AGENDA

Meeting Type:	B
Date:	05-11-1987
SUBJECT	

City of Charlotte, City Clerk's Office

CHARLOTTE

Council Agenda May 11, 1987

FILE COPY

Addendum - 5/11/87

Amends Item # 12

Request for Council Action

Charlotte

To the City Council

From the City Manager

Action Requested Approval of an Amendment to Lease Agreement with Piedmont Aviation, Inc. for Aircraft Maintenance Hangar and related facilities at the Airport.

Responsible Department Airport

This request should be organized according to the following categories Background, Explanation of Request, Source of Funding, Clearances, Bibliography

BACKGROUND: On March 9, 1987, City Council approved a lease agreement with Piedmont Aviation, Inc. for Aircraft Maintenance Hangar and related facilities at the Airport. In a companion action, Council is requested to approve various actions associated with the issuance of Special Facility Revenue Bonds not to exceed $75,000,000, for the purpose of financing these facilities for Piedmont. Piedmont's insurance agents have requested that an Amendment be executed by the City prior to the Special Facility Airport Bonds sale.

EXPLANATION OF REQUEST:

Council is requested to approve the Amendment to the Special Facility Lease Agreement with Piedmont Aviation, Inc. for Aircraft Maintenance and related facilities. This Amendment changes the insurance required in two areas. The first area clarifies that Piedmont will carry comprehensive general public liability insurance in the amount of not less than $125,000,000 for claims arising out of airlines use or occupancy of the special facility. The secord area is that Piedmont will commence carrying fire, extended coverage, vandalism, and other miscellaneous insurances for this special facility and all contents commencing on the date of beneficial occupancy.

CONCURRENCE:

The City's Attorney and Insurance and Risk Management Agency have reviewed the request and concur in this recommendation.

For Office Use Only

Date Submitted 5-8-87

Agenda Date Requested 5-11-87

Consequences if Agenda Date is Delayed or Action is Deferred Delay Bond sale.

Contact Person for Questions from the City Manager's Office E. J. Carney

Authorized by R. C. Bunnington
Department Head

Approved by
Assistant City Manager

List Attachments

CHARLOTTE

Meetings in May '87

MAY 1 - MAY 2

2	Saturday, 9 00 a m.	CHARLOTTE ADVISORY PARKS COMMITTEE (Retreat) - Latta Plantation Park, Visitors Center

MAY 3 - MAY 9

4	Monday, 4 00 p m.	PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg., 1st Floor Conference Room
	Monday, 5 00 p.m.	CITY COUNCIL/COUNTY COMMISSION/Workshop on Solid Waste Management Plan - City Hall Annex, Training Center
5	Tuesday, 8 00 a.m.	AIRPORT ADVISORY COMMITTEE - Charlotte/Douglas International Airport, Conference Room A
	Tuesday, 5 00 p.m.	PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room
6	Wednesday, 6:30 p.m.	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
7	Thursday, 7 30 p.m	CHARLOTTE TREE COMMISSION - Park Operations, 701 Tuckaseegee Road

MAY 10 - MAY 16

11	Monday, 10 30 a.m.	AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - Charlotte Convention Center, VIP Lounge
	Monday, 11 45 a.m.	PLANNING COMMISSION (Subdivision & Multi-Family Approvals) - Cameron-Brown Bldg , 1st Floor Conference Room
	Monday, 12 Noon	PLANNING COMMISSION (Work Session) - Cameron-Brown Bldg., 1st Floor Conference Room
	Monday, 5 00 p.m.	COUNCIL/MANAGER DINNER - Eastway Junior High School, 3333 Biscayne Drive
	Monday, 7 00 p.m.	CITIZENS HEARING - Eastway Junior High School, 3333 Biscayne Drive
	Monday, 7 30 p.m.	CITY COUNCIL MEETING - Eastway Junior High School, 3333 Biscayne Drive
	Monday, 7 30 p.m.	HISTORIC PROPERTIES COMMISSION - 1221 South Caldwell Street, Commission Office
12	Tuesday, 4 00 p.m.	PLANNING COMMISSION (Sign Ordinance Review) - Cameron-Brown Bldg , 1st Floor Conference Room
	Tuesday, 4 00 p.m.	HISTORIC DISTRICT COMMISSION - Edwin Towers, Conference Room
13	Wednesday, 7 45 a m	PRIVATE INDUSTRY COUNCIL - Charlotte Chamber, 129 West Trade St
	Wednesday, 8 30 a.m.	CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
15	Friday, 7 30 a.m.	PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

(Continued on Back)

Public Service And Information Department
600 East Trade Street
Charlotte NC 28202

MAY 17 - MAY 23

18	Monday, 5 00 p.m.	COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239
	Monday, 6 00 p.m.	CITY COUNCIL MEETING (Zoning Hearing) - Education Center, Board Room
19	Tuesday, 2 00 p m.	HOUSING AUTHORITY - Administrative Offices, 1301 South Boulevard
	Tuesday, 4 00 p.m.	CITY COUNCIL/COUNTY COMMISSION (Zoning Ordinance Revision Workshop) - City Hall Annex, Training Center
20	Wednesday, 2 00 p.m.	TECHNICAL COORDINATING COMMITTEE - City Hall Annex, Dept. of Transportation Conference Room
	Wednesday, 4 00 p.m.	PLANNING COMMISSION (Sign Ordinance Review) - Cameron-Brown Bldg., 1st Floor Conference Room
	Wednesday, 7 00 p.m.	METROPOLITAN PLANNING ORGANIZATION - City Hall Annex, Dept. of Transportation Conference Room
	Wednesday, 6 30 p.m.	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
21	Thursday, 8 00 a.m.	CLEAN CITY COMMITTEE - Cameron-Brown Bldg., 5th Floor Conference Room
	Thursday, 4 00 p.m.	PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg., 1st Floor Conference Room
	Thursday, 7 30 p.m.	CHARLOTTE TREE COMMISSION - Park Operations, 701 Tuckas -gee Rd.

MAY 24 - MAY 31

25	Monday, 25	MEMORIAL DAY HOLIDAY - City Offices Closed
26	Tuesday, 3 00 p.m.	COMMUNITY FACILITIES COMMITTEE - Charlotte Mecklenburg Utility Dept., 5100 Brookshire Blvd.
	Tuesday, 4 30 p.m.	MUNICIPAL INFORMATION ADVISORY BOARD - Cameron-Brown Bldg., 3rd Floor Conference Room
	Tuesday, 5 00 p.m.	PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room
27	Wednesday, 4 00 p.m.	FY88 RECOMMENDED OPERATING BUDGET PRESENTATION - City Hall Annex, Training Center
	Wednesday, 4 30 p.m.	COMMUNITY RELATIONS COMMITTEE - Covenant Presbyterian Church
	Wednesday, 6 30 p m.	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
28	Thursday, 4.00 p.m.	OPERATING BUDGET WORK SESSION - City Hall Annex, Training Center
	Thursday,	MAYOR'S DAY - Raleigh, N.C.
29	Friday, 12 Noon	CITY COUNCIL (Informal Budget Review) - City Hall, 3rd Floor Conference Room

These organizations will <u>not</u> meet during May

Advisory Board for Citizens with Disabilities
Advisory Energy Commission
Housing Appeals Board
Insurance & Risk Management Agency
Specialized Transportation Advisory Committee

CHARLOTTE

Mayor Harvey B. Gantt Mayor Pro Tem Al Rousso

Charles S. Dannelly Cynthia Patterson
Gloria Fenning Pamella G. Patterson
Ann Hammond Minette Conrad Trosch
Ron Leeper Richard Vinroot
Roy Matthews Velna W. Woollen

Council Agenda

Monday, May 11, 1987
District 5 Council Meeting
Eastway Junior High School
3333 Biscayne Drive

5:00 PM. . . . . Council-Manager dinner
. Park Road Extension 5:30-5:50 PM
. Economic development loans 5:50-6:20 PM
. Sanitation evaluation 6:20-6:45 PM
7:00 PM. . . . . Citizens Hearing
7:30 PM. . . . . Council Meeting

ITEM NO.

1. Invocation by the Rev. D. Steven Gouge of Eastway Baptist Church.

2. Consider approval of the minutes of the regular meetings of March 9, 1987 and March 23, 1987; the March 16 zoning hearings and March 30, 1987 Elizabeth Zoning Hearings.

POLICY

3. Recommend realignment of election district boundaries in order to maintain the required population balance. This realignment involves: 1) the assignment of newly annexed residents to City Council districts and 2) the shifting of precincts to adjoining districts.

The June 30, 1986 and 1987 annexations make it necessary to shift some City Council district boundaries in order to maintain the population balance required under one person, one voting ruling. The population differential between the largest and smallest City Council district cannot exceed the maximum permitted deviation of ten percent.

City Council is offered three options A, B, and AB for meeting the required population balance among City Council election districts. In proposing these options, the following points were considered: (1) it should result in a deviation of less than 10% between the largest and smallest districts and (2) it should not unnecessarily divide a neighborhood. Information on each option is attached.

Council can take action on this today, May 11; or defer until the zoning meeting of May 18 or the regular meeting of June 8. June 8 is the latest possible date to take action in order for the Elections office to prepare for July election filings.

Attachment No. 1

4. Recommend adoption of a revised time line for ordinance revision process.

On April 6, 1987, the Mecklenburg County delegation to the General Assembly expressed an unwillingness to introduce the proposed zoning ordinance legislative package until the actual ordinance language had been released and ample opportunity was provided for public review and comment. However, several delegation members were receptive to a compromise which would allow the bills to be introduced this year, but no final action would be taken until the short session in June, 1988. This would allow time for public review before the bills are acted upon.

Additionally, there has been growing concern expressed by various interests in the community that the public participation phase provided for in the current ordinance revision schedule is inadequate. More time is felt needed for public review and understanding.

City Council is being requested to adopt a new schedule for making revisions to the zoning, sign and subdivision ordinances. The existing and proposed schedules are as follows:

Zoning Ordinance

	Release Date	Citizen Participation	Adoption Process
Original	June 1 - 5	June-August (3 months)	Sept./Nov. 1987
Proposed	August 2 - 7	Aug.-Dec. (6 months) - City Council - County Commission - Advisory Task Force - Interest Groups - Public	March/May 1988

Subdivision Ordinance

	Release Date	Citizen Participation	Adoption Process
Original	May 4 - 8	May-July (3 months)	Aug./Nov. 1987
Proposed	Same	May-August (4 months)	Sept./Nov. 1987

Sign Ordinance

	Release Date	Citizen Participation	Adoption Process
Original	April 10	April-June (3 months)	Aug./Nov. 1987
Proposed	Same	April-July (4 months)	Aug./Oct. 1987

This proposal has been endorsed by the Planning Liaison Committee and the Charlotte-Mecklenburg Planning Commission.

5. Reconsider Park Road Extension alternatives as part of the Thoroughfare Plan.

This will be discussed at the Council-Manager dinner on May 11 and information will be sent in the May 8 Council-Manager memorandum.

6. Consider if the City should participate in the development of a business incubator. If yes, choose an option: (A) negotiate the development of a business incubator with the West Trade-Beatties Ford Area Merchants Association or (B) develop the business incubator using the Request for Proposal process.

The incubator concept was formulated as early as 1979 and since that time has experienced much growth. Its primary goal is to help fledgling businesses get started by offering centralized services and other advantages not readily available in traditional business facilities. Some of the services provided by an incubator are:

A. Below market rent;
B. Management, technical and financial assistance;
C. Shared secretarial, clerical, physical labor services;
D. Moral support, business from other occupants;
E. Employee training, placement service.

Incubators are designed to shelter young enterprises, providing support services and low overhead until they are ready to go out on their own. Although an estimated 70% of small businesses fail in their first five years, studies suggest a 70% success rate for firms launched from incubators. It is a national consensus that most future economic growth will come from small businesses thereby making incubators and other small business-oriented programs major job generators. Some of the types of businesses attracted to an incubator are light manufacturing, trucking, specialty foods, software, artists, signmaking, woodworking, building maintenance, and other service-oriented professions.

The West Trade Beatties Ford Area Merchants Association (Merchants Association) has proposed to develop a business incubator and presented its proposal to City Council at the public hearing on the use of Community Development Block Grant Funds at West Mecklenburg High School on April 9, 1987. The Merchants Association's Business Incubator is projected as a single story structure of 19,240 gross square feet.

The entrance and service area comprises approximately 2,100 square feet and is located in the center of the building. Two parallel wings extend symmetrically from the core area and constitute the 14,240 square feet which can be leased to prospective tenants/ entrepreneurs. Of the 14,240 square feet of net leasable area, approximately 10,000 is allocated to offices ranging from 200-300 square feet and approximately 4,240 is allocated to light manufacturing and assembly.

The amenities provided in the central area include; conference rooms, a lunch area, reception area, library, and a computer room. Moreover, the incubator will provide the following basic services which will be charged to tenants on a per unit basis or included in the base rent:

* Reception - included in base rent
* Mail delivery - included in base rent
* Telephone answering $50.00 per month
* Copying $.08 per copy
* Typing $3.00 per page
* Postage/Federal Express - per item
* Public Relations - included in base rent
* Technical assistance - included in base rent

Utilities, maintenance, security, and trash pickup are also included in the rent.

The facility will provide a full-time manager for operational purposes and to link the entrepreneur with technical assistance comprised of educational and service agencies. In addition, commitments for $55,000 of in-kind contributions have been received; $25,000 in accounting services from Arthur Anderson and Company, CPA, and $30,000 as technical and management assistance from Johnson C. Smith University.

The Merchants Association is proposing to purchase a 2.6 acre City-owned tract of land for the Incubator Center with a market value of $170,000. This site is located near the intersection of Statesville Road and Graham Street in the Greenville Redevelopment Area and requires a zoning change from R9MF to I-1CD. If Council approves the incubator development and decides to negotiate its development with the Merchants Association, a request for approval of the land sale will be made at a later date.

The Merchants Association has estimated the total cost of the incubator will be $955,000. In addition to land and construction costs of $775,000, it is projected that $180,000 will be needed to purchase furniture, fixtures, and equipment and provide $100,000 in working capital for the first four to five years of operation.

If the City should decide to negotiate the incubator development with the Merchants Association, it will be requested to allocate $400,000 to assist in construction and will be requested to sell the land in the Greenville Redevelopment Area at a cost of $170,000. It is anticipiated that the City will take back a mortgage in this amount and repayment will be a function of ability to pay.

In addition to the $400,000 requested from the City, the Merchants Association is applying for a grant from the North Carolina Technological Development Association in the amount of $235,000.

The amount of the City's financial participation may, in whole or in part, be secured by a first deed of trust on the land and building which has a projected value of $720,000. There will be more than ample security for the amount of the City's participation.

Repayment of any funds advanced by the City would be based on the Merchants Association's ability to repay from rental income generated. It is estimated that the incubator should reach 80% occupancy in the fourth year. This is considered to be the break even point with some possible repayment beginning in the fifth year of operation.

Negotiation of this development with the Merchants Association will assist the City in accomplishing the following objectives:

a. Establish a success-oriented environment and provide technical management assistance to new and existing businesses;

b. Create job opportunities. Based upon the square footage of the building and number of businesses expected to occupy the facility, at least 40 jobs should be created;

c. Increase actual tax revenues collected by the City.

Estimated taxes (Real estate)	$9,660.00
Current taxes	-0-
Increase per year	9,660.00

Should the City decide to participate in the development of a business incubator but not negotiate only with the Merchants Association, Community Development Department staff could request proposals for the development of an incubator project. This process, which includes preparing proposals, advertising for developers, receipt of Request for Proposals by City staff, developer interviews, developer selection, an advertised notice of a public hearing, and the actual public hearing/developer designation by City Council, will take approximately four months.

Funding will be from the Development and the Revitalization Loan Fund.

The Community Development Department staff, Economic Development Review Committee, and Roger Frankhoff of the National Development Council have reviewed this proposal.

7. Recommend adoption of a resolution: (1) endorsing construction of a HOV (high occupancy vehicle) lane in the median of the State's US 74 Freeway/Expressway Project, and (2) authorizing the City Manager to apply for a Section 3 Capital Assistance Grant from the Urban Mass Transportation Administration and the NCDOT to fund this project.

For a number of years, the City and State have recognized that the US 74/Independence Boulevard corridor was serving a growing number of trips each year. Improvement of Independence Boulevard, the major facility serving the corridor, was identified as a pressing need as early as the 1960 Highway Transportation Plan. Various improvement possibilities were discussed and reviewed, culminating in a study to analyze alternatives (including a busway) for the corridor in June, 1975. As this effort moved from Draft Environmental Impact Statement (EIS) to Final EIS, a combination expressway/busway emerged as the best alternative.

By 1981, the City and County had undertaken a major review of transportation and land development in the area. This review led to the comprehensive ten-year Transportation Action Plan, which continued to show a combined expressway/busway to serve the corridor and ranked this project as the top priority transportation need in the area.

In the meantime, the EIS was developed for the project and approved by the U.S. Department of Transporation in June 1982. Because the project included an exclusive bus/HOV facility, a grant from UMTA provided funds to prepare a Draft Supplemental EIS to analyze four alternative median treatments. The results of that study indicate that the appropriate alternative is the HOV facility.

Construction of the highway project will begin in the summer of 1988. If the HOV facility can be added in the early stages of the State's design process, the total cost of the facility will be $17,600,000. Because UMTA's Section 3 grants are discretionary, rather than formula, competition for these funds is nationwide, and entirely subject to the approval of the USDOT Secretary. Any delay in UMTA approval will result in progressively higher costs, and will require grant application amendments.

The highway project is already funded. With Council's endorsement of the HOV concept, this grant will provide the necessary funds for the addition of the HOV lanes from Albemarle Road to just east of Hawthorne Lane. UMTA Section 3 grants provide 75% of the cost, and traditionally the North Carolina Department of Transportation would provide 12.5% and the City would provide the remaining 12.5%. Because of the agreement with the State regarding NC 51, the City is attempting to get the State to fund the entire 25% local share.

Applying for this grant in no way obligates the City to construct the HOV lane if UMTA and State funding do not become available.

Funding will be as follows: UMTA (75%) $13.2 million; NCDOT (25%) $4.4 million for a total of $17.6 million

The City Attorney has approved this application as to form. The Grant Committee has reviewed and approved this application.

8. Recommend adoption of a resolution authorizing City Manager to file applications with the Urban Mass Transportation Administration and the North Carolina Department of Transportation for a planning assistance grant for FY88 in the amount of $54,000.

In support of the Unified Planning Work Program, the City of Charlotte annually applies to the Urban Mass Transportation Administration and the North Carolina Department of Transportation for planning assistance grants.

Section 8 of the Urban Mass Transportation Administration Act is designed to fund transit planning and technical studies. In the past, the City has used these funds for a variety of continuing projects in support of the Unified Planning Work Program (UPWP).

In 1987 Council authorized these Section 8 funds to be applied towards a comprehensive, system-wide planning study for transit improvement along five corridors identified in the 2005 plan. These five corridors are the central area to UNCC, to the southwest (South Blvd.) to SouthPark, to the west (airport), and the uptown circulation.

Phase I addresses the entire transportation system along each corridor, defining existing characteristics, land use, demographics, etc., and projecting to 2005 to assess the viability of alternatives. Phase II addresses Transportation System Management (TSM) deficiencies and opportunities identified in Phase I, such as route additions, park 'n ride lots, HOV lanes, schedule improvements, etc. Through a consultant, work on Phase I and II is currently underway.

Phase III will be an extension of Phase I and II, focusing on the individual corridor(s) for which capital-intensive transit facilities are recommended. Tasks in this phase will define individual concepts and locate the recommended facilities (light rail, shelters, transfer stations, etc.) The feasibility and viability of the recommendations will be documented, and prioritized in accordance with the 2005 plan.

Funding will be as follows: $43,200 from UMTA Section 8; $5,400 from NCDOT; and $5,400 from City of Charlotte which is budgeted.

The City Attorney has approved this application as to form. The Grants Review Committee has reviewed and approved this application.

BUSINESS

9. Recommend adoption of an ordinance to amend the 1986-87 budget ordinance to provide for the end of the year transfer of funds.

At the close of each fiscal year, Council approval for appropriation adjustments within various funds is necessary so that all expenditures anticipated by fiscal year-end will be covered. As a result of events and circumstances unforeseen at the time of original budget preparation, some department or fund expenditures will either be greater or lesser than the original appropriation. This is a normal occurrence and results primarily from the fact that the original budget is a plan based on estimates made 18 months before the fiscal year end.

A brief review of the recommended budget adjustments is provided below:

General Fund

Some expenditures in the General Fund will be less than budgeted for fiscal year 1987. However, the following departments will require a supplemental appropriation to be financed with a transfer of funds made available from the Police and Parks and Recreation Departments as a result of savings in gasoline usage.

- An increase of $25,000 is recommended for the Mint Museum to meet unanticipated uniform expenses associated with concluding the security guard contract, and expenses for telephone and utilities.

- An increase of $79,000 is recommended for the City Manager's Office to cover one-time retirement costs and recruitment costs for an Assistant City Manager position and the cost for the remainder of the year for the additional Assistant City Manager.

- An increase in the Public Service and Information - Print Shop budget of $24,000, offset by increased departmental charges of $24,000, is recommended. No additional appropriation is requested. The Print Shop is providing more printing services than were estimated.

- An increase in the Printing/Copiers cost center of $36,000, offset by increased departmental charges of $36,000, is recommended. Additional expenses are projected due to the replacement of purchased copiers with rental machines and additional copiers. No additional apppropriation is requested.

- Appropriation of $80,000 to two General Fund Non-Departmental Accounts. The Finance Department has determined that two activities (automated budget and productivity consultant studies) funded in the General Capital Improvement Fund should be funded in the General Fund. This determination was based on the accounting definition of a capital project and what constitutes a capital asset.

- Appropriation of $1,000,000 from the General Fund Fund Balance to various departments to retire lease purchase obligations which have a higher interest rate than the current rate. This will allow us to take advantage of the lower current rates. A similar action is recommended in the Water and Sewer Operating Fund with an appropriation of $236,924.

Ordinance Amendments

Two ordinances approved by City Council during FY87 require amendments, and a third ordinance is required to establish a charge system. These ordinances are as follows:

- Ordinance No. 2081-X was approved by City Council on November 24, 1986. This ordinance appropriated $590,000 from the United States Department of Housing and Urban Development for residential rehabilitation assistance, housing survey,

energy conservation program and Project Catalyst. The ordinance did not properly establish accounting procedures to collect departmental charges and charge administrative costs. Therefore, this section of the ordinance has been amended.

- Ordinance No. 2105-X was approved by City Council on December 22, 1986. This ordinance appropriated grant funding from the United States Department of Justice and the National Institute of Justice for alternative approaches to spouse abuse programs. The ordinance, however, did not specify that the project would extend beyond the current fiscal year. A section has been added to extend the project duration until the program is concluded at no additional cost.

- Appropriation of $107,000, offset by increased departmental charges of $107,000, for the Public Transportation Fund. Revenues lost through operation of the Uptown Shuttle, specifically express route service, were to be compensated by charging the 54" water main capital project account. This approves the mechanism to implement the charging system.

Other Funds

Adjustments to other funds are recommended as follows:

- A transfer of $47,800 is recommended to replenish funds used to settle the Cavalaris lawsuit for Independence Plaza Park. As parcels were acquired through settlements at Independence Plaza Park, funds have been transferred from a Public Land Acquisition account to the Independence Plaza Park account. The Cavalaris settlement, however, was concluded too quickly to schedule a budget ordinance at the time of Council's agenda.

- A transfer of $982 is recommended from the completed Children's Theatre Expansion project to the Public Art capital project account in compliance with the Public Art Resolution. The amount of transfer is equal to one percent of the building construction costs.

- A transfer of $67,819.20 to satisfy the City's obligation under a municipal agreement with the State for construction of Wendover Road. On March 20, 1972, the City entered into an agreement with the North Carolina State Highway Commission whereby the City would be responsible for 20% of the right-of-way costs for construction of Wendover Road. While the City forwarded its last payment in 1977, the agreement stated that payments were based on cost estimates and that the last payment was subject to adjustment when actual costs were known. After ten years, the City received an invoice from the State totalling $67,819.20 for actual right-of-way costs incurred by the project.

ITEM NO.

- Appropriations of $13,518 and $35,000 in available Water and Sewer bond funds are necessary for two Water and Sewer capital project accounts. These accounts were inadvertently closed out after project completion. Audits of the accounts revealed that additional local funds were required to match State grant funding.

- An appropriation of $6,000,000 from the refinancing of prior bonds to the N.C. 51 Widening capital project is recommended. This appropriation is scheduled in the Preliminary FY88-92 Capital Improvement Program for FY89; however, the Finance Department recommends that these funds be appropriated at this time due to federal regulations regarding arbitrage requirements. The Preliminary FY88-92 Capital Improvement Program will be adjusted to reflect this change in funding schedule.

- As in previous years, and in keeping with Council's policy, the end of the year ordinance includes the transfer of interest earnings from various funds to the debt services funds to help defray costs of debt service to minimize the impact in property taxes and user rates.

The end-of-the year ordinance has been prepared with the City's operating departments, the Finance Department and the Budget and Evaluation Department.

10. This item contains three economic development loan requests for Council consideration. The following is background information on the Development and Revitalization from which the loans would be made.

As part of the FY87 Capital Improvement Program, City Council approved $2.5 million for the Development and Revitalization Fund (DARF) to be used for economic development activities in four redevelopment areas and the Pocket of Poverty. This $2.5 million dollar appropriation represents a major portion of an Urban Development Action Grant (UDAG) repayment received as a result of the sale of the Woodland Office Park.

