AGENDA

Meeting Type:	B
Date	06-09-1986
SUBJECT	

City of Charlotte, City Clerk's Office

Charlotte

FILE COPY

6/9/86

council agenda

Addendum 6/9/88

Request for Council Action

Charlotte

To the City Council

From the City Manager

Action Requested ~~Consider adoption of a resolution endorsing a real estate transfer tax for Charlotte-Mecklenburg~~

Responsible Department

This request should be organized according to the following categories Background, Explanation of Request, Source of Funding, Clearances, Bibliography

Attached is a resolution endorsing the real estate transfer tax which was an alternative revenue source which received a preliminary recommendation by the Citizens' Revenue Committee. The tax would generate approximately $20 million in revenue within the City of Charlotte. The proposal being considered for submission to the Legislature for approval is based upon a transfer tax authorized for Dare County during the last legislative session.

In summary, the proposal authorizes a 1% real estate transfer tax on all transactions in Mecklenburg County. Half of the taxes would be designated for transportation needs, with the other half designated for capital needs. The method for distribution of revenues would be based on point of transaction. For example, all sales, leases, and other transfers of property within the City of Charlotte would be collected by the Register of Deeds and disbursed to the City. Similar revenues collected in the unincorporated areas would be distributed to Mecklenburg County.

The Chamber, the County, and the Citizens' Revenue Committee, as well as other citizens have had input into the process and are aware of the provisions of the attached Bill although there has not been time to discuss the details. Also, as you are aware, details in the proposed bill can change after the bill is introduced.

A RESOLUTION ENDORSING A REAL ESTATE TRANSFER TAX AS AN ALTERNATE SOURCE OF REVENUE FOR CHARLOTTE-MECKLENBURG

WHEREAS, the City of Charlotte is faced with serious revenue shortfalls due to federal cutbacks in aid and increased demand for capital needs to accommodate growth; and

WHEREAS, the City of Charlotte and Mecklenburg County appointed a Citizens' Revenue Committee to evaluate and recommend alternative sources of revenue; and

WHEREAS, the Citizens' Revenue Committee has listed in a preliminary report a real estate transfer tax as a revenue source worth pursuing; and

WHEREAS, the City, the County, and the Chamber of Commerce have worked cooperatively in evaluating the real estate transfer tax, and have given tentative approval to the concept; and

WHEREAS, the North Carolina Legislature is accepting local bills no later than Wednesday, June 11, in order to consider them during the short session of the Legislature.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Charlotte, that a real estate transfer tax is endorsed for an alternative source of revenue to the existing real estate property tax, and that the City Council urges the Mecklenburg delegation to adopt a bill authorizing Charlotte-Mecklenburg to impose a local real estate transfer tax.

BILL

AN ACT TO PERMIT MECKLENBURG COUNTY TO LEVY AN EXCISE TAX ON INSTRUMENTS CONVEYING REAL PROPERTY IN MECKLENBURG COUNTY.

Section 1. Tax. (a) Authorization. The Mecklenburg County Board of Commissioners may, by resolution, levy an excise tax on instruments conveying certain interests in real property in Mecklenburg County. The tax imposed may not exceed one dollar ($1.00) on each one hundred dollars ($100.00) or fraction thereof of the total consideration or value of the interest conveyed, including in the case of a sale, the value of any lien or encumbrance remaining on the property at the time of sale. This tax is in addition to the tax levied by Article 8E of Chapter 105 of the General Statutes. The value of a lease subject to this tax shall be computed on the basis of the present value of the fixed lease payments and, if the lease payments are based in whole or in part on the lessee's receipts, the estimated amount of the lessee's receipts.

(b) Scope. A tax levied under this section applies to all instruments conveying an interest in real property in Mecklenburg County except an instrument:

(1) Conveying an interest in real property from the United States, the State, or a political subdivision of the State;

(2) Recording a lease for a term of 10 years or less, unless:

a. The lease gives the lessee an option to renew the lease for a period that, when added to the term of the lease, exceeds the 10-year limitation; or

b. The lease is for substantially the same property and is between the same parties as a lease previously recorded, and the term of the new lease, when added to that of the previous lease, exceeds the 10-year limitation; or

c. The lease requires or permits the property to be transferred to the lessee for less than the fair market value of the property;

(3) Securing indebtedness; or

(4) Recording a transfer in which no consideration is due the transferor by the transferee.

In addition, this tax does not apply to conveyances of an interest in real property by operation of law, by will, or by intestacy.

(c) Collection. A tax levied under this section is payable by the transferor of the interest to the Mecklenburg County Tax Collector. This tax must be paid at the tax collector's office before the instrument conveying the interest is recorded. The tax collector shall have the authority to require any documentation, including an affidavit of value, he deems necessary to establish the accuracy of the tax to be paid. The tax collector shall stamp or otherwise mark each instrument subject to the tax to indicate that the tax has been paid. The Mecklenburg County Register of Deeds may not accept for recordation an instrument subject to a tax levied under this section unless the instrument bears the tax collector's mark indicating that the tax has been paid.

(d) Appeal. A person who is liable for a tax levied under this section who disputes the amount of tax due shall pay the tax stated by the tax collector to be due, but may appeal the payment of the tax to the Real Estate Transfer Tax Appeals Board by filing a written notice of appeal with the tax collector within 30 days after paying the tax. Upon receipt of a notice of appeal, the tax collector shall forward a copy of the notice of appeal to the chairman of the Real Estate Transfer Tax Appeals Board. A notice of appeal shall state the reason for the appeal and the amount of tax the appellant contends is due.

The Real Estate Transfer Tax Appeals Board is established to determine appeals of taxes imposed under this section. The Board shall consist of nine members, eight of whom shall be appointed by the Mecklenburg County Board of Commissioners and the governing body of Charlotte, and the chairperson shall be jointly appointed by the Mayor of Charlotte and the Chairperson of the County Commission. The expenses of the Board are an administrative expense and shall be paid from the proceeds of the tax.

Members of the Board shall serve two-year terms. No person shall be eligible to serve more than two (2) consecutive terms. Members shall serve until their successors are appointed. A vacancy shall be filled by the appointing authority of the member who created the vacancy.

The Real Estate Transfer Tax Appeals Board shall meet at the call of the chairperson and shall meet as often as needed to hear appeals. All appeals to the Board shall be heard by the Board within 45 days of the date the tax collector receives a notice of appeal. The Board shall issue a written decision within 20 days after hearing an appeal and shall send a copy of the decisions to the appellant and to the tax collector. If the

decision states that an appellant paid more tax than was due, the tax collector shall immediately refund to the appellant the amount of the overpayment. The appellant and the tax collector may appeal the decision of the Board in an action brought in the superior court of the county. An appeal to the superior court shall be heard de novo.

(e) Use and Distribution of Tax Revenue. (1) The net proceeds of the tax levied under this section which arises from the conveyance of real property located outside the corporate boundaries of the City of Charlotte shall be retained and expended as set forth herein by the county. The net proceeds of the tax levied under this section which arise from the conveyance of real property located within the incorporated boundaries of the City of Charlotte shall be distributed and expended as set forth herein. Any net proceeds of the tax levied under this section which arise from the conveyance of real property located partially within the City of Charlotte and partially outside the City shall be divided based upon the values of the real property within the two affected jurisdictions, according to the records of the Charlotte-Mecklenburg Tax Collector.

(2) All distributed proceeds of the tax levied pursuant to this section shall be placed in a special Capital Reserve Fund or debt service fund to be held and administered individually by the City of Charlotte and County of Mecklenburg. Revenue may be expended as follows: fifty percent (50%) for the construction, operation and maintenance, and debt service of transportation facilities; and the remainder for any capital or debt service expenditure which is otherwise authorized by law.

(f) Penalties. A person who knowingly fails to pay a tax levied under this section, who knowingly aids another to fail to pay a tax levied under this section, or who, to avoid paying part or all of the tax due under this section, knowingly misstates the total consideration for an interest conveyed is guilty of a misdemeanor and is punishable by imprisonment for up to two years and a fine of not less than one hundred dollars ($100.00) nor more than the amount of tax that is due and payable.

(g) Taxes Recoverable by Action. If a transferor fails to pay a tax imposed by this section within 30 days of the tax collector's demand that he pay the tax, the tax may be recovered by Mecklenburg County in an action brought in the superior court of the county. In an action to recover a tax imposed under this section, costs of court shall include a fee to the county of twenty-five dollars ($25.00) for the expense of collection.

(h) Effective Date; Application. A tax levied under this section shall become effective on the first day of a month, as designated in the resolution levying the tax, and may not become effective for at least 30 days after the adoption of the resolution. A tax levied under this section applies to instruments that are executed on or after the effective date of

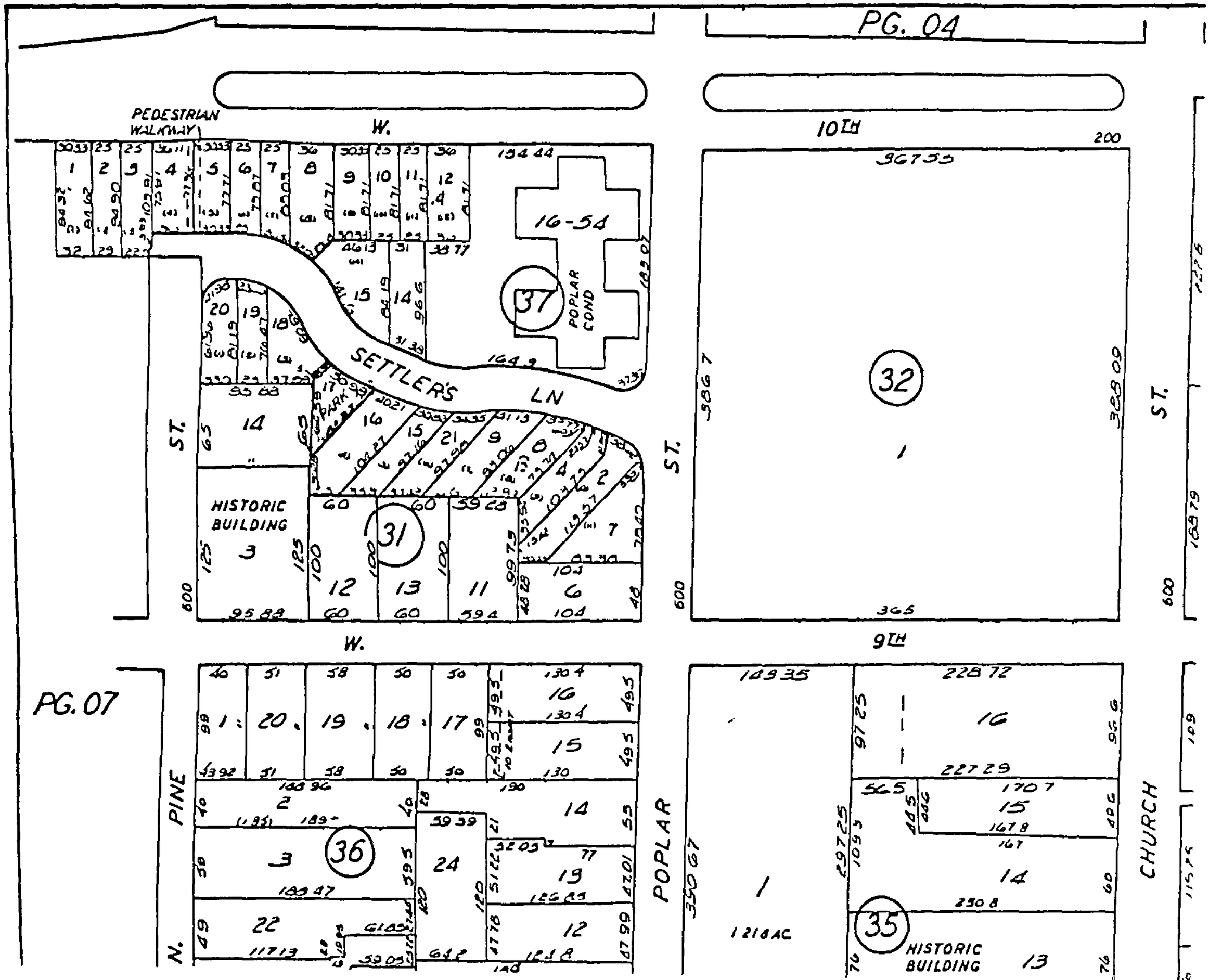
the levy, except instruments executed on or after that date that convey an interest in real property pursuant to a recorded written contract made before the effective date.

(i) Repeal. A tax levied by this section may be repealed by a resolution adopted by the Mecklenburg County Board of Commissioners. Repeal of a tax levied under this section shall become effective on the first day of a month and shall apply to instruments recorded on or after the effective date of the repeal. Repeal of a tax levied under this section does not affect a liability for this tax that attached before the effective date of the repeal.

Section 2. This act is effective upon ratification.

In the General Assembly read three times and ratified, this the _____ day of _____, 1986.

Item #42
Attach #8



Charlotte

Public Service & Information Department
City Hall 600 E Trade Street
Charlotte North Carolina 28202
704/336 2395

Meetings in June '86

THE WEEK OF JUNE 1 - JUNE 7

2	Monday, 5 00 p m.	COUNCIL/MANAGER DINNER - Sedgefield Jr. High School, 2700 Dorchester Pl.
	Monday, 6 00 p m	CITY COUNCIL/PLANNING COMMISSION MEETING (Special Meeting on Mineral Springs/Research Park Annexation and Myers Park Rezoning Petition) - Sedgefield Jr High School, 2700 Dorchester Place
3	Tuesday, 4 00 p m	BUDGET WORKSHOP - City Hall Annex, Training Center
	Tuesday, 6 00 p.m	CHARLOTTE ADVISORY PARKS COMMITTEE - Hornets Nest Park, Shelter #1
	Tuesday, 7 30 p.m.	PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room
4	Wednesday, 7 45 a.m.	PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room A
	Wednesday, 8 00 a m.	PLANNING COMMISSION/Ordinance Revision Workshop - UNCC, Cone Center
	Wednesday, 4 00 p.m.	BUDGET WORKSHOP - City Hall Annex, Training Center
5	Thursday, 4 00 p m.	BUDGET WORKSHOP - City Hall Annex, Training Center

THE WEEK OF JUNE 8 - JUNE 14

9	Monday, 10 30 a m.	AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - Convention Center, Conference Room
	Monday, Noon	PLANNING COMMISSION (Work Session) - Cameron-Brown Bldg , 1st Floor Conference Room
	Monday, 5 00 p.m.	COUNCIL/MANAGER DINNER - Randolph Junior High School, 4400 Water Oak Rd
	Monday, 7 00 p.m	CITIZENS HEARING - Randolph Junior High School, 4400 Water Oak Rd
	Monday, 7 30 p.m.	CITY COUNCIL MEETING (Public Hearing on 1986-87 Budget) - Randolph Junior High School, 4400 Water Oak Rd.
10	Tuesday, 9 00 a.m.	HISTORIC DISTRICT COMMISSION - Edwin Towers, Conference Room
	Tuesday, 2 00 p m.	PUBLIC REVIEW OF AIRPORT MASTER PLAN - Charlotte/Douglas International Airport, Terminal Bldg., 3rd Floor Conference Room
	Tuesday, 4 00 p.m	BUDGET WORKSHOP - City Hall Annex, Training Center
	Tuesday, 5 30 p.m	AIRPORT MASTER PLAN COMMITTEE/Dinner Meeting - Charlotte/Douglas International Airport, Conference Room
	Tuesday, 7 00 p m.	PUBLIC HEARING (Proposed Amendments and Fees for the City of Charlotte Soil Erosion and Sedimentation Control Ordinance) - Cameron-Brown Bldg , Engineering Dept , 4th Floor Conference Room
	Tuesday, 8 00 p.m.	PUBLIC MEETING ON AIRPORT MASTER PLAN - West Mecklenburg High School Auditorium, 7400 Tuckaseegee Rd.

(Continued on Back)

THE WEEK OF JUNE 8 - JUNE 14 (Continued)

11	Wednesday, 8 30 a.m.	CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
	Wednesday, 9 30 a.m.	CIVIL SERVICE BOARD (Hearing) - City Hall, Council Chamber
	Wednesday, 7 30 p m.	HISTORIC PROPERTIES COMMISSION - City Hall, 2nd Floor Conference Room
12	Thursday, 7 00 p.m.	PUBLIC HEARING ON ANNEXATION - Education Center, Board Room
13	Friday, 7 30 a.m.	PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

THE WEEK OF JUNE 15 - JUNE 21

16	Monday, 5 00 p m.	COUNCIL/MANAGER DINNER (Presentation by Citizens Cable Advisory Committee) - Education Center, Rooms 237 - 239
	Monday, 6·00 p.m.	CITY COUNCIL MEETING (Zoning Hearing) - Education Center, 4th Floor Board Room
18	Wednesday, 8 00 a.m.	PLANNING COMMISSION - Cameron-Brown Bldg , 1st Floor Conference Room
	Wednesday, 1 00 p m	HOUSING AUTHORITY - Administrative Offices, 1301 South Bloulevard
	Wednesday, 2 00 p m	TECHNICAL COORDINTING COMMITTEE - City Hall Annex, Dept. of Transportation Conference Room
	Wednesday, 4 00 p.m.	CITY COUNCIL PLANNING & PUBLIC WORKS COMMITTEE (Reviewing Citizens Cable Advisory Committee Report - City Hall, 3rd Floor Conference Room
	Wedneday, 7 00 p m.	METROPOLITAN PLANNING ORGANIZATION - City Hall Annex, Dept of Transporation Conferene Room
19	Thursday	MAYORS' DAY - North Carolina League of Municipalities, Raleigh, N.C.
	Thursday, 8 00 a.m	CLEAN CITY COMMITTEE - Cameron-Brown Bldg., 5th Floor Conference Room
	Thursday, 4 00 p m	PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg., 1st Floor Conference Room
	Thursday, 7 30 p.m.	CHARLOTTE TREE COMMISSION - Park Operations Conference Room, 700 Tuckaseegee Road

THE WEEK OF JUNE 22 - JUNE 28

23	Monday, 12 Noon	COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
	Monday, 2.00 p.m.	CITIZENS HEARING - City Hall, Council Chamber
	Monday, 3 00 p.m.	CITY COUNCIL MEETING (FY87 Budget Adoption) - City Hall, Council Chamber
	Monday, 4 00 p m	PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg., 1st Floor Conference Room
	Monday, 4 30 p m.	SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE - Alexander St. Center, 910 N. Alexander Street
24	Tuesday, 8 00 a.m.	AIRPORT ADVISORY COMMITTEE - Charlotte/Douglas International Airport, Conference Room A
	Tuesday, 3 00 p m.	COMMUNITY FACILITIES COMMITTEE - Utility Dept., 5100 Brookshire Blvd.
	Tuesday, 4 30 p.m	MUNICIPAL INFORMATION ADVISORY BOARD - Cameron-Brown Bldg , 3rd Floor Conference Room
26	Thursday, 7 30 a.m.	PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Cameron-Brown Bldg , 1st Floor Conference Room
	Thursday, 3 00 p.m.	CITIZENS ADVISORY COUNCIL FOR HAZARDOUS CHEMICALS - Mecklenburg County Police Dept., Emergency Operations Center, 618 N. College St.
	Thursday, 3 30 p m.	ADVISORY BOARD FOR CITIZENS WITH DISABILITIES - Metrolina Independent Living Center, 1012 South Kings Drive, Suite G-2
27	Friday, 7 30 a m	PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

These organizations will <u>not</u> meet in May
- Advisory Energy Commission
- Community Relations Committee
- Insurance & Risk Management Agency

FAVOR
MENDAR
LA

Charlotte

CITY COUNCIL AGENDA
Monday, June 9, 1986
District 5 Council Meeting
Randolph Junior High School

5:00 PM	-	Council/Manager Dinner - CETA presentation - Government Center Art
7:00 PM	-	Citizens hearing
7:30 PM	-	Council Meeting

ITEM NO.

1. Invocation by the Reverend George E. Battle, Jr. of Gethsemane AME Zion Church.

2. Consider approval of minutes of the regular meetings of April 14 and May 5; Community Development Hearing of April 16; Zoning Hearings of April 21; and the Annexation Hearings of April 24, 1986.

PUBLIC HEARINGS

3. A. Conduct a public hearing to consider abandoning a portion of Dunn Street.

   B. Recommend adoption of a resolution to abandon a portion of Dunn Street.

On January 27, 1986, Fairway, Limited submitted a petition requesting the abandonment of a portion of Dunn Street which is a paved, maintained right of way located off Monroe Road in the Grier Heights community. The street extends into property owned by Fairway, Limited. An amendment to the Grier Heights Redevelopment Plan permits changes in zoning and street alignment which separate the Fairway, Limited commercial property from the residential community. This abandonment will allow realignment of a portion of Dunn Street near its intersection with proposed Latrobe Drive. Fairway, Limited has committed to construct a cul-de-sac on Dunn Street after Latrobe Drive is completed. It is expected that another portion of the Dunn Street right of way will be abandoned at that time. Access to the Gulf Atlantic property will be uninterrupted.

council agenda

Mayor Harvey B. Gantt **Mayor Pro Tem Al Rousso**

Charlie S. Dannelly
Gloria Fenning
Ann Hammond
Ron Leeper
Roy Matthews
Cyndee Patterson
Pamella G. Patterson
Minette Conrad Trosch
Richard Vinroot
Velva W. Woollen

This closing is in conformance with Council's earlier decision on the Grier Heights Redevelopment Plan.

All City departments, private utility companies and the Grier Heights Improvement Organization are in concurrence with this abandonment.

A map is attached.

Attachment No. 1

4. A. Conduct a public hearing on voluntary annexation petitions.

B. Recommend adoption of ordinances annexing such areas.

The property covered by these voluntary annexation petitions was acquired by the City for use in the Tyvola Road extension project.

5. Conduct a public hearing on the preliminary FY87 budget and expenditure of General Revenue Sharing funds.

Cities are required to hold a public hearing on the proposed fiscal year budget and planned uses for General Revenue Sharing funds to give citizens the opportunity to make suggestions and comment on the proposed budget.

The proposed budget of $318.2 million includes $266.1 million in operating funds for police, fire, refuse collection, traffic operations, water and sewer services, airport operations, the transit system, debt service payments and annexation costs. The remaining $52.1 million is for capital improvement projects and includes $5,373,697 in General Revenue Sharing funds. Revenue Sharing funds are expected to be available from the fund balance, interest earnings, and the last entitlement payment the City is due to receive under the current federal Revenue Sharing legislation. Planned uses for the Revenue Sharing funds include: housing ($3.0 million); environmental health ($.2 million); economic development ($1.4 million); parks and recreation ($.6 million); and cultural facilities ($.1 million).

POLICY

6. Recommend adoption of an ordinance amending Chapter 11 of the City Code, by adding a new section entitled "Abandoned Dwellings".

This ordinance will amend the Charlotte Housing Code through the addition of a new section entitled "Abandoned Dwellings." This Housing Code amendment grants the Community Development Department authority to attempt to repair, close or demolish an unsafe abandoned dwelling.

