide recycling effort is going to take a substantial plan to achieve. Part of that material will come out of the household waste stream, and down the road will reduce what is collected from the backyard. This will have some effect on the size of the garbage collection work force.

Mr. Matthews wanted to hear from staff whether voluntary recycling was too inefficient to allow. Mr. Finnie said that if we were not able to meet the 15% goal for recycling, it would have an impact on how we would recommend garbage pick-up.

Mr. Matthews voiced a concern that if the Council changed the garbage system now, and were faced with the possibility of change for recycling in another year, this community could be in a state of turmoil for five years. He, therefore, questioned whether it was wise to change the garbage system now. Mr Dannelly suggested that a recommendation be taken back to Council to make recycling mandatory so staff would have the benefit of knowing where to start their planning. Mr. Matthews asked Press Beaver if the time frame for recycling according to the agreement with the County was December 1988. Mr. Beaver said that the start-up date was tied to whether the County had their facility constructed to receive the material. Mr Matthews said that recycling is going to be a hidden problem that needed to be discussed at this time.

Councilmember Patterson suggested recommending to Council that no change be made in the refuse collection system at this time. There is going to be a new learning curve involved, and Mrs. Patterson thought it preferable to refine our garbage system, and have staff's recommendation on recycling, so the community would have to learn just one "consolidated" change this year.

Mr. Dannelly concurred with this idea. Mrs. Scarborough commented that the timing of implementation of any system is important, that the public information/relations need to be handled in a better manner than was done for the last conversion. Mr. Gus Campbell concurred that it didn't make sense to go back to the old system, but cautioned that there were people out there who were expecting a "return". However, he thought that the committee needed to hear from staff on some of the built-in problems of the current system. Councilmember Fenning added that the decision to go back to 3 times a week collection was made before they had decided to take on recycling as a city operated activity; that has an impact on decision making. Mr Gus Campbell then requested comments on recycling from any of the private haulers present.

Mr. John Stitt of Waste Management said that recycling programs are in their infancy. Any definitive data at this point in time is suspect. However, mandatory recycling is the only way to go

Mr Stan Campbell asked that the committee receive an evaluation from staff on the various suggestions that had been presented at this meeting. He suggested that these outside people be invited to meet with staff to define their ideas

Mr Gus Campbell suggested that staff report to this Committee within two weeks, on the problems that should be addressed, if we stay with the current system

Mr. Finnie advised that for the past few months the Operations staff had worked on preparing to go back to a 3-pickups-per-week service If this committee is going to recommend staying with the current system, staff would like to make

recommendations on (a) holidays and cold weather and (b) emergency days. In addition staff will go back to the employees to get their reaction to staying with this system.

Mr. Matthews then asked that staff: (a) hear and evaluate the suggestions from Mr. David Mitchell and Mr. Barney Lawson. (b) factor in the potential effect of what is going to happen to our refuse collection when recycling becomes a regular system.

Mr. Finnie responded that the meetings with Mr. Mitchell and Mr Lawson would not be possible in 2 weeks He said that recycling would be a separate system, which would be evaluated as we go along, and at some point, when it was successful, staff would come back and recommend changes to the overall system. He agreed that staff would come back in two weeks with a recommendation on the impact of staying with the current system Mr. Stan Campbell said that there would be support for mandatory recycling Chairperson Matthews agreed and Mr Vinroot said at the next meeting he would make a motion to recommend mandatory recycling as part of the Committee's report. Although Mr. Vinroot asked if there were management consultants who could be invited to the next meeting to tell Council how the City could operate its systems more effectively, it was agreed that staff would not develop an information package as was done for the private haulers.

Mr Gus Campbell recommended that the committee let the community know why mandatory recycling is necessary.

Mr Matthews requested staff to meet with Mr. Lawson and Mr Mitchell. The purpose of such meetings was to evaluate the suggestions offered by these gentlemen. Mr. Finnie suggested that these people refrain from coming back until a system decision is made. Staff will then sit down, meet with these people and bring their proposals to Council. This was agreed to.

Mr Matthews suggested that a discussion of trucks was premature at this time

The meeting adjourned at 6 00 p.m.

2(b)

OPERATIONS COMMITTEE

Executive Summary
February 16, 1988

The Operations Committee of the City of Charlotte, North Carolina, met on Tuesday, February 16, 1988, at 4:00 p.m. in the second floor conference room of City Hall. Chairperson Roy Matthews presided and committee members Gus Campbell, Stan Campbell and Richard Vinroot were present. Committee member Ella Scarborough was absent. Other Councilmembers attending were Dan Clodfelter, Charlie Dannelly and Cyndee Patterson. City Staff in attendance were Tom Finnie, Pressly Beaver, Viola Alexander, Susan Williams, Marylyn Williams, Dymphna Pereira, Simon White Jr., Gerald Osborne, Curt Walton, Bill Guerrant and Jeanine Clark. Others present were Doug Russell and Steve Barnhardt (Carolina Waste Systems), Ross Povey and Stuart Beall (Chambers Development) and Joe Miller (Citizens for Effective Government).

Mr. Matthews called the meeting to order.

Tom Finnie advised that staff had identified 3 key issues for the committee's review which he hoped would assist the Committee in their recommendation to Council on a refuse collection system for Charlotte. These were· (a) the cost of conversion; (b) options for handling holidays in the current system; (c) the question whether the current system works.

The cost of conversion involved a $2.3 million cash purchase of trucks or a lease purchase expense of $568,000 annually for 5 years. The annual operating budget would be approximately $2 1 million higher than the operating budget for the current two-pickups-per-week system.

Mr. Matthews saw that this issue involved two options. The first would be to convert now, and the second would be to postpone conversion. If the committee adopted the first option, then they would be headed toward a discussion and resolution of various matters related to conversion. The second option, of staying with the current system, would necessitate a decision on the options for handling holidays.

Motion was made by Mr. Vinroot, seconded by Mrs. Patterson, to recommend to Council that the City stay with the current two-pickups-per-week svstem.

Tom Finnie then went on to explain that the key issues which had to be considered in staying with the current system were the trade off between (1) communicating schedule changes and depending on citizens to remember/abide by the holiday schedule versus losing a collection thereby reducing service to some citizens; and (2) employee dissatisfaction with having to work on holidays. On the latter, staff had outlined several options for handling this situation, together with advantages and disadvantages for each option. The options ranged from no service on holidays, to paying employees premium pay for holiday service, to providing service on Saturdays during any holiday week, with premium pay for the employees.

The Committee was also advised that these options had been generated and/or discussed with Sanitation's Employee Advisory Committee. The employees have stated that although they preferred Option A, (no service on holiday; regular

service remainder of week) that B (no service on holiday; all households receive 2 collections from the curb) and C (no service on holiday; zones scheduled for holiday pickup get 1 collection from the curb; all others get 2 from the curb) were workable. There was no enthusiasm for Saturday work.

The various options were discussed with much emphasis placed on the ease of communicating changes to the public and the "fairness" of missing collections. Four of the nine holidays are on Monday which could affect Zone 1's (the areas between Albemarle Road at Independence Blvd.to the city limits and Morehead to Queens Road to Providence Road to city limits) backyard service and Zone 4's (the areas between N. Tryon to Atando Avenue to N. Graham to Sugar Creek to the city limits and S. Tryon to Remount to Wilkinson Blvd. to the City limits) curbside service.

The option of paying premium pay for holiday work will deviate from the current citywide pay policy that requires that an employee actually work 40 hours before premium rates are paid. In addition to this, the option requiring employees to work on Saturday will involve a schedule change for from 20% of the City (if the holiday is on Friday) to 100% (if the holiday is on Monday).

Several councilmembers asked about providing backyard service on curbside day for those whose regular backyard day was on the holiday. This would be difficult because the curbside crews would not be familiar with can locations. Mr. Gus Campbell stated that garbage collection is an essential service and the public should not be penalized by missing collection.

The holiday issue is a major problem in Sanitation as opposed to other essential City services, like Police and Fire because Police and Fire are staffed and scheduled to provide 24 hours service 7 days a week. The personnel schedules in Police & Fire provide for employees to get the required days off each week and holidays off on a rotation basis.

Mrs. Patterson stated that in staying with the current system and implementing one of the options for handling the holidays would provide Council with a good work history, as they prepare to make a final decision on a refuse collection system in the future after recycling is implemented. Tom Finnie said that the old system had a built in flexibility which the current system does not have. The trade off between citizens and employees is citizen satisfaction (measured in terms of the number of formal complaints) that the current system is working as well as the old system, versus how the holiday issue works out. Mr. Gus Campbell said that some council members have raised questions as to whether complaints are down because the public thinks that the City is planning to convert back. He also believed that a lot of people do not favor conversion because they have read about its $3 million price tag.

Mr. Vinroot suggested going through with Option A. If, after a period of time, that was unsuccessful, Saturday makeup service at $30,000 per holiday could be considered on the 4 Monday holidays. The $120,000 additional cost still provided some saving over an estimated increase of $2.1 million in annual operations. Mr. Clodfelter concurred that there would still be a savings if all holidays were worked at premium pay. It was again stated that regardless of cost, this proposal would require a schedule change for the entire city for every Monday holiday.

Tom Finnie cautioned that money was not the only issue to be considered. The public communication, confusion caused by changing service days, some citizens not wanting service on certain holidays, e.g. Christmas Day, and employees not seeing an improvement in their situation were all factors to be considered in this decision. Mr. Dannelly voiced strong objections to proceeding with Option A since he considered it an unfair discrimination against the citizens in his District. Mr. Matthews' problem with granting all the holidays was that the same two zones got hit most often. The perception of the people in these zones would be that they paid the same taxes but receive less service than the rest of the community.

In response to a question from Mr. Gus Campbell, Tom Finnie said that staff had no preferences and had presented the impact of the two systems. In his opinion, both systems would work, and as best he could tell, the current system would work well with Option A.

In response to a question from Mr. Matthews about whether there was resistance to working 2 of the 4 Monday holidays, Simon White, Sanitation Superintendent, stated that the employees clear preference was to not work on any of the City holidays; all holidays were important. Mr. Clodfelter said he felt there was going to have to be some trade between equity and the employees desire to have a holiday. While Mr. Matthews proposed that service be given on Easter Monday and Memorial Day, Mr. Vinroot suggested rotating the days.

Mr. Matthews stated that there is a motion on the floor to stay with the current system until we can determine the effect of recycling on the system. The motion passed unanimously.

On the question of holidays, Tom Finnie suggested that the Committee present the two options, work no holidays or work 2 of the Monday holidays on a rotating basis, to the full Council for their consideration. Tom Finnie said it would be helpful if the committee would bring the recycling issue up to Council, asking for direction. Before a lot of staff resource was committed, to research and development of designs/programs, a Council decision on mandatory versus voluntary recycling needed to be made in June at budget time. Mr. Clodfelter was perplexed by this statement, because he felt that staff did not want to commit resources to research the pros and cons before Council decided on voluntary vs mandatory. Mr. Finnie said that he was suggesting that staff provide Council with an estimate of the amount of time it would take to prepare the information so Council could decide on whether they wanted to go mandatory and whether it is worth that kind of investment.

Mrs. Patterson said she first wanted to hear the City's plans for voluntary recycling. Mr. Stan Campbell asked if there was a stipulation of the amount of recycling to be done and a timetable, in the County's plan. Tom Finnie responded that the agreement was for the City to take over the collection of recyclables in Dec.88/Jan.89, and the goal was a minimum of 15%. Mr. Vinroot said he thought the City would have to go mandatory and wanted to know what made mandatory so expensive. Pressly Beaver said he believed staff could figure out how much material was collectible and translate that to equipment and people to handle an optimum operation, which might be quite expensive. In the case of a voluntary system, estimates would be guessing. Mr. Gus Campbell asked if the County had a report on their experience with a voluntary system.

Tom Finnie said that the County is working on it. Mr. Gus Campbell said we should have some idea on the costs, and experience of quantities picked up. Pressly Beaver responded that the data has been collected, but has not been analyzed. He would not be comfortable with taking that small sample and translating it for the City. Staff would want to give Council an estimate that they believe can be delivered.

