AGENDA

Meeting Type:	B
Date	12-07-1987
SUBJECT	

City of Charlotte, City Clerk's Office

CHARLOTTE

Council Agenda December 7, 1987

FILE COPY

CHARLOTTE

Meetings in December '87

NOVEMBER 30 - DECEMBER 5

30	Monday, 7·30 p.m.	OATH OF OFFICE CEREMONIES - Ovens Auditorium, 2700 E. Independence Blvd
1	Tuesday, 6 00 p m.	CHARLOTTE ADVISORY PARKS COMMITTEE - Park Operations Division Office, 701 Tuckaseegee Road
2	Wednesday, 3 00 p.m	CITIZENS ADVISORY COUNCIL FOR HAZARDOUS CHEMICALS - 1200 Blythe Blvd., Environmental Protection Conference Room
	Wednesday, 4 00 p.m.	CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION - Cablevision, 316 East Morehead Street
3	Thursday, 3 00 p.m	CHARLOTTE-MECKLENBURG ART COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room

DECEMBER 6 - DECEMBER 12

7	Monday, 12 Noon	COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
	Monday, 2 00 p.m.	CITIZENS HEARING - City Hall, Council Chamber
	Monday, 3 00 p.m.	CITY COUNCIL MEETING - City Hall, Council Chamber
	Monday, 4 00 p m	PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg., 1st Floor Conference Room
8	Tuesday, 12 Noon	INSURANCE & RISK MANAGEMENT AGENCY - Cameron-Brown Bldg , 6th Floor Conference Room
	Tuesday, 4 00 p.m.	PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room
9	Wednesday, 4 00 p m	HISTORIC DISTRICT COMMISSION - Edwin Towers Conference Room, 201 West 10th Street
	Wednesday, 4 00 p m	CITY COUNCIL (Zoning Ordinance Workshop) - Education Center, Room 237-239
10	Thursday, 8 30 a m	CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
	Thursday, 9 30 a m.	CIVIL SERVICE BOARD (Hearing) - City Hall, Council Chamber
	Thursday, 7 30 p.m	CHARLOTTE TREE COMMISSION - 701 Tuckaseegee Road
11	Friday, 11 45 a.m	PLANNING COMMISSION/Zoning Committee - Cameron-Brown Bldg , 1st Floor Conference Room
	Friday, 12 Noon	PLANNING COMMISSION (Retreat) - Cameron-Brown Bldg., 1st Floor Conference Room
12-16	Sunday-Wednesday	NATIONAL LEAGUE OF CITIES ANNUAL CONVENTION - Las Vegas

(Continued on Back)

Public Service and Information Department
600 East Trade Street
Charlotte NC 28202

DECEMBER 13 - DECEMBER 19

14	Monday, 7·30 p m	HISTORIC PROPERTIES COMMISSION - 1221 S. Caldwell Street
15	Tuesday, 8·00 a.m.	AIRPORT ADVISORY COMMITTEE - Charlotte/Douglas International Airport, Conference Room A
	Tuesday, 4.00 p.m.	SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE Belmont Regional Center, 700 Parkwood Ave
	Tuesday, 4.00 p.m.	PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg , 1st Floor Conference Room
16	Wednesday, 2 00 p.m.	TECHNICAL COORDINATING COMMITTEE - City Hall Annex, Dept. of Transportation Conference Room
18	Friday, 7 30 a.m.	PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room
	Friday, 11 30 a.m.	HOUSING AUTHORITY - Administrative Offices, 1301 South Boulevard

DECEMBER 20 - DECEMBER 26

21	Monday, 5 00 p.m.	COUNCIL/MANAGER DINNER - Education Center, Room 237-239
	Monday, 6.00 p.m.	CITY COUNCIL MEETING (Zoning Hearing) - Education Center, 4th Floor Board Room
22	Tuesday, 12 Noon	PLANNING COMMISSION (Zoning Ordinance) - Cameron-Brown Bldg., 1st Floor Conference Room
	Tuesday, 3 00 p.m	PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg., 1st Floor Conference Room
24	Thursday	CHRISTMAS EVE - All City Offices Closed
25	Friday	CHRISTMAS DAY - All City Offices Closed

DECEMBER 27 - DECEMBER 31

28	Monday, 12 Noon	COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
	Monday, 2 00 p m	CITIZENS HEARING - City Hall, Council Chamber
	Monday, 3.00 p.m.	CITY COUNCIL MEETING - City Hall, Council Chamber

These organizations will <u>not</u> meet during December.

Advisory Energy Commission
Clean City Committee
Community Facilities Committee
Housing Appeals Board
Municipal Information Advisory Board

CHARLOTTE

Mayor Sue Myrick *Mayor Pro Tem Al Rousso*

John A (Gus) Campbell *Roy Matthews*
Stanley M Campbell *Cyndee Patterson*
Dan Clodfelter *Ella Butler Scarborough*
Charlie S Dannelly *Richard Vinroot*
Gloria Fenning *Velva W Woollen*

Council Agenda Monday, December 7, 1987

12:00 noon. . . . . Council-Manager luncheon
. Agenda and Council Discussion
2:00 PM. . . . . Citizens Hearing
3:00 PM. . . . . Council Meeting
City Hall

ITEM NO.

1. Invocation by Rev. Cliff Amos of Hickory Grove Baptist Church.

2. Consider approval of the minutes of the Zoning Ordinance Workshop on October 14, 1987 and the minutes of October 19, 1987.

PUBLIC HEARING

3. A. Conduct a public hearing to abandon a portion of Ware Road.

B. Recommend adoption of a resolution to close a portion of Ware Road.

Background: Harry Grimmer and Company, Inc. submitted a petition to abandon a portion of Ware Road off Idlewild Brook Lane. The portion of Ware Road in question is 50 feet wide and approximately 170 feet long and is not under City maintenance. The other adjoining property owners, the Ryland Group, Inc. and Mr. and Mrs. Gerald Gettler, concur with the abandonment. The right of way will be incorporated into the adjoining tracts to permit development of another phase of Idlewild Brook Subdivision.

Clearances: All City departments, private utility companies and the Idlewild Neighborhood Organization were notified and are in concurrence with the abandonment.

Funding: No City funds are involved.

A map is attached.

Attachment No. 1.

CHARLOTTE

#4

Request for Council Action

To: City Council from the City Manager

Recommendation: Recommend that City Council authorize the City Manager to begin negotiations with NCNB/Charter/Lincoln Properties development team for the purpose of developing a Letter of Agreement for City Council's consideration for the development of a Performing Arts Center as part of their mixed-use project.

Attachments: Attached are the following: the full memorandum, background data, and a bibliography

Background

In April 1983, City Council appointed a citizens committee to study the need for a new Performing Arts Center. This report was received by City Council in December 1983, and called for a new Performing Arts Center in uptown Charlotte. This report raised a number of issues, including the availability of public and private funds. In June 1985, at the request of City Council, the Charlotte Uptown Development Corporation (CUDC) undertook a study to resolve these issues, focusing on reducing public cost for this facility by including it in a public/private mixed-use development. Their report indicated this was possible.

In December 1986, NCNB/Charter Properties approached the City about including a new Performing Arts Center in their mixed-use development at The Square as a means to reduce the public cost of such a facility in keeping with the findings of the CUDC report. At the same time, the Belk Brothers Company donated 15,000 square feet of land in the block being developed by NCNB/Charter for a Performing Arts Center. This gift requires City Council action by December 31, 1987, after which the land can be sold and the proceeds donated to the City for the construction of a Performing Arts Center.

In order to give all developers an opportunity to make proposals for a Performing Arts Center within a mixed-use development, City Council approved a Request for Proposal (RFP) process. The RFP states that the Council's primary purpose in this document are to

- solicit a joint venture that will lower public capital costs,
- solidify a performing arts project concept, and,
- stimulate interest in and understanding of a performing arts project so as to invite civic funding and support.

On August 17, 1987, the City received proposals from NCNB/Charter/Lincoln Properties for a mixed-use development on the "Belk block" and from GDP Associates for a facility at 7th and North Tryon Streets. City staff reviewed both proposals and decided that both qualified for an interview. An Interview Team was established as part of the RFP, including three representatives of the Performing Arts Center Task Force, one representative of the Technical Advisory Committee and one City staff member from each of the following departments Planning, Engineering and Finance. The Interview team reviewed both proposals, solicited comments and questions from interested parties in the arts community and then interviewed both development teams. The report and recommendation of the Performing Arts Center Interview Team are attached.

Explanation of Request

The City Manager recommends that the City Council adopt the recommendation of the Performing Arts Center Interview Team which is to enter into negotiations with NCNB/Charter/Lincoln Properties for the development of a Performing Arts Center. This recommendation is based upon the Interview Team's evaluation of the proposal in terms of the criteria established in the RFP.

The Interview Team believes that both proposed sites can physically accommodate and enhance the development of a Performing Arts Center. The selection of NCNB/Charter/Lincoln Properties over the GDP Associates' proposal is based on the following major issues·

- The reputation and financial strength of the developer, and the developer's commitment to the successful completion of this project.

- The commitment of NCNB Corporation to be the anchor tenant in this project, which is fundamental to the success of this mixed-use development.

- The commitment of the developer to high quality urban design as evidenced by their selection of Cesar Pelli Associates as architect for the project.

- The relative certainty that the proposed mixed-use project will be completed.

- The control of all the land required for the proposed project, particularly the North Tryon Street frontage.

The GDP Associates proposal appears to have some attractive features, including the potential to stimulate North Tryon Street development that might not otherwise take place, and the donation of capital and operating support. However, the interview team does not view the GDP Associates proposal as a viable proposal due to the lack of a developer commitment, a failure to secure an anchor tenant and the potential land acquisition problems. The Interview Team believes that these deficiencies create a great risk that the GDP Associates project would be difficult to get underway and would present significant obstacles to the completion of the project

In making their recommendation, the Interview Team noted that there are many important issues that will require negotiation between the City and NCNB/Charter/Lincoln before the City can commit to this development. These include:

- Ability to properly accommodate the proposed center on the footprint of 65,000 square feet.

- Ability to construct the center within the $35 million.

- Ability of the City to maintain design control with particular attention to acoustics, acoustic isolation and control of noise and vibration.

- Agreement with the City on shared infrastructure costs and operating expenses.

It is for the purpose of resolving these issues that the City Manager is requesting authorization from the City Council to negotiate with NCNB/-Charter/Lincoln Properties. It would be the goal of these negotiations to develop a Letter of Understanding for City Council consideration that would resolve the issues raised in the Interview Team's report, particularly the issues relating to reducing the public cost of a Performing Arts Center. If this Request for Council Action is approved, Council would receive regular status reports on the negotiations and timely Council action would be required if any stalemates developed.

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POLICY

4. Recommendation on performing arts center.

A recommendation and report from the performing arts center interview team on this item will be sent to Council in the December 4 Council-Manager memorandum.

5. Recommend approval of the City's participation in the Charlotte-Mecklenburg Housing Partnership.

Background: In April 1987, City Council adopted a Housing Policy Plan which outlined the mission, goals, and strategies for City government's role in meeting the needs of low income housing residents. Most of the goals and strategies are being implemented by the City's Community Development Department. However, the two goals listed below have not yet been addressed by City Council.

1. Provide leadership for a community-wide coalition to address low income housing needs.

2. Develop a partnership of public and private agencies to address housing needs of low income residents in an holistic approach.

On October 23, 1987, the City sponsored a working session at the Belmont Center for public and private agency representatives involved in low income housing. Also present were Ed Quinn of the Enterprise Foundation and Jonathan Zimmer of Action Housing in Pittsburgh. The goal of the working session was to address how to develop a public-private partnership in community coalition. The two speakers provided ideas and observations about what has proven successful in other cities in building public-private coalitions.

The working session also provided an opportunity to present the proposal for a Charlotte-Mecklenburg housing partnership which had been developed by the Citizens Forum. (The Charlotte-Mecklenburg Citizens Forum is a group of about 75 citizens representing a broad cross-section of the community.) Because this partnership proposal outlined a specific, developed strategy for public-private partnerships, it is recommended that the City approve this concept and participate in this partnership. The consensus at the working session was support of this approach and the urgent need to move ahead with some community coalition.

Elements of the Partnership

1. A private non-profit corporation headed by a board of directors.

2. A board of directors with representation from the private sector, non-profit sector, religious community, Mayor and City Council, County Commission, and private citizens.

3. A technical advisory community.

4. A three person staff and annual operation budget of $150,000 to be funded from private donations.

5. Funding for construction from private fund-raising, syndications, foundations, government support, and other innovative means.

Implementation
The key to the success of the partnership will be the leadership of one individual to put together the board and begin implementing the concept. There is general consensus that this partnership depends upon the private sector taking the lead with strong support and active participation of local government. Both Ed Quinn and Jonathan Zimmer emphasized this point.

The Citizens Forum has expressed the opinion that once an individual is identified to champion and develop this partnership, the role of the Citizens Forum is ended.

Council Action
Approval of this proposal does not require any funding by the City at this time. At a future date, the Mayor and Council will be asked to make appointments to the board. The City will also be approached for use of the innovative housing dollars for specific proposals; however those proposals have not yet been identified.

It is also recommended that the staff of the partnership include a "loaned staff person" from the City or County to work with coordination of social services to target low income residents in need of housing. This staff person will provide a link between the production of housing and the provision of the required supportive services to the families who will occupy the developed low income housing. Although this point is not stated in the partnership design, this concept was approved by the Citizens Forum at the November meeting.

The proposed partnership design is attached.

Attachment No. 2.

6. Recommend that Council accept the report of the citizen's task force on historic needs for information purposes and adopt a resolution endorsing three proposals unanimously recommended by the citizen's task force.

This item was deferred at the November 23, 1987 Council meeting. Information that was included with that agenda item is attached: an executive summary of the consultant's report and the citizen's task force report.

Background: In October 1986, City Council authorized a study of historic preservation and programming needs in Charlotte-Mecklenburg. Council's directive at that time was to assess both the current status of historic preservation and programming in Charlotte-Mecklenburg and to determine long-range needs for these activities. In addition, options for reorganization of historic agencies and programs were to be evaluated.

To facilitate this process, a citizens task force was appointed comprised of a representative each from the Historic Properties Commission, the Historic Districts Commission, the Hezekiah Alexander Homesite, and the Mint Museum. Also, Council made three at-large appointments and the County Commission made two. In addition, the City Manager and the County Manager made five staff appointments with representation each for the City Manager's Office, City Budget and Evaluation, Planning, County Parks and Recreation, and the County Manager's Office.

Council appropriated $25,000 to retain a consultant to conduct this comprehensive study. The consultant began work in March, 1987 and issued a final report in July, 1987. Since that time, the task force has been evaluating the recommendations made by the consultants and is now prepared to present their findings to Council.

The task force reached agreement on three of the four consultant recommendations:

1. Establish a Council of History composed of representatives from historic agencies to promote history and share information and expertise.

2. Establish a non-profit preservation organization to revolve endangered properties and provide financial and political support for historic resources.

3. Develop a City-County historic resources plan to guide public, private and joint activities.

Task force recommendation: The citizen's task force is recommending that Council authorize an implementation task force composed of two members from the Historic Properties Commission, two members from the Historic Districts Commission, and the executive directors of both commissions. There would be no cost to the City other than the time of the two directors because of the volunteer nature of the historic function.

On the fourth recommendation to,

"Establish a Historic Resources Commission (HRC) which combines in the independent agency the functions and staff of the Historic Properties Commission and the Historic District Commission.",

the task force could not reach agreement in the time available. Although there was support on the task force for a consolidation, there was not consensus on how to accomplish a combining of the two agencies. There was also a suggestion that members of the two commissions should be brought into the discussions. For that reason the recommendation is to charge the implementation task force to continue discussion on consolidation of the two commissions. There is no urgency to a consolidation of the two commissions if that is the decision; continuing the discussions to allow further involvement by the members of the two commissions appears to be the best approach for implementing any change in the organization.

Requested Action: Council is requested (1) to accept the citizen's report on historic needs for information purposes and; (2) to adopt a resolution endorsing the creation of a History Council, a Private Historic Preservation Foundation, a Comprehensive Historic Resources Plan, and to authorize creation of a task force to oversee implementation of these recommendations. These recommendations do not require any additional City funds.

Clearances: City Manager's Office, Budget and Evaluation, and Planning.

Attachment No. 3.

7. Recommend that Council accept The Corporate Champions Task Force Report On Child Care Facilities and direct staff to work with task force on Pearl Street Park as a possible child care site.

Background: In April 1987, several of Charlotte's largest corporate employers began discussing child care issues as they affect their work force. It became evident to them that a task force should be appointed to study these issues and report recommendations that would improve the child care situation. The task force held its first meeting on July 20, 1987, and received its assignment. Since that time, the task force has spent over 600 hours in meetings, committees and individual study assignments. They have reviewed national and local data on work force demographics, child care supply, cost of services, quality measures, and interviewed local authorities and child care providers. Based on this review, the task force felt there was a serious child care need which calls for a plan of action that will involve the whole community.

Proposal:

CHARLOTTE

#8

Request for Council Action

To: the City Council From: the City Manager

Action Requested: It is requested that Council approve change orders with three (3) prime contractors to make provisions for up to 20 skyboxes at the new Coliseum.

Responsible Department: Engineering Department

This report should be organized according to the following outline: Background and Explanation of the project's area of funding, Clearance, Bibliography

Background

In November, 1984, voters approved $47.4 million in bond funds for the construction of the new Coliseum. Construction began in October, 1985 with no provisions for a professional sports team or associated amenities. In March 1987, the City entered into an agreement with George Shinn and the NBA franchise, guaranteeing them rental of the new arena and other items such as private locker rooms and office space. In September, 1987, the City, the Coliseum Authority, and the NBA franchise signed a Memorandum of Agreement which outlines an intent to construct skyboxes in the arena. The arrangement of the boxes does not affect seating for handicapped patrons. The skyboxes are to be marketed and deposits received during December.

Requested Action

The change orders Council is requested to approve today consist mainly of plumbing stub-ups and sewer laterals, HVAC ductwork, and electrical provisions for 20 sky boxes. These need to be installed prior to general trades work such as ceiling and drywall in the same areas. If this work is not done now, other work will proceed and will have to be torn out later. These change orders will be paid for out of the original budget and reimbursed from the sale of the skybox licenses.

Change orders for the remainder of the skybox construction (walls, carpet, etc.) will come to Council in January after deposits are received for the skyboxes.

Council is requested to approve change orders in the following amounts: (Negotiations are continuing; the final figures will be sent to Council in the Friday, December 4 Council-Manager memorandum.)

Embree-Reed, Inc. (plumbing)	$28,850.00
John J. Kirlin, Inc. (HVAC)	$13,743.00

Project and

Date submitted 12/4/87

Anticipated date 12/7/87

Construction of skyboxes will be delayed

Contact person in Engineering Department C D Readling, City Engineer

Authorized by C D Readling

Department Head

City Manager

Attachments

Port City Electric Co. (electrical)	$14,960.58
	$57,553.58

Funding
Funds have been advanced by the City from the original budget and are to be refunded by the proceeds from the sale of skyboxes.

Clearances
The Engineering and Finance Departments and the Coliseum Authority have reviewed and approved this action.

Bibliography
Copies of the original contracts and change order information are on file in the Engineering Department.

The task force is proposing a plan composed of several different types of incentives that they believe would leverage the supply of quality child care in areas where supply is shortest. These incentives include financial grants to non-profit organizations, start-up grants for family day care home providers and training grants to existing family day care homes. They are also interested in providing potential sites for new day care facilities. Two such sites have been identified. The first is owned by the City of Charlotte and is known as the Pearl Street Park which is located across from Outlet Square at Kenilworth and Independence. A map is attached. The second is an acre and a half tract on Billingsley Road in the human services complex and owned by Mecklenburg County. The task force is proposing that these sites be leased for 20-25 years at a nominal cost which should enable the provider to afford the cost of building and operating a new facility. The task force is also recommending that local banks and lending institutions make some innovative financing available for the expansion and creation of child care facilities. Members of the task force will be available to answer questions from Council concerning their report.

Requested Action: It is recommended that City Council accept The Corporate Champions Task Force Report on Child Care Facilities and that Council approve in concept the long term leasing of a portion of Pearl Street Park for the construction of a new child care facility and direct staff to work with the task force and make a recommendation for final Council action.

Clearances: City staff members from the City Manager's Office, City Attorney's Office, Planning staff, and Engineering/Real Estate have met with the task force and concur with their report.

An executive summary of the report is attached.

Attachment No. 4

BUSINESS

8. Recommend approval of change orders to three prime contractors to make provisions for up to 20 skyboxes at the new Coliseum.

Background: In November, 1984, voters approved $47.4 million in bond funds for the construction of the new Coliseum. Construction began in October, 1985 with no provisions for a professional sports team or associated amenities. In March 1987, the City entered into an agreement with George Shinn and the NBA franchise, guaranteeing them rental of the new arena and other items such as private locker rooms and office space. In September 1987, the City, the Coliseum Authority, and the NBA franchise signed a memorandum of agreement which outlines an intent to construct skyboxes in the arena. The arrangement of the

boxes does not affect seating for handicapped patrons. The skyboxes are to be marketed and deposits received during December.

Requested action: The change orders Council is requested to approve today consist mainly of plumbing stub-ups and sewer laterals, HVAC ductwork, and electrical provisions for 20 skyboxes. These need to be installed prior to general trades work such as ceiling and drywall in the same areas. If this work is not done now, other work will proceed and will have to be torn out later. These change orders will be paid for out of the original budget and reimbursed from the sale of the skybox licenses.

Change orders for the remainder of the skybox construction (walls, carpet, etc.) will come to Council in January after deposits are received for the skyboxes.

Council is requested to approve change orders in the following amounts: (Negotiations are continuing; the final figures will be sent to Council in the Friday, December 4 Council-Manager memorandum.)

Embree-Reed, Inc. (plumbing)
John J. Kirlin, Inc. (HVAC)
Port City Electric Co. (electrical)

Funding: Funds have been advanced by the City from the original budget and are to be refunded by the proceeds from the sale of skyboxes.

Clearances: The Engineering and Finance Departments and the Coliseum Authority have reviewed and approved this action.

9. Recommend approval of an amendment to the Master Equipment Lease/ Purchase Agreement dated November 1, 1983. This amendment will provide the City with two additional options concerning the use of interest income earned on escrowed lease/purchase funds.

Background: On November 1, 1983, Council approved a lease/purchase financial agreement with First Union National Bank to provide short-term financing of rolling stock and major capital outlay. The lease/purchase agreement allows the City to:

1) Spread the cost of capital equipment over several years.

2) Acquire assets that are very costly in one fiscal year, and that have useful lives too short to justify issuance of long-term bonds.

3) Use interest earnings from the borrowed funds to buy down the cost of financing.