The Charlotte Housing Code is currently limited to the enforcement of "any building, structure, manufactured home, or mobile home, or part thereof, used and occupied for human habitation or intended to be so used...". The Housing Code and the North Carolina General Statutes use similar language. The Legal Department has given its opinion that if a dwelling unit is boarded-up and secured, it is no longer intended for human habitation and is, therefore, not under the authority granted by the code. As a result, Community Development is unable to undertake code enforcement action on a structure that is boarded-up and secured. This recommendation provides the means for bringing abandoned dwellings under the authority of the Housing Code.

The ordinance amending the Housing Code accomplishes three objectives:

- The ordinance defines an abandoned dwelling as "any building, structure, manufactured home, or mobile home, or any part thereof, that at any time has been used and occupied for human habitation, or intended to be so used but that has been unoccupied for a continuous period of thirty days or longer."

- The ordinance states that it is unlawful for the owner of an abandoned dwelling to allow the dwelling to deteriorate and create a health or safety hazard as a result of the attraction of insects or rodents, conditions creating a fire hazard, or other conditions constituting a threat to children or the neighbors and is an attraction for use by vagrants.

- The Community Development Director is given the authority to attempt to accomplish the repair, the vacating and closing, or the demolition of unsafe abandoned dwellings. If the owners do not correct the structural defects, the City Council can then adopt an ordinance ordering the Director to repair, close, or demolish the building through the In Rem procedure.

This ordinance has been reviewed by the Legal Department.

7. Recommend approval of: (1) a process of awarding zone wrecker contracts, and (2) the awarding of zone wrecker contracts every three years effective September, 1989.

In 1984, zone wrecker contracts were awarded, and Council directed staff to develop a better process for awarding future contracts. The Police Department, current zone wrecker contract holders, Zone Wrecker Review Board, and City staff have developed a proposal and recommend a method whereby applicants are required to meet an objective set of minimum requirements with points awarded based on an evaluation of their equipment, physical plant, operating procedures, and customer service. It is also recommended that contracts be awarded every three years beginning in September, 1989.

In September, 1984, City Council awarded five-year contracts to four zone wrecker companies to provide tow-in services for the City. These contracts were awarded after an evaluation of all zone wrecker companies which met the criteria for City contracts as outlined in the City Code and which requested to be considered as service providers for a particular zone. The evaluation process involved the awarding of points for meeting specific criteria in categories such as business history, size of storage lot, equipment inventory, personnel, and security. Contracts were awarded to the company in each zone which scored the highest number of points.

At the time the contracts were awarded, the zone wrecker companies felt that the selection criteria were arbitrary and not announced far enough in advance to allow them to make any changes they needed to be competitive. City Council approved the contracts but instructed City staff to develop a more clearly defined process to be used in awarding subsequent contracts. This proposal has been developed through the combined efforts of the Police Department, the current zone wrecker contract holders and their attorney, the Zone Wrecker Review Board, and City staff. All parties are satisfied that this selection method will provide an equitable way of identifying the most qualified zone wrecker services. Adopting the process now will give zone wrecker companies adequate notice of the manner in which subsequent contracts will be awarded and will allow ample time for staff to determine specific eligibility criteria for a city franchise.

In developing this proposal, three methods of zone wrecker selection were considered: (1) a low-bid system; (2) a point system that awards points based on the applicant's success in satisfying certain objective criteria; and, (3) a system combining objective minimum requirements to be met by all applicants and a point system that awards points based upon subjective evaluation of the overall quality of service provided by the applicant. All parties are in agreement that the method combining objective minimum requirements and a subjective evaluation is the most suitable and effective system of awarding zone wrecker contracts. Attached is information on the two selection processes which were considered but rejected.

Zone wreckers are providing a service to the City. Many of the factors that differentiate good service from bad service are intangible and cannot be measured by a totally objective process. Therefore, a system was designed in which five scorers would evaluate zone wrecker applicants who have met a minimum set of objective requirements and rate them based upon their independent judgement of the ability of the applicants to provide efficient and reliable zone wrecker services to the police and the public. Although the system is subjective, its integrity is protected by the procedures that are built into it:

1. The City Manager will establish the list of minimum requirements and the rating sheet prior to their use in selecting zone wreckers.

2. The selection of five different scorers (one each from the Police Department, the Zone Wrecker Review Board, the Purchasing Department, Motor Transport Division, and Personnel Department) with five different perspectives of what constitutes good zone wrecker service. The evaluators will be selected by the Zone Wrecker Review Board.

3. The elimination of the high and low score for each applicant to protect against individual biases in favor of or against a particular applicant.

4. The requirement that evaluators write down their reasons for awarding each score for each factor.

5. The review of the process by the Zone Wrecker Review Board.

6. Final approval of contracts by the City Council.

Council is being asked to authorize the Manager to establish specific minimum requirements and a rating sheet, a sample set of which are attached to aid in fully understanding the process.

Council is also asked to approve the awarding of zone wrecker contracts every three years, beginning in September, 1989. Awarding these contracts every three years instead of the present system of every five years, will:

1. Give the City a greater opportunity to redesign service zones to assure that, as the City grows, work loads for each zone wrecker remain equitable.

2. Assure that rates for zone wrecker service are adequate to meet the expenses of companies providing the service.

3. Allow the City to exercise more control over the quality of zone wrecker service by re-evaluating such service on a more frequent basis.

Attachment No. 2

BUSINESS

8. A. Recommend approval of a contract for technical and professional services between the City of Charlotte and Gethsemane Enrichment Program, Inc. for a Special Education Program for Five Points, Third Ward, West Morehead, West Boulevard and Grier Heights for Neighborhood Strategy Area youth in the amount of $390,258.

B. Recommend approval of a contract for technical and professional services between the City of Charlotte and Bethlehem Center, Inc. for a Concentrated Education and Enrichment Program principally and primarily for Southside Neighborhood Strategy Area youth in the amount of $130,336.

At the May 12, 1986 Council meeting, Council approved the "Final Statement of Community Development Objectives and Projected Use of Funds" and authorized us to file an application with the Department of Housing and Urban Development for CDBG funds for FY 87 in the amount of $3,497,031. Of this amount, $520,595 or 14.8 percent was approved for two human services contracts: Gethsemane Enrichment Program and Bethlehem Center. This is in keeping with Council's human services policy concerning Community Development funded programs which was adopted in 1980.

During FY 86, $517,104 or 11.3 percent of the FY 86 CDBG entitlement was appropriated in the HUD Final Statement for these two human service programs.

The annual contract evaluations which are attached indicate that both programs are operating well.

Gethsemane Enrichment Program

The program has operated since 1976. The current contract is for $371,674 and covers the period July 1, 1985 to June 30, 1986. The projected number of clients to be served was 400. For the first nine months, the program has met or surpassed all of its objectives and has served 565 youth in the summer program and 527 in the after-school program.

Approval of the new contract for $390,258 will allow continuation of special education experiences for the period July 1, 1986 to June 30, 1987, and will serve a projected 400 clients. The increase in the amount of the contract reflects rising costs associated with supplies, rental of building, food costs and increased personal services cost such as salaries and insurance.

The Special Education Program provides specialized instructions with emphasis on remediation and cultural enrichment and the program is designed to reinforce the basic academic and social deficiencies of school age youth, grade K-6. Specific objectives of the program are to: identify the educational, social, cultural and recreational needs of the students and develop a program of instruction within six weeks after enrollment; increase the educational achievement of not less than 80% of the students by raising the average achievement level ½ month for each month of instruction; maintain a retention rate of the participants of not less than 80 percent; and ensure that not less than one recreational or cultural activity takes place each week and that every student actively participates in not less than two such activities every month.

Bethlehem Center

This program has also operated since 1976. The current contract is for $124,130 and covers the period July 1, 1985 to June 30, 1986. The projected number of clients to be served was 225. During the eight-month evaluation, 238 clients have been served and all objectives except one were met or surpassed.

Approval of the new contract for $130,336 will continue education and enrichment experiences for the period beginning July 1, 1986 to June 30, 1987 and will serve a projected 194 clients, a reduction of 31 from last year's contract. During FY86 Bethlehem Center served 80 elementary students in their summer program with a staff of four teachers. Bethlehem Center's contract with the City paid for two of the teachers. The other two positions were paid by Bethlehem Center with funds from other sources. Due to the loss of funding from sources other than CDBG funds, it was necessary for Bethlehem Center to cut the two teacher positions which they were funding. The City's FY87 contract with Bethlehem Center is picking up the cost of one of the teacher positions. The other position is being dropped. There

will be three teacher positions for the summer program in this contract. Based on child/staff ratios required by the State of North Carolina for a licensed child care program, the number of students to be served had to be reduced.

The Concentrated Education and Enrichment Program provides instruction through educational, cultural and recreational activities, and is designed to reinforce the basic academic and social deficiencies of school age youth. Specific objectives of the program are to: provide a Summer Educational Enrichment Program for not less than 60 school age youth who need individualized or small group instruction; provide a Summer Educational Enrichment Program for not less than 30 junior-senior high students who need supervised teen activities; provide a school year Evening Program for 30 junior-senior high students who need individual or small group instruction and supervised teen activities; provide an After-School Enrichment Program for 50 elementary school age youth who need individualized or small group instruction; provide a school year Preschool Program for 24 preschoolers who could benefit from a structured educational group experience; assess the educational and developmental needs of each student and develop a program of instruction within six weeks after the start of the program; provide not less than one cultural enrichment activity each week and ensure that each student participates in not less than two such activities every month; and maintain a daily average attendance of 80% of total enrollment.

Funding is from Community Development Block Grant Funds.

Attachment No. 3

9. A. Recommend that Council introduce and pass on first reading the bond order authorizing up to $149,105,000 public improvement refunding bonds series 1986.

B. Recommend adoption of a motion calling for a public hearing on that bond order for June 23, 1986 at 3:00 p.m. in the Council Chamber.

C. Recommend approval of a contract with Evensen Dodge, Inc. as financial advisor on refunding bond sale.

Council was informed in the April 25, 1986 Council/Manager memorandum that the Finance Department was analyzing the potential refunding (refinancing) opportunity for selected General Obligation bonds that were issued since 1980. "Advanced Refunding Bonds" are bonds issued to refund an outstanding issue prior to the date on which the outstanding bonds became due or callable thereby realizing a reduction in debt service costs through lower interest rates. The refunding was based on favorable market conditions at that time with estimated annual interest savings that could finance an estimated $15 million in new debt

potential. Subsequent market conditions have become somewhat unfavorable, however, and the earlier amount estimated in savings has been reduced. We will monitor changing market conditions over the next several weeks and will inform Council on the feasibility of proceeding with the bond sale or delaying it until a later time.

In order for the City to retain its flexibility on proceeding with a refunding issue, if market conditions improve, Council is requested to introduce and pass on the first reading the bond order authorizing the refunding bonds of up to $149,105,000 and set a public hearing for June 23, 1986. The refunding bonds in an amount up to $149,105,000 are tentatively planned for advanced refunding on July 15, 1986.

In addition, Council is asked to approve a contract with Eversen Dodge, Inc. Normally, the Finance Department staff, in conjunction with the staff of the Local Government Commission, handles the details of a General Obligation sale. However, because of the complexities of a refunding issue and because of the short time to prepare for this possible sale in order to take advantage of market conditions, a request is being made to use a financial advisor. The firm proposed is Evensen Dodge, Inc. and is the only firm to have handled the highly complex General Obligation refundings in North Carolina. They have worked on a number of these including those of Raleigh, Wake County and Mecklenburg County.

All costs of this contract will be paid from bond proceeds. If the full amount of bonds are refunded, the cost will be $161,505 plus expenses. The price falls to $90,000 plus expenses if only $53,895,000 in bonds is refunded. Also, this contract provides that no charges shall be paid unless these bonds are sold. This protection is essential since market conditions could change so as to reduce the savings to an unacceptable level. The Financial Advisor assumes that risk under the contract.

Bond information is attached.

Attachment No. 4

10. A. Recommend adoption of a resolution providing for the issuance of $37,000,000 public improvement bonds, series 1986.

B. Recommend adoption of a resolution providing for the issuance of $18,000,000 water bonds, series 1986.

Through the City's normal bond sales and capital expenditure planning cycle, bond sales are routinely scheduled to meet cash flow needs.

General Obligation bonds totaling $55,000,000 are planned for issuance on June 24, 1986. These bonds have been authorized as outlined by the following referenda:

Schedule of General Obligation Bond
Authorization for Sale

Project Description	Unissued Authorization Date	Amount	6-24-86 Sale Amount	Balance Authorization
General Government				
Street Improvement				
Sidewalks	4-28-81	$ 800,000	$ 800,000	$ -0-
NC 51, Idlewild and Parkwood	11-8-83	10,650,000	5,400,000	5,250,000
Tyvola Road	11-6-84	12,600,000	12,600,000	-0-
Transit Facilities				
Buses	4-28-81	1,500,000	500,000	1,000,000
Public Building				
Office Building	5-8-84	17,700,000	17,700,000	-0-
TOTAL GENERAL GOVERNMENT		$43,250,000	$37,000,000	$6,250,000
Utilities				
Water	11-5-85	$18,000,000	$18,000,000	$ -0-
GRAND TOTAL		$61,250,000	$55,000,000	$6,250,000

This bond sale is not connected to the previous request concerning refunding of general obligation bonds.

11. Recommend adoption of a resolution authorizing a one year extension of the Local Option Policy first approved on March 22, 1982 and amended June 28, 1982, March 14, 1983, June 11, 1984 and June 10, 1985.

The HUD Community Development Block Grant (CDBG) regulations permit a City, at its discretion, the option of extending relocation eligibility and benefits beyond what is required by the federal relocation regulations. The regulations provide this "local option" so that a city may be more responsive to local needs and housing conditions. This local option is used by a small percentage on the relocation workload, but is important in reducing the relocation waiting list in special cases.

The Local Option Policy, which is renewed on a yearly basis, makes housing opportunities affordable to persons who are being displaced by governmental action through the following means:

(a) Expands the rental assistance benefits given to displacees from the $4,000 benefit permitted under HUD regulations to a maximum of $11,000. This benefit is provided on a one-time basis for a period of 48 months.

(b) Extends the downpayment assistance benefits from the $4,000 permitted by HUD regulations up to a maximum of $8,000.

Since the Local Option Policy was adopted in March 1982, 435 households eligible for the benefits have been relocated. Only 36 of those households have used the local option rental assistance benefits; 23 households have used the local option downpayment assistance benefits. The average local option benefit payment has been approximately $3,226 with the low being $50 and the high, $7,000.

During the current fiscal year, 11 households have utilized the local option benefits for a cost of $44,448 which averages to $4,041 per household.

For FY 87, the projected number of households to be relocated and who would be eligible for local option benefits is 96 for a maximum possible cost of $309,696. Based on the usage in the past four years, it is estimated that 13 households will actually use the local option rental and downpayment assistance benefits for an estimated actual cost of $41,938.

Funding is from Community Development Block Grant funds. The current relocation account balance of $752,866.12 is sufficient to cover the estimated cost of relocation.

12. Recommend adoption of a resolution authorizing the City of Charlotte to file an application with the North Carolina Department of Transportation for a grant of $20,000 for assistance in the City's 1987 Rideshare Program.

In October, 1982, Ridesharing in Mecklenburg County was functionally consolidated under the Charlotte Department of Transportation. The funding was set up as a three-way arrangement, equally shared by the City, County, and State.

The 1986 program concentrated on the uptown transportation effort, working with the fifteen largest firms through employee surveys, chief executive officer surveys, etc. Two media campaigns were completed and new brochures were produced for vanpooling and carpooling. A computer matching system has been purchased through a capital grant. This system will enhance the program's ability to handle, store, and coordinate information for carpool activities.

The Rideshare program currently has 4,000 persons on file who are interested in carpooling or vanpooling. Six vanpools are operating at full capacity. The vehicle occupancy rate (VOR) which measures the number of persons per car, increased from 1.28 in September, 1984 to 1.35 in September, 1985. The goal adopted by City Council is a 1.4 VOR by the Year 2000. This increase in activity is due to survey efforts over the past year with the 15 largest Uptown employers; radio and newspaper advertisements; and changes in the cost and supply of parking.

During fiscal year 1987, the Rideshare program will continue activities to:

1) Update and convert the master file. The computer matching system installed in the spring of 1986, will greatly improve the quality of applicant matching.
2) Contact a target number of 10 employees new to the area to outline available services, and to perform an employee survey.
3) Survey all uptown firms (with 250 or more employees) and those with transportation needs or congestion problems that could be helped by the Rideshare option.
4) Evaluate two year old literature, and make changes to promote and enhance matching system and services; revise carpool and park-n-ride brochure.

Funding will come from the North Carolina Department of Transportation ($20,270), from Mecklenburg County ($20,270), and from the Department of Transportation's Rideshare & Information budget ($20,270). No new City funds will be needed. City and County funds will be included in the respective FY87 operating budgets.

City Attorney has approved resolution as to form and Grant Review Committee has concurred in this application.

13. Recommend approval of a contract for $273,317 for consulting services with JHK & Associates, Inc. for the design and installation of a new Central Business District Central Traffic Signal Computer System.

In FY 84 and FY 85 funds were approved in the Department of Transportation's budget to replace the existing central traffic signal computer system. The current system was installed in 1972. A total appropriation of $456,000 was approved. These funds were developed for three major items: 1. System Design and Specifications; 2. Software Development and Modification; and 3. Purchase of Hardware.

After exploring several options, staff determined that the best approach would be to enter into a consultant contract to complete items 1 and 2 and to seek competitive bids for item 3 (after the completion of item 1).

A Request for Proposal (RFP) was issued to seek consultant interest in the project. This is a specialized field and only three firms responded. Each of the firms was interviewed by a selection committee made up of staff from the Transportation and MIS Departments. One firm was determined to be less than fully qualified. Careful analysis of the other firms' qualifications (including previous contracts) led to the selection of JHK & Associates, Inc. as the preferred consultant.

The scope of services proposed in this contract includes: 1) system design; 2) software specifications; 3) hardware specifications; 4) hardware procurement, installation, and testing; 5) signal system software implementation, testing, and documentation. The actual purchase of the central computer system hardware will be coordinated by the City Purchasing Department through its normal bidding procedures. The cost of this hardware is not included as part of this contract but funds have been included in the City's lease-purchase agreement for FY85.

Funds for this contract have been approved in the Department of Transportation's operating budget.

The City Attorney has approved the contract as to form.

14. A. Recommend adoption of a budget ordinance appropriating $1,298,614 in Mecklenburg County bond funds for the construction of water and sewer mains in community development target areas.

B. Recommend approval of an exception to the City's consultant selection procedure to allow the firm of W. K. Dickson and Company to be awarded the contract for design and construction of water and sewer mains.

C. Recommend approval of a contract for $272,700 between the City of Charlotte and W. K. Dickson and Company, Incorporated of Charlotte, North Carolina for the design and construction administration of sanitary sewer and water mains to serve Mecklenburg County's Community Development target areas.

This agenda item appropriates $1,298,614 in County bond funds and will fund the recommended contract with W. K. Dickson and Company for the design and construction administration of water and sewer mains in four of the seven County Community Development target areas: Moore's Chapel, Hampton Park, Crestdale and Plank Road.

Over the next several years the Charlotte-Mecklenburg Utility Department will install water and sewer facilities in seven Mecklenburg County Community Development target areas. The total cost of all the Community Development improvements will be financed with County bond funds and State grant funds. The County will transfer $1,298,614 in State grant funds to the City and will periodically transfer local funds to match the State funds.

These funds will be advanced by the County as the City awards various engineering and construction contracts.

This budget ordinance authorizes the City to receive and appropriate County bond funds which are expected to be at least $1,298,614. These funds will be used to fund the contract with W. K. Dickson and Company which is explained below.

The recommended contract for $272,700 with W. K. Dickson and Company will be for the design and construction administration of water and sewer lines to serve four of the seven County Community Development target areas: Moore's Chapel, Hampton Park, Crestdale, and Plank Road. The estimated cost of these four extensions is $1.6 million.

To qualify for the State grant funds, construction plans must be submitted to the State for approval in December, 1986. In order to meet the grant time requirement, the Charlotte-Mecklenburg Utility Department staff began a selection process to determine a capable consultant firm for this project. Sixteen firms submitted proposals. Evaluation of the proposals to meet the requirements of the project indicate that W. K. Dickson and Company is the most qualified. The Dickson firm has agreed to complete the design phase in approximately six months which would meet the State's December deadline.

According to the City's consultant selection procedure, firms holding active contracts or having done significant work for the City in the previous three years will not be considered for current work. (Significant work is defined as any contract exceeding $30,000.)

Presently, the Dickson Company is providing the engineering services for the Beatties Ford Road-Sunset Road area sanitary sewer trunk lines. However, for the following reasons, the Utility Director recommends waiving the three year provision of the consultant selection procedure in order for the contract to be awarded the Dickson Company:

- Dickson specializes in this type engineering work and can incorporate this project into their present work program.

- The firm can immediately initiate actual design of the project since they are working on the Beatties Ford Road-Sunset Road design and are familiar with CMUD's surveying and design standards.

- Of the top candidates for this project, the Dickson proposal will utilize M/WBE participation that is 25 percent of the engineering fee. The second top firm did not include any M/WBE participation.

ITEM NO.

- The second top candidate is currently under an Engineering Department contract for design and construction of a major highway which also includes installation of a large water main for CMUD. The third top candidate is currently under a City contract for design of the Government Center.

Considering the above factors, it is the Utility Department's assessment that it is in the City's best interest to proceed with the firm of W. K. Dickson and Company.

15. Recommend: (1) adoption of a resolution amending the annexation report for the Mineral Springs/University Research Park area, (2)adoption of the annexation ordinance, and (3) establish the effective date for the annexation. The recommended date for the Mineral Springs/University Research Park annexation to become effective is June 30, 1987.

On February 24, 1986, City Council adopted a Resolution of Intent to consider annexing the Mineral Springs/University Research Park area. The Annexation Plan for the proposed area was approved on March 24, 1986. On April 24, 1986, City Council held a public hearing on the proposed annexation area. Adjustments in two areas, which were explained to Council during the June 2 zoning meeting, have been made and are reflected in the annexation documents.

State annexation statutes require City Council to adopt an ordinance extending the corporate limits to include all, or such part, of the area described in the notice of the public hearing and which City Council has concluded should be annexed. The annexation budget ordinance which indicates the costs and methods for financing extension of services will be included in the FY88 budget. City Council must also establish the effective date for the annexations which may not be less than 40 days nor more than 400 days from the date of passage of the ordinance.

The annexation budget indicates first year operational costs of $1,091,833 for general government operations, $916 for Specialized Transit Services, $2,110,645 as a contribution to the Capital Program, and $403,834 for Municipal Debt Service. Thirty-two new positions, will be funded. General revenues of $3,604,218 will be generated from taxes and fees.

Representatives of the City Manager's staff, the City Attorney, Budget and Evaluation, and all affected departments have been involved in various stages of the annexation process.

The Preliminary Annexation Report (January 27, 1986) and 1986 Annexation Plan for the Mineral Springs/University Research Park area are available in the Council library.

ITEM NO.