Mr. Clodfelter suggested that Council look at the components of a voluntary system, what it would and wouldn't do, and get an analysis as quick as possible.

Mr. Dannelly was concerned that we didn't have the volume to reach the stipulated percentage. He wondered whether we might be able to share the experiences of other cities who have mandatory recycling to help us along in our concerns. He recognized that this would stretch staff thin as they went into the budget process. However, he did not believe we would get the minimum 15% with a voluntary program.

Mr. Matthews said he needed to have at least the results of the voluntary effort thus far and some other cities experiences, to make this decision.

Tom Finnie said his simple request was to bring this to Council, so staff could get some formal direction. Mr. Matthews said there was no objection to placing this item on the March Council agenda.

Mr. Joe Miller (Citizens for Effective Government) asked if he might present a report from Mr. Barney Lawson on a recommendation for improving the cost of refuse collection. Mr. Matthews accepted the report and distributed copies to Councilmembers and staff

The meeting adjourned at 5 45 p.m.

Attachment

ATTACHMENT I

CURRENT SYSTEM

- Service is not changed. All service locations get one backyard/one curbside collection each week.

e.g. no holidays are taken.

Type Serv.	M	T	W	TH	F
Zone:	1	2	3	4	5
Garbage	X	X	X	X	X
Zone:	4	5	1	2	3
Trash	X	X	X	X	X

X = Regular Service
NS = No Service

ADVANTAGE

- Holiday effect on public is negligible except at Christmas when some service will be delayed by one day unless Christmas falls on Saturday or Sunday.

- Communication needs are minimal and simple.

- Operational impact is minimal because two collections per week schedule is preserved.

DISADVANTAGE

- Employees work all holidays except Christmas Day, when they must work on Saturday.

- Some service will be delayed one day at Christmas unless Christmas falls on Saturday or Sunday.

OPTIONS FOR HOLIDAYS

OPTION

A. o No service on holiday. Four days receive regular collection as scheduled. No changes in collection points.

e.g. if there is a Monday holiday.

Type Serv.	M	T	W	TH	F
Zone:	1	2	3	4	5
Garbage	NS	X	X	X	X
Zone:	4	5	1	2	3
Trash°	NS	X	X	X	X

NS = No Service
X = Regular Service

°No garbage service to Zone 1
°No trash to Zone 4 this week

ADVANTAGE

o Employees do not work holiday.

o Schedule changes are minimal.

o Easy to communicate.

o One of the two affected zones can have regular volume collected because backyard garbage may be collected from curb

o Option is workable from management and field perspectives.

o Impact is limited to two zones.

DISADVANTAGE

o Reduces collection frequency for two zones.

o Zone which misses trash collection must wait until following week for collection of that material.

o Four of nine holidays are always on Monday; same citizens are impacted regularly.

o On Christmas and New Year's weeks, same two zones are impacted on consecutive weeks by missing trash collection.

OPTION	ADVANTAGE	DISADVANTAGE
B. o No service on holiday. All service locations get two pickups from the curb on the remaining four work days.	o Employees do not work holiday.	o Public must participate more because all pickups are curbside.

e.g. if there is a Thursday holiday.

Type Serv.	M	T	W	TH	F
Zone* Garbage	1 AC	2 AC	3&4 AC	NS	4&5 AC
Zone* Trash	4 X	5 X	1&2 X	NS	2&3 X

AC = At Curb
X = Regular Service
NS = No Service

*No service on Thursday
*Zone 4 will put garbage at curb on Wednesday and Friday
*Zone 2 will put trash at the curb on Wednesday and Friday

	o All zones get two pickups from the curb.	o Difficult to communicate because many customers may receive collections on either of two consecutive days, depending on progress of crews.
	o Option is workable from management and field perspectives; however, it is not the preferred option.	o Due to compressing the schedule into four days some customers will receive their two pickups on successive days.

OPTION	ADVANTAGE	DISADVANTAGE
		o Because all may not take advantage of collection opportunities, there may be a heavy workload the following week resulting in delays in collection because of absenteeisms. This may affect overtime payments.
C. o No service on holiday Non-holiday locations (4 zones) receive two pickups; one zone receives only one. All collections from curb.	o Employees do not work holiday	o One zone misses a trash collection and must wait until following week for trash collection.
	o Four zones get two pickups during holiday week.	o One zone misses a backyard collection; garbage can be collected at curb.

e.g. if there is a Wednesday holiday.

Type Serv.	M	T	W	TH	F
Zone:	1	2		4	5
Garbage	AC	AC	NS	AC	AC
Zone·	4	5		2	3
Trash	X	X	NS	X	X

AC = At curb
NS = No Service
X = Regular Service

°No pickups on Wednesday
°No backyard pickups this week
°All garbage will be collected from the curb
°Only one day service to Zone 3 and Zone 1

	o Easy to communicate.	o Because all may not take advantage of collection opportunities, there may be a heavy workload the following week resulting in delays in collection because of absenteeism. This may affect overtime payments.

OPTION	ADVANTAGE	DISADVANTAGE
	o Option is workable from management and field perspectives	o Public must participate more because all collections are curbside
	o Work hours for employees are greatly reduced during holiday week because <u>all</u> collections are curbside.	o Because all collections are curbside resulting in a short work week, the City is paying for a 40 hour week and receiving much less. o Significant service level reduction and is not advised by management.
D. Provide 5 pick-ups per week by working holidays. Pay premium pay for holiday work. no holidays are taken.	o Holiday effect on public is negligible except at Christmas when some service will be delayed by one day unless Christmas falls on Saturday or Sunday.	o Employees do not get a day off in a holiday week o Some service will be delayed one day at Christmas unless Christmas falls on e.g. Saturday or Sunday. o Not recommended by employees. o By paying premium pay for holiday work, Sanitation workers again will be treated preferentially in that other City employees, i.e. Police, Fire, etc. are required to work holidays at straight pay
	o Communication needs are minimal and simple.	o The minimum additional cost per holiday will be approximately $30,000 for permanent employees only.

Type Serv.	M	T	W	TH	F
Zone:	1	2	3	4	5
Garbage	X	X	X	X	X
Zone:	4	5	1	2	3
Trash	X	X	X	X	X

X = Regular Service
NS = No Service

OPTION	ADVANTAGE	DISADVANTAGE
	o Operational impact is minimal because two collections per week schedule is preserved.	o By paying premium pay for holiday work, Sanitation workers will be treated preferentially. City policy is to pay premium pay only after an employee has worked 40 hours. This may create morale problem in rest of Operations and other City departments.
	o Employees are paid extra for working a fifth day in a holiday week	
	o Option is workable but not preferred.	
E. Provide five pick-ups per week by taking holiday off and working on Saturday. Pay Premium pay for Saturday work.	o Employees do not work holiday.	o Employees work five days in a holiday week.
	o Public receives two pick-ups.	o Service is delayed one day for some or all of City, depending on when holiday falls.
		o Difficult to communicate. Since there are always four Monday holidays, service days for the entire City will be delayed a minimum of four times a year.
		o Missed collection complaints will increase.
		o Not recommended by employees
	o Option is workable but not preferred.	o The minimum additional cost per holiday will be approximately $30,000 for permanent employees only.

eg. if holiday is on Monday.

Type Serv.	M	T	W	TH	F	Sat.
Zone:		1	2	3	4	5
Garbage	NS	X	X	X	X	X
Zone:		4	5	1	2	3
Trash	NS	X	X	X	X	X

X = Regular Service
NS = No Service

#3

CHARLOTTE/MECKLENBURG HOUSING PARTNERSHIP

PROPOSED DESIGN

I Purpose

The Charlotte/Mecklenburg Housing Partnership is a non-profit housing corporation organized to promote low-income housing in Mecklenburg County, NC in the most competitive, cost-effective manner The Partnership shall attempt to use public and private resources to generate low-income housing that can serve a substantial population with the greatest need.

II Twenty-five percent of Charlotte's households (33,905) are categorized as low-income; that is, they earn 50 percent or less of the median income of $28,400 per year. Another 16 percent (21,699) are moderate income, earning 80 percent of the median In 1985, it was estimated that 15,318 families were suffering from an affordability gap - they could not find adequate housing within their ability to pay. For example, in 1980, Charlotte owners and renters making less than $10,000 a year paid 45% and 59% of their incomes for housing, respectively.

In addition to the affordability gap, the housing stock has been considerably reduced through redevelopment activity and code enforcement Since the early 1960's, 10,771 housing units have been eliminated. Construction and renovation replaced only 6,835 units, leaving a deficit of 3,936. This number approximates the 3,900 families who are on the Housing Authority's waiting list for public housing. Another 300-'00 are on the waiting list for temporary shelter due to code enforcement displacements. A recent study by UNCC's Urban Institute identified 6,800 substandard housing units in the city and 350 boarded up units Each year, approximately 100 units of housing are lost from the overall inventory through code enforcement and normal deterioration.

III Goals

To produce 600 rental units and 300 units for ownership in 3-5 years

IV Program

A The Partnership's primary function shall be the packaging, including predevelopment activities such as securing financing, land assembly, site development, and design criteria, of housing projects which can be incorporated into Requests for Proposals (RFPs) to be advertised to for-profit, non-profit, private for-profit developers or the Charlotte Housing Authority

B The City, County, and United Way shall be responsible for ensuring that the appropriate counseling and social services are made available to the residents of the projects developed through the Partnership.

C The Partnership shall have the authority to contract with regional or national organizations such as the Enterprise Foundation or LISC, to provide technical assistance to non-profit housing development corporations, when needed.

D The Partnership will work with existing human service agencies to make sure that human service needs are provided in conjunction with the development of housing

V Structure

A The partnership shall be a private, non-profit corporation organized and operating under the laws of North Carolina.

B The Board of Directors shall be composed of the following persons who shall be qualified as having a commitment to the purpose and goals of the Partnership and who---,

1 is the mayor of Charlotte or his/her designee,

2. is the Chairman of the Mecklenburg County Commission or his/her designee,

3 is a representative of the lending institutions in Mecklenburg County;

4 is a representative of the home building industry;

5 is able and willing to engage the support of the religious community for the Partnership and is selected by the Mecklenburg Ministries,

6 is selected by the Mecklenburg County Commission;

7 is selected by the Charlotte City Council;

8 is an advocate for low income housing who is familiar with the needs in Mecklenburg County and who is selected by the Chairman of United Way;

9 is a low-income tenant in Charlotte/Mecklenburg;

10 is an accountant who is familiar with state and federal tax codes.

11 is an attorney familiar with tax and housing development law

12 at-large·

Each odd-numbered appointment shall serve initially three years, each even-numbered appointment shall serve initially two years; thereafter, appointments shall be for re-appointment one time.

C A Technical Advisory Committee will be composed of the following persons

1 the Director of the Community Development Department of the City of Charlotte;

2 the City Manager of Charlotte,

3 the Manager of Mecklenburg County;

4 the Director of the Charlotte-Mecklenburg Planning Commission,

5 the Superintendent of the Charlotte/Mecklenburg Schools

6 the Director of the Urban Institute at the University of North Carolina at Charlotte,

7 the Director of the Housing Authority;

D Board responsibilities and powers

a Hire, supervise and fire the Director;

b Select the best proposals based on established criteria, within the budgeting limits,

c Seek additional sources of funding for low-income housing,

d Receive compensation for necessary travel expenses only,

e Develop a long-term housing development plan with proposed budgets and mixes for housing projects needed

f Develop and implement a program of public awareness on the low-income housing needs of the community

E Staff

1 Director

(1) Committed to purposes
(2) Knowledge of or experience in housing construction
(3) Good management skills
(4) Able to evaluate proposals for housing projects for feasibility and cost effectiveness
(5) Able to seek grants and loans from public and private sources

2 Researcher, planner, and evaluator

(1) Research possible private/public sources of funds
(2) Research models of delivery of housing projects
(3) Assist Director in evaluating proposals
(4) Evaluate performance of funded projects
(5) Compile inventory of land with Planning Commission

HOUSING PARTNERSHIP PROPOSED DESIGN
PROFILE

3 Secretary/Bookkeeper

4 Co-ordinator of Human Services
Loaned from Mecklenburg County

V. Budget

A Administration

1	Staff salaries/benefits	$110,000
2	Rental, equipment & supplies	25,000
3	Communication system	5,000
4	Travel/training	5,000
5	Printing & postage	5,000
	Total Administration	$150,000

B Operating Capital - $5,000,000 each year for five years

C Possible Revenue Sources

1 N C Housing Trust Fund
2 HUD
3 G O Bonds
4 Insurance/Pension Funds
5 Syndications
6 Foundations
7 United Way
8 Sales tax (1/2 ct from city & county)
9 Property tax (1/2 ct from city & county)
10 Local transfer tax

D Possible land sources

1 Churches
2 City-owned
3 County-owned
4 Owned by Charlotte-Mecklenburg schools
5 Donated by private developers

Community Development & Housing Committee

Executive Summary
March 1, 1988

The Community Development and Housing Committee of the City of Charlotte, N. C. met in Committee session on Tuesday, March 1, 1988, in the second floor conference room at City Hall with Chairperson Woolen presiding and Committee members Clodfelter, Dannelly, Fenning and Patterson present. Council member Gus Campbell was also present. Staff in attendance were Tom Finnie, Pamela Syfert, J. W. Walton, Patty Davis, George Elam and Hoyle Martin. Speakers Betty Chafin Rash and Kathryn Norman and Marie Shook representing the County were present. Vincent James, an interested citizen was also present.

