AGENDA

Meeting Type:	BUSINESS
Date:	08/22/1988

City of Charlotte, City Clerk's Office

CHARLOTTE

Mayor Sue Myrick	Mayor Pro Tem Al Rousso
John A (Gus) Campbell	Roy Mattheus
Stanley M Campbell	Cyndee Patterson
Dan Clodfelter	Ella Butler Scarborough
Charlie S Dannelly	Richard Vinroot
Gloria Fenning	Velva W Woollen

Council Agenda

Monday, August 22, 1988

1:00 PM. . . . . Council-Manager luncheon
2:00 PM. . . . . Citizens Hearing
2:30 PM. . . . . Council Meeting

ITEM NO.

1. Invocation by Rev. Frank Moore of Shamrock Baptist Church.

2 Consider approval of Minutes of July 5 and August 1 Workshops; Regular Meeting of July 11, 1988 and Zoning Hearings of July 18, 1988

PUBLIC HEARINGS

3. A. Conduct a public hearing to abandon a portion of Hanson Drive, Harper Avenue and an alleyway.

B. Consider adoption of a resolution to close a portion of Hanson Drive, Harper Avenue and an alleyway.

Petitioner: L.C.W. Enterprises, Incorporated, Mr. and Mrs. Julian R. Spratt and Mr. Hugh J. Beard, Jr.

Right of Way to be Abandoned: Portion of Hanson Drive (approximately 43 feet wide and 288 feet long), Harper Avenue (50 feet wide and approximately 180 feet long), and an alleyway (20 feet wide and approximately 519 feet long); all right of way is unimproved and is not publicly maintained.

Location: Between Sharon Road and Providence Road.

Reason: To incorporate right of way into the adjoining parcel for single family development in conformance with the Subdivision Ordinance.

Clearances: City Departments and private utility companies: no objection.

Myers Park Homeowners Association: no reply to notice by certified mail.

Adjacent property owners: Due to possible flooding two property owners object to the development of single family homes that can occur as a result of abandonment; both the existing homes and vacant property are in the regulated flood plain of Briar Creek. New development would have to conform to the Charlotte floodway regulations.

Funding: No City funds are involved.

A map is attached.

Attachment No. 1

POLICY

4. A. Recommend adoption of a budget ordinance to continue the local Erosion Control Program, and approval of a funding option to support local program.

Requested action: It is requested City Council: A) adopt a motion to continue the local Erosion Control Program, B) adopt a budget ordinance for $48,268 to provide adequate funds for the program during the second half of the fiscal year.

Funding: Two options have been discussed related to the funding of the local Erosion Control Program.

Option 1. Establish user fees which recover 100% of the direct costs of the program. If Council chooses this option, then staff will implement user fees recovering 100% of direct costs of the local Erosion Control Program on January 1, 1988.

Option 2. Establish user fees which recover 50% of the direct costs of program, and fund the remaining costs of the program ($24,134) from the General Fund Contingency account. If Council chooses this option, then staff will implement user fees recovering 50% of the local Erosion Control program on January 1, 1988.

Clearances: The Engineering Department and Budget and Evaluation Department concur in this request.

Background: Elimination of the local Erosion Control Program was submitted as part of the Engineering Department's 5% budget reduction during preparation of the FY89 budget. During a workshop June 6, 1988, Council voted to eliminate the Erosion Control Program and return jurisdiction to the State level. The FY89 budget was adopted with adequate funds to continue the program up to six months to provide a transition period to State jurisdiction. At an August 1, 1988 workshop, Council discussed continuing the local program.

B. Recommend adoption of resolution establishing user fee policies for the City, and approve charge to Planning Commission to evaluate the feasibility of a sliding scale for rezoning applications and special use permits based on size of parcel or project.

Requested action: Adopt a resolution on user fees. The following policy statements compose the resolution on user fees. The changes discussed by Council are underlined.

1. User fees are a reasonable means of financing services that offer a direct benefit to those who use them.

2. Recovery of direct costs is a valid and reasonable means of establishing appropriate user fees and charges.

3. Engineering-related fees will be developed in conjunction with Mecklenburg County staff (for the fees to be as reasonably close as possible) with the goal being to recover 100% direct costs only (after an implementation period for new fees of 50% recovery). The coordination of fees with Mecklenburg County will ensure that consistent fees are presented to the development community for similar services rendered by the City or the County.

4. Planning fees are to be established with the goal to recover 100% of direct costs only (after an implementation period of 50% recovery).

5. Adult athletic fees and rental of Parks and Recreation facilities are to be established to recover 100% of direct costs only.

6. Youth athletic associations and City-sponsored youth athletic programs are exempt from user fees and charges for reserving and using parks and recreation facilities.

7. Individuals identified as indigent will be exempt from fees. The same waiver application form currently used by Parks and Recreation will continue to be used to determine indigency.

8. The annual user fee review process will be used for Council to review user fees as part of the budget process.

9. Cost recovery for other services should be 100% of all direct costs, except in the following situations:

   - when fees are charged to another governmental agency,
   - when fees would negatively impact the demand for service.

With regard to the Engineering-related fees, the City Engineering Department has been working with the County Engineering Department to coordinate fees for similar services. The fees for Engineering-related services (subdivision review and inspection, erosion control, and commercial drainage review) are recommended to be consistent with the County fees and are based on a sliding scale based on the size of project (i.e. number of acres). The fees approximate to 50% of the cost of the service.

Implementation:
During the workshop, Council approved:

1. Implementation of developer related fees recovering 50% of direct cost, and

2. To request the Planning Commission to accept the following charge: "To evaluate jointly with the developer community the applicability and feasibility of implementing a sliding scale for rezoning application fees and special use permits based on the size of parcel or project." The Planning Commission is requested to conduct its joint evaluation and present its recommendation in February/March, 1989. This will allow time for Council to incorporate any changes in the FY90 budget.

If Council adopts the resolution on user fees, staff will prepare a listing of fees to be implemented January 1, 1989. Before January 1, 1989 staff will:

1. Prepare a new listing of fees (which reflect City Council's policies) updated using FY89 costs.

2. For development related fees, establish a fee collection system that is as convenient as possible to the applicants.

3. Work with the county to prepare and publish a developer brochure to inform the development community about the services provided and for which fees are being levied.

Funding: None.

Background: At the August 1, 1988 workshop, City Council received information regarding the issues related to the review and discussion of user fees. The resolution for consideration incorporates City Council's discussions from the August workshop. Attached is material from the August 1 workshop.

Attachment No. 2

5. Consider a request from the Citizens Forum for $25,000 for the Civic Index Project and, if approved, adopt a budget ordinance appropriating $25,000.

Approval of this request will provide one third of the $75,000 needed by the Citizens Forum for the Civic Index Project. The Citizens Forum proposes to fund the remainder with $25,000 from Mecklenburg County and $25,000 from private foundations. (On August 15, 1988 the County Commissioners approved funding of $25,000 contingent upon City funding of $25,000.)

Civic Index Project: a community self-evaluation process designed to strengthen our civic infrastructure and community problem solving capacity. This project would study the following ten aspects of our civic infrastructure:

1. Capacity for Cooperation and Consensus Building
2. Intergroup Relations
3. Citizen Participation
4. Community Information Sharing
5. Community Leadership
6. Government Performance
7. Civic Education
8. Volunteerism and Philanthropy
9. Inter-Community Cooperation
10. Strategic/Long-Range Planning

A 60-75 member task force of citizens from a broad cross section of the community would study these ten aspects. The National Civic League and the UNC-Charlotte Urban Institute would assist the task force in this process. The process would also include outreach to include all citizens of Charlotte in the project.

Expected benefits:

1. A Self-Evaluation Report analyzing our strengths and weaknesses in each aspect of civic infrastructure. This report would suggest community goals for each aspect of civic infrastructure.

2. A List of Projects to accomplish the community's goals for each aspect of civic infrastructure.

3. An Increased Capacity to Solve Community Problems would result from the consensus building process that is integral to the Civic Index Project.

Funding: General Fund Contingency.

A copy of the Citizens Forum proposal is attached.

Attachment No. 3

6. Discussion of level of compensation for Senior Management.

Information will be sent to Council in the August 19, 1988 Council/Manager memorandum.

7. Recommend approval of the September 6, 1988 workshop agenda.

Police productivity, policies, services and objectives
Discussion of Council meetings (changing day, time, etc.;
- shortening zoning meetings; quarterly town meetings in 1989)
Annexation
Litter control alternatives
Residency requirement

BUSINESS

At the July 5, 1988 Council workshop, Planning Director Martin Cramton made a report on the proposed Urban Design Study for Central Charlotte. Council approved putting the following items on this agenda: (1) $27,500 economic profile update; (2) $22,500 for design services for retail development, streetscape design and development potentials; and (3) a $75,000 addition to the Barton-Aschman contract for transit studies to address the bus route and transfer system, as well as the potential for uptown trolleys. (An update, 1988 Issues and Choices, which was sent to Council in the August 12 Council-Manager memorandum, will be used in presentations and workshops for development of the Central Area Plan. The Planning Commission will appoint a 15-17 member Central Area Plan task force at its September 6 meeting.)