16. Discussion of recommendation by Safety Action Committee that membership be expanded by two - one representing the 26th Judicial Bar Association and one the Greater Charlotte Chamber of Commerce.

Included in the periodic report and review made by the Chairman of the Safety Action Committee at the May 5, 1986, meeting was a recommendation that Council consider expanding the five-member committee to seven members. With the small membership and the nature of their responsibilities, there was pressure on the most committed ones to schedule their business obligations in order to ensure a quorum at meetings.

The recommendation was that the additional appointees represent the 26th Judicial Bar Association and the Greater Charlotte Chamber of Commerce. In researching other cities, they found that most similar committees were established by the Chamber of Commerce, giving the business community extensive involvement and input, and heightening the community's awareness of the program. Also, an attorney would be in a position to give them good suggestions.

The Committee was established by a resolution on February 8, 1982, as an important element in the Mayor's Crime Stoppers Program, and charged with the responsibility of administering a reward fund as an incentive to attract information on criminal activities which would lead to the arrest, indictment and conviction of criminals. They work closely with the Crime Stoppers Investigator in the Police Department.

Membership is presently comprised of five citizens of the community - two appointed by the Mayor and three by City Council, with the Mayor designating the Chairman. If the Committee is expanded to seven, according to Council's formula in making Committee appointments, the Mayor will appoint two members of the Committee including the Chairman, and the Council will appoint five.

Attachment No. 5

17. Nominations for Appointment to Boards and Commission.

1. Clean City Committee - Three positions for three-year terms. The terms of Nancy Gerber, Priscilla Duncan and Mike McLaurin expire June 30, 1986. Mr. McLaurin has recently resigned; Ms. Garber and Ms. Duncan are eligible for reappointment, and both have met the attendance requirement.

ITEM NO.

2. Charlotte-Mecklenburg Planning Commission - Two positions for three-year terms. The terms of Thomas R. Lawing and Wanda Lewis expire June 30, 1986. Mr. Lawing is completing his second full term and is ineligible for reappointment; Ms. Lewis is completing her first term and is eligible for reappointment. The available attendance records indicate she has met the requirements.

3. Spirit Square Board of Directors - Two positions for three-year terms. Eleanor Brawley and Patricia Heard are completing their second full terms and are ineligible for reappointment.

4. Historic District Commission - Three positions for three-year terms, two of which must be filled by resident/owners of Fourth Ward and Dilworth. The terms of Mary Ann Hammond, John Knight (Fourth Ward) and George C. Warren (Dilworth) expire June 30, 1986. All are completing their first terms and are eligible for reappointment. Attendance records indicate they have each met the requirements.

5. Mint Museum Board of Trustees - The Mint Museum has amended its Bylaws to provide for the appointment of three members to its Board by the City of Charlotte - one by the Mayor and two by City Council. One appointment should be for one year, one for two years and the other for three years. The names of recommended nominees are provided in the attachment.

Attachment No. 6

18. Appointments to Boards and Commissions.

1. Parks Advisory Committee - The following nominations have been made for two positions for three-year terms:

   a) Robert Lilien, nominated by Councilmember C. Patterson.
   b) Janet Monahan, nominated by Councilmember Fenning.
   c) John W. Maye, Jr., nominated by Councilmember Hammond.

2. Certified Development Corporation - The following nominations have been made to fill an unexpired term in the Business Organization category.

   a) Norman Hunte, nominated by Councilmember P. Patterson.
   b) James Kilroy, III, nominated by Councilmember Hammond.
   c) Robert Blythe, nominated by Councilmember Vinroot.

Attachment No. 7

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The City Attorney advises that agenda items no. 19 through 45 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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BUDGET ORDINANCE

19. Recommend adoption of a budget ordinance to appropriate $11,500,000 to account 636.46 (Major Water Feed to Southeast Charlotte).

The November 1985 bond referendum authorized $18,000,000 for the construction phase of the 54-inch feeder water main from northwest Charlotte to southeast Charlotte.

Public bids for construction of the water main were received by the Charlotte-Mecklenburg Utility Department on May 8, 1986. The low bid of $11,500,000 was submitted by Ruby Collins, Inc., Smyrna, Georgia and is recommended for award in the Bid section of this agenda.

This budget ordinance will appropriate $11,500,000 from authorized 1985 water bonds, currently unissued, but scheduled for sale on June 24, 1986.

20. Recommend adoption of an ordinance to appropriate $157,800 in additional Federal funds for continued funding of Rental Rehabilitation Program loans for approximately 30 additional privately owned substandard low-income rental housing units.

This ordinance will authorize the expenditure of an additional $157,800 in HUD grant funds to make rehabilitation loans to private owners of approximately 30 low-income rental units.

Following Charlotte's successful participation in the Department of Housing and Urban Development's (HUD) Rental Rehabilitation Demonstration in FY83 and FY84, the City of Charlotte was awarded $526,000 in Program grant funds. With the rehabilitation of 155 units to date and national ranking of eighth out of 455 cities in the last two years, we were awarded additional program funds of $157,800. The "bonus" will provide funds for the rehabilitation of approximately 30 additional dwelling units. This action appropriates those funds.

The Rental Rehabilitation Program provides up to 50 percent of the funds - not to exceed $5,000 per housing unit - to rehabilitate rental housing. Federal Section 8 or voucher rent subsidies administered through the Charlotte Housing Authority are available for qualified tenants. The end result is to provide affordable standard housing to low income persons without the need for displacement.

The Community Development Department and Budget and Evaluation concur with this action.

GRANT AMENDMENT/BUDGET ORDINANCE

21. A. Recommend adoption of a resolution approving amendments to FAA grants totaling $232,878.

B. Recommend adoption of an ordinance appropriating $232,878 in federal funds for various Airport improvement projects.

During 1983 and 1984 Charlotte received Federal Aviation Administration grants totaling $7,117,488 to fund various Airport improvement projects including Concourse A ramp construction, Concourse C and D ramp expansion, and various taxiway improvements. During construction of these projects, the FAA and City Council approved various change orders to the construction contracts. FAA has now offered to increase the Federal funds allocated to these projects to cover 75% of total eligible project costs including change orders approved during construction. These funds are discretionary and do not impact future entitlement funding for planned Airport improvement projects.

The resolution is required to accept the FAA grant amendment and authorize the Mayor to execute the grant documents.

The budget ordinance appropriates Federal Aviation Administration Grant funds totaling $232,878 to the Airport Construction Fund Account.

22. A. Recommend adoption of a budget ordinance to appropriate $144,500 for additional express commuter transit service in the Providence Road area during construction of the 54-inch water line.

B. Recommend award of bid for Uptown Connection bus service to Transit Management of Charlotte for $127,292.

In July, construction will begin on the 54 inch water line. At the same time, the Uptown Connection bus service will begin which will provide express bus service during AM and PM peak hours in the Providence Road area during the construction project.

Approval of this ordinance will establish the mechanism for receipt and expenditure of funds for this additional commuter service: $89,000 from Charlotte Uptown Development Corporation; $31,500 from North Carolina Department of Transportation; and $24,000 from estimated passenger revenues.

In accordance with Federal, State, and City policies, specifications for the Uptown Connection bus service were developed and sent to 17 private transit providers; the two responses were evaluated the week of April 15.

Using a cost per in-service hour, Transit Management of Charlotte bid $26.68 and Kannapolis Transit bid $35.00. Based on an annual projection of 4,771.05 hours, the Kannapolis bid would amount to $166,987, and the Transit Management of Charlotte (which operates our system) bid $127,292, a difference of $39,695.

The Director of the Purchasing Department and the Director of the Department of Transportation recommend that Council award the bid for the Uptown Connection to Transit Management of Charlotte.

BIDS

23. Recommend approval of the bid list as shown. The following contract awards are all low or lowest responsive bids and are within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

Fuel bids, A - G, have been split in our continuing effort to make bidding more attractive to small and minority enterprises. Ideal Petroleum Marketing, which is low bidder on three sections, is a WBE firm. Although fuel contracts contain an escalation clause, these bids are approximately 45 percent lower than last year's bids because of the current lower fuel prices. Fuel delivered by tankwagon (250 - 2500 gallons) is a few cents higher per gallon than that delivered by transport truck (8900 gallons). The price per gallon for fuel used for on-the-road vehicles (as opposed to fuel for heating) includes a .12¢ tax which is refunded quarterly to the City.

Source of Funding: Each contract establishes a unit price for fuel. A commitment of funds is not required until an order is placed.

A. Gasoline, Section 1 All Departments

Recommendation: By General Services Director, Transportation Director and Purchasing Director that the low bid, Carolina Petroleum Distributors, Charlotte, N. C., in the amount of $904,948.00, be accepted for award of contract on a unit price basis.

Project Description: Gasoline is used in City owned and operated vehicles. This proposed purchase is for 625,000 gallons of regular grade gasoline and 945,000 gallons of gasoline unleaded delivered in a transport truck.

Price per gallon - Regular - .5764¢
Price per gallon - Unleaded - .5764¢

B. Gasoline, Section 2 All Departments

Recommendation: By General Services Director, Transportation Director, and Purchasing Director that the low bid, Ideal Petroleum Marketing, Charlotte, N. C., in the amount of $105,876.00, be accepted for award of contract on a unit price basis.

Project Description. Gasoline is used in City owned and operated vehicles. This proposed purchase is for 70,000 gallons of Regular grade gasoline and 100,000 gallons of unleaded to be delivered in a tankwagon truck.

Price per gallon - Regular Grade - .6228¢
Price per gallon - Unleaded - .6228¢

C. #1 Diesel Fuel, Section 3 DOT

Recommendation: By Director of Transportation and Purchasing Director that the low bid, Fletcher Oil Company, Monroe, N. C., in the amount of $563,700.00, be accepted for award of contract on a unit price basis.

Project Description: #1 Diesel Fuel is necessary to operate buses in the Charlotte Transit System.

This proposed purchase includes 1,000,000 gallons of #1 Diesel Fuel to be delivered in a transport truck.

Price per gallon: #1 Diesel Fuel - .5657¢

D. #2 Diesel Fuel, Section 4 All Depts.

Recommendation: By General Services Director and Purchasing Director that the low bid, Carolina Petroleum Distributors, Charlotte, N. C., in the amount of $271,150.00, be accepted for award of contract on a unit price basis.

Project Description: #2 Diesel Fuel is necessary for the operation of vehicles in the Operations Department, Sanitation Fleet Division.

This proposed purchase includes 500,000 gallons of #2 Diesel Fuel to be delivered in a transport truck.

Price per gallon: #2 Diesel Fuel - .5423¢

E. #2 Diesel Fuel, Section 5 All Depts.

Recommendation: By General Services Director and Purchasing Director that the low bid, Ideal Petroleum Marketing, Charlotte, N. C., in the amount of $43,687.50, be accepted for award of contract on a unit price basis.

Project Description. This #2 Diesel Fuel is necessary for use in diesel powered trucks and construction equipment used in City operations.

This proposed purchase is for 75,000 gallons of #2 Diesel Fuel to be delivered in a tankwagon truck.

Price per gallon: #2 Diesel Fuel - .5825¢

F. #2 Fuel Oil, Section 6 All Depts.

Recommendation: By General Services Director and Purchasing Director that the low bid, Carolina Petroleum Distributors, Charlotte, N. C., in the amount of $12,594.00, be accepted for award of contract on a unit price basis.

Project Description: #2 Fuel Oil is used to heat City owned facilities.

This proposed purchase is for 30,000 gallons of #2 Fuel Oil to be delivered by transport truck.

Price per gallon: #2 Fuel Oil - .4198¢

G. #2 Fuel Oil, Section 7 — All Depts.

Recommendation: By General Services Director and Purchasing Director that the low bid, Ideal Petroleum Marketing, Charlotte, N. C., in the amount of $23,125.00, be accepted for award of contract on a unit price basis.

Project Description: #2 Fuel Oil is necessary for heating City owned facilities.

This proposed purchase is for 50,000 gallons of #2 Fuel Oil to be delivered in a tankwagon truck.

Price per gallon: #2 Fuel Oil - .4625¢

H. Contract for Alterations, Airport Maintenance Facility — Airport Department

Recommendation: The Airport Manager recommends that the low bid from The Fox Firm, Charlotte, N. C. in the amount of $59,990.00 be accepted for award of contract on a lump sum basis.

Project Description: This building was acquired by the City in 1984 and is in the process of being refurbished and upfitted for Airport Maintenance. This is the second contract which provides construction of storage areas and racks for supplies, additional locker room, and office space for storeskeeper. This construction will permit the Airport Department to consolidate its building and maintenance supply storage.

Source of Funding: 1985 Airport Revenue Bond Construction Fund (Airport Maintenance Facility).

I. Water Distribution Project 54-Inch Feeder Main — Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low combination bid (Contracts A, B, and C) by Ruby Collins, Incorporated of Smyrna, Georgia in the amount of $11,500,000.00 be accepted for award of contract on a unit price basis.

Construction of this project will provide reinforcement to the water transmission system to the southern and eastern areas of the City and County.

Source of Funding: Water and Sewer Capital Improvement Fund - Major Water Feed to Southeast Charlotte.

ITEM NO.

J. J. T. Williams Jr. High School Park — Engineering

Recommendation: By the City Engineer that the base bid of $61,710.00 + Alternate No. 1 at $2,970.00 totaling $64,680.00, as submitted by T. K. Browne Construction Co., Inc., be accepted for award on a lump sum basis.

This project includes the construction of a soccer field, a multi-use basketball/volleyball court and playground improvements to the existing facilities at J. T. Williams Jr. High.

Source of Funding: General Capital Improvement Fund - Westside Park Development.

K. Meadowood Culvert Improvements — Engineering

Recommendation: By the City Engineer that the low bid of $79,300.98, as submitted by Jones Fence & Grading Co., Inc., be accepted for award on a unit price basis.

Project Description: This project will include the replacement of existing single span bridge beneath Meadowood Lane with a new reinforced concrete box culvert. Incidental storm drainage and asphalt paving will also be included.

Meadowood Lane Bridge over a tributary of McMullen Creek was identified for replacement as a result of State bridge inspections and was scheduled for funding in the FY-85 CIP.

Source of Funding: General Capital Improvement Program - Bridge Replacement Program - Powell Bill Funds.

L. Surveying Equipment — Engineering Dept.

Recommendation: By the City Engineer and Purchasing Director that the only bid received, Duncan-Parnell, Inc., Charlotte, N. C., in the amount of $40,476.25, be accepted for award of contract.

Project Description: This equipment includes very precise one-half second surveying instrument with electronic measuring devices and electronic data collectors. This enables the measurement of angles and distances to be entered automatically into the computer for project designs.

Source of Funding: General Fund - Engineering Department - Lease/Purchase.

M. Body for Hazardous Material Truck — Fire Dept.

Recommendation: By Fire Chief and Purchasing Director that the only bid received, Super Vacuum Mfg. Company, Loveland, Colorado, in the amount of $80,855.00, be accepted for award of contract on a unit price basis.

Project Description: This specialized body is to be installed on a previously purchased truck cab and chassis and will be used by the hazardous material response team.

The current hazardous material truck is inadequate to carry all of the necessary equipment. In addition, the present truck is in poor condition and maintenance costs, to keep it operational, will be high.

This hazardous material truck body was originally bid August 29, 1985 and no bids were received. The second time it was bid, it was originally scheduled to open February 12, 1986. In an effort to generate more competition the bid opening was extended to March 10, 1986. The specialized nature of this equipment is the prime reason for not receiving more bids.

Source of Funding: General Fund - Fire Department - Operations Division.

N. Pavement Marking Material, Preformed Plastic — D.O.T.

Recommendation: By Department of Transportation Director and Purchasing Director that the only bid received, 3M Company, St. Paul, Minnesota, in the amount of $94,500.00, be accepted for award of contract on a unit price basis.

Project Description. Preformed long life plastic marking material is used for application of long-line, transverse lines and arrows on City streets.

Source of Funding: General Fund - Department of Transportation - Operations Division.

ITEM NO.

O. 11,389 - Smoke Detectors — Community Development

Recommendation: By Community Development Director and Purchasing Director that the low bid, Southeastern Industrial Sales, Winston-Salem, N. C., in the amount of $49,997.71, be accepted for award of contract on a unit price basis.

Project Description: These smoke detectors are to be installed by firefighters and community groups in the homes of low income citizens. The smoke detector program was approved as part of the FY86 Community Development Block Grant program.

Source of Funding: Community Development Fund - City-wide Physical Development.

P. Scotchlite, Stop Sign Faces — D.O.T.

Recommendation: By Director of Transportation and Purchasing Director that the low bid of Vulcan Signs, Inc., Foley, Alabama, in the amount of $51,528.00, be accepted for award of contract on a unit price basis.

Project Description: These 2400 stop sign faces will be used to replace signs that are damaged, stolen or have lost their reflective properties.

Source of Funding: General Fund - Department of Transportation - Operations Division.

Q. 65 - Marked Police Automobiles — Police Dept.

Recommendation: By Police Chief and Purchasing Director that 65 - Marked Police Automobiles be purchased from the present City Contract #75171 with Young Ford, Inc. Charlotte, N. C., at $10,421.49 each, for a total sum of $677,396.85.

Contract #75-171 was awarded to Young Ford, Inc., by the City Council on December 30, 1985.

Project Description: These automobiles will be purchased under a lease-purchase agreement as proposed in the 1986-87 budget. Purchasing the vehicles now will allow the Police Department to take delivery of them in August, 1986 rather than April, 1987.

Purchasing the vehicles now will save us from paying the expected three to five percent increase in price and is in keeping with our objective of replacing police vehicles every two years.

Source of Funding: This contract provides for the purchase of the vehicles under an existing contract. Payment will occur in FY87. Funds available in the lease/purchase account for Police in the City's proposed FY87 Budget.

R. Belmont Regional Center - Central Chiller Replacement — Neighborhood Centers

Recommendation: By the General Services Director that the project be awarded to National Mechanical Service Corp. of Charlotte at the total bid (base bid plus alernate #1) amount of $45,245.88.

Project Description: This project is necessary to correct chronic problems with the heating and air conditioning system at this facility.

Alternate No. 1 includes an increase in the size of the motor in the air handling unit to facilitate better air flow in the mezzanine area.

Source of Funding: General Capital Improvement Fund - Building Improvements Account - Operating and General Revenue Sharing.

S. Nature Museum - Roof Replacement — Discovery Place and Nature Museum

Recommendation: By the General Services Director that the project be awarded to Interstate Roofing Company of Charlotte total base bid amount of $40,194.00.

Project Description. Existing roof in very poor condition with serious leaking problems.

Source of Funding: General Capital Improvement Fund - Building Improvements Account - Operating and General Revenue Sharing.

T. York Road Park 18-Hole Golf Course — Parks and Rec.

Recommendation: By the City Engineer that the low base bid of $2,174,453.30, as submitted by Moore Golf, Inc., be accepted for award on a lump sum basis. This bid was negotiated down from $2,378,130.31.

Project Description: This contract will include the construction of an 18-hole championship golf course. The golf clubhouse, a tennis complex with seventeen tennis courts, multipurpose courts, play area and tennis clubhouse will be let in separate contracts at a later date.

The golf course architect has recommended approval of these negotiations. The Parks and Recreation Department concurs in this recommendation.

Source of Funding: General Capital Improvement Fund (York Road Park) and General Capital Improvement Fund (York Road Landfill Park).

BID REJECTION

24. Recommend rejection of all bids for construction of employee parking lot #3 at the Airport.

On April 14, 1986, Council awarded a construction contract to the low bidder for first phase construction of an additional employee parking lot at the Airport. This contract will provide all labor, materials, and equipment necessary for completion of construction of 900 space employee parking lot, which is included in the 1985 Airport Revenue Bond project. The second phase was publicly advertised and the bids opened on May 29, 1986 in the Airport Manager's Office. Three bids were as follows:

Rea Construction Company	$641,317.11
Crowder Construction Company	$699,345.00
Blythe Industries, Inc.	$713,369.45

An MBE goal of 20% was established for this contract. The low bidder, Rea Construction Company, had only 1.24% minority participation and did not include sufficient documentation as to why the goal was not obtained. Therefore, the proposal was considered non-responsive to the MBE requirements. The second low bidder, Crowder Construction Company, indicated participation of 21.83% but the listed contractors are not in the Airport data bank and there is no indication as to whether they are MBE or WBE firms. Also, preliminary investigation indicates possible problems as to the listed firms meeting the requirements for a MBE/WBE firm. The third low bidder, Blythe Industries, indicated a 20.4% participation and the listed firm is included in the Airport data bank. However, this proposal is $73,000 above project estimate. After careful review of all documentation , and with concurrence from the City Attorney's office, it is felt it would be in the best interests of the Airport to reject all bids and readvertise the project.

CONTRACTS

25. Recommend approval of a contract between the City of Charlotte and Black and Veatch, Inc., of Asheboro, North Carolina for the design and construction administration services of sanitary sewer trunk lines to serve the 1986-87 annexation areas.

The City is proposing to annex the following areas in 1986-87:

1. Mineral Springs/University Research Park
2. Hemphill
3. Hickory Grove
4. Taragate Farms
5. Arrowood
6. Oakdale

In order to meet the State time requirements for newly annexed areas, the Charlotte-Mecklenburg Utility Department staff began a selection process to determine a capable consultant firm for the design and construction administration of the project. Eighteen firms submitted proposals. Evaluation indicates that Black and Veatch is the most qualified.

The Black and Veatch firm has agreed to complete the design phase within a time period that would permit the City's right-of-way acquisition to begin on a schedule which will meet the annexation time requirements for construction. The total amount of the engineering agreement is estimated to be $1,269,540.00 for all services.

Funds for these engineering services were appropriated at the May 12, 1986 Council meeting.

The Utility Director recommends the award of this contract to Black & Veatch, Inc.

26. Recommend approval of a contract for $69,000.00 with Soil Material Engineers, Inc. for testing services for Phase II of the Charlotte-Mecklenburg Government Center.

The recommended contract with Soil & Material Engineers, Inc. will provide foundation, concrete, soil and steel weld testing and evaluation services for the Government Center. The contract documents provide for the City to enter into a contract with an independent testing firm for these services. The Construction Manager, Metric/Polote, and the Architect, J. N. Pease Associates, have recommended approval of this contract.

The services to be provided under this contract will be performed on a unit price basis with the total amount not to exceed $69,000.00. The services will be performed only as directed by the Construction Manager.

Funds are available for this contract in the Government Center construction budget (Allotment #274.00, Fund #2010).

The City Attorney's Office has reviewed and approved this contract.

CITY CODE AMENDMENT

27. Recommend adoption of an ordinance amending Chapter 10 of the City Code by transferring from the Zoning Ordinance to Chapter 10 the portion allowing temporary decorative signs to be hung in the uptown area.

This amendment to the City Code moves from the zoning ordinance to Chapter 10 of the Code that section which pertains to the use of temporary banners in the uptown area so that the ordinance can more appropriately be administered by the Operations Department.

On October 17, 1983, the City Council adopted as part of the Zoning Ordinance provisions which established the Uptown Mixed Use District including a section on the use of temporary decorative signs (banners) (U/MUD) within the public rights-of-way. Under the ordinance, the Zoning Administrator in the Building Standards Department is authorized to administer the ordinance and to develop policies and guidelines to regulate the use of temporary signs.