Chairperson Woolen welcomed those in attendance and stated that the purposes of the meeting were: 1) to receive a status report on progress toward meeting the goals of the Housing Policy Plan, 2) to hear a status report on housing code enforcement and 3) to discuss the Housing Partnership.

I. Status of Housing Policy Plan

J. W. Walton, Director of the Community Development Department gave a status report on progress toward meeting the goals of the Housing Policy Plan which was adopted by City Council on April 6, 1987. The following table summarizes the progress in FY88 toward meeting the goals:

Housing Approach	FY88 Goal	Progress through 1/31/88	
Rehabilitation	319 units	168 units	53%
New/Replacement	100 units	289 units	289%
Total	419 units	457 units	109%
Units Brougth Into Code Compliance	3,000 units	1,356 units	45%

- **Rehabilitation**

  The units rehabilitated include:

  - Standard Rehabilitation Program - 133 units (annual goal 185).
  - Rental Rehabilitation Program - 25 units (annual goal 40).
  - In Rem Repair - 0 units (annual goal 32). A problem was experienced in getting title searches completed. However, this problem has been resolved, and the goal is expected to be met by the end of the fiscal year.

- o Wilmore NHS - 4 rehabilitation loans have been made and 4 units have been acquired for rehabilitation. The annual goal is 11 units.

- o Shalom Homes, Inc. - 2 units have been acquired and rehabilitated (annual goal 10). The program experienced operational problems and have temporarily suspended operations.

o **New Construction/Replacement**

New construction projects include.

- o Project Stepping Stone - This 100-unit project is underway and construction is expected this summer.

- o Hoskins Mill Development - The City has committed $1.6 million to this project. Private financing of $1.8 million has been secured. Equity financing for the remaining cost is now being sought. This project will provide 189 units.

- o Several other projects are also in the development stage.

Another goal of the Housing Policy Plan was to make the following modifications to the Charlotte Housing Code:

- o Civil Penalties - This amendment was approved by City Council on July 27, 1988. After working out implementation procedures and necessary forms with the Legal Department, this provision went into effect on January 4, 1988.

- o Liens for Tenant Relocation Costs - This amendment requires state legislation and has been submitted to the Legal Department for inclusion in the FY88 legislative package.

- o Quicker Action on Unsafe Buildings - This amendment was approved by City Council on July 27, 1987 and went into effect immediately.

- o Insulation Requirement - This amendment was approved by City Council on July 27, 1987 and went into effect immediately.

A Status Report on Progress Toward the Goals and Strategies of the Housing Policy Plan is attached.

Tom Finnie stated that good progress had been made toward most of the goals and that mechanisms were now in place for meeting the others.

II. <u>Status of Code Enforcement</u>

J. W. Walton gave an overview of the current code enforcement program. As a result of the Housing Conditions Study completed

by the Urban Institute for the City in February, 1987, the code enforcement program is now concentrated in 21 census tracts which contain 72% of the substandard housing in the city, that is, approximately 4,900 of the total 6,800 substandard residential structures.

These 21 census tracts have been divided into 7 inspection areas, each with approximately the same number of substandard structures. Seventeen inspectors are assigned to the 7 areas. There are at least 2 inspectors in each area. Belmont and the West Boulevard area each have 3 inspectors.

Committee members requested reduced copies of the map shown, indicating the number of inspectors in each area, the total number of substandard units in each of the 7 inspection area, and the number of substandard units per inspector in each area.

J. W. Walton then called on Patty Davis to talk about the changes in the code enforcement process since FY82.

Patty Davis informed the committee that in FY82 a decision was made to consolidate the City and County building inspection functions The City transferred its building inspection staff to the County, but retained the housing inspection function

The housing inspection staff were transferred to the Community Development and that function was merged with the housing rehabilitation function of the Community Development Department. The two staffs were cross-trained, so they could do both the code inspections and the rehabilitation cases in an area.

Over a two-year period FY83-84 the combined staffing level was reduced from 32 to 23, a 28% decrease. By FY85 the staffing level had been reduced by 34% from the FY82 level and continued at that level during FY86 and FY87.

The service level provided by the reduced staff increased each year in both code enforcement and housing rehabilitation. By FY87 the number of code compliances per year (the number of units found in violation and brought into compliance) had increased 40% over the FY82 level, from 1,944 to 2,789. The number of units rehabilitated increased by 52% over the FY82 level, from 131 to 199.

During that five-year period individual productivity increased by 149% in code enforcement, from an average of 102 compliances per inspector per year in FY82 to 254 in FY87. The average number of rehabilitation cases per inspector per year increased 157%, from 7 in FY82 to 18 in FY87.

The many procedural changes and efforts to streamline both programs are responsible for the productivity improvements in code enforcement and housing rehabilitation.

The programs which contributed to the City's housing preservation effort during FY87 were.

o Code Enforcement	2,320 units	(85%)
o Standard Rehabilitation Program	196 units	(7%)
o In Rem Repair	112 units	(4%)
o Rental Rehabilitaion	81 units	(3%)
o Wilmore NHS	12 units	(4%)
o Section 312 Loans	3 units	(.1%)
o Shalom Homes, Inc.	2 units	(.1%)
Total	2,726 units	

Committee members requested a status report on the collection of in rem liens by the Finance Department.

A Status Report on Code Enforcement and Housing Rehabilitation is attached.

In the past the community's public and private efforts to meet Charlotte's housing needs have been fragmented and lacked coordination and clear direction. The Housing Policy Plan outlines a comprehensive approach, bringing to bear all community resources toward dealing with the housing problem.

III. Housing Partnership

Kathryn Norman told the background of how the model of the Housing Partnership was developed. At the Housing Gap Symposium in November, 1986, there was discussion of a public/private coalition to coordinate the community's public and private efforts to provide low to moderate income housing. The need for addressing the housing problem in a holistic way was also discussed.

A draft model developed by the Citizens Forum was presented to over 60 community representatives in October, 1987. Since that time Kathryn Norman and Betty Rash have continued to meet with City Council members and staff to modify the original draft model.

Betty Rash presented the primary provisions of the model for the Housing Partnership, which is patterned after the Boston model. Ms. Rash stated that the city's housing rehabilitation programs were quite effective and that the greatest need to be addressed by the partnership was the expansion of the housing stock.

The Housing Partnership would secure land, put together financing packages, form an equity pool, handle the syndication of tax credits, coordinate site enhancements, establish design criteria and handle a lot of the red tape associated with putting together a public/private development packages.

Ms. Rash further stated that they planned to secure operating costs for the Housing Partnership from private contributions and

grants. They have already made overtures to the United Way and United Way of America.

She requested that the city provide staff support at the senior staff level until the program staff is hired. They will conduct a national search for a director who has direct experience in this type of project Seed money of $10,000 was also requested to assist them in paying legal fees, travel to consultants from programs in Boston and other cities. They requested that a member of the Community Development & Housing Committee serve on the implementation board to assist in formulating strategies and getting the project going. They also requested that City Council act as an advocate of the program to the community at large.

Committee Action.

Ms Patterson made a motion that the committee recommed the following actions to the full council. 1) The City provide staff support at the senior staff level until the Housing Partnership staff is hired; 2) The City provide $10,000 seed money to the Housing Partnership, 3) The City appoint a member of the Community Development and Housing Committee to serve on the implementation board of the Housing Partnership, 4) The City act as an advocate for the Housing Partnership, and 5) The provision of social services be addressed through the County.

Tom Finnie suggested that City Council should also be made aware that the Housing Partnership will be coming to the City to apply for funds from the Innovative Housing account. Ms. Patterson amended her motion to include that provision. The motion was seconded and passed unanimously.

Committee members requested a report on expenditures that have been made and funds remaining in the Innovative Housing account. (This report has been submitted as a part of the March 14, 1988 agenda item.)

Mr. Dannelly stated that the City should require that all low to moderate income housing be scattered site projects and that such projects be monitored to ensure that they do not racially impact neighborhoods. Mr. Clodfelter agreed that this was important.

Meeting adjourned. 5:45 p.m.

Length of Meeting: 1 hour 45 minutes

RECENT INNOVATIVE HOUSING PROGRAM EFFORTS

In recent years, funding has been appropriated to foster innovative approaches for increasing and preserving Charlotte's housing stock. This funding has been in addition to traditional efforts such as New Housing Construction, Neighborhood Housing Services, Housing Modifications for the Handicapped, etc., and special projects such as Stepping Stone.

There are numerous capital and operating projects/program in previous years which might be labelled "innovative." The information below is provided to show our most recent history, funding, expenditures, current funds available and currently proposed uses.

APPROPRIATIONS:

YEAR	SOURCE (PROJECT ACCOUNT)	AMOUNT
FY86	General Revenue Sharing (Rehabilitation & Construction-Public/Private)	$ 400,000
FY87	General Revenue Sharing (Rehabilitation & Construction-Public/Private)	500,000
FY88	Pay-As-You-Go Capital (Innovative Housing)	2,500,000
FY88	C.D. Block Grant (Housing Rehabilitation and Community Development-Innovative Programs)	1,200,000
	TOTAL	$4,600,000

EXPENDITURES:

	PROGRAM	
FY86	Summit Avenue Second Mortgages	$ 400,000
FY87	Shalom Homes Acquire/Rehab/Sell Brd Up Structures	100,000
FY87	Highland Park Mills Feasibility Study for Elderly & Low Income Housing	21,000
FY88	Hoskins Mill Housing Adaptive Reuse	1,600,000
FY88	Summit Avenue Second Mortgages	46,000
	TOTAL	$2,167,000
	CURRENT TOTAL	$2,433,000

STAFF IDENTIFIED ITEMS FOR FUTURE COUNCIL CONSIDERATION:

FY88	R. Bynum Multi-Family Rentals	88,000
FY88	Esler/Potter Single Family Sales	227,000
FY88	Potter Single Family Sales	50,000
FY88	First Patriot Investment Corp. In-fill Single Family Sales	100,000
	TOTAL	$ 465,000

BALANCE IF FUTURE IDENTIFIED ITEMS APPROVED: $1,968,000

Prepared by Budget and Evaluation
Revised by Community Development
March 8, 1988

#4

LOAN AGREEMENT BETWEEN CITY OF CHARLOTTE AND JOHN C. AND JONEAL C. WILLIAMS

Project Description:
The overall project includes the purchase and renovation of an existing structure located at 1701 West Trade Street (corner West Trade and Bruns Avenue). The structure was last operated as Adroit Dry Cleaners which subsequently burned and has not been reopened. As a result, the building has been vacant and presents a negative image in the community. The renovation of the structure will result in the removal of a blighting influence and provide an impetus for other development projects in the area. This project is located within the Pocket of Poverty as well as the Project Catalyst Area.

The building contains approximately 4,350 square feet, 4,000 of which will be used to operate the cosmetology school. The remaining space in the existing structure will be allocated for a sandwich shop. An additional 600 square feet will be constructed and attached to the existing structure to provide space for a boutique.