8. A. Recommend approval of $50,000 for contract services: (a) Economic Profile Study ($27,500) and (b) Urban Design Services ($22,500) and adoption of an ordinance transferring funds to the Planning Department operating budget.

Urban Design Study objectives:

- To develop growth, livability and conservation objectives and a concept plan to guide change, and
- To formulate a ten year program addressing key problems and opportunities.

The study approach is to address issues within the context of our development trends for center cities on a national level as well as to consider the evolution of Central Charlotte over the past 40 years.

Economic Profile Update: In order to accomplish study objectives it is necessary to update the economic profile for the central area. This update will include attention to the economic forecasts for the period 1999-2000 and cover population, employment, office space, retail, hotel, and housing.

Design Services: Planning staff will need assistance in evaluating specific development project opportunities regarding open space design, retail development and specialized development opportunities.

Funding: General Fund Contingency.

B. Recommend adoption of an ordinance appropriating General Fund Contingency for award of a contract for $75,000 to Barton-Aschman Associates, Inc. for the Central Area Transportation Plan Update.

Background: At its July 5, 1988 workshop, Council authorized the Department of Transportation to negotiate a contract with Barton-Aschman Associates, Inc. of Washington, DC to perform the transportation element of the Central Area Plan Update. The consultant will assist CDOT staff, the Charlotte-Mecklenburg Planning Commission (CMPC), and CMPC consultants in this update of the 1980 RTKL study for uptown Charlotte and review potential for uptown trolleys.

Barton-Aschman Associates: Selected to perform the transportation study because of their current involvement in the transit corridors study for CDOT. The firm will complete their present work by October, 1988 and the results of the transit corridors study will be an excellent beginning for their work on the uptown study.

The attached scope of services describes the tasks to be performed by the consultant.

Source of Funding: General Fund Contingency.

Attachment No. 4

9. Recommend authorizing actions necessary to conduct a bond referendum on November 8, 1988.

Background: On June 13, 1988, Council adopted the FY89-93 Capital Improvement Program resolution and this program necessitated a November 8, 1988 bond referendum. On July 11, 1988, Council authorized staff to proceed with planning for the November referendum; the following is a summary of the referendum total by category:

Street Improvement Bonds	$100,800,000
Sewer Bonds	32,400,000
Water Bonds	24,695,000
Parks & Recreational Bonds	9,500,000
Cultural Facilities Bonds	9,000,000
Storm Drainage Bonds	6,400,000
	$182,795,000

Requested action: Council is requested to take the following actions.

- Designation of Deputy Director of Finance as the official to make and file the Sworn Statement of Debt.
- Approval of an order authorizing $100,800,000 Street Improvement Bonds.
- Approval of an order authorizing $32,400,000 Sanitary Sewer Bonds.
- Approval of an order authorizing $24,695,000 Water Bonds.
- Approval of an order authorizing $9,500,000 Parks and Recreational Facilities Bonds.
- Approval of an order authorizing $9,000,000 Cultural Facilities Bonds.
- Approval of an order authorizing $6,400,000 Storm Drainage Bonds.
- Designation of September 13, 1988, at City Hall, for a public hearing on the bond orders and directing the City Clerk to publish the required notice.

10. Recommend approval of a contract with the National Development Council to provide a range of professional economic development and housing development services to the Economic Development, Community Development and Finance Departments for the twelve month period September 1, 1988 to August 31, 1989 for a fee of $52,000.

National Development Council (NDC): a private, non-profit public service corporation which works with states and cities in structuring economic development financing and guiding economic development and housing development-related activities. The NDC offers a range of services which includes analyzing, assessing, negotiating and training.

Review of NDC performance:

NDC has worked with the City since 1985.

Assisted in negotiations with Carley Capital Group on Cityfair project; instrumental in City obtaining $2.5 million Urban Development Action Grant (UDAG) and assisting Finance in negotiating agreements which enhanced City's financial interests.

Coliseum Center negotiations.

Trade Mart.

Hoskins Mill housing initiative.

Several Community Development-sponsored Development and Revitalization Fund projects.

Requested action: Approve a $52,000 contract with the National Development Council to provide a full range of economic development and housing development-related services in support of three City departments - Community Development, Economic Development and Finance. The proposed scope of services is attached.

Funding: The $52,000 is included in the Finance Department's FY89 approved budget.

Clearances: Finance; Budget and Evaluation; Community Development Department; Economic Development Department.

Attachment No. 5

11. Recommend approval of a contract between the City of Charlotte and Castleberry + Thomas to provide communications consultant services.

Ad Hoc Communications Advisory Committee: Earlier this year, the City Manager assembled an Ad Hoc Communications Advisory Committee to review current communication processes within the City of Charlotte and with the public. With an eye to the City's significant construction projects and the need to keep the public well informed about them, several conclusions were drawn by the committee:

- Baseline research was needed on attitudes and opinions of citizens and City employees about how the City communicates its goals, capital improvement projects, and services;

- A need for a comprehensive communications plan was identified, specifically targeted to informing the public about City construction projects;

- More effective informational pieces/products for the public were needed.

Ad Hoc Communications Committee recommendation: Hire an agency to coordinate market research, develop a communications plan and provide creative support to the City's Public Service & Information Department.

Communications plan: Based on the research and through its strategic and creative approach, the plan will provide the City with (1) the tools needed to inform the public on a wide range of projects, and (2) a consistency in message and design will allow for better communications with the public. The Public Service & Information Department will be heavily involved in the development of the research documents and the communications plan.

Request for proposals: In June, the City solicited Request for Proposals from local advertising/marketing/public relations firms concerning our communications needs and objectives. Twenty-six agencies were sent RFPs; six were selected to make oral presentations. Castleberry + Thomas was chosen as the finalist.

Castleberry + Thomas contract: The $142,000 contract will include research, a comprehensive communications plan, and several innovative standardized communications systems designed to disseminate information regarding City capital/road projects. (Capital projects will be assessed by a number of criteria related to their impact on the public such as commuting delays, etc., and a communications system will be developed to best inform the public about a particular project which will then be used for other like projects.) The Public Service and Information Department will work closely with the agency in the development of each component of the contract.

This year, the focus will be on the CUTRATE program; informational products for CUTRATE will be fast-tracked. Over the life of these capital projects, for the next five to 10 years, there will be additional costs for the maintenance of the communications systems; these costs will primarily be charged to capital projects and some may be funded by future operating budgets. (As a reference, we currently spend $330,000 annually to maintain the advertising and promotional program of Charlotte Transit and RideShare. The results are consistent, significant increases in transit and rideshare usage.)

The Ad Hoc Communications Committee will continue its advisory role as the agency and Public Service and Information proceed with this contract.

Funding: The cost of the contract, limited to $142,000, will be charged to the appropriate capital projects.

Clearances: Staff from the Public Service & Information Department, City Manager's Office and Legal Department were involved in the process to develop this contract.

The proposed contract is attached.

Attachment No. 6

12. Recommend approval of an agreement for engineering services with Sverdrup & Parcel Partnership for $280,000.00 for the implementation of a computerized project management system including training, training tools, and documentation.

Need for computerized project management system: The large number of transportation projects currently being administered by the Engineering Department, and City Council's clear direction to fast-track projects in order to complete construction as quickly as possible, led to the formation of a task force composed of staff from the Engineering, CDOT, MIS, and Budget Departments to identify necessary resources to manage fast-tracking of the projects. The evaluation resulted in the identification of need for:

- A computerized transportation project management system;
- Training for City staff and managers in the use and operation of the system;
- Training tools and documentation that will enable City staff to train future employees and apply training to other CIP projects.

Request for proposals: In May, 1988, proposals for providing the above described services were solicited from twelve engineering firms including local qualified firms. Six responses were received, and using the Council-approved selection process, a selection committee composed of representatives from the Budget, MIS, CDOT and Engineering Departments recommends Sverdrup and Parcel Partnership.

Requested action: Approve an agreement for engineering services with Sverdrup and Parcel Partnership for $280,000.00.

Services to be provided: The services to be provided by the engineer are to be on an hourly basis plus reimbursable costs. The engineer will be required to:

1. Provide, install, and redesign the necessary software for a computerized transportation project management system compatible with the City's existing system on the IBM mainframe computer.

2. Train the City's staff and managers in the MIS, CDOT and Engineering departments in the use and operation of the Transportation Project Management System.