Earlier this year representatives of the City Attorney's Office, Planning staff, Operations Department and the County's Building Standards Department met to discuss banners in the uptown area. The Zoning Administrator felt the use of temporary banners did not pertain to land use or zoning and was more of an administrative, regulatory matter. It was recommended that, since the Operations Department is responsible for the Tryon Street Mall and is involved with the Central Charlotte Association in the uptown area, the administration would be most appropriately placed there.

The amendment Council is asked to adopt will delete the temporary sign provisions from the Zoning Ordinance, and transfer them to an appropriate section of the City Code to allow for the administration by the Operations Department.

There are no substantive changes from the way it has been administered by the Building Standards Department and as it would be administered by the Operations Department.

The Planning staff has recommended this transfer. The Planning Commission held a public hearing on it on April 21 and the Planning Commission approved it on May 12. Action to delete the provisions from the Zoning Ordinance is scheduled for June 16.

28. Recommend adoption of an ordinance amending Chapter 14 of the City Code - Motor Vehicles and Traffic - in order to decriminalize miscellaneous parking violations.

A recent North Carolina Supreme Court case (Cauble) held that proceeds of the parking citation system must be paid to the school board as a "fine or penalty" under the state constitution as long as the possibility of criminal enforcement remains, regardless of whether a criminal summons is issued.

In recent years, the City has experienced a higher rate of collection success from using civil rather than criminal courts to enforce parking ordinance violations. Consequently, it is recommended that the parking ordinance violations be decriminalized and enforcement be limited to civil measures exclusively. Decriminalization will allow the City to retain all collected proceeds of the citation system.

ECONOMIC DEVELOPMENT LOANS

29. A. Recommend approval of a loan agreement for $21,000.00 between the City and John W. Phillips for funding leasehold improvements and the purchase of machinery and inventory for an automotive parts business.

Mr. Phillips owns and operates M & P Auto Parts which is located at 2137 Beatties Ford Road. The store sells automotive parts and makes repairs to cars.

Mr. Phillips requests a City loan of $21,000.00 for five years at six percent to be used in conjunction with a $21,000.00 loan from NCNB and $10,465.00 of Mr. Phillips' personal funds. The total project funds will purchase new repair equipment and inventory. It will also provide leasehold improvements for the leased store site.

The City loan will be secured by two vacant lots with a tax value of $23,000.00. The City will file a first deed of trust on the lots and file financing statements on the equipment in the store. The City loan requires the business to create two new jobs for low-to-moderate income citizens.

The Economic Development Loan Committee approved the loan on May 17, 1986.

B. Recommend approval of a loan agreement for $117,953.00 between the City and Ronald E. and Ruth Mitchell for developing a showroom/ office building.

Ronald E. and Ruth Mitchell operate Carolina Glass & Specialty Co., Inc. The company specializes in commercial glass installation and sales of related products. They have outgrown their leased site at 542 West 32nd Street and plan to construct a 10,000 square foot building at 3330 N. Tryon Street. The new building cost is $294,883.00.

ITEM NO.

A loan of $117,953.00 has been requested from the City for five years at six percent with security as a second deed of trust on the real estate. First Union National Bank is to finance $147,442.00. The Mitchells will provide $89,488.00 in personal equity for the project. The Economic Development Loan Committee has reviewed the loan and is recommending approval subject to a final appraisal of the development and the first and second Deeds of Trust not to exceed 75 percent of the after-completion appraised market value.

Council is requested to approve this loan contingent upon the appraisal being completed. This is being done in order to help the loan applicant be in a position to proceed with his loan as soon as the appraisal is received. The appraisal has not been received due to the heavy workload of real estate appraisers at this time. The loan will not be made if the appraised value is not sufficient to secure the City's position or if there exists any problems with the appraisal.

The loan will require the creation of eight new jobs for low-to-moderate income persons.

The Economic Development Loan Committee approved the loan May 14, 1986.

C. Recommend approval of a loan agreement for $32,000.00 between the City and Sam and Margaret G. Clark for purchasing a business site.

Mr. and Mrs. Clark operate Clark's Garage. The business offers automotive repairs and is located at 1500 West Boulevard. Clark's Garage was established in 1968 and at that time was located at 1930 Beatties Ford Road.

In May of 1982 property at 1500 West Boulevard was purchased by William Cunningham for use as a car rental facility. He was assisted in this effort with a loan of $50,000 from the Economic Development Revolving Loan Fund. Mr. Cunningham subsequently closed the car rental business and in 1984 leased the property to Mr. Clark for use as a garage. Mr. and Mrs. Clark have now contracted to purchase the property to operate their car repair business. The financial feasibility of purchasing the site has been determined to be favorable and has a purchase price of $80,000.00. Upon the closing of the Clark loan, the loan to Mr. Cunningham which now has a balance of $19,226.77 will be paid in full.

The Economic Development Loan Committee recommends approval of the loan, in the amount of $32,000 at six percent for five years. A loan of $40,000.00 is being provided by Mechanics and Farmers Bank. The Clarks will provide $8,000.00 for the purchase from personal funds. The City's loan will be secured by a second deed of trust on the real estate. The bank will have a first deed of trust. The property has been appraised at a market value of $82,300.00. The City's loan will require the business to hire two low-to-moderate income citizens.

The Economic Development Loan Committee approved the loan on May 14, 1986.

RENTAL REHABILITATION LOAN

30. Recommend a loan agreement with Eastover Park Associates under the Rental Rehabilitation Program in the amount of $135,000.

The recommended loan with Eastover Park Associates for $135,000 will be used in rehabilitation of 27 housing units located at Alpha, Dunn and Zircon Streets in the Grier Heights community. The rehabilitated units will be offered to low income families. United Virginia Mortgage Corporation has issued a commitment for a second mortgage of $189,000 for rehabilitation. The current first mortgage balance is $220,000, and pre-rehab equity is $352,400. The owner will also contribute $1,471 cash toward the total project cost of $325,471. The private loan terms are 11.75 percent annual interest for 15 years. The City will hold a third mortgage on the units in the amount of $135,000. A written appraisal for United Virginia Mortgage Corporation estimates the as is value at $572,400 which exceeds the $544,000 planned total indebtedness by a margin of $28,400 without considering after rehab value.

The loan application has been reviewed by the Community Development Department staff and the City Loan Officer, and all criteria for qualifying for financial assistance have been met by the applicant in accordance with the requirements outlined in the Rental Rehabilitation Program.

MUNICIPAL AGREEMENTS

31. A. Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation for traffic signal improvements at Providence Road (NC 16) and NC 51.

This agreement is for the upgrade of existing traffic signal controller equipment at Providence Road and NC 51 in conjunction with the North Carolina Department of Transportation NC 51 widening project. The intersection was originally signalized by the NCDOT.

The City, with prior approval from the NCDOT, installed the new traffic signal controller, placing it in operation on January 9, 1986.

The City will be reimbursed $8,400, the entire estimated cost of the new controller. The NCDOT is reimbursing the City's cost through the NCDOT NC 51 Widening Project.

The resolution has been approved as to form by the City Attorney.

B. Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation for installation of a new traffic signal at Park Road (SR 3687) and Sharon Road.

The North Carolina Department of Transportation will reimburse the City a maximum of $11,000 of the estimated cost of $16,180 for the installation of a traffic signal at Park Road (SR 3687) and Sharon Road. All remaining costs are paid from funds already approved in the Charlotte Department of Transportation budget. The City's cost exceeds the reimbursable amount due to more advanced micro-processor equipment being installed which will provide a lower maintenance cost, be compatible with existing equipment, and provide greater flexibility for future changes. The addition of signal equipment at this intersection will meet the City's objective of improving the safety and efficiency of Charlotte's transportation system. The City had approval to install the signal prior to execution of the Municipal Agreement.

The resolution has been approved as to form by the City Attorney.

C. Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation (NCDOT) for traffic control improvements at the intersection of SR 1009 (Old Monroe Road) and SR 3469 (Sardis Road).

The City installed a temporary traffic signal in September, 1985 at the intersection of SR 1009 (Old Monroe Road) and SR 3469 (Sardis Road). Final installation of traffic signal equipment will be done after the NCDOT widening of Monroe Road is completed later this year. The NCDOT will reimburse the City $19,100, the full amount of CDOT's estimated costs. The Charlotte Department of Transportation had prior approval from the NCDOT to install the temporary traffic signal.

The resolution has been approved as to form by the City Attorney.

D. Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for the improvement of railroad grade crossing protection devices at East Boulevard and Southern Railway Company Crossing No. 716 132R.

Each year the State of North Carolina examines all of the public railway-highway grade crossings in the State and ranks them according to their need for improvement. Based on existing train volume, automobile volume, train speed, past accident experience, and existing protection, the East Boulevard and Southern Railway Company Crossing No. 716 132R, has qualified for Federal funds.

The Federal Highway Administration would provide 90% of the funding for eligible costs associated with the project. The City would pay 10% of the initial costs and 50% of the annual maintenance costs.

ITEM NO.

This would be approximately $1,300 and $625 respectively and funds are programmed in CDOT's budget. These costs are preliminary estimates. Final estimates will be prepared by the railroad and submitted to the City for final approval before the railroad is authorized to proceed.

The Municipal Agreement has been approved as to form by the City Attorney.

ENCROACHMENT AGREEMENT

32. Recommend adoption of a Resolution authorizing the Mayor to execute an encroachment agreement with Southern Railway Company and approve a one time fee of $50.00 for Administrative Costs.

Southern Railway Company has requested that the City execute the encroachment agreement for installation of an 8" sanitary sewer to serve 2851 West Boulevard. A one-time fee of $50.00 is required to cover administrative costs.

Funds are provided by the Capital Improvement Program.

Charlotte-Mecklenburg Utility Department, Insurance & Risk Management Agency, Engineering/Real Estate Division and the Legal Department concur in this request.

LEASE

33. Recommend approval of lease of one bay of Fire Station No. 9 to Providence Volunteer Fire Department, Inc.

After the City annexed the Raintree - Providence Plantation area in 1984, the Providence Volunteer Fire Department (PVFD) proposed the sale of its station to the City. The PVFD was interested in establishing a new base of operations in Union County after losing a major portion of its response area through annexation. However, the PVFD retained a substantial service area in Mecklenburg County. The result was the City's purchase and subsequent renovation of the PVFD station to meet City standards, with the PVFD retaining the right to operate out of one bay of the City station for three years.

As a part of the annexation actions on May 12, 1986, Council approved a contract for the PVFD to provide two areas annexed by the City

(Providence Forest and Four Mile Creek Road) with first responder fire protection for five years. That agreement provided that the City would permit the PVFD to continue operating out of Fire Station No. 9 for the term of that agreement, plus an option by the PVFD to renew for two years. The PVFD needs the ability to operate out of this station during the time of the agreement in order to meet the response times set forth therein. The option provision is needed to give the PVFD an opportunity to make plans for serving any part of Mecklenburg County which remains unannexed upon the termination of the agreement. The provisions allowing the PVFD to use this station is subject to N.C.G.S. §160A-277 which requires that notice of the proposed lease be published for 10 days before approval of such a lease. Such notice has been given, and the City is in a position to finalize this provision. As noted in the published notice, the value of the use of this bay is $4,100.00 per year and the rental being charged by the City is $1.00 per year.

ORDINANCE RESCINDING PREVIOUS COUNCIL ACTION

34. Recommend adoption of an ordinance rescinding Ordinance No. 1832-X ordering the demolition and removal of the dwelling at 1316 North Caldwell Street.

On November 25, 1985, an ordinance was adopted by City Council to demolish the dwelling located at 1316 North Caldwell Street. The dwelling was demolished on January 31, 1986. A lien of $1535 was placed against the property on February 4, 1986 to recover the City's cost.

Without the knowledge of Community Development, the property was sold by the City and Mecklenburg County on January 13, 1986 to recover back City and County taxes. The new owner was not aware of the code enforcement action or the former owner's lack of response in correcting the code violations because the Register of Deeds Office had misfiled the ordinance ordering the demolition. This a very unusual situation and is not expected to occur again. After discussions between Community Development and the City Attorney's Office it was decided that the current owner should not be held responsible for paying the lien.

The City Attorney's Office has cancelled the lien; but, in order for the new buyer to obtain a clear title to the property, the recorded Ordinance has to be rescinded.

This case has been reviewed by the Legal Department and Community Development Department.

City Council
June 9, 1986 Agenda Item

35. Recommend amendment to Mandatory Water Conservation Policy to allow the City Manager to approve minor exceptions to acts which are prohibited during a declared water distribution crisis and/or variation to hours for specific business.

On May 12, 1986, Council approved a Mandatory Water Conservation Policy which gave authorization for the City Manager to declare a water distribution crisis and to establish the times during which water use is to be restricted. A part of the policy outlines specific acts which are prohibited during the declared crisis.

To address possible exceptions that may occur, this recommended amendment to the policy will allow the Manager to approve minor exceptions to acts which are prohibited during a declared water distribution crisis and/or variations to hours for specific businesses. Specific items which would qualify a business, i.e. licenses, permits, etc., would be as determined as appropriate by the Manager. Those firms which would qualify would be issued a permit that would outline the details of the applicable exception.

This amendment is recommended by the Utility Department Director.

CHANGE COUNCIL MEETING DATE

36. Recommend changing the date of the October 13, 1986 Council meeting to October 6, 1986.

This action is recommended to avoid conflict with observation of Yom Kippur.

SPEED LIMITS

37. A. Recommend adoption of an ordinance lowering the speed limit on Sharon Amity Road between Providence Road and Independence Boulevard from 45 miles per hour to 40 miles per hour.

The City's policy on speed limits on thoroughfare streets provides that thoroughfares should have a posted speed limit of 45 mph, unless conditions otherwise indicate a lowered speed limit is needed.

Due to the growth of traffic resulting in a high level of congestion, and a series of safety problems along this section of Sharon Amity Road, the Department of Transportation recommends a speed limit of 40 mph. The proposed speed limit is consistent with the actual speed of traffic on Sharon Amity Road.

B. Recommend adoption of an ordinance lowering the speed limit on two neighborhood streets from 35 miles per hour to 25 miles per hour.

In accordance with Council's approved policy, two streets in two neighborhoods have had petitions validated and are determined by the engineering study to be appropriate for a 25 mile per hour speed limit. The streets are:

Farmbrook Drive (Montclaire)
Summerhill Drive (Woodberry Forest)

SET PUBLIC HEARINGS

38. A. Recommend adoption of a resolution of intent to abandon a portion of North Poplar Street and set a public hearing for July 14, 1986 at 3:00 p.m. in the Council Chamber at City Hall.

B. Recommend adoption of a resolution setting a public hearing on a petition to establish City zoning on recently annexed property for June 23, 1986 at 3:00 p.m. in the Council Chamber at City Hall.

SPECIAL OFFICER PERMIT

39. Recommend approval of application for special officer permit for use at Charlotte-Douglas International Airport to Clifford C. Mims.

TAX REFUND

40. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of $2,802.62 which were assessed through clerical error or illegal levy against 25 tax accounts.

ITEM NO.

OFFER TO PURCHASE SURPLUS CITY PROPERTY

41. Recommend adoption of a resolution to accept an offer from Mr. H. D. Porter to purchase a lot containing 0.88 acres at 8514 Sam Wilson Road for $10,000.00 and authorize advertising for upset bids.

On August 12, 1985, City Council declared the City owned property located at 8514 Sam Wilson Road as surplus and authorized Engineering/ Real Estate to offer it for sale. This property was acquired when the City bought the water system from Matthews Utilities, Inc. in July, 1978. The 0.88 acres tract of property was appraised October 8, 1985, for $10,000.00 based on the property being developed to its present zoning of I-1. On January 14, 1986, Mr. H. D. Porter made an offer to purchase this property, which adjoins their property, for $10,000.00. In accordance with N.C.S.G.S., 160A-269, Council is required to adopt a Resolution proposing to accept the offer of $10,000.00 from Mr. H. D. Porter and advertise the amount and terms of the offer with a notice that within 10 days any person may raise the bid by not less than 10% of the first $1,000.00 and 5% of the remainder. This process continues until no further qualifying bids are received. City Council may at anytime reject any and all offers.

It is recommended that Council adopt a Resolution proposing to accept the offer of $10,000.00 from Mr. H. D. Porter and offer the property for upset bids.

All City departments have been canvassed and none expressed an interest in retaining this parcel for City use. The Planning Commission recommends the Mandatory Referral 85-4 recommending that the property be sold contingent upon property being rezoned to correspond with the adjacent R-12 zoning district. The City will initiate this zoning change prior to completing the sale to the interested parties.

DONATION OF LAND

42. Recommend accepting a donation of land from NCNB Community Development Corporation and Synco, Inc., both North Carolina Corporations d/b/a Hackberry Place Associates containing 2,352 square feet of land and Hackberry tree located thereon at 317 South Settlers Lane in the Fourth Ward Historic District.

A letter has been received from James Dennis Rash of NCNB Community Development Corporation, representing Hackberry Place Associates, offering to donate to the City 2,352 square feet of land and a Hackberry tree located at 317 South Settlers Lane in the Fourth Ward Historic District.

A Resolution adopted by City Council on May 11, 1978 requires that all proposed donations of land be referred for Mandatory Referral to the Planning Commission. The Planning Commission considered the Mandatory Referral and recommended acceptance of the donation of land and associated tree by the City in that it provides needed open space and the preservation of the Hackberry tree, a significant landmark in the Fourth Ward Community. We have worked out an arrangement with the Friends of Fourth Ward in which the Parks and Recreation Department will maintain the tree and the neighborhood will maintain the property.

The requirements as established by City Council for the City accepting donations of land have been met, therefore, it is recommended that Council approve acceptance of the donation of 2,352 square feet of land located at 317 South Settlers Lane in the Fourth Ward Historic District from Hackberry Associates.

Engineering/Real Estate, Community Development, Planning Commission and Parks & Recreation concur in this request.

A map is attached.

Attachment No. 8

SALE OF CITY PROPERTY

43. Recommend approval of sale of City property at 8508 Douglas Drive.

Council is requested to approve the sale of City-owned property subject to compliance with the provisions of the North Carolina General Statutes and pursuant to the terms of the following offer:

Property Address:	8508 Douglas Drive
Tax Code:	141-044-06 & 01
Buyer's Name:	Jimmy L. & Beth T. Tucker
Offer:	$60,000.00

W. E. Underwood, the City's private attorney, and the Airport Manager concur in this recommendation.

44. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. Item 1 is a 5-year reimbursable contract. The applicant is to deposit 10% of the estimated cost with the remaining 90% being deposited prior to construction. There is no cost to the City and no funds are needed. Items 2 through 19, the applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. They concern construction by the following applicants.

1. Harrington/Dowd Realty Company, Inc., to construct 330 linear feet of 12-inch water main and 550 linear feet of 16-inch water main, to serve Winterbrook Subdivision, located east of Weddington Road, west of Pleasant Plains Road and north of McKee Road, outside the Charlotte City Limits. Estimated Cost - $35,000.00. Water Contract No. 66-427.

2. NCNB As Trustee NCNB Corporation And Designated Subsidiaries Retirement Plan And Trust, to construct 976 linear feet of 12-inch water main and 3,210 linear feet of 8-inch water main, to serve Huntersville Business Park, Phase IV, located west of I-77 and south of Gilead Road, outside the Charlotte City Limits. Estimated Cost - $92,000.00. Water Contract No. 85-098.

3. Universal Development, L.P., to construct 2,300 linear feet of 8-inch water main, 1,355 linear feet of 6-inch water main and 1,410 linear feet of 2-inch water main to serve Cameron Wood Subdivision, Phase I Subdivision, located east of Park Road, south of Sharon Road West, and west of McMullen Creek, outside the Charlotte City Limits. Estimated Cost - $77,000.00. Water Contract No. 86-021.

4. Kelly Gwin Development, to construct 880 linear feet of 6-inch water main and 1,374 linear feet of 2-inch water main, to serve Greyson Subdivision, located west of N.C. Highway 16, north of Raintree Lane and south of Four Mile Creek, inside the Charlotte City Limits. Estimated Cost - $31,000.00. Water Contract No. 85-047.

5. William Trotter Development Company, to construct 870 linear feet of 8-inch water main, 530 linear feet of 6-inch water main and 1,295 linear feet of 2-inch water main to serve Whiteoak Subdivision, Phase II, located north of Endhaven Lane, south of Four Mile Creek and west of Elm Lane, outside the Charlotte City Limits. Estimated Cost - $38,000.00. Water Contract No. 86-013.

6. Harry Grimmer Company, Inc., to construct 2,275 linear feet of 8-inch water main, 811 linear feet of 6-inch water main and 1,445 linear feet of 2-inch water main to serve Berkeley Subdivision, located west of Providence Road, north of Providence Road West and south of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $78,000.00. Water Contract No. 86-005.

7. Harry Grimmer Company, Inc., to construct 4,095 linear feet of 12-inch water main to serve Thompson Manor, located east of Independence Boulevard and south of Idlewild Road, outside the Charlotte City Limits. Estimated Cost - $120,000.00. Water Contract No. 86-035.

8. John Crosland Company, to construct 1,260 linear feet of 8-inch water main, 500 linear feet of 6-inch water main and 1,250 linear feet of 2-inch water main to serve Mallard Trace, located north of W. T. Harris Boulevard, west of Mallard Creek Road and east of Brown Road, outside the Charlotte City Limits. Estimated Cost - $52,000.00. Water Contract No. 86-011.

9. John Crosland Company, to construct 2,035 linear feet of 8-inch water main, 350 linear feet of 6-inch water main and 2,602 linear feet of 2-inch water main to serve Cheverton Subdivision, Section II, located east of Idlewild Road, south of Lawyers Road and north of Elwood Drive, inside the Charlotte City Limits. Estimated Cost - $71,000.00. Water Contract No. 86-019.

10. LVG Properties, Inc., to construct 2,295 linear feet of 8-inch water main, 50 linear feet of 6-inch water main and 1,605 linear feet of 2-inch water main to serve Royden Subdivision, Phase II, located east of Carmel Road, north of English Garden Road and south of Dovewood Drive, inside the Charlotte City Limits. Estimated Cost - $62,000.00. Water Contract No. 86-014.

11. LVG Properties, Inc., to construct 4,145 linear feet of 8-inch sanitary sewer main to serve Royden Subdivision, Phase II, located east of Carmel Road, north of English Garden Road and south of Dovewood Drive, inside the Charlotte City Limits. Estimated Cost - $145,075.00. Sanitary Sewer Job No. 621-86-048.

12. John Crosland Company, to construct 1,682 linear feet of 8-inch sanitary sewer main to serve Heather Glen V Subdivision, located north of Tuckaseegee Road, east of Little Rock Road and west of N.C. Highway 27, inside the Charlotte City Limits. Estimated Cost - $50,460.00. Sanitary Sewer Job No. 621-86-072.

13. John Crosland Company, to construct 4,580 linear feet of 8-inch sanitary sewer main to serve Cheverton Section II Subdivision, located east of Idlewild Road, south of Lawyers Road and north of Elwood Drive, inside the Charlotte City Limits. Estimated Cost - $137,400.00. Sanitary Sewer Job No. 621-86-043.