An Economic Development Review Committee, consisting of directors from several City departments, was formed to determine the guidelines for expenditure of these funds. It was determined the projects eligible for funding from DARF should satisfy one or more of the following public purpose objectives:

1. Job creation - at least one permanent full-time job should be created for each $15,000 of the DARF loans. These jobs shall be created principally for low-to-moderate income individuals. Projects which provide unique economic opportunities providing better than minimal wages and favorable career advancement opportunities will be given priority.

2. Service - provide a needed service to the residents of a redevelopment area or the "Pocket of Poverty".

3. Removal of slums and blighting influences.

In addition to the above, all projects should be compatible with relevant neighborhood/redevelopment area objectives.

These loans were all processed under the guidelines for the Development and Revitalization Loan Fund, but not under Council's policy framework which had not yet been developed for public-private partnerships.

A. Consider entering into a loan agreement with Brookshire Retirement Joint Venture in the amount of $500,000 for the purpose of converting the Executive Inn into an elderly retirement community and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description

The proposed Brookshire Retirement Community involves the conversion of the 200-room Executive Inn located at 631 North Tryon Street into 152 apartment units composed of efficiency and one-bedroom dwellings, ranging from 356-765 square feet, and 12,000 square feet of commercial medical space. The targeted market for occupancy of the proposed project includes one and two person households headed by individuals who are 55 years of age and greater and who are capable of maintaining himself/herself without significant medical assistance.

Units are expected to range in rent from $850 for double occupancy to $1,150 - $1,400 per month for single occupancy. This include all facility costs. Three daily meals, linens, housekeeping, and transportation services will be provided by the project to reduce budgetary requirements other than rent.

Proposed Financing

The proposed sources and uses of funds for the project are listed below.

Sources of Funds	
Existing Owners Equity	$ 600,000
Additional Owners Equity	1,421,888
HUD Mortgage (First Lien)	7,374,000
City of Charlotte (Second Lien)	500,000
City of Charlotte Accrued Interest	10,000
Total Sources	$9,905,888

Uses of Funds	
Repayment of Existing Indebtedness	$2,330,000
Land Acquisition	1,860,000
HUD Loan Fees	404,250
Closing Costs	129,800
Architectural & Engineering	145,250
Hard Construction Costs	2,900,000
Development Overhead & Profit	87,500
Operations & Interest Carry	445,703
Required Reserves	1,003,385
Retained Owners Equity	600,000
Total Uses	$9,905,888

The City loan in the amount of $500,000 will be for a term of five years at an annual interest rate of 6%.

Job Creation

The City loan will require the creation of at least 35 jobs of which at least 26 will be available for low to moderate income citizens. At least 18 of the total persons employed by the project must be JTPA eligible and be recruited from the City's UDAG eligible "Pocket of Poverty." The 35 persons must be hired by the fourth year after the City's loan is closed. The City Loan Agreement with the owners will provide for a penalty if job goals are not met.

The 35 jobs to be created are listed below.

Position	No.
Administrator	1
Services Director	1
Food Services Director	1
Secretary/Receptionist	1
Security	4
Cooks	2
Dietary Aids	6
Health Care (RN)	1
Housekeeping Supervisor	1
Housekeepers	7
Laundry Supervisor	1
Laundry Attendant	1
Maintenance Supervisor	1
Maintenance Assistants	2
Drivers	1
	31
Jobs to be created by leased space	4
Total	35

Public Purpose
It has been determined that the proposed Brookshire Retirement Joint Venture to convert the Executive Inn is an eligible project in that it meets program objective #1 by creating 35 new jobs of which 26 will be targeted towards low to moderate income households and program objective #3 by removing a potentially blighting influence in the Uptown Area. Also, the development will provide City/County real estate taxes of over $161,000 per year compared with current taxes of $37,500 per year, will leverage over $9,000,000 in private funds and will provide a increase in the number of market rate residences in the Uptown Area.

The Economic Development Loan Committee approved the loan on April 9, 1987. The loan was also approved by Roger Frankhoff of the National Development Council.

B. Consider entering into a loan agreement with Dunhill Development Company in the amount of $500,000 for the purpose of renovating four contiguous structures at Tryon and West Sixth Streets and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description
The project involves the renovation of four contiguous structures located at North Tryon and West Sixth Streets, ranging from two to ten stories in height. Each building is currently vacant and in fair condition. The old Mayfair Hotel is to be renovated into a first class hotel with additional retail space. The hotel will have 15 suites and 45 oversized guest rooms. Rates will range from $85 to $178 per night.

The adjoining building will house a restaurant that will open into the hotel lobby and provide room service for guests, plus second floor meeting rooms. The other two buildings will be leased to retail commercial or office tenants. There will also be a 124-space parking deck at the rear of the development.

Proposed Financing
The sources and uses of funds for the project are listed below.

Sources of Funds

Commercial mortgage (first lien)	$3,200,000
City of Charlotte (second lien)	500,000
SBA loan (leasehold improvements)	500,000
Partnership equity	1,598,400
Total Sources	$5,798,400

Uses of Funds

Acquisition of Real Estate	$ 850,000
Construction Cost	2,503,000
Parking Deck	383,000
Furniture, Fixtures & Equipment	521,900
Operational Reserves	300,000
Loan Fees	103,500
Construction Interest	250,000
Architectural & Engineering	50,000
Dunhill Overhead	200,000
Marketing	85,000
Management	22,000
Feasibility, Surveys, Moving Costs, Appraisals	50,000
Storefront Construction	450,000
Organization Costs	30,000
Total Uses	$5,798,400

The City loan in the amount of $500,000 will be for a term of five years at an interest rate of 6%.

Job Creation

The City loan will require the creation of 70 jobs of which at least 50 will be available for low to moderate income citizens. The jobs to be created are listed below.

Position	No.
Office (Management)	9
Office (Staff)	9
Retail (Management)	3
Retail (Staff)	9
Restaurant (Management)	3
Restaurant (Staff)	15
Hotel (Management)	4
Hotel (Staff)	16
Parking Deck (Staff)	2
Total	70

Public Purpose

It has been determined that the proposed development to renovate hotel and adjacent properties is an eligible project in that it meets program objective #1 by creating 70 new jobs of which 50 will be targeted towards low to moderate income households and program objective #3 by removing a potentially blighting influence in the Uptown Area. Also, the development will provide City/County real estate taxes of over $95,452 per year compared with current taxes of $22,527 per year and will leverage over $4,000,000 in private funds.

The Community Development Department, the Economic Development Loan Review Committee and Roger Frankoff of the National Development Council concur in this recommendation.

C. Consider entering into a loan agreement with McDonald's Hotel Corporation in the amount of $500,000 for the purpose of constructing a hotel and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description

The project involves the construction of a new 106-room hotel on the northeast corner of Beatties Ford Road and Wilson Avenue. Site improvements include 205 parking spaces and a renovaton of the existing cafeteria/banquet facility which seats approximately 200 people. Several adjoining meeting rooms will seat an additional 200 persons. The hotel will contain approximately 27,813 square feet and the estimated project costs are as follows:

Site work	$ 234,281
Building construction	1,997,383
Furniture, Fixtures & Equipment	438,120
Architectural and Engineering	161,000
Contingency	64,839
Total	$2,895,623

Proposed Financing

The proposed sources and uses of funds for the project are listed below.

Sources of Funds	
NCNB	$2,581,000
City	500,000
McDonalds	300,000
Total Sources	$3,381,000

Uses of Funds	
Land	$ 32,500
Construction	2,231,664
Furniture, Fixtures & Equipment	438,120
Architectural & Engineering	161,000
Contingency	64,839
Franchise Fee	50,000
Opening Capital	106,000
Commitment Fee	25,810
Construction Loan Interest	131,956
Legal Insurance	17,000
Inspection	2,400
Operating deficit	69,923
Consulting Fee	24,000
Rate Guarantee	25,788
Total Uses	$3,381,000

ITEM NO.

NCNB National Bank has issued a loan commitment for $2,581,000 contingent upon City participation amounting to $500,000 secured by a second mortgage on the land and buildings (the hotel and a restaurant facility). As indicated above, the McDonalds will put $300,000 into the project.

Terms of the Loan
The loan applicants are requesting a loan from the City of Charlotte in the amount of $500,000 at 3% interest per annum for a term of 6 years amortized on a basis of 30 years. These requirements were established as part of the formal commitment from NCNB for their loan of $2,581,000 for the project.

Job Creation
The City loan will require the creation of 31 jobs which will be made available to low to moderate income citizens. The jobs to be created are listed below.

Position	No.
General Manager	1
Sales Manager	1
Bookkeeper	1
Secretary	1
Maintenance	1
Head Housekeeper	1
Desk Clerks	3
Night Auditor	1
Housekeepers	12
Bartenders	2
Laundry	2
	26
Additional Cafeteria Workers	5
Total	31

Public Purpose
It has been determined that the proposed hotel is an eligible project in that it meets program objective #1 by creating 31 jobs targeted towards low to moderate income households. Also, the development will provide increased City/County taxes amounting to $61,883 per year, will leverage $2,881,000 in private funds and the project is compatible with neighborhood/redevelopment area objectives.

The Community Development Department and the Economic Development Loan Review Committee concur in this recommendation.

Attachment No. 2

11. Consider a proposal for lease of surplus park property located at 831 Sugar Creek Road from Chi Eta Phi Sorority

The Chi Eta Phi Sorority wishes to lease a City-owned house located on Sugar Creek Road Park property. The City presently uses the house as a storage building. We recommend selling the property to the Sorority with the City using the proceeds to acquire a storage building. If Council wishes to consider a lease, we recommend a 15-year lease at $1 per year, with the Sorority paying the insurance, and $2000 to the City which would be used to purchase a storage building.

Sometime ago a representative from the Chi Eta Phi Sorority indicated an interest in acquiring the use of a house located at 831 Sugar Creek Road and on the Sugar Creek Road Park property. This frame house was bought as part of the park land acquisition in 1978 and is 60 years old. It contains 1300 square feet downstairs and 400 square feet upstairs, and is generally in poor condition. The house has been used by Parks and Recreation Department for storage of lime, ball field-marking materials and fertilizers. The Housing Rehabilitation Division of the Community Development Department inspected the house to estimate the cost to bring it up to the minimum code. The work would include a heating plant, plumbing and electrical improvements, structure repairs, window and door replacement, and general cleaning and painting.

The Sorority is aware of the condition of this house and they have requested a lease for a period of 55 years at $1 per year. The Sorority is a non-profit organization of professional registered nurses and they propose to restore the house and use it for conducting their monthly meetings and to carry out the Sorority's objectives and programs.

The Parks and Recreation Department has no objections to this proposed use although it would have to find another facility in which to store maintenance materials. They estimate that it would cost them approximately $2000 to purchase a storage building to use in this area. The Sorority had indicated that they may be willing to purchase a storage building if they were able to lease this property. Options on using this house have been explored with City staff and they appear as follows:

1. Continue to use the house for storage by Parks and Recreation Department.

2. Lease the property to the Sorority.

3. Sell the property to the Sorority.

4. Demolish the structure and purchase a storage building.

The staff has reviewed these options and believe it will cost about $10,000 to bring it up to minimum housing standards. If it is used as a public gathering facility rather than housing, the County Building Standards Department may have other standards of fitness for nonresidential uses, e.g., handicap and parking requirements. If the City retains ownership of the property, and leases the house and surrounding area for parking, the lessee must carry liability insurance in accordance with standards required by the Insurance and Risk Management Agency. This insurance will be for the Sorority activities and will be in addition to that carried by the City as owners of the property. Due to the age and condition of the house the staff believes that a small tract of land, approximately 1½ acres, could be sold with the structure for the market value of the land and would not adversely effect the Park Operation. This would allow the Sorority to own the property and construct a building on that site which may better serve their needs. The Sorority and staff have not been able to agree on this issue. They asked that their proposal to lease the properties for $1.00 per year for 55 years be considered by Council. Due to the age and the general depreciated condition of the house, the staff would recommend a 15 year lease.

A map is attached.

Attachment No. 3

12. A. Recommend approval of a contract for technical and professional services between the City of Charlotte and Gethsemane Enrichment Program, Inc. for a Special Education Program for Five Points, Third Ward, West Morehead, West Boulevard and Grier Heights for NSA youth in the amount of $409,771.

B. Recommend approval of a contract for technical and professional services between the City of Charlotte and Bethlehem Center, Inc. for a Concentrated Education and Enrichment Program principally and primarily for Southside NSA youth in the amount of $136,854.

At the April 27, 1987 Council meeting, Council approved the "Final Statement of Community Development Objectives and Projected Use of Funds" and authorized the filing of an application with the Department of Housing and Urban Development for CDBG funds for FY88 in the amount of $6,172,000. Of this amount $546,625 was approved for two human services contracts: Gethsemane Enrichment Program and Bethlehem Center. This is in keeping with Council's human services policy concerning Community Development funded programs which was adopted in 1980.

ITEM NO.

During FY87, $520,594 of the FY87 CDBG Entitlement was appropriated in the Final Statement for these two human service programs.

The eight-month contract evaluations, which are attached, indicate both programs are operating well.

Gethsemane Enrichment Program

This special education program has operated since 1976. The current contract is for $390,258 and covers the period July 1, 1986 to June 30, 1987. The projected number of clients to be served was 400.

Approval of the new contract for $409,771 will allow continuation of special education experiences for the period July 1, 1987 to June 30, 1988, and will serve a projected 400 clients. The increase in the amount of the contract reflects rising costs associated with supplies, building rental, food costs and increased personal services costs such as salaries and insurance.

The Special Education Program provides specialized instructions with emphasis on remediation and cultural enrichment, and the program is designed to reinforce the basic academic and social needs of school age youth, grade K-6. Specific objectives of the program are to: identify the educational, social, cultural and recreational needs of the students and develop a program of instruction within six weeks after enrollment; increase the educational achievement of not less than 80% of the students by raising the average grade achievement level ½ month for each month of instruction; maintain a retention rate of the participants of not less than 80%; and ensure that no less than one recreational or cultural activity takes place each week and that every student actively participates in not less than two such activities each month.

Bethlehem Center

This program has operated since 1976. The current contract is for $130,336 and covers the period July 1, 1986 to June 30, 1987. The projected number of clients to be served was 194.

Approval of the new contract for $136,854 will continue education and enrichment experiences for the period beginning July 1, 1987 to June 30, 1988 and will serve a projected 194 clients. The increase in the amount of the contract reflects rising costs associated with supplies, building rental, food costs and increased personal services costs such as salaries and insurance.

The Concentrated Education and Enrichment Program provides instruction through educational, cultural and recreational activities. Specific objectives of the program are to: provide a summer educational enrichment program for not less than 60 school age youth who need individualized or small group instruction; provide a summer educational

enrichment program for not less than 30 junior-senior high students who need supervised teen activities; provide a school year evening program for 30 junior-senior high students who need individual or small group instruction and supervised teen activities; provide an after-school enrichment program for 50 elementary school age youth who need individualized or small group instruction; provide a school year Preschool Program for 24 preschoolers who could benefit from a structured educational group experience; assess the educational and developmental needs of each student and develop a program of instruction within six weeks after the start of the program; provide not less than one cultural enrichment activity each week and ensure that each student participates in not less than two such activities every month; and maintain a daily average attendance of 80% of total enrollment.

Funding is from Community Development Block Grant funds.

Attachment No. 4

13. Recommend approval of the following actions associated with the issuance of Special Facility Airport Revenue Bonds, not to exceed $75,000,000, for the purpose of financing an Aircraft Maintenance Hangar and related facilities for Piedmont Aviation, Inc.:

A. Adopt an order authorizing the issuance of Special Facility Airport Bonds of the City of Charlotte, North Carolina, including an initial series of bonds in an aggregate principal amount not to exceed $75,000,000 for the purpose of financing the cost of a certain Airport special facility; providing for the payment of such bonds and the interest thereon from debt service rentals from Piedmont Aviation, Inc. and setting forth the rights and remedies of the owners of such bonds.

B. Adopt a series resolution authorizing the issuance under the provisions of the State and local government revenue bond act, as amended, of not exceeding $75,000,000 Special Facility Airport Revenue Bonds, Series 1987 of the City of Charlotte to finance an Airport Special Facility.

C. Adopt an ordinance appropriating $2,500,000 of the proceeds from the Special Facility Airport Revenue Bonds to fund site preparation and structural steel contracts which are recommended for award in the Bid section of the agenda. Airport fund balance will be the source of funds pending the bond sale. These monies will be replaced by the proceeds from the sale of the Special Facility Airport Revenue Bond, 1987 Series at a later date.

ITEM NO.

Background information:
Piedmont Airlines ordered wide-bodied long range aircraft (Boeing 767, Stage 3) for use on their long haul routes and to provide international service to London from Charlotte. Currently, Piedmont does all of its major aircraft maintenance at Greensboro and Winston-Salem. In order to facilitate operation of these aircraft and to consolidate their on-line maintenance, Piedmont plans to establish a major aircraft maintenance base at Charlotte.

On November 10, 1986, City Council adopted an inducement resolution for the issuance of up to $75 million in Special Facility Revenue Bonds for certain capital improvements at the Airport to be leased to Piedmont. These improvements include a hangar sized to accommodate three wide-bodied aircraft with a three-story central core for offices, stock, maintenance shops and similar facilities, a stock distribution center, and a pilot training facility.

On December 8, 1986, City Council authorized the City to proceed with project implementation and authorized the Finance Director to proceed with arranging financing for the aircraft maintenance facility subject to supporting revenue commitments by Piedmont. On March 9, 1987, City Council approved a lease agreement with Piedmont for these facilities.

The Airport Manager and the City's Finance Director recommend the actions in A., B. and C.

14. A. Recommend the low bidder, Burnham Service Corporation, in the amount of $59,360, be allowed to withdraw their bid due to an estimating error.

B. Recommend award of the bid listed below.

This contract is necessary to move City offices from various locations such as the Cameron-Brown Building, Park Center, City Hall Annex and City Hall to the new Government Center. The General Services Department and the City Attorney's office have reviewed the low bidder's request to withdraw their bid, and are in concurrence that Burnham Service Corporation be allowed to withdraw due to an estimating error.

C. Charlotte-Mecklenburg Government Center General Services

Recommendation: By the General Services Director that the project be awarded to Carolina Moving and Storage, Inc. of Charlotte, the second low bidder in the amount of $119,950.

Source of Funding: General Fund - General Services (Central Services).

15. A. Recommend adoption of a budget ordinance for $200,000.

B. Recommend approval of an agreement for $159,400 for engineering services with Kimley-Horn and Associates, Inc. for the study and design of an extension of Westinghouse Boulevard.

Westinghouse Boulevard Extension is the number one priority project in the Charlotte-Mecklenburg Transportation Improvement Program. For some time Engineering and Charlotte Department of Transportation staff have been working with the State and with property owners in the area of this facility to develop a public/private program to build this project. Property owners have already made significant commitments to the project.

The NCDOT has begun the design process for the southern outer belt from US 74 to I-77. The approved path of the belt loop crosses the proposed extension of Westinghouse Boulevard. The NCDOT is now ready to design the overpass bridges for this portion of the outer belt. In order for the NCDOT to include the bridges over the proposed Westinghouse Boulevard, they must know exactly where the City plans the extension to be built. This information is needed by July 1, 1987.

City Council is asked to approve an agreement for engineering services with Kimley-Horn and Associates, Inc. in the amount of $159,400.00. The firm was selected for design services on this project through the Council-approved consultant selection process. They were chosen for the quality of their work as well as their ability to maintain the tight schedule required by this project.

The services to be performed under this agreement will be on an hourly basis. The estimated fees for these services are as follows:

° Preliminary Design	$ 37,000.00
° Planning Report/Bridge Report	23,000.00
° Coordination and Management	20,000.00
° Preliminary Drainage Design Survey	10,000.00
° Centerline Survey and Levels	25,000.00
° Final Design Plans	29,400.00
° Property Survey	5,000.00
° Reimbursables (Allowance)	5,000.00
° Additional Services (Allowance)	5,000.00
TOTAL	$159,400.00

The contract will include:

(1) A preliminary design of Westinghouse Boulevard Extension from Nations Ford Road to South Boulevard resulting in a definite vertical and horizontal alignment. This is a prerequisite for any construction design.

(2) A property owner involvement process conducted by the engineer and City staff to maximize cooperation between the various parties.

(3) A final construction design of the 0.25 mile segment of Westinghouse Boulevard that passes under the southern outer belt. This is required for the finalization of the NCDOT's plans.

Kimley-Horn is currently engaged in preliminary surveying and engineering services under an interim agreement of $30,000.00, which was approved by the City Manager on April 28, 1987. This money was appropriated from an existing roadway project account, and is to be repaid from the funds committed to this project.

This proposed contract and the existing interim agreement will provide services only to supply sufficient information to the NCDOT so that they can design the bridges to carry the southern outer belt loop over Westinghouse Boulevard. This project is included in the FY88-92 CIP under the Private Sector Leveraging Program. Funding for this program will be considered in a bond referendum scheduled for fall, 1987. The Westinghouse Boulevard Extension is listed as the number one priority in the Charlotte-Mecklenburg Transportation Improvement Program. If voters approve funding of the entire program, it will be necessary to negotiate a supplemental agreement for final design services for the remainder of the project.

Funding will be from the Hebron Street Extension Account.

The contract has been reviewed by the City Attorney and approved by appropriate City staff.

Attachment No. 5

16. Nominations for Appointment to Boards and Commissions.

1) Certified Development Corporation - One position in the Community Organization category, for a three-year term.

When this opening appeared on the April 6 agenda, Council was not advised that William O. Hoey had served two full terms and was not eligible for reappointment. His reappointment will need to be rescinded and other nominations made for this position.

2) Advisory Parks Committee - Four positions for three-year terms. The terms of Roy Alexander, David Henderson, Edward McDowell and Erman Lepley will expire June 1. Mr. Henderson has served two full terms and is not eligible for reappointment. The others are completing their first terms, and have complied with the attendance policy.

Attachment No. 6

17. Appointments to Boards and Commission.

1) Civil Service Board - the following nominations have been made for one three-year term.

a) Tom Bowman, nominated by Councilmember Fenning.
b) Louise Johnson, nominated by Councilmember Woollen.
c) Robert Eidson, nominated by Councilmember Leeper
d) Elloree Erwin, nominated by Councilmember Trosch.

2) Citizens Advisory Council for Hazardous Chemicals - The following nominations have been made for two positions for three-year terms:

a) James Hinson, nominated by Councilmember Fenning.
b) Thomas Hoffman, nominated by Councilmember Hammond.
c) Dale Nixon, nominated by Councilmember Leeper.

3) Citizens Advisory Committee/Convention & Visitors Bureau The following nominations have been made for two positions to fill unexpired terms ending March 26, 1988:

a) Ann Blackford, nominated by Councilmember Fenning.
b) Jan Beck, nominated by Councilmember Hammond.
c) Cindy Dyson, nominated by Councilmember C. Patterson.
d) Benjamin Ramsey, nominated by Councilmember Dannelly.

Attachment No. 7

* * * * * * * * *

The City Attorney advises that agenda items no. 18 through 36 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

* * * * * * * * *

ITEM NO.

FIREMEN'S RETIREMENT

18. Recommend approval of local legislation that would update the Charlotte Firemen's Retirement System.

The 1947 General Assembly enacted a bill that exempted Charlotte Fire Department employees from the state-wide Local Government Employee's Retirement System and established a Charlotte Firemen's Retirement System to provide retirement benefits for Fire Department employees. The 1947 Act has been amended on numerous occasions in subsequent sessions of the General Assembly to provide for changes and adjustments in the benefits structure. As a result, some of its provisions are contradictory while others are obsolete and, hence, the Act is in dire need of being comprehensively rewritten.

The Retirement System Board of Trustees made up of citizen members and three firefighters has unanimously approved a final version of this rewrite. At its February 9, 1987 meeting, the Council approved as part of its legislative package the preliminary request which included a recommendation that the responsibility for the Retirement System be delegated to the City. During the actual rewrite, this provision was dropped.

PERSONNEL

19. Recommend adoption of a resolution amending the Pay Plan to add the class of Purchasing Agent II, Pay Range 21 ($24,394-$31,134); and to change the Title of Purchasing Agent to Purchasing Agent I, Pay Range 19 ($22,126-$28,239).

The Personnel Department has completed a review of the duties and responsibilities of the Purchasing Agent positions in the City-County Purchasing Department. Based on the results of this study it is recommended that an advanced level of Purchasing Agent be established in recognition of the special duties and assignments of one position.

There are currently four Purchasing Agent positions who are responsible for the procurement of the supplies, equipment, and materials used by all city and county departments. It is recommended that one position assume additional responsibilities including the development and evaluation of new purchasing procedures and methods, research of legislative changes, coordination of large, inter-departmental purchases, and other special projects. This position also would assume supervisory duties in the absence of the Purchasing Supervisor.

ITEM NO.

It is recommended that the class of Purchasing Agent II be established and assigned to Pay Range 21. The establishment of this class necessitates that the class title of Purchasing Agent be changed to Purchasing Agent I, with no change in salary, to distinguish between the classes.

Because this is a trade-off of an existing position, the FY87 cost of this change would be approximately $230, which can be accommodated within the current departmental appropriation.

BID LIST

20. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. Tires for Transit Buses — Department of Transportation

Recommendation: By Director of Department of Transportation and Purchasing Director that the low bid, General Tire, Inc., Akron, Ohio, in the amount of $57,580.80, be accepted for award of contract on a unit price basis.