The City's loan funds will be used to assist in purchasing the building at 1701 West Trade Street and to purchase furniture, fixtures and equipment for the cosmetology school.

The project costs are as follows:

Purchase of land and building	$138,500
Renovation and new construction	161,500
Purchase of furniture, fixtures and equipment	35,595
Total	$335,595

Source of Funds

Mechanics & Farmers Bank	$210,000
City of Charlotte	92,036
Borrower's Contribution	33,559
Total	$335,595

Terms of the Loan:

A. Mechanics & Farmers Bank
- Rate - 11% per annum
- Term - 20 years

B. City of Charlotte
- Rate - 6% per annum
- Term - 5 years - to be amortized on a basis of 20 years with the unpaid balance due in a balloon payment at the end of the fifth year.

Security

A. Mechanics & Farmers Bank

- First Deed of Trust on land and building located at 1701 West Trade Street (valued at $300,000 after renovation and new construction)

- First Deeds of Trust on a residential property and two unimproved lots in Monroe, N. C.

B. City of Charlotte

- Second Deed of Trust on 1701 West Trade Street (remaining equity after first mortgage is $90,000)

- First lien of all furniture, fixtures, and equipment of the businesses to be operated at 1701 West Trade Street, including, but not necessarily limited to, a cosmetology school, sandwich shop, and boutique.

- First mortgage on property located at 1112 and 1112½ West 87th Street, Los Angeles, California, which has an estimated value of $90,000.

NAME	CHAIRMAN	MEETING DAY & TIME	LOCATION
CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION Staff: Harry M. Blythe General Services Dept. 336-2582	Arthur D. Perschetz 4516 Belknap Road 28211 522-2738 (W)	4th Wednesday (monthly) 4:00 p. m.	2nd Floor Conference Room City Hall
CITIZENS ADVISORY COMMITTEE - CONVENTION & VISITORS BUREAU Staff: Mary Beth Johnson Castleberry & Co. 377-4016	Ruth E. Castleberry Castleberry & Co. P. O. Box 35213 28235 377-4016	Thursday 4:00 p. m.	Castleberry & Co. 353 Clement Avenue
COUNCIL ON AGING Staff: Beverly S. Patnaik COG 372-7170	Patricia C. Tate 2026 Sandhurst Drive 28205 373-7971(W) 536-3595(H)	2nd Tuesday (monthly) 4:00 - 6:00 p. m.	United Way Bldg. 301 S. Brevard St.
HOUSING APPEALS BOARD Staff: George A. Elam C. D. Dept. 336-2439	Richard B. Reid 2913 Markland Drive 28208 394-0603 / 398-1630	1st Tuesday (monthly) (if there is an appeal) 2:45 p. m.	Community Development Conference Room CMGC
SAFETY ACTION COMMITTEE Staff: Brenda K. McKiernan Police Dept. 334-1600	Deborah Antshel 6335 Burlwood Road 28211 366-8715(H) 365-5683(W)	2nd Tuesday (monthly) 8:15 a. m.	Police Department 3rd Floor Conference Room

#5

4 Appointed by Mayor
7 Appointed by City Council

CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION
(11 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two-year terms. Terms thereafter are for two years. A non-voting membershall be appointed by the Cable Company(ies).

Responsibilities - The committee shall: (1) Review the needs of public access users; (2) Study the need to use a portion of the cable franchise fee for public, education, and access; (3) Promote public access; (4) Advise the franchisee(s) on service to subscribers; (5) Monitor consumer service standards; (6) Oversee cable television services; (7) Hold public hearings as needed.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Thomas Klipp W/M	5	Producer/Dir/WTVI	3/09/87		2 yr.	3/31/89
(C)Arthur Perschetz W/M	6	V.P./Royal Insurance	3/09/87		1 yr.	3/31/88
(C)Dayna Lucas W/F	6	Pediatrician	3/09/87		1 yr.	3/31/88
(C)Walter Kreiling W/M	4	Program Planner/ Southern Bell	3/09/87		1 yr.	3/31/88
(C)Earl Beam W/M	7	Southern Bell Retiree	3/09/87		1 yr.	3/31/88
(M)Scott Tyler W/M	4	Pres./Realty Video	4/06/87		2 yr.	3/31/89
(M)Al Wheeler			4/06/87		2 yr.	3/31/89
(M)John C. Surles W/M	5	Attorney	4/06/87		1 yr.	3/31/88
(M)Mary Stanback B/F	4	Secretary	4/06/87		1 yr.	3/31/88
(C)Carl D. Clark W/M	1	Info. Res. Specialist Cedalion Systems	11/09/87		Unexp.	3/31/89
(C)Charles Hamrick W/M	6	Programmer/Analyst - NCNB	12/28/87		Unexp.	3/31/89

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CITIZENS OVERSIGHT COMMITTEE FOR CABLE-TV

Name ANTHONY A ATKINSON **Sex/Race** W **District No.** 6

Home Address 1404 #3 ABBEY PLACE 28209 **Phone No.** 527-2276

Business Address 1 INDEPENDENCE CENTER **Phone No.** 374-8773

Education BA BUSINESS, BA ECONOMICS, PROGRAMMING

Present Employer NCNB NATIONAL BANK

Job Title SYSTEMS PLANNING OFFICER **Duties** PROJECT LEADER, APPLICATION SUPPORT

Business & Civic Experience 10 YEARS BANKING, CHURCH-SUNDAY SCHOOL TEACHER

Interests/Skills/Areas of Expertise FILM/SCALE MODELING/VCR-AUDIO-VIDEO

Comments

I understand that this application will be maintained in the active file for a period of one year only

02-16-87 Anthony A. Atkinson

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Oversite Comm for Cable TV

Name Robert Van Burdine **Sex/Race** ☒ M/W **District No.** 5

Home Address 6705 Edenwood Place **Phone No.** 535-9618

Business Address 6302 Fairview Road **Phone No.** 552-3984

Education BS Physics, Auburn University 1979
Minors in Electrical Engineering and Math

Present Employer American Computer Professionals, Inc

Job Title System Designer **Duties** Design and develop computer software for Dupont

Business & Civic Experience Founded computer software company 1981, sold same in 1984. Private contractor for many small projects. Active in local political activities, Columbus Ga. and Huntsville Al ~~Tech~~ Active role in rewritting school board policy for exchange program Huntsville, Al

Interests/Skills/Areas of Expertise Designs, build and fly small rocket engines 15 yrs, Hosted foreign exchange students 4yrs, SCUBA diver 10yrs/ Computer programmer, planner, chemist, electrical designer/ Communications and Networking expert (NASA), Instrument and calibration, est

Comments For several years I have had an intense interest in Televisions impact on society and have done much study in this area. I feel I have much to offer and would welcome the opportunity to serve on this committee

I understand that this application will be maintained in the active file for a period of one year only

Feb 16, 1987 — Robert Burdine

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Cable Television Committee

Name James Terrell Pinkston, Jr. **Sex/Race** M/White **District No.** 6

Home Address 6425 Rosecrest Drive **Phone No.** 552-8055

Business Address 5510 77 Center Drive 28224 **Phone No.** 527-0500

Education BS Physics, U.S. Naval Academy, 1979, MBA, Duke University, in progress.

Present Employer Ingersoll-Rand Company, Air Compressor Group

Job Title Reciprocating Compressor Product Specialist **Duties** Product Training, Cost Analysis, Product Engineering, and Marketing for Reciprocating Compressors in the Western United States.

Business & Civic Experience Served 5 years as Main Propulsion Officer in the U.S. Navy having total responsibility for the operation, maintenance, and repair of all mechanical, communication, and electrical systems. Worked 1 1/2 years with Ingersoll-Rand in International Product Support. Member of Friendship Force in Charlotte.

Interests/Skills/Areas of Expertise Also own "Music For Your Ears", an Audiophile (super recordings) Record, Cassette, C.D., Video Tape, and Laser Disk Retail Mail-Order Operation. Member of Better Business Bureau. Have personally renovated several old homes.

Comments I am a life-long resident and have a serious interest in the technical and programming quality of Cable TV in Charlotte.

I understand that this application will be maintained in the active file for a period of one year only

11 February 1987 — Date

James Terrell Pinkston Jr — Signature of Applicant

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City Clerk
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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Oversight Committee for Cable Television

Name Ben S. Thalheimer **Sex/Race** M/W **District No.** 6

Home Address 519 Dilworth Mews Court* **Phone No.** 542-7548

Business Address 600 South College Street 28202 **Phone No.** 372-9870

Education B.S. - Industrial Management - Purdue University - 1975
M.B.A. - Northwestern University - 1976
J.D. - University of Virginia - 1986

Present Employer James, McElroy & Diehl, P.A.

Job Title Attorney **Duties** General corporate work

Business & Civic Experience Worked 2 years for Procter and Gamble in advertising; owned and managed a cable television system for five years in Boone, North Carolina.

Interests/Skills/Areas of Expertise Knowledgeable from experience as former owner and manager of cable television system with all aspects of its operations including: programming, customer relations, technical constrains, legal requirements, government franchises, construction costs, etc. As an attorney I am skilled in written and oral communications and organization.

Comments Appointment to the cablevision advisory board provides me with a desired opportunity to use my expertise to assist my community.

I understand that this application will be maintained in the active file for a period of one year only

2-16-87
Date

Signature of Applicant

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Charlotte, North Carolina 28202

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*Recently purchased, scheduled to move in March, 15, 1987

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Oversite Committee for Cable Television

Name Jason "Lex" Thomas **Sex/Race** M/W **District No.** 5

Home Address 9018 Bremerton Ct **Phone No.** 568-6213

Business Address 412 East Blvd **Phone No.** 333-1276

Education 4 yr BS in Computer Science & Math

Present Employer Systems Associates, Inc

Job Title Senior Systems Analyst **Duties** supervising programmers, programming, design

Business & Civic Experience managed local computer users group —

Interests/Skills/Areas of Expertise videotaping, reading, computers, television, most "high tech" elements of video — (I've had 7 VCRs over the last 10 yrs - I purchased my first one in 1977 before they were cheap!)

Comments I spoke at length at Cable Advisory Committee last year (2nd meeting)

I understand that this application will be maintained in the active file for a period of one year only

2-16-87 Jason Lex Thomas

Date Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

9 Appointed by Mayor
16 Appointed by City Council

CITIZENS ADVISORY COMMITTEE - CONVENTION & VISITORS BUREAU

(25 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two year terms.