3. Develop and produce a Transportation Project Procedures Manual that contains the procedures for directing the projects on a day-to-day basis as well as information necessary for successful project completion.

4. Develop and produce a Transportation Project Design Guidelines Manual to define the design standards and criteria to be utilized by design consultants in developing all final construction documents.

5. Provide all documentation so that this dynamic system can be revised, updated, and added to in the years to come, as needed.

Timetable: The Transportation Project Management System to be provided under this contract will be in place within 60 calendar days. In-house training in the system usage and in transportation project management will continue during the following 120 calendar days, and two transportation program management manuals will be developed and produced.

Funding: The cost of the contract will be charged to the appropriate capital project accounts.

Clearances: Engineering, MIS, Budget and CDOT Departments.

A briefing paper prepared by Engineering describing the need for the project tracking system, options available, and the Sverdrup contract is attached. This was sent to Council in the July 29, 1988 Council-Manager memorandum.

Attachment No. 7

ITEM NO.

13. Recommend approval to enter into a lease/option to buy agreement with Gloria G. Moss for the City-owned house at 247 W. Kingston Avenue.

Background: Gloria Moss and her family of 12 children and grandchildren came onto the relocation workload on January 26, 1987, as a result of a fire that destroyed the house where they were living. According to HUD regulations, the family at that time required an eight bedroom house; and the family was unable to be split since none of the children were of legal age nor capable of managing a separate household.

In April, 1987, the family was temporarily placed in a City-owned four bedroom house while staff searched for a permanent solution to their housing need. Several housing plans made at various times during the past 14 months have failed to materialize. One daughter is now old enough and has agreed to move with her two children to a separate unit utilizing a Section 8 subsidy. The remaining household members now require a six bedroom unit.

At the July 11, 1988 meeting, Council gave approval for the City to buy a six bedroom house at 247 W. Kingston for $59,500. The City received title to the property on August 10, 1988. Council also requested that staff submit at the August 22, 1988 meeting a recommendation whether to sell or lease the property to Ms. Moss.

Recommendation: lease with option to buy: Staff, based on the attached financial information, recommends that the house be leased to Ms. Moss with the option to buy it at the end of twelve months. The rent paid by Ms. Moss would be escrowed and combined with the relocation local option benefits for a downpayment at the end of the twelve months. Any maintenance costs incurred by the City during the twelve months would be deducted from the escrow before it is applied to the downpayment. (Based on the federal regulations, Ms. Moss would still be eligible to file a claim for downpayment assistance at the end of the twelve months). Similar to Project Stepping Stone requirements, approval to exercise the option to buy would be contingent upon Ms. Moss' good record in paying her rent, participation in housing counselling, and upgrading her employment.

Ms. Moss' employment: Ms. Moss is now employed at a nursing home as a nurse assistant. She is paid $4.19 an hour and works 35 hours a week. At this time the AFDC has not been reduced but will be as Ms. Moss' salary is increased. It is Ms. Moss' goal to gain employment at one of the hospitals in a similar position within the coming year. Staff have talked with hospital Personnel Departments regarding this and have learned that the salary would be higher. However, Ms. Moss needs a few more months of experience before seeking hospital employment.

Loan amount: Based on the attached financial information with the $2,400 paid for rent being applied as a downpayment, staff would recommend that Ms. Moss receive a loan of $51,284 for a period of 30

years at a 1% interest rate. Ms. Moss' monthly payment would be $164.94. Staff will be coming back to Council at the end of the one year period with a recommendation to either sell the house to Ms. Moss or to continue to lease it to her. During this year staff will work closely with Ms. Moss to upgrade her employment and to prepare her for homeownership.

Maintenance/repair: While the house is being leased to Ms. Moss, she will be responsible for minor maintenance and repair and the City will be responsible for any other maintenance and repair. The rental and management of this house will be the responsibility of the Housing Authority as part of our management agreement with the Authority.

If the house is not sold to Ms. Moss at the end of the one year period, the unit will simply remain one of single-family houses owned by the City and managed by the Housing Authority.

Funding. Community Development Block Grant Funds will be used for the downpayment assistance at the appropriate time.

Clearances: Community Development Department.

Attachment No. 8

14. Nominations for Appointment to Boards and Commissions.

A. Community Facilities Committee - Two positions for two-year terms. James Coates is completing his second full term and is not eligible for reappointment. Thomas Sykes is completing an unexpired term and has complied with the attendance policy.

B. Sister Cities Committee - One appointment to fill an unexpired term ending April 5, 1990. Ron Covell who was appointed in April has moved from the City.

C. Taxicab Review Board - Two positions for three-year terms. Jerry Gaudet is completing his first full term and is eligible for reappointment. He has complied with the attendance policy. William J. King has served two full terms. His replacement must be an operating permit holder or his designee.

D. Tree Advisory Commission - Two positions; one term will expire December 13, 1989, the other in 1990. The revised tree ordinance which became effective June 30, 1988 provides for the addition of two new members.

E. Uptown Development Corporation - Two positions for three-year terms. Rolfe Neill (Business category) and Mary Hopper (Non-profit Organizations category) are completing their second full terms and are not eligible for reappointment.

F. Youth Involvement Council Advisory Board - Two positions for two-year terms. Both Thomas Hunter and Marjorie Belton are completing their second full terms and are not eligible for reappointment.

Attachment No. 9

15. Appointments to Boards and Commissions.

A. Art Commission - The following nominations have been made for a three-year term:

a) Eric Anderson, nominated by Councilmember Matthews. Mr. Anderson was recently appointed to the Commission by the Arts and Science Council and his name should be withdrawn.
b) Pamella G. Patterson, nominated by Councilmember Rousso.

B. Boxing Commission - The following nominations have been made for a three-year term:

a) Pete Scarborough, nominated by Councilmember Gus Campbell.
b) Albert Mandell, nominated by Councilmember Rousso. Mr. Mandell is completing a term on the Commission as a mayoral appointee and was recently reappointed by Mayor Myrick. His name should be withdrawn.
c) Paul Ehrenberg, Jr., nominated by Councilmember Fenning.

C. Certified Development Corporation - The following nominations have been made for a three-year term in the Business Organizations category:

a) C. W. (Todd) Johnson, nominated by Councilmember Vinroot.
b) Harold G. Deal, nominated by Councilmember Fenning.
c) Robert S. Cunningham, Jr., nominated by Councilmember Dannelly.

D. Spirit Square Board of Directors - The following nominations have been made for an unexpired term ending June 30, 1990:

a) Richard M. Nash, nominated by Councilmember Rousso.
b) Jack L. Bacot, nominated by Councilmember Clodfelter.
c) Joseph P. Lacher, nominated by Councilmember Vinroot.

Attachment No. 10

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The City Attorney advises that agenda items no. 16 through 43 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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PERSONNEL

16. Recommend adoption of a resolution amending the employee group insurance plan and authorize Mayor to execute contract.

Background: In FY87, the City decided to rebid the employee group insurance plan. The plan had not been rebid since 1967 and it was felt there was a need to evaluate the overall plan design and determine if better services and costs could be offered by a different provider(s).

Assistance from consultant: The City retained the consulting firm of TPF&C, a Towers Perrin Company, to assist in conducting the rebidding project and the following steps were taken:

- TPF&C and the City developed plan design alternatives, proposal options and evaluation criteria;
- TPF&C and the City assigned weights to the evaluation criteria based on the City's goal for a well designed, well administered program offering competitive costs and quality service;
- TPF&C prepared a detailed set of written uniform bid specifications and upon the City's approval, issued to 22 vendors;
- TPF&C evaluated proposals of the 16 companies which responded against the criteria previously established.

Evaluation Process:

- Included an assessment of how closely each bidder complied with the specifications, their financial proposals and their service and administrative capability.
- TPF&C recommended four finalists for consideration to administer the City's plan based on each vendor's written response to the RFP.
- Each of the four finalists were further evaluated by TPF&C and the City through on-site claims office visits, responses to an extensive questionnaire, and final presentations made to City staff and TPF&C.

Recommendation: As a result of the rebidding project it is recommended that City Council approve the following (detailed information on each recommendation is attached):

- Change the employee group insurance plan to Provident Life and Accident Insurance Company effective October 1, 1988 for all coverages and services that are currently administered by Pacific Mutual (life, accidental death and dismemberment, accident and sickness, medical, dental and case management).

- Change administration of the City's Preadmission Review program from the current provider to Provident effective October 1, 1988.

- Implement plan design changes, additional benefits, and funding recommendations as shown in the attachment.

Cost: Based on the new plan design, the City's maximum liability in FY89 will be less than that for the current plan. Also, due to a new plan design which includes several cost containment features, and selecting a new carrier, there are several lines of coverage where the rates are even lower than rates prior to July 1, 1988; e.g., employee life, dependent medical, dependent dental. The percentages of the rates paid by the City and employee will remain the same as in past years.