Requested Action: The current lease/purchase arrangement with First Union National Bank limits the use of interest earnings realized on required escrowed funds. Escrowed funds are cash reserves held by the bank to ensure repayment of the lease/purchase arrangement. Under the current agreement, escrowed funds can only be used for interest payments or early retirement of the agreement. It is recommended that the agreement be amended to include two additional options for the escrowed funds:

- Purchase of additional equipment, and

- Repayment of principal and interest under the lease/purchase arrangement.

With approval of these two options, the City can purchase the 24 refuse collection vehicles under the lease/purchase agreement as described in a separate memorandum on the conversion of the refuse collection system.

10. Purchase of 24 side-loading refuse collection vehicles.

This bid award is for the conversion of the refuse collection system from twice a week pick-up (once in the backyard; once at curbside) to three times a week pick-up (twice in the backyard; once at curbside). A separate report outlines the conversion plan and the reasons 24 trucks are needed to convert. Discussion time will be available at the December 7 luncheon on the conversion plan. Attached is information on the recommended bid award.

Recommendation: By Operations Director and the Purchasing Director that the low bid, Carolina Waste Systems, Rockingham, N. C., in the amount of $2,198,400.00, be accepted for award of contract on a unit price basis.

Project Description: These refuse collection vehicles are additional and replacement vehicles for collecting refuse by the City's Sanitation Division.

Source of Funding: General Fund Unexpended Lease Purchase Funds and Interest Earnings held by Escrow Agenda (First Union) contingent on approval of Item 9.

Attachment No. 5.

ECONOMIC DEVELOPMENT LOAN

Attached is a background information on the Economic Development Loan Fund. The loan committee, which reviews all loan

applications, is made up of ten people - seven from private lending institutions, two small business owners, and one Charlotte Chamber representative.

Attachment No. 6.

11. A. Recommend approval of a loan for $61,800 between the City of Charlotte and Johnnie A. and Louvenia A. Jones d/b/a Lil Star Day Care Center to provide funds for the purchase and renovation of a structure to operate a day-care center, the purchase of machinery and equipment, and allowance for working capital.

Background: Lil Star Day Care is a new business that will be located at 1801 Mecklenburg Avenue in northeast Charlotte. The business will be owned by Johnnie and Louvenia Jones but will be operated by a director and staff.

The structure to be purchased was previously operated as a day-care center known as Mama Nita's Mini School. This center closed in February upon expiration of its lease. The owners of the property desired to sell it and the management of Mama Nita's opted not to purchase the property at that time. At the time of the closing the enrollment was in excess of 40 children, which is the projection for Lil Star after one year.

Project Description:
The project involves the purchase and renovation of a structure with approximately 1,600 square feet which previously operated as a day-care facility. It also includes the purchase of equipment that remains with the structure as well as the purchase of additional playground equipment, appliances, and other supplies/materials necessary to operate the center.

The project involves the following costs:

° purchase of land and building	$112,500
° purchase of new equipment	8,530
° renovation	10,978
° working capital	22,500
Total	$154,508

It is anticipated that it will take approximately one year for the center to reach its anticipated enrollment of 43 children. (Its maximum capacity is 65). During this start-up year it is important that the business have ample funds to pay all expenses. For this reason it has been determined that working capital of $22,500 should provide the center with the financial support it needs to operate during this start-up period.

Source of Funds:

First Union National Bank	$ 77,250
City of Charlotte	61,800
Borrower's Contribution	15,458
Total	$154,508

Terms of the Loan:

A. First Union National Bank

- Rate - prime plus 1%
- Term - 5 years
- Payments - $1,000 per month with interest paid first and remainder to principal, with a balloon principal payment at the end of five years.

B. City of Charlotte

- Rate - 6% per annum
- Term - 5 years - to be amortized on basis of 15 years with unpaid balance due in a balloon payment at the end of the fifth year.

Security:

A. First Union National Bank

- First Deed of Trust on 1801 Mecklenburg Avenue (valued at $109,610)
- Second Deed of Trust on 5014 Isaac Drive (Jones' personal residence valued at $113,700).

B. City of Charlotte

- Second Deed of Trust on 1801 Mecklenburg Avenue (remaining value after first mortgage is $32,360.)
- First Deed of Trust on 34.18 acres in Greenwood, SC (valued at $27,344 with no outstanding mortgages).
- First lien on furniture, fixtures and equipment (valued at $8,530).

Public Purpose:

The objective of the Economic Development Revolving Loan Fund, as approved by City Council on November 10, 1986 is to assist designated areas to stimulate the growth, development and expansion of small businesses. Loans made should act as a stimulus in creating and retaining jobs for low and moderate income citizens.

It has been determined that the proposed business meets the City's objective of job creation. The business will create a total of five jobs which will be made available to individuals from low and moderate income households. The area in which the day care center will be located is one that has a shortage of day care facilities. The center will help to fill this shortage.

The jobs to be created are as follows:

ITEM NO.

1 Director
1 Cook
3 Teachers
5 Total

City participation was also deemed necessary as the applicants did not have ample security to borrow all the funds they needed from private sources. This project could not have been a reality without loan assistance from the City.

Funding: Economic Development Revolving Loan Fund

Clearances: The Economic Development Revolving Loan Fund Committee approved the loan on November 12, 1987.

B. Recommend approval of a loan for $50,000 between the City of Charlotte and David F. LaLama d/b/a Red's Trattoria, Inc. to provide funds for the start-up costs of a new restaurant.

Background: David LaLama has chartered a new corporation, known as Red's Trattoria, Inc., in order to operate an Italian delicatessen-style restaurant and gourmet grocery with emphasis on ethnic foods. Although this new business has no prior history or operating experience, Mr. LaLama has operated a small restaurant in Charlotte Plaza since 1983. Due to his success at that location, he wishes to expand.

Project Description
Red's Trattoria, Inc. will lease 4,011 square feet on the ground floor of the First Citizens Plaza for the new operation. The long-term lease with the Centerra/Little Joint Venture begins on January 1, 1988 and ends in 1997. The minimum annual base rent per rentable square foot is $12 for the first year. The cost of leasehold improvements is $199,390 of which $80,220 is being provided by the landlord through an upfitting allowance. Long term financing in the amount of $85,000 has been arranged through First Charlotte Leasing Corporation for the equipment needed. In addition to the deli-style restaurant and gourmet grocery store, Mr. LaLama will be catering corporate functions in the Uptown Area.

The project costs are described as follows:

Construction of Leasehold Improvements	$199,390
Purchase of Equipment	85,000
Start-up Costs	83,610
Total	$368,000

Source of Funds	
Wachovia Bank & Trust Co.	$ 40,000
First Charlotte Leasing Corporation (equipment)	85,000

Centerra/Little Partnership (leasehold allowance)	80,220
Centerra/Little Partnership (leasehold loan)	76,780
Stock Equity	15,000
City of Charlotte (start-up costs)	50,000
Borrower's contribution	21,000
Total	$368,000

Terms of the Loans

A. Wachovia Bank & Trust Co.
- Rate - prime plus 1%
- Term - first 2 years will be interest only; balance financed for 7 years on installment loan basis.

B. First Charlotte Leasing Corporation
- Rate - 12%
- Term - 5 years

C. Centerra/Little Partnership (leasehold improvements)
- Rate - 12%
- Term - 43 months with balloon payment at end of loan period.

D. City of Charlotte
- Rate - 6% per annum
- Term - 5 years

Security

A. Wachovia Bank & Trust Co.
- $40,000 Certificates of Deposit

B. First Charlotte Leasing Corporation
- 1st lien on the equipment
- 3rd mortgage on 3912 Glenstar Terrace (Mr. LaLama's personal residence

C. Centerra/Little Partnership
- The lease

D. City of Charlotte
- $25,000 Certificates of Deposit
- 2nd mortgage on 3912 Glenstar Terrace (valued at $60,000 with an outstanding mortgage of $40,000 leaving $20,000 equity)

A shortfall of $5,000 in collateral value was recognized by the Loan Committee, but given the liquid nature of the collateral and the projected strength of the business, they felt the risk would be minimal. The revenue projections for the restaurant indicate profits after the third month of opening and increasing thereafter.

Public Purpose

The objective of the Economic Development Revolving Loan Fund, as approved by City Council on November 10, 1986, is to assist designated

areas to stimulate the growth, development and expansion of small businesses. Loans made should act as a stimulus in creating and retaining jobs for low and moderate income citizens.

It has been determined that the proposed business meets the City's objective of job creation. A total of 20 jobs will be created from this project, 13 of which will be required to be made available to individuals from low to moderate income households. The guideline used for eligibility is one job created for each $15,000 of City loan funds. Since the City's loan amount is $50,000, the job/loan ratio is one job for each $3,847 of City loan funds.

The 20 jobs to be created by the project are as follows:

2 Cooks
2 Waitresses
2 Cashiers
1 Bartender
3 Utility Personnel
8 Line Personnel
1 Manager
1 Asst. Manager

20 Total *

* 13 will be required to be made available to low to moderate income persons.

City participation was also deemed necessary as the applicants did not have ample security to borrow all the funds they needed from private sources. Included in the costs necessary to start this business are expenses for equipment purchase, leasehold improvements and start-up. The private lender and leasing companies were willing to finance the purchase of equipment and leasehold improvements as the security for the Bank's loan was very liquid in this case and the borrower has a favorable history in restaurant operation. However, all of the start-up costs could not be borrowed from private sources as Mr. LaLama did not have ample security for the funds needed. One of the purposes of the City loan program is to create public/private partnerships and leverage private sector dollars while taking a subordinate lien position so projects such as this can be consummated. This project could not have been a reality without loan assistance from the City.

Funding: Economic Development Revolving Loan Fund.

CLEARANCES: The Economic Development Revolving Loan Fund Committee approved the loan on November 12, 1987.

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12. Nominations to Boards and Commissions.

1) Advisory Energy Commission - Three positions for two-year terms in the following sectors:

   a) Renewable Energy Environmental - Dr. Winslow Hartford has completed two full terms and is not eligible for reappointment.

   b) Business Community - Leon Miller is completing his second full term and is not eligible for reappointment.

   c) United Community Services Representative - James Lesslie is completing his first full term as a County appointee and is eligible for reappointment. (Refer to attachment for explanation of appointment procedure.)

2) Citizens Cable Oversight Committee - One appointment to fill the unexpired term of Ken Koontz who has resigned. The terms ends March 30, 1989.

3) Housing Authority - One appointment for a five-year term. Kitty Huffman's first full term expires December 17, 1987. She has complied with the 75 percent attendance policy and is eligible for reappointment.

4) Safety Action Committee - One appointment for a two-year term. J. Wesley Carrothers is completing his second full term and is not eligible for reappointment.

5) Tree Advisory Committee - Two appointments for three-year terms. The terms of Lorne Boatright and Gary Morgan will expire December 13, 1987. Both are completing their second full terms and are not eligible for reappointment.

6) Zone Wrecker Review Board - One appointment for a three-year term. Melvin Hill is completing his first full term and is eligible for reappointment. He has complied with the 75 percent attendance policy.

Attachment No. 7.

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The City Attorney advises that agenda items no. 13 through 32 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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BUDGET ORDINANCE

13. Recommend adoption of a budget ordinance to transfer $2,000,000 from surplus water bond fund accounts to complete the construction of the 250 million gallon raw water reservoir at the Walter M. Franklin Water Treatment Plant.

Background: In the November, 1984 bond referendum, $8,000,000 was approved for the engineering and construction of a 250 million gallon raw water storage reservoir to be located at the Walter M. Franklin Water Treatment Plant. The completion of this facility will increase the raw water storage capacity from the existing 100 million gallons to a projected 350 million gallons. The increased storage capacity is extremely important in the event of a failure of the raw water transmission system from the Catawba River.

Requested action: Public bids for the construction of the project were received by the Utility Department on November 12, 1987 with the low bid of $7,702,443 submitted by Lee Construction Company. The recommended bid award follows in the Bid section. The construction bid along with engineering charges, property acquisitions and project contingency will require additional funds of approximately $2,000,000.

Funding: Adoption of this budget ordinance will permit the construction contract to be awarded to Lee Construction Company. The additional funds required can be made available from surplus of water bond funds which have been realized from completed projects.

14. Recommend adoption of an ordinance appropriating the proceeds of the Airport Revenue Bonds Series 1987 and anticipated investment income totaling $2,510,490 for certain capital improvements at the Airport and compliance with reserve and capitalized interest account requirements.

Background: On November 10, 1986, Council adopted a resolution of intent with respect to the issuance of up to $90 million dollars in Airport revenue bonds for certain capital improvements to Charlotte/Douglas International Airport. The improvements include 74,000 square foot expansion of Concourse B to provide six additional gates for Piedmont Airlines, 107,000 square foot expansion of the terminal building, improvements to the existing areas on Concourse B and C, construction of international and commuter facilities, construction of automobile parking decks and related roadways, and improvements to the airfield and expansion of the fuel farm. On December 8, 1986, City Council conducted a public hearing on the Airport terminal expansion project and the proposed financing and approved a resolution authorizing the City to proceed with the project. Subsequently, on April 6, 1987, Council approved actions

associated with the issuance of the Airport Revenue Bonds Series 1987.

These actions included the appropriation of $81 million dollars as anticipated proceeds from the sale of the 1987 Airport Revenue Bonds. These funds are currently being used to extend Concourse B, expand the terminal building, construct international and commuter facilities, construct the parking deck, and improve the airfield and the aviation fuel farm.

Requested Action: Council is requested to adopt an ordinance appropriating the remaining $2,510,490 from the actual proceeds of the bond sale and the revised projected investment income. This supplemental appropriation will be used to complete the funding for construction and is necessary to comply with reserve and capitalized interest requirements associated with the issuance of these revenue bonds.

Funding: The ordinance appropriates the actual proceeds of 1987 Airport Revenue Bond issue as follows:

Source	Amount
1987 Airport Revenue Bond	$75,880,000
Projected Investment Income	$7,630,490
Total	$83,510,490
Less:	
Previous Appropriation	$81,000,000
Current Appropriation	$ 2,510,490

Clearances: The Airport and Finance Departments concur in this action.

A map is attached.

Attachment No. 8.

15. Recommend adoption of a budget ordinance appropriating $39,742.10 from private contributions to provide funds for street lighting and traffic signalization facilities on Barclay Downs Drive between Fairview Road and Morrison Boulevard.

Background: Bissell, Harris, Heath Investments is developing the Carnegie Center, Carnegie Boulevard and adjoining property along Barclay Downs Drive between Fairview Road and Morrison Boulevard. The developers want to upgrade the street lights and traffic signals. The developers have also asked the City to allow Duke Power Company to temporarily relocate existing underground street light wiring overhead on the east side of Barclay Downs Drive to accommodate its

landscaping plans. The developers have agreed to pay the entire cost of the relocation.

The upgrading by developers of City standard street lighting and traffic signal facilities from wood poles and overhead wiring to steel poles and underground wiring is consistent with City policy. The developers pay the additional installation and capital cost of facilities. The City pays the monthly charge for standard metal poles and light fixtures in other areas of Charlotte with similar facilities.

Requested action: It is requested that City Council approve the budget ordinance appropriating $39,742.10 in private contributions from Bissell, Harris, Heath Investments for street lighting and traffic signalization facilities on Barclay Downs Drive between Fairview Road and Morrison Boulevard. Duke Power Company estimated the prepaid charges for this project to be $37,404 for the signalization facilities and $2,338.10 for the overhead wiring on Barclay Downs Drive. The City's net operating cost increase for these improvements is estimated at $383 per year.

Funding: Private contributions from Bissell, Harris, Heath Investments - $39,742.10. (City will approve work after receipt of funds).

Clearances: The Budget Office, City Attorney, and the Department of Transportation have reviewed and approved the budget ordinance.

16. Recommend adoption of an ordinance to correct the appropriation of funds for Municipal Services Districts 2 and 3

Background: The Central Charlotte Association (CCA), a division of the Charlotte Chamber of Commerce, has contractual responsibility for the promotion and marketing of the Tryon Street Mall (Municipal Services District 2) and the area surrounding it (Municipal Services District 3). Funds for this purpose are available from taxes in Municipal Services Districts 2 and 3.

Explanation of Request: This is a bookkeeping adjustment that is necessary to provide the allocation of tax dollars between the two districts to reflect changes due to revaluation. This action transfers $2,889 from Municipal Services District 3 to District 2. The total FY88 appropriation of $289,200 to Municipal Services Districts 2 and 3 and the CCA work program does not change.

Funding: No new funds are required.

Clearances: Finance; Budget & Evaluation.

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BUDGET ORDINANCE/CONTRACT AMENDMENT

17. Recommend adoption of a budget ordinance to appropriate interest earnings and fund balance from the occupancy tax revenues to the Charlotte Convention and Visitor's Bureau operating budget and approval of contract amendment authorizing expenditures of these funds.

Background: The City contracts with the Charlotte Convention & Visitor's Bureau (CCVB) to provide visitor-related events. The contract is funded based on the State legislation which provides for the division of tax proceeds.

Requested action: At the end of the fiscal year, the annual audit provides for the final accounting of funds which includes monies restricted for use by CCVB under their contract. This is an annual bookkeeping adjustment to balance prior year revenues. The contract will increase by $272,559 for a total of $1,468,534 for the agency.

Funding: Convention and Visitor's Bureau fund balance and interest earnings.

Clearances: Budget and Evaluation Department, Finance Department.

BID LIST

18. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. Water Distribution Project
Matthews Booster Pump Station
and 12-Inch Water Main

Charlotte-Mecklenburg
Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by Wright & Lopez, Inc. of Atlanta, Georgia in the amount of $71,673.00 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project would provide relocation of the existing Matthews booster pump station which is necessary to provide sufficient clearance for the proposed widening of Monroe Road.

Source of Funding: Water and Sewer Capital Improvement Fund - (Water Main Relocation for Street Improvements).

B. 250 MGD Raw Water Reservoir At The Walter M. Franklin Water Treatment Plant — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by Lee Construction Company of Charlotte, North Carolina in the amount of $7,702,443.00 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project will increase the water reserve at the Walter M. Franklin Water Treatment Plant.

Source of Funding: Water and Sewer Capital Improvement Fund - (Raw Water Reservoir).

C. Storm Drainage Improvements Grier Heights Community Development Fannie Circle — Community Development

Recommendation: By the City Engineer that the low bid of $154,484.72, as submitted by Propst Construction Company, be accepted for award on a unit price basis.

Project Description: The proposed project represents one of the public improvement contracts to be let in the Grier Heights Community Development area. The overall plan was approved by the Charlotte City Council in 1977, and amended on May 12, 1986.

This project will include construction of storm drainage pipe and catch basins on Fannie Circle, three outfall lines to Briar Creek, and resurfacing a portion of Fannie Circle.

Source of Funding: Community Development Target Areas Fund (City-Wide Physical Development - Community Development Block Grant Funds).

PERSONNEL

19. A. Recommend adoption of a resolution amending the Pay Plan to change the pay range assignment for the Special Transportation Coordinator Classification from Pay Range 321 ($25,246 to $35,524) to Pay Range 323 ($27,834-39,165 annually) and to

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change the classification title to Special Transportation Manager.

Position: The Special Transportation Coordinator directs the work of 28 employees responsible for providing transportation services to qualified elderly, handicapped and economically disadvantaged citizens. Within the last two years, the operation has expanded operating hours to provide services seven days a week/18 hours per day, has experienced substantially increased ridership and now has a fleet that consists primarily of specialized lift-equipped vehicles.

Responsibilities include extensive public contact with human service agencies, community groups and user citizens; development of routes, schedules and internal controls to ensure service is provided effectively and efficiently; utilization of staff resources to ensure proper training in handling the clientele, specialized equipment, citizen requests, complaints and emergencies; and supervision of divisional administrative functions involving policy development and implementation, personnel management, fiscal administration and program planning.

Recommendation: The Personnel Department recommends changing the pay range assignment and job title to recognize the position's increased responsibility.

Funding: The FY88 cost of implementing this change is approximately $1,500. This can be accommodated within the current departmental allocation.

B. Recommend adoption of a resolution amending the Pay Plan to add the classification of Museum Preparator II, Pay Range 111, $15,499-$20,770 annually); to delete the existing title of Museum Preparator, Pay Range 110, ($14,761-$19,781 annually) and add the classification of Museum Preparator I, also at Pay Range 110.

Positions: There are three Museum Preparator positions at the Mint Museum, all at the same level. The department has requested that one of the positions be elevated to oversee exhibit installation projects of the assigned crew. The minimal cost of this change is expected to result in a significant increase in productivity and efficiency, and will allow the Curator in charge of exhibition design and installation, who is often required to supervise routine installations, more time for administrative and design duties.

Funding: The approximate FY88 cost of implementing this change is $550 which can be accommodated within the current department allocation.

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C. Recommend adoption of a resolution amending the Pay Plan to add the following classes: Customer Service Assistant, Pay Range 109; Customer Service Specialist, Pay Range 113; Revenue Collections Assistant I, Pay Range 107; Revenue Collections Assistant II, Pay Range 109; Revenue Collections Specialist, Pay Range 113; Revenue Collections Agent, Pay Range 116; Central Cashier, Pay Range 112; Revenue Collections and Credit Officer; Pay Range 322, and to Delete Titles of Cashier I and Cashier II.

There has been a recent reorganization of the Finance Department, Revenue Division. As a result, new titles are recommended to more appropriately describe duties and responsibilities; other classifications are being deleted.

Funding: No additional funding is required since the minimal increase for one position will be offset by the decrease in funding for three other positions.

ANNEXATION

20. A. ~~Recommend adoption of a resolution authorizing the execution of the annexation petitions.~~ 12/4/87

B. Recommend adoption of resolutions setting public hearings on December 28, 1987* for the annexation petitions.

Explanation of Request: The petitions involved are remnants of parcels resulting from the Tyvola Road extension project. These annexations are being pursued in order to bring all City-owned parcels which are part of the Coliseum Center project and/or contiguous to the present City limits under one governmental jurisdiction. Annexation would help simplify development of the project under one set of land use regulations.

* If the December 28 meeting is canceled, this public hearing would be held January 11, 1988.

Funding: Not applicable.

Clearances: These petitions are recommended by the City Manager's Office as well as by the Planning Commission, Finance, and the City Attorney's Office.

A map is attached.

Attachment No. 9.

CHANGE ORDER

21. Recommend approval of change order number 1 for $48,633 to construct electrical work for Dobbs House in-flight catering kitchen addition at the Airport.

Background: On November 14, 1983, City Council approved a new 24-year lease agreement with Dobbs International Services, Inc. for operation of the in-flight catering kitchen at the Airport. Under terms of this agreement, the City constructed a 14,000 square foot expansion to the existing facility which is located in the vicinity of the old passenger terminal.