Responsibilities - Established in conjunction with the Convention & Visitors Bureau to develop community awareness and to assist in developing community involvement and pride in Charlotte as a convention and travel destination.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Rennie Cuthbertson W/M	6	Banker	1/09/84	2/24/86	2 yrs.	3/26/88
*(C)Ruth Castleberry	2	Adv. Mkt. Exec.	1/09/84	2/24/86	2 yrs.	3/26/88
(C)Joan P. Maultsby W/F	6	Exe. Dir./Nat'l Conf. Christains & Jews	9/08/86		Unexp.	3/26/88
(M)Lucille Black	2		3/26/84	5/19/86	2 yrs.	3/26/88
(M)Brenda Cage		Asso. w/ J. Crosland	1/03/86	5/19/86	2 yrs.	3/26/88
(M)Yvette Alston B/F		Yvette Productions	5/19/86		2 yrs.	3/26/88
(M)Linda Kopel W/F	7		5/19/86		2 yrs.	3/26/88
(M)Floyd Young	2		3/26/84	5/19/86	2 yrs.	3/26/88
(M)Evelyn Welch W/F		Adv./Mkt.(Castleberry)	1/03/86	8/06/87	2 yrs.	3/26/89
(C)Jan Beck W/F	5	Science Museums	5/11/87		Unexp.	3/26/88
(C)Cindy Dyson W/F	7	Project Mgr., R.E. Dev.	5/11/87		Unexp.	3/26/88
(C)Ange DeVivo /F	7	Bus. Owner/Opr.	2/10/86		2 yrs.	3/26/88
(C)Laura Campbell	2	So. Shows Dir./Prom.	2/10/86		2 yrs.	3/26/88
(C)William Reeder B/M	3	Ret./Barc.-Am.	2/10/86	3/09/87	2 yrs.	3/26/89
(C)George Westerfeld W/M	7	Human Potential Dev. Consultant	3/24/86		2 yrs.	3/26/88
(C)Cameron Keyser W/M	5	Pres./Visitor Info. TV Network	3/24/86	3/09/87	2 yrs.	3/26/89
(C)Elizabeth Kandler W/M	6	Former Hotel Sales Mgr.	3/24/86	3/09/87	2 yrs.	3/26/89
(C)Toni Trueblood W/F	7	Radio News Director	3/09/87		2 yrs.	3/26/89
(C)Kathy Walker W/F	7	Various Com. Endeavors	3/09/87		2 yrs.	3/26/89
(C)Joe Goodpasture	4		3/09/87		2 yrs.	3/26/89
(C)Vanessa Lowery B/F		Security Supervisor	3/09/87		2 yrs.	3/26/89
(C)Austin Sapp W/F	4	Marketing Director	3/09/87		2 yrs.	3/26/89
(M)Linda Hammond W/F	7	Real Estate Sales	8/06/87		2 yrs.	3/26/89
(M)Jacqueline Edwards B/F	5		8/06/87		2 yrs.	3/26/89
(M)Penny Moore W/F	1	Real Estate Sales	8/06/87		2 yrs.	3/26/89

*Chairman

Revised 2/88

No. 0237

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee to Convention & Visitors Bureau

Name Carole S. Clark **Sex/Race** W/F **District No.** 5

Home Address 1527 Ferncliff Rd., Charlotte, NC 28211 **Phone No.** 364-8267

Business Address 2234 Lyndhurst Ave., Charlotte, NC 28203 **Phone No.** 527-1328

Education Leadership Charlotte, Urban Institute-UNCC; Queens College, Business Administration - Presently enrolled; Kings College, Charlotte, NC - Assoc. Degree

Present Employer RFL & Associates

Job Title Sales **Duties** Recruit new and manage established business forms & printing accounts.

Business & Civic Experience Charlotte Chamber of Commerce, Community Pride Steering Committee; Vietnam Veterans Memorial Steering Committee; Board Member, Charlotte Memorial Hospital Auxiliary; Area Chairman, Arts & Science Council Fund Drive; Area Chairman, Children's Bond Fund Drive

Interests/Skills/Areas of Expertise I am a native Charlottean with a great deal of knowledge about the community and its people and I would like to be involved in the future development and shaping of Charlotte. I have worked in numerous volunteer situations that required excellent organizational & planning skills as well as promotional talents.

Comments

I understand that this application will be maintained in the active file for a period of one year only

3/7/88 Carole S Clark

Date Signature of Applicant

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600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

No. 0238

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CITIZENS ADVISORY COMMITTEE - CONVENTION & VISITORS BUREAU

Name ANGELA CURETON **Sex/Race** F/B **District No.** 1

Home Address 2216 OAKLEIGH DR, CHARLOTTE 28213 **Phone No.** 547-1926

Business Address SAME **Phone No.** SAME

Education UNIVERSITY OF NORTH CAROLINA - CHAPEL HILL; BACHELOR OF ARTS - PSYCHOLOGY
CENTRAL PIEDMONT COMMUNITY COLLEGE HUMAN RESOURCES DEVELOPMENT

Present Employer I AM DOING CONSULTING WORK

Job Title MARKET RESEARCH PROJECT COORD. **Duties** DETERMINE GOALS OF A BUSINESS, DESIGN RESEARCH STUDIES TO HELP REACH GOALS

Business & Civic Experience LEIBOWITZ MARKET RESEARCH - PROJECT COORD.
ALLSTATE INSURANCE COMPANY - SALES.
BELL SOUTH ADVERTISING & PUBLISHING CO - SALES
MOUNT OLIVE BAPTIST CHURCH - HOSTESS

Interests/Skills/Areas of Expertise MARKETING & SALES; RESEARCH; ORAL AND WRITTEN COMMUNICATION; ENJOY FUNDRAISING, SPORTS; INVOLVED IN METROLINA AREA UNC ALUMNI ASSOCIATION

Comments I HAVE LIVED IN CHARLOTTE 4 YEARS, AS AN "OLD-NEWCOMER" I STILL KEEP WITH ME, AND SHARE WITH OTHERS THE THINGS ABOUT CHARLOTTE THAT ARE ATTRACTIVE. AS A MEMBER OF THIS COMMITTEE, I HOPE TO DO THAT ON A GREATER SCALE

I understand that this application will be maintained in the active file for a period of one year only

3/7/88 Angela Cureton

Date Signature of Applicant

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600 East Trade Street
Charlotte, North Carolina 28202

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City Clerk
1983

0227

No.

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee Fire Bureau

Name Stephen Fairley **Sex/Race** White male **District No.** N/A

Home Address 8212 Chandler Place Huntersville 28078 **Phone No.** 892-9648

Business Address Same as Home **Phone No.** 892-9648

Education G College Graduate - University of Massachusetts

Present Employer Walker Manufacturing

Job Title Area Manager **Duties** Sales

Business & Civic Experience None

Interests/Skills/Areas of Expertise Sales ground with blind arts education I am very good at interacting with people to achieve a common purpose

Comments I would very much like to have more involved in Charlotte and help it grow

I understand that this application will be maintained in the active file for a period of one year only

Stephen P Fairley

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Convention and (Tourism) Visitors Bureau

Name George Friday, Jr **Sex/Race** Black Male **District No.** 7

Home Address 10007 Swan Lake Lane, Matthews **Phone No.** 846-2130

Business Address U.S Labor Dept 800 Briar Creek Rd, Suite CC42 Charlotte **Phone No.** 371-6120

Education B.S. North Carolina A&T - Greensboro
Atkins High Winston-Salem

Present Employer U S Labor Dept Wage and Hour

Job Title Compliance Officer **Duties** Investigations of wage hour matters, Child Labor, Migrant.

Business & Civic Experience U S Govt for 18 years as investigator and Supervisor

Interests/Skills/Areas of Expertise Reading, Government, Speaking, Investigation, Communication, working with people.

Comments I believe Charlotte's convention and tourism will grow tremendously in next 5 years. I believe I can contribute ideas and suggestions to augment growth

I understand that this application will be maintained in the active file for a period of one year only

Date 4/21/87 Signature of Applicant George Friday Jr

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City Clerk
1983

No. 0224

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Advisory Committee to the Convention and Visitors Bureau

Name Phyllis D. Gill (Mrs. William H., III) **Sex/Race** F/W **District No.** 7

Home Address 3008 Lauren Glen Road, Charlotte, 28226 **Phone No.** 542-0903

Business Address Providence Day School, 5800 Sardis Road, 28226 **Phone No.** 364-6848

Education B.A. English, Ursinus College, Collegeville, Pennsylvania

Present Employer Providence Day School

Job Title Upper School English Instructor and College Placement Assistant **Duties** I teach several writing and literature courses to students in grades 10-12, and I also coordinate for our students all college scholarship opportunities, leadership seminars, and summer programs.

Business & Civic Experience Campaign Coordinator of "PARKS FOR EVERYONE," the 1986 County Parks Bond Campaign, Volunteer Coordinator for the Boys Town Auction, Secretary of the Mecklenburg Aquatic Club (MAC) Board of Directors, Publicity Director for MAC, Meet Director for the 1987 PEPSI OPEN Long Course Swimming Championships, Publicity Director for the Miss North Carolina Pageant

Interests/Skills/Areas of Expertise I am interested in community related functions that draw people from other geographic areas to Charlotte. I am an organized person with good oral and written communications skills, and I believe I have the foresight to envision Charlotte's expanded national and international position.

Comments In the 20 years I have lived here since moving from suburban Philadelphia, I have come to savor Charlotte's quality of life. I'd like more people to understand why it is so easy to call Charlotte home!

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March 2, 1988 Phyllis D. Gill

Date Signature of Applicant

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City Clerk
1983

No. 0221

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee To The Convention + Visitors Bureau

Name Fran I Juneau **Sex/Race** F/W **District No.** _____

Home Address 6632 Bunker Hill Cir ~ Charlotte **Phone No.** 552-8641

Business Address _____ 28210 **Phone No.** _____

Education _____

Present Employer Various Temporary Agencys

Job Title Senior Accounting Clerk **Duties** Accounting + Computer

Business & Civic Experience Former Real Estate Agent - Know The City Well
Temporary Assignments in many firms, uptown, as well as other areas of city.
Volunteer with Springfest, Channel 42 Auction, Red Cross, church etc

Interests/Skills/Areas of Expertise
I keep up with information on city growth
Experienced at information gathering - Know most of city departments

Comments I am very enthusiastic about the city of Charlotte and enjoy promoting its potential.

I understand that this application will be maintained in the active file for a period of one year only

3/1/88 Fran I. Juneau
Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink 1st Choice Citizens Advisory Comm - Cong + Visitors Bureau

Committee, Commission, Board or Authority: 2nd choice Zoning Board of Adjustment

Name Karen Olivia Powell **Sex/Race** F/Cau **District No.** 5

Home Address 4250 Wright Ave 28211 **Phone No.** 365-3535

Business Address **Phone No.**

Education UNC - Chapel Hill - 1975, graduate courses at Southern Methodist Univ (Dallas, Tx 1984, 1985)

Present Employer (See note at bottom of page)

Job Title **Duties**

Business & Civic Experience Business: Commercial real estate finance (4 yrs)
Civic: Volunteer phone bank Starke Taylor for Mayor campaign (Dallas, Tx) Volunteer worker for the Dallas Area Rapid Transit campaign/referendum, Volunteer Kent Hance for U S Senator campaign, Dallas Innovators (associated with Dallas Symphony)

Interests/Skills/Areas of Expertise
Skills: organized & efficient, good oral & written communication skills, good "people" skills,
Areas of Expertise real estate, dental health

Comments I just moved to Char. in Oct after marrying in Sept, 1986 & am currently looking for an executive level position w/a real estate related firm; I expect to be employed by the end of this month

I understand that this application will be maintained in the active file for a period of one year only

March 3, 1987 Karen Olivia Powell
Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Advisory Committee for the Convention & Visitors Bureau

Name Benjamin Ramsey **Sex/Race** Male/Black **District No.** 5

Home Address 6619 Wagon Oak Rd., 28212 **Phone No.** 563-2034

Business Address Education Center, 701 East Second Street, 28230 **Phone No.** 379-7000

Education B.A. in Political Science and Master in Pubic Administration

Present Employer Charlotte-Mecklenburg Schools

Job Title Director of Salary and Benefits **Duties** Manage overall Salary and Benefits program for all school system employees. Also responsible for teacher certification.

Business & Civic Experience Own part-time merchanising business. Served on executive board of the Hidden Valley Otimipist Club. Worked as a youth counselor. Worked as a volunteer for a community action agency- job included assisting low income and elderly citizens with preparing their taxes, providing transportation to senior citizens to and from the voting poles, transporting meals to senior and disabile citizens. Currently hold the position of Vice-President of the Queen City Chapter of North Carolina A&T university Alumni Asso. serves as chairperson for Student Recruitment.

Interests/Skills/Areas of Expertise In addition to working on the above Advisory Bureau, I would like to work on a Advisory Committee for City Planning & Parks + Recreation Planning. I served as an administrative Assist. for the town Manager of Carrboro N.C. There I gain valuable experience working with the Planning + Parks and Recreation Depts I am a trained Quality Circle leader which would be helpful in group problem solving

Comments I feel that my educational background and experience in personnel (I have over 9 years of personnel experience) has afforded me the ability to work with all types of people.

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5-5-87 Benjamin Ramsey

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Convention and Visitors Bureau

Name Jennifer S Row **Sex/Race** F/W **District No.** Velva Woolen

Home Address 2618 Chilton Place 28207 **Phone No.** 334-5086

Business Address **Phone No.**

Education Masters Degree - Housing + Home Furnishings, Memphis State University

Present Employer part Time - merchandise mart

Job Title self employed - sales **Duties** pr & sales

Business & Civic Experience Myers Park Homeowners Board member + officer - 6yrs Myers Park Homeowners Assoc membership chairman, Junior League of Charlotte - Senior Citizens Crafts Fair Mini Fair - Chairman, 1987, Charlotte Symphony Womens Assoc, Hezekiah Alexander Aux member 6yrs.