Project Description: This proposed purchase is for 240 new tires to be mounted on the 40 new transit buses on order from M.A.N. Truck & Bus Company, Cleveland, N. C. The bid proposal was set up to allow the City the right to purchase the tires for the new buses. After negotiating with M.A.N., it was determined the City could purchase the tires at a better price than the bus manufacturer. This is a grant purchase and only 10% local funds are required.

Source of Funding: Public Transportation Capital Improvement Fund - (Coach Purchasing - 80% federal, 10% state and 10% local).

B. Pavement Marking Paint — Department of Transportation

Recommendation: By Director of Department of Transportation and Purchasing Director that the low bid, Southeastern Safety Supplies, Columbia, S. C., in the amount of $35,435.40, be accepted for award of contract on a unit price basis.

Project Description: This proposed purchase is for 5,005 gallons each of yellow and white pavement marking paint to be used to re-paint pavement markings that have been worn out.

Source of Funding: General Fund - (Transportation - Operations).

C. Asphalt Compactor — Airport

Recommendation: By Airport Manager and Purchasing Director that the low bid, Mitchell Distributing Company, Charlotte, N. C., in the amount of $55,780.00, be accepted for award of contract on a unit price basis.

Project Description: This is an additional piece of equipment to be used for road repair at the Airport.

Source of Funding: Airport Fund.

D. Sanitary Sewer Construction Steele Creek Outfall to Brown-Grier Road — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by B.R.S., Incorporated of Richfield, North Carolina in the amount of $123,837.00 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project provides for extension of a sewer line to serve the continuously developing subdivision located in the Twelve Oaks area.

Source of Funding: Water and Sewer Construction Fund (First Colony Group Limited).

E. Water Distribution Project Water Mains to serve 1986 Annexation - Area 6-B and Providence Road — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by B.R.S., Incorporated of Richfield, North Carolina in the amount of $148,599.15 be accepted for award of contract on a unit price basis.

Project Description: This project provides for construction of a water line to serve the Weddington Road area which was annexed in 1986 and to extend a water line to a development located in the Providence Road area.

Source of Funding: Water and Sewer Capital Improvement Fund (Plantation Road). Water and Sewer Construction Fund (RCCS, Inc.)

ITEM NO.

Engineering

F. Arrowood Road Relocation

Recommendation: By the City Engineer that the low bid of $86,345.40, as submitted by Rea Construction Co., be accepted for award on a unit price basis.

Project Description: This project will include a portion of the stone base course and all asphalt needed to build approximately half a mile of roadway.

Through an agreement with the developer of the land through which Arrowood Road Relocation is located, the City has committed to share in the cost of the improvements. Per the Subdivision Ordinance, the developer has the responsibility of building a collector street, but the right-of-way for Arrowood Road Relocation is designated as a minor thoroughfare street. Because of the difference in the two street sections, the City will share in the cost of upgrading Arrowood Road from a collector street to a minor thoroughfare street.

Source of Funding: General Capital Improvement Fund - (TSM Intersection Improvement - Transportation Bonds and Capital Reserve).

The two following bids, G. and H., relate to the special facility lease agreement with Piedmont Airlines wherein the City has agreed to the construction of a maintenance facility consisting of crew training, stock distribution, and maintenance hangar. Funding for these two bids was requested to be approved in item 16.

Airport

G. Site Grading Contract for Piedmont Maintenance Facility

Recommendation: The Airport Manager recommends that the low bid from McWhirter Grading Co. in the amount of $1,461,892.65 be accepted for award of contract on a unit price basis.

Source of Funding: Airline Maintenance Facility Capital Project Fund (advance from unappropriated balance of Airport Operating Fund to be displaced by 1987 Special Facility Airport Revenue Bonds).

ITEM NO.

Airport

H. Structural Steel Contract
Piedmont Maintenance Facilities

Recommendation: The Airport Manager recommends that the low bid from Owens Steel Co. of N.C., Inc. in the amount of $759,816.00 be accepted for award of contract on a lump sum basis.

Source of Funding: Airline Maintenance Facility Capital Project Fund (advance from unappropriated balance of Airport Operating Fund to be displaced by 1987 Special Facility Airport Revenue Bonds).

Airport

I. Landscape Project for
vehicular access ramp area -
landscaping and irrigation

Recommendation: The Airport Manager recommends that the negotiated low bid from Bracken and Black in the amount of $193,699.60 be accepted for award of contract on a lump sum basis.

Project Description: As part of the overall Airport landscaping master plan developed by Freeman White & Associates in summer of 1986, it was recommended that the Airport implement the first phase in the spring of 1987. The first phase includes landscaping and irrigation of the vehicular access ramp area. This landscaping scheme for the vehicular access ramp area is compatible with the plan recently completed by the Ferebee/Walters & Associates, and has been reviewed by the Parks and Recreation and Planning staffs.

Source of Funding: Airport Terminal Capital Project Fund - (Signage and Landscaping - 1987 Revenue Bonds).

Engineering

J. FURNITURE SYSTEMS
Charlotte-Mecklenburg Government Center

Recommendation: By the City Engineer, based upon the recommendation of the architect, J. N. Pease Associates, that the bids submitted by Office Environments and O. G. Penegar Co. be rejected as non-responsive, and the lowest responsive bid of $1,422,849.05, as submitted by Harter Corporation, be accepted for award on a unit price basis.

Project Description: This contract will provide for furnishing and installing approximately 500 modular open office work stations in the new Charlotte-Mecklenburg Government Center.

ITEM NO.

The architect, J. N. Pease Associates, has reviewed and evaluated the office systems proposed by all bidders. Based upon this review, the architect determined that the systems bid by Office Environments and O. G. Penegar Co. do not meet the specifications. Therefore, the architect has recommended that the contract be awarded to the Harter Corporation. The City Attorney's office has reviewed the architect's recommendation and has rendered an opinion that the bids submitted by Office Environments and O. G. Penegar do not meet the specifications, and may be rejected as being non-responsive.

In addition, a User's Group, made up of City and County employees who will actually use the furniture, worked with the architect in developing specifications, reviewed proposals, and tested the furniture system mock-ups. The User Group unanimously recommended Steelcase products not be used for the Government Center; the group did recommend Harter (the low bidder), Knoll or All-Steel as suppliers.

Attached is information sent to Council in the April 24, 1987 Council-Manager memo, an in-house memorandum dated April 27, and an April 28 letter from the architect to O. G. Penegar Company.

Source of Funding: FY87 General Fund - Lease-Purchase Equipment Funds.

Attachment No. 8

K. Mecklenburg Stadium at Price Park — Engineering

Information on this bid item will be sent in the May 8 Council-Manager memorandum.

L. Governmental Plaza
McDowell Street Parking Deck Repairs — Engineering

Recommendation: By the City Engineer that the low base bid of $95,619.30, as submitted by Moretti Construction Co., be accepted for award on a lump sum basis.

Project Description: Repairs to the structure are necessary because of its age and anticipated greater use in supplementing Government Center parking.

Source of Funding: General Capital Improvement Fund (Resurface Parking Lots - General Revenue Sharing and Pay-As-You Go Funding).

ITEM NO.

APPROVAL TO FILE APPLICATION FOR FUNDING

21. Recommend approval to file an application with the Department of Housing and Urban Development for rental rehabilitation funds for FY87 in the amount of $348,000 in order to make rehabilitation loans to private owners for approximately 70 substandard lower income rental housing units.

The Rental Rehabilitation Program provides up to 50 percent of the funds - not to exceed $5,000 per housing unit - to rehabilitate rental housing. Federal Section 8 certificates or voucher rent subsidies administered through the Charlotte Housing Authority are available for qualified tenants. The end result is to provide affordable "standard" housing to lower income persons without the need for displacement.

As of May 10, 1987, loan approvals have been received to rehabilitate 278 substandard units of which 207 have been fully rehabilitated. A total of $1,333,300 in public funds (RRP & CDBG) have leveraged $1,871,333 in private funds to rehabilitate the 278 units.

This action will approve the filing of an application for $348,000 in HUD grant funds for its FY87 Rental Rehabilitation Program in order to make rehabilitation loans to private owners for approximately 70 substandard lower income rental housing units. This amount, which is estimated for the total program, is included in the preliminary Capital Improvement Program.

This is recommended by the Community Development Department; the grant application has been reviewed by Budget & Evaluation and by the grant review committee.

CONTRACT

22. Recommend a contract with CIS Leasing Corporation at a rate of $4,685 per month for 20 months ($93,700 total commitment) for the lease of IBM computing and word processing equipment.

CIS Leasing Corporation is the firm through which the City is currently leasing its IBM computer and word processing equipment. The requested contract represents an addition to the base contract with CIS approved by City Council on June 14, 1982. Approval of this request will bring the total paid to CIS for the lease of IBM equipment to $73,102 per month.

ITEM NO.

The cost associated with this request, apart from an upgrade to the tape units at Police, represents extensions of lease terms for equipment currently installed. Included are computer terminals, word processing stations, and a disk data storage unit. The requested upgrade to the tape units at Police ($890 per month) will provide improved processing capabilities for the computer-assisted dispatching system.

Funds to cover this contract expense have been approved by City Council and have been placed in the FY87 MIS Department budget.

CHANGE ORDERS

23. A. Recommend approval of five change orders to construct Concourse "A" and West Terminal Expansion for American, USAir, Continental, Delta and United Airlines, increasing total contract amounts by $334,609.58.

Council is requested to approve the following change orders to existing contracts for construction of Concourse "A" and West Terminal Expansion pursuant to the request of American Airlines and other air carriers serving Charlotte.

Contract: Electrical Construction for Concourse "A" and Terminal Building Expansion, Shell Package
Contractor: Howell Electric, Inc.
Date of Award: December 31, 1985
Contract Amount To Date: $1,145,495.00
Change Order No.4: $62,177.00
New Contract Amount: $1,207,672.00

This change order provides for electrical additions and modifications due to additional airline requirements and fast track design construction overlap. These include $26,618.00 for electrical changes to the new telephone equipment room, $11,735.00 for additional smoke detectors for elevators, lobbies and equipment rooms, $4,989.00 for conduits for the public telephone on the baggage level of terminal building and $3,020.00 for additional electrical service for exhaust fans. Other changes amounting to $15,815.00 provide for electric service from existing emergency power panel to the new boilers, re-routing of exhaust pipe for emergency generator in Concourse "A", replacing the overhead lighting fixtures and extending the electrical service connections to American Airlines and USAir's passenger loading bridges.

ITEM NO.

Contract: General Construction for Concourse "A" and Terminal Building Expansion, Shell Package
Contractor: F. N. Thompson, Inc.
Date of Award: December 31, 1985
Contract Amount To Date: $5,123,425.00
Change Order No.2: $42,796.00
New Contract Amount: $5,166,221.00

This change order provides for installation of a return air slot in ceiling of Concourse "A", boarding level in the amount of $10,870.00, modifies concrete foundation for the masonry wall in mechanical equipment rooms in Concourse "A" in the amount of $6,037.00, adds to concrete trench drain at terminal truck dock in the amount of $2,442.00, provides for additional excavation in the terminal truck dock in the amount of $12,396.00. This change order also includes various additions and changes amounting to $11,051 such as acoustical ceilings, masonry finishes, elevator finishes, etc.

Contract: Concourse "A" and Terminal Building Expansion Upfit Package
Contractor: Stearns-Airport Equipment Company, Inc.
Date of Award: December 23, 1986
Contract Amount to Date: $751,849.00
Change Order No.1: $17,437.50
New Contract Amount: $769,286.50

This change order provides for additions to American Airlines baggage conveyor ticket counter and curb side system amounting to $9,993.00, change to the baggage conveyor layout at United Airlines agent station amounting to $7,188.50 and providing space for an additional bagwell for United Airlines for an amount of $256.00 per airlines request.

Contract: Electrical Construction for Concourse "A" and Terminal Building Expansion, Upfit Package
Contractor: Ind-Com Electric Company
Date of Award: May 12, 1986
Contract Amount to Date: $389,439.56
Change Order No.2: $67,202.08
New Contract Amount: $456,641.64

This change order provides for electrical additions for changes in telephone and computer conduits amounting to $16,061.55, addition of new electrical service for the communication central paging system amounting to $17,462.79, changes to power and auxiliary services and overhead lighting in ticket level agent station support offices amounting to $31,555.43 and provides electric service for Delta Airlines maintenance room, and extends the master antenna conduit per USAir requirement in the amount of $2,122.31.

ITEM NO.

Contract: General Construction Contract, Concourse "A" and Terminal Building Expansion, Upfit Package
Contractor: F. N. Thompson, Inc.
Date of Award: May 12, 1986
Contract Amount to Date: $1,238,100.00
Change Order No.1: $144,997.00
New Contract Amount: $1,383,097.00

This change order provides for carpets for the existing terminal building.

Odell Associates and Day & Zimmermann concur in these change orders. Funds are available in project contingency to cover these change orders. These are included in project costs and are debt-serviced by rents and charges from tenants.

B. Recommend approval of two change orders to construct Piedmont Cargo and Catering Facility, increasing total contract amounts by $108,524.00.

Council is requested to approve the following change orders to existing contracts for construction of Piedmont cargo and catering facility, pursuant to the request of Piedmont Airlines.

Contract: General Construction for Piedmont Cargo and Catering Facility
Contractor: Beam Construction Company
Date of Award: July 14, 1986
Contract Amount to Date: $1,678,777.00
Change Order No.2: $105,941.00
New Contract: $1,784,718.00

This change order for $134,395 provides for revisions to floor plan as required by Piedmont in order to accommodate new requirements for first class cabin service, and International service with Boeing 767 aircraft.

This change order also includes deletion of the exterior site work outside the five-foot building limit for a deduction in the amount of $37,336.00, addition of 15 inch reinforced concrete pipe for storm drain in the amount of $8,254.00, removal of unsuitable soil, existing footings and debris in the amount of $588.00 and it provides for relocation of 32 lockers, benches and concrete bases for an amount of $40.00.

Contract: Plumbing Construction Contract for Piedmont Cargo and Catering Facility
Contractor: Electricon, Inc.
Date of Award: July 14, 1986
Contract Amount to Date: $222,900.00
Change Order No.1: $2,583.00
New Contract Amount: $225,483.00

ITEM NO.

This change order provides for additional backfill required to tunnel under existing footings in 13 locations for an additional amount of $1,548.00, a deletion of work for three floor drains in a deduction amounting to $6,378.00 and provides changes due to the catering offices floor plan revisions for an addition in the amount of $7,210.00.

The architect and project manager concur in this change order.

Funds are available in project contingency to cover these change orders. These are included in project costs and are debt-serviced by rents and charges from Piedmont.

LEASE

24. Recommend approval of a lease agreement with Federal Aviation Administration for the installation of a navigational aid at the Airport.

The Federal Aviation Administration installs, operates and maintains the landing and navigational aids at the Airport. The City routinely provides locations for these installations on the airfield. An important provision of FAA grants obligates the airport operator to furnish without cost land for Federal facilities for use in connection with air navigation or other activities related to air traffic control.

For several years, the FAA has been testing various locations at the Airport for the installation of a permanent omnidirectional radio beacon to improve traffic control for approaching and departing aircraft. The recommended site for this navigational aid has been determined to be south of Byrum Drive on Airport property. Attached is a map of the proposed leased area.

Council is requested to approve a lease agreement with the Federal Aviation Administration covering the installation of the radio beacon at the Airport. This agreement leases approximately 1.2 acres of Airport property to the government for 20 years at no cost as required by FAA grant assurances.

Attachment No. 9

INTENT TO EXCHANGE PROPERTY

25. Recommend adoption of a resolution indicating City Council's intent to authorize the exchange of City-owned property for property owned by Crow-Childress-Klein #7 on the east side of Billy Graham Parkway.

On March 24, 1986, City Council approved an option from Crow-Childress-Klein which stipulated among other things that 6.143 acres needed on the east side of Billy Graham Parkway along portions of the north and south sides of Wilmount Road would be purchased from Crow-Childress-Klein by the City at $50,000 an acre for a total of $307,150.00. The City owns four residual parcels totaling 1.86 acres contiguous to Crow properties valued at $287,525.00. In lieu of payment, Crow has agreed to exchange their 6.143 acres for the 1.86 acres owned by the City.

Pursuant to North Carolina General Statutes 160A-271, the City may exchange real property belonging to the City for other real property by private negotiations if the City receives full and fair consideration in the exchange. The General Statute requires that public notice be given of Council's intent to consider this exchange. The public notice describes the properties to be exchanged, states the values of the properties and announces Council's intent to authorize the exchange. Following the public notice, Council will be requested to authorize the exchange.

The Planning staff, Engineering/Real Estate and the Manager's Task Force for the Coliseum Center concur with this request.

A map is attached.

Attachment No. 10

ECONOMIC DEVELOPMENT LOANS

26. A. Recommend approval of a loan for $22,680 between the City and Andrew and Jessie S. Ford d/b/a Ford Used Tires to purchase the land and building located at 3401 Tuckaseegee Road.

Andrew and Jessie Ford began the operation of Ford Used Tires approximately two years ago and specialize in the sale of used tires as well as providing minor automotive repairs. Included also is a small retail operation which involves the sale of drinks, snacks and other small grocery items. The business is currently located at 3401 Tuckaseegee Road, and the Fords rent the property from the owner. In February of this year, the owner offered to sell the property to the Fords at a price equal to the revised tax value of $51,400.

ITEM NO.

By purchasing inventory and a tire changing machine, Mr. and Mrs. Ford have invested in excess of $5,300 since the initiation of their business. They requested that their investment of this $5,300 be considered as a portion of their 10% cash requirement. The Economic Development Revolving Loan Fund Committee reviewed their request and considered it to be acceptable based on the newness of the business and the security being offered for the City's loan.

The present owner has contractually agreed to finance $28,000 of the purchase price and will receive a first deed of trust on the property. The interest rate on the owner-financed loan will be 12% with a term of 12 years. The City's loan will be $22,680 and will be secured by a second deed of trust on the land and improvements to be purchased. The City's loan will be made at a rate of 6% per annum with a term of five years. The Fords will contribute $720 as the remainder of their cash requirement toward the purchase of the structure.

In connection with the City's loan, the Fords will provide two full-time jobs which will be made available to persons from low to moderate income households. The jobs to be created will be a general laborer position and a tire changer position.

Funding will be from the Economic Development Revolving Loan Fund.

The Economic Development Revolving Loan Fund Committee approved the loan on April 9, 1987.

B. Recommend approval of a loan for $12,000 between the City and Thomas R. Belton d/b/a Diplomat Limousine Service, for the purchase of a limousine.

Diplomat Limousine Service is a new business that will be owned and operated by Thomas R. Belton. Mr. Belton has had approximately five years' experience in the limousine service business, most of which was obtained by working for a similar operation in Silver Spring, Maryland. He is currently moving back to Charlotte and is purchasing three limousines to initiate the business here.

Mr. Belton has determined that the total cost to start the business will amount to $36,000. This figure includes the purchase of three 1981 Cadillac limousines in the amount of $30,000 and $6,000 for the insurance coverage. Two of the vehicles are being financed by NCNB National Bank for a total amount of $18,000. The term of the loan will be three years at a rate of 12.5%. The bank's loan will be secured by the two limousines. The third vehicle will be financed by the City with a loan amount of $12,000. The City's loan will be made at a rate of 6% per annum for a term of three years. Security for the City's loan will be a deed of trust on property located at 3027 Celia Avenue with a tax value of $32,050 and no outstanding mortgages. This is more than ample security for the City's loan. Mr. Belton's cash contribution will be $6,000.

ITEM NO.

In connection with the City's loan, Diplomat Limousine Service will provide at least three full-time jobs which will be made available to persons from low to moderate income households. These jobs will consist of two drivers and one secretary.

Funding will be from the Economic Development Revolving Loan Fund.

The Economic Development Revolving Loan Fund Committee approved the loan on April 9, 1987.

C. Recommend approval of a loan for $179,350 between the City and Charles S. Fadel, Samuel M. Fadel, and Theodore Fadel d/b/a Fadel's, Inc. for purchase of land and construction of a restaurant equipment and service facility on Summit Avenue in the West Morehead Neighborhood Strategy Area.

Fadel's, Inc. is a restaurant equipment/services operation that was begun by Charles, Samuel and Theodore Fadel in April 1962. The company is involved in restaurant design and layout as well as sales and service of food service equipment throughout the southeastern United States. Some of the company's major contracts have been the Charlotte Civic Center, Wachovia Bank cafeteria, Arthurs Restaurants, Charlotte-Mecklenburg Schools, and Mercy Hospital. The company is currently located at 2031 South Boulevard, however, this space is no longer adequate for the growth the company has experienced.

In an effort to construct a facility sufficient to satisfy its needs, the company entered into a contractual agreement with the City of Charlotte to purchase a parcel of land located on Summit Avenue at Manson Street and Kee Court in the West Morehead Area. City Council approved the sale of this land to Fadel's, Inc. on September 22, 1986 in the amount of $224,450. The Fadels are proposing to build a 19,000 square foot facility that will provide warehouse and office space. The construction costs amount to $374,104 for a total project cost of $598,554. First Citizens Bank and Trust Company has committed to a loan of $372,750 which will be secured by a first deed of trust on the land and improvements. The City's loan will be in the amount of $179,350 and will be secured by a second deed of trust on the aforementioned land and improvements and a first deed of trust on a separate parcel of land located at 5100 North Tryon Street which is owned by the Fadels. The Fadels will contribute $46,454 toward the project.

The appraised value of the site and improvements for the restaurant facility is $497,000. With First Citizens taking a first deed of trust amounting to $372,750, this leaves $124,250 to secure the City's loan. The Fadels are offering the City a first deed of trust on property located at 5100 N. Tryon Street to cover this security shortfall. The tax value of the Tryon Street property is $177,250 thereby increasing the City's security to $301,500 which will more than cover the City's loan of $179,350.

ITEM NO.

First Citizens loan will be made at a rate of 1% over its prime lending rate with principal and interest payments calculated on a 15 year term. The City's loan will be made at an interest rate of 6% per annum. Principal and interest payments will be calculated based on a 15 year term with a provision for principal repayment at the end of the fifth year.

In connection with the City's loan, Fadels, Inc. will provide at least 12 full-time jobs which will be made available to persons from low to moderate income households. The jobs to be created are: two delivery persons, four equipment installers, two secretaries, two sales persons, one clerical/bookeeper and one draftsman.

Funding will be from the Economic Development Revolving Loan Fund.

The Economic Development Revolving Loan Fund Committee approved this loan on April 9, 1987.

HOUSING LOAN

27. Recommend approval of a loan for permanent financing to purchase property under the Uptown Residential Loan Agreement between the City of Charlotte and a consortium of banks and savings and loan associations.

Approval of the loan is necessary in order to proceed with the closing of the loan under the Uptown Residential Loan Agreement.

Borrower	Property Address	Loan Amount	Appraised Value
Mark H. Ahnrud	407-1B N. Graham Street	$57,450	$60,500

The loan application has been reviewed by the City loan officer in the Community Development Department, and the loan application contains sufficient information to form the basis for approval of the loan.

RENTAL REHABILITATION LOAN

28. The following loan applications have been reviewed by the Community Development Department staff and the City loan officer, and all criteria for qualifying for financial assistance have been met by the applicant in accordance with the requirements outlined in the Rental Rehabilitation Program.

Funding will be from Community Development Block Grant funds.

ITEM NO.

A. Recommend a loan agreement with Rick W. Lambeth under the Rental Rehabilitation Program for $15,000 to rehabilitate three units located at 2510, 2514 and 2518 Hemphill Street.

The approval of the loan agreement with Rick W. Lambeth for $15,000 will be used to rehabilitate housing units located at 2510, 2514 & 2518 Hemphill Street in the West Boulevard community. The units are or will be occupied by lower income families.

The total project cost is $43,645. The breakdown of the project cost is as follows: (a) $28,500 loan from First Federal Savings & Loan, (b) $15,000 loan from the City, and (c) $145 cash contribution from the owner.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $51,750 which consists of $28,500 for rehabilitation and $23,250 to finance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $15,000 plus a 5% fee due and payable in 15 years.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value to be $69,000. The planned total indebtedness after rehabilitation, including the private loan and City loan, will be $66,750. The difference between the estimated after-rehab value and the total indebtedness will be $2,250.

B. Recommend a loan agreement with Rick W. Lambeth under the Rental Rehabilitation Program for $40,000 to rehabilitate eight units located at 2513/15, 2519/21, 2533/35 and 2545 Eddington Street and 2532 Hemphill Street.

The approval of the loan agreement with Rick W. Lambeth for $40,000 will be used to rehabilitate housing units located at 2513/15, 2519/21, 2533/35 and 2545 Eddington Street and 2532 Hemphill Street in the West Boulevard community. The units are or will be occupied by lower income families.

The total project cost is $119,570. The breakdown of the project cost is as follows: (a) $76,000 loan from First Federal Savings & Loan, (b) $40,000 loan from the City, and (c) $3,570 cash contribution from the owner.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $122,250 which consists of $76,000 for rehabilitation and $46,250 to finance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $40,000 plus a 5% fee due and payable in 15 years.

ITEM NO.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value of the eight units to be $163,000. The planned total indebtedness after rehabilitation, including the private loan and City loan, will be $162,250. The after rehab value of these properties will exceed the total indebtedness by $750.

C. Recommend a loan agreement with Lloyd M. Lambeth under the Rental Rehabilitation Program for $10,000 to rehabilitate units located at 2548 and 2552 Eddington Street.

The approval of the loan agreement with Lloyd M. Lambeth for $10,000 will be used to rehabilitate housing units located at 2548 and 2552 Eddington Street in the West Boulevard community. The units are or will be occupied by lower income families.