On December 8, 1986, City Council approved an amendment to this lease which provides for construction of another 24,000 square foot addition to this facility. Subsequently, City Council has awarded contracts totaling approximately $1.5 million to provide for construction of the proposed Dobbs House in-flight catering kitchen addition.

Change Order: This change order will allow a temporary service to be installed at this time from the relocated Duke Power transformer to the existing switchgear as well as providing the necessary equipment to the existing switchgear to the new switchgear when it is delivered. Approval of the change order will allow the other contractors to begin and maintain their contract completion dates. Failure to approve this change order will delay completion of the project by approximately three months and could initiate delay claims by the three unaffected prime contractors.

Contract - Dobbs House In-Flight Catering Kitchen Addition
Electrical Construction Contract

Howell Electric, Inc.
Award Date: October 26, 1987
Contract to Date: $145,471.00
Change Order No. 1: (+)$ 48,633.00
New Contract Amount: $194,104.00

Funding: Funds are available in project contingency to cover this change order. The cost of this change order as well as all other project costs are repaid by Dobbs through facility rentals.

Concurrences: Dobbs Houses, Inc., Paul Tuggle Associates (architect) and Day and Zimmerman, Inc. (project manager) concur in this change order.

CONTRACT

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22. Recommend approval of a contract between the City of Charlotte and the United Family Services/Victim Assistance to administer a grant from the North Carolina Department of Crime Control and Public Safety.

Background: On August 24, 1987, Council approved the acceptance and appropriation of a grant from the State Crime Control and Public Safety Department which provides funds for the Victim Assistance Program's misdemeanor unit. Victim Assistance is part of United Family Services. This unit provides counseling services to victims of misdemeanor crimes, with special emphasis on domestic violence cases. The $104,004 grant must be channeled through a governmental unit; therefore, the City is acting as a conduit for the grant.

Requested Action: The contract provides the appropriation of funds for salary and operating expenses related to the program's scope of work which covers (1) crisis counselling; (2) case management; and (3) advocacy on behalf of victims to obtain necessary services to deal with the trauma of victimization. The City is not committed to provide funding beyond the scope of the grant and matching funds are not required.

Clearances: Budget and Evaluation.

CITY CODE AMENDMENT

23. Recommend adoption of an ordinance amending the City Code which would make dangerous weapons on City buses unlawful.

Background: On a number of occasions, passengers on Charlotte Transit have carried firearms on board. When the police respond to the operator's call for assistance, they can only ask to see the gun permit. If there is a permit, the passenger may continue the trip.

Requested Action: To protect all passengers and Charlotte Transit employees, no dangerous weapon should be allowed on City buses. Technically, the current ordinance bans dangerous weapons from City property, but the buses are not included in the ordinance.

The amendment to Section 15-5(a) would correct this by prohibiting the carrying or possession of dangerous weapons on City buses. The term "dangerous weapons" includes knives, bombs, blackjacks, etc.

Clearances: City Attorney has approved this amendment.

HOUSING LOAN

24. A. Recommend approval of the purchase of a condominium unit at 1001 Greenleaf Avenue in the Third Ward redevelopment area by Ms. Brenda McMoore, a City employee.

B. Recommend approval of a loan for the purchase of a condominium unit located at 1001 Greenleaf Avenue in the Third Ward Area.

Background: On October 12, 1987 City Council approved modifications to the Community Development Standard Rehabilitation Loan and Grant Program which, among other things, allowed for the financing of home purchase loans for persons whose income is 80% or less of the median income.

Also, on December 8, 1986 Council approved the sale and rehabilitation of two condominium units located at 1001 Greenleaf Avenue to D. Charles Associates. The City loaned D. Charles & Associates $54,900 for the acquisition and rehabilitation of each condominium unit. The entire principal and all secured interest is due upon the sale of a respective unit. Approval of loan to Ms. McMoore will enable D. Charles & Associates to repay the principal and accrued interest owed the City. The units have now been rehabilitated and are in compliance with the City Housing Code. The units are being sold for $62,000 each.

Requested Action: Request City Council to approve a loan to purchase a condominium unit located at 1001 Greenleaf Avenue for the following applicant:

Borrower	Property Address	Loan Amount	Term	Interest Rate
Brenda B. McMoore	1001 Greenleaf Avenue, Unit #4	$60,927	30 yrs.	3%

State law requires that before a City employee may acquire property in a redevelopment area, such as Third Ward, the City Council must authorize the purchase. The Council may authorize the purchase if: (1) the employee will use the property as a principal residence; (2) the redevelopment plan does not provide for the property to be acquired or reacquired by the City; and (3) the employee has made a written disclosure of his/her intent to acquire the property. Ms. McMoore's application satisfies all three requirements.

Funding: Community Development Block Grant Funds.

Clearances: The loan application has been reviewed by the City loan officer, Community Development Department, and all criteria for qualifying for financial assistance have been met by the applicant in accordance with the requirements outlined in the Community Development Standard Rehabilitation Loan and Grant Program.

LAST RESORT GRANT

25. A. Recommend approval of a last resort grant not to exceed $3,950.00 to retrofit a house at 1008 Davenport Street for Ms. Mary B. McDonald, a handicapped relocatee.

Background on the last resort policy: In 1982, City Council adopted a policy to provide last resort funding to increase benefits to bridge the gap between what displaced persons could afford to pay for housing and the cost of housing given local market conditions. In 1985, City Council expanded the policy to include persons displaced by code enforcement who earn 80% or less of the median income and who live within the designated Community Development Block Grant areas.

Since May 1982, almost 462 households have been relocated. Of these, only 17 last resort grants have been necessary. Information on the relocation/last resort policy is attached.

Grant Request: Ms. Mary B. McDonald is 49 years old and disabled. She requires assistance to walk and to use the facilities within the house. Her sources of income are Supplemental Social Security (SSI) and VA Pension. She currently resides with three other family members at 2723 Seymour Drive, which she rents and from which she is being displaced due to the enforcement of the Housing Code. Ms. McDonald is considered the head of the household since she is the only person in the household receiving an income.

A replacement house located at 1008 Davenport Street has been found for Ms. McDonald and her three children and grandchildren. They have been accepted by the realtor. She will be using a Section 8 Certificate to subsidize their rent. Because of Ms. McDonald's handicaps, modifications such as a wheelchair ramp and special bathroom facilities are necessary. The owner of the property has approved the needed modifications. Since the Metrolina Independent Living Center funds for FY88 have been committed, it is expeditious to utilize Last Resort monies to retrofit the unit. The retrofitting of a unit for access by the handicapped is an eligible expense under Last Resort. The cost of retrofitting this unit is estimated to be $3,950.00.

Requested Action: Request City Council approve a last resort grant in an amount not to exceed $3,950.00 to retrofit a house at 1008 Davenport Street for Ms. Mary B. McDonald, a handicapped relocatee.

Funding: Community Development Block Grant Funds. Last Resort Grant is an eligible CDBG expense.

Clearances: Community Development Department.

B. Recommend approval of a last resort grant not to exceed $32,000 to purchase a house at 2440 Afton Lane, demolish the on-site unit,

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and cover related costs for a displaced homeowner, Mrs. Helen Drakeford, currently residing at 2118 "B" Avenue.

Grant Request: Mrs. Helen Drakeford is a 65 year old widow who is currently employed and receives some Social Security benefits. Her 13 year old granddaughter lives with her. Her 47 year old, 1189 square foot house, located at 2118 "B" Avenue, is severely substandard. The Housing Rehabilitation Specialist estimates the repair costs to bring the house into compliance with the Housing Code to be $35,233. The value of the house is $18,540. Therefore, the repair cost exceeds the value of the house by 190%. The Housing Code recommends demolition when the repairs exceed 65% of the value of the structure.

When Mrs. Drakeford was placed on the relocation workload, she wanted to remain in her neighborhood but after being shown a number of houses for sale, she decided on a comparable unit at 2440 Afton Lane, which is in the Westerly Hills Community.

The Uniform Relocation and Real Property Acquisition Act requires that a displaced person should not pay more for replacement housing costs than they were paying at their on-site unit. The City is required to pay the difference through relocation benefits. Mrs. Drakeford has a mortgage payment on her house at 2118 "B" Avenue which she must continue to pay off after the house is demolished. Under the Uniform Act, a relocatee cannot be asked to assume additional housing costs and Mrs. Drakeford would thus be entitled to a comparable house without any cost to her.

Of the 13 houses that were shown to Mrs. Drakeford, the most comparable were the following. Mrs. Drakeford selected the one on Afton Lane.

ADDRESS	AGE	SQ.FT.	SALES PRICE
2440 Afton Lane	24 years	1200	$43,000
1546 Westdale Dr.	23 years	975	$45,000
4942 Clintwood	24 years	1000	$48,500

A sales price of $43,000 was negotiated from a list price of $46,500 with the seller agreeing to paint the interior of the house, bring it into compliance with the City Housing Code and pay the major closing costs. It is recommended that the acquisition of this house be approved since Mrs. Drakeford would have a house that is half as old as her current house for about $10,000 more than it takes to repair her house on "B" Avenue. Due to the fact that the ceilings have fallen and the house continues to be damp from past rainfall, Mrs. Drakeford is anxious to be relocated before the cold weather arrives.

Under the Uniform Relocation and Real Property Acquisition Act, as a displaced homeowner, Mrs. Drakeford is entitled to $15,000 homeowner assistance. The balance needed to acquire a new house for Mrs. Drakeford would be provided through last resort funds. Therefore, a

last resort grant in an amount not to exceed $32,000 is being requested. The breakdown of the last resort grant is $28,000 to pay the balance of the cost of the house on Afton Lane, $4,000 to demolish the old house and to provide a contingency fund for any unforeseen work that may have to be performed. Any unspent contingency funds will be returned to the City.

Requested Action: Request City Council approve a last resort grant in an amount not to exceed $32,000 to buy a replacement house for a displaced homeowner, Mrs. Helen Drakeford, currently residing at 2118 "B" Avenue.

Funding: Community Development Block Grant Funds. Last Resort is an eligible CDBG expense.

Clearances: Community Development Department Resort.

Attachment No. 10.

STREET LIGHTING AGREEMENT

12/4/87

26. Recommend approving a lighting agreement with Duke Power Company for Tyvola Road Extension.

Background: The Tyvola Road Extension and new Charlotte Coliseum projects require that Tyvola Road Extension have four new traffic signals, be well lighted, and provide for reversible lane control operations.

This action approves the street lighting agreement with Duke Power. The Charlotte Department of Transportation, working with other City staff and Duke Power Company, has developed plans for the underground wiring and steel pole installations.

Funding: Funding for the Tyvola Road Extension Street Lighting Agreement is provided through the Tyvola Road Improvement Account and the street lighting budget.

As specified in the agreement, $386,840.97 will be paid as a one time charge, covering the installation of part of the facilities. The remainder of the costs will be paid for as a $5,168.42 monthly charge.

An amount of $450,000 has been appropriated in the Tyvola Road Improvement Account to cover the one time charge. Funds in the account were collected from Duke Power Company in payment for land sold by the City of Charlotte for an electrical power substation to serve the Coliseum area. In authorizing the sale of the land, City Council (on September 28, 1987) approved use of the revenue to offset

ITEM NO.

the cost of the underground wiring and steel pole/mast arms along Tyvola Road Extension. The remainder of the money will remain in the account balance until the project is closed out.

Clearances: The street lighting agreement has been reviewed and approved by the Charlotte Department of Transportation, Budget and Evaluation Department, and the City Attorney's office. The City Engineering Department has reviewed the agreement relative to the Tyvola Road Extension and Charlotte Coliseum construction plans.

STREET MAINTENANCE

27. Consider accepting maintenance and pave 700± feet of Featherstone Drive.

Background: The Charlotte-Mecklenburg Utility Department had to use a non-maintained portion of Featherstone Drive as a detour route while a sewer line was being installed in Sandy Avenue and across Kemp Street. To facilitate the detour, utility crews graded and graveled the roadway.

With this portion of the roadway graveled, traffic volumes increased during construction and have continued since completion of the utility work because of improved access.

The City has been requested to accept maintenance on this portion of Featherstone. Although the street does not qualify for maintenance under our existing programs (because it serves only one house), it provides circulation within the neighborhood and it is recommended that the City accept the street for maintenance.

Requested Action: It is recommended that Council approve an exception to our policy and approve the paving and perpetual maintenance of the 700± foot dirt and gravel section of Featherstone Drive. The Street Maintenance Division has estimated a one-time project cost of $18,500.

Funding: Powell Bill Funds.

Clearances: The Engineering, Legal and Operations Departments and City Department of Transportation concur in the City's acceptance of this portion of Featherstone Drive for maintenance.

A map is attached.

Attachment No. 11.

28. Recommend adoption of a resolution accepting for maintenance from the North Carolina Department of Transportation .15 miles of Beam Lake Drive located within the City of Charlotte.

The City annexed the Oakdale area on June 30, 1987. The State inadvertently omitted Beam Lake Drive from the list of streets that were to be taken over for maintenance by the City of Charlotte. This action will correct that error.

Funding: Approval of this transfer by City Council and the North Carolina Board of Transportation will qualify the City for Powell Bill funds for the maintenance of this street in FY89.

Clearances: The Engineering, Operations, and Charlotte Transportation Departments concur in this request.

TAX REFUND

29. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of $767.90 which were assessed through clerical error in 3 tax accounts.

SALE OF PROPERTY

30. Recommend approval of sale of City property located at 3001 Moores Lake Drive.

Council is requested to approve the sale of City-owned property subject to compliance with the provisions of the North Carolina General Statutes and pursuant to the terms of the following offer:

Property Address:	3001 Moores Lake Drive
Tax Code:	055-362-02
Buyer's Name:	Mr. Clyde Brett Tillman and Mrs. Mayme Parr Tillman
Offer:	$61,785

This offer was approved by City Council on November 9, 1987. A public notice of sale was printed in The Charlotte Observer on November 12, 1987, and no other offers were received on this property.

The City acquired 13 residentially improved parcels of real estate through the airport noise litigation. This the last of these properties owned by the City.

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Clearances: W. E. Underwood, the City's private attorney, and the Airport Manager concur with this recommendation.

UTILITY CONTRACTS

31. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. Item 1 is a 5-year reimbursable contract. The applicant deposited 10% of the estimated construction cost. The remaining 90% will be deposited (utilizing a letter of credit) prior to construction. There is no cost to the City and no funds are needed. Items 2-11, the applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. The Utility and Planning Directors recommend approval.

1. Shannon Properties, Inc., to construct 5,000 linear feet of 12-inch water main to serve Shannon Properties, (Reames Road at I-77), located at the southwest corner of I-77 and Reames Road, outside the Charlotte City Limits. Estimated Cost - $186,000.00. Water Contract No. 300-87-005.

2. First Colony Group, to construct 2,725 linear feet of 12-inch water main, 191 linear feet of 8-inch water main, 385 linear feet of 6-inch water main, and 1,815 linear feet of 2-inch water main to serve Colony Hill Subdivision, located south of Mt. Holly/Huntersville Road and west of Belhaven Boulevard, outside the Charlotte City Limits. Estimated Cost - $130,000.00. Water Contract No. 100-87-180.

3. John Crosland Company, a N.C. Limited Partnership, By: Crosland Homes, Inc., to construct 3,037 linear feet of 8-inch water main, 1,673 linear feet of 6-inch water main and 1,955 linear feet of 2-inch water main to serve Stratton Chase Subdivision, located north of Margaret Wallace Road, east of Old House Circle, and west of Idlewild Road, outside the Charlotte City Limits. Estimated Cost - $111,000.00. Water Contract No. 100-87-167.

4. Dr. Gary Winge, Dr. George Martin, Triple E. Associates, LNP Associates, and Waterside Investment, Inc., to construct 940 linear feet of 10-inch sanitary sewer main to serve N.C. Highway 73, located between Bethel Church Road and Jetton Road, outside the Charlotte City Limits. Estimated Cost - $42,300.00. Sanitary Sewer Job No. 100-87-687.

5. Derita Properties, Inc., to construct 7,214 linear feet of 8-inch sanitary sewer main to serve Olde Whitehall II Subdivision, Phase II, located south of Shopton Road, west of York Road and east of Coffey Creek, outside the Charlotte City Limits. Estimated Cost - $252,490.00. Sanitary Sewer Job No. 100-87-590.

6. Harrington/Dowd Company, to construct 4,615 linear feet of 8-inch sanitary sewer main to serve Berkeley Subdivision, Section 4, located north of Providence Road West and west of N.C. Highway 16, outside the Charlotte City Limits. Estimated Cost - $161,525.00. Sanitary Sewer Job No. 100-87-684.

7. Waddell-Rubin Associates, to construct 8,080 linear feet of 8-inch sanitary sewer main to serve Snyder Farm Subdivision, located south of N.C. Highway 49, north of Choate Circle, and west of Moss Road, outside the Charlotte City Limits. Estimated Cost - $283,115.00. Sanitary Sewer Job No. 100-87-691.

8. Combined American Properties, to construct 1,350 linear feet of 10-inch main and 154 linear feet of 8-inch main to serve Independence Boulevard from Beard's Creek (Windsor Square), located west of Independence Boulevard, south of Sam Newell Road and north of N.C. Highway 51, outside the Charlotte City Limits. Estimated Cost - $75,200.00. Sanitary Sewer Job No. 621-86-084.

9. William Trotter Company, to construct 1,382 linear feet of 10-inch sanitary sewer main to serve Providence Colony Phase II Subdivision, located east of Raintree Lane, north of Four Mile Creek Road and south of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $55,280.00. Sanitary Sewer Job No. 100-87-553.

10. William Trotter Company, to construct 1,187 linear feet of 8-inch sanitary sewer main to serve Sardis Plantation Phase III Subdivision, located east of Elizabeth Lane, west of Courtney Lane and south of N.C. Highway 51, outside the Charlotte City Limits. Estimated Cost - $41,545.00. Sanitary Sewer Job No. 100-87-711.

11. UDC Homes, to construct 2,771 linear feet of 8-inch sanitary sewer main to serve Browne's Ferry Subdivision, Phase II, located east of Browne Road, north of Hayden Drive and south of Dearmon Road, outside the Charlotte City Limits. Estimated Cost - $96,985.00. Sanitary Sewer Job No. 100-87-701.

PROPERTY TRANSACTIONS

32. Recommend approval of the following property transactions.

A. Acquisition of 752.92 (0.0173 acres) plus temporary construction easement of 1,478 square feet, at 1704 Central Avenue, from TPT Inc, c/o Frank G. Templeton, Jr., for $7,500.00, for the Intersection Improvements - Central Avenue at the Plaza. (Option)

Property is zoned B-2 and has Rite Aid Drug Store and Harris-Teeter Super Market located on property.

B. Acquisition of 3.16 acres, at Byrum Drive, from Iris Caudle Goins, for $93,000, for land acquisition for navigational aide. Improvements include a 1,916 sq. ft. house.

The Real Estate Division has reviewed the appraisals and recommends a fair market value of $93,000 for this property. All acquisition costs are eligible for 75 percent Federal participation under Grant No. 3-37-0012-10

C. Acquisition of 32.79 acres, at Byrum Drive, from Mrs. Margaret Goins Webber & Ms. Iris Caudle Goins, for $81,400, for land acquisition for navigational aide.

All acquisition costs are eligible for 75 percent Federal participation under Grant No. 3-37-0012-10

CONDEMNATION

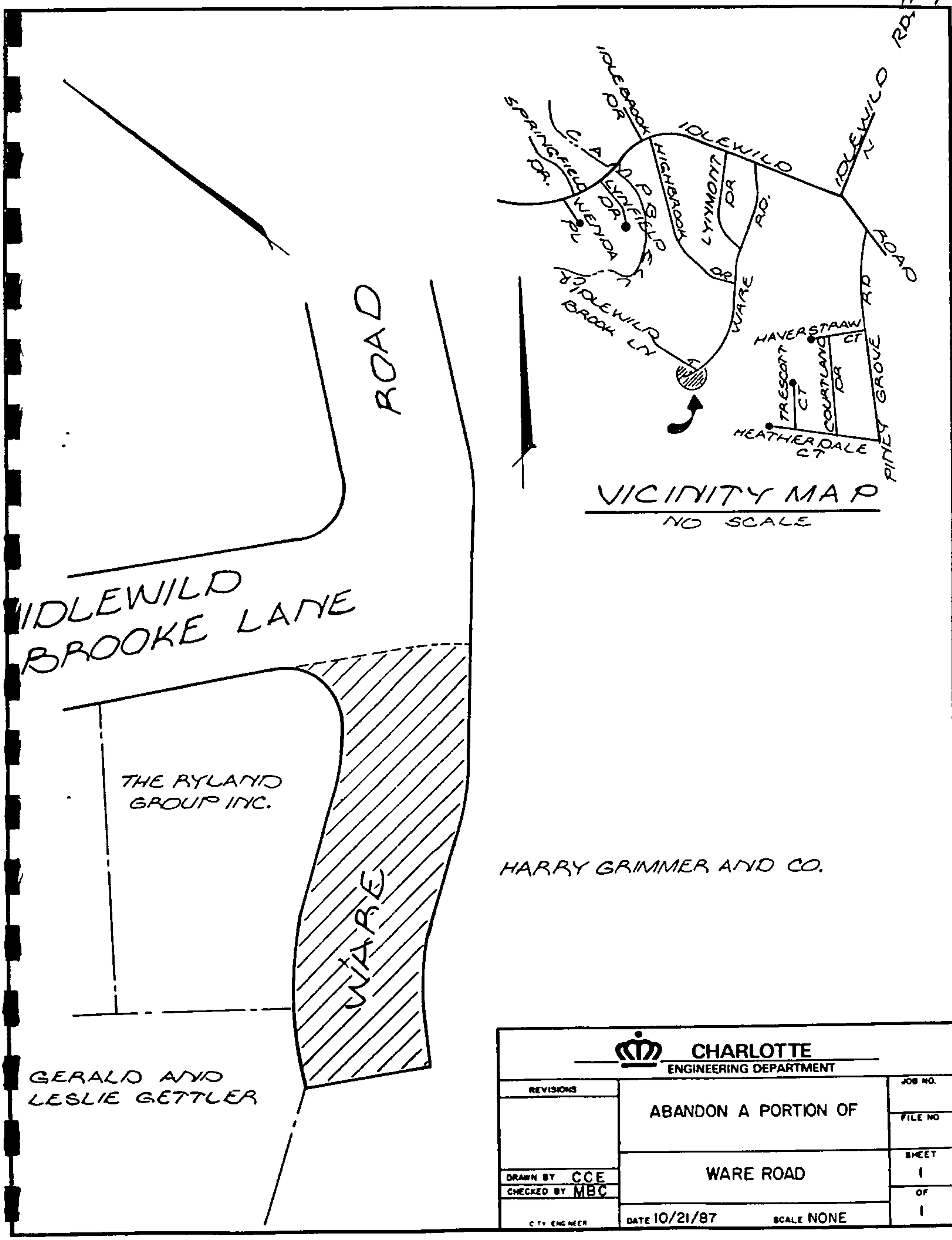
D. Recommend adoption of a resolution of condemnation of 7,268.55± square feet (.166 acres) plus temporary construction easement, off Tank Town Road, from Robbie Lee Gillis Ross, Robert Marion Ross, Jr., William Putman Ross and any other parties of record, for $800.00, for the sanitary sewer to serve Crestdale Community development area.