Interests/Skills/Areas of Expertise promotions, advertising, organizational skills, have held many and various committee chairmanships with several other organizations, Guild of Science Museums fund raising & Volunteer Board, Publicity Chairman Charlotte Jr Womans Club, part time writing - Charlotte Observer

Comments I have been very active in the Charlotte community and feel my experience and abilities would enable me to become an active team member if granted an appointment Thank you very much for your consideration

I understand that this application will be maintained in the active file for a period of one year only

April, 1987 — Date

Jennifer S Row — Signature of Applicant

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City Clerk
1983

No. 0220

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizen Advisory Committee - Convention + Visitors Bureau

Name Robert W. Shirley, Jr. **Sex/Race** M/Cau **District No.** _____

Home Address 3813 Silver Bell Dr. 28211 **Phone No.** 364-6809

Business Address Paine Webber 1 NCNB Plaza, # 3400, 28280 **Phone No.** 372-3270

Education B.A - Wofford College, MBA - Wharton School (Univ. of Pa)

Present Employer Paine Webber

Job Title Briker **Duties** Investments

Business & Civic Experience Various church activities - teaching, Soup Kitchen, usher, Wofford Board of Alumni - 4 yr term, Pres - Wofford Charlotte Alumni

Interests/Skills/Areas of Expertise Investments, prudent use of tax dollars

Comments _____

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Mar. 2, 1988 Robert W. Shirley, Jr.

Date Signature of Applicant

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City Clerk
1983

No. 0193

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee to the Convention & Visitors Bureau

Name Catherine H Thompson **Sex/Race** F/Cau **District No.**

Home Address 221 W 8th St. Charlotte 28202 **Phone No.** 333 5532

Business Address 221 W. 8th St Charlotte 28202 **Phone No.** 333 5532

Education B.A UNC Greensboro, M.A - Psychology UNC Greensboro

Present Employer Self-employed Catherine H Thompson & Associates

Job Title Consultant - Special Projects, Events, Festivals **Duties**

Business & Civic Experience General Manager of SpringFest Inc 1983 to 1986
Started Catherine H Thompson & Associates Jan 1987 - Consulting Firm for
Special Projects, Events and Festivals - Member of Citizens Advisory Committee
for CCVB 1984-1987 Served as Chair of Task Force for National Tourism Week 1986
Volunteer Work - American Cancer Society

Interests/Skills/Areas of Expertise I am very interested in the growth and
development of Charlotte, maintaining and improving the quality of Life for
Residents and visitors alike. The impact and demands of the Travel/Tourism industry
especially convention business upon Charlotte is also of great interest.
My skills lie in areas of organization/planning for special projects
Comments and events. I am aware of the many resources in this area as
well as our needs. I would like to offer my services in some way that may
benefit our city

I understand that this application will be maintained in the active file for a period of one year only

Feb 22, 1988 Catherine H Thompson
Date Signature of Applicant

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Office of the City Clerk
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Charlotte, North Carolina 28202

FEB 1988

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Convention & Tourism

Name Marvin K. Wyant **Sex/Race** M/W **District No.** 7

Home Address 7233 Quail Meadow Ln **Phone No.** 552-1152

Business Address 139 S. Tryon St. Ste 500, Charlotte **Phone No.** 375-1000

Education Business Administration, University of Michigan

Present Employer Southern Real Estate

Job Title Broker **Duties** Commercial Sales/Leasing

Business & Civic Experience Owned Real Estate Sales Company Prior to relocating to Charlotte
Board member/Secretary Quail Hollow South Condominium Assoc

Interests/Skills/Areas of Expertise Used my education and experience in demographics resulting in our choice to move to Charlotte after comparing major areas in mild climate regions of the USA. We re-affirm our selection every day after 4 yrs.

Comments My recent experience with other areas plus my required awareness of local economics, politics and future plans for our community, I believe may be helpful to this committee

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4-21-87 Marvin K. Wyant

Date Signature of Applicant

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City Clerk
1983

7 Appointed by City:
Mayor (2); Council (5)
7 Appointed by County
7 Appointed by UCS

COUNCIL ON AGING

(21 Members)

Membership - Terms are for three years. Council on Aging may submit its proposals for appointment. Membership is to be drawn from the community at large, however citizens employed by units of government or other agencies or organizations whose funding is at the discretion of the Mecklenburg Board of Commissioners and/or the Charlotte City Council shall be excluded from consideration. At least one-third (7) of the total membership shall be composed of persons sixty years of age and over. No member appointed by City may serve more than two consecutive full terms.

Responsibilities - To serve as an advocate for the aging; given the official designation as the Charlotte-Mecklenburg "Advocacy Focal Point" for the aging; and serves as the official advisory board on aging to the Charlotte City Council and the Mecklenburg County Board of Commissioners.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
City						
(C)Dorothea Lakin W/F	6	Program Dir. - UNCC	11/16/81	3/08/82		
				4/22/85	3 yrs.	3/30/88
(M)Winslow H. Hartford W/M	5	Chem./Envir. Conslt.	8/15/84	3/12/86	3 yrs.	3/30/89
(M)David H. Garris W/M	3	Retired	8/25/80	2/04/83		
				3/12/86	3 yrs.	3/30/89
(C)Matthew Wingate B/M	4	Retired Teacher	3/23/87		3 yrs.	3/30/90
(C)Betty VanderRoest W/F	5	Asst. St. Dir.-AARP	3/09/87		3 yrs.	3/30/90
(C)Willmore (Cy) Hastings W/M	6	Retired Teacher	3/23/87		3 yrs.	3/30/90
(C)Kay Patty W/F	5	Registered Nurse	3/23/87		1 yr.	3/30/88
County						
Marion Boyd B/F		Retired				
Luciel McNeel						
Sheryn S. Northey						
Thomas R. White		Physician				
*Patricia Tate						
UCS						
Dr. Robert Day		Professor, UNCC				
Frank W. Goodhue						
Dr. Ruth Greene		Professor, JCSU				
Dr. Thomas J. Herin		Minister				
Kathy Tronco						

Revised 2/88

*Chairman

0220

No. _____

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Brian J. Barmes **Sex/Race** M/W **District No.** 6

Home Address 509 McDonald Ave 28203 **Phone No.** 333-8757

Business Address _____ **Phone No.** _____

Education Bachelor of Science in History / Minors in Political Science and Sociology / Area of Concentration in Govern. Service

Present Employer Student

Job Title _____ **Duties** _____

Business & Civic Experience _____

Interests/Skills/Areas of Expertise the elderly, United States Social Security system, Medicare and Medicaid systems, retirement facilities, home health care for elderly

Comments a major emphasis must be placed on the elderly in our near future, to combat problems that will occur during the next 20-30 years.

I understand that this application will be maintained in the active file for a period of one year only

3/2/88 Brian J. Barmes

Date Signature of Applicant

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City Clerk
1983

0223

No.

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council for Aging

Name Elizabeth O. Brown **Sex/Race** F/W **District No.** 6

Home Address 1142 Buchanan Avenue, Charlotte NC 28203 **Phone No.** 704/334-4240

Business Address P. O. Box 6261, Charlotte, NC 28207 **Phone No.** 372-7847

Education Business School, King's College, Charlotte, NC, Secretarial Degree, approximately 2.5 years of liberal arts by attending the University of SOuth Carolina and Central Piedmont Community College

Present Employer First Charlotte Bank & Trust

Job Title Financial Services Representative **Duties** - Responsible for the initiation and development of relationships with customers/prospects that will result in increased retail relationships through an extensive external calling effort.

Business & Civic Experience 6 years experience working for State Board of Nursing, the State Senate and a US Congressman for South Carolina as liaison with legislators, agencies, consumer groups. Established a working committee of inter-dependent groups on the issue of teenage pregnancy in South Carolina. Public Affiars Committee, Planned Parenthood; Arts Committee, Springfest; Volunteer Auxiliary, Easthaven Retirement Community.

Interests/Skills/Areas of Expertise My particular interests lie with the experiences of our younger and older residents of Charlotte and Mecklenburg County. Because of the special concerns for each group, advocacy and the ability to negotiate in their favor is imperative and something I have had extensive experience with during the past 10 years.

Comments It is important to me that I be able to utilize my skills in an area which will result in positive long term goals which will be good for the city, the county, but mostly for the group I am charged with working on behalf of.

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3/1/88 Elizabeth O. Brown

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Martha H Clark **Sex/Race** F-W **District No.** 6

Home Address 4107 Tuscroft Rd **Phone No.** 366-5940

Business Address — **Phone No.** _____

Education BA Wesleyan College, Macon, Ga

Present Employer —

Job Title — **Duties** _____

Business & Civic Experience Treasurer 1st Presb. Church,
Pres. of 1st Presb. Chur.
Walk-In Ministry 1st Presb. Church (volunteer)

Interests/Skills/Areas of Expertise Worked w/ Teenagers at 1st Pres.
served on Hist. Land Program 1st Mt. Zion (w/ 1st Pres)
served on Salvation Army/Soup on Sunday Committee

Comments I have a keen interest in many things which affect our
city, especially concerned for children, the
Churches and society.

I understand that this application will be maintained in the active file for a period of one year only

2/27/81 — Martha H. Clark

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging, Council on Adolescents

Name G. Hope Elmore **Sex/Race** F/Cauc. **District No.** _____

Home Address 8432 Rustwood Place, Charlotte 28212 **Phone No.** 545-1110

Business Address S.V.M. School 1409 Wesley Chapel Rd Matthews, N.C. **Phone No.** 704 283 2161

Education B.S. - Home Economics, minor - General Science presently working on MA at U.N.C.-C. in Counseling

Present Employer Union County Schools

Job Title Teacher **Duties** teach and supervise 7th and 8th graders, in Pre-Vocational Ed.

Business & Civic Experience Girl Scout Leader 1975-1982; Gaycette Member and Parliamentarian; Sales Manager 1974-1982; Volunteer at Adolescent Cottage '85-'86 (Jackie Edwards); Volunteer-worked with Dr. Merle Walker '85 Juvenile Ct. Volunteer at Transition House (Vann Branch) '86-87

Interests/Skills/Areas of Expertise Counseling Skills, good at training children and adults in hands-on-activities, gardening, camping, public speaking, hiking, skiing

Comments As a future counselor, I realize the importance of advocates. My favorite aunt (70) was recently in Mercy Hospital and asked to leave to go to a nursing home; which sparked my interest.

I understand that this application will be maintained in the active file for a period of one year only

3-1-87 — Hope Elmore

Date — Signature of Applicant

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1983

No. 0231

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Kathryn Flattery **Sex/Race** F W **District No.** 6

Home Address 2121 Dartmouth Pl. 28207 **Phone No.** 334-6508

Business Address Duke Power Co. Church St. **Phone No.** 373-3417

Education BA English M.ed. UNCC

Present Employer Duke Power Co.

Job Title Training Systems Designer **Duties** Design technical training curriculum for linemen, engineers

Business & Civic Experience Leadership Charlotte; served as chairman on church boards/committees, Council on Aging volunteer 1975-77; speaker's bureau for Duke Power; active in women's groups

Interests/Skills/Areas of Expertise good organizer, motivator; high interest in concerns of older adult; have had interest in the area for a long time; wrote my Master's about the older adult; volunteer activities with nursing homes

Comments I feel I could make a significant contribution and would welcome the opportunity.

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March 8, 1988 Kathryn F Flattery

Date Signature of Applicant

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RESUME City Clerk
1983

No. 0 0 9 0

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Committee - Council on Aging

Name Dr. Valeria Avery Granger, RN **Sex/Race** F/B **District No.** 1

Home Address 932 Squirrel Hill Road 28213 **Phone No.** 597-1993

Business Address P.O. Box 34694 - 1016 Dilworth Road **Phone No.** 342-2245

Education York Road High - Diploma 1962 ; N.C. A&T University- B.S. in Nursing 1966 ; University NC Charlotte - M.Ed. 1972 + 15 hrs. in Adm. 1975

Present Employer Self employed.

Job Title Executive Director **Duties** Attend to the administrative duties of Faith Adult Day Care / Day Health Center.