The total project cost is $30,105. The breakdown of the project cost is as follows: (a) $19,000 loan from First Federal Savings & Loan Association, (b) $10,000 loan from the City, and (c) $1,105 cash contribution from the owner.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $34,500 which consists of $19,000 for rehabilitation and $15,500 to refinance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $10,000 plus a 5% fee due and payable in 15 years.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value to be $46,000. The planned total indebtedness after rehabilitation, including the private loan and City loan, will be $44,500. The difference between the estimated after-rehab value and the total indebtedness will be $1,500.

D. Recommend a loan agreement with L. Michael Lambeth under the Rental Rehabilitation Program for $15,000 to rehabilitate units located at 2523, 2527 and 2529 Eddington Street.

The approval of the loan agreement with L. Michael Lambeth for $15,000 will be used to rehabilitate housing units located at 2523, 2527 and 2529 Eddington Street in the West Boulevard community. The units are or will be occupied by lower income families.

The total project cost is $43,645. The breakdown of the project cost is as follows: (a) $28,500 loan from First Federal Savings & Loan Association, (b) $15,000 loan from the City, and (c) $145 cash contribution from the owner.

ITEM NO.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $46,500 which consists of $28,500 for rehabilitation and $18,000 to refinance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $15,000.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value to be $62,000. The planned total indebtedness after rehabilitation, including the private loan and City loan, will be $61,500. The difference between the estimated after-rehab value and the total indebtedness will be $500.

E. Recommend a loan agreement with L. Michael Lambeth under the Rental Rehabilitation Program for $15,000 to rehabilitate units located at 2507 Eddington Street, 2452 and 2454 Elmin Street.

The approval of the loan agreement with L. Michael Lambeth for $15,000 will be used to rehabilitate housing units located at 2507 Eddington Street, 2452 and 2454 Elmin Street in the West Boulevard community. The units are or will be occupied by lower income families.

The total project cost is $44,839. The breakdown of the project cost is as follows: (a) 28,500 loan from First Federal Savings & Loan Association, (b) $15,000 loan from the City, and (c) $1,339 cash contribution from the owner.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $53,250 which consists of $28,500 for rehabilitation and $24,750 to refinance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $15,000.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value to be $71,000. The planned total indebtedness after rehabilitation, including the private loan and the City loan, will be $68,250. The difference between the estimated after-rehab value and the total indebtedness will be $2,750.

F. Recommend a loan agreement with L. Michael Lambeth under the Rental Rehabilitation Program for $20,000 to rehabilitate units located at 2506, 2522, 2526 and 2528 Hemphill Avenue.

The approval of the loan agreement with L. Michael Lambeth for $20,000 will be used to rehabilitate housing units located at 2506, 2522, 2526 and 2528 Hemphill Avenue in the West Boulevard community. The units are or will be occupied by lower income families.

ITEM NO.

The total project cost is $59,859. The breakdown of the project cost is as follows: (a) $38,000 loan from First Federal Savings & Loan Association, (b) $20,000 loan from the City, and (c) $1,859 cash contribution from the owner.

First Federal Savings & Loan Association has approved a new first mortgage on the property in the amount of $69,000 which consists of $38,000 for rehabilitation and $31,000 to refinance the current first mortgage balance. The private loan term is 25 years with an adjustable rate from a floor of 9% to a ceiling of 14%. The City will hold a second mortgage on the property in the amount of $20,000.

An appraisal by William E. Etchison, a licensed real estate appraiser, estimates the after-rehabilitation value to be $92,000. The planned total indebtedness after rehabilitation, including the private loan and the City loan, will be $89,000. The difference between the estimated after-rehab value and the total indebtedness will be $3,000.

HOUSING CODE ENFORCEMENT

29. Recommend adoption of an ordinance authorizing the use of the in rem remedy to correct code violations at 2120 Kilborne Drive.

This dwelling, which is occupied, was inspected on January 31, 1986 and found to have code violations. The owner was notified on February 3, 1986 by certified mail that a hearing would be held on February 14, 1986. The owner was ordered to repair the dwelling by July 31, 1986. Some of the repairs were made, but the owner did not correct all of the violations. A title search on the property was requested to determine any parties of interest. The title search revealed a Deed of Trust holder on the property, United Federal. They were notified on September 26, 1986 of a hearing to be held on October 10, 1986. United Federal was ordered to repair the dwelling by November 12, 1986.

Since the remaining code violations have not been corrected by the owner or party of interest, the City must take corrective action. The action being recommended will authorize the City to correct the violations and place a lien on the property for the cost to repair this dwelling.

The repairs include: repairing holes in foundation walls; replacing defective floor joists in kitchen; installing sump pump in crawl space to eliminate water problems; replacing rotted flooring throughout dwelling; installing sheet vinyl floor covering in kitchen and storage room; painting all walls and ceilings; repairing front and rear exterior doors; repairing guttering; repairing loose and defective ceiling.

The estimated value of the dwelling is $23,110 and the lowest responsible bid received to repair the dwelling is $6,600, which is less than 65% of the value of the dwelling. The City policy is, therefore, to repair rather than demolish the structure.

Funds for this action are available and a lien will be placed against the property for costs incurred.

SPEED LIMITS

30. Recommend adoption of an ordinance lowering the speed limit on one neighborhood street from 35 miles per hour to 25 miles per hour.

In accordance with Council's approved policy, one street in one neighborhood has had a petition validated and is determined by the engineering study to be appropriate for a 25 mile per hour speed limit. The street is:

William Penn Lane (Williamsburg At Raintree)

SET PUBLIC HEARINGS

31. A. Recommend adoption of a resolution of intent to abandon a portion of an alleyway between West Fifth Street and West Sixth Street and set a public hearing for June 22, 1987 at 3:00 in the Council Chamber.

B. Recommend setting a public hearing on June 8, 1987 at 7:30 p.m. at Smith Junior High School on the Preliminary FY88 Budget and Expenditure of General Revenue Sharing Funds.

The State of North Carolina Local Government Budget and Fiscal Control Act, as well as federal regulations governing the use of General Revenue Sharing funds, require cities to hold a public hearing on the proposed fiscal year budget and planned uses of revenue sharing funds. Citizens are invited to offer their suggestions on the expenditure of these funds.

SPECIAL OFFICER PERMIT

32. Application for Special Officer Permit.

Recommend approval of application for Special Officer Permit to Michael Wayne Jenkins for use on the premises of Charlotte/Douglas International Airport.

ITEM NO.

UTILITY CONTRACTS

33. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. The applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. The Utility and Planning Directors recommend approval.

1. Coffey Creek Business Park, III, a North Carolina Limited Partnership, to construct 12,759 linear feet of 8-inch sanitary sewer main to serve Coffey Creek Business Park, Phase III-B, located west of Beam Road, east of Coffey Creek, and south of Pine Oaks Drive, outside the Charlotte City Limits. Estimated Cost - $510,360.00. Sanitary Sewer Job No. 621-86-199.

2. Arrowood Limited Partnership, to construct 2,280 linear feet of 8-inch sanitary sewer main to serve the Arrowood Road Relocation, located east of Nations Ford Road, west of South Boulevard and south of Arrowood Road, inside the Charlotte City Limits. Estimated Cost - $88,000.00. Sanitary Sewer Job No. 621-86-107.

3. Carley Capital Group, to construct 2,021 linear feet of 8-inch sanitary sewer main to serve Ebenezer Howard Drive at University Place, located north of W. T. Harris Boulevard, east of I-85 and west of U.S. Highway 29, outside the Charlotte City Limits. Estimated Cost - $75,000.00. Sanitary Sewer Job No. 621-86-093.

4. John Crosland Company, a North Carolina Limited Partnership, to construct 2,018 linear feet of 8-inch sanitary sewer main to serve Wetherby 2 Subdivision, located east of McAlpine Creek, north of Four Mile Creek, and west of Elm Lane West, outside the Charlotte City Limits. Estimated Cost - $60,540.00. Sanitary Sewer Job No. 621-86-219.

5. Sardis North Associates, to construct 1,240 linear feet of 8-inch sanitary sewer main to serve Charter Place Subdivision, located north of Sardis Road North, east of Ritter Drive and west of Kilcullen Drive, inside the Charlotte City Limits. Estimated Cost - $37,200.00. Sanitary Sewer Job No. 100-87-535.

6. Romeg Development, Inc., to construct 4,082 linear feet of 8-inch sanitary sewer main to serve Giverny Subdivision, Phase I, located west of Carmel Road, south of Sharon View Road and north of Millpond Road, inside the Charlotte City Limits. Estimated Cost - $122,400.00. Sanitary Sewer Job No. 100-87-522.

ITEM NO.

7. Matthews Development Company, to construct 1,525 linear feet of 6-inch water main and 1,210 linear feet of 2-inch water main to serve Charlestowne Manor, located south of Sharon Amity Road, west of Casleton Road and north of Shadey Bluff Road, inside the Charlotte City Limits. Estimated Cost - $36,000.00. Water Contract No. 100-87-017.

8. Eslon Thermoplastics, to construct 1,500 linear feet of 12-inch water main to serve Eslon Thermoplastics on Rodney Street, located east of Westinghouse Boulevard and south of Sharon Road, outside the Charlotte City Limits. Estimated Cost - $45,000.00. Water Contract No. 100-87-015.

SALE OF CITY PROPERTY

34. Recommend the sale of City property to Mr. and Mrs. James A. Hunnicutt on Monroe Road at Rama Road.

The City is proposing to realign the intersection of Monroe Road at Idlewild and Rama Roads. This realignment will sever the property on the corner owned by Mr. & Mrs. James A. Hunnicutt. On April 27, 1987, Council approved the acquisition of the right of way, permanent easements and the two-story house. In December, the Council approved the purchase of property owned by the Wallaces which surrounds the Hunnicutt's home. The Hunnicutts plan to have the house moved back on the former Wallace property and continue residing at that location.

Section 7.107 of the City Charter permits the City to purchase property immediately adjacent to property located on a street corner, and convey such inside property to the owner of the corner property in exchange for property needed for street widening purposes. The Hunnicutts have agreed to purchase the Wallace property for the acquisition price which the City paid in December, 1986 less the needed right of way from the Wallace property for $84,980.00.

It is requested that Council approve the conveyance of 1.3 acres of City owned property to Mr. & Mrs. James A. Hunnicutt for $84,980.00 subject to all deed restrictions and easements presently on the property, located on Monroe Road and Rama Road.

This action has been reviewed by the City Attorney's Office and is recommended by Engineering/Real Estate.

A map is attached.

Attachment No. 11

SETTLEMENT

35. Recommend an additional deposit of $1,500.00 to settle the condemnation action encaptioned "The City of Charlotte vs. Clara G. Washam" (86-CVS-10576), for a total settlement of $4,500.00.

The City filed a condemnation action in the above-referenced matter on September 26, 1986 for a total taking of 17,074.27 square feet, for a 15-foot permanent sanitary sewer easement which is part of the North Carolina Highway 73 and Point Regatta Project. The City initially deposited $3,000.00, the amount estimated by it to be the fair market value. The City was unable to negotiate a purchase initially because the property owner was terminally ill.

The present property owner has offered to settle this condemnation action for the additional deposit of $1,500.00, bringing the total to $4,500.00. The Washam tract is a 52 acre tract, with the sanitary sewer easement traversing over 1100 feet of the property. This easement goes through a wooded area as well as open fields. The Legal Department recommends this settlement be approved in light of the damage done to the property and the cost to the City to try the lawsuit.

Funding will be from Charlotte-Mecklenburg Utility Department Fund 63334.

Engineering/Real Estate Division, and the Charlotte-Mecklenburg Utility Department concur.

PROPERTY TRANSACTIONS

36. Recommend approval of the following property transactions.

A. Acquisition of 1,489.05 square feet of right of way plus temporary construction easement, at 2630 N. Sharon Amity Road, from Clifford K. Callaway, Althea T. Callaway, A. J. Reed and Ester Reed, for $13,455.00, for Intersection Improvements-Sharon Amity Road at Independence Boulevard. (Right of Way Agreement)

CONDEMNATION

B. Recommend adoption of a resolution of condemnation for 3,443 square feet plus 1,173 square feet for construction easement and 1,431 square feet for permanent drainage easement, at 408 E. 15th Street, from Duncan Memorial Church, for $3,370.00, for the Parkwood Avenue Extension.

ITEM NO.

City offered $1,690 for right of way, $565 for permanent drainage easement, $625 for construction easement and $500 for brick B-B-Q Grill. Property owner wants City to extend proposed culvert along the new road right of way which intersects the church property so the land can be used for future parking. Property owner not satisfied with City's offer and no monetary counteroffer was made.

- PENDING MATTERS -

In meeting on Monday, June 8, 1987, City Council will make nominations for appointment to the following boards and commissions.

1) Clean City Committee - Four positions for three-year terms. Two of the incumbents are not eligible for reappointment.

2) Historic District Commission - One position for a three-year term. The incumbent is not eligible for reappointment.

3) Planning Commission - One position for a three-year term. The incumbent is eligible for reappointment.

4) Spirit Square Board of Directors - One position for a three-year term. The incumbent is eligible for reappointment.

SCHEDULE OF MEETINGS
May 11 - 15, 1987

Monday, May 11	COUNCIL/MANAGER DINNER	5:00 p. m.
	CITIZENS HEARING	7:00 p. m.
	COUNCIL MEETING Eastway Junior High School	7·30 p. m.

attach 1

Re-Alignment of City Council Voting Districts

Background

Changes in population growth within the present City Council Voting Districts and the 1986 and 1987 Annexations make it necessary to shift some City Council district boundaries in order to maintain the population balance required under one person, one vote ruling.

Specifically, the populations of Districts 7 and 5 increased by more than 9,000 and 16,000 persons respectively between 1985 and 1987 while the remaining districts had no or very little population growth. These population changes in combination with the addition of 10,500 persons in annexed areas to District 7 creates a population differential of 41.78% between the largest and smallest districts--which exceeds the maximum permitted of 10%. As a result, the population of District 7 and 5 must be reduced and the remaining districts increased by shifting several precincts. This proposal offers three methods for accomplishing these shifts.

Options

In proposing these options, the following technical points were considered: (1) it should result in a deviation of less than 10% between the largest and smallest districts; (2) it should not dilute the voting strength of minority groups; and (3) it should not unnecessarily divide a neighborhood.

Each option meets these considerations, as indicated in the attached tables. However, it is suggested that Option AB best serves these considerations because:

(1) The deviation (6.36%) between the smallest and largest districts was considerably below the maximum permitted of 10%.
(2) It minimized the dilution of minority voting strengths.

All options have the advantage of establishing some major arterials as boundaries between districts, such as:

- Central/Albemarle/Lawyers Road Boundary between Districts 4 and 5
- Eastway Drive as the Majority Boundary between Districts 4 and 1
- Tryon Street/Graham Street Boundary between Districts 1 and 2

The South Boulevard Boundary between Districts 7 and 3 and the Fairview Boundary between Districts 7 and 6 were violated because there were no other viable options available to shift population from District 7 to adjoining districts.

1986 and 1987 Annexations
City of Charlotte Voting Districts

Annexations	Dist 1 (47,018) (Pop)	Dist 2 (44,760) (Pop)	Dist 3 (44,075) (Pop)	Dist 4 (47,401) (Pop)	Dist 5 (65,132) (Pop)	Dist 6 (47,166) (Pop)	Dist 7 (57,267) (Pop)
1986 Annexations							
Autumnwood				749			
Deerhurst					196		
Sardis Road					979		
Settlers Landing							129
Alexander Road							1,174
Plantation Road							230
Providence Forest							96
Four Mile Creek							536
Park Rd/Q Hollow							8,414
Forest Pawtuckett		248					
Coulwood Oaks		67					
Beatties Ford Rd		275					
1986 Total	47,018	45,350	44,075	48,150	66,307	47,166	67,846
1987 Annexations							
Mineral Springs	717						
Hickory G./Pence Rd				574	2,458		
Taragate Fm/Arwd			2,192				
Oakdale		1,187					
1987 Total	47,735	46,537	46,267	48,724	68,765	47,166	67,846

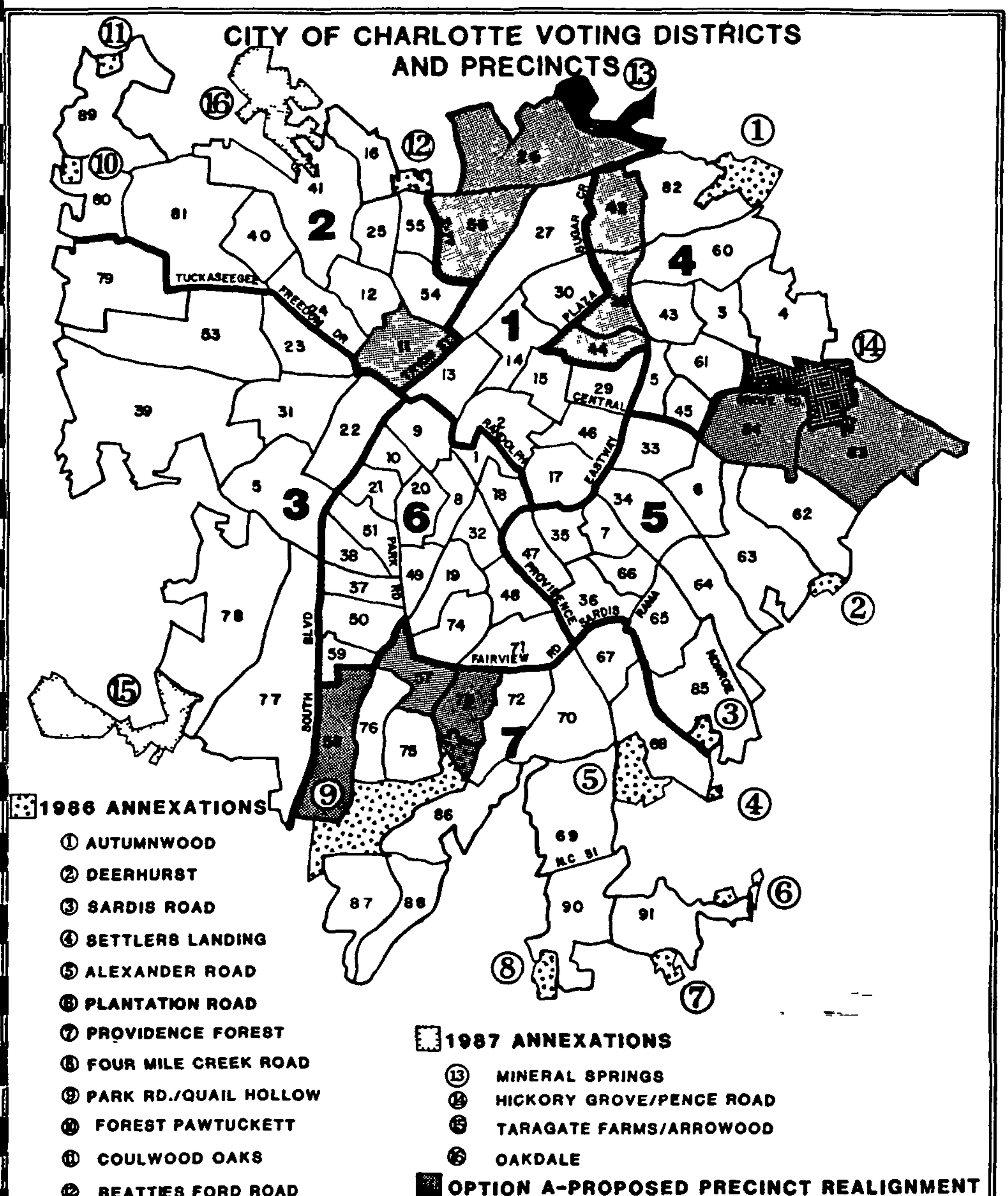
Option A

Precinct \ 1987 Pop	Dist 1 47,735	Dist 2 46,537	Dist 3 46,267	Dist 4 48,724	Dist 5 68,765	Dist 6 47,166	Dist 7 67,846
58			+7,623				-7,623
57						+3,591	-3,591
73						+4,279	-4,279
83				+5,815	-5,815		
84				+6,054	-6,054		
Hickory Grove/ Pence Rd Anx				+2,458	-2,458		
44	+2,082			-2,082			
28	+4,022			-4,022			
42	+4,932			-4,932			
26	-5,101	+5,101					
Mineral Springs Annexation	- 717	+ 717					
56	-4,193	+4,193					
11	+4,221	-4,221					
Option A Totals	52,981	52,327	53,890	52,015	54,438	55,036	52,353

Voting District	Total Population		Percent Black		Percent Deviation	
	Existing*	Proposed	Existing	Proposed	Existing	Proposed
1	47,018	52,981	50%	49%	- 6 72%	-0 58%
2	44,760	52,327	62%	59%	-11 20%	-1 81%
3	44,075	53,890	60%	57%	-12 55%	+1 12%
4	47,401	52,015	30%	21%	- 5 96%	-2 40%
5	65,132	54,438	7%	7%	+29 22%	+2 15%
6	47,166	55,036	5%	5%	- 6 42%	+3 27%
7	57,267	52,353	3%	4%	+13 62%	-1 76%
TOTAL	352,819	373,040	31%	31%	41 78%	5 67%

*Existing District Population Does Not Include 1986 or 1987 Annexation Population

OPTION A


CITY OF CHARLOTTE VOTING DISTRICTS
AND PRECINCTS
TUCKASEEGEE
FREEDOM DR
BUVAR CR
PLAZA
CENTRAL
RANDOLPH
EASTWAY
PARK RD
PROVIDENCE
SARDIS
RAMA
FAIRVIEW RD
SOUTH BLVD
MONROE
N.C. 51
1
2
3
4
5
6
7
1986 ANNEXATIONS
① AUTUMNWOOD
② DEERHURST
③ SARDIS ROAD
④ SETTLERS LANDING
⑤ ALEXANDER ROAD
⑥ PLANTATION ROAD
⑦ PROVIDENCE FOREST
⑧ FOUR MILE CREEK ROAD
⑨ PARK RD./QUAIL HOLLOW
⑩ FOREST PAWTUCKETT
⑪ COULWOOD OAKS
⑫ BEATTIES FORD ROAD
1987 ANNEXATIONS
⑬ MINERAL SPRINGS
⑭ HICKORY GROVE/PENCE ROAD
⑮ TARAGATE FARMS/ARROWOOD
⑯ OAKDALE
OPTION A-PROPOSED PRECINCT REALIGNMENT

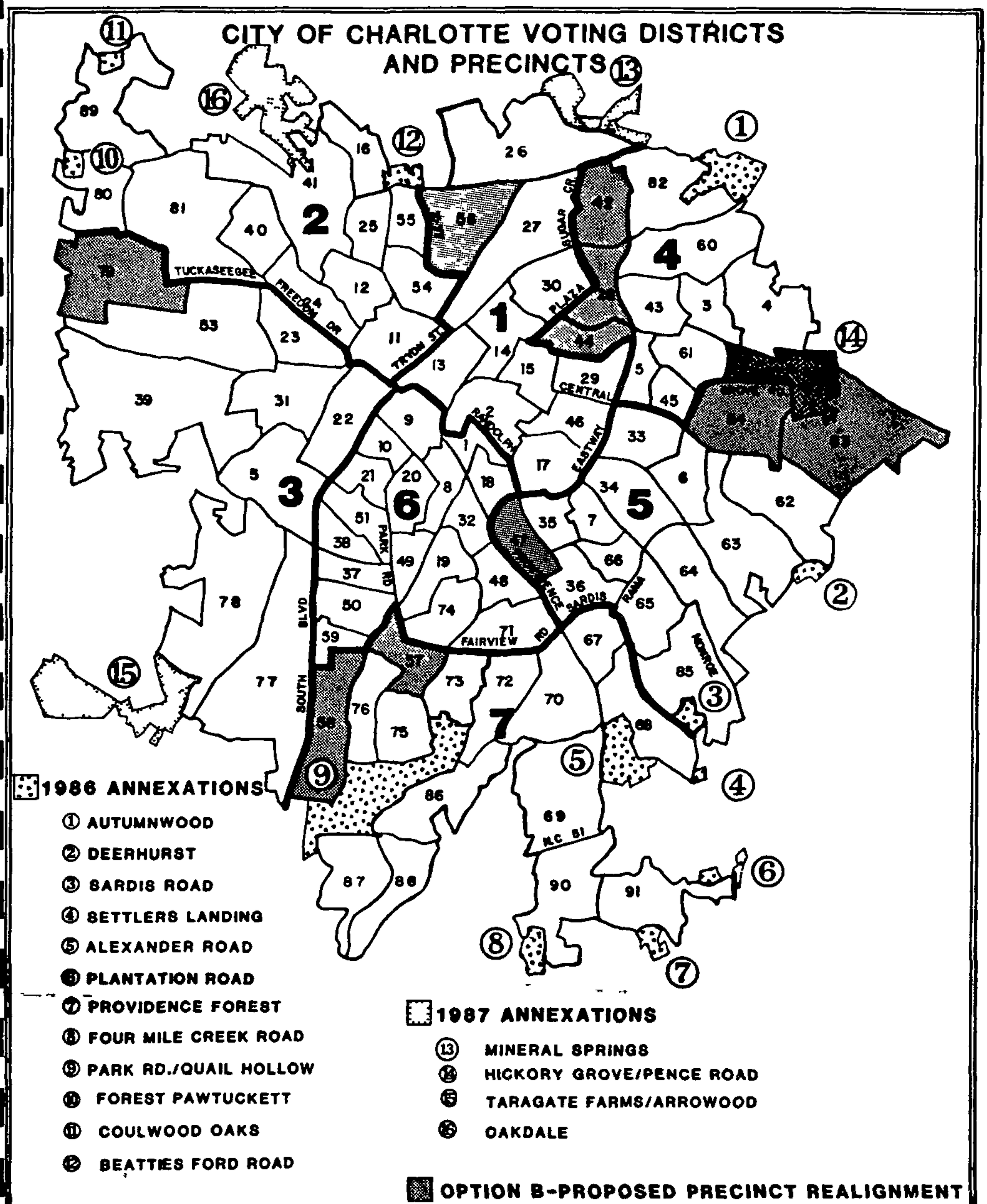
Option B

Precinct \ 1987 Pop	Dist 1 47,735	Dist 2 46,537	Dist 3 46,267	Dist 4 48,724	Dist 5 68,765	Dist 6 47,166	Dist 7 67,846
83				+5,815	-5,815		
84				+6,054	-6,054		
Hickory Grove/ Pence Rd/Anx				+2,458	-2,458		
47					-2,471	+2,471	
42	+4,932			-4,932			
28	+4,022			-4,022			
44	+2,082			-2,082			
79		+2,243	-2,243				
56	-4,193	+4,193					
58			+7,623				-7,623
57						+3,592	-3,591
Option B Totals	54,578	52,973	51,647	52,015	51,967	53,228	56,632