Property owner refused to accept City's offer based on appraisal; their counteroffer was approximately $3,500.00.

SCHEDULE OF MEETINGS
December 7 - 18, 1987

Monday, December 7	COUNCIL/MANAGER LUNCHEON Training Center, City Hall Annex	12:00 Noon
	CITIZENS HEARING	2:00 p. m.
	COUNCIL MEETING Council Chamber, City Hall	3.00 p. m.
Wednesday, December 9	ZONING ORDINANCE WORKSHOP Education Center - Rooms 237-239	4.00 p. m.
Friday, December 11	PRESENTATION TO CITY COUNCIL ON RAMESSES EXHIBITION Mint Museum	7:30 a. m.
Sunday, December 12 - Wednesday, December 16	NATIONAL LEAGUE OF CITIES ANNUAL CONVENTION Las Vegas, Nevada	
Thursday, December 17	CITY COUNCIL/COUNTY COMMISSION LUNCHEON (time and place to be announced)	
	PRESENTATION TO CITY COUNCIL ON NEW CONVENTION & VISITORS BUREAU MARKETING PLAN 229 North Church Street	5:30 p. m.

#1


IDLEWILD
BROOKE LANE
ROAD
THE RYLAND GROUP INC.
WARE
GERALD AND LEESLIE GETTLER
HARRY GRIMMER AND CO.
IDLEWILD RD.
IDLEBROOK DR
SPRINGFIELD DR.
C. A. P. BELL
LYNFIELD DR
WENDA PL
HIGHBROOK
LYNMOUTH DR
RD.
IDLEWILD N
ROAD
IDLEWILD BROOK LN
WARE DR
RD
HAVERSTRAW CT
COURTLAND DR
TRESCOTT CT
HEATHERDALE CT
GROVE
VICINITY MAP
NO SCALE
CHARLOTTE
ENGINEERING DEPARTMENT
REVISIONS
ABANDON A PORTION OF
WARE ROAD
JOB NO.
FILE NO
SHEET 1
OF 1
DRAWN BY CCE
CHECKED BY MBC
CITY ENGINEER
DATE 10/21/87
SCALE NONE

#2

DRAFT

CHARLOTTE/MECKLENBURG HOUSING PARTNERSHIP

PROPOSED DESIGN

I. Purpose

The Charlotte/Mecklenburg Housing Partnership is a non-profit housing corporation organized to promote, through cooperative efforts with neighborhoods, housing for low-income people in Mecklenburg County, N.C. in the most competitive, cost-effective manner. The Partnership shall attempt to use public and private resources to generate low-income housing that can serve a substantial population with the greatest need.

II. Need

According to the U.S. Bureau of the Census, 1980, twenty-five percent of Charlotte's households (77,905) are categorized as low-income; that is, they earn 50 percent or less of the median income of $28,400 per year. Another 16 percent (21,699) are moderate income, earning 80 percent of the median. In 1985, it was estimated that 15,718 families were suffering from an affordability gap - they could not find adequate housing within their ability to pay. For example, in 1980, Charlotte owners and renters making less than $10,000 a year paid 45% and 59% of their incomes for housing, respectively.

In addition to the affordability gap, the housing stock has been considerably reduced through redevelopment activity and code enforcement. Since the early 1960's, 10,771 housing units have been eliminated. Construction and renovation replaced only 6,875 units, leaving a deficit of 3,936. This number approximates the 3,900 families who are on the Housing Authority's waiting list for public housing. Another 300-400 are on the waiting list for temporary shelter due to code enforcement displacements. A recent study by UNCC's Urban Institute identified 6,800 substandard housing units in the city and 350 boarded up units. Each year, approximately 100 units of housing are lost from the overall inventory through code enforcement and normal deterioration.

III. Goals

To produce 600 rental units and 200 units for ownership with n five years.

IV. Program

A. The partnership shall, in cooperation with grassroots organizations and local government, identify potential sites and feasible development opportunities to address the community s low-income housing needs.

B. The Partnership s primary function shall be the packaging, including predevelopment activities such as securing financing, land assembly, site development, and design criteria, of housing projects which can be incorporated into Requests for Proposals (RFPs) to be advertised to for-profit, non-profit, private for profit developers or the Charlotte Housing Authority.

C. The City, County, United Way, and local churches shall be responsible for ensuring that the appropriate counseling and social services are made available to the residents of the projects developed through the Partnership. Criteria for selection of projects shall include an evaluation of available human services.

D. The Partnership shall have the authority to contract with regional or national organizations such as the Enterprise Foundation or LISC, to provide technical assistance to non-profit housing development corporations, when needed.

V. Target Population

A. Renters: The target group will be individuals and families who are categorized as low-income (the 77,905 households which earn less than 50 percent of the median income, or less than $15,000 annually). These individuals or families may be currently residing in substandard housing, may be paying a disproportionate percentage of their income for housing, may be on the waiting list for public housing, or who have been displaced. Shelter costs shall not exceed 30% of their adjusted family income. Priority shall go to those with incomes under $10,000 a year.

B. Owners: The target group will be families who are categorized as moderate income (those 21,699 households which earn between 50 and 80 percent of the median income -$15,000 to $22,720 per year) and who can qualify for mortgage loans. Priority will be given to tenants of public housing and other subsidized rental housing in order to relieve demand on public housing units.

VI. Structure

A. The partnership shall be a private, non-profit corporation organized and operating under the laws of North Carolina.

B. The Board of Directors shall be composed of the following persons who shall be qualified as having a commitment to the purpose and goals of the Partnership and who---:

1. is the Mayor of Charlotte or his/her designee

2. is the Chairman of the Mecklenburg County Commission or his/her designee;

3. is a representative of the lending institutions in Mecklenburg County;

4. is a representative of the homebuilding industry;

5. is able and willing to engage the support of the religious community for the Partnership and is selected by the Mecklenburh Ministries;

6. is a representative of Mecklenburg County Community Development target area and is selected by the Mecklenburg County Commission;

7. is a representative of the non-profit housing community and is selected by the Charlotte City Council;

8. is an advocate for low income housing who is familiar with the needs in Mecklenburg County and who is selected by the Chairman of United Way;

9 is in the target population;

10. is an accountant who is familiar with state and federal tax codes;

11. is an attorney familiar with tax and housing development law;

12. is familiar with syndications, finance, and housing development.

Each odd-numbered appointment shall serve initially three years, each even-numbered appointment shall serve initially two years; thereafter, appointments shall be for two year terms, with each appointee eligible for re-appointment one time.

C. A Technical Advisory Committee will be composed of the following persons:

1. the Director of the Community Development Department of the City of Charlotte;

2. the City Manager of Charlotte;

3. the Manager of Mecklenburg County;

4. the Director of the Charlotte-Mecklenburg Planning Commission;

5. the Superintendent of the Charlotte/Mecklenburg schools;

6. the Director of the Urban Institute at the University of North Carolina at Charlotte;

7. the Director of the Housing Authority;

8. the Director of Allocations and Planning for United Way.

D. Board responsibilities and powers:

a. Hire, supervise and fire the Director;

b. Select the best proposals based on established criteria, within the budgeting limits;

c. Seek additional sources of funding for low-income housing;

d. Receive compensation for necessary travel expenses only;

e. Develop a long-term housing development plan with proposed budgets and timetables for housing projects needed;

f. Develop and implement a program of public awareness on the low-income housing needs of the community

E. Staff

1. Director

(1) Committed to purposes
(2) Knowledge of or experience in housing construction
(3) Good management skills
(4) Able to evaluate proposals for housing projects for feasibility and cost effectiveness
(5) Able to seek grants and loans from public and private sources

2. Researcher, planner, and evaluator

(1) Research possible private/public sources of funds
(2) Research models of delivery of housing projects
(3) Assist Director in evaluating proposals
(4) Evaluate performance of funded projects
(5) Compile inventory of land with Planning Commission

3. Secretary/Bookkeeper

VII. Budget

A. Administration

1. Staff salaries/benefits	$110,000
2. Rental, equipment & supplies	25,000
3. Communication system	5,000
4. Travel/training	5,000
5. Printing & postage	5,000
Total Administration	$150,000

B. Operating Capital - $5,000,000 each year for five years, with $250,000 to be reserved for rehabilitation.

C. Possible Revenue Sources

1. N.C. Housing Trust Fund
2. HUD
3. G.O. Bonds
4. Insurance/Pension Funds
5. Syndications
6. Foundations
7. United Way
8. Sales tax (1/2 ct. from city & county)
9. Property tax (1/2 ct. from city & county)
10. Local transfer tax

D. Possible land sources

1. Churches
2. City-owned
3. County-owned
4. Owned by Charlotte-Mecklenburg schools
5. Donated by private developers

3(a)

EXECUTIVE SUMMARY

CHARLOTTE-MECKLENBURG HISTORIC RESOURCES SURVEY REPORT

INTRODUCTION:

The Survey of Historic Needs was conducted over an eleven month period from December, 1986 to November, 1987. The Consultant, Robert M. Leary and Associates, was asked to focus on three major areas of historic programming:

1. More efficient and effective use and enhancement of historic resources;

2. Successful dissemination of information about the area's historic resources;

3. Broadening public and private support for historic resources.

The Consultant surveyed 12 local historic agencies and sites and administered the attached questionnaire regarding organization, needs, and goals. In addition, seven other cities with successful historic programming organizations were surveyed to draw comparisons with and to develop options for Charlotte-Mecklenburg.

OBSERVATIONS AND CONCLUSIONS:

Following the surveying of the local historic sites and agencies, as well as other cities and counties, the Consultant reported the following conclusions (Page 51, Section IV, Part B):

1. Public funds spent on historic resources in Charlotte-Mecklenburg, generous though they may be, could be used substantially more effectively and efficiently.

2. Private funding and support for historic resources preservation is substantially below levels of comparable cities.

3. Factionalism and dispersal of staff and financial resources are endangering the whole historic resources movement in Charlotte-Mecklenburg.

4. The lack of a historic preservation strategy, with implementing tactics, means that the activities of both public and private parties are ineffective, confused, tardy or all three.

5. Turf protection within the Charlotte-Mecklenburg historic resources movement has been more important than working for the best solutions to problems.

RECOMMENDATIONS:

Four recommendations were made at the conclusion of the Consultant's study. These four recommendations and a brief description of each are as follows:

1. ESTABLISH A HISTORIC RESOURCES COMMISSION (HRC) WHICH COMBINES IN AN INDEPENDENT AGENCY THE FUNCTIONS AND STAFF OF THE HISTORIC PROPERTIES COMMISSION AND THE HISTORIC DISTRICT COMMISSION.

   An HRC of ten members, five appointed by City Council and five appointed by the County Commission is recommended. This consolidation is recommended to better coordinate historic resources, to increase effectiveness and to enhance technical competence.

   Two options were presented for organization of staff support for the HRC. One option would establish a separate department headed by a Director appointed by the City Manager and supported by equal appropriations from the City and the County. A second option would establish administrative, professional, and technical support for the HRC within a new section in the Planning Department. The Consultant recommended a separate department so as to provide a prominence and prestige to HRC staff commensurate with the importance the Consultant felt should be placed on historic resources.

2. ESTABLISH A CHARLOTTE-MECKLENBURG COUNCIL OF HISTORY TO WORK WITH THE HRC TO PROMOTE HISTORY AND SHARE INFORMATION AND EXPERTISE.

   The History Council is suggested as a forum for historic sites, museums and related agencies to allow for discussion of issues of mutual concern and to formulate solutions for a variety of problems. The History Council would also provide an effective unit to voice support for and promotion of history in Charlotte-Mecklenburg. Technical and administrative support would come from the Director of the HRC.

3. ESTABLISH A PRIVATE NON-PROFIT PRESERVATION ORGANIZATION TO REVOLVE ENDANGERED PROPERTIES AND PROVIDE FINANCIAL AND POLITICAL SUPPORT FOR HISTORIC RESOURCES.

   The private, non-profit preservation fund would be capable of saving and resolving endangered properties, developing events and programs to encourage interest in preservation by the public, and developing a constituency for a local history museum in Charlotte-Mecklenburg.

4. DEVELOP A CITY-COUNTY HISTORIC RESOURCES PLAN TO GUIDE PUBLIC, PRIVATE AND JOINT ACTIVITIES.

   A Historic Resources Plan would provide a strategy for the systematic preservation of historic resources in Charlotte-Mecklenburg and would provide all agencies and departments with a single, agreed upon strategy for preservation and development of historic resources.

The Consultant's conclusions and recommendations, pages 51 through 54, are attached for your review.

3(b)

SURVEY OF HISTORIC PRESERVATION AND PROGRAMMING NEEDS

JOINT REPORT OF TASK FORCE MEMBERS AND STAFF REPRESENTATIVES

I INTRODUCTION

At its meetings on September 8 and October 27, 1986 City Council approved and appropriated funds for a survey "to determine the scope of needs within historic preservation and programming in Charlotte-Mecklenburg " To oversee the survey Council called for the appointment of a Citizens' Task Force and directed that representatives of various city and county agencies participate and provide staff support as needed This report represents the culmination of the survey

II THE SURVEY PROCESS

A Background

The survey was undertaken in response to a growing perception of a lack of coordination among various agencies funded by the City and County that are engaged in historic preservation and other history-related endeavors At its meeting on September 6 City Council directed the City Manager's office to develop an outline for a survey to determine whether steps could be taken to improve the overall effectiveness of historic preservation and programming in Charlotte and Mecklenburg County A Survey Outline was prepared by the city staff in consultation with representatives of the Charlotte-Mecklenburg Historic Properties Commission and other interested agencies and was presented to City Council at its meeting on October 27 At that meeting City Council approved the Survey Outline, and appropriated necessary funding A copy of the Survey Outline as approved is attached to this report as Exhibit "A "

B Participation

As contemplated by the Survey Outline, a Citizen s Task Force was appointed composed of the chairmen, respectively of the Historic Properties and Historic Districts Commissions representatives from the Hezekiah Alexander Homesite and Mint Museum, and five at-large citizen representatives, with three appointed by City Council and two by the County Commission In addition the Survey Outline called for participation by four staff representatives. one each from the city office of budget and evaluation and the Charlotte-Mecklenburg Planning Department and two additional staff representatives to be designated by the County Manager

The Citizens' Task Force was composed of the following members

Paul Escott (At-Large)
Phillip E Gerdes (At-Large)
Eric Grosse (Mint Museum)
Virginia Harm (Hezikiah Alexander)
Susan Jernigan (At-Large)
Joseph B C Kluttz (Historic Properties Commission)
Kirk Otey (History Districts Commission)
Herman Thomas (At-Large)
R Beverly R Webb (At-Large)

Staff representatives that participated in the survey are as follows

Dave Howard (Planning Staff)
Sherry A Marsh (County Staff)
Curt Walton (City Budget and Evaluation)
Wayne Weston (County Staff)

In addition, Pam Syfert participated actively, initially as a representative of the City Office of Budget and Evaluation and later as Assistant City Manager

The Survey Outline suggested that the survey would be led by the Citizens' Task Force, and that staff representatives would be available to provide staff support as needed From the outset and by design, however, there was no formal division of responsibility or participation between citizen appointees and staff representatives, and in fact, both Task Force members and staff representatives participated actively in the process throughout, generally functioning as a cohesive unit Unless the context suggests otherwise, references in this report to the "Task Force" are intended to refer collectively to citizen appointees and the designated staff representatives as a group

The level of interest and participation by the citizen appointees and the staff representatives in the survey process was extraordinary The Task Force met on sixteen separate occasions beginning in December of 1987 The length of the meetings varied, but averaged one and one-half to two hours Despite the number and length of the meetings, and despite the fact that most were held during the business day, average attendance at each of the meetings was eight to ten out of a total of twelve citizen appointees and staff representatives The meetings were characterized by vigorous discussion and active participation by all in attendance

C Summary of Meetings

Minutes were prepared for most of the meetings and copies are included in this Report as Additional Exhibits The first and second meetings were devoted to "fine tuning" the directives of

the Survey Outline and establishing a plan of action for employment of a consultant Requests for Proposal ("RFP's") were then circulated among a number of state regional and national organizations engaged in historic needs programming In response, proposals were received from three prospective consultants

The next several meetings were devoted to the interviewing and selection of a consultant On the recommendation of the Task Force following those meetings the City Manager's office contracted with Robert M Leary & Associates to be retained as consultant for the survey

The Task Force then met on several occasions with Dianne Lea and Robert M Leary of the consulting firm Initial meetings were devoted to discussion of specific tasks to be undertaken by the consultants in fulfilling responsibilities under the Survey Outline In later meetings, the Task Force reviewed preliminary conclusions and recommendations and then at a meeting on July 22 1987, received the final written and verbal report by Robert M Leary & Associates

A copy of the Consultant's report is included in this Report as "Attachment 1 "

Following the July 22 meeting, the Task Force met on seven further occasions for the purpose of reviewing the specific proposals by the Consultant During the course of those meetings a general consensus developed as to specific recommendations to be made in response to the Consultant's report

III SUMMARY OF CONSULTANT'S REPORT AND OVERALL ASSESSMENT

The Consultant's report assembles and attempts to consolidate a mass of information received from a number of city and county agencies and historic sites, local private organizations and, for comparison purposes, agencies from other jurisdictions As is not unexpected from a survey by an independent consultant, there was less than unanimous agreement by Task Force Members with all of the comments in the Report There was, however, general support for the ultimate recommendation made in this report

The Consultant's report makes four major recommendations, as follows

(a) Establish an Historic Resources Commission that combines in an independent agency the functions and staff of the Historic Properties Commission and the Historic District Commission

(b) Establish a Charlotte-Mecklenburg Council of History to work with the Historic Resources Commission to promote history and share information and expertise

(c) Establish a private non-profit preservation organization to revolve endangered properties and provide financial and political support for historic resources

(d) Develop a city-county historic resources plan to guide public, private and joint activities

Upon receipt of the consultant's report the Task Force was divided into subcommittees to review each of the major recommendations Each subcommittee then each made suggestions with respect to its respective recommendations The full group then met on six further occasions to discuss the subcommittee proposals

IV SPECIFIC TASK FORCE RECOMMENDATIONS

After further discussion, the Task Force (including Staff Representatives) unanimously endorsed the Consultant's proposals for the History Council Private Preservation Foundation and Long Range Plan Although the group was not able to reach agreement on a specific proposal for consolidation of the Historic Properties and Districts Commission there was general agreement that the question of greater coordination between the two Commissions and the advisability of consolidation should be given a closer look by those most directly involved with the work of the two Commissions

A History Council

The Task Force unanimously endorses the Consultant's recommendation of the creation of the Charlotte-Mecklenburg History Council In the contemplation of the Consultant, the History Council would be a "confederation" of public and private agencies and groups engaged in historic preservation and programming in Charlotte and Mecklenburg County Members would include for example, the Historic Resources Commission the Hezekiah Alexander Homesite and Foundation, the Afro-American Cultural Center the Latta Place Foundation the Mecklenburg Historical Association and any number of other public and private local groups involved in history The purpose of the Council would be to improve coordination and marketing of history-related activities in Charlotte and Mecklenburg County

The Task Force subcommittee that reviewed the Consultant's recommendation prepared a formal report, which is included in this Report as an Additional Exhibit The Task Force as a whole agreed with the recommendations of the subcommittee, which endorsed the consultant's proposal

Because each of the constituents of the proposed Council will have its own identity and agenda, the Task Force feels that it is important that maximum flexibility be given to the Council to "seek its own level " Nevertheless, there was concern that because of the rather loose structure proposed for the Council and because of the number and independence of the individual constituents, a catalyst would have to be provided to bring the

Council together initially, and provide direction during its formative stages

The Task Force recommends that that catalyst be provided by (i) a joint resolution of the City Council and County Commission endorsing and encouraging the creation of a History Council, (ii) the creation of new task force to provide leadership for the formation of the council and (iii) the creation of a staff new position for a Site Programming Specialist The proposals for creation of a new task force and the position for a Site Programming Specialist are discussed in greater detail in a later section of this Report It is the view of the Task Force that one of the functions of the Site Programming Specialist should be to provide organizational and other staff support for the History Council at least until such time as the Council should establish its own independent staff

Because it will be composed of public and private groups with the exception of a resolution endorsing the creation of the Council and creation of a staff position for the Site Programming Specialist, it is the Task Force's view that there will be no further direct involvement by City or County government with the History Council, except for what is hoped would be active participation in the Council by the Historic Properties and Districts Commissions, and city and county-owned historic sites

B <u>Private Preservation Foundation and Historic Resources Plan</u>

The Consultant further recommended the establishment of a private non-profit preservation organization and the development of a City-County Historic Resources Plan

Included in this Report as an Additional Exhibit is the report of the Task Force Subcommittee established to review those proposals As reflected by the Subcommittee report the Subcommittee and the Task Force as a whole strongly endorse the recommendation for the creation of a private preservation organization

Presently, private preservation efforts are undertaken by Berryhill Preservation, Inc , whose primary focus is Fourth Ward and by Citizens for Preservation an organization that has not been active in recent years As reflected by the Subcommittee Report, however, there has been recent substantial activity and movement toward creation of a strong private preservation organization that would be active throughout Charlotte and Mecklenburg County The movement is spearheaded by a new preservation group named Progressive Preservation, which was formed in the wake of the Masonic Temple controversy Progressive Preservation has been joined in its efforts, however by the Mecklenburg Historical Association, Citizens for Preservation Berryhill Preservation and other local preservation groups

The Foundation by definition would be private The Task Force recommends that to give added impetus to the formation of the Foundation the City Council and County Commission voice support for the creation of the Foundation, again in the form of a joint resolution that hopefully would confirm the continuing commitment of City and County governments to historic preservation

Citizen members of the Task Force feel strongly that a major component of that commitment is allocation of funds for the Emergency Property Fund in the budget of the Historic Properties Commission, which should remain intact without regard to the formation of the private foundation Staff representatives expressed the view however that funding for the Emergency Properties Fund should cease, once a strong private foundation is established

The subcommittee and the Task Force also endorse and recommend the development of a long range historic resources plan It is the feeling of the Task Force, however that it may be premature to set such a Plan in motion until the newly-created History Council and Private Preservation Foundation are established The Task Force would however strongly recommend that once the new organizations are in place they focus immediate attention on the development of such a plan as a first priority, in conjunction with the Historic Properties and District Commissions