Business & Civic Experience President - Agape Investments Inc. ; Secretary of Ra-Nica Inc. ; Owner & Executive Director - Faith Adult Day Care/Day Health. Civic Experience: Member, Co-ordinator of Health and Fitness Program for Victory Christian Center ; Member of N.C. Adult Day Care Association.

Interests/Skills/Areas of Expertise Health Care specifically aging, handicapped and disabled adults. Skills: Management, business, nursing; Areas of Expertise- Health Care and Adult Day Care.

Comments I am very interested in serving on committes involved in the care of the handicapped and disabled adults.

I understand that this application will be maintained in the active file for a period of one year only

2-3-88 Valeria A. Granger

Date Signature of Applicant

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City Clerk
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City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: COUNCIL ON AGING, ZONING BOARD OF ADJUSTMENTS
CITY COUNCIL 5

Name JOHN S HURST, JR **Sex/Race** M/W **District No.** COUNTY COM 4

Home Address 7519 PIRATES COVE CT CHARLOTTE 28212 **Phone No.** 535 9143

Business Address NCNB 1039 CHARLOTTE 28255 **Phone No.** 374-8488

Education LAW DEGREE 1979

Present Employer NCNB NATIONAL BANK

Job Title ADJUSTMENTS MANAGER **Duties** OVERSEE
ADJUSTMENTS TO CUSTOMER ACCOUNTS FOR CENTRAL & WESTERN NC

Business & Civic Experience 1974 to 1985 - FIRST AMERICAN BANK NASHVILLE, TN
1985 to present - NCNB

Interests/Skills/Areas of Expertise CONFLICT RESOLUTION
PEOPLE MANAGEMENT
DRAFTING & IMPLEMENTATION OF POLICY
BUDGET MANAGEMENT

Comments

I understand that this application will be maintained in the active file for a period of one year only

2/26/87 — John S. Hurst Jr.

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Paul Jernigan, Sr. **Sex/Race** M **District No.** 79

Home Address 2410 Kendrick Drive, 28214 **Phone No.** 392-3639

Business Address Retired **Phone No.** —

Education B.A. Guilford College 1947, M.A. Appalachian State 1953
Advanced Administrators Degree in Education U.N.C. Chapel Hill 1966 (1 year)

~~Present~~ Former Employer Charlotte-Mecklenburg Schools 33 years.

Former Job Title Elementary school principal **Duties**
Retired 1982 after 33 years as an elementary school principal.

Business & Civic Experience Currently member board of directors Shepherd's Center, currently chairmen of education committee, Shepherd's center, currently president of advisory council, Thora N.C. Elroy Senior Center. Have been active in church, community and civic activities.

Interests/Skills/Areas of Expertise I enjoy meeting, working with and helping people. I feel that in my professional career I was successful in this. As a retiree I now have an interest in the elderly and their problems.

Comments I believe I can be of value working on the council on aging and would enjoy it.

I understand that this application will be maintained in the active file for a period of one year only

February 24, 1987 — H. P. Jernigan
Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: COUNCIL ON AGING / ZONING BOARD OF ADJUSTMENT

Name FRANK KOVACS **Sex/Race** M/W **District No.** _____

Home Address 5401 GLENHAM DR 28210 **Phone No.** 527-1959

Business Address _____ **Phone No.** _____

Education VOCATIONAL TEACHER EDUCATION -

Present Employer RETIRED 6 YRS FORMERLY COLLEGE OF ARCHITECTURE UNCC - 7 YRS -

Job Title TEACHER - 13 YRS N. CAROLINA **Duties** _____

Business & Civic Experience _____

Interests/Skills/Areas of Expertise SKILLS INCLUDE - VARIOUS CRAFTS - WOODWORK INTERESTED IN THE AGED - OPERATION OF CRAFT RETAIL CENTER - TAUGHT (13) YRS IN 5 TRADE AREAS -

Comments I BELIEVE RETIREMENT CAN BECOME A TIRESOME WASTE OF TALENT. I BELIEVE I CAN BE USEFUL TO SOCIETY IN SOME CAPACITY.

I understand that this application will be maintained in the active file for a period of one year only

FEB. 25 1987 — Frank Kovacs

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Council ON AGING

Name Joyce T. MARTIN **Sex/Race** F/W **District No.** _____

Home Address 7308 Neal Rd **Phone No.** 598-6554

Business Address 825 E. 4th st **Phone No.** 336-3190

Education High Sch Graduate - 1 yr. College - 120 hrs investigations procedures by CPD. - 6 mos college for Brokerage I + II

Present Employer Charlotte Police Dept

Job Title Sec. III - Expeditor Unit. **Duties** Answer and direct calls, help public with information and direct to proper unit.

Business & Civic Experience 25 yrs in various office and business procedures. 3½ yrs in Real estate.

Interests/Skills/Areas of Expertise I have in years past worked in Nursing homes and on critical ill floor of hospital. I care about the elderly and their situations - Not enough income to handle high medical bills, Not enough food or warmth.

Comments In this society, no one should have to worry about high medical costs, ways to provide for themselves after working long, hard years. This should be a time of rest and enjoyment, Not unhappiness and misery.

I understand that this application will be maintained in the active file for a period of one year only

2-24-82 — Joyce T Martin

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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City Clerk
1983

P MELARAGNO PHD MD
2001 EAST FIFTH STREET
CHARLOTTE NORTH CAROLINA 28204

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Aging

Name Helen Melaragno, Ph.D., MD **Sex/Race** WF **District No.**

Home Address 1641 Brandon Rd 28207 **~~Phone No.~~**

Business Address 2001 E 5th 28204 **Phone No.** 373-1663

Education MD MUSC PhD KSU AB Brown

Present Employer Charlotte Family Medical Center

Job Title Physician, family **Duties** family medicine

Business & Civic Experience Board, Women's Health Center, Central YMCA; Board, ACLU; Smoking Health Committee, Am Lung Assoc - member, NC Against Death Penalty - member, Amnesty Int - member, NOW, SANE, Physicians for Social Responsibility -

Interests/Skills/Areas of Expertise Family Medicine, Prevention, Wellness -

Comments I have an interest in the elderly

I understand that this application will be maintained in the active file for a period of one year only

3-3-87 — H P Melaragno

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Beth G McGaghan **Sex/Race** W/F **District No.** 7

Home Address 12000 Five Cedars Road Pineville **Phone No.** 541-8674

Business Address Standard Register 5950 Fairview Rd **Phone No.** 554-1111

Education Bachelor of Science in Business Administration from Appalachian State University - Graduated May 1973

Present Employer Standard Register

Job Title Marketing Representative **Duties** Selling business forms. Majority of customers are travel agencies & mills

Business & Civic Experience Prior to my present job I was a sales representative for Nabisco Brands, Inc for 3 years. I have no civic experience, hopefully my enthusiasm will override that. My minor in college was planning so I have been to council meetings & am familiar w/ the process

Interests/Skills/Areas of Expertise

I love animals (especially dogs) love the outdoors - nice long walks love a visit to the beach - am concerned about the treatment of older people & think everyone should be

Comments My best quality to offer for this position is my concern and care for the elderly

I understand that this application will be maintained in the active file for a period of one year only

3/2/87 — Beth G McGaghan

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte-Mecklenburg Council on Aging

Name John J. Osmar **Sex/Race** M/W **District No.** 7

Home Address 4905 Torrey Pines Court, Charlotte 28226 **Phone No.** 704/542-1788

Business Address Same **Phone No.** Same

Education B.S. Chem., B.S. Chem. Eng., St Vincent College; M.S. PhD. Chem, University of Pittsburgh; MBA, Harvard; U.S. Government - New York University, Atomic Physics; Institute for Advanced Studies (Theoretical Physics), Princeton; Rutgers - Quantum Mechanics; Fordham Univ. - Biochemistry/Biophysics.

Present Employer Self: International Marketing and Management Company.

Job Title President **Duties** See attached

Business & Civic Experience International Realtor; International Licensing Society; American Chemical Society; American Management Society; East-West Trade Assoc.; AARP Board of Directors; Hong Kong Chamber of Commerce; Friends of China Society; Japan Trade Assoc.; Select Senate Committee on Trade; USSR Trade Assoc.; Austrian Council on Trade; Mensa Society; Various Environmental Societies; Taiwan/Korea/Japan/Hong Kong Orphanages; Assoc. Professor - Higher Math; Graduate Teacher - Chemistry, Physics; Religion/Philosophy Instructor; Consultant to various governments and overseas companies; Importer/Exporter; Technical Advisor to US companies; NC World Trade Assn.; Meck World Trade Assn.;

Interests/Skills/Areas of Expertise Concerns of elderly especially regarding taxes; environmental problems of areas; assisting US companies and government to increase overseas trade and marketing positions; assisting U.S. Senate and Congress with overseas matters relating to trade and commerce; consulting to USSR, South Africa, Japan, Hong Kong and other governments in matters relating to US culture, business and politics; Local and national fund raising drives relating to peoples' needs; Political fund raising and other activities in support of selected candidates; Presidential Advisory Committe on International Trade; Consulting to overseas companies to assist in establishing trade; etc.

Comments I am involved in a broad range of local, national and international activities. My major local concernsare to assist the elderly and to help people help each other. My major current concerns are the ever increasing property taxes and local environmental problems with toxic waste.

I understand that this application will be maintained in the active file for a period of one year only

28 Feb 87 — Date

Signature of Applicant

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I am the local AARP liaison with City Council and the Board of County Commissioners; I attend their meetings regularly.

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Aging Committee

Name Mrs. Corine H. Stitt **Sex/Race** F/B **District No.** 52

Home Address 3932 Sunnycrest Lane, Charlotte, NC 28210 **Phone No.** 525-0597

Business Address 8600 South Boulevard, Charlotte, NC 28210 **Phone No.** 554-1421

Education 1½ year college

Present Employer Lance, Inc.

Job Title Product handler/packer **Duties** All duties associated with the packaging of Lance products.

Business & Civic Experience Member of Shiloh Institutional Baptist Church, affiliated with various groups in church; driver for senior citizens at church.

Interests/Skills/Areas of Expertise Interests center around my church and home. I enjoy meeting new people and travelling.

Comments I am very interested in working with the elderly. I communicate well with the aged and have had experience of working with senior citizens and providing transportation for them.

I understand that this application will be maintained in the active file for a period of one year only

February 27, 1987 — Corine H Stitt

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging

Name Lillie V Vaughn **Sex/Race** B-F **District No.** 4

Home Address 5830 Barrington Dr. Char. 28215 **Phone No.** 535-3920

Business Address — **Phone No.** —

Education Associate of Applied Science in Gerontology
Attended American River Coll. Sac. Calif

Present Employer Not working at present

Job Title — **Duties** —

Business & Civic Experience Work with Afro American Cultural Center (Ways & Mean Comm.) American Red Cross Volunteer 1969-1979

Interests/Skills/Areas of Expertise I have experience in Nursing Home Care, Adult Day Care, many community resources & out reach programs my experience has enabled me to realize the red tape and political jargon that many of our aging do not understand

Comments also, we are looking at a new aging society (CX) We are better educated, large in numbers & growing, Poor, affluent etc.

I understand that this application will be maintained in the active file for a period of one year only

02-25-87 — Lillie V Vaughn
Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Council on Aging, Charlotte City Council

Name D. Elizabeth(Betty) Williams **Sex/Race** F/W **District No.** 61

Home Address 3420 Shamrock Drive; Charlotte, NC 28215 **Phone No.** 704-536-0521

Business Address **Phone No.**

Education B.S. in Education-Mercer Univeristy, Macon, GA; MS on Home Economics-Major in Home Management; split minor-Social Studies, Agriculture Extension Studies; Spec. Studies & cours Cornell Univ.; Univ. of Cal.; Michigan State Univ.; Peabody College for Teachers, Iowa State Appalachian State in Boone; Western Carolina Univ., Lake Junaluska

Present Employer Retired

Job Title **Duties**

Business & Civic Experience Have had 50 years experience in educational experience. Taught in elementary school; secondary school, colleges and universities. Primarily in area of home economics including 25 years experience with agricultural extension services in home economics on level of country & state in 3 states; Also experience with rural electrification administration U.S.D.A. on regional level in 7 states. VOLUNTEER WORK: Until some 18 months ago I have served as a local volunteer at Contact, Red Cross, Discovery Place. I have served on the Board of Directors of AARP #197 and came off the board at the end of 4 years in 1986; Served on the Betty Feezor Economic Scholarship Fdn. and expect to retire at end of 1987 after 10 years; Methodist Home on serveral different committe At present I am only serving as a volunteer at International House

Interests/Skills/Areas of Expertise Have worked with children, youth and adults primarily of college age and adults. Primary experience working with women. Have worked in eleven states in this country and five foreign countries. Have special interest in educational community improvements .