Voting District	Total Population		Percent Black		Percent Deviation	
	Existing*	Proposed	Existing	Proposed	Existing	Proposed
1	47,018	54,578	50%	49%	- 6.72%	+2 42%
2	44,760	52,973	62%	59%	-11 20%	-0 60%
3	44,075	51,647	60%	59%	-12 55%	-3 08%
4	47,401	52,015	30%	21%	- 5 96%	-2 39%
5	65,132	51,967	7%	7%	+29 22%	-2.48%
6	47,166	53,228	5%	5%	- 6 42%	-0 12%
7	57,267	56,636	3%	3%	+13 62%	+6 27%
TOTAL	352,819	373,040	31%	31%	41.78%	9 35%

* Existing District Population Does Not Include 1986 or 1987 Annexation Populations

OPTION B


CITY OF CHARLOTTE VOTING DISTRICTS
AND PRECINCTS
TUCKASEEGEE
FREEDOM DR
TRYON ST
RANDOLPH
CENTRAL
EASTWAY
PARK RD
SOUTH BLVD
FAIRVIEW RD
SARDIS RD
MONROE
NC 51
1986 ANNEXATIONS
① AUTUMNWOOD
② DEERHURST
③ SARDIS ROAD
④ SETTLERS LANDING
⑤ ALEXANDER ROAD
⑥ PLANTATION ROAD
⑦ PROVIDENCE FOREST
⑧ FOUR MILE CREEK ROAD
⑨ PARK RD./QUAIL HOLLOW
⑩ FOREST PAWTUCKETT
⑪ COULWOOD OAKS
⑫ BEATTIES FORD ROAD
1987 ANNEXATIONS
⑬ MINERAL SPRINGS
⑭ HICKORY GROVE/PENCE ROAD
⑮ TARAGATE FARMS/ARROWOOD
⑯ OAKDALE
OPTION B-PROPOSED PRECINCT REALIGNMENT

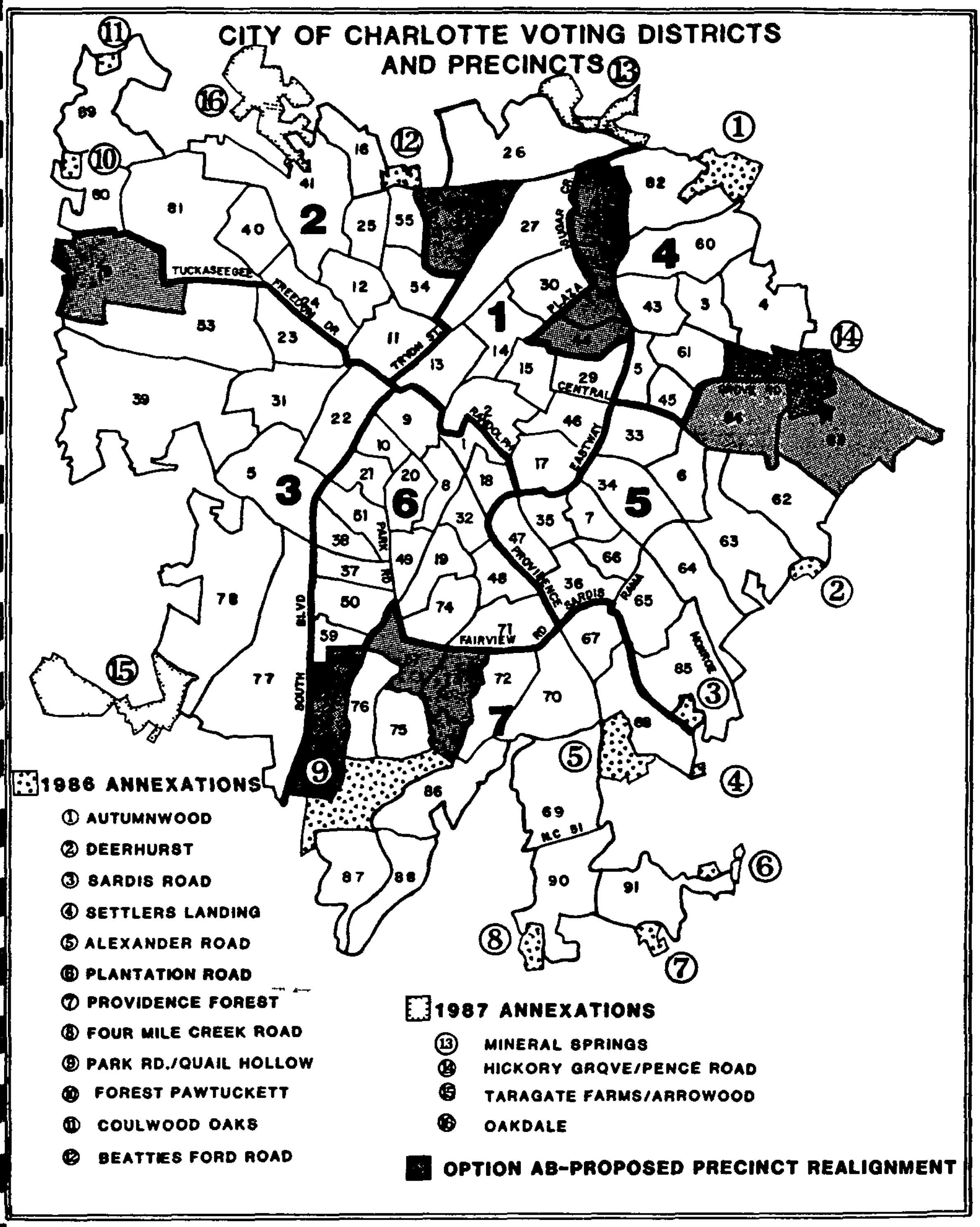
Option AB

Precinct \ 1987 Pop	Dist 1 47,735	Dist 2 46,537	Dist 3 46,267	Dist 4 48,724	Dist 5 68,765	Dist 6 47,166	Dist 7 67,846
42	+4,932			-4,932			
28	+4,022			-4,022			
44	+2,082			-2,082			
56	-4,193	+4,193					
79		+2,243	-2,243				
58			+7,623				-7,623
83				+5,815	-5,815		
84				+6,054	-6,054		
Hickory Grove/ Pence Rd Anx				+2,458	-2,458		
57						+3,591	-3,591
73						+4,279	-4,279
Option AB Totals	54,578	52,973	51,647	52,015	54,438	55,036	52,353

Voting District	Total Population		Percent Black		Percent Deviation	
	Existing*	Proposed	Existing	Proposed	Existing	Proposed
1	47,018	54,578	50%	49%	- 6 72%	+2 42%
2	44,760	52,973	62%	59%	-11 20%	-0 60%
3	44,075	51,647	60%	59%	-12 55%	-3 08%
4	47,401	52,015	30%	21%	- 5 96%	-2 39%
5	65,132	54,438	7%	7%	+29 22%	+2 15%
6	47,166	55,036	5%	5%	- 6 42%	+3 27%
7	57,267	52,353	3%	4%	+13 62%	-1 76%
TOTAL	352,819	373,040	31%	31%	41 78%	6 36%

* Existing District Population Does Not Include 1986 or 1987 Annexation Populations

OPTION AB


CITY OF CHARLOTTE VOTING DISTRICTS
AND PRECINCTS
TUCKASEEGEE
FREEDOM DR
TYNON ST
CENTRAL
EASTWAY
PROVIDENCE
SARDIS
RAMA
FAIRVIEW RD
PARK RD
SOUTH BLVD
MONROE
NC 51
1986 ANNEXATIONS
① AUTUMNWOOD
② DEERHURST
③ SARDIS ROAD
④ SETTLERS LANDING
⑤ ALEXANDER ROAD
⑥ PLANTATION ROAD
⑦ PROVIDENCE FOREST
⑧ FOUR MILE CREEK ROAD
⑨ PARK RD./QUAIL HOLLOW
⑩ FOREST PAWTUCKETT
⑪ COULWOOD OAKS
⑫ BEATTIES FORD ROAD
1987 ANNEXATIONS
⑬ MINERAL SPRINGS
⑭ HICKORY GROVE/PENCE ROAD
⑮ TARAGATE FARMS/ARROWOOD
⑯ OAKDALE
OPTION AB-PROPOSED PRECINCT REALIGNMENT

#2

ECONOMIC DEVELOPMENT LOAN REQUESTS

This item contains three economic development loan requests for Council consideration. The following is background information on the Development and Revitalization from which the loans would be made.

As part of the FY87 Capital Improvement Program, City Council approved $2.5 million for the Development and Revitalization Fund (DARF) to be used for economic development activities in four redevelopment areas and the Pocket of Poverty. This $2.5 million dollar appropriation represents a major portion of an Urban Development Action Grant (UDAG) repayment received as a result of the sale of the Woodland Office Park.

An Economic Development Review Committee, consisting of directors from several City departments, was formed to determine the guidelines for expenditure of these funds. It was determined the projects eligible for funding from DARF should satisfy one or more of the following public purpose objectives:

1. Job creation - at least one permanent full-time job should be created for each $15,000 of the DARF loans. These jobs shall be created principally for low-to-moderate income individuals. Projects which provide unique economic opportunities providing better than minimal wages and favorable career advancement opportunities will be given priority.

2. Service - provide a needed service to the residents of a redevelopment area or the "Pocket of Poverty".

3. Removal of slums and blighting influences.

In addition to the above, all projects should be compatible with relevant neighborhood/redevelopment area objectives.

A. Consider entering into a loan agreement with Brookshire Retirement Joint Venture in the amount of $500,000 for the purpose of converting the Executive Inn into an elderly retirement community and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description

The proposed Brookshire Retirement Community involves the conversion of the 200-room Executive Inn located at 631 North Tryon Street into 152 apartment units composed of efficiency and one-bedroom dwellings, ranging from 356-765 square feet, and 12,000 square feet of commercial medical space.

Market Study

In March 1985, the motel owners commissioned a market feasibility analysis by Dr. James W. Clay for a proposed rental retirement apartment housing project designed for and marketed to the well-elderly senior citizens. The study concluded that the proposed project would rent up within a year of construction. The targeted market for occupancy of the proposed project includes one and two person households headed by individuals who are 55 years of age and greater and who are capable of maintaining himself/herself without significant medical assistance.

Demand/Supply

In 1986, Charlotte-Mecklenburg is expected to have over 176,000 households, and its urban region, Metrolina, will have about 480,000 households. Of these households, slightly more than twenty percent will be headed by persons over 55 years of age. In the core county, Mecklenburg, there are about 59,156 such households, while in the larger urban region, Metrolina, there are approximately 99,360.

Units are expected to range in price from $850 for double occupancy to $1,150 - $1,400 per month for single occupancy. This include all facility costs. Three daily meals, linens, housekeeping, and transportation services will be provided by the project to reduce budgetary requirements other than rent.

Developer

Executive Inn, Ltd., a limited partnership, purchased the Executive Inn in 1983. In July 1986 Brookshire Place, Ltd., a Texas limited partnership, was formed to provide equity for the renovation of the Executive Inn. Brookshire Retirement Joint Venture was formed by these two limited partnerships to purchase the underlying land and proceed with the development of the project.

Richard E. Wagner II is a general partner of both limited partnerships. Mr. Wagner, Chairman of Wagner Companies, has acted as a principal partner in the acquisition of real estate properties since 1981. Prior to becoming general partner, he served as a real estate broker with Coldwell Banker in Dallas, and before that he was vice president of acquisitions for a private real estate investment group for which he acquired $40 million in office buildings, apartments and hotels.

The developer was represented by Mr. Richard Spies, Vice President of Wagner Properties.

Proposed Financing

The proposed sources and uses of funds for the project are listed below.

Sources of Funds	
Existing Owners Equity	$ 600,000
Additional Owners Equity	1,421,888
HUD Mortgage (First Lien)	7,374,000
City of Charlotte (Second Lien)	500,000
City of Charlotte Accrued Interest	10,000
Total Sources	$9,905,888
Uses of Funds	
Repayment of Existing Indebtedness	$2,330,000
Land Acquisition	1,860,000
HUD Loan Fees	404,250
Closing Costs	129,800
Architectural & Engineering	145,250
Hard Construction Costs	2,900,000
Development Overhead & Profit	87,500
Operations & Interest Carry	445,703
Required Reserves	1,003,385
Retained Owners Equity	600,000
Total Uses	$9,905,888

Terms of the Loan

The City loan in the amount of $500,000 will be for a term of five years at an annual interest rate of 6%. Accrued interest is due when net operating income exceeds the debt service on the first mortgage with Highland Mortgage Company. Porjections indicate that this will occur in the third year. There will be no repayment of principal until the fifth year or until a sale or refinancing of the project. At the end of the fifth year, a review will be made by the City and a decision will be made to renegotiate the City's loan terms or to ask the owners to repay the City loan. The City can require payment of the accrued interest and total principal on the City loan, but the residual profit participation drops from 20% to 15% and is disbursed to the City only upon sale or refinancing of the development. The City's position then changes from lender to a joint venture partner in the project. Any prepayment must be approved by the City. The City loan requires the payment of a residual profit of 20% of either the appraised value of the project or the sales price minus sales expenses and payment of the first and second mortgages.

The completed project, which has been appraised at $12,000,000 after renovation, will provide sufficient security for the City's loan.

The City loan will require the creation of at least 35 jobs of which at least 26 will be available for low to moderate income citizens. At least 18 of the total persons employed by the project must be JTPA eligible and be recruited from the City's UDAG eligible "Pocket of Poverty." The 35 persons must be hired by the fourth year after the City's loan is closed. The City Loan Agreement with the owners will provide for a penalty if job goals are not met.

The 35 jobs to be created are listed below.

Position	No.
Administrator	1
Services Director	1
Food Services Director	1
Secretary/Receptionist	1
Security	4
Cooks	2
Dietary Aids	6
Health Care (RN)	1
Housekeeping Supervisor	1
Housekeepers	7
Laundry Supervisor	1
Laundry Attendant	1
Maintenance Supervisor	1
Maintenance Assistants	2
Drivers	1
	31
Jobs to be created by leased space	4
Total	35

Public Purpose

It has been determined that the proposed Brookshire Retirement Joint Venture to convert the Executive Inn is an eligible project in that it meets program objective #1 by creating 35 new jobs of which 26 will be targeted towards low to moderate income households and program objective #3 by removing a potentially blighting influence in the Uptown Area. Also, the development will provide City/County real estate taxes of over $161,000 per year compared with current taxes of $37,500 per year, will leverage over $9,000,000 in private funds and will provide a increase in the number of market rate residences in the Uptown Area.

The Economic Development Loan Committee approved the loan on April 9, 1987. The City Economic Development Review Board reviewed the loan on April 21, 1987. The loan was also approved by Roger Frankhoff of the National Development Council.

B. Consider entering into a loan agreement with Dunhill Development Company in the amount of $500,000 for the purpose of renovating four contiguous structures at Tryon and West Sixth Streets and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description
The project involves the renovation of four contiguous structures located at North Tryon and West Sixth Streets, ranging from two to ten stories in height. Each building is currently vacant and in fair condition. The old Mayfair Hotel is to be renovated into a first class hotel with additional retail space. The hotel will have 15 suites and 45 oversized guest rooms. Rates will range from $85 to $178 per night.

The adjoining building will house a restaurant that will open into the hotel lobby and provide room service for guests, plus second floor meeting rooms. The other two buildings will be leased to retail commercial or office tenants. There will also be a 124-space parking deck at the rear of the development.

Market Study
In March 1987 the motel owners commissioned a market feasibility analysis by Pannell Kerr Forster. The analysis concluded that there is sufficient existing and potential demand to enable the proposed 60-unit Mayfair Hotel to achieve a stabilized occupancy level of 73% by the fourth full operating year. The mix of room night demand of the property will approximate 80% commercial individual, 14% discretionary and 6% group demand.

Demand/Supply
Three hotels with 1,397 rooms will be competitive with the proposed Mayfair Hotel. Demand is projected to continue to grow with limited additions to the supply, resulting in a well-balanced supply and demand situation.

Developer
The partnership owning the hotel and adjoining leasehold interest will be formed as a North Carolina Limited Partnership with Bradley A. Holcom and William D. Patterson as General Partners. Bradley Holcom and William D. Patterson operate Dunhill Development Company locally and specialize in the renovation of older commercial buildings.

Proposed Financing
The sources and uses of funds for the project are listed below.

Sources of Funds

Commercial mortgage (first lien)	$3,200,000
City of Charlotte (second lien)	500,000
SBA loan (leasehold improvements)	500,000
Partnership equity	1,598,400
Total Sources	$5,798,400

Uses of Funds

Acquisition of Real Estate	$ 850,000
Construction Cost	2,503,000
Parking Deck	383,000
Furniture, Fixtures & Equipment	521,900
Operational Reserves	300,000
Loan Fees	103,500
Construction Interest	250,000
Architectural & Engineering	50,000
Dunhill Overhead	200,000
Marketing	85,000
Management	22,000
Feasibility, Surveys, Moving Costs, Appraisals	50,000
Storefront Construction	450,000
Organization Costs	30,000
Total Uses	$5,798,400

Terms of the Loan

The City loan in the amount of $500,000 will be for a term of five years (Call) at an interest rate of 6% with a 30-year amortization. Accrued interest and principal amortiziation is due when net operating income exceeds the debt service on the first mortgage with Southeastern Savings and Loan Company. It is projected that the net operating income will reach this level in first year of operation. Another condition of the City's loan will require the payment of a residual profit of 20% of either the appraised value of the project or the sales price (if higher) minus sales expenses and payment of the first and second mortgages and equity investment. At the end of the fifth year the loan and City's residual share will be paid. Any prepayment must be approved by the City.

The completed project, which has been appraised at $5,865,000 after renovation, will provide sufficient security for the City's loan.

The City loan will require the creation of 70 jobs of which at least 50 will be available for low to moderate income citizens. The jobs to be created are listed below.

Position	No.
Office (Management)	9
Office (Staff)	9
Retail (Management)	3
Retail (Staff)	9
Restaurant (Management)	3
Restaurant (Staff)	15
Hotel (Management)	4
Hotel (Staff)	16
Parking Deck (Staff)	2
Total	70

Public Purpose

It has been determined that the proposed development to renovate hotel and adjacent properties is an eligible project in that it meets program objective #1 by creating 70 new jobs of which 50 will be targeted towards low to moderate income households and program objective #3 by removing a potentially blighting influence in the Uptown Area. Also, the development will provide City/County real estate taxes of over $95,452 per year compared with current taxes of $22,527 per year and will leverage over $4,000,000 in private funds.

The Community Development Department, the Economic Development Loan Review Committee and Roger Frankoff of the National Development Council concur in this recommendation.

C. Consider entering into a loan agreement with McDonald's Hotel Corporation in the amount of $500,000 for the purpose of constructing a hotel and, if approved, authorize the use of $500,000 from the Development and Revitalization Fund.

Project Description

The project involves the construction of a new 106-room hotel on the northeast corner of Beatties Ford Road and Wilson Avenue. Site improvements include 205 parking spaces and a renovaton of the existing cafeteria/banquet facility which seats approximately 200 people. Several adjoining meeting rooms will seat an additional 200 persons. The hotel will contain approximately 27,813 square feet and the estimated project costs are as follows:

Site work	$ 234,281
Building construction	1,997,383
Furniture, Fixtures & Equipment	438,120
Architectural and Engineering	161,000
Contingency	64,839
Total	$2,895,623

Market Study
In a July 1986 market study Laventhol & Horwath reviewed three different segments of the hotel market: the commercial/corporate demand, the group meeting demand and the tourist/transient market. They concluded that the proposed hotel should achieve its fair market share by reaching an occupancy level of 66% within three years.

Demand/Supply
An appraisal completed by Shiplett-Wilkins & Associates, Inc. indicated that there is a demand for the proposed hotel based on its location and price structure. This is evidenced by the fact that the hotel should achieve a 66% occupancy level within its first three years of operation.

Developer
John and Eunice McDonald are the principals of McDonald's Hotel Corporation and have retained the services of Vannoy Construction Company to oversee the construction of the proposed hotel facility. The McDonalds currently operate a cafeteria adjacent to the proposed hotel site.

Proposed Financing
The proposed sources and uses of funds for the project are listed below.

Sources of Funds	
NCNB	$2,581,000
City	500,000
McDonalds	300,000
Total Sources	$3,381,000

Uses of Funds	
Land	$ 32,500
Construction	2,231,664
Furniture, Fixtures & Equipment	438,120
Architectural & Engineering	161,000
Contingency	64,839
Franchise Fee	50,000
Opening Capital	106,000
Commitment Fee	25,810
Construction Loan Interest	131,956
Legal Insurance	17,000
Inspection	2,400
Operating deficit	69,923
Consulting Fee	24,000
Rate Guarantee	25,788
Total Uses	$3,381,000

NCNB National Bank has issued a loan commitment for $2,581,000 contingent upon City participation amounting to $500,000 secured by a second mortgage on the land and buildings (the hotel and a restaurant facility). As indicated above, the McDonalds will put $300,000 into the project.

Terms of the Loan

The loan applicants are requesting a loan from the City of Charlotte in the amount of $500,000 at 3% interest per annum for a term of 6 years amortized on a basis of 30 years. These requirements were established as part of the formal commitment from NCNB for their loan of $2,581,000 for the project.

Accrued interest on the City's loan will be due when net operating income exceeds the debt service on the first mortgage loan with NCNB. There will be no repayment of principal until the sixth year or until a sale or refinancing of the project takes place. At the end of the sixth year, a review will be made by the City and a decision will be made to renegotiate the City's loan terms or ask the owners to repay the City's loan. At that time, the City loan will require the payment of a residual profit of 15% of either the appraised value of the project or the sales price minus sales expenses and payment of the first and second mortgages should the hotel be sold or refinanced. As an additional alternative, the City can require the payment of the accrued interest and total principal on the City's loan plus 10% profit participation upon sale or refinancing of the development prior to the end of the sixth year. Any prepayment must be approved by the City. The completed project, which has been appraised at $5,265,000, will provide sufficent security for the City's loan.

The City loan will require the creation of 31 jobs which will be made available to low to moderate income citizens. The jobs to be created are listed below.

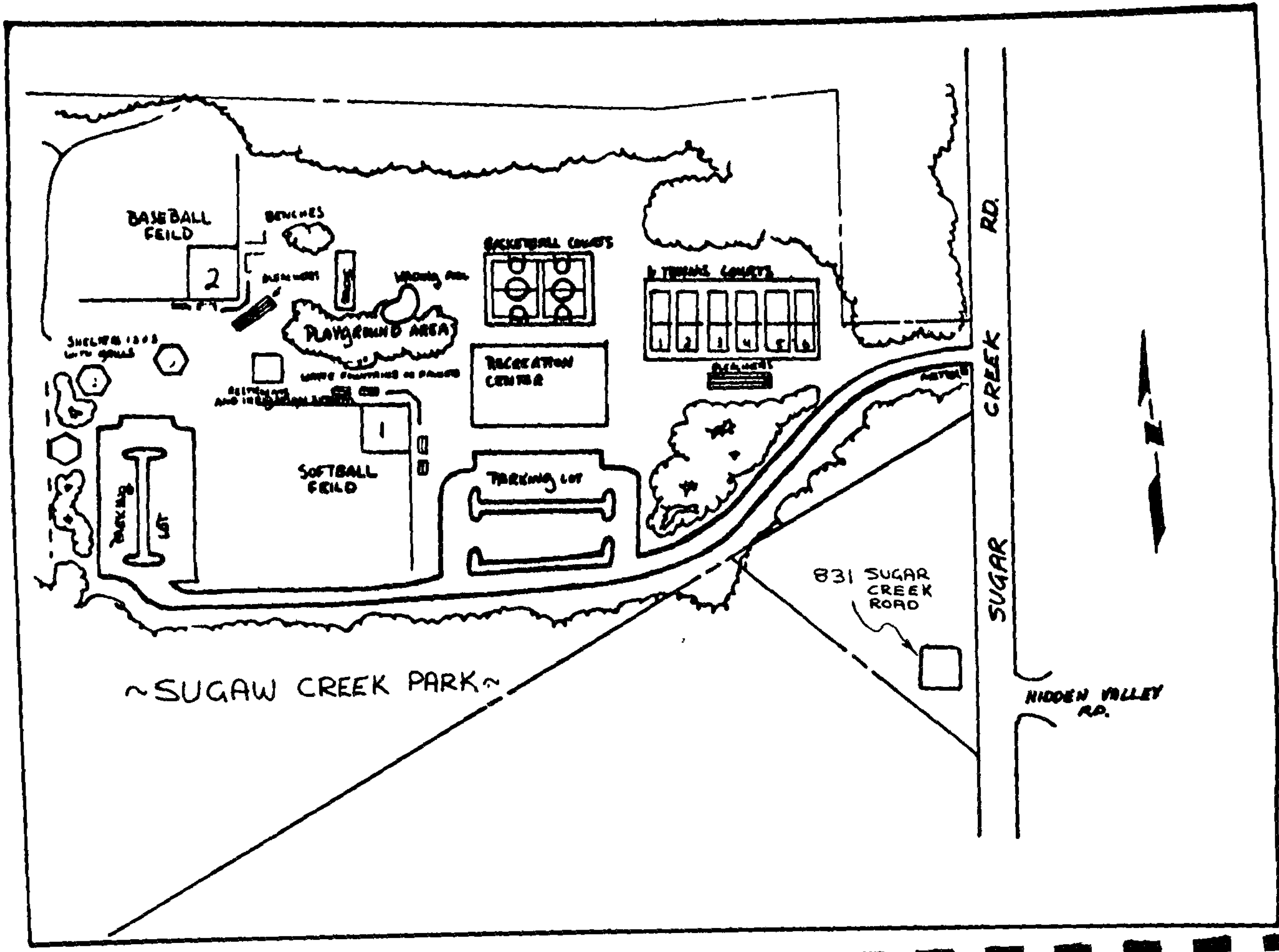
Position	No.
General Manager	1
Sales Manager	1
Bookkeeper	1
Secretary	1
Maintenance	1
Head Housekeeper	1
Desk Clerks	3
Night Auditor	1
Housekeepers	12
Bartenders	2
Laundry	2
	26
Additional Cafeteria Workers	5
Total	31

Public Purpose

It has been determined that the proposed hotel is an eligible project in that it meets program objective #1 by creating 31 jobs targeted towards low to moderate income households. Also, the development will provide increased City/County taxes amounting to $61,883 per year, will leverage $2,881,000 in private funds and the project is compatible with neighborhood/redevelopment area objectives.