Benefits and/or drawbacks for employees and the City: City employees would benefit by the increased life insurance amount of 2 x salary over the current scheduled amount. In addition, they would have an increased benefit in the option to purchase additional term insurance for themselves and dependents at their own expense. The design of the medical plan would be more comprehensive; however, employees should realize no significant reduction or increase in benefits. There may be slightly more cost sharing by employees on certain expenses such as outpatient, lab and x-ray benefits. With the elimination of the scheduled amounts, services such as these would be covered at 80% subject to the deductible rather than 100% up to the first $100. City employees may realize slightly higher benefit on certain basic and major dental services due to the elimination of the schedule. City employees will realize a lower premium for both dependent medical and dental insurance.

The benefits to the City are substantial cost savings over the current plan. We also anticipate better services from the carrier we are recommending.

It is recommended that current contribution levels remain and also that maximum liability rates be approved:

Coverage	Rate
Life	.24/$1,000
Dependent Life	.85/$5,000
	.25/$1,000
Supplemental Term Life	Based on age bracket
AD&D	.06/$1,000
Short Term Disability	.25/$10
MEDICAL	
Employee	$ 64.96
Dependent	$102.23
DENTAL	
Employee	$ 7.65
Dependent	$ 8.80
MEDICARE	
Employee	$ 39.19
Dependent	$ 39.19

* Retirees are only eligible for medical insurance.

Implementation: If approved, it is recommended that the proposed changes be implemented effective October 1, 1988. Upon finalization of the contract, it is recommended that the Mayor be authorized to approve the document on behalf of the City. The Personnel Department and Provident will develop a transition plan and communicate the program to employees, with the assistance of an employee advisory group. (A copy of the consultant's report is available in the Council Library.)

Funding:
The employee group insurance plan will be funded through employee contributions and funds which were budgeted for FY89 employee group insurance. The utilization review program will continue to be funded from the self insurance fund.

Attachment No. 11

BUDGET ORDINANCES

17. Recommend adoption of an ordinance appropriating $92,047 from the General Fund Contingency to the Parks and Recreation budget to resume City maintenance of subdivision entrances and medians within subdivisions; and to amend the Parks and Recreation table of organization.

Requested action: Adopt a budget ordinance appropriating $92,047 from the General Fund Contingency to Parks and Recreation to add six positions and provide funds for materials to resume subdivision entrance and median maintenance.

Background: During the FY89 budget hearings, City Council reviewed service reductions for City departments. City-provided maintenance of subdivision entrances was eliminated by Council as part of its budget review. This resulted in the elimination of two three-man crews, for a savings of $110,500.

During the workshop on August 1, 1988, City Council voted to resume the maintenance by City forces for 45 subdivision entrances and medians within subdivisions. Attached is a copy of a letter to County Manager Gerald Fox which brings the County up to date on Council's requests regarding maintenance of subdivision entrances and medians within subdivision as well as your request that Planning not approve any more subdivision plans that require the City to maintain the entrances.

Funding: General Fund Contingency.

Clearances: Parks and Recreation, Budget and Evaluation.

Attachment No. 12

18. Recommend adoption of a budget ordinance of $300,000 for funding of architectural amendment with Odell Associates, Inc. on the Coliseum project.

Background on settlement: On July 11, 1988, Council approved a $300,000 settlement with Odell Associates, Inc. for claims related to their design work on the Coliseum. However, the source of funding for the settlement as recommended was not approved and Council instructed staff to locate another source.

Funding: It is recommended that funds be transferred from the Annexation Fire Station Account ($167,500) and from the Building Improvements Account ($137,500).

The FY89 Annexation Fire Station Capital Account included planning and land acquisition funds based on an anticipated need to construct two fire stations. After reviewing the nine potential annexation study areas, only five were recommended for annexations in FY90. This revision requires only one annexation fire station to be constructed.

The transfer of funds from the Building Improvements Capital Account will not impact scheduled maintenance and improvement items. Appropriations to the account are based on estimates as to when roof and mechanical system replacements are needed. There is a balance in

the account which is in excess of an amount necessary for unforeseen events.

Clearances: Engineering Department and Budget and Evaluation Department.

19. Recommend adoption of a budget ordinance to temporarily advance $60,000 from the Municipal Debt Service Fund for certain amenities at the new Coliseum.

Background: One of the elements of funding which paid for the addition of certain amenities at the new Coliseum, arranged in negotiations with Mr. Shinn by the City and the Coliseum Authority, was the temporary advance of $60,000 from the Coliseum Construction Fund. These funds were to be repaid in August, before the end of the project, by funds from revenue bonds to be supported by skybox revenues and video/scoreboard advertising. Because all of these revenues are not in place yet, these bonds will not be issued until September or October. Therefore, it will be necessary to temporarily advance the $60,000 from the Municipal Debt Service Fund until these bonds are issued. This expenditure does not represent any budget overruns, but rather a temporary measure in funding sources.

Funding: The $60,000 will be advanced from the unappropriated fund balance of the Municipal Debt Service Fund until such time as revenue bonds supported by skybox/license revenues and advertising revenues are sold.

20. Recommend adoption of a budget ordinance amending organization tables for the Finance Department (General Fund) and Transportation Department (Public Transportation Fund) to transfer the transit system revenue collections activity and the Uptown Transit Information Center from Finance to Transportation.

Background: Since the early 1980's, the Finance Department has been responsible for the supervision and collection of Charlotte Transit System farebox revenues and for the supervision and operation of the Uptown Transit Information Center. To reduce costs, increase productivity and reduce duplication, the City's Finance and Transportation Departments have jointly proposed a realignment of positions. This action will transfer two positions from the Finance Department to the Transportation Department, and delete one position (vacant) from the Finance Department. The General Fund will, therefore, decrease by three positions; the Public Transportation Fund will increase by two positions, for a net reduction in the total budget of one position.

Funding: Funds were allocated in association with the FY89 budget for these operations. Ten month savings of $8,603 are estimated.

Clearances: CDOT, Finance, and Budget and Evaluation have approved of this change.

21. Recommend adoption of an ordinance to appropriate $348,000 in HUD grant funds for the FY88 Rental Rehabilitation Program in order to make rehabilitation loans to private owners for approximately 70 substandard low-income rental housing units.

FY88 Rental Rehabilitation Grant: City Council approved the submission of the grant application on May 9, 1988; on June 29, 1988, HUD advised that the grant had been approved.

Funding: Federal Rental Rehabilitation Grant funds.

Clearances: Community Development Department and Budget and Evaluation.

22. Recommend adoption of a budget ordinance for $728,000.00 for award of bids for the construction of the Spratt Street Facility Project.

Requested action: Adopt a budget ordinance of $728,000.00 to appropriate the anticipated receipt of $650,000.00 from the sale of City land on Beaumont Avenue and the transfer of $78,000.00 in Capital Funds from the Parking Lot Repair Program. Based on the Engineering Department's parking lot repair schedule, this transfer of funds will not have an impact on the parking lot repair program.

Background: In October, 1987, City Council awarded the architectural design contract for the Spratt Street Facility to Brice Morris Associates, Inc., Architects. Bid recommendations for construction of this facility total $2,522,455.00 and are included in the following bid section of the agenda.

The FY89 CIP recommended the sale of the City-owned land along Beaumont Avenue to partially finance the construction of the Spratt Street Facility. The City-owned parcels along Beaumont Avenue currently contain facilities for the Central Services and Engineering Department Soils Lab and Survey Division Ready Room. The new Spratt Street Facility is being constructed to house these operations, as well as the Radio, Special Transportation and Electronics Systems Divisions. A portion of the recommended budget for the Spratt Street Facility is the sale of the City parcels along Beaumont Avenue. The State will purchase the Engineering Soils Lab and Survey Division Ready Room in conjunction with the Independence Boulevard project.

The Central Services Division site will be marketed and sold separately in conformance with the Council-approved Elizabeth Plan.

Funding: Sale of City land along Beaumont Avenue ($650,000) and transfer of Capital Funds from the Parking Lot Repair Program ($78,000). An advance from the unappropriated balance of the General Fund is necessary until proceeds from the land sale are realized.

Clearances: The Budget and Evaluation Department and the Engineering Department concur in this request.

CONTRACT AMENDMENT/BUDGET ORDINANCE

23. Recommend approval of Amendment #1 for $45,580.00 to the agreement with ADS Services, Inc. and adopt a budget ordinance of $50,000.00 to provide adequate funds.

Current ADS contract ADS is currently performing sewer flow monitoring activities under contract with the City to determine sewer flow quantities in the pipes leading to McAlpine Creek Wastewater Treatment Plant. This work is necessary to respond to inquiries from State regulatory agencies concerning operation of the collection and treatment system.