C <u>Consolidation of Properties and Districts Commissions</u>

While there was unanimous support for the Consultant's recommendations of creation of a History Council and Private Preservation Foundation, and development of a long range historic resources plan the group was unable to reach agreement on a specific proposal for consolidation of the Properties and Districts Commissions

Several citizen members of the Task Force felt strongly that the issue of duplication of effort between the two Commissions as identified by the Consultant was a matter of perception and not reality, that there are fundamental differences in the work of the Commissions, and that in reality, there is little overlap between the two, that an essential ingredient in the success achieved by the Historic Properties Commission was its independence from other city agencies, and that in the final analysis, efforts toward consolidation constituted an attempt to fix something that really wasn't broken

On the other end of the spectrum staff representatives, and particularly members of the city staff expressed the view that consolidation was desirable as a means of streamlining the budget process and increasing the overall effectiveness of the staffs of the two Commissions The staff representatives felt that there should in fact be a full-scale consolidation, resulting, through a

transition period, in a single fully-integrated commission of nine to thirteen members, established as a new city department

After further discussion, a third middle ground view began to develop among several other citizen members of the Task Force In their view, there could be some important advantages to a consolidation Consolidation would have to be effected however in such a manner as to preserve the essential identity and integrity of the two existing commissions Under the middle ground approach, the two existing commissions would be nominally joined together in an Historic Resources Commission, with the two existing commissions remaining largely intact, and functioning as two semi-autonomous "super-committees" with a combined staff using the Planning Commission as a rough model

During the discussion it initially appeared that a vague consensus was developing in favor of the middle ground approach as a compromise proposal At that point, a discussion draft was prepared and circulated among the Task Force members and staff representatives A copy of the discussion draft is attached to this Report as "Attachment 2 "

When attention was focused on the specifics of the "middle ground" proposal as articulated in the discussion draft, several staff representatives determined that they could not recommend the discussion draft proposal unless it were modified to call for full scale consolidation and integration, among other changes The staff response to the discussion draft is attached to this Report as "Attachment 3 "

Following the staff response, there was discussion of other possible formulas for consolidation It quickly became apparent however that whatever vague consensus may have been developing earlier had dissipated with individual members of the group reverting to their original positions, that is One group of citizen representatives opposed to consolidation in virtually any form, a group of staff representatives with strong views that there should be full-scale integration of the two Commissions and a group of citizen representatives that feel that there could be some advantage to a consolidation based on the discussion draft model

During the discussion there was general sentiment, at least among the citizen participants, that the two Commissions should in any case, be more directly involved in the discussion of the merits of consolidation When it became apparent that a consensus could not be forged on a single proposal for consolidation, general agreement was reached that there should be further study by a new task force to be composed of representatives from the Properties and Districts Commissions

During the discussions on consolidation, one advantage of consolidation that was recognized was that a combined resources commission with a single staff would be the logical source for

leadership in the formation of the History Council Since the group ultimately could not agree on a model for consolidation, the group decided that the proposed new task force should also provide the impetus for initial formation of the History Council and coordination of effort to establish the Private Preservation Foundation

During discussion of the consolidation issue an idea that emerged was that a new staff position should be created for a Site Programming Specialist, whose function would be to coordinate programming and marketing efforts among city and county-funded historic sites As reflected in the discussion draft, the view was that funding for such a new position could be raised through a reallocation of funding for other existing staff positions without a net increase in the cost to either government A primary function of the Site Programming Specialist would be to provide staff support, at least initially, for the History Council While the group was unable to reach agreement on the question of consolidation there was general support for the creation of the position of a Site Programming Specialist

D PROPOSED RESOLUTION

To implement the foregoing recommendations the Task Force proposes that the City Council and County Commission adopt a joint resolution stating as follows

1 That the City Council and County Commission confirm their commitment to historic preservation, as expressed in ordinances establishing the Historic Properties and Historic Districts Commissions

2 That the City Council and County Commission endorse the creation of a History Council, consisting of representatives from public and private agencies in Charlotte and Mecklenburg County engaged in historic preservation and programming efforts intended to improve coordination of activities in which the constituent agencies are involved, and to improve the marketing of historic resources in Charlotte and Mecklenburg County

3 That the City Council and County Commission endorse the creation of a Private Preservation Foundation to be established to use private funds to engage in energetic and independent preservation strategies

4 Upon establishment of the History Council and Private Preservation Foundation, that the City Council and County Commission endorse the development of a long range Historic Resources Plan to be developed through coordination among the Historic Properties and Historic Districts Commissions the History Council, and the Private Preservation Foundation

5 That the City Council and County Commission direct the appointment of a new six-member task force to consist of two

citizen members each from the Historic Properties and Historic Districts Commissions, to be appointed by the chairmen of the respective Commissions, in addition to the two directors of the respective commissions The new Task Force should be charged initially to provide impetus and leadership for the creation of the History Council and the establishment of the Private Preservation Foundation and to coordinate the establishment of a new staff position for a Site Programming Specialist Upon establishment of the History Council and Private Preservation Foundation, the new Task Force should undertake an intensive study of the desirability of consolidation, and ways to improve coordination of effort by the two Commissions

V CONCLUSION

The Task Force (including staff representatives) was comprised of twelve individuals representing a number of different points of view with respect to historic preservation and programming in Charlotte and Mecklenburg County Despite the fact that the group met on sixteen separate occasions there was an extraordinary level of participation by citizen appointees and staff representatives The survey of historic needs was conscientiously undertaken

The Task Force and Staff Representatives reached unanimous agreement on three of four recommendations by the Consultant While there was not unanimous agreement on the question of consolidation of the Properties and Districts Commissions, there was general agreement that there may be advantages to greater coordination, and that the question of consolidation warrants a more careful look by those individuals most familiar with the work of the two commissions There was unanimous agreement that the creation of a new task force consisting of representatives from the two existing commissions could best serve that function, as well as provide the catalyst for creation of the History Council and the Private Preservation Foundation

We therefore urge adoption of the recommendations of this Report by City Council and County Commission

Respectfully submitted, November 13th, 1987

Joseph B C Kluttz, Chairman

JOINT REPORT OF TASK FORCE MEMBERS
AND STAFF REPRESENTATIVES

ATTACHMENT 2

HISTORIC RESOURCES COMMISSION DISCUSSION DRAFT

1 Recommendation The Task Force recommends that the City Council and County Commission adopt and implement the Consultant's proposal for the combination of the existing Historic Properties Commission and Historic Districts Commission into a joint Historic Resources Commission, with important refinements

2 Considerations While there was general recognition that there may be some advantages to the combination of the existing districts and properties commissions the Task Force identified several significant weaknesses in the Consultant s recommendation

(a) There is little or no attention given in the report to transitional matters which given the important differences in the existing structure and function of the two Commissions, could be critical to the long-term success of the combined Resources Commission

(b) While recognition is given in the report to the competence of the existing staffs of the two Commissions and to the importance of the active participation and hard work by citizen Commission members no suggestions are made of means by which such competence can be retained in the Resources Commission and active participation can be fostered once the two Commissions are combined

(c) Little recognition is given of the fact that the existing Properties and Districts commissions developed independently of each other, are engaged in significantly different functions, and for that matter, have different "personalities "

(d) No specific recommendations are made as to interplay between the Resources Commission and publically-owned historic sites, which was at least an implicit goal of the original survey

Task Force representatives also recognized some important benefits from the Consultant's recommendation

(a) Combination of the Properties and Districts Commission would result in the elimination of the inevitable duplication of some of the functions of the two existing Commissions

(b) Elimination of duplication would allow for reallocation of staff resources which in turn would improve the effectiveness of both organizations

(c) Combination of the two Commissions under a structure whereby one budget would be submitted by the joint Historic Resources Commission should simplify the budget process for publically funded preservation efforts in Charlotte and Mecklenburg County

(d) Combination of the two Commissions into an independent city/county agency should increase the visibility and stature of the public preservation agencies increasing credibility and effectiveness of the combined organization

3 Structure and Implementation The Task Force recommends that the Historic Properties Commission and the Historic Districts Commission be combined structurally into a new Charlotte-Mecklenburg Historic Resources Commission but with a minimum of disruption of the existing Commissions We recommend that the Historic Resources Commission be established using the model of the existing Planning Commission, although on a smaller scale Specifically, the work of the Historic Resources Commission would be performed through two semi-autonimous "Super-Committees" the Properties Committee and the Districts Committee At least initially, the functions of the Properties Committee and Districts Committee would be the same as the respective functions of the Properties Commission and Districts Commission, with one exception Under the existing structure both the Properties Commission and the Districts Commission review applications for certificates of Appropriateness for the material alteration of historic properties We would recommend that all design review functions be allocated to the Districts Committee of the combined Historic Resources Commission

The Resources Commission would meet as a Commission on an 'as needed" basis during the course of the year, perhaps three to four times A single budget would submitted by the Resources Commission At least one or two of the meetings of the full Commission would be devoted to budget considerations Other meetings would be scheduled on an ad hoc basis, and would address significant issues of importance to both of the "Super-Committees," such as coordination of major work projects to be undertaken by the respective committees

The Task Force feels that it is important to preserve the continuity of the two existing Commissions in the combined Historic Resources Commission We would recommend that all existing members of the two Commissions automatically become members of the Historic Resources Commission and continue as members of their respective committees We would further recommend that at least for the near term, the means by which appointments are made remain unchanged that is, that appointments be made by the City Council and County Commission directly to the respective

"Super-Committees " in the same manner that appointments presently are made to the respective Properties and Districts Commissions

The Task Force feels that the staffs of the two existing commissions should be combined into a single staff for the Historic Resources Commission The Task Force further feels however that it is important to retain continuity of the existing staffs Because of the depth of his experience and community involvement we recommend that Dan Morrill, presently consulting director of the Historic Properties Commission, be named Director of the Historic Resources Commission Because of her training and expertise, we recommend that Suzanne Pickens presently director of the Historic Districts Commission be designated Assistant Director of the combined Resources Commission As a matter of allocation of staff function, we further would recommend that Dan Morrill serve as Director for the Properties Committee of the combined Resources Commission and that Suzanne Pickens serve as director for the Districts Committee

In addition to the Director and Assistant Director the Task Force concurs with the recommendation of the Consultant that the Resources Commission Staff retain an historian and a separate architect/restoration specialist/technician as additional staff members In addition it is likely that there will be a need for at least one administrative assistant

Again following the Planning Commisson model the combined Historic Resources Commission should be a quasi-independent city/county agency While the combination could be structured so that the staff reports administratively to the City Manager's Office, the Task Force feels that the successes achieved by the existing Properties and Districts Commissions are due in large measure to active participation by citizen commission members To foster that continuing participation the Task Force strongly concurs with the Consultant's recommendation that the Resources Commission be independent of other City and County agencies We further feel that it is essential that the Historic Resources Commission and the two "Super-Committees" retain full authority on initially, for the Charlotte-Mecklenburg History Council, which is addressed under a separate recommendation in this Report

The Consultant has recommended that the staff of the Resources Commission be located in a prominent and easily-accessible location An idea that emerged from our discussions was that after the Mayor's office is moved to the new City Office Building, the Mayor's office in old City Hall might be an appropriate location for the Resources Commission, in view of the fact that City Hall and the Mayor's office itself are designated Historic Properties

Once the two Commissions are combined into the Historic Resources Commission, we feel that it is likely there will be further changes and reallocations made internally to increase the effectiveness of the combined organization We feel, however, that it is important to give the combined Resources Commission

flexibility to make its own determination as to any such reallocations We are seriously concerned that a more radical restructuring of the existing Commissions at this time might seriously undermine citizens' interest and participation and the work of the existing staffs impairing the prospects for increased effectiveness, which is the ultimate goal of this survey process

CHARLOTTE

MEMORANDUM

October 23, 1987

To Joseph B C. Kluttz, Chairman
Historic Needs Task Force

Pamela A Syfert /wav

From Pamela A. Syfert,
Assistant City Manager

Subject Staff Response to Discussion Draft of October 9, 1987

As requested at the Historic Needs Task Force meeting on October 21, City and County staff comments on the draft proposal of October 9 have been compiled and are provided in this memo Generally, the staff strongly supports the draft proposal There are issues, nonetheless, that staff would like for the Task Force to reconsider before the final draft is prepared. These issues primarily surround the degree of consolidation of the District and Properties Commissions and the administrative structuring of the Historic Resources staff

First and foremost, the staff agrees that this survey of historic needs has been extremely positive Programming of historic activities and resources in Charlotte-Mecklenburg is certain to benefit from this survey process The staff also agrees that most of the issues identified at the outset of the survey have been resolved in a mutually beneficial way

In the proposed draft of October 9, 1987, the following four recommendations made by the consultant were summarized as follows

1. Establish a Historic Resources Commission that combines in an independent agency the functions and staff of the Historic Properties Commission and the Historic District Commission.

2. Establish a Charlotte-Mecklenburg Council of History to work with the Historic Resources Commission to promote history and share information and expertise.

3. Establish a private non-profit preservation organization to revolve endangered properties and provide financial and political support for historic resources.

4 Develop a City-County historic resources plan to guide public, private and joint activities.

Office of the City Manager 600 East Trade Street Charlotte NC 28202 704/336 2241

ATTACHMENT 3

The staff agrees that each of these recommendations should be implemented; however, we recommend reconsideration on some of the refinements that have been suggested to the consultant's recommendations.

Most of these issues and recommendations are addressed in Section III, Part A, Sub-section 3 of the draft and are highlighted as follows.

1. The staff supports retention of the existing Historic Districts Commission and Historic Properties Commission as the composite of the Historic Resources Commission. We feel that this transition represents a good compromise on this issue, however, staff feels that for the long range 23 members is too large for a Commission and that two "super-committees" retains the duplication of service to some degree Therefore, the staff recommends that the Task Force consider a transitional period, at the end of which the Districts and Properties Commissions would be fully consolidated into a Historic Resources Commission. The Staff suggests a three year transitional period into a Historic Resources Commission of nine to thirteen members, and we recognize that there are several variations that could also accomplish this goal

2. The staff feels that the delineation of all administrative functions (such as design review) should be determined by the Historic Resources Commission, rather than be decided in the Task Force-Staff Report This would allow the Commission to seek its own level

3. The staff strongly agrees that staff for the Historic Resources Commission should be consolidated, but has concerns about the following refinements recommended in the proposed draft.

   a. Staff feels that the objectives of the four recommendations agreed to above can best be accomplished with Historic Resources as a City Department with partial County funding, rather than a non-departmental (private, non-profit) entity The Director of Historic Resources would report to the City Manager through an Assistant City Manager.

   b. Staff cannot support the inclusion of specific candidates for new positions in the final report Because public money will fund these positions, recruitment must be an open and, if appropriate, a nationwide process. The filling of these vacancies must adhere to all City and County personnel guidelines. Selection would be done on a panel basis, with direct input from the Historic Resources Commission.

   c. The Staff feels that the Director of Historic Resources should be a full-time position and consideration should be given to filling the position as soon as possible. We believe the responsibilities justify a full-time position; also, full-time staff must be supervised by a full-time supervisor.

   d. All current City and County employees within the Historic context should be given first consideration for new positions and will be retained in some part of the organization.

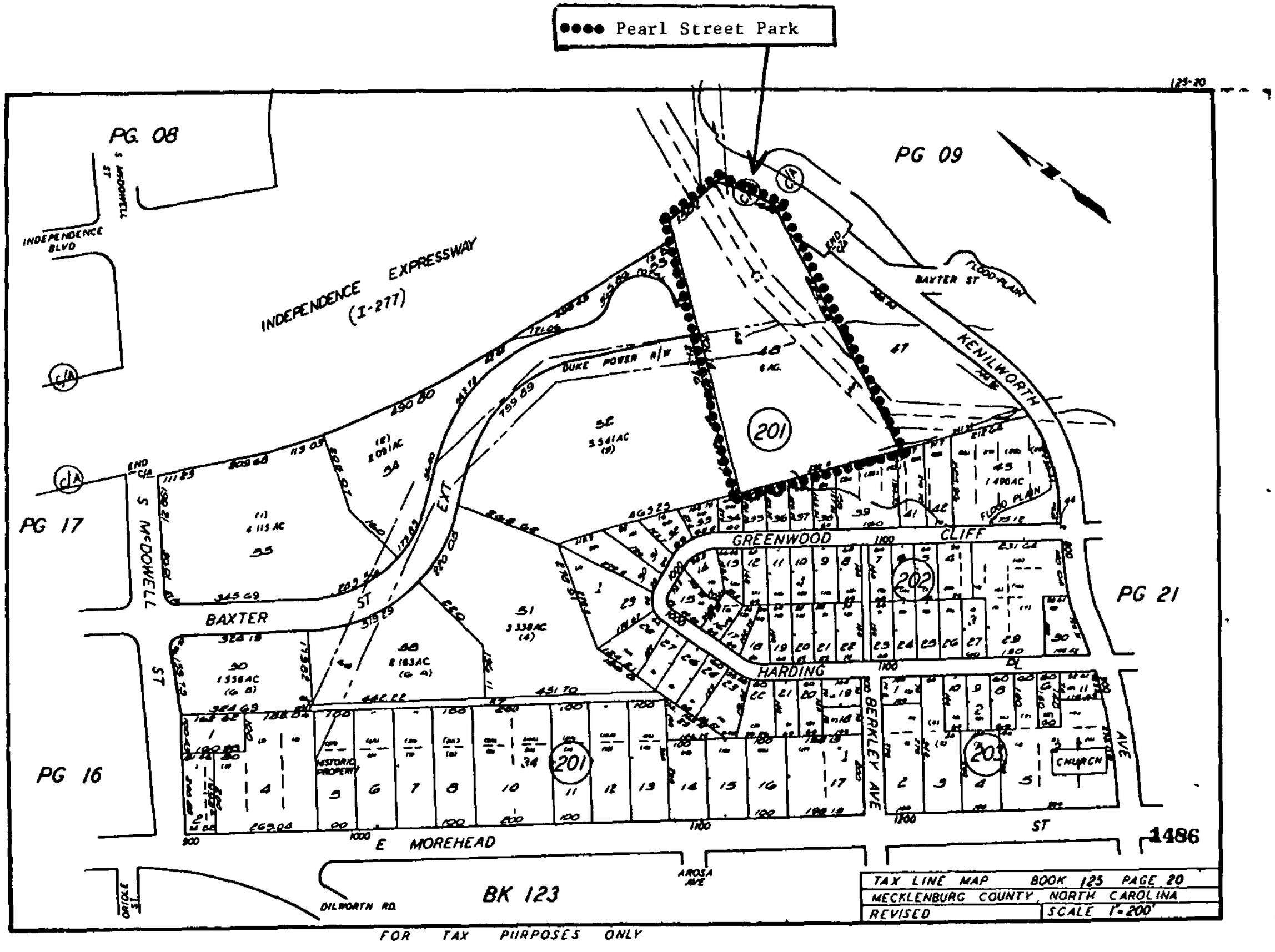
e. Although Staff recommends that the Director of Historic Resources will be supervised by the City Manager, the Historic Resources Commission will determine the work program and program priorities for the Historic Resources Department.

f. Physical location of the Historic Resources Department cannot be determined at this time A plan for use of the current City Hall is now being developed and the location of this department will be given every consideration.

g. The Staff supports the provision of a Site Programming Specialist and will evaluate shifting a position from the Hezekiah Alexander Homesite to the Historic Resources Department Further review of the agreement between the City and the Homesite will be necessary to ensure that transfer of a position does not violate that agreement

Although these above points represent a variation from the proposed Report draft, the Staff feels confident that the structure outlined here can be successful. As has been the case with this Task Force all along, we are certainly willing to discuss each of these issues further The Staff does feel strongly, however, that the Historic Resources Commission staff should constitute a City Department. If that is to be the case, open recruitment of positions is required. I will look forward to further discussion of these options at our meeting on October 30

4(a)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4 (b)

PREFACE

On April 6, 1987, immediately following the annual meeting of Child Care Resources Inc Bill Lee Chief Executive Officer of Duke Power Company invited representatives of some of Charlotte s largest employers to explore what could be done to address the child care issues of the workforce Mr Lee told the group that Duke Power Company was aware of growing needs among its own employees as well as across the community In what he termed a modest first step" to address the growing problem, Mr Lee asked the companies present do two things

1 Contribute to a community fund to be used to stimulate the supply and quality of child care in Charlotte-Mecklenburg

2 Appoint a representative to serve on a Task Force to develop guidelines on the use of the fund

He asked that the Task Force report to the CEO's their recommendations for improving the child care situation in Charlotte-Mecklenburg through increased supply and higher quality Child Care Resources was asked to provide staff support for the Task Force

Twenty companies responded committing in excess of $110,000 each year for three years This fund will be maintained by the Foundation for the Carolinas

The representatives to the Task Force from each company were designated in June and the Task Force held its first meeting on July 20, 1987 Ken Thompson of First Union National Bank chaired the Task Force Bob Allen, Duke Power Company, chaired the committee on Child Care Centers and Karen Geiger, NCNB Corporation, chaired the committee on Family Day Care Homes

The Task Force spent over 600 man-hours of work in meetings, committee and individual assignments during the four month period They reviewed national and local data on workforce demographics, child care supply, cost of services, and quality measures The group examined information on efforts in other communities around the nation The Task Force interviewed officials from the County Manager's Office, the City Manager's Office, The Mecklenburg County Health Department, Zoning, Building Inspection, Charlotte-Mecklenburg Planning Commission, Community Development, the Housing Authority, Parks and Recreation, the Child Day Care Section North Carolina Department of Human Resources, and the North Carolina Child Day Care Licensing Commission In addition the Task Force listened to presentations from panels of child care center operators and family day care home providers

EXECUTIVE SUMMARY

The Corporate Champions Task Force reviewed local state and national data on workforce demographics child care supply cost of services, quality measures interviewed local authorities and child care providers A number of barriers to increase quality and supply were identified A crisis situation in supply and quality exists that calls for a plan of action that will involve the whole community

The Task Force is proposing a plan composed of several different types of incentives that they believe would leverage the supply of quality child care in areas where supply is shortest

Financial Incentives

Incentive I Start-up grants for non-profit organizations (i e colleges churches etc) to create new programs or expand existing programs

A total of $75,000 would be used to offer a minimum of three start-up grants to be awarded to non-profit organizations that would expand or create centers that would operate at "AA" standards and include infant-toddler care in any of the targeted geographic areas The amount of the grants would be based on $500 per new child care space created for a grant total not to exceed $25 000 (50 spaces) for any one organization

Potential Up to 150 new spaces

Incentive II Grants to Family Day Care Home Providers

1 Start-Up Grants

A total of $10,000 would be used to offer 50 start-up grants of $200 each to persons setting up new registered family day care homes (Free training and technical assistance would be offered by CCRI)

Potential Up to 250 registered spaces

2 Training Grants to Existing Family Day Care Homes

To encourage existing family day care home providers to participate in training, 100 grants of $200 each will be given upon successful completion of courses CCRI will provide this training at no cost

Incentive III Land

The Task Force has identified potential sites in areas where child care is needed If an acre and a half of land at each of these sites could be leased at nominal cost on a 20 - 25 year lease it should enable a provider to be able to afford the cost of building and operating a facility Providers would be required to build a large child day care center and operate the program at "AA" standards The landholder would retain ownership of that land but would allow the use of a small tract to be devoted to a needed public purpose Potential sites have been identified subject to agreement of the owners Two of these are listed below Others are under negotiation

1 One and a half acres of the Pearl Street Park located at the corner of Independence Boulevard and Kenilworth Avenue This land is owned by the City of Charlotte

2 One and a half acres of the Billingsley Road Human Services Complex located at the corner of Randolph Road and Billingsley Road This land is owned by Mecklenburg County government

Incentive IV Financing

Local banks and lending institutions must be willing to work with child care providers to offer innovative financing for expansion and creation of child care spaces As a first step the banks represented on this Task Force have committed to work together to help providers qualify for the land grants identified by this Task Force Other Charlotte lending institutions are encouraged to join them in this effort

The combination of the three types of incentives above would use $105,000 of the Corporate Champions monies involve government churches, and business and have the maximum potential to result in up to 1,000 new child care spaces in center and registered home-based care operated at a higher than average quality standards and create over 150 new jobs

Non-Financial Incentives

In addition to the financial incentives described above the Task Force is

1 Recommending to the Planning Commission changes in zoning ordinances to change the outdoor play space requirement to allow shared space in the Uptown area and ask that day care be included in future planning

2 Recommending to the County Manager that a college student intern assist the Building Inspector in compiling all codes pertaining to day care in one manual, Family Day Care Home Specialists be created in Environmental Health to monitor local ordinances for family day care

3 Exploring the creation of an insurance pool for medical and other benefits for child care workers in centers and homes

4 Working with State and County to streamline the registration process for family day care homes

5 Compiling a booklet that will contain exemplary personnel polices and benefits on work/family issues that Task Force companies have instituted The booklet will be shared with other businesses in the community

6 Working with developers to put together a packet of information to help developers understand options and advantages of creating day care centers in the future office, commercial and residential developments

7 Recommending that the corporate sector strongly support the YWCA's plans for a future capital fund drive to build and operate a day center at YWCA's Trade Street Location

8 Recommending that the Corporate Champions Task Force be empowered by the CEO's to continue as a group at least the next three years to complete work underway This group should meet periodically to evaluate progress and make decisions CCRI should continue to staff the group

#5

Bid Award for 24 Refuse Collection Trucks

On the December 7, City Council agenda, you will be asked to approve the low bid of $2,198,400 for 24 side-loading EVO refuse collection trucks manufactured by LoDal, Inc. These trucks are being purchased for conversion of the refuse collection system from a twice-a-week system (one backyard; one curbside), to a three-times per week system (two backyard; one curbside). Several Councilmembers have raised questions or have been asked by other vendors about this bid award; the following information addresses the questions that have been raised about the use of side-loading packers. A separate report outlines the conversion plan and addresses the question of why 24 new packer trucks are needed in order to convert.