The Community Development Department and the Economic Development Loan Review Committee concur in this recommendation.

#3


BASEBALL FEILD
2
BENCHES
PLAYGROUND AREA
BASKETBALL COURTS
TENNIS COURTS
RECREATION CENTER
1
SOFTBALL FEILD
PARKING LOT
PARKING LOT
831 SUGAR CREEK ROAD
SUGAR CREEK RD.
HIDDEN VALLEY RD.
~SUGAW CREEK PARK~

4a

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRAM EVALUATION REPORT

NAME OF PROGRAM: GETHSEMANE ENRICHMENT PROGRAM

PERIOD COVERED: JULY 1, 1986 - APRIL 6, 1987

DATE PREPARED: APRIL 30, 1987

CONTRACTOR: GETHSEMANE AME ZION CHURCH

A. SUMMARY

- Contract was approved by City Council on June 9, 1986 for $390,258 covering a 12-month period (July 1, 1986 - June 30, 1987).
- During the first nine months, the program served 484 youth in the summer program and 461 youth in the after-school program.
- Program costs were $232,164.34 through March 31, 1987 which is 61% of the amount budgeted for the program year. (9 months represents 75% of the contract year).
- Average cost per youth for the summer program and for the school year program was $252.03 or $.46 per youth per hours.

B. MAJOR FINDINGS:

1. The program has met or surpassed all of its objectives. (See Table 1.)
2. The program met 121% of its summer enrollment goals and 128% of school year enrollment goals.
3. The average daily attendance was:
   a. 402 Summer Program (total enrollment = 484). (See Exhibit A for Summer Schedule.)
   b. 361 School Year Program (total enrollment = 461). (See Exhibit A for School Year Schedule.)

   For the average daily attendance and enrollment for each reporting period, see Table 2.
4. The dropout rate was: Summer Program: 0%, School Year Program: 14%.
5. Over a period of 6 months, the average increases in academic achievement level were 9 months in Reading and 7 months in Math. (See Table 3.)

6. The program was conducted in several locations:

   a. <u>Summer Program</u>

      - Antioch Baptist Church
      - Billingsville Elementary School
      - Lincoln Heights Elementary School
      - Spaugh Middleschool

   b. <u>Fall Program</u>

      After School
      - Amay James Elementary School
      - Antioch Baptist Church
      - Billingsville Elementary School
      - Gethsemane AME Zion Church
      - Lincoln Heights Elementary School

7. The program also provides in-school tutoring or counseling for students in the program, when requested by any of the 39 schools where the students are enrolled.

8. During the school year, 978 parent contacts and 4 parenting workshops were reported.

9. Efforts to secure other funding resulted in securing a total of $83,252 from the County and from private sources. These funds were used to employ additional tutors, a curriculum consultant, a parenting coordinator and various supplies.

TABLE I
Status of Objectives

Abbreviated Objectives	Objective	Achieved	%
1. After-School Teacher/Student Ratio	1:20	1:18	111%
2. Enrollment:			
Summer	400	484	121%
School Year	400	510	128%
3. Develop Individualized Instruction Plan for each student	w/1 6 weeks	Met	Met
4. Contacts with Parents	by Dec. 1	Met	Met
5. 1/2 month Educational Achievement Level Increase for each Month of Instruction for at least 80% of Students.	3 Mos. Reading	.9 Mos Reading	300%
	3 Mos. Math	.7 Mos Math	234%
a. Pretest given	by 10/9/86	Met	Met
b. Post test given	by 4/9/87	Met	Met
6. Recreational & Cultural Activities	1/week 2/child/Mo.	Met	met
7. Program Retention Rate	80%	100% Summer	125%
		88% School Year	110%
8. Advisory Committee Members	10	Met	Met
(Meetings Per Quarter)	1	Met	Met
9. Identify other Funding Sources	N.Q.	Met	Met

Table 2
Enrollment and Average Daily Attendance for
Each Reporting Period

Summer Program	Enrollment	Average Daily Attendance	%
July 1, 1986 - July 31, 1986	484	402	83%
Fall Program (After School):			
September 9, 1986 - September 30, 1986	456	358	79%
October 1, 1986 - December 19, 1986	456	371	81%
January 6, 1987 - March 31, 1987	446	311	70%
School-Year Average	461	361	78%

Table 3
Testing Results

Grade	Reading Average Grade Level September	Reading Average Grade Level March	Reading Average Increase	Mathematics Average Grade Level September	Mathematics Average Grade Level March	Mathematics Average Increase
K	PK	K.9	.9	PK	K.9	.9
1	K.S.	1.9	1.1	K.9	1.6	.7
2	1.3	2.0	.7	1.4	1.9	.5
3	2.3	3.0	.7	2.3	2.9	.6
4	2.7	3.9	1.2	2.6	3.9	1.3
5&6	3.7	4.6	.9	3.7	4.3	.6
WEIGHTED AVERAGE INCREASE			.9			.7

GETHSEMANE ENRICHMENT PROGRAM SCHEDULE

Clusters A and B
Summer

8.00-8 15	Readiness Experience
8.15-8 30	Breakfast
8 30-9 00	Small group activity—Poetry/Art
9 00-9 30	Small group activity—Poetry/Art
9 30-10 00	Total group activity—Recreational
10 00-10 30	Small group activity—Language/Math/Story Time
10 30-11 00	Total group activity—Rhythms
11 00-11 30	Small group activity—Language/Math Small group activity—Story Time
11 30-11 45	Lunch
11 45-12 15	Small group activity—Language Math/Story Time
12 15-12 30	Total group activity
12 30-1 00	Total group preparation for dismissal/Dismissal

Clusters A and B
Regular

3 45-4 00	Roll Call/Snacks
4 00-4 30	Small group activity—Language Arts/Math/Construction
4 30-5 00	Recreational Activity
5 00-5 30	Small group activity—Language Arts/Math
5 30-5 50	Story Hour/Poetry Time
5 50-6 00	Evaluation/Preparation for dismissal

"Giant Steps To Learning"

GETHSEMANE ENRICHMENT PROGRAM SCHEDULE

Clusters C and D
Summer

8·00-8 30	Setting the tone
8:30-8 45	Breakfast
8 45-9.15	Small group activity—Language/Math/Reading
9.15-10 00	Small or total group activity—Cultural Experience Music/Art/Poetry Time/Movie—etc
10·00-10 30	Small group activity—Language/Math/Reading
10 30-11 00	Total group activity—Recreational
11.00-11 30	Small group activity—Language/Math/Reading
11 30-12·00	Total group activity—Poetry Time/Story Hour
12·00-12 30	Lunch
12 30-12·45	Total group activity—Evaluation
12 45-1 00	Dismissal

Clusters C and D
Regular

3·45-4·30	Homework
4:30-4:45	Snacks
4.45-5·15	Small group activities—Language Arts/Math/Others
5:15-5:45	Small group activities—Language Arts/Math/Others
5:45-6.15	Recreational Activity
6:15-6:30	Evaluation—Preparation for dismissal

"Giant Steps To Learning"

4/6

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRAM EVALUATION REPORT

NAME OF PROGRAM: COMPREHENSIVE EDUCATION AND ENRICHMENT PROGRAM

PERIOD COVERED: JULY 1, 1986 - FEBRUARY 28, 1987

DATE PREPARED: APRIL 30, 1987

CONTRACTOR: BETHLEHEM CENTER

SUMMARY

- Contract was approved by City Council for $130,336 for the period July 1, 1986 - June 30, 1987.

- During this 8-month period, program expenditures totaled $71,353.71, 55% of the amount budgeted. (Eight months represents 67% of the contract year).

- The Program served a total of 193 persons, including

  - 81 Youth in the Summer Day Camp,
  - 31 Junior High Youth in the School-Year Program (See Exhibit A - Daily Schedule),
  - 28 Preschoolers in the School-Year Program (See Exhibit B - Daily Schedule) and
  - 53 Elementary Youth in the Tutorial School-Year Program (See Exhibit C - Daily Schedule).

- The total cost per youth is $369.71 or .40 per hour per youth served.

  (See Table 1 for Enrollment, Dropout, and Retention Rate by Program Component).

MAJOR FINDINGS:

1. Of the 25 objectives and subparts of objectives stated in the contract, the program:

   - surpassed 5 objectives and subparts,
   - met 16,
   - will meet 2 by the end of the contract period, and
   - did not meet 2 objectives.

Objectives 1.b and 2 were not met. Only 16 Junior/Senior High Youth (objective: 30) were enrolled in the Summer program. Only 149 students from the Southside NSA (objective: 194) were enrolled; however, all other students served were from other NSAs or other low income areas.

(See Table 2 for Summary of Objectives Achievement By reporting period).

2. The program met 100% of its client goal.

3. The program's retention rate was: Summer - 100% and School Year - 81%.

4. The average daily attendance rate was: Summer Program - 75%, School Year Program - 88%, and Total - 82%. (See Table 3.)

5. Staff met with each family twice during the year to encourage parental involvement.

6. During the 5 months between the period of pre-and post-testing, the elementary students gained an average of 3 months in reading, 6 months in language and 1 month in math. (CTBS)

   The preschool youth averaged gains of 8 months in Gross Motor Skills, 4 months for concepts, 5 months for Communication and 3 months in Fine Motor Skills. (Dial Screening).

7. During this contract period, the Contractor received approximately $42,000 from: The State Food Program and Federal Food Program, and Child Care Resources in addition to the on-going support from the United Methodist Church.

TABLE 1

Enrollment, Dropout, and Retention Rate
by Program Component

Program Component	Enrollment Objective	Total Enrollment	% of Obj.	No. of Dropouts	Retention Rate
Summer Program July 3, 1986-Aug 5, 1986					
Junior High Youth (14 days) 3 hrs/day	30	16	53%	0	100%
Elementary (35 days) 8 hrs/day	60	65	108%	0	100%
Subtotal	90	81	90%	0	100%
School Year Program (Thru Feb) Sept 4, 1986-Feb 28, 1987					
Morning - Preschool 3½ hrs/day	24	28	117%	7	75%
After School - Elementary 3 hrs/day	50	53	106%	6	89%
Evening - Jr. High 20/hrs/wk	30	31	103%	8	84%
Subtotal	104	112	108%	21	81%
Total Program (Thru Feb) July 3, 1986-Feb 28, 1987					
All Components	194	193	100%	21	89%

TABLE 2

SUMMARY OF OBJECTIVES ACHIEVEMENT

	Year to Date	% of Obj. Met
1. Improve basic skills		
a. 60 School age youth enrolled (Summer)	65	108%
b. 30 Jr/Sr High enrolled (Summer)	16	53%
c. 30 Jr/Sr High enrolled (School Year Evenings)	31	103%
d. 50 Elementary age youth (After School Program)	53	106%
e. 24 Pre Schoolers (School Year Program)	28	117%
2. 194 Enrolled low/mod students from Southside NSA	149	77%
a. Enrollment based on need	Met	100%
b. Need determined by objective and subjective assessment	Met	100%
3. Assess needs w/i 6 weeks	Met	100%
a. Obtain last report card and test scores (Summer)	Met	100%
b. CAT Test Scores (After School)	Met	100%
c. DIAL or other test scores, interview, observation (Preschool)	Met	100%
4. Encourage parental involvement		
a. Meet w/each family twice	Met	100%
b. Encourage community involvement and use of other agencies (Referral)	Met	100%
5. Report student progress by April 9, 1987	Met	100%
6. 1 Cultural/Rec. event/wk; and	Met	100%
each student participates 2 per month	Met	100%
7. Avg. daily attendance of 80%	82%	103%

	Year to Date	% of Obj. Met
8. Involve parents		
a. 1 Meeting before August 1, 1986	Met	100%
b. 1 Meeting per quarter	3	X
c. Review program operation	Met	100%
9. Teacher/Staff workdays		
July 1-3, 1986 for Summer Session	Met	100%
August 18-22, 1986 for School Year	Met	100%
June 29-30, 1987 for final reports/closeout	X	X
10. Identify and secure other funding	Met	100%

Met = Required by contract and provided by contractor.
x = Not required during the reporting period.

TABLE 3

Enrollment and Attendance by Program Component

	June/Aug.		Sept/Feb		TOTALS	
	*Enr.	Atten.	*Enr.	Atten.	*Enr.	Atten.
Preschool	0	0	21	19	21	19
Elementary	65	49	47	44	112	93
Jr./Sr. High	16	12	23	17	39	29
Totals	81	61	91	80	172	141
Attendance %		75%		88%		82%

* Enrollment less dropouts

EXHIBIT A

DAILY SCHEDULE

Jr./Sr. High

Days	Time	Activity
Monday-Thursday	5.30	Arrival and Recreation in game room.
Monday-Thursday	5·30-6:30	Group Instruction, homework
Monday & Wednesday	5 30-7 30	Tutoring
Tuesday	6 30-7 30	Teacher's Choice
Monday & Wednesday	7 30-8 30	Rap sessions, Workshops Recreational games, Arts and Crafts, Discussion groups, etc
Thursday	6 30-8·30	Field Trips
Monday-Thursday	8 30	Dismissal

EXHIBIT B

DAILY SCHEDULE

Preschool

Days	Time	Activity
Mon. - Fri.	8 30 - 9 15	Pick up and Free Play
Mon. - Fri.	9 15 - 9 30	Clean up, restroom, break, assist with breakfast preparation.
Mon. - Fri.	9 30 - 10 00	Breakfast & Rest period
Mond , Tuesda , & Wednesday	10 00 - 11 30	A combination of whole group and small group activities
2nd Tuesday of the month	10 00 - 11 00	Public Library
Thur.	10 00 - 11 30	Introduction to Music
Fri.	10 00 - 12 00	Field Trips
Mon. - Fri.	12 00 -	Take Home

*** The schedule for the three and four year olds consists of a combination of small and whole group activities The activities are designed to improve the fine motor, gross motor, concept and communication skills of the preschooler. Activities include but are not limited to music, storytelling, drama and arts and crafts.

EXHIBIT C

DAILY SCHEDULE

ELEMENTARY

Days	Time	Activity
Mon - Thurs	2 30 - 3 30	Homework
Mon - Thurs	3 30 - 4 00	Snack
Mon & Tues	4 00 - 5 00	Tutoring (t - 3rd g aders)
Wed & Thurs	4 00 - 5 00	Tutoring (4th - 6th graders)
Alternate ues	3 30 - 4 30	Library
Mon & Tues	4 00 - 5 00	Computer Class (4th - 6th graders
Wed & Thurs	4 00 - 5 00	Computer Class (1st - 3rd graders
Friday	4 00 - 5 00	Field Trips, Special Events
Mon - Fri	5 00 - 5 3-	Dismissal

#5

This is for the Manager's Memo to Mayor/Council for Wednesday, 4/1/87:

Westinghouse Boulevard Extension

As the NCDOT moves forward on the Pineville Bypass portion of the Charlotte Outer Loop, the crossing of our proposed Westinghouse Boulevard Extension has become a critical concern. Several developers in the area have expressed interest in participating with the City in constructing Westhinghouse Boulevard Extension. We have had conversations with NCDOT staff concerning bridges required in the Outer Belt so that Westinghouse Boulevard Extension can pass under the Outer Belt. In order to meet the NCDOT's schedule, which has the Outer Loop under construction late next year, we are going to need to hire a consultant quickly so that the alignment of Westinghouse Boulevard under the Outer Belt can be clearly defined for the NCDOT. The Engineering Department and Charlotte Department of Transportation are conducting an accelerated consultant selection process in order to meet this objective.

Even though this project is part of the ones that we are discussing with the NCDOT, due to its critical nature, we are having to move forward with it at this time, and we will be coming to you with the award of a consultant contract sometime in May. The project as currently programmed would be a joint effort between the City, the NCDOT and several private property owners.

OWW:pbb

#6

NAME	CHAIRMAN	MEETING DAY & TIME	LOCATION
CERTIFIED DEVELOPMENT CORPORATION Staff· A. C. Shull C. D. Dept. 336-2410	Paul E. Gibson 2901 Wheelock Road (28211) 366-2157	Wednesday, 3 00 p. m	Board Mtgs.- C D. Dept. Quarterly Mtgs. - Environmental Health Dept.
ADVISORY PARKS COMMITTEE Staff· Marvin Billups Park & Rec. Dept. 336-2464	Roy Alexander 301 North Tryon St (28202) 372-6261	First Tuesday each month 6 00 p m	Parks & Recreation Dept. 310 North Kings Drive

18 Appointed by City:
Mayor (6); Council (12)
9 Appointed by County

CERTIFIED DEVELOPMENT CORPORATION
(27 Members)

Membership - Members must be residents of the City of Charlotte or Mecklenburg County, of legal voting age, be of good character and reputation, have never been convicted of a criminal offense other than a minor motor vehicle violation, and not under indictment, on parole or probation. Terms are for three years (following the expiration of the initial terms which were made on a staggered basis).

Membership shall include participation by the following four groups: (a) local government, (b) private lending institutions, (c) community organizations, and (d) business organizations.

Responsibilities - The purpose of the company is to stimulate the growth and expansion of small businesses in the community by assisting such businesses to obtain long-term financing for capital improvements and fixed assets.

MEMBER & CATEGORY	DISTRICT	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
Local Government					
(C)Hoyle Martin B/M	2	4/06/87		3 yrs.	4/30/90
Private Lending Institutions					
(C) L. R. Miller, Jr. W/M	6	5/14/84	4/06/87	3 yrs.	4/30/90
(C)Thomas W. Shaw, Jr. W/M	6	2/22/82	3/11/85	3 yrs.	4/30/88
(C)H. Clayton Howze W/M	6	3/11/85		3 yrs.	4/30/88
(M)Vernon L. Sawyer W/M	6	4/26/85		3 yrs.	4/30/88
(M)Consuella Chavis B/F		5/19/86		Unexp.	4/30/87
(C)Titus Ivory B/M	2	5/05/86		3 yrs.	4/30/89
Business Organizations					
(C)Jerry W. McMurray W/M	4	4/27/87		3 yrs.	4/30/90
(C)Clayton Lovell	6	10/08/84	4/06/87	3 yrs.	4/30/90
*(C)Paul E. Gibson W/M	6	6/13/83	3/11/85	3 yrs.	4/30/88
(C)Norman A. Hunte B/M	4	6/09/86		Unexp.	4/30/88
(M)Rowena Warren W/F	7	3/15/82	7/31/84	3 yrs.	4/30/87
(M)Henry A. Harkey W/M	7	3/15/82	4/26/85	3 yrs.	4/30/88
Community Organizations					
(C)William O. Hoey B/M	4	2/22/82	4/09/84	3 yrs.	4/30/87
(C)Spencer Thompson B/M	3	1/28/85	3/11/85	3 yrs.	4/30/88
(C)A. Ray Biggs W/M	6	3/11/85		3 yrs.	4/30/88
(M)Lem Long, Jr. B/M	5	7/31/84		3 yrs.	4/30/87
(M)James H. Watters		5/05/86		Unexp.	4/30/88

County Appointments - Expiring 4/30/89

W. Mark Gill
Pradeep K. Patnaik
Richard Bullard
J.H. Crute III
Donald Outen
James M. Patterson, Jr.
Michael Blair
Jim Counts
Stephen Morris

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Certified Development Company

Name David R. Krug **Sex/Race** Male/ Caucasian **District No.** 6

Home Address 2319 Pembroke Avenue, Charlotte, 28207 **Phone No.** 376-7668

Business Address 131 Providence Road, Charlotte, 28207 **Phone No.** 376-8000

Education BA Business Administration, St. Andrews Presbyterian College

Present Employer David R. Krug Associates, Inc.

Job Title President **Duties** Real Estate Development (Biography Attached)

Business & Civic Experience See attached biography

Interests/Skills/Areas of Expertise Real Estate, Finance and Development

Comments Because of my business activities and relationships, I believe I could be an asset to this committee

I understand that this application will be maintained in the active file for a period of one year only

March 20, 1987 [signature]

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

BIOGRAPHY

David R. Krug is 38 years of age and is a 1970 graduate of St. Andrews Presbyterian College with a degree in Business Administration. He is a resident of Charlotte, North Carolina with his corporate offices at 131 Providence Road, Charlotte, North Carolina.

David R. Krug & Associates, Inc. is a real estate development corporation formed in 1975 specializing in real estate development. Mr. Krug is the sole stockholder of the firm.

Mr. Krug has been responsible for the turn-key conversion of apartments to condominiums and along with affiliated companies has successfully marketed thirty projects totalling approximately 2,800 units. He has also been responsible for the land development of residential subdivisions, condominium development and sales, shopping center development and management and the ownership of apartment and retail rental properties.

MEMBERSHIPS

Charlotte Board of Realtors
North Carolina Association of Realtors
National Association of Realtors
Realtors National Marketing Institute
Certified Commercial-Investment Candidate (CCIM)
Charlotte Chamber of Commerce
Myers Park Homeowners Association
Charlotte Planning Commission - Urban Symposium Panel
Charlotte Apartment Association
Charlotte Home Builders Association - Board of Directors

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CERTIFIED DEVELOPMENT CORPORATION

Name RHONDA MAYSE **Sex/Race** F/B **District No.** _____

Home Address 5816 H E Hunting Ridge Ln Charlotte NC 28212 **Phone No.** (704) 568 7164

Business Address 5816 H E Hunting Ridge Ln Charlotte NC **Phone No.** (704) 568 7164

Education B. S. Business Administration

Present Employer Self Employed

Job Title _____ **Duties** _____

Business & Civic Experience I've worked in Retail management and Insurance Management. I am a member of Eastern Stars, and in the process of obtaining membership to N.C. Community Action Association.

Interests/Skills/Areas of Expertise Management in Insurance and Investment Plans, Sales, and OFFICE ADMINISTRATION

Comments Presently I am in the Process of converting from Management of an Insurance Agency to Starting my own Agency.

I understand that this application will be maintained in the active file for a period of one year only

3-28-87 — Rhonda Mayse

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

RECEIVED
MAR 1987
OFFICE OF CITY CLERK

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: 1. Planning Commission 2. Certified Development Board 3. Civil Service Board

Name Rhonda E Sutt **Sex/Race** F/W **District No.** _____

Home Address 20318 Bethelwood Lane 28036 **Phone No.** 892-5735

Business Address 6407 Idlewild Road # 302 28212 **Phone No:** 537-9301

Education Attended CPCC

Present Employer Allied Properties Corp - 10 years

Job Title Ex V. P **Duties** Commercial Real Estate Broker

Business & Civic Experience I have enjoyed the position of being a 50% partner in the firm of Allied Properties Corp since 1/80. My duties and responsibilities have varied throughout the years from Corporate Administrator to handling the accounts of Small Business Owners

Interests/Skills/Areas of Expertise I have enjoyed the opportunity of working with the Mecklenburg Council on Illiteracy and Easter Seals I am an active Member of Bethel Presbyterian Church

Comments I have genuine enthusiasm when it comes to serving the community I live in I want to be involved, I want to know and be apart of my Community's Growth.

I understand that this application will be maintained in the active file for a period of one year only

April 6 1987 Rhonda Sutt

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

OFFICE OF CITY CLERK

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

5 Appointed by Mayor
10 Appointed by City Council

PARKS ADVISORY COMMITTEE

(15 Members)

Membership - Appointments are for three-year terms, although the appointments for the six new positions created by the expansion of the committee in November of 1986 are to be made on a staggered basis: two to expire in 1987, two in 1988 and two in 1989. No person is to serve more than two terms. The Chairman is elected annually by the committee membership for a one-year term only.