Comments I have lived at The Methodist Home for the Aged, Inc . for the last 13 years. My health is generally good and I own a car, but I cannot assume the responsibility of attending night meetings, although I own and drive a car.

I understand that this application will be maintained in the active file for a period of one year only

February 27, 1987 — D. Elizabeth Williams

Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

2 Appointed by Mayor
3 Appointed by City Council

HOUSING APPEALS BOARD

(5 Members)

Membership - One person to be a Building Contractor whose primary business is in the area of residential construction or repair; one Tenant-Occupant whose annual family income is below $6,000; one Realtor, or real estate agent, licensed in the State of North Carolina; one person whose primary occupation is in the field of public health; one Tenant-Occupant with no limitation as to annual family income. Terms are for three years and no member may serve more than two full consecutive terms.

Responsibilities - To hear appeals from decisions or orders of the Director of the Community Development Department as provided by Section 10A-12(d) of the City Code.

MEMBER & QUALIFICATION	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Allon H. Thompson W/M (Realtor)	7	Realty Co. Owner/Mgr.	3/24/86		3 yrs.	4/04/89
(M)Laticia Hall B/F (Tenant-Occupant $6,000)	1		12/18/84	8/06/87	3 yrs.	4/04/90
(C)Larry Macaluso W/M (Building Contractor)	5		4/06/87		3 yrs.	4/04/90
(M)Dr. Jessica Saxe W/F (Public Health)	6		5/27/86		3 yrs.	4/04/89
*(C)Rickey B. Reid B/M (Tenant-Occupant, no limit)	3	Southern Bell	4/05/82	3/11/85	3 yrs.	4/04/88

*Chairman

3 Appointed by Mayor
4 Appointed by City Council

SAFETY ACTION COMMITTEE

(7 Members)

Membership - Comprised of five (5) citizens from the community and one representative each of the 26th Judicial Bar Association and the Greater Charlotte Chamber of Commerce. The Mayor appoints the chairperson. Terms are for two years and no member is eligible to serve more than two full consecutive terms.

Responsibility - To administer a reward fund that can be used to attract information on criminal activities leading to the arrest, indictment, and conviction of criminals.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
*(C)Deborah Antshel	7		12/10/84	12/22/86	2 yrs.	12/31/88
(M)Jack Callahan W/M		WSOC	/86	/87	2 yrs.	12/31/88
(C)Gary S. Hemric W/M	6	Bar Association	8/11/86		2 yrs.	12/31/88
(M)B. E. Lattimore W/M	3	Chamber of Commerce	9/23/86		2 yrs.	12/31/88
(C)Rodney A. Smith W/M	7	V.P./FUNB	1/12/87		2 yrs.	12/31/88
(C)Jeffery C. Gorley B/M	2	Director of Security - Outlet Square	12/28/87		2 yrs.	12/31/89
(M)Deborah Moser		Executive Director Carolina Carrousel	1/29/88		2 yrs.	12/31/89

*Chairman (appointed 1/29/88)

MHS Holdings

January 29, 1988

Ms. Pat Sharkey
City Hall
600 E. Trade St.
Charlotte, N. C. 28202

Dear Pat,

On January 11, 1988, I wrote Jeffrey Gorley a letter congratulating him on his appointment to the Safety Action Committee and included the rules governing the Crime Stoppers Program.

This letter was returned to me by the post office with no forwarding address. My secretary called you and you gave her his home telephone number and work number listed in your files.

A call to his home number resulted in a taped message in code. We called his work number, Outlet Square Mall, and they informed us that he had been employed as Director of Security but that he was no longer in their employ and they did not have any information as to where we could contact him.

We felt that every effort was made to reach Mr. Gorley. Since all efforts resulted in a deadend, it was my recommendation that another appointment be made.

Sincerely,

Mattye B. Silverman

MBS/be

RECEIVED
1988
OFFICE OF CITY CLERK

2101 E REXFORD RD SUITE 206 • CHARLOTTE NORTH CAROLINA 28211
(704) 362 0400

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Safety Action

Name Patricia T Arnold **Sex/Race** F/C **District No.** 6

Home Address 4741 Hedgemore Drive (1-B) **Phone No.** 525-4424

Business Address self employed **Phone No.**

Education B.S. in Business Admin. 1976
A.A. - Secretarial Science 1973

Present Employer Avon Products - formerly w/ Mobil Chemical

Job Title Sales rep **Duties** calling on service accounts in gifts, cosmetics, jewelry + tableware

Business & Civic Experience Sales Purchasing + Administrative Experience Doyle's Assisting Ketchum with Charlotte Treatment Center campaign in office and soliciting funds via prospects, Aide to Martin Lucy 1986 campaign, Aide to Shepherd Center (Transportation) Unity Church Bldg Fund Committee -

Interests/Skills/Areas of Expertise Sales, Purchasing, Fund Raising and Speaking (Vice Pres of Tom Martin's "Monday Club") Selection Committee chairperson of condo homeowners. Was PTA President + V.P and Arts Council co-founder in New Jersey

Comments I feel a need to be committed to Charlotte's great land needs (I'm a resident) and free of bias if to be forthright - no family close so can be active for risk here.

I understand that this application will be maintained in the active file for a period of one year only

Dec 15, 1986 — Date

Patricia T Arnold — Signature of Applicant

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600 East Trade Street
Charlotte, North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Safety Action Committee

Name Joanne P. Gooley **Sex/Race** F/W **District No.** 1

Home Address 308 #21 Queens Road, Charlotte **Phone No.** 333-0276

Business Address 1300 Charlotte Plaza **Phone No.** 333-0108

Education King's College, Charlotte, NC
CPCC

Present Employer J. Gooley / Media

Job Title President **Duties** Placement of media advertising for clients

Business & Civic Experience Secretary, Charlotte Ad Club
Press Relations Comm, D.G. Martin for Congress Member of Women Business Owners, Member of 'First Night '87' Committee Have placed all media advertising schedules for Mayor Gantt's political campaigns since he ran for City Council, then Mayor

Interests/Skills/Areas of Expertise Area of expertise is a heavy contact with all area television and radio stations, in particular to implement public service announcements on behalf of public safety and crime watch.

Comments I have a strong commitment to crime prevention - and crime solving in Charlotte for the safety of all of its citizens

I understand that this application will be maintained in the active file for a period of one year only

Dec 6, 1986 — Date

Joanne P. Gooley — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended
Contacts Harvey Gantt
Cindy Patterson

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City Clerk
1983

No. 0123

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Safety Action Committee

Name Elizabeth S Teskey **Sex/Race** F/W **District No.** 7

Home Address 4410 Montebello Dr. **Phone No.** 542 6976

Business Address Same **Phone No.**

Education AA Degree

Present Employer Self

Job Title **Duties** Computer Operator

Business & Civic Experience Volunteer at Childrens Schools and our church in a variety of areas and capacities

Interests/Skills/Areas of Expertise interested in people, willing to do just about anything to help people and enhance their lives

Comments I have followed with great interest the work of Crime Stoppers and would like to serve on this committee.

I understand that this application will be maintained in the active file for a period of one year only

1/28/88 Elizabeth S. Teskey

Date Signature of Applicant

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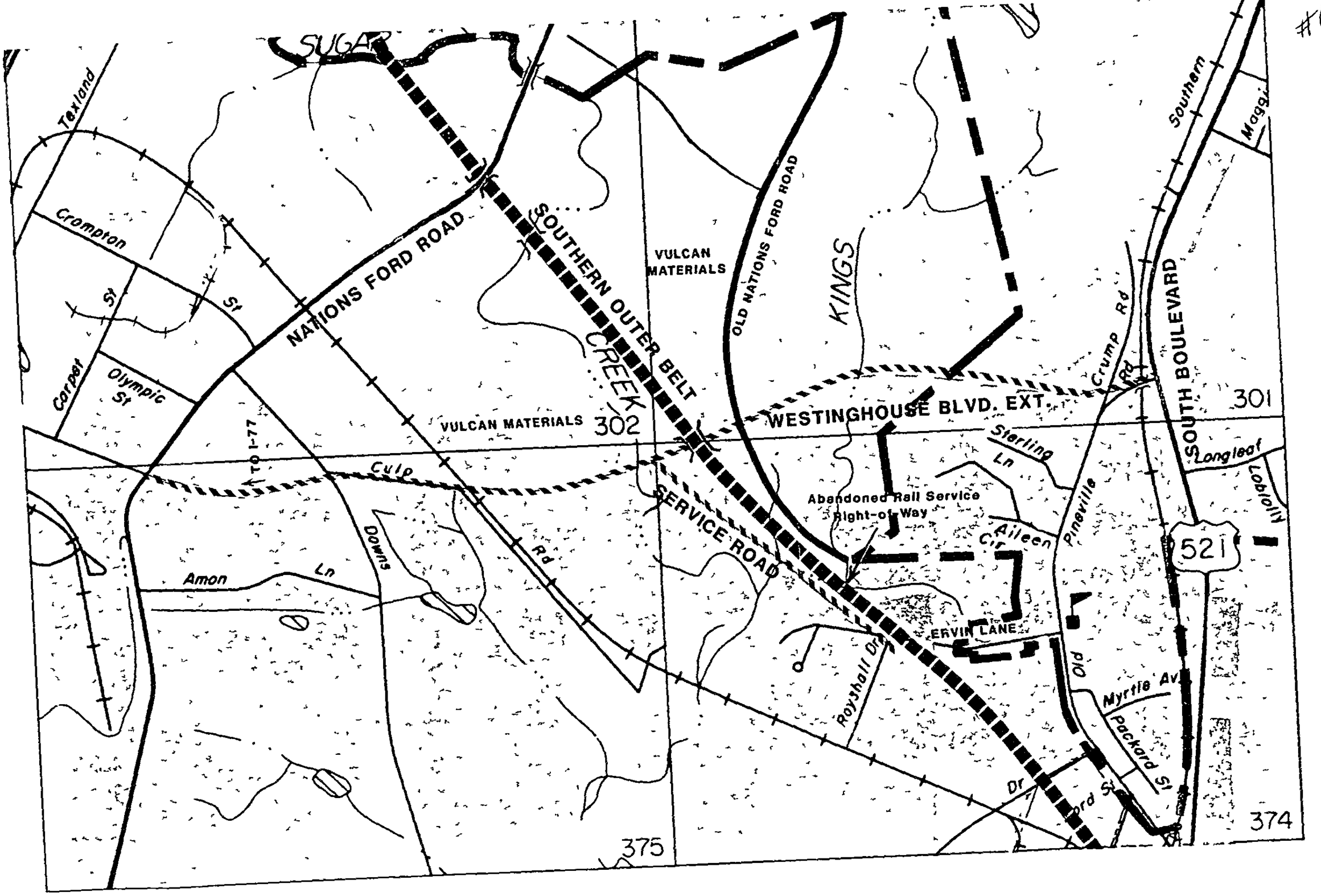
City Clerk
1983

#6


SUGAR
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NATIONS FORD ROAD
SOUTHERN OUTER BELT
VULCAN MATERIALS
OLD NATIONS FORD ROAD
KINGS
CREEK
VULCAN MATERIALS
302
WESTINGHOUSE BLVD. EXT.
Crump Rd
Southern
Maggi
SOUTH BOULEVARD
301
Sterling Ln
Longleaf
Loblolly
TO I-77
Cule
Rd
SERVICE ROAD
Abandoned Rail Service Right-of-Way
Aileen Cir
Pineville
521
Downs
Amon
Ln
ERVIN LANE
Roystall Dr
Old
Myrtle Av
Packard St
Dr
Rd St
375
374