Background:

The specifications sent out in October, 1987, required a side-loading refuse collection packer truck that would have features similar to the EVO side-loader manufactured by LoDal. The City began using a LoDal EVO side-loader in 1983 after lengthy study and comparison of the EVO side-loader with other side-loading packers and with the rear-loading packers which at that time were the only type of truck being used in Charlotte for refuse collection. Since 1983, the City has purchased a total of 26 side-loading EVO's; 1983 was also the last time rear-loading packers were purchased.

Why the side-loading EVO:

The design of the EVO side-loader makes it possible to do backyard garbage collection with a two-man crew at the same rate of collection as a three-man crew. The EVO side-loader is specifically designed and built from the ground up to make house-to-house refuse collection faster per stop by reducing the physical energy and time required of the refuse collection employee to perform his job. Because of the productivity features of the EVO side-loader (outlined below), two people can operate a route, using the side-loading EVO, that normally required three people if they are using a rear-loading packer or a conventional side-loader.

Some examples of this unique design include:

- The EVO compactor can operate while the truck is moving; in the rear-loading packer, compacting must be finished before the truck is moved to the next stop.

- The EVO side-loader can be driven while standing on either side of the truck. Moving the truck requires the operation of only one lever which releases the brake and puts the truck in gear at the same time.

- The EVO hopper height (where refuse is deposited) is 44 inches above ground, but it is only 32 inches above a 22 inch wide running board. This running board has a low step height of 12 inches above the ground making a dumping height from the running board of only 32 inches which is the lowest in the industry. The low step height and low dumping height are both important human energy saving features.

- The EVO wheel base is 145 inches as compared to a minimum of 162 inches for a tandem axle, giving the EVO side-loader greater maneuverability especially on cul-de-sacs, narrow streets, and on other route conditions that can slow down trucks with longer wheel bases. The EVO side-loader also operates on four wheels as compared to the rear-loading packers which require ten wheels because of the tandem axle necessary to keep the trucks within the legal loaded weight limit. There is much less chance of exceeding the legal weight limit with a fully-packed EVO side-loader than with the rear-loading packers.

- The EVO side-loader has a higher compaction ratio than the rear-loaders currently in use and higher than most other trucks on the market. The 20 cubic yard EVO side-loader can hold 18,000 lbs. of refuse with a compaction ratio of 6.2 to 1. The 25 cubic yard rear-loader can hold 15,600 lbs. of refuse with a compaction ratio of 3.9 to 1. This factor means that the EVO side-loader can be loaded with more refuse than the rear-loader before being driven to the landfill.

All of these design factors add up to savings in seconds in the collection rate per stop. Although we do not have exact data on how much time and physical energy is saved on average per stop, the proof of the time-saving is the fact that each day 26 routes that normally would require a three-man crew are being operated with two people.

Maintenance:

Although the City has not used the EVO side-loader long enough to know the replacement schedule compared to the rear-loading packers, there have been no indications that the replacement schedule will be any different from that of the rear-loaders. It will be easier and cheaper to rebuild the EVO side-loader by adding a new engine and power train than to do the same to the rear-loaders. Available maintenance data show the following:

MAINTENANCE/OPERATING COST ANALYSIS FOR
TANDEM AXLE PACKERS VS. EVO-LODALS
FOR FY87 (JULY 1, 1986, TO JUNE 30, 1987)

AVERAGE COST INFORMATION PER UNIT*

GENERAL INFORMATION	TANDEM AXLE PACKERS	EVO-LODAL PACKERS
Miles Driven	14,425.96	10,571.71
Miles Per Gallon of Fuel	4.01	4.04
Tire Cost Per Mile	14.8¢	5.9¢
Annual PM Cost	$1,100.87	$ 797.96

*The above noted data was obtained from Motor Transport's Equipment Management computer system. Forty-six (46) tandem axle packers and twenty-four (24) EVO-LODAL packers were included in this analysis. The average odometer reading on the tandem axle units is 43,000 miles, on the EVO-LODAL units the average is 16,000 miles. The average age of the tandem axle packers is 50 months. The average age of the EVO-LODAL packers is 14 months.

Cost Benefit of the EVO:

The EVO side-loading packer at $91,600 is about $30,000 more than the rear-loader that the City used to purchase. However, because the EVO side-loader requires one less person, the savings in salaries and benefit costs pay for the price difference in less than two years. Assuming that there is a minimum useful life for a packer of eight years, the EVO side-loader saves the City at least $115,000 in labor costs over its last six years compared to the use of a rear-loading packer.

Competitive bids:

Because the EVO side-loader is the only piece of equipment currently on the market with features which allow for a two-man backyard collection, the City's only assurance of competition is in receiving bids from different distributors of this equipment. This time three bids were received; one of those bids, from a Florida distributor, was returned because it did not include the required bid bond. The low bid was from the local distributor, Carolina Waste Systems. Prices of past EVO bid awards are listed below for comparison.

Quantity/Size	Date Council Approved	Vendor	Unit Price
(1)- 17 cu.yd.	4/25/83	Carolina Waste	$89,550
(1)- 17 cu.yd.	9/10/84	Carolina Waste	89,550
(11)- 20 cu.yd.	4/14/86	Carolina Waste	91,050
(11)- 20 cu.yd.	7/14/86	Carolina Waste	91,050
(2)- 20 cu.yd.	5/20/87	Carolina Waste	91,050
(24)- 20 cu.yd.	Pending	Carolina Waste	91,600*

* This unit price is firm through 8/31/88.

The plans for the December 7th meeting call for a discussion of the conversion at the luncheon beginning at 12 o'clock. The award of bids for the refuse collection truck will be on the business section of the Council agenda. The bids are being put on this agenda because of the ninety-day delivery requirement for the trucks necessary to meet the April 1 conversion target date. The conversion plan outlines in more detail the schedule. If you have any questions or would like additional information on this particular item, please call Pam Syfert or Don Steger.

City of Charlotte Community Development Department

Economic Development Loan Fund

- History - In 1978 City Council adopted an ordinance to establish a Revolving Loan Trust Fund. Certain procedures and guidelines were approved for the fund, however, these were subsequently revised on July 9, 1984 and November 10, 1986.

- Objectives - The primary purpose of the loan program is to assist designated areas to stimulate the growth, development and expansion of small businesses through the active professional financial, and management services offered by the Community Development Department. Loans made should act as a stimulus in creating and retaining jobs for low and moderate income citizens.

- Organization and Administration - Responsibility for the day-to-day operations of the loan fund, including application processing and collection, rests with the Economic Development Division of the Community Development Department.

  - Legal support is provided by the City Attorney's Office and an outside attorney;

  - Responsibility for the administration of the loan fund rests with the Community Development Director and a Loan Review Committee designated by the City Manager and the Director which promulgate guidelines necessary for implementation of the fund;

  - The loan committee consists of ten (10) individuals; seven (7) individuals from private lending institutions, two (2) small business owners, and one (1) Charlotte Chamber representative.

- Loan Application Contents and Requirements:

  - Business Plan with history and goals;

  - Description of benefits the business will yield to the area and its residents;

  - Comprehensive credit and financial information;

  - List of security for the loan including property and machinery and equipment appraisals where necessary;

  - A plan for implementing hiring requirement;

  - Statement of any pending litigation or outstanding warrants for criminal offenses.

- Eligible Applicants are those who:

  - operate businesses within the strategy or assisted areas;
  - are desirous of starting businesses in the strategy or assisted areas;
  - own businesses outside the strategy or assisted areas but who themselves are strategy or assisted area residents;
  - are residents of the strategy or assisted areas desirous of starting a business outside the strategy and assisted areas;
  - operate businesses which are in close enough proximity to provide services and jobs to low and moderate income persons living in strategy or assisted areas; and
  - operate businesses which will hire one low or moderate income resident for each $15,000 borrowed.

- Eligible uses of loan proceeds from Economic Development Loans are as follows:

  - acquisition of real property for economic development purposes;
  - acquisition, construction, reconstruction, rehabilitation of commercial or industrial buildings and structures;
  - purchase and installation of equipment and fixtures which are part of the real estate;
  - purchase and installation of energy conservation improvements;
  - working capital or operational funds.

- Loan Request Evaluation - All loans are reviewed by the Economic Development Revolving Loan Fund Committee. Any rejected loans are referred to the Community Development Director who is responsible for notifying the applicants. All approved loan requests are recommended to the City Council for its review, and subsequent closings are coordinated by the Community Development Department. The criteria used in evaluating potential borrowers are:

- adequacy of cash flow to repay the proposed debt;
- expertise of the business operator;
- adequacy of secured collateral;
- number and type of jobs created for low income citizens;
- reasonable income and expense projections for future operations;
- lack of any pending litigation or criminal offenses;
- capacity of individual or business to provide at least 10% cash equity of the total project cost;
- receipt of a commitment from a private lender to finance at least 50% of the total project cost.

The requirements outlined above are guidelines and may be modified by the loan committee at its discretion. The committee has used flexibility in reviewing some loan requests that have resulted in approval. However, the Committee has always attempted to make the type decisions that are in the best interest of all parties concerned.

- Rates, Fees, Terms - Loans are made at an interest rate of 6% per annum, at a maximum payback term of five years. The short payback period is intended to provide a continuous source of funding. Balloon and deferred payments have been structured in loans where needed to provide adequate cash flow and debt service. A 1% fee of the loan amount is collected to pay closing expenses.

- Economic Development Staff Assistance - Assistance is provided to applicants with the preparation of loan applications by reviewing financial history and the business plan. The objective of staff is to provide the Loan Committee with the most complete and accurate information available in obtaining a favorable decision. Staff members also monitor job creation results to ensure that borrowers are complying with Loan Agreement terms in hiring low and moderate income citizens.

- Consultant Assistance - The Community Development Department recognized that providing all the services necessary to assist potential borrowers and current clients required that we retain the services of a private consultant. In June 1986, the CD Department entered into a contractual agreement with Guy L. Corrman. Mr. Corrman's responsibilities involve analyzing those businesses that have obtained loan assistance from the Community Development Department. He is also responsible for obtaining information regarding the individuals hired as a result of the City's loan. Upon completion of his analysis and job monitoring activities, Mr. Corrman prepares a report complete with recommendations for improving the operation of the business and possible ways of meeting the employment objectives.

- Loan Fund History:

Total loans made 1978 to 1987 140

Total loan funds expended 1978 to 1987 ..... $4,859,267.00

Number of loans currently outstanding 45

Total loan funds currently outstanding $1,797,505.43

Appropriations to date $2,347,880.00
(Includes a Jobs Bill Appropriation of $1,047,880)

Funds available ..... $ 250,347.24

Delinquency Ratio 5.58%

- Race and Sex of Loan Applicants/Borrowers:

Economic Development Revolving Loan Fund:

	B/M	W/E	B/F	W/M	Other	Total
° 44 outstanding loans	19	1	6	14	5	45
° Loans approved						
FY1986	6	6	6	2	0	20
FY1987	8	1	1	6	4**	20
FY1988	3	0	1	2	0	6
° Loans rejected						
FY1986	8***	1	1	3	0	13
FY1987	6	0	3	0	0	9
FY1988	2	1	0	0	0	3

Development and Revitalization Fund ($2.5 Million from UDAG Repayment)

° Loans approved						
FY87	1	0	0	1	0	2
° Loans rejected						
FY87	0	0	0	0	0	0
FY88	0	0	0	1	0	1

- Loans Written Off:

° $ Volume - $63,727.12

*Includes three loans made using a Jobs Bill Appropriation
**One of these loans was for a Non-profit organization
***Includes rescission of the Rivers loan

NAME	CHAIRMAN	MEETING DAY & TIME	LOCATION
ADVISORY ENERGY COMMISSION Staff: Mike Long General Services Dept. 336-2582	Mary Dawn Bailey Faculty Research & Devel. UNCC Station (28223) 597-2179	Third Thursday of each Quarter 3·00 - 5:00 p. m.	Agricultural Extension Service Conference Room 700 N. Tryon St. (may change from quarter to quarter)
CITIZENS CABLE OVERSIGHT COMMITTEE Staff: Harry Blythe General Services Dept. 336-2582	Arthur Perschetz 4516 Belknap Road (28211) 522-2738 (w)	4th Wednesday of month 4:00 p. m.	2nd Floor Conf. Room City Hall 600 E. Trade St.
HOUSING AUTHORITY Staff: Larry Loyd Housing Authority 332-0051	W. Donald Carroll, Jr. 227 North Tryon St.(28231) 372-9510	3rd Tuesday of each month 2:00 p. m.	1301 South Blvd.
SAFETY ACTION COMMITTEE Staff: Paul J. Zinkann, Jr. Police Dept. 336-2311	Mattye Silverman 3814 Columbine Circle 28211 366-4068	2nd Tuesday of month 8:15 a. m.	Law Enforcement Center
TREE ADVISORY COMMITTEE Staff: Marmon Thompson Park Operations 336-4261	Gary Morgan 1990 First Union Plaza 28282 374-1329	3rd Thursday of month 7:30 p. m.	Conference Room Park Operations 701 Tuckaseegee Rd.
ZONE WRECKER REVIEW BOARD Staff. Sgt. W. M. Goff Police Dept. 336-2378	Asst. Police Chief D. R. Stone 825 E. 4th Street 336-2997	Meets on as needed basis	Law Enforcement Center

#12

4 Appointed by City:
Mayor (1); Council (3)
4 Appointed by County Commission
1 Appointed by Board of Education

CHARLOTTE-MECKLENBURG ADVISORY ENERGY COMMISSION

(9 Members)

Membership - Terms are for two years. No member may serve more than two consecutive terms.

Members are appointed from the following sectors:

1. One Education/Public Awareness Representative - appointed by the Board of Education.

Representatives from the remaining sectors are appointed by the City and County on an alternating basis (those for which the City had responsibility in 1982, when the Commission was established as a permanent body, are shown in ALL CAPS and designated as to "Mayor" or "Council"; the Mayor's appointment rotates with each appointment period):

2. ONE CONSUMER ADVOCATE REPRESENTATIVE (not involved in energy production, energy equipment or the provision of energy services). (C)

3. Four Energy Production or Energy Services Representatives -

(a) ONE ELECTRIC UTILITY (C)
(b) One Gas Utility
(c) ONE PETROLEUM INDUSTRY (C)
(d) One Renewable Energy Environmental

4. One Business Community Representative (not involved in energy production, energy equipment or the provision of energy services).

5. ONE ENGINEERING/TECHNICAL PROFESSIONAL REPRESENTATIVE. (M)

6. One UCS Representative.

The Chairman and Vice-Chairman are selected jointly by the Mayor and County Commission Chairman, from the body membership.

Responsibilities - Serves as a designated body to study community energy problems and to develop an annual community Energy Management Plan for Charlotte/Mecklenburg to be approved by the City Council and County Commission and encourage its implementation.

(continued)

CHARLOTTE-MECKLENBURG ADVISORY ENERGY COMMISSION (continued)

MEMBER	SECTOR	ORIGINAL APPTMT. Made by	Date	REAPPOINTMENT Made by	Date	TERM	EXPIRATION
John C. McKenzie	3(a)	City(M)	7/09/86			Unexp.	12/31/87
James J. White	3(c)	City(C)	1/13/86			2 yrs.	12/31/87
John A. Patten	5	City(C)	7/14/86			Unexp.	12/31/87
Dr. Winslow Hartford	3(d)	County	3/15/82	City(C)	11/14/83		
				County	12/16/85	2 yrs.	12/31/87
A. Leon Miller	4	City(M)	12/02/83	County	12/16/85	2 yrs.	12/31/87
Chuck Fleenor	3(b)	County	12/16/85			2 yrs.	12/31/87
James Lesslie	6	County	12/16/85			2 yrs.	12/31/87
Wilson Maxwell	2	City(C)	2/10/86			2 yrs.	12/31/87
*Mary Dawn Bailey	1	Bd. of Ed.				2 yrs.	12/31/87

*Chairman

4 Appointed by Mayor
7 Appointed by City Council

CITIZENS OVERSIGHT COMMITTEE FOR CABLE TELEVISION
(11 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two-year terms. Terms thereafter are for two years. A non-voting membershall be appointed by the Cable Company(ies).

Responsibilities - The committee shall: (1) Review the needs of public access users; (2) Studv the need to use a portion of the cable franchise fee for public, education, and access; (3) Promote public access; (4) Advise the franchisee(s) on service to subscribers; (5) Monitor consumer service standards; (6) Oversee cable television services; (7) Hold public hearings as needed.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Thomas Klipp W/M	5	Producer/Dir/WTVI	3/09/87		2 yr.	3/31/89
(C)Ken Koontz B/M		Public Relations	3/09/87		2 yr.	3/31/89
(C)Arthur Perschetz W/M	6	V.P./Royal Insurance	3/09/87		1 yr.	3/31/88
(C)Dayna Lucas W/F	6	Pediatrician	3/09/87		1 yr.	3/31/88
(C)Walter Kreiling W/M	4	Program Planner/ Southern Bell	3/09/87		1 yr.	3/31/88
(C)Earl Beam W/M	7	Southern Bell Retiree	3/09/87		1 yr.	3/31/88
(M)Scott Tyler W/M	4	Pres./Realty Video	4/06/87		2 yr.	3/31/89
(M)Al Wheeler			4/06/87		2 yr.	3/31/89
(M)John C. Surles W/M	5	Attorney	4/06/87		1 yr.	3/31/88
(M)Mary Stanback B/F	4	Secretary	4/06/87		1 yr.	3/31/88
(C)Carl D. Clark W/M	1	Info. Res. Specialist Cedalion Systems	11/09/87		Unexp.	3/31/89

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CITIZENS OVERSIGHT COMMITTEE FOR CABLE-TV

Name ANTHONY A ATKINSON **Sex/Race** W **District No.** 6

Home Address 1404 #3 ABBEY PLACE 28209 **Phone No.** 527-2276

Business Address 1 INDEPENDENCE CENTER **Phone No.** 374-8773

Education BA BUSINESS, BA ECONOMICS, PROGRAMMING

Present Employer NCNB NATIONAL BANK

Job Title SYSTEMS PLANNING OFFICER **Duties** PROJECT LEADER, APPLICATION SUPPORT

Business & Civic Experience 10 YEARS BANKING, CHURCH-SUNDAY SCHOOL TEACHER

Interests/Skills/Areas of Expertise FILM/SCALE MODELING/VCR-AUDIO-VIDEO

Comments

I understand that this application will be maintained in the active file for a period of one year only

02-16-87 Anthony A Atkinson

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Oversite Committee for Cable TV

Name Robert Van Burdine **Sex/Race** M W/W **District No.** 5

Home Address 6705 Elwood Place **Phone No.** 535-9619

Business Address 6302 Fairview Road **Phone No.** 552-3434

Education B.S. Physics, Auburn University 1979
Minors in Electrical Engineering and Math

Present Employer American Computer Professionals, Inc

Job Title System Designer **Duties** Design and develop computer software for Dupont

Business & Civic Experience Founded computer software company 1981, Gold Seal in 1984. Private contractor for many small projects. Active in local political activities, Columbus, Ga. and Huntsville Al ~~Ex~~ Active role in rewriting school busing policy for exchange program Huntsville Al

Interests/Skills/Areas of Expertise Design, build and fly small rocket engines 15 yrs, Hosted foreign exchange students 4 yrs, CCUBA diver 10 yrs/ Computer programmer, planner, chemist, electrical designer/ Communications and Networking expert (NASA), instrument and calibration, art

Comments For several years I have had an intense interest in Television impact on society and have done much study in this area. I feel I have much to offer and would welcome the opportunity to serve on the committee

I understand that this application will be maintained in the active file for a period of one year only

Feb 16, 1987 — Robert Burdine

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Oversight Committee for Cable Television

Name Charles Hamrick **Sex/Race** M/W **District No.** 6

Home Address 729 Clayfield Court 28209 **Phone No.** 522-7608

Business Address NCNB National Bank - I07-2 ~~Charlotte, NC 28255~~ **Phone No.** 374-8605

Education B.A.- Business Administration - UNCC

Present Employer NCNB National Bank

Job Title Senior programmer/analyst **Duties** computer programming

Business & Civic Experience
-volunteer arbitrator for Better Business Bureau
-Alpha Kappa Psi - professional business fraternity

Interests/Skills/Areas of Expertise
- knowledge of TV/Video/Cable applications
- familiarity with Cable service and options available to consumers

Comments I could serve as a technical advisor to the committee.