Responsibilities - Serves as the City's advocacy group in the community for parks and recreation, assuring that the leisure needs of the community are met. Specific goals and functions are outlined in the Resolution establishing the Committee, adopted April 5, 1982.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
*(C)Roy Alexander W/M	5	Science Mus.	6/11/84		3 yrs.	6/1/87
(C)David Henderson W/M	6	Attorney	5/24/82	6/11/84	3 yrs.	6/1/87
(C)Susan Seaver W/F	5	Interior Designer	5/24/82	4/22/85	3 yrs.	6/1/88
(C)Annette Bedford W/F	4	Girl Scout Official	5/24/82	4/22/85	3 yrs.	6/1/88
(M)Lloyd C. Caudle W/M		Attorney	6/18/82	6/17/85	3 yrs.	6/1/88
(M)Eleanor Washington B/F	2		9/23/86		3 yrs.	6/1/89
(M)John T. Crawford		Hous.Auth./You.Serv.	1/18/85		3 yrs.	6/1/87
(C)Robert S. Lilien W/M	6	Attorney	6/09/86		3 yrs.	6/1/89
(C)Janet N. Monahan W/M	7	Analyst Programmer	6/09/86		3 yrs.	6/1/89
(C)Edward M. McDowell B/M	1	General Contractor	1/12/87		1 yr.	6/1/87
(C)Erman Lepley W/M	6	Tax Manager for Price Waterhouse	1/12/87		1 yr.	6/1/87
(C)Larry Hale W/M	7	Insur. Agency Partner	1/12/87		2 yrs.	6/1/88
(M)Jacqueline Edwards B/F			4/08/87		1 yr.	6/1/88
(C)Milton Grenfell W/M	3	Project Architect	1/12/87		3 yrs.	6/1/89
(M)Leroy Miller B/M			4/08/87		2 yrs.	6/1/89

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Mark C. Kurdys **Sex/Race** M/W **District No.** _____

Home Address 6216 Branch Hill Circle, Charlotte 28213 **Phone No.** 597-7927

Business Address 741 Kenilworth Ave., Suite 300, Charlotte, NC 28204 **Phone No.** 377-1511

Education University of Michigan B.G.S. '77; Univserity of Toledo College of Law J.D. '80

Present Employer Hedrick, Eatman, Gardner & Kincheloe (Attorneys)

Title Associate Attorney **Duties** Trial Attorney in civil cases, primarily in areas of products liability, medical malpractice and environmental law.

Business & Civic Experience Central Piedmont (Charlotte) Group of the Sierra Club - City Parks Chair and Inner City Outings; Eagle Review Board Member for Region and Counsel, Boy Scouts of America; Active Campaigner on local and state-wide day care, education and environmental issues; practicing attorney for 5 years

Interests/Skills/Areas of Expertise I enjoy spending time with my family and friends; teaching valuable life skills to children and other adults; hiking, fishing, canoeing, birdwatching, photography, softball, basketball, picnics and training my dog, volunteer work. I have enjoyed doing all these things and more in our City of Charlotte Parks. The City needs to continue the intelligent development and management of the Parks, and the Community needs to be made aware of the opportunities available in the Parks and each citizen's civil responsibility to respect and protect this community resource.

Comments

I understand that this application will be maintained in the active file for a period of one year only.

Mar 19, 1986 [signature]

Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

Personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1/83

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Linda W. Zagar **Sex/Race** F/W **District No.** _____

Home Address 2115 Bromwich Rd. Charlotte 28208 **Phone No.** 393-1470

Business Address 701 Tuckaseegee Rd **Phone No.** 336-4261

Education Associate Degree in Applied science

Present Employer Park Operations

Job Title Crew chief I **Duties** I am in charge of the maintenance + care of Discovery Place, Library Park, Old Settlers, 4th Ward Park, Townsquare, Civic Center, Trym St, Independence Plaza, Park, 10th St & 9th St Park, 9th St mini Park I have been

~~Business & Civic Experience~~ working for Park operations for 4 years. I feel that my knowledge + experience working in the parks everyday (40 hrs) a week is valueable for a realistic view of how things are + what needs to be done +/or changed.

Interests/Skills/Areas of Expertise photography, horticulture, animals

Comments I hope to be able to add the realistic input that will help to benefit our parks.

I understand that this application will be maintained in the active file for a period of one year only

5-2-86 — Linda W. Zagar

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Dumont Clarke, IV **Sex/Race** W/M **District No.** _____

Home Address 2124 Kenmore Avenue **Phone No.** 334-0286

Business Address 3000 NCNB Plaza **Phone No.** 331-1000

Education B.A. Vassar College (1974) in History; J.D. UNC School of Law (1978)

Present Employer Moore, Van Allen, Allen & Thigpen

Job Title Associate Attorney **Duties** representation of firm's clients in various legal matters

Business & Civic Experience I have been engaged in the private practice of law since 1979. From 1979-1982, I was with a law firm in New York City, and from 1982 to the present, I have been with Moore, Van Allen, Allen & Thigpen in Charlotte. I am currently a member of the Board of Directors of the Elizabeth Neighborhood Community Association.

Interests/Skills/Areas of Expertise I have a strong interest in urban parks. In 1975, I made a difficult choice—in favor of a legal career-between attending law school and studying for a masters degree in landscape architecture. My advocacy skills have been honed as a lawyer advocating my client's cases. I enjoy writing and write well.

Comments I am excited about the possibility of serving on the Parks and Recreation Advisory Committee.

I understand that this application will be maintained in the active file for a period of one year only

May 2, 1986 — Dumont Clarke IV

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Auditorium-Coliseum-Civic Center Authority; Parks Advisory Committee; Spirit Square Board of Directors; Municipal Advisory

Name John W. Maye, Jr. **Sex/Race** M/Black **District No.**

Home Address 8122 Blairtree Court Charlotte, NC **Phone No.** (704) 568-8339

Business Address 6900 Democracy Drive Charlotte, NC **Phone No.** (704) 537-0002

Education B. S.--North Carolina A. & T. State University; Master's Degree--East Carolina University; Advanced Study--UNC-Charlotte

Present Employer Charlotte-Mecklenburg Schools

Job Title Assistant Principal, Albemarle Road Junior **Duties** I work primarily with those functions and responsibilities assigned to me by the principal.

Business & Civic Experience Member of Toastmasters, #737; Master Mason, Mount Herman Lodge #35; Campaign Manager, R. C. Bostic for County Commissioner, Montgomery County, 1982; North Carolina Principals'/Asst. Principals' Assoc.; Member of Legislative Study Commission on Teenage Sexuality, Current

Interests/Skills/Areas of Expertise I have a deep desire to work with and on behalf of people. I would like to become more active in the Charlotte community. I have served a two-year term as National President of the North Carolina A. & T. State University Alumni Association. I am presently active with the Peer Mentoring Program at UNC-Charlotte.

Comments ~~I would like the privilege to work and to learn about my community~~ as I devote time to one of these committees. My pleasure would come with the opportunity to serve my fellow man.

I understand that this application will be maintained in the active file for a period of one year only

4-14-83 — John W. Maye

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: PARKS ADVISORY COMMITTEE

Name ROBERT R ANDERS JR **Sex/Race** W/M **District No.** #6

Home Address 1617 BEVERLY DR **Phone No.** 372 5655

Business Address 1701 E THIRD ST **Phone No.** 372 7847

Education B S - UNC 1972 MBA - UNC 1977

STONIER FINANCE - RUTGERS 1987 (ANTICIPATED)

Present Employer FIRST CHARLOTTE BANK

Job Title SENIOR VICE PRESIDENT **Duties**

CHIEF LOAN & CREDIT OFFICER

Business & Civic Experience - ACTIVE YOUNG REPUBLICAN

CLASS III LEADERSHIP CHARLOTTE 1982

- MARCH OF DIMES TREASURER
- ACTIVE SOLICITOR FOR UNITED WAY, ARTS & SCIENCE, ETC

Interests/Skills/Areas of Expertise

- BACKGROUND IN FINANCIAL MANAGEMENT
- INTEREST IN INCREASING THE PUBLIC AREA AVAILABLE FOR COMMON AREA RECREATION FACILITIES

Comments - I LOOK FORWARD TO GIVING MORE TO THE CITY THRU PARTICIPATION IN GOVERNING COMMITTEES

I understand that this application will be maintained in the active file for a period of one year only

12-15-86 — Robert R Anders Jr

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Park Advisory Committe

Name Robert Alan Mussen **Sex/Race** M/W **District No.** 7

Home Address 4135 Rounding Run Road **Phone No.** 704/542-7741

Business Address 309 Crompton St. **Phone No.** 704/588-3187

Education 2 years of College presently Attending to Complete BA Business.

Present Employer Metal Industries, Inc.

Job Title Sales and Merchandising **Duties** Responsible For the State of N Carolina - Sales, Customer Relations (Training), and Complaints, with Retail, 2 step Dealer and OEM Accounts.

Business & Civic Experience My experience revolves around customer Relations with the Retail and wholesale sectors. Retail Sales has been a strong Point since my early years. I have been involved with Free Spirits Fund Raising For Spirit Square and WTVI Action to assist that station.

Interests/Skills/Areas of Expertise My purpose with this committee would be to enhance our Park system As to Allow (offer) the highest Quality and Variety of Parks - The endeavor To explore information Pertaining to Parks of the World - I have A Good Understanding of Agronomics.

Comments I have A strong desire to Assist in the providing of A High Quality Park System that Greatly accompanies Our community

I understand that this application will be maintained in the active file for a period of one year only

12-15-86 Robert A. Mussen

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: PARK, RECREATION

Name JOSEPH W GARSTKA, JR **Sex/Race** M/CAUC **District No.** _____

Home Address* 1941 LAWTON BLUFF RD - MATTHEWS, NC 28105 **Phone No.** 366-3211

Business Address 195/202-1001 W T HARRIS BLVD, CHARLOTTE, NC 28257 **Phone No.** 594-4562

Education AAS - BUSINESS ADMINISTRATION - UNIVERSITY OF NY

Present Employer INTERNATIONAL BUSINESS MACHINES (IBM)

Job Title MANAGER - RECREATION SERVICES **Duties** MANAGE ALL EMPLOYEES' SOCIAL, CULTURAL, AND RECREATIONAL ACTIVITIES

Business & Civic Experience PRODUCED UNITED WAY FL KICKOFF, COMMUNICATIONS CHAIRMAN FOR MECKLENBURG/UNION UNITED WAY

Interests/Skills/Areas of Expertise I HAVE BEEN IN THE RECREATION FIELD FOR 16 YEARS - CURRENTLY AM MANAGER OF RECREATION SERVICES FOR IBM. AM A MEMBER OF NATIONAL EMPLOYEE SERVICES & RECREATION ASS'N (NESRA)

Comments I FEEL THAT MY BACKGROUND AND CURRENT STATUS WOULD BE BENEFICIAL TO ASSISTING IN THIS AREA

I understand that this application will be maintained in the active file for a period of one year only

12/4/86 — Joseph W Garstka

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

*ALTHOUGH MY ADDRESS IS MATTHEWS, I AM IN THE CHARLOTTE CITY RESIDENCY AREA

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee/Conv. & Vis Bureau
Parks Advisory Committee
Tree Advisory Commission

Name Cindy Dyson **Sex/Race** F/C **District No.** 7

Home Address 6345 Gaywind Drive Charlotte 28226 **Phone No.** 366-8482

Business Address 125 Scaleybark Road Charlotte 28209 **Phone No.** 523-0272

Education B.S.B.A. Butler University Indianapolis, Ind. 1973

Major - Statistical Analysis Minor - Economics

Present Employer Crosland Erwin - Associates

Job Title Project Manager **Duties** Real Estate Development and related special projects

Business & Civic Experience Director & Treasurer - Charlotte Apartment Association (past)

Secretary - Building Owners and Managers Assoc, Carolinas & Virginias (past)

Secretary - North Carolina Income Properties Assoc (current)

Interests/Skills/Areas of Expertise Real Estate development and management, budgeting/economics, landscape planning, design and maintenance, communications.

Comments I have been active in business and trade organizations and am anxious to serve Charlotte and Mecklenburg county through community and civic activities.

I understand that this application will be maintained in the active file for a period of one year only

November 10, 1986 — Cindy Dyson

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Area Fund Board, Youth Involvement Parks Advisory Community Resources

Name Sally Wyche Coenen **Sex/Race** F **District No.** _____

Home Address 3427 Willow Oak Rd **Phone No.** 527-7209

SALLY COENEN
3427 WILLOW OAK RD
CHARLOTTE NC 28209

Business Address — **Phone No.** _____

Education BA- Stanford University

Present Employer —

Job Title — **Duties** —

Business & Civic Experience Head of Friendship Connection (weekly program designed for International + American people at International House) Mint Museum Bond Campaign; Mint Museum public relations volunteer; Dilworth Jubilee Entertainment Chairman, Springfest

Interests/Skills/Areas of Expertise Arts Committee, Blueprint Women's Committee; Advertising executive at Laney Smith Advertising and Epley Public Relations. Former English teacher, piano teacher at Piedmont Courts

Comments I am eager to contribute my time and energy to making Charlotte a better place to live. It is a wonderful city and has done a lot for me; I would like to reciprocate.

I understand that this application will be maintained in the active file for a period of one year only

7/4/86 — Sally Wyche Coenen

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: City Sisterhood, Parks

Name F Douglas Banks **Sex/Race** M/White **District No.** 5

Home Address 1108 Beazmore Drive, Charlotte **Phone No.** 704 366 7389

Business Address PO Box 3447, Charlotte, NC 28210 **Phone No.** 704 522-6041

Education BS/BA Appalachian State University - 1982
Double Major in Marketing and Management

Present Employer Impressions Marketing Group

Job Title Vice-President (Marketing) **Duties** Coordinate marketing and growth for entire company

Business & Civic Experience (1) Spirit Square Fundraising Drive (2) Arts & Sciences Council Fundraising Drive (3) CROP Walk Group Leader (4) Carolines Carrousel Parade Board of Directors (5) Co-Founded the company I am currently working for

Interests/Skills/Areas of Expertise Having co-founded the company I currently work for, I have hands-on experience in budgets, planning, marketing and other important business areas. My work in the community and on political campaigns has enhanced my people skills.

Comments If the positions on the above commitees are filled, I would like to be considered for other areas, as I want to get involved

I understand that this application will be maintained in the active file for a period of one year only

12-15-84
Date

Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Michael Lynch **Sex/Race** M/W **District No.** 5

Home Address 5310 #7 Montague Street / Charlotte 28205 **Phone No.** 568-8606

Business Address P.O Box 32245, Charlotte 28232 **Phone No.** 372-1170

Education Bachelor of Arts in Economics and Business Administration from King College, Bristol, TN.

Present Employer Belk Stores Services

Job Title Associate Operations Analyst **Duties** Training management and store personnel and designing/authoring computer-based training courses.

Business & Civic Experience Active member in Bristol, VA Jaycees. Also Director of Chapter Management and Outstanding Project Chairman for the Jaycees. Volunteered to help the Chamber's Bristol First Steering Committee in any possible way (a committee of the Greater Bristol Chamber of Commerce active in attracting new business to the area)

Interests/Skills/Areas of Expertise I am new to the Charlotte area, but I am committed to my new community. My interest is in seeing Charlotte develop fully, both as a mecca for business and as a center for culture. I see Charlotte's park system as playing a vital role in the city's growth and development. My

Comments greatest assets are my enthusiasm and my training/public speaking/and organizational experience. Please consider me for a position on this committee.

I understand that this application will be maintained in the active file for a period of one year only

12/15/86 — Date

Richard Michael Lynch — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Brian Such **Sex/Race** M/W **District No.** 5

Home Address 6014 Donegal Dr. Charlotte NC 28212 **Phone No.** 567-1695

Business Address 129 W Trade St #1106 Charlotte NC 28212 **Phone No.** 377-3370

Education BBA in Accounting

Present Employer Carlson Southeast Corp.

Job Title Project Accountant **Duties** maintain project files & monitor cash flow and overhead costs

Business & Civic Experience Certified Public Accountant

Interests/Skills/Areas of Expertise I would like an active part in Charlotte's Parks developement. I am fimilar with governmental accounting thru my studies.

Comments see attached

I understand that this application will be maintained in the active file for a period of one year only

12-15-86 Brian Such

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte

Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Advisory Parks Committee
Zoning Board of Adjustment

Name GENE KUBE **Sex/Race** M/C **District No.** _____

Home Address 10,000 SILVER LAKE CT **Phone No.** 846 1922

Business Address 4500 MORRIS FIELD DR. **Phone No.** 398 4658

Education B.S CHEM, 1977, TEXAS A&I UNIV. KINGSVILLE, TX.

Present Employer TRANE/SERVICEFIRST

Job Title QC ENGINEER **Duties** ENGINEERING OF ~~QUAL~~ QUALITY CONTROL AUDITING, INSPECTION FUNCTIONS

Business & Civic Experience Member Community Issues Council, member SouthEast Coalition of Neighborhood Associations, Board of Directors of Rainbow Forest HOA

Interests/Skills/Areas of Expertise actively participated in 2005 Generalized Land Use Plan drafts & workshops, also participated in SouthEast Interim Growth Plan workshops. Have been active in land use concerns of Charlotte-Mecklenburg.

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

17 March 1987 — Date

Gene Kube — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory

Name Durant Williams Escott (Randi) **Sex/Race** W/F **District No.** 6

Home Address 915 Mount Vernon Avenue, Charlotte NC 28203 **Phone No.** 334-4192

Business Address Office of the City Attorney 600 East Trade Street, Charlotte, NC **Phone No.** 336-2254

Education B A Radcliffe College, Harvard University

J D Duke University School of Law

Present Employer City of Charlotte

Job Title Senior assistant city attorney ✱ NOTE below **Duties** Advise Engineering, Finance, Parks and Recreation, Litigation, Special projects involving public private ventures

Business & Civic Experience 6 years private practice; 6 1/2 years city attorneys office; high school teacher on remote Vermont farm school, Zoning Board of Adjustment 1975-1979 (Chairperson last year), Legal Aid Society Board of Directors 1975-1980, Short term volunteer assignments Dilworth School, Covenant Church choir, Girl Scouts

Interests/Skills/Areas of Expertise Legal understanding of government finance, legal restrictions Parks strong interest in many outdoor activities (I make my family hike, bike, or swim almost every weekend). General I have lived and visited in many urban environments (Boston, Washington D.C. New York, New Delhi) and have a great appreciation of Charlotte's need to assure open recreational space for future generations.

Comments I have lots of ideas and energy which I think will be well expressed in this policy advisory board

I understand that this application will be maintained in the active file for a period of one year only

4-28-87 — Durant W. Escott

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

NOTE: I have discussed this application with the City Attorney and have his approval of my making it. To avoid any conflict of roles, he has agreed to transfer my Parks and Recreation staff assignment to another attorney if I obtain this appointment.

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

#7

INFORMATION ON NOMINEES

	District	Profession/Business
Civil Service Board		
Tom W. Bowman W/M	7	Quality Engineering Supervisor, General Tire
Louise G Johnson W/F	6	Court Reporter - free lance
Robert C Eidson W/M	2	Assistant Chief of Police, retired
Elloree M. Erwin B/F	2	Supervisor, Reservations - Eastern Airlines
Citizens Advisory Council for Hazardous Chemicals		
James B Hinson W/M	7	Attorney, Law Firm of Ralph Dougherty
Thomas W Hoffman W/M	7	Environmental Engineer, Midrex Corporation
Dale H. Nixon W/M	3	Chemical Analyst, County Department of Environmental Health
Citizens Advisory Committee/Convention & Visitors Bureau		
Ann Blackford W/F	7	Travel Agent
Janice Beck W/F	5	Sales Events Assistant, Discovery Place
Cindy Dyson W/F	7	Project Manager, Crosland-Erwin
Benjamin Ramsey	(application requested but not returned)	

2 Appointed by Mayor
3 Appointed by City Council

CIVIL SERVICE BOARD

(5 Members)

Membership - Appointments are for three-year terms and appointees must be electors of the City of Charlotte.

Responsibilities - Principal functions are to establish requirements for applicants for positions in the Police and Fire Departments; to give competitive examinations to such applicants, subject to reasonable limitations as to physical qualifications and moral character; to maintain a register of applicants passing such examinations, which register shall determine the appointments to be made in each of the departments; to hold hearings of an employee against whom charges have been preferred by the Chiefs, and to pass on all promotions and demotions within the departments.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Marvin B. Smith W/M	2	Retired/Lance Pkg.	6/01/81	4/09/84	3 yrs.	5/15/87
(C)J. Albert Hicklin W/M	6	Retired Ins. Exec.	7/08/85		3 yrs.	5/15/88
*(C)Jan Thompson W/F	6	T.V. & Film Producer	4/11/83	5/12/86	3 yrs.	5/15/89
(M)George Daly W/M	6	Attorney	6/28/84		3 yrs.	5/15/87
(M)Regan Miller		Attorney	5/15/86		3 yrs.	5/15/89

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

1 PLANNING COMMISSION
2 CIVIL SERVICE BOARD

Committee, Commission, Board or Authority: 3 SISTER CITIES COMMITTEE 4 A/C/C AUTHORITY

Name TOM W BOWMAN **Sex/Race** CAUC **District No.** 7 (City Council #)

Home Address 8311 TRAIL VIEW DRIVE PINEVILLE **Phone No.** 542-8321

Business Address 1100 CONTINENTAL BLVD CHARLOTTE **Phone No.** 588-1600 ext 244

Education 1978 - BS - BUSINESS MANAGEMENT - UNIVERSITY OF MINNESOTA MPLS, MN.

1981 - MBA - MASTERS IN BUSINESS ADMINISTRATION - WINTHROP COLLEGE Rock Hill, SC

Present Employer GENCORP - GENERAL TIRE DIVISION

Job Title QUALITY ENGINEERING SUPERVISOR **Duties** SUPERVISE WORK OF SIX ENGINEERS AND TWO CLERICAL EMPLOYEES WHO DESIGN AND CONDUCT QUALITY/COST IMPROVEMENT EXPERIMENTS

Business & Civic Experience GENERAL TIRE - WORKED IN BOTH PRODUCTION AND QUALITY MANAGEMENT. JUNIOR ACHIEVEMENT - PROJECT BUSINESS CONSULTANT, TWO SEMESTERS SO FAR ASQC (AMERICAN SOCIETY FOR QUALITY CONTROL) - MEMBER 6 YEARS, CURRENTLY SENIOR MEMBER, CQE (1982) - CERTIFIED QUALITY ENGINEER, PROGRAM CHAIRMAN (1985), TREASURER ELECT (1986), AUDITING COMMITTEE CHAIRMAN (1982-84)

Interests/Skills/Areas of Expertise

QUALITY PLANNING AND EXPERIMENTAL ANALYSIS IN CONJUNCTION WITH STRONG MANUFACTURING AND GENERAL MANAGEMENT BACKGROUND.

Comments I AM INTERESTED IN GAINING EXPERIENCE IN THE PUBLIC SECTOR.

I understand that this application will be maintained in the active file for a period of one year only

June 14, 1986 — Date

Tom W Bowman — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Civil Service Board

Name Louise G Johnson **Sex/Race** F/W **District No.** 6

Home Address 4114-B Providence Rd **Phone No.** 364-3567

Business Address same **Phone No.**

Education High School, Business College, Real Estate Board

Present Employer self

Job Title Court Reporter **Duties** free lance court reporter

Business & Civic Experience

Interests/Skills/Areas of Expertise Music

Comments I have had a number of years experience and involvement with the Civil Service Board through my business. I feel that the responsibility of the Board and its members is one of the most important in our community and I would like to be a part of this Board.

I understand that this application will be maintained in the active file for a period of one year only

April 21, 1987 — Louise G. Johnson

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

Louise G. Johnson

PHONE (704) 364-3567

GENERAL REPORTING SERVICES
CONVENTIONS - DEPOSITIONS
CHARLOTTE, NORTH CAROLINA 28211

4114-B PROVIDENCE ROAD

April 24, 1987

To: City Council

I would like to express my interest in serving on the Civil Service Board and ask that you consider my appointment as a member to this Board.

My career as an independent court reporter, having had the opportunity to take many, many Civil Service Hearings over the years, gives me a particular understanding of the functions and responsibilities of this Board. I feel that my interest in this part of the judicial process and my observation of it over the years gives me a special ability to serve as an unbiased and effective member.

I want to thank each of you with whom I have talked during this past week for your encouragement in my pursuit of this appointment.

Charlotte has a City Council that all citizens should be very proud of.

Sincerely,

Louise G. Johnson

Louise G. Johnson

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Civil Service or Airport Authority

Name Robert C. Eidson **Sex/Race** M/W **District No.** 2

Home Address 4222 Tillman Rd. Charlotte, NC 28208 **Phone No.** 392-9453

Business Address Retired **Phone No.**

Education 14 years

Present Employer Retired

Job Title Asst Chief Police **Duties** Asst Chief of Operations

Business & Civic Experience - Served 33 years with Charlotte Police Dept. Last Sixteen years as Top Administrator. Member Sharon Civitan - served in all offices - President 1982-83 Served as President of Nc Police Executives 1981-1982

Interests/Skills/Areas of Expertise

Police Management - Commerical Pilot - During my career with the City, I served on many committees. I chaired the City Managers Safety Committee for 4 yrs -

Comments I would be interested in serving on both Boards listed I know and understand all of the Civil Service Board functions covered

I understand that this application will be maintained in the active file for a period of one year only

2/24/87 Robert C. Eidson

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CIVIL SERVICE BOARD

Name ELLOREE M. ERWIN **Sex/Race** F/B **District No.** 2

Home Address 1726 WOODVALLEY DR. **Phone No.** 394-2605

Business Address 6010 FAIRVIEW RD **Phone No.** 366-6812

Education BA. JOHNSON C SMITH UNIV 1963
SEVERAL MANAGERIAL COURSES THROUGH EMPLOYER.