Contract amendment: The amendment to the contract with ADS will extend the long term monitoring for an additional 12 months. This will allow further analysis of capacity and treatment requirements and lead to refinement of preliminary infiltration/inflow analysis. The amendment establishes unit prices for the work with the cost of the total work not to exceed $45,580.00.

Funding: Water and Sewer Fund Balance.

Clearances: Utility Director.

BID LIST

24. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. Reinforced Concrete Pipe — Operations Dept., Street Division

Recommendation: By Operations Director and Purchasing Director that the low bid, Carolina Concrete Pipe Company, Charlotte, N. C., in the amount of $60,126.00, be accepted for award of contract on a unit price basis.

Project Description: Reinforced concrete pipe is used in the construction and maintenance of storm sewer systems.

Source of Funding: Powell Bill Fund - (Operations Department - Street Division).

B. Television System, Phase VI PS&I

Recommendation: By Public Service & Information Director and Purchasing Director that the low bid, Midwest Communications, Charlotte, N. C., in the amount of $158,921.00, be accepted for award of contract.

Project Description: This equipment will substantially complete the video production facilities in the Charlotte-Mecklenburg Government Center. It will permit production of public affairs programs, employee training programs and coverage of meetings on Cablevision and Visioncable systems.

Source of Funding: General Fund - (CMGC).

C. 105 - Mobile Data Terminals Police Dept.

Recommendation: By the Purchasing Director and Police Chief that 105 -Mobile Data Terminals be purchased from the present City Contract #77-128 with Mobile Data International, Inc., Richmond, B. C., Canada, in the total amount of $357,000.00.

Project Description: These mobile data terminals provide the officers with immediate, direct access to the Police Information Network, local files and other data bases eliminating the need for them to constantly request information by radio.
These 105 terminals are a continuation of a program begun in June, 1987 when 50 terminals were purchased.

Source of Funding: General Fund - (Police - Communication).

D. Anita Stroud Park Renovation Parks & Rec.
512-87-188

Recommendation: By the City Engineer that the low bid of $86,927.00, as submitted by Allan S. Meade, Inc., be accepted for award on a unit price basis.

Project Description: This project is part of an ongoing program to improve and enhance existing City parks. This project includes the installation of some new playground equipment, timber borders filled with sand, a new walkway bridge, and landscaping. The park is located on Eureka Street off Double Oaks Road.

Source of Funding: General Capital Improvement Fund - (Improvements to Existing Parks).

The following five low bid recommendations (E - I) are for the Spratt Street facility that will house six City divisions: Radio, Electronics, Special Transportation Services, Survey Soils Lab and Central Services. The building will be 52,800 square feet and will be constructed on eight acres in the Greenville neighborhood.

E. Spratt Street Facility — Engineering
Electrical Contract

Recommendation By the City Engineer, based upon the recommendation of Brice-Morris Associates, Inc., that the low base bid of $226,527.00, as submitted by Watson Electric Co., Inc., be accepted for award on a lump sum basis.

Source of Funding: General Capital Improvement Fund - (Relocation of Radio, Central Services, Special Transportation Services Division).

*Bid awards require adoption of budget ordinance.

F. Spratt Street Facility — Engineering
General Contract

Recommendation: By the City Engineer, based upon the recommendation of Brice-Morris Associates, Inc., that the low base bid of $1,771,740.00, as submitted by Bob Poppino, be accepted for award on a lump sum basis.

Source of Funding: General Capital Improvement Fund - (Relocation of Radio, Central Services, Special Transportation Services Division).

*Bid awards require adoption of budget ordinance.

G. Spratt Street Facility
Mechanical Contract

Engineering

Recommendation: By the City Engineer, based upon the recommendation of Brice-Morris Associates, Inc., that the low base bid of $307,720.00, as submitted by Tompkins-Johnston, be accepted for award on a lump sum basis.

Source of Funding: General Capital Improvement Fund - (Relocation of Radio, Central Services, Special Transportation Services Division).

*Bid awards require adoption of budget ordinance.

H. Spratt Street Facility
Plumbing Contract

Engineering

Recommendation: By the City Engineer, based upon the recommendation of Brice-Morris Associates, Inc., that the low base bid of $145,201.00, as submitted by Rea Brothers, be accepted for award on a lump sum basis.

Source of Funding: General Capital Improvement Fund - (Relocation of Radio, Central Services, Special Transportation Services Division).

*Bid awards require adoption of budget ordinance.

I. Spratt Street Facility
Fire Protection Contract

Engineering

Recommendation: By the City Engineer, based upon the recommendation of Brice-Morris Associates, Inc., that the low base bid of $71,267.00, as submitted by Quality Sprinkler Co., Inc., be accepted for award on a lump sum basis.

Source of Funding: General Capital Improvement Fund - (Relocation of Radio, Central Services, Special Transportation Services Division).

*Bid awards require adoption of budget ordinance.

J. Fire Station #11
Roof Replacement

Fire Department

Recommendation: By the General Services Director that the project be awarded to Cyclone Roofing Company of Matthews, N. C. at the low bid amount of $48,090.00.

Project Description: This will replace roof that was installed 29 years ago. The roof membrane and insulation are severely deteriorated.

Source of Funding: General Capital Improvement Fund - (Building Improvements).

K. City Hall
Asbestos Removal

General Services

Recommendation: By the General Services Director that the project be awarded to the second bidder, American Asbestos Abatement Co. of Atlanta, Georgia, at the base bid amount of $53,395.00. The low bidder, D & H Contractors, Inc., with a base bid of $39,450.00 does not have a general contractor's license to operate in North Carolina and is, therefore, disqualified.

Project Description: General Services is in the process of renovating City Hall. Asbestos was found in thermal insulation, roofing material and floor tiles throughout the building. The roofing asbestos-containing material will be handled separately at a later date under a roof replacement contract.

Asbestos removal will comply with OSHA and the Environmental Protection Agency health safety regulations, and will allow the General Services Department to proceed with the scheduled renovation project upon the removal of asbestos.

Source of Funding. General Capital Improvement Fund - (City Hall Renovations).

CONTRACTS

25. Recommend approval of a contract with Constitution State Service Company to handle claims for the City, the County and the School Board.

Contract with Constitution State Service Company: For a number of years, the Insurance and Risk Management Agency (IRMA) contracted with Constitution State Service Company (CSSC) for processing claims for the three member governments in the areas of workers compensation, automobile liability and general liability. The basic claim services agreement with CSSC has been in existence for some time. The only change in this agreement is the rate charged for the services performed. It is now necessary for this contract to be approved by Council since the City will be the contracting party instead of the former independent agency, IRMA.

Potential cost savings: Attached is a summary of the 1988-89 terms. At this time the Division of Insurance and Risk Management (DIRM) is investigating cost savings that might be achieved by moving more of the claims administration function inside the division and a recommendation on this will be brought to Council for the next budget year. While this study is going on it will be essential to have these services performed by CSSC.

City's cost: Not to exceed $275,000.00 for the term of the contract. This represents the estimated cost of administering workers compensation, general liability and auto liability claims for 1988-89.

Funding: Funds needed to fulfill this contract have already been appropriated as part of the DIRM budget.

Attachment No. 13

26. Recommend approval of a contract with Habitat for Humanity of Charlotte, Inc. for $32,561 as partial reimbursement for the purchase of eight parcels of land in Optimist Park.

1986 Contract with Habitat for Humanity: On May 5, 1986, City Council approved a contract for $108,958 with Habitat for Humanity of Charlotte, Inc. which granted them $23,958 to purchase 2.2 acres of City-owned land and $85,000 for street construction and related infrastructure improvements. Habitat purchased the 2.2 acres of land and completed the infrastructure improvements at a total cost of $76,397 realizing a savings of $32,561 because certain infrastructure improvements were donated. This contract resulted in the construction of 14 homes.

Request for $32,561: Habitat has since purchased an additional eight lots in the Optimist Park area for $37,500. Habitat is requesting that the City grant them the remaining balance from the previous contract ($32,561) as partial reimbursement for the purchase of eight parcels of land. The $32,561 will be used to purchase other home sites in the City. The three-bedroom houses being constructed on the lots will be for sale to lower income persons; they will sell for an average price of $32,400 amortized over 20 years at no interest and with no overhead charges.

Innovative Housing Fund grant request: For Council's information, Habitat also submitted a proposal on June 30, 1988 requesting a grant from the Innovative Housing Fund to cover the cost of acquisition and site development of four City-owned lots in the Belmont community. Appraisals and site development costs for the requested parcels are currently being obtained. This second proposal is not related to this Request for Council Action.

Requested action: Approve a contract with Habitat for Humanity of Charlotte, Inc. for $32,561 as partial reimbursement for the purchase of eight parcels of land in Optimist Park. This funding has already been appropriated.

Funding: General Capital Improvement Fund - Habitat for Humanity capital account.