I understand that this application will be maintained in the active file for a period of one year only

2-16-87 Charles Hamrick

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Cable Television Committee

Name James Terrell Pinkston, Jr. **Sex/Race** M/White **District No.** 6

Home Address 6425 Rosecrest Drive **Phone No.** 552-8055

Business Address 5510 77 Center Drive 28224 **Phone No.** 527-0500

Education BS Physics, U.S. Naval Academy, 1979, MBA, Duke University, in progress.

Present Employer Ingersoll-Rand Company, Air Compressor Group

Job Title Reciprocating Compressor Product Specialist **Duties** Product Training, Cost Analysis, Product Engineering, and Marketing for Reciprocating Compressors in the Western United States.

Business & Civic Experience Served 5 years as Main Propulsion Officer in the U.S. Navy having total responsibility for the operation, maintenance, and repair of all mechanical, communication, and electrical systems. Worked 1 1/2 years with Ingersoll-Rand in International Product Support. Member of Friendship Force in Charlotte.

Interests/Skills/Areas of Expertise Also own "Music For Your Ears", an Audiophile (super recordings) Record, Cassette, C.D., Video Tape, and Laser Disk Retail Mail-Order Operation. Member of Better Business Bureau. Have personally renovated several old homes.

Comments I am a life-long resident and have a serious interest in the technical and programming quality of Cable TV in Charlotte.

I understand that this application will be maintained in the active file for a period of one year only

11 February 1987 — Date

James Terrell Pinkston Jr. — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Oversight Committee for Cable Television

Name Ben S. Thalheimer **Sex/Race** M/W **District No.** 6

Home Address 519 Dilworth Mews Court* **Phone No.** 542-7548

Business Address 600 South College Street 28202 **Phone No.** 372-9870

Education B.S. - Industrial Management - Purdue University - 1975
M.B.A. - Northwestern University - 1976
J.D. - University of Virginia - 1986

Present Employer James, McElroy & Diehl, P.A.

Job Title Attorney **Duties** General corporate work

Business & Civic Experience Worked 2 years for Procter and Gamble in advertising; owned and managed a cable television system for five years in Boone, North Carolina.

Interests/Skills/Areas of Expertise Knowledgeable from experience as former owner and manager of cable television system with all aspects of its operations including: programming, customer relations, technical constrains, legal requirements, government franchises, construction costs, etc. As an attorney I am skilled in written and oral communications and organization.

Comments Appointment to the cablevision advisory board provides me with a desired opportunity to use my expertise to assist my community.

I understand that this application will be maintained in the active file for a period of one year only

2-16-87
Date

Signature of Applicant

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Charlotte, North Carolina 28202

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*Recently purchased, scheduled to move in March, 15, 1987

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Oversite Committee for Cable Television

Name Jason "Lex" Thomas **Sex/Race** M/W **District No.** 5

Home Address 9018 Bremerton Ct **Phone No.** 568-6213

Business Address 412 East Blvd **Phone No.** 333-1276

Education 4 yr BS in Computer Science & Math

Present Employer Systems Associates, Inc

Job Title Senior Systems Analyst **Duties** supervising programmers, programming, design

Business & Civic Experience managed local computer users group —

Interests/Skills/Areas of Expertise videotaping, reading, computers, television, most "high tech" elements of video — (I've had 7 VCRs over the last 10 yrs — I purchased my first one in 1977 before they were cheap!)

Comments I spoke at length at Cable Advisory Committee last year (2nd meeting)

I understand that this application will be maintained in the active file for a period of one year only

2-16-87 Jason Lex Thomas

Date Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

2 Appointed by Mayor
5 Appointed by City Council

HOUSING AUTHORITY

(7 Members)

Membership - Appointed for five-year terms.

Responsibilities - To build, maintain, and operate safe and sanitary low-rental housing for persons of low income.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(M)Paul R. Leonard W/M		Developer	3/13/86		Unexp.	12/17/89
*(C)W. Donald Carroll W/M	1	Attorney	1/25/82	12/08/86	5 yrs.	12/17/91
(C)Julia Turner B/F			12/08/86		5 yrs.	12/17/91
(C)Catherine (Kitty) Huffman W/F	6	Retired Executive	1/10/83		5 yrs.	12/17/87
(M)Edwin E. Harris W/M	1	Developer	5/08/84		5 yrs.	12/17/88
(C) Phillip M. Davis B/M	4	Minister	1/26/87		5 yrs.	12/17/91
(C)Nasif R. Majeed B/M	2	Fast Food Manager	1/27/86		5 yrs.	12/17/90

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: HOUSING AUTHORITY

Name JUDY AULETTE **Sex/Race** _____ **District No.** 1

Home Address 2214 CHATHAM **Phone No.** 376-8918

Business Address DEPT. OF SOCIOLOGY, UNCC **Phone No.** 547-2252

Education PH. D

Present Employer U.N.C.C

Job Title SOCIOLOGY PROFESSOR **Duties** TEACHING & RESEARCH

Business & Civic Experience MEMBER OF BOARD OF CRISIS SHELTER, OHIO 1981-1983, COLLEGE TEACHER 1976 TO PRESENT, SOCIAL WORKER 1974-1976 ACTIVE IN MANY PROFESSIONAL & COMMUNITY ORGANIZATIONS

Interests/Skills/Areas of Expertise INTEREST & SCHOLARLY EXPERIENCE AS RESEARCHER IN SOCIAL WELFARE, ECONOMIC DEVELOPMENT & EDUCATION, PH.D IN SOCIOLOGY, MUCH EXPERIENCE IN PROFESSIONAL & COMMUNITY ORGANIZATIONS

Comments

I understand that this application will be maintained in the active file for a period of one year only

12/1/86 — Judy Aulette

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Housing Authority

Name Floyd L Berrier **Sex/Race** M/W **District No.** 6

* **Home Address** 3010 Wickersham Rd **Phone No.** 364-1534

Business Address 605 E Blvd **Phone No.** 333-4173

Education Midway High School, High Point College (A.B.), Wesley Theological Seminary

Present Employer United Methodist Church

Job Title Director of Evangelism, Stewardship & Ministry **Duties** Presently to help direct programs for 277,000 United Methodist Society

Business & Civic Experience Reared on family farm, 9 years in sales, 25 yrs. a U.M. preacher. Have served as Bd chm. for low/moderate income housing in Greensboro, chm. of "New Horizons Housing Comm" in High Point, organized Winter Shelter in Monroe '83

Interests/Skills/Areas of Expertise Interest: adequate housing for all
Skills: Listening, analyzing, organizing

* After Feb. 1, 1987

Comments Since 1969 I have been involved in some ways to enhance community life - with an emphasis on housing. After Feb. 1, 1987 I will be the senior minister of Dilworth United Methodist Church

I understand that this application will be maintained in the active file for a period of one year only

12-2-86 — Floyd L. Berrier

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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Until Feb 1, 1987 my telephone number is 535-2260 - office
975-6441 Home.

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Housing Authority

Name C. Morgan Edwards **Sex/Race** M/Blk **District No.** Two
Mail to: P.O. Box 16693; Charlotte, N.C. 28297
Home Address 1120-B Beatties Ford Road **Phone No.** 373 - 0305

Business Address Same as above **Phone No.**

Education West Charlotte High-1956; Johnson C. Smith Univ.-1961, B.S.; Univ. of Penna (Wharton), MGA-1976

Present Employer U.S. Chamber of Commerce; Washington,D.C.

Job Title Membership Representative **Duties** Consultant to new members.

Business & Civic Experience Boards: YMCA, PIC/CETA + Serveral small corporations Standard writting Committees: ASTM,NCSBCS, NFPA, BOCA & HUD Advisory Council Political and Military Service organizations

Interests/Skills/Areas of Expertise Manufactured housing regulations and development; community economic development and Real estate sales.

Comments Since 1969, I have been involved with innovative approachs to low- income housing.

I understand that this application will be maintained in the active file for a period of one,year only

November 11,1986
Date

Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Planning Commission, Library Board, Housing Authority, Community Resources Board, Safety Action Committee

Name Robert D. Hoagland **Sex/Race** White Male **District No.** 7

Home Address 8528 Sharonbrook Drive, Charlotte 28210 **Phone No.** 554-7700

Business Address 1204 Cameron Brown Building, Charlotte 28204 **Phone No.** 333--8803

Education Heidelberg High School (Germany), 1954; Davidson College, BA, 1959; Univ. Virginia Law School, JD, 1962; Univ. Munich Law School (Germany), 1966

Present Employer Self employed

Job Title Attorney **Duties** General Practice

Business & Civic Experience Former in-house attorney, Cato Corporation and Johnson Motor Lines, Inc.; Member and former President, Bachelors Club of Charlotte

Interests/Skills/Areas of Expertise Business and government areas; traffic; education particularly zoning

Comments

I understand that this application will be maintained in the active file for a period of one year only

Nov. 12, 1986 — Date

Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Housing Authority

Name Edward M James, Sr **Sex/Race** M/B **District No.** 4

Home Address 6105-D Dove Tree Ln Charlotte, N.C PO Box 26968 **Phone No.** 596-0017

Business Address 401 E. 2nd St, Suite 205 Charlotte, N.C **Phone No.** 376-1522

Education BA, Sociology, University of Maryland-Eastern Shore, MS Counselor Education-Guidance, North Carolina A&T St Univ; J.D. Howard Univ Sch of Law

Present Employer Self-employed

Job Title Attorney **Duties** General practice

Business & Civic Experience Landlord

Interests/Skills/Areas of Expertise legislative drafting

Comments I am interested in public housing.

I understand that this application will be maintained in the active file for a period of one year only

26 Nov 86 — Edward M James Sr.

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

No. 0050

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Housing Authority

Name Carl S. May **Sex/Race** Male/Black **District No.** 5

Home Address 6521 Idlebrook Dr **Phone No.** 568-7005

Business Address P.O. Box 669246 **Phone No.** 827-9651

Education B S - Business Admin. South Carolina State College

Present Employer Sandoz Chemicals Corp.

Job Title Administrative Manager **Duties** Financial

Business & Civic Experience 14 years in the Business and Chemical World

Interests/Skills/Areas of Expertise I enjoy playing tennis and running. My background is in business and accounting but I also enjoy working on the PC (Personal Computer)

Comments This is my first time seeking a board seat but I feel it is a challenging position

I understand that this application will be maintained in the active file for a period of one year only

11-23-87 [signature]

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

3 Appointed by Mayor
4 Appointed by City Council

SAFETY ACTION COMMITTEE

(7 Members)

Membership - Comprised of five (5) citizens from the community and one representative each of the 26th-Judicial Bar Association and the Greater Charlotte Chamber of Commerce. The Mayor appoints the chairperson. Terms are for two years and no member is eligible to serve more than two full consecutive terms.

Responsibility - To administer a reward fund that can be used to attract information on criminal activities leading to the arrest, indictment, and conviction of criminals.

MEMBER		DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Deborah Antshel		7		12/10/84	12/22/86	2 yrs.	12/31/88
(C)J. Wesley Carrothers	B/M	4		10/24/83	12/30/85	2 yrs.	12/31/87
(M)Jack Callahan W/M			WSOC	/86		Unexp.	12/31/86
*(M)Mattye B. Silverman				12/02/83	3/13/86	2 yrs.	12/31/87
(C)Gary S. Hemric W/M		6	Bar Association	8/11/86		2 yrs.	12/31/88
(M)B. E. Lattimore W/M		3✓	Chamber of Commerce	9/23/86		2 yrs.	12/31/88
(C)Rodney A. Smith W/M		7	V.P./FUNB	1/12/87		2 yrs.	12/31/88

*Chairman (appointed 12/5/83)

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Safety Action

Name Patricia T Arnold **Sex/Race** F/C **District No.** 6

Home Address 4741 Hedgemore Drive (1-B) **Phone No.** 525-4454

Business Address self employed **Phone No.**

Education B.S. in Business Admin. 1976
A.A. - Secretarial Science 1955

Present Employer Avon Products - formerly w/ Mobil Chemical

Job Title Sales rep **Duties** selling - servicing accounts in gifts, cosmetics, jewelry + toiletries

Business & Civic Experience Sales Purchasing + Administrative Experience 20 years
Assisting Ketchum with Charlotte Treatment Center campaign in office and soliciting funds via prospects; Aide to United Way 1986 campaign
Aide to Shepherds Center (Transportation) Unity Church b/dg. fund committee

Interests/Skills/Areas of Expertise Sales, Purchasing, Fund Raising and Speaking (Vice Pres of Toastmasters) "Monday Club"
Welcoming Committee chairperson of condo homeowners. Was PTA Pres + V.P and Arts Council co-founder in New Jersey

Comments I feel a need to be committed to Charlotte's growth and needs (3 year resident) and give of myself to help others - no family here so can be adding for first here.

I understand that this application will be maintained in the active file for a period of one year only

Dec 15, 1986 — Patricia T Arnold

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Safety Action Committee

Name Joanne P. Gooley **Sex/Race** F/W **District No.** 1

Home Address 308 #21 Queens Road, Charlotte **Phone No.** 333-0276

Business Address 1300 Charlotte Plaza **Phone No.** 333-0408

Education King's College, Charlotte, N.C.
CPCC

Present Employer J Gooley / Media

Job Title President **Duties** Placement of Media Advertising for clients

Business & Civic Experience Secretary, Charlotte Ad Club
Press Relations Comm, D.G. Martin for Congress Member of Women Business Owners, Member of 'First Night '87' Committee Have placed all media advertising schedules for Mayor Gantt's political campaigns since he ran for City Council, then Mayor.

Interests/Skills/Areas of Expertise Area of expertise is a heavy contacts with all area television and radio stations, in particular to implement public service announcements on behalf of public safety and crime watch.

Comments I have a strong commitment to crime prevention and crime solving in Charlotte for the safety of all of its citizens

I understand that this application will be maintained in the active file for a period of one year only

Dec 6, 1986 — Date

Joanne P. Gooley — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended
Contacts Harvey Gantt
Cindy Patterson

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City Clerk
1983

No. 0027

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority Safety Action Committee

Name Jeffery C. Gorley **Sex/Race** M/B **District No.** 2

Home Address 141D-2 Green Oaks Ln, Charlotte 28205 **Phone No.** 338-8464

Business Address 401 S. Independence, Charlotte **Phone No.** 377-3467

Education Attending Queen's College - management courses. 1977 Certificate / Police Community Relations - Los Angeles City College.

Present Employer Rouse Corporation (outlet 59)

Job Title Director of Security **Duties** As Director Responsible for the day-to-day operations. Duties include investigations, training, recruitment and other management functions.

Business & Civic Experience

1978 - 1983 - Dwight Neighborhood Corp. - Program Director Member of Charlotte Uptown Crime Awareness Prevention Assoc., St. Luke's Episcopal Church, Urban League of Greater New Haven, Dixwell Community House and NAACP Membership.

Interests/Skills/Areas of Expertise Would like to continue in Public Service Skills are management / Community Relations and Law Enforcement.

Comments Would like to become involved in any other Board or Commission. If the above is not possible.

I understand that this application will be maintained in the active file for a period of one year only

09/30/87 Jeffery C. Gorley

Date Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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A personal contact with the Mayor's Office or a City Councilmember is recommended

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Planning Commission, Libraly Board, Housing Authority, Community Resources Board, Safety Action Committee

Name Robert D. Hoagland **Sex/Race** White Male **District No.** 7

Home Address 8528 Sharonbrook Drive, Charlotte 28210 **Phone No.** 554-7700

Business Address 1204 Cameron Brown Building, Charlotte 28204 **Phone No.** 333--8803

Education Heidelberg High School (Germany), 1954; Davidson College, BA, 1959; Univ. Virginia Law School, JD, 1962; Univ. Munich Law School (Germany), 1966

Present Employer Self employed

Job Title Attorney **Duties** General Practice

Business & Civic Experience Former in-house attorney, Cato Corporation and Johnson Motor Lines, Inc.; Member and former President, Bachelors Club of Charlotte

Interests/Skills/Areas of Expertise Business and government areas; traffic; education particularly zoning

Comments

I understand that this application will be maintained in the active file for a period of one year only

Nov. 12, 1986 — Date

Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SHRINK RESUMES

City Clerk
1983

3 Appointed by Mayor
5 Appointed by City Council

TREE ADVISORY COMMISSION

(8 Members)

Membership - Appointments are for three-year terms with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Eight members are appointed by elected officials; the remaining two should be representatives of the Landscaping Division, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibility - Make recommendations from time to time to the City Manager or his authorized representative relative to trees and shrubbery in the City.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Lorne Boatright W/F	6	Business Executive	11/14/83	11/24/86	1 yr.	12/13/87
(C)Gary Morgan W/M	1	Landscape Architect	11/14/83	11/24/86	1 yr	12/13/87
(C)Martha Washam W/F	6	Freelance Art Dir.	11/14/83	11/24/86	3 yrs.	12/13/88
(C)Walter Fields W/M	5	City/County Planner	11/14/83	11/24/86	3 yrs.	12/13/88
(C)Tom Martin	6		10/25/82	11/14/83		
				11/24/86	3 yrs.	12/13/89
(M)Susan T. Hunt W/F	6		9/04/86	12/15/86	3 yrs.	12/13/89
(M)Ed Evans			12/18/84		3 yrs.	12/13/87
(M)Nita Byrum			12/02/83	12/15/86	2 yrs.	12/13/88

Ex-Officio:
Landscaping Division (2 representatives)

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Kelly L. Darden Jr **Sex/Race** M/Black **District No.** _____

Home Address 4900 Butterwick Lane (28212) **Phone No.** 563-8543

Business Address 4918 South Blvd **Phone No.** 523-0414

Education B.S. Business Administration, Johnson C. Smith University 1977

Present Employer C+T Refinery Inc.

Job Title Laboratory technician **Duties** Various quality control procedures on ebible oils and byproducts

Business & Civic Experience None prior

Interests/Skills/Areas of Expertise Love of nature, outdoors, City of Charlotte, camping, hunting, fishing, numerous outdoor activities.

Comments The afore mentioned, as well as a true appreciation for trees, giving what no other plant in the plant kingdom, contributes to a landscape.

I understand that this application will be maintained in the active file for a period of one year only

11-10-86 Kelly L Darden Jr.

Date Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Cindy Dyson **Sex/Race** F/C **District No.** 7

Home Address 6345 Gaywind Drive Charlotte 28226 **Phone No.** 366-8482

Business Address 125 Scaleybark Road Charlotte 28209 **Phone No.** 523-0272

Education B.S.B.A. Butler University Indianapolis, Ind. 1973

Major - Statistical Analysis Minor - Economics

Present Employer Crosland Erwin - Associates

Job Title Project Manager **Duties** Real Estate Development

and related special projects

Business & Civic Experience Director & Treasurer - Charlotte Apartment Association (past)

Secretary - Building Owners and Managers Assoc, Carolinas & Virginias (past)

Secretaty - North Carolina Income Properties Assoc (current)

Interests/Skills/Areas of Expertise Real Estate development and management, budgeting/economics, landscape planning, design and maintenance, communications.

Comments I have been active in business and trade organizations and am anxious to serve Charlotte and Mecklenburg county through community and civic activities.

I understand that this application will be maintained in the active file for a period of one year only

November 10, 1986 — Cindy Dyson

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Patricia M Hayden **Sex/Race** F **District No.** _____

Home Address 200 Stillwell Oaks Circle **Phone No.** 567-1543

Business Address Dellinger & Deese, CPA's **Phone No.** 568-4080

Education U. of South Alabama, Mobile, Ala

Present Employer Above

Job Title Senior Accountant **Duties** Tax Specialist

Business & Civic Experience Cub Scouts, Boy Scouts - 6 years
PTA Board Member
Beta Sigma Phi

Interests/Skills/Areas of Expertise Gardening, Tennis, Sailing

Comments I have an intense interest in the city of Charlotte's development, and would like to play a part in it, though I am new to the area

I understand that this application will be maintained in the active file for a period of one year only

11/13/86 Patricia M Hayden

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Commission

Name Sally Hughes **Sex/Race** F W **District No.** 6

Home Address 1633 Beverly Dr **Phone No.** 376-0344

Business Address Mint Museum 1970 Randolph Rd **Phone No.** 337-2000

Education Graduate of U. of Georgia with degree in Journalism, Courses at Queens & CPCC

Present Employer Mint Museum - part time

Job Title Campaign secretary **Duties** Keep records for the capital campaign

Business & Civic Experience Newspaper reporter in Georgia, communications chairman for St. Francis Fund at Christ Episcopal church, museum docent, tutored in adult literacy program, Mint Museum Womans Auxiliary board. Windshaven

Interests/Skills/Areas of Expertise Photography - take pictures for church newsletter & bulletin board, and for Mint museum newsletter & scrapbook. Writing. Tennis (no expertise)

Comments I love the Charlotte trees and want to do everything I can to nurture and preserve them.

I understand that this application will be maintained in the active file for a period of one year only

Nov. 14, 1986 — Date

Sally Hughes — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Brian Jenest **Sex/Race** M/W **District No.** 3

Home Address 614 Moravian Lane 28207 **Phone No.** 376 9779

Business Address 114½ West Fifth Street 28202 **Phone No.** 372 0116

Education North Carolina State University 1979
Bachelor of Environmental Design in Landscape Architecture

Present Employer Dalton Morgan Shook & Partners

Job Title Land Planning Director **Duties** supervise and participate in large scale master planning, and the preparation of site construction documents which includes storm drainage, erosion control, landscape design and details.

Business & Civic Experience -former City of Charlotte Landscape Architect(part of Engineering Dept.)--worked on design/coordination of City projects in conjunction with Park Operations.

- member of Myers Park Homeowners Association --involved in preservation of neighborhood
- member of NC chapter of American Society of Landscape Architects
- former member of 4th Ward Neighborhood Association.
- responsible for grounds maintenance at Holy Comforter Episcopal Church in Dilworth.