Present Employer EASTERN AIRLINES INC

Job Title SUPERVISOR RESERVATIONS AGENTS **Duties** SUPERVISES 48 AGENTS IN TELEPHONE RESERVATIONS SALES.

Business & Civic Experience JCSU ALUMNI ASSOCIATION; FORMER MEMBER STATE BOARD OF ELECTION - GOVERNMENTAL APPOINTMENT; REGISTRAR PRECINCT 16; MEMBER BLACK POLITICAL CAUCUS; CHAR-MECK REPUBLICAN WOMENS CLUB; SECY BLACK REPUBLICAN COUNCIL, MECK CO AND STATE COUNCIL.

Interests/Skills/Areas of Expertise EXPERIENCE IN PROBLEM SOLVING TECHNIQUES; NEGOTIATING SKILLS; TEAM BUILDING; FACILITATING; COUNSELING AND DEVELOPING EMPLOYEES.

Comments I FEEL I HAVE THE EXPERIENCE AND BACKGROUND TO BE AN OBJECTIVE AND EFFECTIVE MEMBER OF THIS PRESTIGEOUS BOARD.

I understand that this application will be maintained in the active file for a period of one year only

4-6-87 — Elloree M. Erwin

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

3 Appointed by Mayor
7 Appointed by City Council

CITIZENS' ADVISORY COUNCIL FOR HAZARDOUS CHEMICALS

(10 Members)

Membership - Initial appointments were made on a staggered basis - three for one-year terms, three for two-year terms, and four for three-year terms. Thereafter, all appointments will be for three years, with no person to serve more than two full consecutive terms.

The Advisory Council members shall be recognized leaders or specialists in environmental health, medicine, chemicals, transportation, hazardous material storage, use and handling, engineering (with fire protection expertise), and public information/education or any related field.

The Chairman will be elected annually by the membership and shall serve for a one-year term only.

Responsibilities - To review and identify potentially hazardous situations in the community relating to the storage, use, handling and transportation of chemicals. Act as a steering committee working cooperatively with a coordinator to consider provisions for the assistance of local industry in developing effective and efficient programs dealing with hazardous materials. Specifics of the charge are outlined in the Resolution establishing the Council, adopted April 25, 1983.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Neal Broome W/M	5	Ins. Consultant	5/23/83	5/12/86	3 yrs.	5/23/89
(C)Dr. B. G. Dawkins		Research Chemist	5/23/83	5/12/86	3 yrs.	5/23/89
*(M)Truman Koehler W/M		President, Sodyeco	5/23/83	5/14/86	3 yrs.	5/23/89
(C)Dr. Wil S. Stewart	7	Celanese Corporation	5/23/83	4/22/85	3 yrs.	5/23/88
(C)Dr. Ralph A. Killough	0	Killo Exter. Company	5/23/83	4/22/85	3 yrs.	5/23/88
(M)Dr. Winslow Hartford W/M	5	Chem./Envir. Consultant	5/23/83	5/21/85	3 yrs.	5/23/88
(C)R. J. Miralia	7	Pres., Dist. Tech	5/23/83	6/11/84	3 yrs.	5/23/87
(C)Jean Carmichael W/F	6	H.S. Chem. Teacher	5/23/83	6/11/84	3 yrs.	5/23/87
(M)Dr. John Baker		Char. Memorial Hosp.	5/23/83	7/31/84	3 yrs.	5/23/87
(C)Louis G. Daignault			5/12/86		3 yrs.	5/23/89

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CITIZENS ADVISORY COUNCIL FOR HAZARDOUS WASTE

Name JAMES B. HINSON **Sex/Race** M **District No.** 7

Home Address 2421 THORNRIDGE Rd **Phone No.** 364-2728

Business Address 1515 MOCKINGBIRD LN. **Phone No.** 527-7734

Education BSEE 1960, JD 1967

Present Employer LAW FIRM OF RALPH DOUGHERTY

Job Title ATTORNEY **Duties** PATENTS, TRADEMARKS, COPYRIGHTS & OTHER LEGAL MATTERS

Business & Civic Experience ENGINEER 1960 - 1970 ATTORNEY 1970 TO PRESENT. THIS INCLUDES 15 YEARS AS AN ATTORNEY FOR WESTINGHOUSE ELECTRIC

Interests/Skills/Areas of Expertise INTERESTED IN ALL PUBLIC POLICY CONCERNS AS THEY IMPACT DEVELOPMENT AND GROWTH.

Comments HAVE DONE CONSIDERABLE LEGAL WORK FOR GROUPS CONCERNED WITH DEVELOPMENT.

I understand that this application will be maintained in the active file for a period of one year only

Date

James B. Hinson
Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Council for Hazardous Chemicals

Name THOMAS W HOFFMAN **Sex/Race** M/W **District No.** _____

Home Address 6724 Castlegate Dr. Char. 28226 **Phone No.** 366-3301

Business Address Midrex Corporation, Charlotte Plaza, Char **Phone No.** 373-1600

Education BS. Chemistry - Drexel University
PhD Chemistry - Temple University

Present Employer Midrex Corporation

Job Title Senior Environmental Engineer **Duties** _____

Business & Civic Experience _____

Interests/Skills/Areas of Expertise _____

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

4/7/87 Thomas W Hoffman
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink Civil Service Board

Committee, Commission, Board or Authority: Citizens Advisory Council for Hazardous Chemicals

Name Dale H. Nixon **Sex/Race** M/W **District No.** #3

Home Address 6814 Flintrock Rd **Phone No.** 393-2484

Business Address 1200 Blythe Blvd. **Phone No.** 376-4603

Education B.S Chemistry: Belmont Abbey College - May 1976

Present Employer Mecklenburg Co. Dept. of Environmental Health

Job Title Chemical Analyst **Duties** Performed water analyses on various countywide samples; performs air quality analyses

Business & Civic Experience 10 years experience in chemical industry including textile chemicals, non-woven textiles, printing inks, and automotive aftermarket products
5 years experience with volunteer fire department and rescue squad
2 years experience as American Red Cross volunteer: CPR instructor + bloodmobiles

Interests/Skills/Areas of Expertise Emergency medical service and fire protection
North Carolina Emergency Medical Technician - 5 years; EMT Examiner - 6 months

Comments I feel that 10 years in chemical industry and 5 years in emergency medical service and fire protection combine to offer vast experience and knowledge that would be very valuable and useful for either of the above positions

I understand that this application will be maintained in the active file for a period of one year only

2 May 1986 — Dale H Nixon

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

9 Appointed by Mayor
16 Appointed by City Council

CITIZENS ADVISORY COMMITTEE - CONVENTION & VISITORS BUREAU

(25 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two year terms.

Responsibilities - Established in conjunction with the Convention & Visitors Bureau to develop community awareness and to assist in developing community involvement and pride in Charlotte as a convention and travel destination.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Rennie Cuthbertson W/M	6	Banker	1/09/84	2/24/86	2 yrs.	3/26/88
*(C)Ruth Castleberry	2	Adv. Mkt. Exec.	1/09/84	2/24/86	2 yrs.	3/26/88
(C)Joan P. Maultsby W/F	6	Exe. Dir./Nat'l Conf. Christains & Jews	9/08/86		Unexp.	3/26/88
(M)Lucille Black	2		3/26/84	5/19/86	2 yrs.	3/26/88
(M)Brenda Cage		Asso. w/ J. Crosland	1/03/86	5/19/86	2 yrs.	3/26/88
(M)Yvette Alston B/F		Yvette Productions	5/19/86		2 yrs.	3/26/88
(M)Linda Kopel W/F	7		5/19/86		2 yrs.	3/26/88
(M)Floyd Young	2		3/26/84	5/19/86	2 yrs.	3/26/88
(M)Page Hightower /F		Asso. w/Car. Trade Mart	3/26/84	3/29/85	2 yrs.	3/26/87
(M)Don Abernathy	1		3/26/84	3/29/85	2 yrs.	3/26/87
(M)Evelyn Welch W/F		Adv./Mkt.(Castleberry)	1/03/86		Unexp.	3/26/87
(M)Cathy Thompson W/F		Springfest, Inc.	3/26/84	3/29/85	2 yrs.	3/26/87
(C)						3/26/88
(C)						3/26/88
(C)Ange DeVivo /F	7	Bus. Owner/Opr.	2/10/86		2 yrs.	3/26/88
(C)Laura Campbell	2	So. Shows Dir./Prom.	2/10/86		2 yrs.	3/26/88
(C)William Reeder B/M	3	Ret./Barc.-Am.	2/10/86	3/09/87	2 yrs.	3/26/89
(C)George Westerfeld W/M	7	Human Potential Dev. Consultant	3/24/86		2 yrs.	3/26/89
(C)Cameron Keyser W/M	5	Pres./Visitor Info. TV Network	3/24/86	3/09/87	2 yrs.	3/26/89
(C)Elizabeth Kandler W/M	6	Former Hotel Sales Mgr.	3/24/86	3/09/87	2 yrs.	3/26/89
(C)Toni Trueblood W/F	7	Radio News Director	3/09/87		2 yrs.	3/26/89
(C)Kathy Walker W/F	7	Various Com. Endeavors	3/09/87		2 yrs.	3/26/89
(C)Joe Goodpasture	4		3/09/87		2 yrs.	3/26/89
(C)Vanessa Lowery B/F		Security Supervisor	3/09/87		2 yrs.	3/26/89
(C)Austin Sapp W/F	4	Marketing Director	3/09/87		2 yrs.	3/26/89

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Convention & Visitor's Bureau Advisory Committee

Name Ann Blackford **Sex/Race** F/W **District No.** 7

Home Address 3410 Mill Pond Road 28226 **Phone No.** 553-7444

Business Address **Phone No.**

Education High School, College Graduate; Munich, Germany

Present Employer

Job Title Travel Agent **Duties**

Business & Civic Experience Eastern Airlines

Interests/Skills/Areas of Expertise

Comments

I understand that this application will be maintained in the active file for a period of one year only

2/17/86 /s/

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committe - Convention and Visitors Bureau

Name Janice Y (Jan) Beck **Sex/Race** F/C **District No.** 5

Home Address 725 Ashmeade Rd 28211 **Phone No.** 364-0156

Business Address Discovery Place - 301 N Tryon St Charlotte, N C 28202 **Phone No.** 372-6261 (Ext 17)

Education Elementary, High School, Wiston-Salem Arts Council, Art courses at N.C State (Raleigh), Georgia State (Atlanta)

Present Employer Science Museums of Charlotte

Job Title Special Sales Events Assistant **Duties** Assistant buyer for museum gift shop and special events (This is a part time job)

Business & Civic Experience Doncaster Consultant (Tanner Companies) - 8 years, Whole sale gift business - 4 years, Jr Womans Club of Raleigh, N C Charlotte Symphony Women's Assoc, New volunteer for Little Theatre of Charlotte

Interests/Skills/Areas of Expertise Art, Sales, Travel, Writing, Theatre, Fashion my expertise would be in good communication skills - a necessity in successful selling I enjoy people and believe that travel adds dimension to our lives and character

Comments My desire, if I am chosen for this committee, would be to serve the city well. I feel that I owe Charlotte something and this would be an exciting and interesting fulfillment

I understand that this application will be maintained in the active file for a period of one year only

January 29, 1986 — Jan Beck

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee/Conv. & Vis. Bureau
Parks Advisory Committee
Tree Advisory Commission

Name Cindy Dyson **Sex/Race** F/C **District No.** 7

Home Address 6345 Gaywind Drive Charlotte 28226 **Phone No.** 366-8482

Business Address 125 Scaleybark Road Charlotte 28209 **Phone No.** 523-0272

Education B.S.B.A. Butler University Indianapolis, Ind. 1973

Major - Statistical Analysis Minor - Economics

Present Employer Crosland Erwin - Associates

Job Title Project Manager **Duties** Real Estate Development

and related special projects

Business & Civic Experience Director & Treasurer - Charlotte Apartment Association (past)

Secretary - Building Owners and Managers Assoc, Carolinas & Virginias (past)

Secretaty - North Carolina Income Properties Assoc (current)

Interests/Skills/Areas of Expertise Real Estate development and management, budgeting/economics, landscape planning, design and maintenance, communications.

Comments I have been active in business and trade organizations and am anxious to serve Charlotte and Mecklenburg county through community and civic activities.

I understand that this application will be maintained in the active file for a period of one year only

November 10, 1986 — Cindy Dyson

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

4/24/87

#8

INFORMATION REPORTS

City/County Government Center: Office Furnishings

On the May 11 Council agenda, you will be asked to award a contract for the open office furnishings for our new office building. Some of you have received calls about the bid process and have asked for the explanation below.

Because of the importance the new furniture will have on productivity, user satisfaction, and the overall appearance of the building, a procedure was developed to review and recommend the most appropriate furnishings system. The architect and a User's Group, made up of City and County employees who will actually use this furniture, worked together to develop a list of requirements based on long-term maintenance, flexibility, usability and coordination with the building layout. Twenty-three manufacturers were issued invitations to submit proposals based on our requirements using their particular system. The architect and the User's Group then reviewed the proposals and invited eight manufacturers to make presentations. Of these, four manufacturers met our criteria and were asked to set up a full scale sample work station for inspection and review by the architect, User's Group, and the Client Group. The Client Group included staff from the Manager's Office, Purchasing, Engineering, General Services, and Budget and Evaluation.

Upon review of these actual systems, three manufacturers were judged to meet our specific requirements. Steelcase failed to meet the wiring, noise and other criteria judged essential by the City. Steelcase was notified of the group's assessment. Approximately two months were spent working with Steelcase to see if it was possible for them to meet our technical requirements, and evaluating the importance of those criteria they failed to meet. Staff review indicated that Steelcase still failed to meet our requirements and that these criteria were significant. Accordingly, Steelcase, the manufacturer, did not bid the job. However, two local Steelcase dealers bid a lower grade system than the mock up that Steelcase had submitted. Their bid clearly did not meet the bid specifications.

We received three responsive bidders, Harter, Inc., All Steel, Inc., and Knoll International. Harter, Inc. provided the low bid and is recommended for award. I feel that this process was inclusive and fair to all involved parties.

Pocket Cards for Roads and CIP

Enclosed are some pocket cards with information about City and State road projects, as well as a summary of our Preliminary Five Year Capital Improvement Program which you requested. Please let us know if you need additional copies

CITY OF CHARLOTTE

ENGINEERING DEPARTMENT

INTER-OFFICE COMMUNICATION

DATE April 27, 1987

TO Mr. O. Wendell White
City Manager

FROM Jeb Blackwell
Chairman, Client
Committee

SUBJECT Charlotte-Mecklenburg Government
Center - Furnishings

Due to the importance of open office furnishings to efficiency, comfort and appearance of the new Government Center, a Client Committee was formed to advise and direct the architect as needed. This group, made up of representatives of City management, Engineering, Purchasing, General Services, Budget and Evaluation and the County, felt that the needs of the employees who would be using this furniture could best be represented by the employees themselves.

Accordingly, a User's Group was formed of City and County employees to work with the architect in reviewing the furnishings systems of various manufacturers. I attended the meetings of this group and I could not have been more pleased with the work they did. I believe that the care and consideration that they gave to their review will be reflected in the quality of the work stations in the building.

Attached for your review is a copy of the User Group's final report and recommendations. Their furnishings review went from the first review of available furniture systems through the "mock-up", where a sample station of each of four systems were reviewed. The Client Group concurred with their recommendation that Steelcase be considered to not meet the building's requirements. Several months of additional review with Steelcase followed, reviewing both Steelcase's ability to meet our technical requirements and evaluating whether the requirements involved should be compromised. When this review was complete, the Client Group concluded that modification of our bid specification to accommodate Steelcase would involve compromises we did not feel we should make.

np
Attachment

cc: Mr. Tom Finnie
Mr. Clark Readling
Mr. Ken Gillis
Mr. David Garner

DATE· April 21, 1987

TO: O. Wendell White, City Manager

FROM. User's Group for Charlotte-Mecklenburg Government Center Furnishings

SUBJECT· Final Report and Recommendations

The User's Group was formed in June, 1986, to advise and assist the architect in evaulating features available from potential vendors of open-office furnishings and to provide input in selecting features for the end-users. Fifteen city and county employees were chosen to represent the job classifications of the employees who will occupy the Government Center. A cross-section of the group reveals an equal balance of the job classifications across the departments affected by the move and a commitment to participate in this open-forum process.

The group was charged with:

-meeting with other department representatives and relaying information between architect and representatives;
-meeting with the architect to determine important elements of furnishing systems, review system with architect, and
-preparing a final report.

During the first meetings the architect introduced the committee to the concepts of open office furnishings, familiarized the group with terminology used in the industry, and reviewed the standardized criteria to be used to evaluate systems and to develop the final specifications.

The group's size facilitated communications among the group and to the employee constituency which it represented. Individual members often brought concerns and questions from the departments to the group and the architect. These concerns were addressed immediately and answers sent back through representatives. An open informational meeting was held on August 15 to update employees on the progress of both the building and the group's work.

The selection process began when 23 manufacturers were invited by the architect to submit technical data in response to preliminary drawings for standard and window-facing work stations. The field of vendors was reduced when some failed to respond to the invitation; others did not meet technical or mechanical considerations, such as those presented in the window-facing units. Eight of the manufacturers were asked to present their product to the user group, but only seven accepted. Based on information presented by the vendors in their initial presentation which included technical drawings, brochures, cut-away samples and slides, four of the seven manufacturers were invited to "mock-up" a typical work station· Knoll, Harter, All-Steel and Steelcase.

Both the Client Committee and the User Group visually inspected these mock-up installations over a period of several days. The mock-ups afforded a hands-on experience to closely examine features, construction and durability of the systems. Issues of flexibility, ease of installation, and wire management were addressed in a live environment rather than from conceptual drawings. At the conclusion of the mock-up period, the group unanimously voted to recommend Harter, Knoll, and All-Steel, as a basis for the specifications to be bid.

Harter, Incorporated presented a furniture system that combines durability and flexibility with a clean professional appearance. The open office system was introduced ten years ago and offers compatibility of components in the product line. Panels are constructed of an aluminum frame around acoustical hardboard and fiberglass core. An internal metal post connects panels, presenting a clean, smooth finish without gaps. A "universal" post is available to allow for connections of varying angles. All panels are tackable. Components are attached to the panels by steel tracks concealed in the ends and have a safety catch system. Side by side components fit into the same track slot providing a smooth alignment. The work surfaces are constructed of a honey-combed plastic core and connect with components using two aluminum channels under the desk surface. Cantilever brackets on work surfaces will support approximately 300 pounds. Pedestal drawers can be mounted to the work surface or floor-supported. Task lights are available and recess under binder bins. A four inch base-mounted raceway is sufficient for current needs and the seven inch raceway allows for additional cabling and/or power.

Knoll International's Morrison Series meets and frequently exceeds the mechanical and electrical requirements of the System Evaluation Criteria. This is a system with recessed and concealed connector tracks for panels. Components attach to work surfaces with threaded metal screws and inserts; additionally all components have a safety catch. Acoustical panels are tackable at both standard and window-facing units. Wire management is accomplished through a four inch panel base raceway. Work surfaces meet on the same plane with little gapping. They are constructed of a five ply honey-combed material sandwiched between high-density particle board. Task lights and articulating keyboard pads are available.

All-Steel Incorporated provides system components with a wide variety of features that provide flexibility in placement. Work surfaces offer desirable textures and flush connections between surfaces. Panels are constructed of poplar encased in a perforated steel skin and incorporate acoustical elements that surpass requirements for stability and noise impedance. A cast aluminum hinge system is integrated into the panels, providing a simple yet secure connection between panels. End to end alignment and connections are tight and smooth. Both magnets and push-pins can be used on the tackable panels. A five inch raceway with an expandable base can more than adequately manage cabling requirements through the base of the panels.

After evaluating the Steelcase Series 9000 panel system mock-up, the User's Group made a unanimous recommendation that Steelcase, Inc not be used as a basis for the bid specifications listing the followirg technical factors that were felt to make this system's solution inferior to other solutions which were offered: Both a base raceway and a top cap are required to meet minimum wiring needs. This will require vertical and horizontal "threading" of cables to connect panels which was considered very labor intensive and less flexible than other methods. Upon move-in wires will be visible between top caps. Acoustical rating (NRC) of tackable panels (to be used throughout the building)

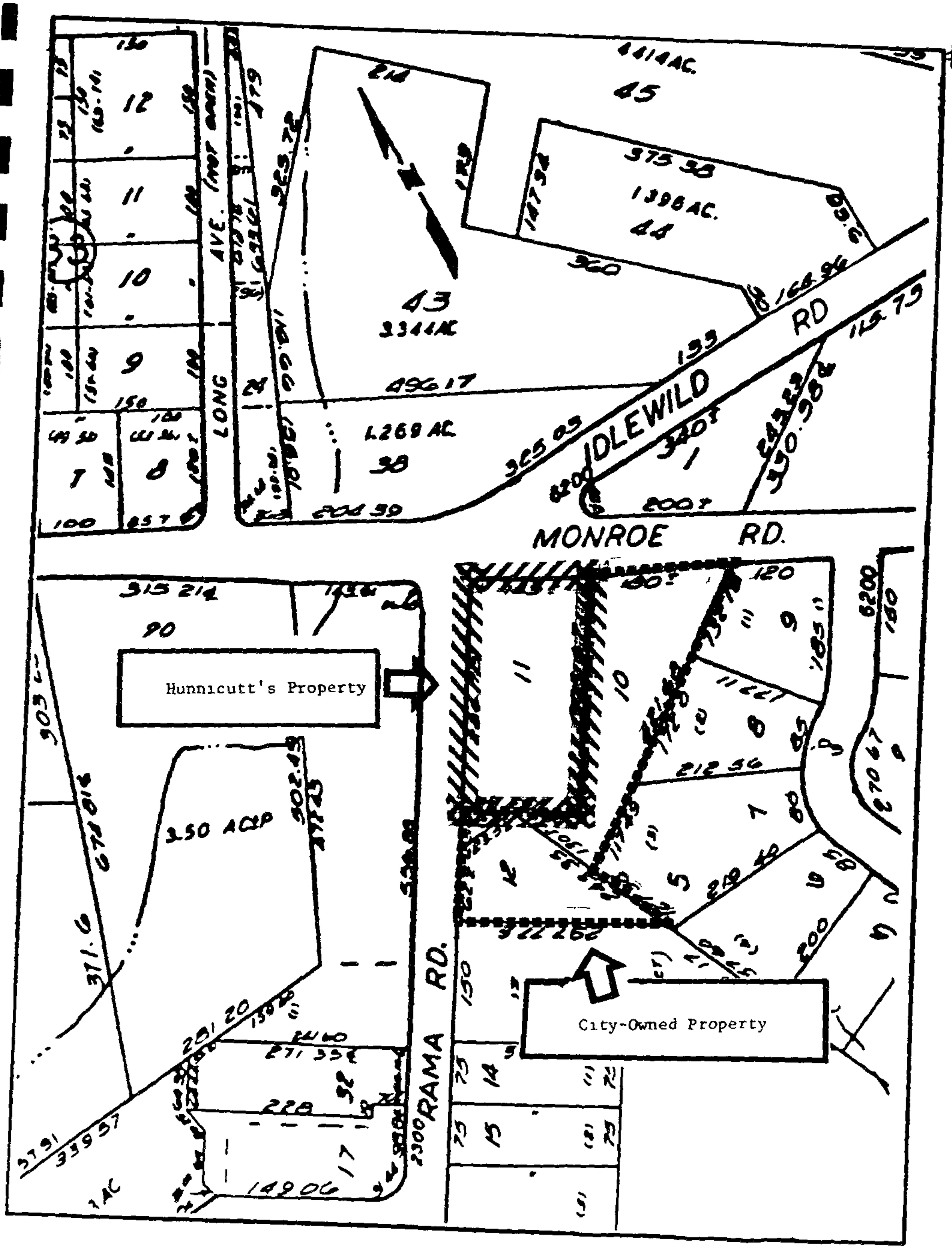
is lower than other manufactures .70 versus .80 and .85. High-performance panels are available with a .85 rating, but they do not meet the tackability requirement. This contradicts a statement made previously in which the manufacturer indicated that these panels would be available in an acoustical/tackable version. Power is passed through panels via "windows" which compromise the panel's acoustics. The vinyl hinge panel connection was considered to be not as substantial in actual mock-up as the steel connection provided by all three other manufacturers. Cantilever supports on work surface tops are not flush and are fairly thick. It was felt that this would be rather disruptive when working at the desks. A 135° panel connection would have no cover posts which the other manufacturers are able to provide.

After careful analysis and close inspection, the User Group can recommend Harter, Knoll and All-Steel as open-office furnishing suppliers. Their products are well-constructed, functional and esthetically pleasing. For the reasons stated above the User's Group has recommended to the Client Group that Steelcase's products not be used for this project.

This selection process has allowed employees utilizing open-office areas the opportunity to contribute to and participate in the selection of furniture systems. The User Group and the departmental representatives appreciate the opportunity to positively influence the working environment of our new City-County Government Center.

Attachment

cc: John Fryday, J. N. Pease Associates
Wendy Provost, J. N. Pease Associates
Jeb Blackwell, City Engineering
Mindy Mallory, City-County Purchasing
Members of User's Group


Hunnicutt's Property
City-Owned Property
MONROE RD.
IDLEWILD RD
LONG AVE.
RAMA RD.
43
3.341AC
44
1.398AC.
45
4.414AC.
1.269 AC
2.50 ACQP