Clearances: Community Development Department.

27. Recommend a contract with WPEG-FM 98 Radio, for an advertising trade agreement.

Contract with WPEG: The contract with WPEG-FM 98 Radio will allow the radio station to paint, at their expense, a Charlotte Transit bus. The paint design must be approved by the Charlotte Department of Transportation (CDOT) Director. In exchange for the right to paint a bus for advertising, the radio station will provide the City with free transit advertising each month. The schedule of dates and time the ads will run will be determined by the radio station and the City's advertising Agency of Record, currently Loeffler Mountjoy. At the end of the contract, the radio station will repaint the bus to Charlotte Transit specifications at the radio station's expense. During the last five years, City Council has approved similar one-year contracts with other radio stations.

This contract will earn for the City $38,900 worth of advertising on WPEG. This additional advertising expands our advertising capability.

Funding: No City funds will be utilized.

Clearances: Agreement has been approved as to form by the City Attorney.

28. Recommend approval of a contract with the University of North Carolina Institute for Transportation Research and Education (ITRE) to evaluate pavement conditions on all City maintained streets for $38,000.

Background: In early 1985 City Council approved a contract with ITRE to evaluate all City maintained streets. The system provides a recommendation of maintenance needs including crackpouring, patching and resurfacing, as well as an overall comparative numerical value of the pavement condition of each street. Also it provides an estimated cost for the total of all maintenance activities on each street segment evaluated.

Cost savings: The first evaluation provided data which was used to schedule the work activities of the Street Maintenance Division in the areas of paving, patching, crackpouring and base repair. In addition, as a result of information provided in the survey, it was possible to reduce the cost of anticipated contract resurfacing needs by $1.5 million in FY87. The maintenance needs identified in the first survey were completed in the spring of FY87.

A subsequent survey approved by Council in 1986 provided similar street evaluations and data which will be instrumental in guiding work activities until the spring of FY89.

Funding: Powell Bill.

Clearances: Operations Department.

CONTRACT AMENDMENT

29. Recommend approval of an amendment of $119,710 to Odell Associates, Inc.'s architectural contract on the Coliseum.

Background: In December, 1985, Council awarded the architectural contract for the design of the new Coliseum to Odell Associtates, Inc. In September, 1987 the City, the Charlotte Hornets, and the Coliseum Authority signed a triparty agreement outlining an intent to add certain amenities to the Coliseum. A March, 1988 agreement between the City and the Hornets amended the original agreement and as a result, Odell was directed by the City, the Hornets, and the Authority to design and assist with the construction of those amenities. The estimated design fees were included in the triparty agreements and Odell was directed to complete the design of and/or provide construction administration of the entrance canopy, skyboxes, concourse flooring, ceramic tile in the upstairs restrooms, video/scoreboard system and all necessary related change order work. That work is now complete and an amendment is required to reimburse the architect for his work.

Funding: Funds in the project account for this amendment have been provided according to the terms of the March 14, 1988 agreement.

Clearances: The scope and cost of the amendment were included in the March 14, 1988 triparty agreement. The costs have been reviewed by the Engineering Department, the Coliseum Authority and the Charlotte Hornets.

AGREEMENT

30. Recommend approval of an agreement for engineering services with the J. E. Greiner Company of Raleigh, North Carolina for $31,050.00 for the design of improvements to the Seventh Street/Caswell Road intersection.

Seventh Street/Caswell Road intersection: As part of the Capital Improvement Program, funding is provided to improve several transportation system management (TSM) intersections each year. The Seventh Street/Caswell Road intersection has been identified as a TSM intersection due to high traffic congestion.

The Engineering Department is currently performing the planning phase and citizen involvement process for this project. Due to limited resources, it is recommended that a private firm complete the project.

Recommendation: Using the City Council-approved consultant selection process, the J. E. Greiner Company of Raleigh, North Carolina, is recommended to perform engineering design services for the Seventh Street/Caswell Road intersection improvement project for $31,050.00.

The intersection improvements include:

- Widening along the east side of Caswell Road for approximately 350' to provide a right-turn-only lane onto Seventh Street.

- Improvement of the transit radius from eastbound Seventh Street to southbound Caswell Road to facilitate right turns by busses.

Funding: General Capital Improvement Funds - TSM Intersection Improvements capital account.

Clearances: The contract has been reviewed by the City Attorney and approved by Engineering and CDOT staff and the City Attorney.

31. Recommend approval of an agreement for engineering services with Frank Coleman and Associates for $37,500.00 for the design of a replacement structure for the bridge on Gorham Drive over a tributary to Swan Run Branch.

Gorham Drive bridge: As required by North Carolina law, bridges in Charlotte are annually inspected to determine maintenance and replacement requirements. The 1988 inspection report for the existing wood bridge on Gorham Drive states that the bridge should be replaced by 1993. In the interim, the vehicle weight limits recommended by the 1988 inspection report have been posted.

Recommendation: Using the Council-approved selection process, the engineering firm of Frank Coleman and Associates is recommended to provide planning and design services for the bridge replacement for $37,500.00.

Funding: General Capital Improvement Fund - Bridge Replacement Account.

Clearances: The contract has been reviewed by the City Attorney and approved by the Engineering Department.

A map is attached.

Attachment No. 14

CHANGE ORDER

32. A. Recommend approval of Change Order No. 3 for the general construction contract of Piedmont's maintenance facility, crew training/ground equipment and stock distribution center for $225,762.64.

This change order to the existing contract addresses modifications requested by the tenant, added structural enhancements and code compliance requirements.

Contract: General Construction Contract
Piedmont Airlines Maintenance Facility
Contractor: Carlson Corporation Southeast
Date of Award: July 2, 1987
Contract Amount to Date: $5,597,699.42
Change Order No. 3: $ 225,762.64
New Contract Amount: $5,823,462.06

Funding: Airline Maintenance Facility Capital Project Fund (Piedmont Maintenance Facility - Special Facility Revenue Bonds).

Clearances: Odell Associates, Inc. (architect), Day and Zimmermann, Inc. (project manager) and USAir/Piedmont Airlines.

B. Recommend approval of Change Order No. 1 for $100,000 for quality control testing of the parking structure and commercial lane.

Background: On September 14, 1987, City Council awarded a contract to Froehling and Robertson, Inc. for quality control testing of the parking structure and commercial lane. This contract is funded by the 1987 Revenue Bonds.

Change Order: This change order is necessary to provide for additional quality control testing not anticipated in the original contract. Additional soil tests will be needed to assure quality control standards due to the uncertain suitability of the subgrade material.

Contract: Quality Control and Testing for Parking Structure and Commercial Lane
Contractor: Froehling and Robertson, Inc.
Date of Award: September 14, 1987

Contract Amount to Date:	$125,000.00
Change Order No. 1:	$100,000.00
New Contract Amount:	$225,000.00

Funding: Airport Terminal Capital Project Fund (Short-term Parking Deck - 1987 Airport Revenue Bonds).

Clearances: Odell Associates, Inc. (architect) and Day and Zimmermann, Inc. (project manager) concur in this change order.

C. Recommend approval of Change Order No. 3 in an amount not to exceed $570,875.90 to construct foundations for Piedmont Airlines Aircraft Maintenance Hangar.

Background: On September 28, 1987, City Council awarded a contract to the Carlson Southeast Corporation for $844,000, based on soil borings, to install the foundation system for the aircraft maintenance hangar for Piedmont Airlines. An integral part of the contract was a unit price of $1,540 per cubic yard to remove rock encountered during drilling of the caisson (footing) foundations. On March 14, 1988, Council approved a change order of $750,000 to cover an estimated volume of rock to be removed. Now that 100 percent of the foundations have been completed, this change order for $570,875.90, completes the contract for construction of the foundations for the hangar.

Because of the large volume of unanticipated rock which had to be removed, the unit price was renegotiated. This change order will allow the City to compensate the contractor for additional rock removal at the renegotiated contract unit price. Quantities are measured and certified.

Contract: Piedmont Maintenance Facility Aircraft Maintenance Foundation Package
Contractor: Carlson Southeast Corporation
Date of Award: September 28, 1987
Contract Amount to Date: $1,610,679.77
Change Order No. 3: $ 570,875.90
New Contract Amount: $2,181,555.67

This project is funded by a Special Facility Revenue Bond Issue based on Piedmont/USAir's credit and all project costs are debt serviced by Piedmont/USAir. They have authorized this change order.

Funding: Airline Maintenance Facility Capital Project Fund (Piedmont Maintenance Facility - Special Facility Revenue Bond).

Clearances: Odell Associates, Inc., (architect) Day and Zimmermann, Inc. (project manager) and Piedmont/USAir Airlines concur with this request.