14. Kale Knitting Mills, Inc., to construct 1,485 linear feet of 8-inch sanitary sewer main to serve Bridlewood, Phase VI Subdivison, located north of The Plaza, east of Amado Street and west of Old Coach Road, inside the Charlotte City Limits. Estimated Cost - $44,550.00. Sanitary Sewer Job No. 621-86-068

15. Harrington/Dowd Company, to construct 5,315 linear feet of 8-inch sanitary sewer main to serve Berkeley, Section II Subdivision, located north of Providence Road West, west of Providence Road and south of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $159,450.00. Sanitary Sewer Job No. 621-86-060.

16. Charter Properties, to construct 2,192 linear feet of 8-inch sanitary sewer main to serve University Research Park At W. T. Harris Boulevard, located north of W. T. Harris Boulevard, west of Mallard Creek Road and south of Mallard Creek, outside the Charlotte City Limits. Estimated Cost - $87,680.00. Sanitary Sewer Job No. 621-86-004.

17. William Trotter Development Company, to construct 2,619 linear feet of 8-inch sanitary sewer main to serve Whiteoak Subdivision, Phase II, located north of Endhaven Lane, south of Four Mile Creek, and west of Elm Lane, outside the Charlotte City Limits. Estimated Cost - $78,570.00. Sanitary Sewer Job No. 621-86-047

18. Universal Development, L.P., to construct 3,374 linear feet of 8-inch sanitary sewer main to serve Cameron Woods (Trunk III), located east of Park Road, south of Sharon Road West and west of McMullen Creek, outside the Charlotte City Limits. Estimated Cost - $118,090.00. Sanitary Sewer Job No. 621-85-113.

19. Universal Development,L.P., to construct 2,783 linear feet of 8-inch sanitary sewer main to serve Cameron Woods Subdivision, Phase I, located east of Park Road, south of Sharon Road West and west of McMullen Creek, outside the Charlotte City Limits. Estimated Cost - $83,490.00. Sanitary Sewer Job No. 621-86-063.

Utility and Planning Board Directors recommend approval.

PROPERTY TRANSACTIONS

45. Recommend approval of the following property transactions.

A. Acquisition of 2,887.50 square feet of easement plus demolish and rebuilding a 24'x80'x18' building, at 520 W. Palmer Street, from S. W. Baldwin, and William M. McKinnell, III, for $29,434.00, for the Proposed 54" Water Main. (Easement)

CONDEMNATIONS

B. Recommend adoption of a resolution of condemnation for 4,381 square feet plus temporary construction easement of 1,950 square feet, at 1727 Providence Road, from Temple Beth El, Inc., and any other parties of record, for $8,000.00, for the Proposed 54" Water Main.

Property owner refused to accept City's offer based on appraisal; their counteroffer is for $15,900 plus restrictions on when we can be on their property.

C. Recommend adoption of a resolution of condemnation of 6,528.50 square feet, at 1023 W. Palmer Street, from Betty M. Helbein and any other parties of record, for $13,200.00, for the Proposed 54" Water Main.

Property owner through her Attorney refused to accept City's offer based on appraisal. No counteroffer was received from Attorney; he said proceed with condemnation proceedings.

D. Recommend adoption of a resolution of condemnation of 4,160 square feet plus temporary construction easement of 4,155 square feet, at 1.87 W. Palmer Street, from Rowe Corporation, and any other parties of record, for $10,300.00, for the Proposed 54" Water Main.

Property owners refused to accept City's offer based on appraisal. Their counteroffer was $27,028 including construction easement.

E. Recommend adoption of a resolution of condemnation of 6,500 square feet plus temporary construction easement of 4,170 feet, at 10.17 acres South Church Street, from Rowe Corporation, and any other parties of record, for $14,300.00, for the Proposed 54" Water Main.

Property owners refused to accept City's offer based on appraisals. Their counteroffer was $36,425 including construction easement.

F. Recommend adoption of a resolution of condemnation of 3,150 square feet plus 2,475 temporary construction easement, at 1416 East Morehead Street, from Donald P. Renaldo and wife, Celeste I. Renaldo and any other parties of record, for $22,400.00, for the Proposed 54" Water Main.

Property owners refused to accept City's offer based on appraisals; their counteroffer was $33,250.00.

G. Recommend adoption of a resolution of condemnation of 4,577 square feet plus temporary construction easement of 3,376 square feet, at a vacant lot off High Ridge Road in Providence Plantation, from James Craig Hurst, Jr. and Fidelity National Bank and any other parties of record, for $2,900.00, for a sewer line.

Property owner refused to accept City's offer based on appraisal, his counteroffer was for City to purchase entire property for $37,500.00.

H. Recommend adoption of a resolution of condemnation for 5,318 square feet plus construction easement and temporary construction easement, at 3050 Sharon Amity Road, from UDC Universal Development Limited Partnership, for $6,925, for the Intersection Improvements - Sharon Amity Road at Albemarle Road.

Condemnation is recommended by the Legal Department in order for City to get clear title to property. Option was signed and approved on March 10, 1986, but closing Attorney has been unable to close and get properly executed deed.

I. Recommend approval of a settlement of a condemnation action captioned City v. Thomas Steven Autry, et al for the sum of $250,000 for 47,591 square feet in connection with the Tyvola Road Extension Project. Approval of this request will authorize an additional deposit of $86,330.

J. Recommend approval of a settlement of a condemnation action captioned City v. Heirs of T. G. Autry, et al (Parcel 87B) for the total amount of $152,000 for 32,320 square feet in connection with the Tyvola Road Extension Project. Approval of this request will authorize the deposit of an additional $33,675.

K. Recommend that the Council rescind its resolution of condemnation adopted April 14 to acquire property of Christine H. Autry (Parcel 86) and authorize the acquisition of 57,355 square feet from Ms. Autry for the sum of $250,000 in connection with the Tyvola Road Extension Project.

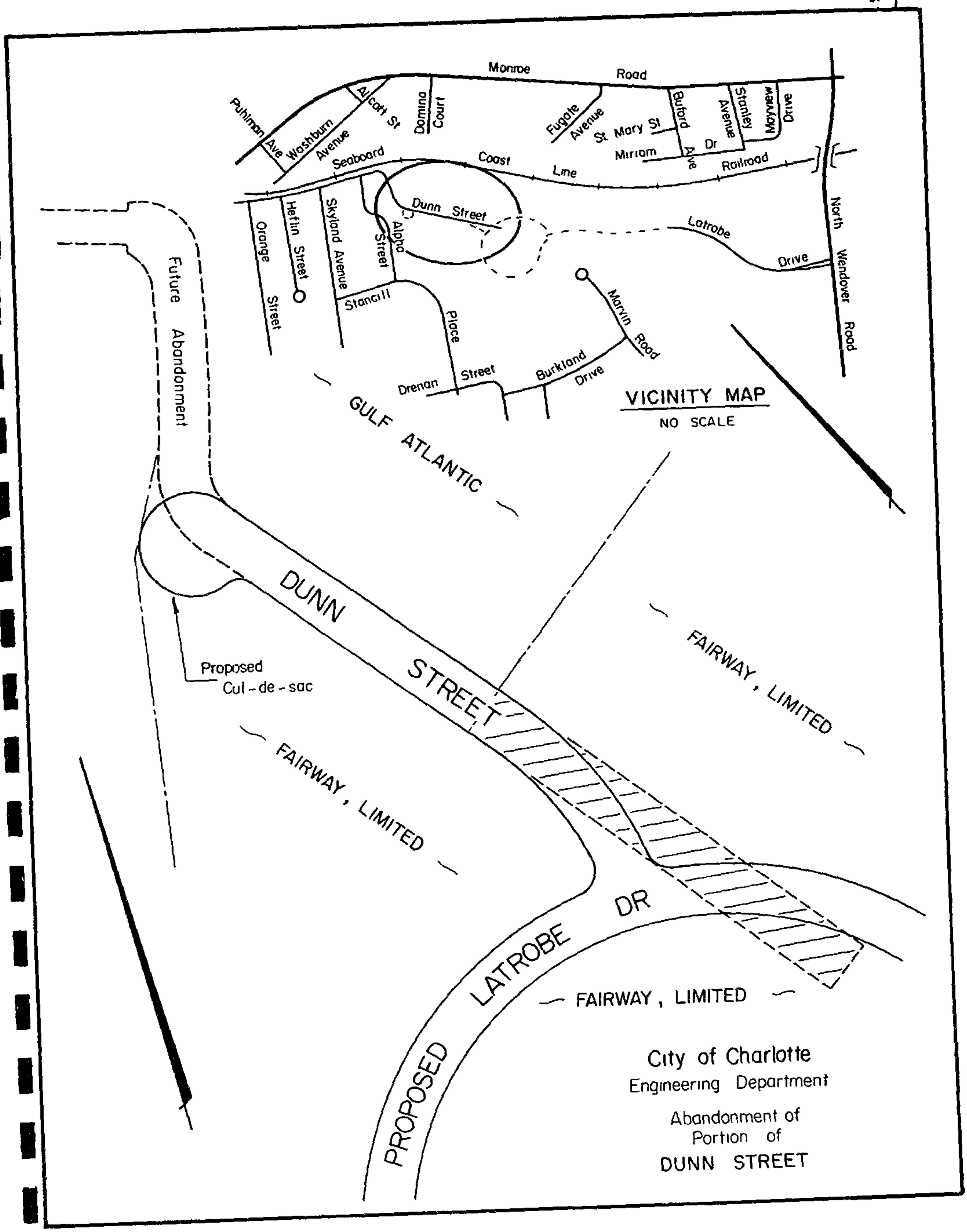
L. Recommend that the Council rescind its resolution of condemnation adopted May 12, 1986 to acquire property of Willie C. Pratt and Veronica M. Pratt for a sanitary sewer easement and a temporary construction easement in the Upper Kennedy Creek Outfall Project. The property owners have granted the City the necessary easements and it is no longer necessary to institute condemnation proceedings.

- PENDING MATTERS -

In meeting on Monday, June 23, 1986, City Council will make nominations for additional appointments to the Charlotte Clean City Committee to fill three vacancies caused by resignations. Two terms will expire in June of 1987 and one in June 1988.

- SCHEDULE OF MEETINGS -
June 9 - 13, 1986

Monday, June 9	COUNCIL/MANAGER DINNER & PRESENTATIONS	5 00 p. m.
	CITIZENS HEARING	7·00 p. m.
	COUNCIL MEETING Randolph Junior High School	7·30 p. m
Tuesday, June 10	BUDGET WORKSHOP Training Center, City Hall Annex	4·00 p m.
Thursday, June 12	PUBLIC HEARING - ANNEXATIONS Board Room, Education Center	7 00 p. m.


Monroe Road
Pullman Ave
Washburn Avenue
Alcott St
Domino Court
Fugate Avenue
St Mary St
Buford Ave
Stanley Avenue
Mayview Drive
Miriam Dr
Seaboard Coast Line Railroad
Orange Street
Heflin Street
Skyland Avenue
Alpha Street
Dunn Street
Stancill
Place
Drenan Street
Burkland Drive
Marvin Road
Latrobe Drive
North Wendover Road
Future Abandonment
GULF ATLANTIC
VICINITY MAP
NO SCALE
DUNN STREET
Proposed Cul-de-sac
FAIRWAY, LIMITED
FAIRWAY, LIMITED
PROPOSED LATROBE DR
FAIRWAY, LIMITED
City of Charlotte
Engineering Department
Abandonment of
Portion of
DUNN STREET

#2a

Attachment 2

The low-bid system, proposed at Council's February 24 meeting, is the simplest method of awarding zone wrecker contracts since it is based on the objective standard of awarding the contract to the applicant willing to provide the service at the lowest cost. However, since the low-bid system uses only price as a mechanism for awarding the contracts, it does not ensure that the quality of the service provided to the City will be adequate. The use of a low-bid system encourages applicants to cut expenses and to compete on the basis of providing the City with a low-cost rather than high-quality service. Applicants will be reluctant to expend the extra money necessary to purchase and maintain good equipment and to provide efficient services since such expenditures will cut into their ability to provide the service at the lowest cost. As a result, quality of service could be sacrificed for the sake of the lowest cost. While the low bid system may ensure that towing services are provided at a reasonable cost in those zones where there is competition for the contract, it does not ensure a reasonable price in those zones where there is no competition.

The second alternative considered was a point system that awards points on the ability of the applicant to meet certain objective criteria. Under this system, the applicants would be competing on the basis of quality of service rather than cost; however, if each applicant was required to meet certain objective requirements, all companies could, in theory, receive the same number of points. Since the purpose of the system is to select one contract-holder the scorers will be impelled to find reasons to rate one applicant higher than the other, for example, because the paint on one truck is better than another. Accordingly, the award of the contract may rest wholly on arbitrary subjective judgements that are not substantiated by the scores. A system of awarding contracts based on unarticulated subjective judgement is inherently unfair and leaves the City Council, the applicants, and the public without the ability to review or understand the true reasons for which the contracts were awarded.

ZONE WRECKER FRANCHISE RATING SCHEDULE

I. REQUIREMENTS FOR CONSIDERATION FOR A ZONE WRECKER FRANCHISE:

A. EQUIPMENT.

1. Applicant must own or lease two 8000 pounds GVW wrecking vehicles with 8000 pounds winching capacity with 100 feet of 3/8 inch winching cable. Applicant must own or lease or have contracted to own or lease and have in his possesion on the effective date of the franchise contract, two additional 8000 pound GVW wrecking vehicles with 8000 pounds winching capacity with 100 feet of 3/8 inch winching. If equipment is not currently owned or leased by applicant, attach contract to purchase or lease.

2. Applicant must own or lease or have contracted to own or lease and have in his possession on the effective date of the franchise contract, one 15,000 pound GVW wrecking vehicle with a twin cable winching capacity of 20,000 pounds with 200 feet of 7/16 inch winching cable. If equipment is not currently owned or leased by applicant, attach contract to purchase or lease.

3. Applicant must own or lease or have contracted to own or lease and have in his possession on the effective date of the franchise contract one Rollback body truck. If equipment is not currently owned or leased by applicant, attach contract to purchase or lease.

4. Four Dollies.

5. Each tow truck shall be equipped with:

   a. Revolving amber light

   b. Licensed two-way radio

   c. Six 20 minute flares

   d. One 2 quart fire extinguisher

e. Tools for unlocking motor vehicles

f. Twenty-five feet of rope

g. A broom, dust pan and refuse container

h. A clean cover to protect the interior of the vehicle

i. Business name, address and telephone number on the side of the cab

B. PHYSICAL PLANT.

1. Applicant must own or lease a storage garage or lot:

a. Adequate storage space.

b. Available space for accommodating and protecting all disabled motor vehicles.

c. Storage garage has only one common entrance and exit.

d. All other entrances and exits attended or locked at all times.

e. Lot enclosed as required by ordinance

f. Lighting of .25 foot candle power at all points on the lot.

2. Office Building:

a. Adequate storage vault or room for protecting personal property.

b. Direct telephone line from office to police department.

c. Adequate waiting area for customers.

C. OPERATING PROCEDURES.

1. All drivers are licensed with zone wrecker driver's permit.

2. Supervisory personnel have adequate experience to supervise drivers.

3. Applicant has purchased all the insurance required by the ordinance.

4. Applicant is open to receive or release towed vehicles 24 hours a day, 7 days a week, including holidays, plus provides owner access to vehicles from 7:00 a.m. to 7:00 p.m. 7 days a week.

5. Applicant is capable of meeting response time required by the police.

II. EVALUATION OF APPLICANT'S ZONE WRECKER SERVICES

A. EQUIPMENT. (Consider such factors as the mechanical condition of equipment and the availablility of additional equipment enhancing safety and promptness of the wrecking service). Please specify:

_____

_____

_____

(Rate from 1 to 25) _____

B. PHYSICAL PLANT. (Consider such factors as additional storage space, additional physical plant improvements, and additional security measures for lot and building). Please specify:

_____

_____

_____

(Rate from 1 to 25) _____

C. OPERATING PROCEDURES. (Consider such factors as reduced response time, number and qualifications of employees and the financial stability of the business). Please specify:

_____

_____

_____

(Rate from 1 to 25) _____

D. CUSTOMER SERVICES. (Consider such factors as extended access to towed vehicles, manner of permitted payment and other additional services enhancing security or convenience to customers). Please specify:

_____

_____

_____

(Rate from 1 to 25) _____

TOTAL _____

Attach 3

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRAM EVALUATION REPORT

NAME OF PROGRAM: GETHSEMANE ENRICHMENT PROGRAM

PERIOD COVERED: JULY 1, 1985 - APRIL 7, 1986

DATE PREPARED: APRIL 30, 1986

CONTRACTOR: GETHSEMANE AME ZION CHURCH

A. SUMMARY

- o Contract was approved by City Council on May 13, 1985 for $371,674 covering a 12-month period (July 1, 1985 - June 30, 1986).
- o During the first nine months, the program served 565 youth in the summer program and 527 youth in the after-school program.
- o Program costs were $246,461 through March 31, 1986.
- o Average cost per youth for the summer program and for the school year program was $436.21 or $1.19 per youth per hour.

B. MAJOR FINDINGS:

1. The program has met or surpassed all of its objectives. (See Table 1.)
2. The program met 141% of its summer enrollment goals and 132% of school year enrollment goals.
3. The average daily attendance was:

   a. 452 Summer Program (total enrollment = 565)

   b. 411 School Year Program (total enrollment = 527)

   For the average daily attendance and enrollment for each reporting period, see Table 2.
4. The dropout rate was: Summer Program: 0%, School Year Program: 10%
5. The average increases in academic achievement level were 4.1 months in Reading and 6.5 months in Math in 6 months. (See Table 3 and Figures 1 and 2 for Testing Results.)

6. The program was conducted in several locations:

   a. Summer Program

      - Billingsville Elementary School
      - Lincoln Heights Elementary School
      - Spaugh Middleschool

   b. Fall Program

      After School
      - Amay James Elementary School
      - Antioch Baptist Church
      - Billingsville Elementary School
      - Gethsemane AME Zion Church
      Lincoln Heights Elementary School

7. The program also provides in-school tutoring or counseling for students in the program, when requested by any of the 39 schools where the students are enrolled.

8. During the school year, 1773 parent contacts and four parenting workshops were reported.

9. Efforts to secure other funding resulted in securing $30,000 from the County and $500 from private sources. These funds were used to hire 7 additional tutors to work with non-CD youth.

Table 1
Status of Objectives

Abbreviated Objectives	Objective	Achieved	%
1. After-School Teacher/Student Ratio	1:20	1:15	133%
2. Enrollment:			
Summer	400	565	141%
School Year	400	527	132%
3. Develop Individualized Instruction Plan for each student	w/1 6 weeks	Met	Met
4. Contacts with Parents	by Dec. 1	Met	Met
5. 1/2 Month Educational Achievement Level Increase for each Month of Instruction	3 Mos. Reading	4.1 Mos. Reading	137%
	3 Mos. Math	6.5 Mos. Math	217%
6. Recreational & Cultural Activities	1/week 2/child/Mo.	Met	Met
7. Program Retention Rate	80%	100% Summer	125%
		90% School Year	113%
8. Advisory Committee Members (Meetings Per Quarter)	10 1	Met	Met
9. Identify other Funding Sources	N.Q.	Met	Met

Table 2
Enrollment and Average Daily Attendance for
Each Reporting Period

	Enrollment	Average Daily Attendance	%
Summer Program:			
July 1, 1985 - July 31, 1985	565	452	80%
Fall Program (After School):			
September 9, 1985 - September 30, 1985	506	442	87%
October 1, 1985 - December 19, 1985	519	401	77%
January 6, 1986 - March 31, 1986	527	411	78%
School-Year Average	517	418	81%

Table 3
Testing Results

Grade	Reading Average Grade Level September	Reading Average Grade Level March	Reading Average Increase	Mathematics Average Grade Level September	Mathematics Average Grade Level March	Mathematics Average Increase
K	PK	K.4	.4	PK	K.7	.7
1	.93	1.5	.57	.52	1.7	1.18
2	1.62	1.9	.28	1.25	2.0	.75
3	2.25	2.4	.15	1.94	2.8	.86
4	2.81	3.84	1.03	3.15	3.7	.55
5&6	3.73	4.2	.47	4.39	4.9	.51
WEIGHTED AVERAGE INCREASE				.48		.76

ANALYSIS: Grades Kindergarten through Third

Fall - Average approximately 3 Months behind in Reading and 6 Months behind in Mathematics.

Spring - Average approximately proper grade level in reading and 3 months ahead in Mathematics.

Grades Fourth through Sixth

Fall - Average approximately 2 years and 8 Months behind in Reading and 2 years and 5 months behind in Mathematics.

Spring - Average approximately 2 years and 3 months behind in Reading and 2 years and 1 month behind in Mathematics.