Interests/Skills/Areas of Expertise - very concerned with preservation of existing trees as they are affected by new development.
- concerned with the continued planting of street trees in already established areas to maintain "tree city" image.
- concerned with the maintenance of trees after developers leave the site-- keeping them alive and healthy.
- I have a knowledge of design and maintenance which are both vital parts of planting greenery effectively.

Comments Upon moving to Charlotte in 1980, I was impressed with this city's commitment to landscaping. I want to see that this greenery is properly maintained and enhanced. I am proud to be a Landscape Architect in Charlotte.

I understand that this application will be maintained in the active file for a period of one year only

7 Nov. 1986 — Date

Brian C. Jenest — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission
City Council

Name Le Croy, Gerald (Jerry) McQuin **Sex/Race** Male, Cau **District No.** 6
[redacted]

Home Address 5821 Murrayhill Road, Charlotte, NC 28210 **Phone No.** 704-525.5420 (H)

Business Address ~~Charlotte-Mecklenburg Building Standards Department~~ 700 N. Tryon Street, Charlotte, NC 28231 **Phone No.** 704-336-4366

Education High School Graduate, Two Years College

Present Employer Mecklenburg County

Job Title Office Assistant IV **Duties** Supervisor of Clerical Division of 6 employees, who handle permits, requests for inspections, etc.

Business & Civic Experience Friends of the Library, Charleston, SC; President, Vice-President, Treasuer, Director, Innkeepers of Charleston; Director, TPA Society of Charleston, Former Asst Innkeepper, Restraunt-Lounge Manager; Motel Auditor; Purchasing Agent for the United States Navy, U.S. Civil Service; Purchaseing Agent for the Park Hotel, Charlotte; Supervisory Experience; member, Charleston Historical Association

Interests/Skills/Areas of Expertise I enjoy reading historical and [redacted] BIOGRAPHICAL novels; hiking, swimming, camping, good conversation, and undertaking good causes.
I have only lived in the Charlotte area for three years after living in historical Charleston, SC for 20 years.
I feel the Charlotte area is fortunate in preserving, protecting, and planting trees [redacted] SPECIES and shrubbery in the city and county. It attracts so many beautiful and unusual [redacted] of birds and animals. I have lived in no other area where the falls and springs are so beautiful and colorful, and most of the streets are a pleasure to drive, because of the trees.

Comments

I would like to contribute something to my community, and would like the opportunity to serve on this commission. I have the time, talent, and motive to keep nature as a part of our everyday existance, involving our work and play.

I understand that this application will be maintained in the active file for a period of one year only

17 November 1986 — Gerald M Le Croy
Date — Signature of Applicant

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600 East Trade Street
Charlotte North Carolina 28202

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City Clerk
1983

No. 0052

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Commission

Name Mr Troy A Macon **Sex/Race** M/B **District No.** _____

Home Address 6033 E Williams Rd **Phone No.** 567-2778

Business Address PO Box 10273 **Phone No.** "

Education Two years of college at Northern IL Univ

Present Employer Owner, of "Best Rate Tree Service"

Job Title Owner **Duties** 100% of Co.

Business & Civic Experience Expert Tree Surgeon and Business Ownership

Interests/Skills/Areas of Expertise Tree Surgeon

Comments I have worked with Tree Ex for 8yrs.

I understand that this application will be maintained in the active file for a period of one year only

Troy A. Macon

Date 11-30-87 Signature of Applicant

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Charlotte, North Carolina 28202

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City Clerk
1983

No. 0029

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Donna L. Parker **Sex/Race** F/W **District No.** 6

Home Address 100 Colville Rd #63B 28207 **Phone No.** 334-6300

Business Address 716 East Boulevard **Phone No.** 377-4300

Education B.S. Agronomy, Purdue University; J.D. Wake Forest University

Present Employer Essex, Richards & Morris, P.A.

Job Title Attorney **Duties** Associate in a general practice law firm areas include residential real estate, collections, corporate, and general business.

Business & Civic Experience Member Wake County Bar 1985; Member Mecklenburg County Bar, 1986-1987; Mediator at the Neighborhood Justice Center, Winston-Salem, NC 1984-1985. Research Assistant, Judge Jack Cozort, North Carolina Court of Appeals 1985-1986

Interests/Skills/Areas of Expertise I have a degree in Agronomy from Purdue University. Agronomy is the study of soils. I am particularly interested in the interaction between urban development and the environment as it currently exists. While in Law School I authored an unpublished paper concerning urban development, farmland preservation, and zoning regulations which could be utilized to accomplish controlled growth and preservation.

Comments

I understand that this application will be maintained in the active file for a period of one year only

November 24, 1987 Donna L. Parker

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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A personal contact with the Mayor's Office or a City Councilmember is recommended

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Robert C. Parker **Sex/Race** W/M **District No.** _____

Home Address 512 Spring St., PO Box 494, Davidson **Phone No.** 892 -5632

Business Address Latta Plantation Park, Rt. 3, Box 882, Huntersville **Phone No.** 875-1391

Education Bachelor of Science in Forestry and Wildlife, Virginia Polytechnic Institute and State University, 1979

Present Employer Mecklenburg County Park and Recreation Department

Job Title Assistant Park Manager **Duties** development and facilitation of educational programs and special events; park operations and administration; law enforcement

Business & Civic Experience
N C. Recreation and Park Society, Association of Interpretive Naturalists, Wildlife Rehabilitators' Association of N.C., Nature Study Society

Interests/Skills/Areas of Expertise assisting park visitors in developing a personal awareness and appreciation for finite natural resources / technical knowledge of dendrology, silviculture, and forestry operations / development and presentation of educational programs, public relations, public speaking

Comments Concerning the environment: We haven't inherited this from our ancestors, we're borrowing it from our descendants.

I understand that this application will be maintained in the active file for a period of one year only

November 16, 1986 — Robert C Parker

Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Eric L. Ritchie **Sex/Race** M/W **District No.** 7

Home Address 7032 Hildreth Court, Pineville, NC 28134 **Phone No.** 542-5188

Business Address 3523 Nevins Road, Charlotte **Phone No.** 596-1372

Education Associate of Agriculture in Horticulture Science and Food Science Technology from North Carolina State University in 1979

Present Employer Nevins Center

Job Title Coordinator of Horticulture Department **Duties** Providing training to mentally retarded adults, fundraising and raising public awareness of Nevins Center

Business & Civic Experience Started the first greenhouse used in vocational training of MRs. Currently in charge of nursery, gift shop, and landscaping services at Nevins. Board of Directors of Carmel Curtain Club a newly chartered club. Member of Humane Society (Cruelty Committee) Member of Association of Retarded Citizens. Assisted with Summer Special Olympics

Interests/Skills/Areas of Expertise Getting more of the mentally handicapped population involved in horticulture jobs opportunities. Enjoy gardening, horseback riding, and jogging. Talented at organizing and completing projects.

Comments Having lived in Charlotte the last six years, I have enjoyed and appreciated its beauty and would like to help preserve the character of our city's streets and neighborhoods

I understand that this application will be maintained in the active file for a period of one year only

November 11, 1986 — Eric L. Ritchie

Date — Signature of Applicant

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Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: TREE ADVISORY COMMISSION

Name PATRICIA (PAT) E. RODGERS (MRS. J.J) **Sex/Race** F. W **District No.** 7

Home Address 4910 CARMEL PARK DRIVE CHARLOTTE 28226 **Phone No.** 366-5008

Business Address SAME **Phone No.** 366-5008

Education 3 YEARS PENN STATE UNIV. + BOTANY (3 CREDITS) AT UNCC, 18 CREDIT HRS AT CPCC

Present Employer SELF EMPLOYED

Job Title LANDSCAPE DESIGNER & CONSULTANT **Duties** DESIGN RESIDENTIAL & COMMERCIAL LANDSCAPES, LECTURE TO GARDEN & CIVIC GROUPS, TEACH HORTICULTURE AT QUEEN'S COLLEGE QUILL PROGRAM

Business & Civic Experience SERVED ON TREE ADVISORY COMMISSION 7-30-73 TO 12-30-1980 WAS VICE CHAIRMAN 1978-1980 SERVED ON COUNTY RECYCLING COMMITTEE 1978 TO PRESENT. PRESENTLY LANDSCAPE DESIGN CHAIRMAN OF THE GARDEN CLUB OF NORTH CAROLINA, CIVIC BEAUTIFICATION CHAIRMAN OF THE CHARLOTTE COUNCIL OF GARDEN CLUBS, PAST PRESIDENT OF LANDSCAPE CERTIFIED OF N.C.

Interests/Skills/Areas of Expertise KNOWLEDGE OF HORTICULTURE & DESIGN, PREVIOUS EXPERIENCE ON 'TREE COMMISSION', VERY INTERESTED IN CIVIC BEAUTIFICATION & TREE PLANTING & PRESERVATION. HAVE LOCAL KNOWLEDGE OF TREES

Comments

I understand that this application will be maintained in the active file for a period of one year only

Nov 13, 1986 — Date

Patricia E Rodgers — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte

Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Tree Commission

Name Gordon J Smith **Sex/Race** _____ **District No.** _____

Home Address 3921 Arbor Lane, Charlotte, NC 28209 **Phone No.** 523-0668

Business Address 9401 Arrowpoint Blvd, Suite 180, Charlotte 28217 **Phone No.** _____

Education B S - Forestry, University of California, Berkeley (1974-76); M P.M & M F S - Yale University (1977-9)

Present Employer Shiplett-Wilkins & Associates

Job Title associate commercial real estate appraiser **Duties** Independent contractor preparing narrative appraisal reports for commercial properties throughout the Southeast

Business & Civic Experience I have been a member of the Sierra Club for 15 years I am currently conservation chair for the Central Piedmont Group. Prior to moving to Charlotte, I was an appraiser in Shreveport, Louisiana I was an employee of International Paper Company in their New York and Shreveport offices for six years prior to that

Interests/Skills/Areas of Expertise I am a professional forester by training and experience. I am particularly interested in the concept of urban forestry More recently, I have begun a career in commercial real estate appraisal Thus, I have a good blend of knowledge in urban forestry and real estate development.

Comments I am interested in instituting an inventory and management plan for our street trees, particularly those in the Dilworth and Myers Park area which are reaching the end of their life.

I understand that this application will be maintained in the active file for a period of one year only

11/16/87 — Gordon J Smith

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Committee

Name Gary L Stewart **Sex/Race** Male White **District No.** 6

Home Address 3931-6 Cornerwood Lane **Phone No.** 365-2194

Business Address 8731 Red Oak Boulevard **Phone No.** 525-6284

Education Bach of Science Landscape Architecture Ohio State Univ 1979
Master of Arts Business Management Central Michigan Univ. 1984

Present Employer Woolpert Consultants

Job Title Manager Landscape Architectural Services **Duties** Oversee landscape architectural department in our Charlotte office

Business & Civic Experience Member American Society of Landscape Architects
Member North Carolina Recreation and Park Society
Member Historic Preservation Society

Interests/Skills/Areas of Expertise

Interest - all aspects of the landscape architectural profession and City government have worked closely with Mr McDermott and Mr. McQueen in the past.

Skills/Expertise - have technical knowledge of plant materials and managerial skills of working with committees

Comments I want to participate in our community. I am familiar with city government with my role as project manager on the York Road Renaissance Community Park project.

I understand that this application will be maintained in the active file for a period of one year only

Nov 17, 1986 — Date

Gary L. Stewart — Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

1 Appointed by Mayor
1 Appointed by City Council
3 Appointed by City Manager

ZONE WRECKER REVIEW BOARD

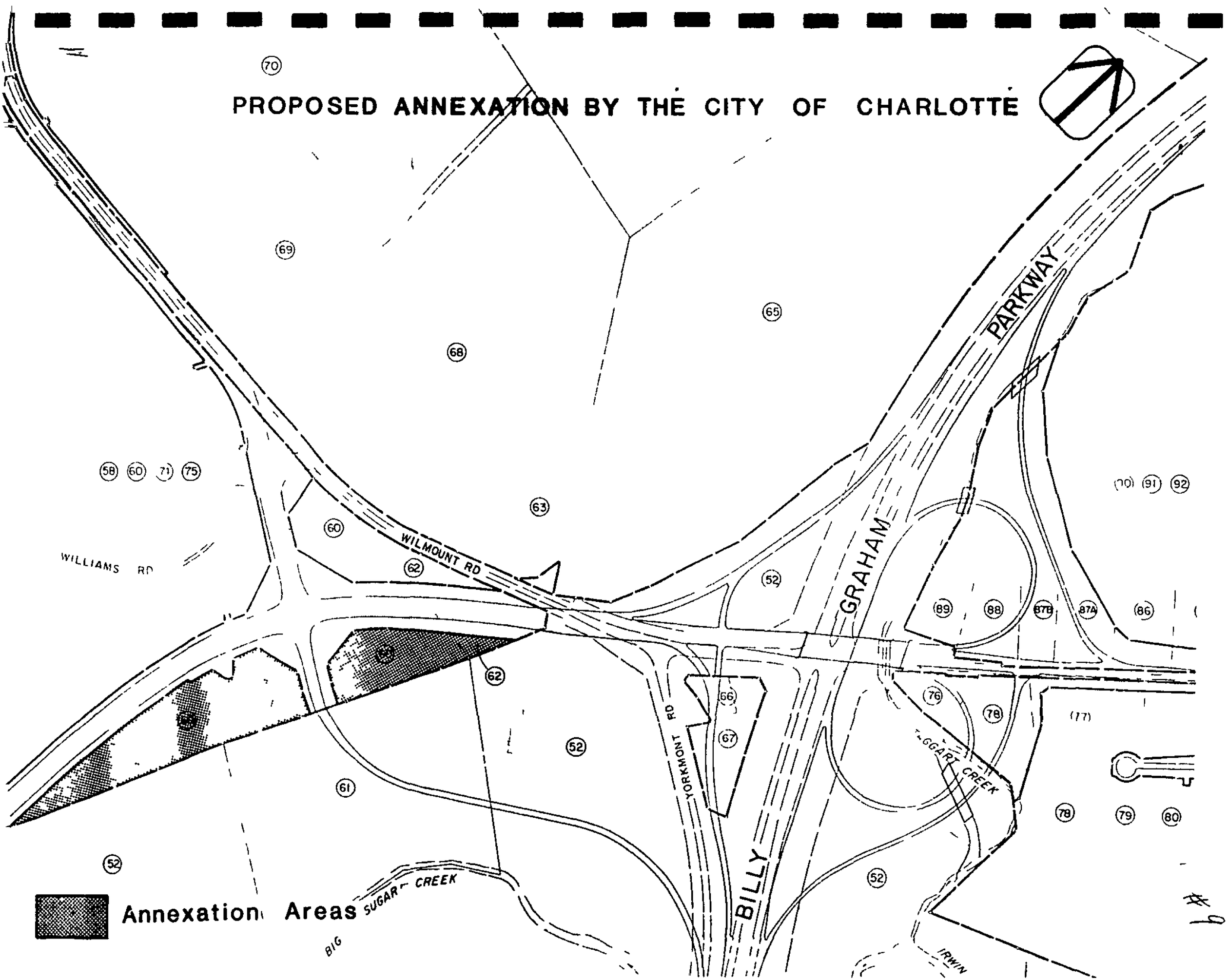
(5 Members)

Membership - Terms are for three years. Of the City Manager's appointments, one shall be a police attorney, a division commander of the Police Department, and the Superintendent of the Motor Transport Division of the General Services Department.

Responsibilities - To make recommendations to City Council relative to the ordinance (No. 152) which created the Board, and to Zone Wrecker contracts; to administer disciplinary action to any Zone Wrecker which violates the ordinance or contract; to review and attempt to settle unresolved complaints relative to Zone Wrecker service; and to hold hearings for those persons dissatisfied with the administration of the ordinance or the contract.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(M)Sgt. Bob Samuels	5	Police Officer	1/06/83	12/31/84	3 yrs.	12/31/87
(C)Melvin Hill W/M	5	Service Station Owner	1/14/85		3 yrs.	12/31/87
(C/M)Gordon Poole (Supt. Motor Transport Division)			3/20/79	1/22/82 12/06/84	3 yrs.	12/31/87
(C/M)Randall B. Means (Police Attorney)			10/26/82	12/06/84	3 yrs.	12/31/87
*(C/M)Commander D. R. Stone (Police Department)			12/06/84		3 yrs.	12/31/87

*Chairman


PROPOSED ANNEXATION BY THE CITY OF CHARLOTTE
PARKWAY
GRAHAM
WILMOUNT RD
WILLIAMS RD
YORKMONT RD
BILLY
TAGGART CREEK
SUGAR CREEK
BIG
IRWIN
Annexation Areas
70
69
68
65
58
60
71
75
63
62
52
61
66
67
76
78
77
79
80
89
88
87B
87A
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90
91
92

#9

#10

RELOCATION/LAST RESORT PROGRAM

The Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (URA) sets forth requirements for the provision of monetary and technical assistance to persons who must move because of governmental action. The relocation program is an ongoing part of the City's code enforcement and redevelopment activities.

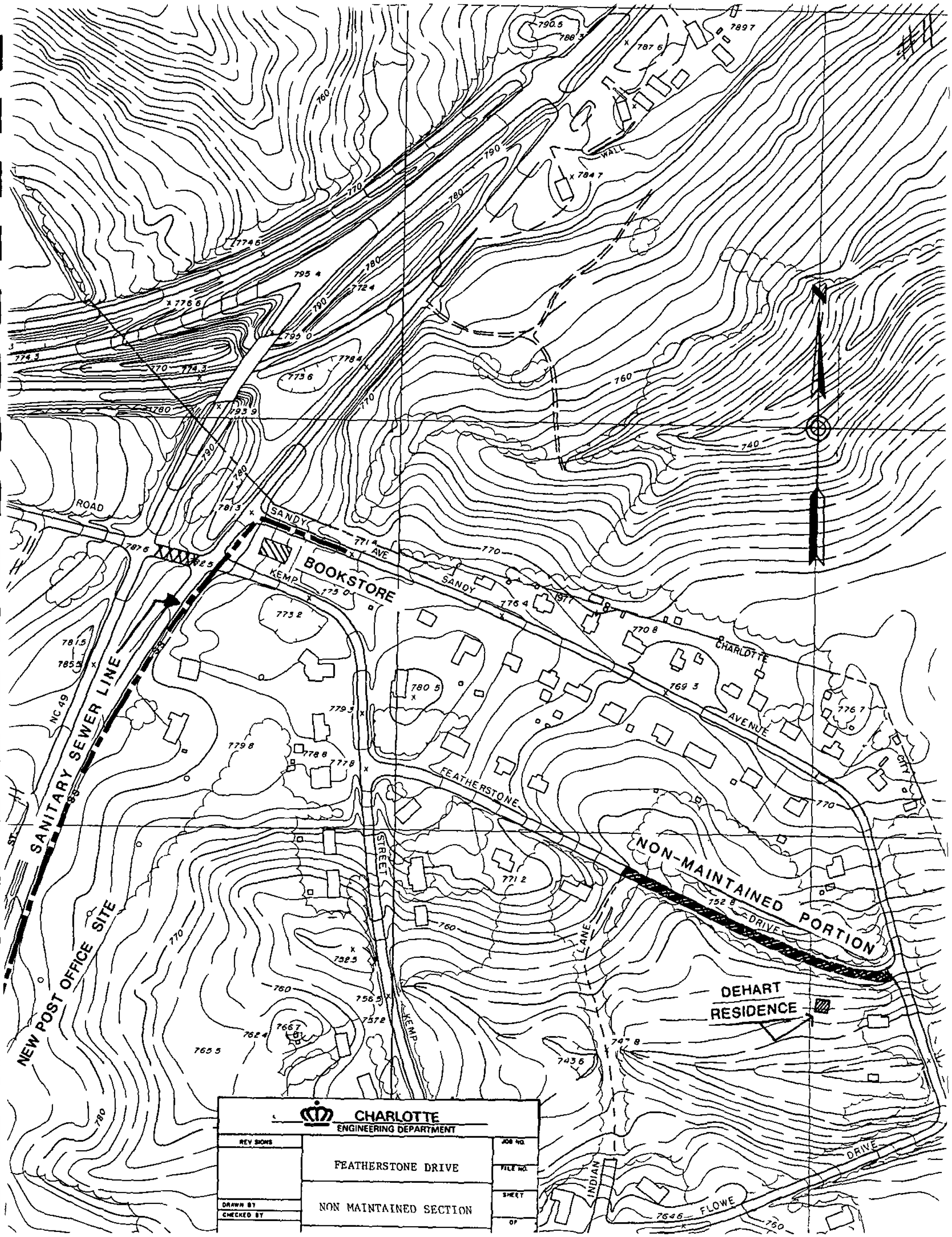
In the past, the City has been criticized for failing to provide suitable replacement housing and relocation assistance to displaced persons. In 1970, this criticism took the form of a lawsuit which ultimately led to a June, 1981, consent order under which the City relocation program is operated. HUD has also been concerned with Charlotte's relocation program, particularly concerning backlog cases, those persons who remain on the active workload for more than six months.

The City Council has addressed these concerns by approving funds for the construction of affordable housing for which displaced persons will have a priority for occupancy and for persons displaced from Community Development Target Areas using local option/last resort assistance. Benefits include a fixed moving payment of up to $500, HUD rental assistance of up to $4,000 for 4 years and additional local option rental assistance of up to $7,000 for 4 years. Downpayment assistance of up to $8,000 may be substituted for rental assistance, and all these maximums may be exceeded in special "last resort" cases.

In summary, "Last Resort Assistance" is just that - a last resort. It is utilized when a household otherwise could not be successfully relocated and would be forced to continue living in the present substandard conditions and would remain on the relocation workload indefinitely.

As of May 1, 1986, revisions to the HUD regulations regarding the implementation of the Uniform Relocation Act require that a displacee's replacement housing costs cannot exceed the amount being paid on-site (before the move) for housing costs. The City is required to pay the difference through the utilization of last resort funds. (This is generally referred to as the "make whole" concept.

Since approval of the Policy in 1982 approximately 462 households have been relocated but only 17 of these have required last resort assistance.


#11
SANDY
AVE
KEMP
BOOKSTORE
SANDY
CHARLOTTE
AVENUE
FEATHERSTONE
STREET
KEMP
NON-MAINTAINED PORTION
DRIVE
LANE
DEHART
RESIDENCE
INDIAN
FLOWE
DRIVE
ROAD
NC 49
SANITARY SEWER LINE
NEW POST OFFICE SITE
WALL
CITY
CHARLOTTE
ENGINEERING DEPARTMENT
REV SIONS
JOB NO.
FILE NO.
SHEET
OF
DRAWN BY
CHECKED BY
FEATHERSTONE DRIVE
NON MAINTAINED SECTION