CHANGE ORDER/BUDGET ORDINANCE

33. - Recommend approval of Change Order No. 1 for $33,184.54 to the contract with Rea Construction Co. for construction of Arrowood Road Relocation at South Boulevard and Old Pineville Road and adoption of a budget ordinance to appropriate $33,184.54 from the developer.

Background: On May 23, 1988, Council approved a contract for construction of Arrowood Road Relocation at South Boulevard and Old Pineville Road for $307,249.77. The City has now been approached by Arrowood Limited Partnership, a developer of land at the intersection of the Arrowood Relocation and South Boulevard, to make changes in the curb alignments to accommodate their development in accordance with rezoning petitions as approved by City Council on May 16, 1988.

Change order: Change Order No. 1 includes the cost of the improvements requested by Arrowood Limited Partnership at the intersection of Arrowood and South Boulevard. The cost of the improvements at the intersection will be paid by the developer. A check for $33,184.54 has been posted by Arrowood Limited Partnership to cover these costs.

Funding: Funds from developer for intersection improvement changes.

Clearances: The City Attorney's office has reviewed and the Engineering Department approved this change order.

CITY CODE AMENDMENT

34. Recommend adoption of an ordinance amending Section 14-81(a)(18) of the City Code to amend the schedule of civil penalties for traffic violations to increase handicapped parking fee.

Background: At the request of City Council, a local bill was passed in the 1987 session of the General Assembly enabling Charlotte to raise the civil penalty for violating a handicapped parking space from $25.00 to $50.00.

Requested action: Adopt an ordinance amending City Code Section 14-81(a)(18) raising the civil penalty from $25.00 to $50.00 to provide greater deterrence to non-handicapped motorists parking in handicapped-designated parking spaces.

Funding: None required.

Clearances: City Attorney.

GRANT APPLICATION

35. Recommend approval of a grant application to the Governor's Crime Commission for second year funding of the Comprehensive Drug Enforcement Program. The grant is for $78,078.

Background: In the spring of 1987, the Charlotte Police Department applied for funds from the Governor's Crime Commission for a Comprehensive Drug Enforcement Program. The project, scheduled to run for two years, provides advanced, specialized drug training for both Vice and Patrol officers, updated literature and videos to be used in drug presentations and personnel in specialized positions to assist in a comprehensive approach to drug related crime. One position is a Crime Analyst to work with drug offenses and establish links with other types of criminal activity and the other was an additional Criminalist to analyze drug evidence. In September, 1987, the Police Department received funding for the first year of the project with second year funding promised contingent upon the success of the first year of the project.

Funding: The second year cost of this project is $78,078. Seventy-five percent of the funds come from the Governor's Crime Commission and the City's 25% match will come from the Police Department's Assets Forfeiture funds. The grant will require no new City funds.

Clearances: The grant application has been reviewed and approved by the Grants Review Committee and Budget and Evaluation.

STORM DRAINAGE REPAIR

36. Recommend adoption of a resolution to repair the storm drainage system at the 5000 block of Elder Avenue and assess a portion of the cost to the involved property owners in accordance with the Storm Drainage Repair Policy.

Location of drainage problem: 4937, 4933, 5000 & 5001 Elder Avenue.

Ranking: High priority.

Improvement to be made: Upgrade 118 feet of reinforced concrete pipe from 18-inch to 36-inch, improve approximately 65 feet of drainage ditch. Build a headwall and drainage structure.

Total estimated cost of repairs: $19,500.

Cost to City: City pays for all improvements in the street right of way ($9,700) and four-fifths on private property ($7,900).

Involved property owner(s) cost: One-fifth of improvement on private property ($1,960).

Hearing Requirement: No public hearing is required since all involved property owners signed the petition.

Clearances: Engineering Department

Funding: Storm Drainage Repair Account· Previously approved projects have committed $222,000 of the $2 million appropriation for FY'89.

37. Recommend approval of a mission statement for use of the lobby and plaza areas of the Charlotte-Mecklenburg Government Center.

The proposed mission statement is attached. Approval will provide the basis for determining appropriate rules, regulations, furnishings and equipment, and for a marketing and charge system for use of this space which will then be sent to Council.

Attachment No. 15

CITY COUNCIL MEETING TIME CHANGE

38. Recommend changing the meeting time of the October 10, November 14 and December 12, 1988 Council meetings from afternoon meetings to evening meetings.

Council's meeting schedule calls for the October 10, November 14 and December 12 Council meetings to be held in the afternoons. These meetings will be held in the Government Center meeting chamber and the times conflict with County Commission zoning hearings also scheduled for these dates beginning at 1:30 p.m. To avoid the conflict, it is recommended that Council change the three meeting times to evening meetings with Council-Manager dinner at 6:00 p.m., citizens hearing at 7:00 p.m., and the business meeting at 7:30 p.m.

SPECIAL OFFICER PERMIT

39. Application for Special Officer Permit.

Recommend approval of application for Special Officer Permit to Lonna Lue Clark for use on the premises of Charlotte/Douglas International Airport.

ANNUAL ORDER OF COLLECTION OF TAXES

40. Recommend adoption of an order of collection empowering the Office of the Tax Supervisor to collect the City's ad valorem taxes.

Bernard White, Acting Tax Administrator, recommends, upon the advice of the City-County Tax Attorney, that the City Council adopt and that the Mayor sign an annual order of collection of taxes. This action has been taken in previous years.

TAX REFUND

41. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of $14,120.66 which were assessed through clerical error or illegal levy against 34 tax accounts.

ITEM NO.

UTILITY CONTRACTS

42. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. In all the items below except Items 7 and 8, the applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. Item 7 is a 5-year reimbursable contract. Item 8 is a 15-year reimbursable contract (construction by public bids). The applicants deposited 10% of the estimated construction cost with the remaining 90% being deposited prior to construction. Utility and Planning Directors recommend approval.

1. Oaklawn Associates, c/o Caroleen Trading Company, to construct 2,307 LF of 12-inch water main, 125 LF of 8-inch water main, 712 LF of 6-inch water main and 1,170 LF of 2-inch water main to serve Cedarfield Plantation, Phase IV Subdivision, located west of McCoy Road, north of McIlwaine Road and south of Gilead Road, outside the Charlotte City Limits. Estimated Cost - $100,000.00. Water Contract No. 100-88-102.

2. TM One, Incorporated, to construct 1,600 LF of 6-inch and 960 LF of 2-inch water main to serve Pellyn Wood II Subdivision, located west of Providence Road, east of Carmel Road and north of Sharon View Road, inside the Charlotte City Limits. Estimated Cost - $40,000.00. Water Contract No.86-075.

3. TC Homes Charlotte, Long Creek Limited Partnership, to construct 2,435 LF of 8-inch water main, 2,118 LF of 6-inch water main and 2,223 LF of 2-inch water main to serve Long Creek Subdivision, located south of Mt. Holly-Huntersville Road, north of Mt. Holly Road and west of South Ford Road, outside the Charlotte City Limits. Estimated Cost - $110,000.00. Water Contract No. 100-88-074.

4. Harrington/Dowd Realty Company, to construct 3,015 LF of 8-inch water main, 405 LF of 6-inch water main and 1,585 LF of 2-inch water main to serve Berwick Subdivision, Phase I, located south of Endhaven Lane, north of Providence Road West and west of Elm Lane, outside the Charlotte City Limits. Estimated Cost - $85,000.00. Water Contract No. 100-88-073.

5. C & W Development Group, to construct 4,790 LF of 8-inch water main, 2,566 LF of 6-inch water main and 3,100 LF of 2-inch water main to serve Amberwood Subdivision, Phase 5, located east of Plott Road, south of Moody Road and north of Reedy Creek, outside the Charlotte City Limits. Estimated Cost - $170,000.00. Water Contract No. 100-88-148.

6. Rice Development Corporation, to construct 2,780 LF of 8-inch water main to serve Endhaven Lane, located west of Elm Lane West, north of Providence Road West and east of U.S. Highway 521, outside the Charlotte City Limits. Estimated Cost - $55,000.00. Water Contract No. 100-88-131.

7. Goode-Cramer Properties, to construct 2,584 LF of 12-inch water main and 684 LF of 8-inch water main to serve Torrence Chapel Road, located north of Jetton Road and west of N.C. Highway 73, outside the Charlotte City Limits. Estimated Cost - $110,000.00. Water Contract No. 300-88-093.

8. Leonard W. Coppala, to construct 3,300 LF of trunk line to serve the Camfield Project On Elm Lane West, located west of Elm Lane West, south of Endhaven Lane and north of Providence Road West, outside the Charlotte City Limits. Estimated Cost - $183,000.00. Sanitary Sewer Job No. 400-88-638.

9. Crow Childress Klein #9, to construct 3,792 LF of 8-inch sanitary sewer main to serve LakePointe Business Park, Phase II, located north of Wilmount Road, west of Billy Graham Parkway and south of Piper Lane, outside the Charlotte City Limits. Estimated Cost - $132,720.00. Sanitary Sewer Job No. 100-87-726.