GETHSEMANE PROGRAM READING ACHIEVEMENT

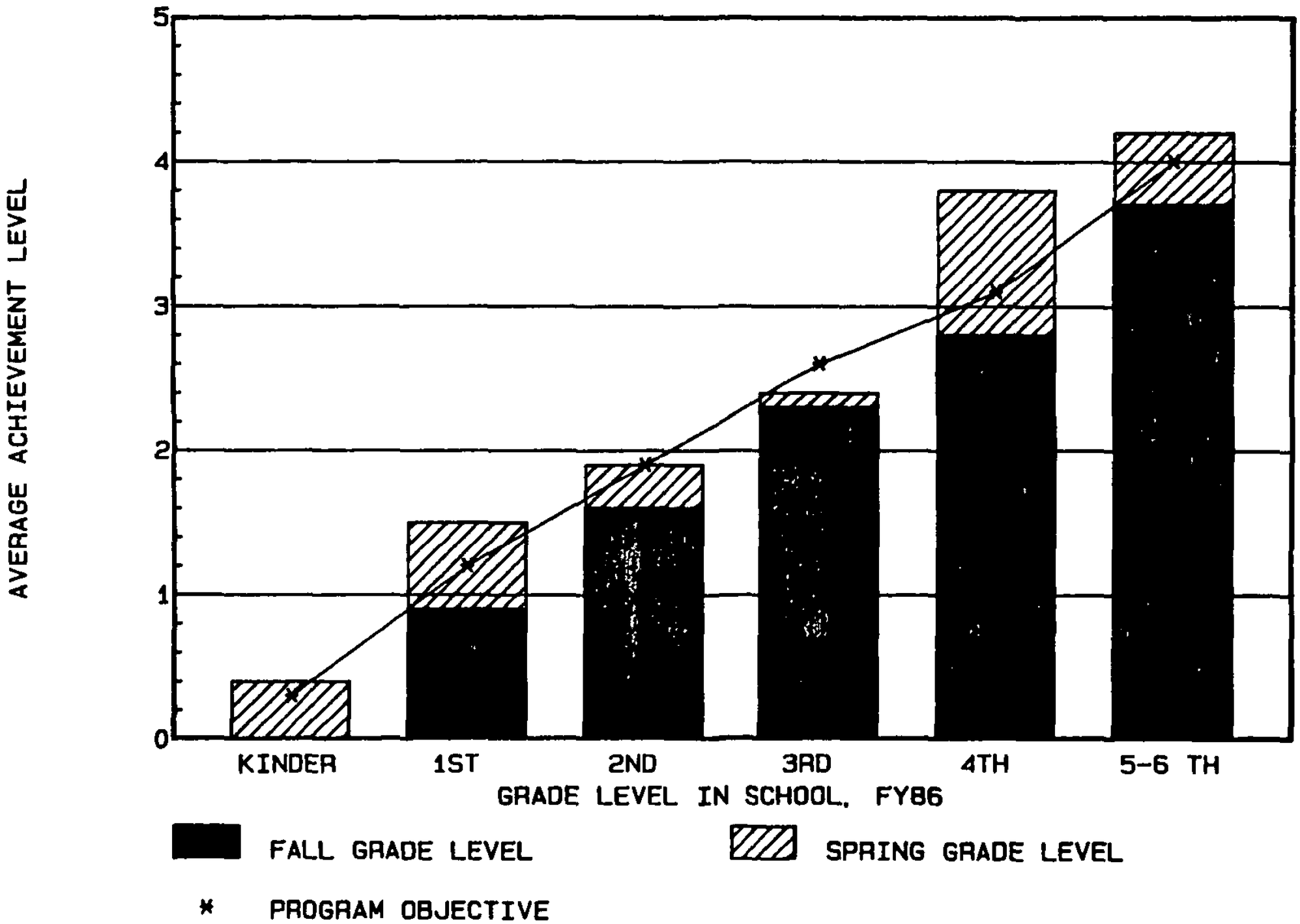


FIGURE 1

GETHSEMANE PROGRAM MATH ACHIEVEMENT

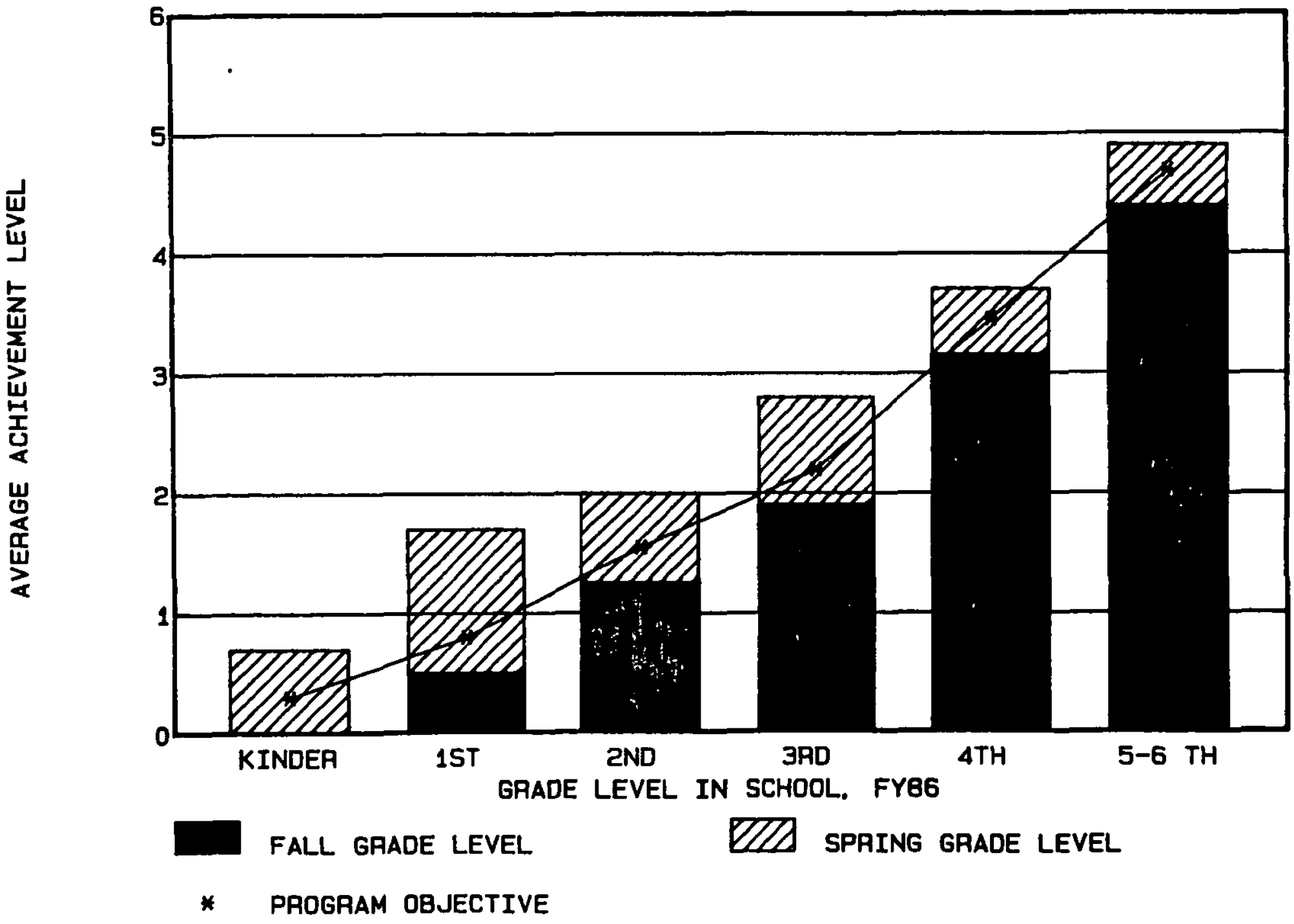


FIGURE 2

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRAM EVALUATION REPORT

NAME OF PROGRAM: COMPREHENSIVE EDUCATION AND ENRICHMENT PROGRAM

PERIOD COVERED: JULY 1, 1985 - FEBRUARY 28, 1986

DATE PREPARED: APRIL 30, 1986

CONTRACTOR: BETHLEHEM CENTER

SUMMARY

- Contract was approved by City Council for $124,130 for the period July 1, 1985 - June 30, 1986.

- During this 8-month period, program expenditures totaled $65,707.54, 53% of the amount budgeted. (Eight months represents 67% of the contract year.)

- The Program served a total of 238 persons, including

  - 111 Youth in the Summer Day Camp,
  - 41 Junior High Youth in the School-Year Program (See Exhibit A - Daily Schedule),
  - 26 Preschoolers in the School-Year Program (See Exhibit B - Daily Schedule) and
  - 60 Elementary Youth in the Tutorial School-Year Program (See Exhibit C - Daily Schedule).

  - The total cost per youth is $276.08 or $1.38 per hour per youth served.

  (See Table 1 for Enrollment, Dropout, and Retention Rate by Program Component.)

MAJOR FINDINGS:

1. Of the 24 objectives and subparts of objectives stated in the contract, the program:

   - surpassed 8 objectives and subparts,
   - met 13,
   - will meet 1 by the end of the contract period, and
   - did not meet 1 objective.

Objective subpart 8.a. was not met. The first parent meeting should have been scheduled prior to August 1, 1985; it was scheduled August 8, 1985.

(See Table 2 for Summary of Objectives Achievement By reporting period.)

2. The program met 106% of its client goal.

3. The program's retention rate was: Summer - 80% and School Year - 89%.

4. During the 5 months between period pre-and post-testing, the elementary students gained an average of 1.4 years in reading, 1.4 years in language and 1.1 years in math. (CTBS)

The preschool youth averaged gains of 6 months in Gross Motor Skills, concepts and Communication and 8 months in Fine Motor Sckills. (Dial Screening).

(For a graphic representation of testing results, see Figures 1, 2, 3 and 4.)

5. During this contract period, the Contractor received approximately $60,000 from: Christ Episcopal Church; the State Food Program and Federal Food Program, and Child Care Resources in addition to the on-going support from the United Methodist Church.

TABLE 1

Enrollment, Dropout, and Retention Rate
by Program Component

Program Component	Enrollment Objective	Total Enrollment	% of Obj.	No. of Dropouts	Retention Rate
Summer Program July 8, 1985-Aug 23, 1985					
Junior High Youth (14 days) 3 hrs/day	30	30	100%	0	100%
Elementary (35 days) 8 hrs/day	80	81	101%	0	100%
Subtotal	110	111	101%	0	100%
School Year Program (Thru Feb) Sept 4, 1985-Feb 28, 1986					
Morning - Preschool 3½ hrs/day	25	26	104%	4	85%
After School - Elementary 3 hrs/day	60	60	100%	1	98%
Evening - Jr. High 20/hrs/wk	30	41	137%	20	52%
Subtotal	115	127	110%	25	80%
Total Program (Thru Feb) July 9, 1985-Feb 28, 1986					
All Components	225	238	106%	25	89%

Table 2
Summary of Objectives Achievement

Abreviated Objectives	July-Aug.	Sept-Oct.	Nov-Feb	Year-To-Date Total	% Of Obj. Met
1. Improve basic skills					
a) 80 school age youth enrolled-summer	81	x	x	81	101%
b) 30 Jr/Sr high youth-summer	30	x	x	30	100%
c) 30 enrolled-Jr. High	x	38	41	41	137%
d) 60 enrolled-After Sch (Cum.)	x	58	60	60	100%
e) 25 enrolled-Preschool (Cum.)	x	17	26	26	104%
2. Enroll 225	111	113	127	238	106%
a) Enrollment based on need	Met	Met	Met	Met	Met
b) Need determined by objective and subjective assessment	Met	Met	Met	Met	Met
3. Assess needs w/in 6 wks.					
a) Summer-Last report card & test scores	Met	x	x	Met	Met
b) After school-CAT or other test scores	x	Met	Met	Met	Met
c) Preschool-DIAL or other test scores, interview, observation	x	Met	Met	Met	Met
4. Encourage parental involvement					
a) Meet w/each family twice	1	1	2	2	100%
b) Encourage community involvement, use of other agencies (referrals)	102	24	34	160	Met
5. Report student progress by Apr. 30, 1986	x	x	x	Met	Met
6. 1 cultural/rec. event/wk.	Ave. 5/mo.	Ave. 7/mo.	Ave. 7/mo.	Ave 7/mo.	Exceeded
7. Ave. daily attendance of 80%	83%	82%	85%	83%	104%
8. Active involvement of 12 parents	11	16	16	15 Av.	125%
a) 1 mtg. before Aug. 1, 1985	8/8	x	x	8/8	Not Met
b) 1 meeting/quarter	1	2	1	2/q.	200%
c) Review program operation	Met	Met	Met	Met	Met
9. Teacher/staff workdays	Met			Met	Met
Jul. 1-5 Plng. for summer					
Aug. 26-30 Plng./Staff Tr. for school year	Met			Met	Met
Jun. 25-30 Final Reports, close-out	x	x	x	x	will meet

Objectives	Jul-Aug	Sept-Oct	Nov-Feb	Quarter Total	% of Obj. Met
10. Identify and secure other funding	Met	Met	Met	Met	Met

Met = Required by contract and provided by contractor, but no performance standard was specified.

x = Not required during that reporting period.

* = Average gains were 1.4 years in reading, 1.4 years in language and 1.1 years in math.

BETHLEHEM CENTER PRESCHOOLER ACHIEVEMENT

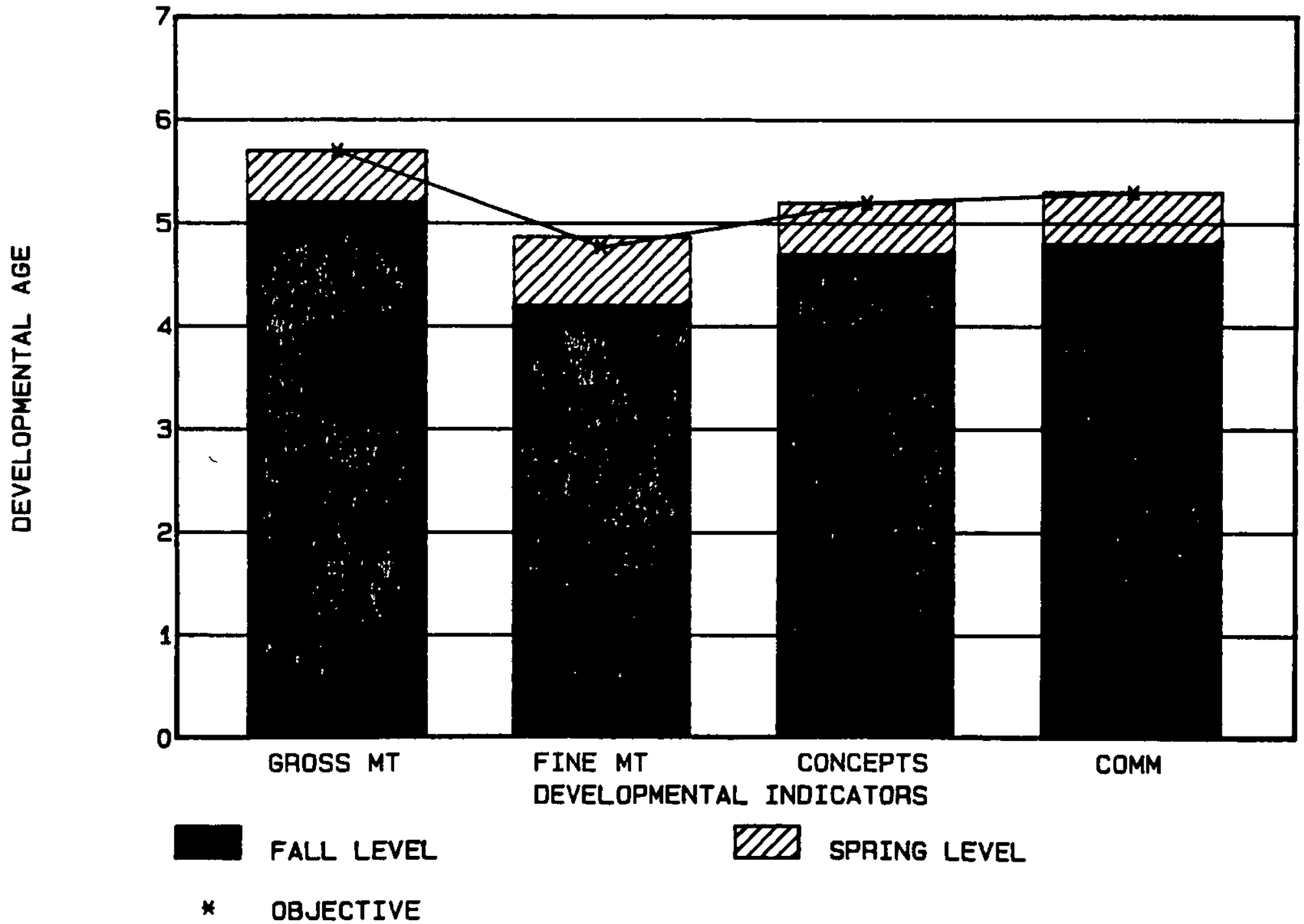


FIGURE 1

BETHLEHEM CENTER READING ACHIEVEMENT

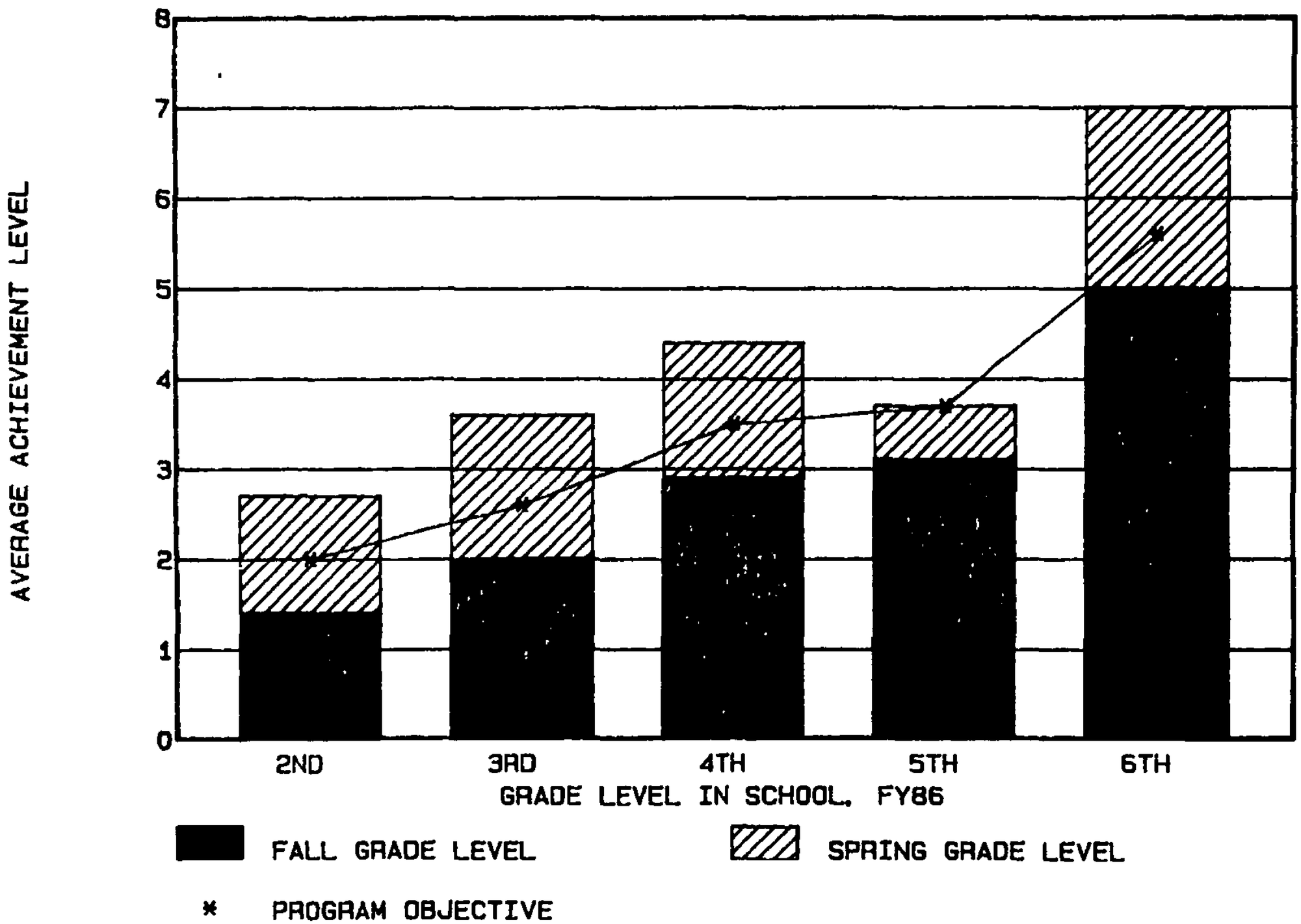


FIGURE 2

BETHLEHEM CENTER LANGUAGE ACHIEVEMENT

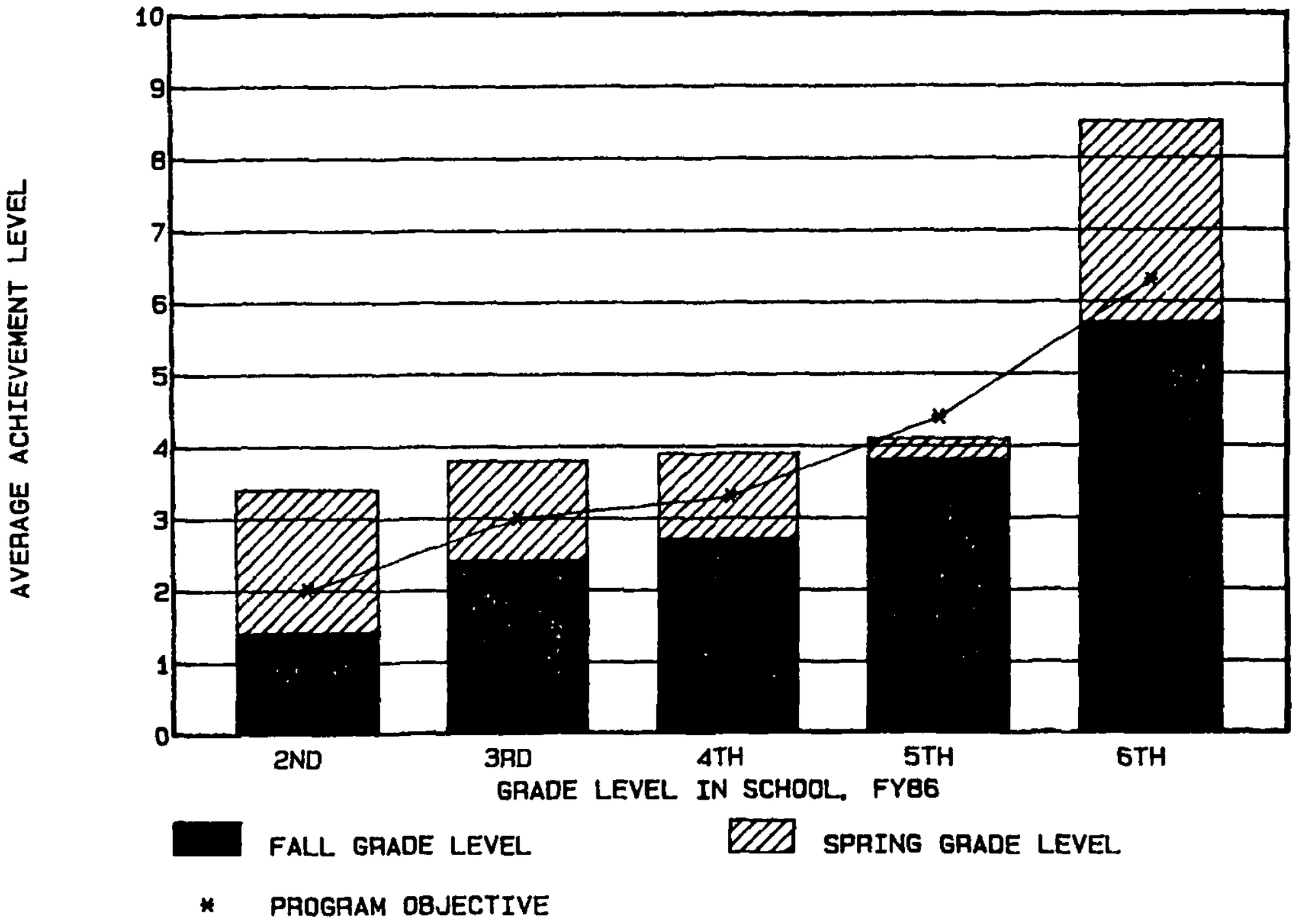
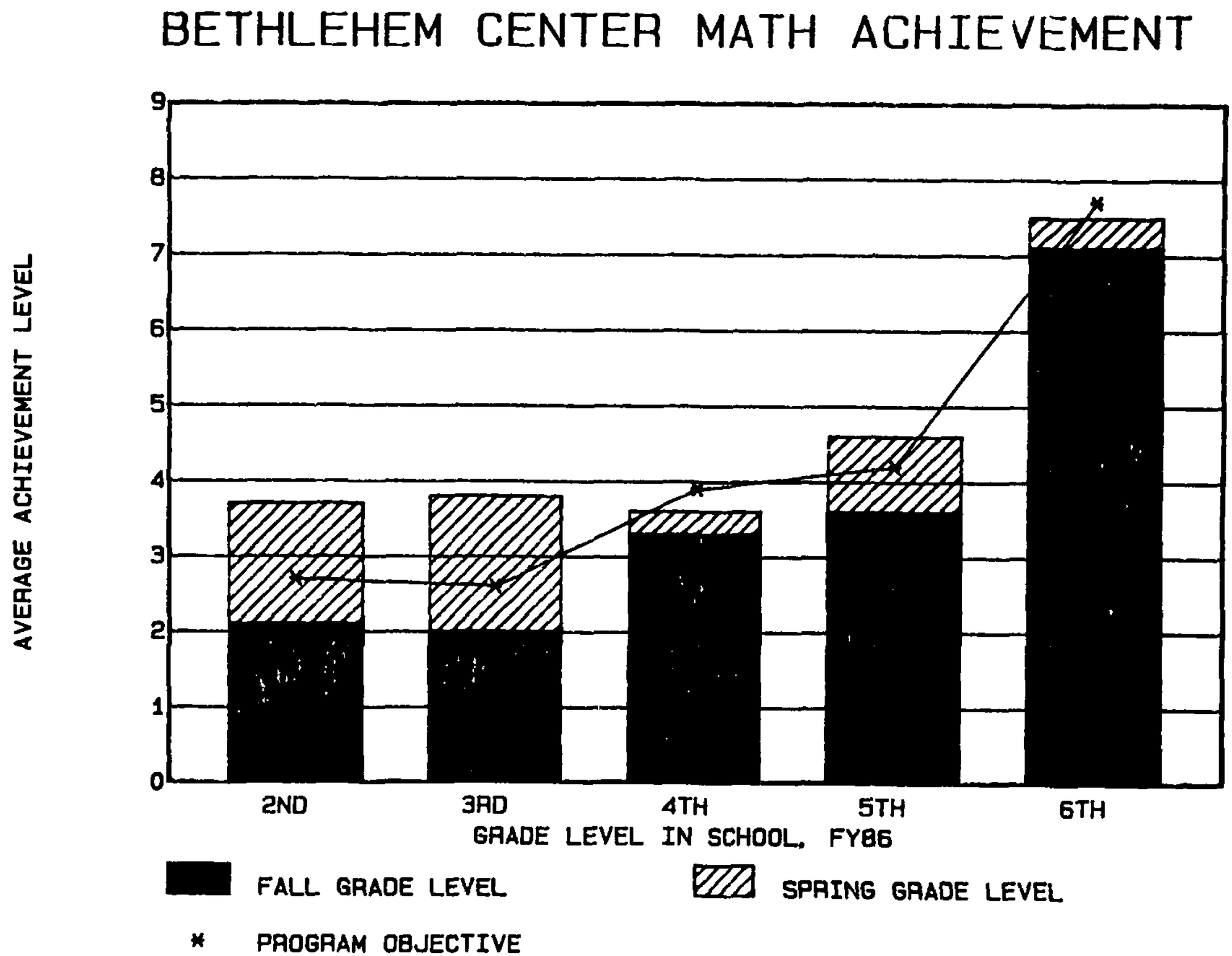


FIGURE 3


BETHLEHEM CENTER MATH ACHIEVEMENT
AVERAGE ACHIEVEMENT LEVEL
0
1
2
3
4
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6
7
8
9
2ND
3RD
4TH
5TH
6TH
GRADE LEVEL IN SCHOOL, FY86
FALL GRADE LEVEL
SPRING GRADE LEVEL
PROGRAM OBJECTIVE

FIGURE 4

DAILY SCHEDULE EXHIBIT A

Preschool

Days	Time	Activity
Mon.- Fri.	8:30 - 9:15	Pick up & Free Play
Mon.- Fri.	9:15 - 9:30	Clean up, restroom, break, assist with breakfast preparation.
Mon.- Fri.	9:30 - 10:00	Breakfast & Rest period
Monday, Tuesday Wednesday	10:00 - 11:30	A combination of whole group and small group activities.
2nd Tuesday of the month	10:00 - 11:00	Public Library
Thursday	10:00 - 11:30	Introduction to Music
Friday	10:00 - 11:30	Field Trips
Mon. - Fri.	11:30	Take Home

** The schedule for the three and four year olds consists of a combination of small and whole group activities. The activities are designed to improve the fine motor, gross motor, concept and communication skills of the preschooler. Activities include, but are not limited to music, storytelling, drama and arts and crafts.

DAILY SCHEDULE EXHIBIT B

Elementary

Days	Time	Activity
Monday - Thursday	2:30 - 3:30	Home work
Monday - Friday	3:30 - 4:00	Snack
Monday & Tuesday	4:00 - 5:00	Tutoring (1st - 3rd graders)
Wednesday & Thursday	4:00 - 5:00	Tutoring (4th - 6th graders)
Alternate Tuesday	3:30 - 4:30	Library
Tuesday	4:00 - 5:00	Children's Theatre Tap Dance Class
Wednesday	4:30 - 5:30	Ballet Class
Wednesday	3:30 - 5:00	Community School of the Arts Class
Friday	4:00 - 5:00	Field Trips, Special Events
Monday - Friday	5:00 - 5:30	Dismissal

DAILY SCHEDULE

EXHIBIT C

Junior/Senior High

Days	Time	Activity
Monday - Thursday	5:00 - 5:30	Arrival and Recreation in game room.
Monday - Thursday	5:30 - 6:30	Group Instruction, homework
Monday & Wednesday	5:30 - 7:30	Tutoring
Tuesday	6:30 - 8:30	Teacher's Choice
Monday & Wednesday	7:30 - 8:30	Rap Sessions, Workshops Recreational games, Arts and Crafts, Discussion groups, etc.
Thursday	6:30 - 8:30	Field Trips
Tuesday	5:30 - 6:30	Children's Theatre, Tap Dance Class
Monday - Thursday	8:30 - 9:00	Dismissal

#4

Schedule of Advanced Refunding of

General Obligation Bonds on July 15, 1986

Description	Original Amount Sold	Refunding Amount Outstanding	Call Date (@ 102%)	Final Maturity
Water and Sewer, Series 1981	$ 8,300,000	$ 5,800,000	3-1-91	3-1-98
Public Improvements, Series 1981	6,700,000	4,700,000	3-1-91	3-1-97
Public Improvements, Series 1983A	6,355,000	5,830,000	6-1-93	6-1-01
Water and Sewer, Series 1983	10,600,000	9,700,000	6-1-93	6-1-02
Public Improvements, Series 1983B	19,600,000	17,875,000	6-1-93	6-1-01
Public Improvements, Series 1985	37,200,000	35,300,000	5-1-95	5-1-01
Water and Sewer, Series 1985	20,000,000	19,500,000	5-1-95	5-1-04
Coliseum, Series 1985	40,400,000	40,400,000	5-1-95	5-1-05
Water and Sewer, Series 1985B	10,000,000	10,000,000	5-1-95	5-1-05
Total	$159,155,000	$149,105,000		

#5

2 Appointed by Mayor
3 Appointed by City Council

SAFETY ACTION COMMITTEE

(5 Members)

Membership - Comprised of five (5) citizens from the community. The Mayor appoints the chairperson. Terms are for two years and no member is eligible to serve more than two full consecutive terms.

Responsibility - To administer a reward fund that can be used to attract information on criminal activities leading to the arrest, indictment, and conviction of criminals.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
*(C)Pat Locke Williamson W/F	2	Ex-Councilmember	2/22/82	10/24/83		
				12/10/84	2 yrs.	12/31/86
(C)Deborah Antshel	7		12/10/84		2 yrs.	12/31/86
(C)J. Wesley Carrothers B/M	4		10/24/83	12/30/85	2 yrs.	12/31/87
(M)Cullie Tarleton (Resigned)		Jefferson Pilot Broadcasting	12/31/84		2 yrs.	12/31/86
(M)Mattye B. Silverman			12/02/83	3/13/86	2 yrs.	12/31/87

*Chairman (appointed 12/5/83)

#6

7 Appointed by Mayor
13 Appointed by City Council

CHARLOTTE CLEAN CITY COMMITTEE

(20 Members)

Membership - Appointments are for three-year terms and appointees may reside anywhere in Mecklenburg County. No member may serve more than two consecutive full terms.

Responsibilities - Litter control ordinances and education; solid waste management recommendations; recycling projects; and prison alternatives through community service work programs.

MEMBER	DISTRICT	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Mike McLaurin W/M	4	6/28/82	6/13/83	3 yrs.	6/30/86
(C)Nancy Garber W/F	1	10/28/85		Unexp.	6/30/86
(M)Mary McDaniel W/F	2	10/06/80	7/11/83	3 yrs.	6/30/86
(C)Priscilla Duncan B/F	4	3/08/82	6/13/83	3 yrs.	6/30/86
(M)Jon S. Jenrette		6/07/85		Unexp.	6/30/86
(M)Craig Hunley		11/13/84		3 yrs.	6/30/87
(C)Joanna H. Roberts	6	9/10/84	6/10/85	3 yrs.	6/30/88
(M)Huey Rowe Anderson		11/19/84		3 yrs.	6/30/87
(C)Ethel Grier		6/10/85		3 yrs.	6/30/88
(C)Ernest Phipps W/M	5	10/28/85		Unexp.	6/30/88
(C)Joseph H. Spencer, Jr.		6/10/85		3 yrs.	6/30/88
(C)Jolene Baker W/F	4	11/16/81	6/14/82		
			6/10/85	3 yrs.	6/30/88
(C)Eric A. Peterson W/M		7/08/85		3 yrs.	6/30/88
(M)Nancy Mayer W/F	7	1/25/83	6/13/85	3 yrs.	6/30/88
(C)Lois Barnhill B/F	1	10/08/84		Unexp.	6/30/87
(C)Jane Howard Billings W/F	7	6/10/85		Unexp.	6/30/87
(C)William Gorelick W/M	6	9/13/82	6/11/84	3 yrs.	6/30/87
(C)Ruth Morris B/F	2	11/16/81	6/11/84	3 yrs.	6/30/87
(M)Willie DeShields B/M	5	7/13/84		3 yrs.	6/30/87
*(M)John M. Kingry W/M	7	7/13/84	6/13/85	3 yrs.	6/30/88

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CLEAN CITY COMMITTEE

Name JOSEPH H. SPENCER JR **Sex/Race** M/CAU **District No.** 7

Home Address 508 BUCKHEAD CT. **Phone No.** 364-5757

Business Address 417 EAST BLVD. SUITE 106 **Phone No.** 376-3682

Education B.S. METALLURGICAL ENGINEERING - 1966, N.C. STATE
GRADUATE STUDY AT USC & WINTHROP COLLEGE

Present Employer SELF EMPLOYED - SPENCER & ASSOCIATES

Job Title ENGINEER **Duties** ENGINEERING

Business & Civic Experience SELF EMPLOYED SINCE 1977, PAST BOY
BROTHER, YMCA YOUTH COACH

Interests/Skills/Areas of Expertise SPORTS (SAILING, TENNIS, GOLF), WRITING,
PHOTOGRAPHY, MUSIC

Comments Enjoy organizing or working on Task Force

I understand that this application will be maintained in the active file for a period of one year only

6/25/85 — Joseph H. Spencer Jr.
Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Clean City Committee

Name Millie Milsted **Sex/Race** F W **District No.** 3

Home Address 1100 Carysbrook Lane, Chlt., N. C. 28210 **Phone No.** 525-5885

Business Address Retired **Phone No.**

Education Nursing school graduate, Courses at CPCC in General Psychology and Parliamentaty Law.

Present Employer

Job Title **Duties**

Business & Civic Experience Medical Profession (Nurse). Serving fifth year on Nursing Home Advisory Committee. (Immediate past co-chair, presently sub-committee chairman.)

Interests/Skills/Areas of Expertise Flower gardening, golf, reading & politics. Have actively campaigned for political candidates on local, state and congressional levels. Currently serving as precinct first vice-chairman.

Comments It would be my privilege to serve on this committee.

I understand that this application will be maintained in the active file for a period of one year only

June 17, 1985 — Millie Milsted

Date — Signature of Applicant

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600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

5 Appointed by City:
Mayor (2); Council (3)
5 Appointed by County

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

(10 Members)

Membership - Appointments are made for three-year terms. Removal from office shall be by 2/3 vote of the Governing Body making the appointment. The City Manager of Charlotte and the Chairman of the Board of Commissioners of Mecklenburg County serve in an advisory capa ity as ex-officio members.

Responsibilities - To make studies of re ources, possibilities and needs of the City, particularly with respect to conditions which may be injurous to the public weltare and make plans for the development of Mecklenburg County, including the City of Charlotte but excluding all other incorporated towns in the County. To consider the desirability, from time to time, of the extension of the limits of Charlotte and when found desirable, to prepare and present to City Council a program of extension. Subdivision developments are subject to the jurisdiction of the Commission. The Commission receives and hears all petitions for zoning changes.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
City:						
(C)Sam H. Smith W/M	2	Banking Systems Consultant	6/25/84		3 yrs.	6/30/87
(M)Frank Emory B/M		Attorney	6/28/85		3 yrs.	6/30/88
(C)Thomas R. Lawing, Sr. W/M	7	Realtor	10/06/80	6/13/83	3 yrs.	6/30/86
(M)Daniel G. Clodfelter W/M	1	Attorney	6/25/84		3 yrs.	6/30/87
(C)Wanda Lewis B/F	4	Financial Planner/IBM	7/11/83		3 yrs.	6/30/86
County:						
Joseph Griffin W/M		Attorney	7/11/83		3 yrs.	7/31/86
*Marshall C. Smith W/M		Bank V.P.	8/02/82	8/12/85	3 yrs.	7/31/88
H. Lee Curry W/M		CPA	7/21/81	7/03/84	3 yrs.	7/31/87
Bobby Lowery			7/02/84		3 yrs.	7/31/87
Lynn Wheeler W/F			9/16/85		Unexp.	7/31/86

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Planning Commission

Name Brenda Friedenberg Patten **Sex/Race** F/W **District No.** 7

Home Address 7416 Valley Brook Road, Charlotte, NC 28226 **Phone No.** 364-1872

Business Address Prudential Life Insurance Co., 6060 St. Albans St., Charlotte, NC 28287 **Phone No.** 554-1151

Education A.A., George Washington University; A.B., University of Illinois, Psych.; M. Ed. Counseling, UNC-C; N.C. School of Real Estate

Present Employer Prudential Life Insurance Co.

Job Title Field Underwriter **Duties** Financial Product Sales

Business & Civic Experience Last 5 years insurance sales - Prudential Life Ins. Co., New York Life Ins. Co.; Real Estate sales - Springstead Realty, Merrill Lynch Townsend Realty - 1960's - Claims Adjuster, Secretary - Equitable Life; Claims - Travelers Life Ins. Co.; Employment Counseling - State of Illinois

Current Civic Involvement. Charlotte Women's Political Caucus - Program Chair; Mecklenburg Evening Republican Women's Club - Board Member; United Family Services - Board Member; United Way - Volunteer Symposium; Big Brothers; Big Sisters - Sub-Committee

Interests/Skills/Areas of Expertise Recent Community Involvement Leadership Charlotte, 1985, Herb Spaugh Campaign for City Council - Precinct Coordinator; Spirit Square Women's Auxiliary-Member; Charlotte Women's Political Caucus - Membership Chair, Talent Bank Chair; North Carolina Women's Political Caucus - Board Member; Campaign for Betty Ann Knudsen for Secretary of State - Mecklenburg Coordinator; Outdoor Day for WomanReach, Inc. - Coordinator, Charlotte Memorial Hospital Women's Auxiliary - Gift Shop Board/Buyer; Charlotte Symphony Women's Association - Designer House Grounds Chairman; United Way Task Force - Allocation Study Committee Member, Council for Children - Child Advocate; Outward Bound School, 5/83, Greater Charlotte Chamber of Commerce Leadership School, 1981 (See over)

Comments
I am viscerally interested in Charlotte and its healthy growth, as a citizen and a business-woman, and have attended sessions of the Planning Commission and the 2005 committee while serving a political internship through the Charlotte Women's Political Caucus. My com- (See over)

I understand that this application will be maintained in the active file for a period of one year only

5/28/86 Brenda Patten

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

MECKLENBURG
EVENING
REPUBLICAN
WOMEN'S CLUB

May 27, 1986

TO: Members of Charlotte's City Council

Dear Councilmember:

On behalf of the Mecklenburg Evening Republican Women's Club, I wrote to you shortly after your election/re-election to ask you to consider Brenda Patten for appointment to the next opening on the Planning Commission. Such an opening will become available in the near future.

Brenda has worked very hard for many civic organizations in this community. She has given freely of her time and financial support to these organizations. She is well known and respected by their membership, as well as that of other associations for which she has not had the time to become an active member.

Brenda Patten is extremely interested in doing what is best for this community. She believes in progressive government and well-planned community growth, and applying these principles to the responsibilities encumbent upon members of the Planning Commission.

Our club members wish to reaffirm their strong support for her appointment to the Planning Commission and thank you for the consideration you will give to our recommendation and her appointment.

Sincerely,

Ange DeVivo

Ange DeVivo
Talent Bank

NATIONAL FEDERATION OF REPUBLICAN WOMEN

[illegible] Charlotte N C 28[illegible] • Telephone 33[illegible]

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte-Mecklenburg Planning Commission

Name R. Stanley Vaughan **Sex/Race** M/W **District No.** _____

Home Address 5410 McAlpine Farm Road, Charlotte, NC 28226 **Phone No.** 542-1463

Business Address 1850 Charlotte Plaza, Charlotte, NC 28244 **Phone No.** 375-8414

Education Graduate of Wake Forest University

Present Employer Coopers & Lybrand

Job Title Managing Partner **Duties** Responsible for management of the local office

Business & Civic Experience See Attached Sheet

Interests/Skills/Areas of Expertise Accounting, Auditing, Planning, General Business

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

5/30/86 — R. Stanley Vaughan

Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee
Planning Commission

Name Patricia H Ward **Sex/Race** Female/Caucasian **District No.** _____

Home Address 9433 Whitethorn Dr **Phone No.** 846-2350

Business Address 3028 Providence Rd **Phone No** 366-2409

Education B S Chemistry-1961 College of Mt St Vincent Riverdale, N.Y

Present Employer St Gabriel's School

Job Title Teacher - Science **Duties** Science Teacher
Grades 6-7-8, Homeroom 6th Grade, Testing Coordinator

Business & Civic Experience Served as Representative to Franklin Township Drug Committee, Member of Recreation Commission - Franklin Township NJ, Vice President of Homeowners Association Parkersburg West Va; PTA & Band Parent in NJ, West Va, & N.C, Red Cross Certified and Active Water Safety Instructor

Interests/Skills/Areas of Expertise Interests Reading, Sports
Organizational Skills, Ability To Deal With People

Comments I would be interested in serving on the library, recreation boards and/or committees dealing with problems of traffic in South Charlotte.

I understand that this application will be maintained in the active file for a period of one year only

Mar 10, 1985 — Date

Patricia H. Ward — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Planning Commission

Name Bruce A. Brodt **Sex/Race** M/W **District No.** 6

Home Address 3233-L Park Road **Phone No.** 529-0337

Business Address 5815 Westpark Drive **Phone No.** 525-6350

Education 6 Yrs. College

Present Employer Little & Associates, Inc.

Job Title Team Leader **Duties** Architect

Business & Civic Experience Architect in Charlotte since 1971; served on Land Planning Conference at UNCC 1972. Metrolina Environmental Concern Assoc. 1971-1974; 1995 Comprehensive Plan 1974-1975; Mecklenburg County Recycling Committee 1980-date; Solid Waste Management Board 1984-date; Coach, Park Sharon Athletic Association Baseball.

Interests/Skills/Areas of Expertise Interested in planning and helping direct the growth of Charlotte; interest in architecture, art and music.

Comments I elected to live in Charlotte, I love the city and I want to help it grow and develop in an orderly manner.

I understand that this application will be maintained in the active file for a period of one year only

July 23, 1985 — Bruce A Brodt.

Date — Signature of Applicant

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600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Planning Commission
Spirit Square Board of Directors

Name June Burbage-Abernethy **Sex/Race** F/W **District No.** 5

Home Address 5300 Doncaster Drive **Phone No.** 365-4081

Business Address same **Phone No.** 365-1583

Education B.A. 1964, M.M. UNC/CH 1970; Professional diploma, Accademie de Chigiano, Siena, Italy 1979

Present Employer self; also Minister of Music Tabernacle A R P Church

Job Title pianist, teacher, music director **Duties** Church-direct choirs; service plans; co-ordinate music all services

Business & Civic Experience Charter board member Friends of Music at Queens College; own Abernethy Distributing Co. Inc; Chapel Hill Concert Series; People to Preserve Jockeys Ridge land and financial consultant; Chapel Hill Community Youth Theatre

Interests/Skills/Areas of Expertise Music, theatre, dance; public relations; land development; creativity (promotional material); fund-raising (½ million dollars for Jockey's Ridge!)

Comments We are new to Charlotte (1983) after seventeen years in Chapel Hill - We love Charlotte!

I understand that this application will be maintained in the active file for a period of one year only

March 17, 1986 — June Burbage-Abernethy

Date — Signature of Applicant

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Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

6 Appointed by City:
Mayor (2); Council (4)
6 Appointed by County
6 Appointed by Arts and Science Council
8 Spirit Square

SPIRIT SQUARE BOARD OF DIRECTORS

(26 Members)

Membership - Appointed for three-year terms. Although drawn from many diverse backgrounds, they share an interest in the development of arts opportunities for the public. No director shall serve for more than two full consecutive three-year terms.

Responsibilities - As a non-profit organization, the Board of Directors, by law, is charged with the management of its affairs. Specifically, the Board sets policy, approves the annual budget, hires the director, raises supplementary funds when necessary, and engages in specific administrative functions through appropriate committees. The by-laws require quarterly meetings but more frequent meetings are called.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
City						
(C)Eleanor Brawley W/F		Communications Dir./ Queens College	4/14/80	6/02/80 5/09/83	3 yrs.	6/30/86
(M)Richard Vinroot W/M	6	Attorney/City Council	6/10/82	6/13/85	3 yrs.	6/30/88
(C)Patricia Heard B/F	7	Educational Diagnostician	8/21/78	6/02/80 5/09/83	3 yrs.	6/30/86
(C)Lawrence Davidson, III B/M	2	Attorney	9/26/83	6/10/85	3 yrs.	6/30/88
(C)Max L. Jackson W/M	1	Owner/Mgr., Jackson Assoc.	6/11/84		3 yrs.	6/30/87
*(M)Robert J. Suarez W/M		VP/GM-Char. Obs.	8/03/84		3 yrs.	6/30/87
County						
Velva W. Woollen W/F		City Council Member				6/30/87
Wesley W. Sturges W/M		Banker				6/30/87
Benjamin Richter W/M		Sales Executive				6/30/88
Sally Van Allen						6/30/86
Susan Marrash-Minnerly						6/30/88
Vivian Williams		C/M Schools				6/30/86
Arts & Science Council						
Charles O. Mikell W/M		CEO- Construction				6/30/86
Carol Brake						6/30/88
Jere Drummond		Southern Bell				6/30/86
Richard Wagoner		FUNB				6/30/87
Judd York						6/30/87
Robert L. Walton		County Commissioner				6/30/88

(Continued)

SPIRIT SQUARE BOARD OF DIRECTORS (Cont'd.)