10. Waters Construction Company, to construct 2,552 LF of 8-inch sanitary sewer main to serve Mallory Manor East, located south of Elizabeth Lane, east of Stanhope Lane and north of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $89,320.00. Sanitary Sewer Job No. 100-88-578.

11. Windswept Partners, to construct 1,470 LF of 8-inch sanitary sewer main to serve Windswept Subdivision, located north of N.C. Highway 51, east of Rea Road and west of McCallum Court, outside the Charlotte City Limits. Estimated Cost - $44,100.00. Sanitary Sewer Job No. 100-87-749.

12. The Mathisen Company, to construct 1,095 LF of 8-inch sanitary sewer main to serve Ravenwood Subdivision, Phase 2-B, located west of Chapparall Lane, north of Applecross Lane and east of Linda Lake Drive, outside the Charlotte City Limits. Estimated Cost - $38,325.00. Sanitary Sewer Job No. 100-88-521.

13. Residential Developers Ltd., Limited Partnership, to construct 5,686 LF of 8-inch sanitary sewer main to serve Rolling Oaks Phase I Subdivision, located west of Prosperity Church Road, east of Browne Road and south of Dearmon Road, outside the Charlotte City Limits. Estimated Cost - $199,010.00. Sanitary Sewer Job No. 100-88-556.

14. Residential Developers Ltd.I, to construct 2,870 LF of 18-inch main to serve Mallard Creek Outfall to Rolling Oaks Subdivision, located west of Prosperity Church Road, south of Dearmon Road and east of Browne Road, outside the Charlotte City Limits. Estimated Cost - $214,500.00. Sanitary Sewer Job No. 100-88-559.

15. TC Homes Charlotte, Long Creek Limited Partnership, to construct 8,898 LF of 8-inch sanitary sewer main to serve Long Creek Subdivision, located south of Mt. Holly-Huntersville Road, north of Mt. Holly Road and west of South Ford Road, outside the Charlotte City Limits. Estimated Cost - $311,430.00. Sanitary Sewer Job No. 100-88-544.

16. First Colony Group, Ltd., to construct 11,924 LF of 8-inch sanitary sewer main to serve Northwoods Subdivision III, located south of Mt. Holly-Huntersville Road, east of South Ford Road and west of Mountain Aire Circle, outside the Charlotte City Limits. Estimated Cost - $417,340.00. Sanitary Sewer Job No. 100-88-518.

PROPERTY TRANSACTIONS

43. Recommend approval of the following property transactions.

1. Acquisition of 13.48 acre tract with no improvements, at Piney Top Drive, Charlotte, NC 28219, from Annie L. Sparrow Dixon and Warren C. Dixon, for $485,300.00, for the General Airport Land Acquisition. (Option)

2. Acquisition of 1.30 acres of land, with no improvements, at 5732 Piney Top Drive, Charlotte, NC 28219, from Wilburn Bigham Brown and John Bruce Brown, for $60,500.00, for the General Airport Land Acquisition.

3. Acquisition of 970.104 square feet of taking plus 5,130.71 square feet of construction easement, at 6611 Carmel Road, from NCNB Properties, Inc., for $14,200.00, for NC 51 Widening - Phase II. (Option)

4. Acquisition of 8,716 square feet of road right of way, 1,706 square feet of permanent easement, 4 square feet of utility easement, 162 square feet of drainage easement and 7,576 square feet of temporary construction easement, at the 6100 block of Idlewild Road and 5516 Independence Boulevard, from R. Read Tull and wife, Sarah S.; Charles W. Tull and wife Phyllis B., for $72,700.00, for the Idlewild Road Widening Project. (Option)

5. Acquisition of 2,048 square feet, at 125 Scaleybark Road, from Crosland-Erwin and Associates No. VII, for $20,020.00, for the Intersection Improvements - South Boulevard/Scaleybark Road Project.

   The above consideration price is broken down as follows: $2,900.00 is for paving, $5,000.00 for landscaping and sign, and $12,120.00 is for right of way.

6. Acquisition of 17,235 square feet of right of way, 150 square feet of utility easement, 9,795 square feet of temporary construction easement, a 2-story terminal office building plus 4 bays of loading dock, at 2600 North Tryon and 110 East 29th Street, from D. Leonard McLaurin and wife, Concetta C. McLaurin, for $307,500.00, for Intersection Improvements - North Tryon Street at 30th Street.

   This property is being used as a trucking terminal with associated yard improvements for parking trucks and trailers.

7. Acquisition of 4,937 square feet of land plus 4,240 square feet of construction easement at 5410 Closeburn Road, from Bailes M. Porter and wife, Jeanne R., for $33,800.00, for the Park Road Alignment.

   Driveway must be relocated to the small area remaining in the front yard. Proximity of road to house plus reduction of frontage greatly impacts property as a whole, thereby creating a considerable decrease in value.

8. Acquisition of 5,681 square feet plus temporary construction easement, at 125 Scaleybark Road, from Crosland-Erwin Associates, for $56,980.00, for Intersection Improvements - South Boulevard/Scaleybark Road.

   The above consideration price is broken down as follows: $8,725.00 for paving, $3,000.00 for landscaping and $45,255.00 for right of way.

CONDEMNATIONS

9. Recommend adoption of a resolution of condemnation for 18,678 square feet (0.429 acres), at 1546 South Tryon Street, for $1,500.00, for the South Church Street and Kee Court Project.

   Property owner refused to accept City's offer based on appraisal, his counteroffer was $15,000.00. Condemnation is recommended.

10. Recommend adoption of a resolution of condemnation for 257 square feet plus temporary construction easement (0.006 acres), at 305 Solomon Street, from Walter Lee Jordan and any other parties of record, for $228.50, for the Street Improvements - Solomon Street/Dixon Street/Mill Road Project.

    Property owner has moved to California, left no forwarding address. Condemnation is recommended to get clear title to right of way.

11. Recommend adoption of a resolution of condemnation for 160 square feet (0.004 acres) plus temporary construction easement, at 327 Solomon Street, from Barzilla Thomas Heirs c/o Ollie M. Brown and any other parties of record, for $80.00, for the Street Improvements - Solomon Street/Dixon Street/Mill Road Project.

    Heirs cannot be located. Condemnation is recommended by Legal Department for City to get clear title to property.

12. Recommend adoption of a resolution of condemnation for 136 square feet (0.003 acres) plus temporary construction easement, at 319 Solomon Street, from J. M. Branch Heirs and any other parties of record, for $100.00, for the Street Improvements - Solomon Street/Dixon Street/Mill Road.

    Heirs cannot be located. Condemnation is recommended by Legal Department for City to get clear title to property.

13. Recommend adoption of a resolution of condemnation for 14,060 square feet (0.323 ac.) plus 184 square feet (0.004 ac.) down guy easement and 19,916 (0.457 ac.) of temporary construction easement square feet, at 1519 Rama Road, from John Hales Orr & wife, Carro T. Orr and any other parties of record, for $20,000.00, for Rama Road Widening Project.

    Property owners refused to accept City's offer based on appraisal, refused to make any counteroffer. Condemnation is recommended.

14. Recommend adoption of a resolution of condemnation for 5,125 square feet of construction easement (0.117 acres), at 6.05 on Independence Boulevard, from LaPointe, Inc. and any other parties of record, for $11,800.00, for Delta Road Extension - Phase II.

    Property owner rejected our offer and refused to make counter-offer. This construction easement will render automobile display areas useless to the property owner over the duration of the project.

- ANNOUNCEMENT -

In meeting on Tuesday, September 13, 1988, City Council will make nominations for appointment to the following boards and commissions:

1. Citizens Advisory Committee, Convention and Visitors Bureau - Three appointments to fill vacancies caused by enforcement of the attendance policy. The terms expire March 26, 1989.

2. Council on Aging - One appointment to fill a vacancy caused by a resignation. The term expires March 30, 1991.

- SCHEDULE OF MEETINGS -
August 22 - September 9, 1988

Monday, August 22	COUNCIL/MANAGER LUNCHEON Training Center, City Hall Annex	1:00 p. m.
	CITIZENS HEARING	2:00 p. m.
	COUNCIL MEETING Council Chamber, City Hall	2:30 p. m.
Monday, August 29	COUNCIL/MANAGER DINNER Training Center, City Hall Annex	5:00 p. m.
	PUBLIC HEARING - Special Project Plan, Wilkinson Blvd., Belmont Education Center	6:00 p. m.
Monday, September 5	LABOR DAY HOLIDAY - All City Offices closed	
Tuesday, September 6	CITY COUNCIL WORKSHOP Training Center, City Hall Annex	5:00 p. m.