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
Spirit Square Arts Center						
Sally Abernathy		WTVI				6/30/86
Carroll Backman						6/30/86
Charles Daul		Knight Publishing				6/30/88
Catherine Hansen						6/30/87
Winfield Major		Ernst & Whinney				6/30/87
Loonis McGlohon		WBT				6/30/86
Winton Poole		NCNB				6/30/88
Ray Farris		Attorney				6/30/88

*Chairman

Spirit Square
For the people for the arts

May 13, 1986

Ms. Pat Sharkey
City Clerk
City of Charlotte
600 East Trade Street
Charlotte, North Carolina 28202

Dear Pat:

On behalf of Spirit Square Center for the Arts and its Board of Directors, we would like to respectively request that the City of Charlotte appoint Mr. Cullie Tarleton and Mr. Fred Stewart to serve a three-year term on Spirit Square's Board of Directors commencing on July 1, 1986 and ending on June 30, 1989.

Mr. Tarleton will replace Ms. Eleanor Brawley and Mr. Stewart will replace Ms. Patricia Heard. Both Ms. Brawley and Ms. Heard will retire from our Board of Directors on June 30, 1986, after serving six years.

Mr. Tarleton and Mr. Stewart will both bring an enormous wealth of knowledge to our organization and your favorable consideration of this request will help Spirit Square continue to be the premier center for the arts in this region.

Sincerely,

Mr. Roberto Suarez
President

Ms. Velva Woollen
President Elect

RS:VW:ss

Enclosures: Applications for Appointment to Board for Mr. Tarleton and Mr. Stewart

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Spirit Square Arts Center, Inc.

Name Fred Stewart **Sex/Race** BM **District No.** Pineville

Home Address 2408 Hamilton Mill Rd. **Phone No.** 364-4720

Business Address 1913 I-85 S. Charlotte NC. **Phone No.** 394-9196

Education Master Degree

Present Employer Stewart Office Suppliers, Inc.

Job Title President **Duties** Manageing the company

Business & Civic Experience Seven years business experience, serve on several boards.

Interests/Skills/Areas of Expertise Business, athletic , people, working in group settings.

Comments NA

I understand that this application will be maintained in the active file for a period of one year only

May 15, 1986 — Fredrick S. Stewart

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Spirit Square Arts Center

Name Mr. Cullie Tarleton **Sex/Race** M/W **District No.** _____

Home Address 312 West 9th Street, Charlotte 28202 **Phone No.** 376-9439

Business Address One Julian Price Place, Charlotte 28208 **Phone No.** 374-3652

Education Marshville High School, Class of 1956

Present Employer WBTV

Job Title Sr. Vice President & General Manager **Duties** Responsible for general management of television station.

Business & Civic Experience President, Charlotte Opera Association, Vice President & Board of Directors, Child Care Resources, Vice Chairman & Board of Managers, Central YMCA. Member, Human Services Council; Past President of Charlotte Little Theatre, Past President, Charlotte Ad Club.

Interests/Skills/Areas of Expertise _____

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

5-15-86 _____

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Spirit Square Board of Directors

Name Robin Cochran **Sex/Race** F **District No.** 1

Home Address 318 W 8th Street, Charlotte **Phone No.** 372-0282

Business Address 1617 East Blvd, Charlotte **Phone No.** 375-2551

Education BA - Wheaton College, Norton, Mass
Masters / Social Science - Hunter College, NYC NY

Present Employer TRANS CHARLOTTE INC

Job Title Group and Incentive Travel Sales **Duties** Expanding group and Incentive Travel Department

Business & Civic Experience Co-Founder - Spirit Square Auxiliary - President 1981-83 / Member Actors Contemporary Ensemble Board - 1983-present member - Springfest Board - 1983-present Sustainer - Charlotte Junior League Gen Mgr - Tarradiddle Players - 1982-1985, Member Tarradiddle Board of Directors - 1985-present

Interests/Skills/Areas of Expertise
Supporter of professional Theatre / 3 years in arts management
Ten years active volunteer worker at Spirit Square / and other non profit organizations Active in Uptown Development / Fourth ward Resident, Chairman Home Tour 1983,

Comments
active in fund raising for arts groups (and spend time in last 2 Spirit Square Capital Fund Campaigns) - Long Time interest + supporter of Spirit Square

I understand that this application will be maintained in the active file for a period of one year only

April 22, 1986 — Robin Cochran

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: SPIRIT SQUARE

Name JILL H. KRASNER **Sex/Race** F/C **District No.** _____

Home Address 2115 WHARTON LANE, MATTHEWS 28105 **Phone No.** 541-5115

Business Address HOOD ROAD, CHARLOTTE 28212 **Phone No.** 536-3636

Education BFA, HUNTER COLLEGE, N.Y.

Present Employer WPCQ · TV

Job Title DIRECTOR OF BROADCASTING **Duties** IN CHARGE OF PROGRAMMING, PROMOTION & ADV, PUBLIC AFFAIRS, NEWS, PRODUCTION FOR THE TV STATION.

Business & Civic Experience

LEAGUE OF WOMEN VOTERS (NEW JERSEY & MARYLAND) ESTABLISHED & RAN OWN SUCCESSFULL COTTAGE INDUSTRY (1980-83); FOUNDING MEMBER OF CHARLOTTE CRAFT GUILD

Interests/Skills/Areas of Expertise ESTABLISHED ARTIST (MIXED MEDIA) AND CRAFTSPERSON (FIBERS) WITH NUMEROUS SOLO & GROUP SHOWS; EXCELLENT ORGANIZER & MOTIVATOR; STRONG MANAGERIAL SKILLS, GOOD GRASP OF OVERVIEW.

Comments GOAL ORIENTED, HEAVY MEDIA, ADVERTISING & PUBLIC RELATIONS EXPERIENCE.

I understand that this application will be maintained in the active file for a period of one year only

4.29.85 — Jill H. Krasner

Date — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: SPIRIT SQUARE BOARD OF DIRECTOR

Name MARILYN M. OVERTON **Sex/Race** F/W **District No.** 6 (City Council)

Home Address 1014-C QUEENS ROAD **Phone No.** 333-5941

Business Address DUKE POWER - CHURCH STREET **Phone No.** 373-2468

Education 2 YR ELEC DATA PROCESSING DEGREE
4 YR BA - BUSINESS ADMIN

Present Employer DUKE POWER COMPANY

Job Title INFORMATION SYSTEMS COORDINATOR **Duties** ESTABLISH AND MAINTAIN EFFECTIVE WORKING RELATIONSHIPS WITH INTERNAL/EXTERNAL PERSONNEL. DEVELOP AND COORDINATE DISTRIBUTION OF VARIOUS BUDGET AND GOALS REPORTS.

Business & Civic Experience SEC, DUKE POWER - PFEIFFER COLLEGE ALUMNI COMM / BB PARKER SCHOLARSHIP COMM, PAST MEMBER YOUNG REPUBLICANS, 1986-1987 CO-CHAIR. VISUAL ARTS COMM - SPIRIT SQUARE AUXILARY, PATRON - MINT MUSEUM OF CHARLOTTE, (PAST) DOCENT @ SPIRIT SQUARE, SPRINGFEST VOL - 4 YRS

Interests/Skills/Areas of Expertise THE ARTS, POLITICS, HEALTH

Comments

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May 21, 1986 — Marilyn M. Overton

Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Advisory Com / Convention + Visitors Bureau ART COMMISSION ; HOUSING AUTHORITY ; SPIRIT SQUARE BOARD OF DIR.

Name MAARTEN J. PENNINK **Sex/Race** M / W **District No.** 9

Home Address 1715-B EUCLID AVE, CHARLOTTE, N.C 28203 **Phone No.** 376-1203

Business Address 1320 DURWOOD DRIVE, CHARLOTTE, N.C 28204 **Phone No.** 377-1600

Education B.S - INDUSTRIAL ENGINEERING

Present Employer REALTOR - KEEGAN & Co.

Job Title REALTOR **Duties** INDEP. CONTRACTOR

Business & Civic Experience INSURANCE UNDERWRITING ; WHOLESALE / RETAIL SALES ; REAL ESTATE SALES.
CHARLOTTE JUNIOR SOCCER FOUNDATION BOARD

Interests/Skills/Areas of Expertise ART ; SPORTS
UNDERWRITING ; REAL ESTATE
INTERNATIONAL RELATIONS

Comments U.S. CITIZEN NOW / FORMERLY DUTCH CITIZEN

I understand that this application will be maintained in the active file for a period of one year only

11/18/85 — Maarten Pennink
Date — Signature of Applicant

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Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

3 Appointed by Mayor
5 Appointed by City Council

HISTORIC DISTRICT COMMISSION - CHARLOTTE

(8 Members)

Membership - One member shall represent the Charlotte-Mecklenburg Planning Commission and shall be recommended for appointment by that Commission. Each of the historic districts - Fourth Ward and Dilworth - shall be represented by one residential property owner (Council appointments). The membership will be expanded by one (a property owner) for each newly designated district. The Board of Directors of the neighborhood association of each district shall recommend nominations for their position in compliance with the association's by-laws, but such recommendations shall not be binding on the City Council.

In addition, the Dilworth Historic District, because of its make-up, shall be represented by the operator of a business in that district (a mayoral appointment). Business operators in Dilworth may submit no more than three names for consideration, but these recommendations shall not be binding on the Mayor.

If either of the district representatives ceases to be in the respective historic district, that appointee shall not be permitted to continue in his po ition if more than fifty (50) percent of his term has not been served.

A majority of the membership shall have demonstrated special interest, experience, or education in history or architecture; and all must reside within the corporate limits of the City of Charlotte - both criteria required by State statute. Terms are for three years and no member may serve on the Commission for more than two full consecutive terms.

Responsibilities - To ensure the preservation of any areas, structures, site and objects that are significant elements of the cultural, social, economic, political, or architectural history of Charlotte; to safeguard the heritage of the City through the preservation and conservation of historical areas for the education, pleasure, and enhancement of the residents of the City.

MEMBER & QUALIFICATION	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)John Knight W/M (Resident-Owner, 4th Ward)	2		6/13/83		3 yrs.	6/30/86
(M)Wanda Lewis B/F (Planning Commission)	4	Fin. Planner/IBM	7/22/85		Unexp.	6/30/86
(C)Eric Sauda W/M	1	University Professor	12/03/81	6/11/84	3 yrs.	6/30/87
(C)Tolley Kennon B/M	2	Oral Surgeon	6/28/82	6/10/85	3 yrs.	6/30/88
(M)Michael Tribble W/M	6	Architect	7/20/83	7/12/85	3 yrs.	6/30/88
(C)Mary Ann Hammond W/F	4	Interior Designer	7/11/83		3 yrs.	6/30/86
(C)George C. Warren (Resident-Owner, Dilworth)	6	College Hist.Ins.	10/10/83		3 yrs.	6/30/86
*(M)Kirkwood Otey W/M (Business-Owner, Dilworth)	6		3/29/84		3 yrs.	6/30/86

*Chairman

·M·I·N·T
MUSEUM
2730 RANDOLPH RD
CHARLOTTE, N.C.
28207
704 337 2000

May 14, 1986

Mayor of Charlotte and
Members of Charlotte City Council

In recognition and appreciation of the substantial support from the City of Charlotte, the Board of Trustees of the Mint Museum has amended its Bylaws to provide for election of members to the Board of Trustees by the City of Charlotte. A copy of the recently adopted Section 2.6 of the Bylaws is enclosed.

As you can see, this provides for the election of three Trustees, one each for one, two and three year terms with Trustees being eligible for reelection. However, they may serve no more than two consecutive three-year terms.

With the many new challenges and opportunities facing the Board of Trustees of the Mint, we seek to continue to add commitment, strength and diversity to our Board of Trustees. We enclose for your information the list of current officers and Trustees.

Accordingly, the Nominating Committee of the Board of Trustees proposes for your consideration three outstanding citizens for these positions. We have not made any suggestions as to who should be considered by the Mayor or who by the City Council or who should serve the one, two or three year terms.

Our nominees are Ben T. Craig, Willa N. Cline and Pam Patterson.

Since Pam Patterson is a member of the City Council, we presume that you have sufficient background and biographical information although we note that she has been a frequent visitor to and interested supporter of the Mint Museum.

Ben Craig is President of First Union Corporation and Chairman and Chief Executive Officer of First Union National Bank. Prior to First Union's merger with Northwestern Financial Corporation, he served as Chairman and Chief Executive Officer of Northwestern. He is a graduate of Davidson College. Among many professional activities, he is Chairman of the Governor's Business Council on Arts and Humanities and a Trustee of the Southeastern Center for Contemporary Art in Winston-Salem. Ben is also a new resident of Charlotte and would bring to the Mint Board of Trustees a substantial business background as well as substantial volunteer activities in the arts.

ACCREDITED BY
THE AMERICAN
ASSOCIATION
OF MUSEUMS

Willa N. Cline has been employed by the Paragon Group in Charlotte since 1979 and currently serves as a community manager in their real estate development and management activities. As such, she has administrative and management responsibilities. She is active in numerous community activities including membership on the Board of Directors of the Afro-American Cultural Center and has assisted with the City Water Bond campaign and the United Negro College Fund drive. She has professional training and experience as a speech and language pathologist. Willa brings to the Mint a business and management background as well as a teaching background and active community involvement which is essential for our Board of Trustees.

The Annual Meeting of the Members of the Mint Museum is on June 3, 1986 and the Annual Meeting of the Board of Trustees is on June 9, 1986.

We would hope that your selection process could be complete by June 9, 1986 so that the new Trustees could join us at the Annual Meeting of the Trustees or soon thereafter.

Each of the nominees we have proposed has indicated a willingness to serve if elected. We have provided resumes on each of these to the City Manager and if we can provide any additional information, please contact me at the Mint or at 377-6000.

The Mint and its Trustees remain grateful for the substantial financial support that the City Council provides us, both in operating and capital funds. We also want to thank you for the substantial contributions that numerous City Staff members and department heads have made to our opening activities and our expanded operations.

We pledge to continue expanding programs and educational activities throughout the community and are working hard to bring world-class exhibitions that will surely focus substantial attention in the tourist and cultural worlds on Charlotte without overlooking our commitment to the citizens of this community.

Thank you for your continuing support.

Sincerely yours,

Zach Smith

A. Zachary Smith, III
President
Board of Trustees

AZS/mtp
Encl.

Section 2 6. City of Charlotte Trustees The Mayor and City Council of the City of Charlotte may elect three members to the Board of Trustees for three-year terms ending at the date of the annual or substitute annual meeting of the members of the Corporation and each such Trustee shall hold office until his death, resignation, removal, disqualification or until his successor is elected and qualifies. The Mayor shall elect one of such Trustees and the City Council shall elect two of such Trustees. At the first election of Trustees by the City of Charlotte, one Trustee shall be elected to serve until the annual meeting in 1986, one until the annual meeting in 1987 and one until the annual meeting in 1988. Such Trustees shall possess all powers possessed by any other Trustee. No such Trustee shall be eligible to serve more than two consecutive three-year terms unless he shall have ceased to be a Trustee for at least one year. Any vacancy occurring in the members of the Board of Trustees elected by the Mayor or the City Council shall be filled only by the Mayor or the City Council

#7

APPOINTMENTS

Information on Nominees

	District	Profession/Business
PARKS ADVISORY COMMITTEE		
1. Robert Lilien W/M	6	Attorney
2. Janet Monahan W/F	7	Analyst Programmer/Duke Power
3. John W. Maye, Jr. B/M	5	Ass't Principal/Jr. High School
CERTIFIED DEVELOPMENT CORPORATION		
1 Norman Hunte B/M	4	Region Sales Planner/Pillsbury
2. James Kilroy III W/M	7	Real Estate Broker
3. Robert Blythe W/M	6	Attorney

3 Appointed by Mayor
6 Appointed by City Council

PARKS ADVISORY COMMITTEE

(9 Members)

Membership - Initial appointments were made on a staggered basis: three for one-year terms, three for two-year terms, three for three-year terms. Thereafter, all appointments will be for three years. No person is to serve more than two terms. Chairman elected annually by the Committee membership for a one-year term only. Former Chairman of Parks Bond Advisory Committee serves in an advisory capacity for one year following Committee's inception.

Responsibilities - Serves as the City's advocacy group in the community for parks and recreation, assuring that the leisure needs of the community are met. Specific goals and functions are outlined in the Resolution establishing the Committee, adopted April 5, 1982.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
*(C)Robert L. Burchette W/M	6	Attorney	5/24/82	5/9/83	3 yrs.	6/1/86
(C)Tom Duggins W/M	6	Architect	5/24/82	5/9/83	3 yrs.	6/1/86
(C)Roy Alexander W/M	5	Science Mus.	6/11/84		3 yrs.	6/1/87
(C)David Henderson W/M	6	Attorney	5/24/82	6/11/84	3 yrs.	6/1/87
(C)Susan Seaver W/F	5	Interior Designer	5/24/82	4/22/85	3 yrs.	6/1/88
(C)Annette Bedford W/F	4	Girl Scout Official	5/24/82	4/22/85	3 yrs.	6/1/88
(M)Lloyd C. Caudle W/M		Attorney	6/18/82	6/17/85	3 yrs.	6/1/88
(M)Shirley Farrar	7		4/09/85		Unexp.	6/1/86
(M)John T. Crawford		Hous.Auth./You.Serv.	1/18/85		3 yrs.	6/1/87

*Chairman

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Parks Advisory Committee

Name Robert S. Lilien **Sex/Race** Male/Cau **District No.**

Home Address 2121 Radcliffe Avenue, Charlotte, NC 28207 **Phone No.** (704) 374-0890

Business Address 1900 Independence Center, Charlotte, NC/ 28246 **Phone No.** (704) 377-2536

Education High School - Walter M. Williams (Burlington, NC); B.A. Duke University (1969) in accounting; J.D. - UNC-Chapel Hill (1975)

Present Employer Robinson, Bradshaw & Hinson, P.A.

Job Title Attorney (partner) **Duties** Practice of Law

Business & Civic Experience Chairman - Board of Trustees of Eye, Ear & Throat Hospital; YMCA Basketball League Committee; Myers Park Homeowners Association Board of Directors; Vice-President of Charlotte Tax Roundtable; Speaker at numerous civic and professional group meetings; 3 yrs. experience as a CPA with rnst & Whinney; 11 yrs. experience in tax law, real estate, & tax-exempt financing

Interests/Skills/Areas of Expertise Expertise - tax law; accounting (CPA license issued 1970); joint public-private financing of public use facilities; tax-exempt financing; Interests - public use facilities, urban rehabilitations; sailing, skiing, cycling, running, boating.

Comments I live and work near several city parks and have a genuine interest in the entire city park system.

I understand that this application will be maintained in the active file for a period of one year only

5-6-86 — Date

Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Parks Advisory Committee

Name Janet N. Monahan **Sex/Race** F/W **District No.** 7

Home Address 3709 Flowerfield Rd. Charlotte, N.C. 28210 **Phone No.** 552-1111

Business Address 500 S. Church St. Charlotte, N.C. 28242 **Phone No.** 373-3840

Education AA Data Processing Central Piedmont Community College
BS Management Limestone College Gaffney, S. C.

Present Employer Duke Power Company

Job Title Analyst Programmer, Information Systems Planning **Duties** Develop/implement procedures that support contingency recovery for the Corporate Data Center.

Business & Civic Experience Employed 10 years in data processing environment
Board of Directors, Parents Without Partners, Scholarship Chair, PWP
Volunteer - WTVI, Boys Town Auction, Charlotte Mecklenburg schools

Interests/Skills/Areas of Expertise business experience in problem solving and planning
gardening, hiking, bird watching, plant identification

Comments Effective planning is the most important tool for making the best use of available funds. I would like to see community volunteers provide some services that have been lost to budget cuts.

I understand that this application will be maintained in the active file for a period of one year only

5/1/86 — Janet N. Monahan
Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Auditorium-Coliseum-Civic Center Authority; Parks Advisory Committee; Spirit Square Board of Directors; Municipal Advisory

Name John W. Maye, Jr. **Sex/Race** M/Black **District No.** _____

Home Address 8122 Blairtree Court Charlotte, NC **Phone No.** (704) 568-8339

Business Address 6900 Democracy Drive Charlotte, NC **Phone No.** (704) 537-0002

Education B. S.--North Carolina A. & T. State University; Master's Degree--East Carolina University; Advanced Study--UNC-Charlotte

Present Employer Charlotte-Mecklenburg Schools

Job Title Assistant Principal, Albemarle Road Junior **Duties** I work primarily with those functions and responsibilities assigned to me by the principal.

Business & Civic Experience Member of Toastmasters, #737; Master Mason, Mount Herman Lodge #35; Campaign Manager, R. C. Bostic for County Commissioner, Montgomery County, 1982; North Carolina Principals'/Asst. Principals' Assoc.; Member of Legislative Study Commission on Teenage Sexuality, Current

Interests/Skills/Areas of Expertise I have a deep desire to work with and on behalf of people. I would like to become more active in the Charlotte community. I have served a two-year term as National President of the North Carolina A. & T. State University Alumni Association. I am presently active with the Peer Mentoring Program at UNC-Charlotte.

Comments I would like the privilege to work and to learn about my community as I devote time to one of these committees. My pleasure would come with the opportunity to serve my fellow man.

I understand that this application will be maintained in the active file for a period of one year only

4-14-86 — Date

John W. Maye — Signature of Applicant

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City Clerk
1983

18 Appointed by City:
Mayor (6); Council (12)
9 Appointed by County

CERTIFIED DEVELOPMENT CORPORATION
(27 Members)

Membership - Members must be residents of the City of Charlotte or Mecklenburg County, of legal voting age, be of good character and reputation, have never been convicted of a criminal offense other than a minor motor vehicle violation, and not under indictment, on parole or probation. Terms are for three years (following the expiration of the initial terms which were made on a staggered basis).

Membership shall include participation by the following four groups: (a) local government, (b) private lending institutions, (c) community organizations, and (d) business organizations.

Responsibilities - The purpose of the company is to stimulate the growth and expansion of small businesses in the community by assisting such businesses to obtain long-term financing for capital improvements and fixed assets.

MEMBER & CATEGORY	DISTRICT	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
Local Government					
(C)James W. Walton B/M	3	2/22/82	4/09/84	3 yrs.	4/30/87
Private Lending Institutions					
(C) L. R. Miller, Jr. W/M	6	5/14/84		3 yrs.	4/30/87
(C)Thomas W. Shaw, Jr. W/M	6	2/22/82	3/11/85	3 yrs.	4/30/88
(C)H. Clayton Howze W/M	6	3/11/85		3 yrs.	4/30/88
(M)Vernon L. Sawyer W/M	6	4/26/85		3 yrs.	4/30/88
(M)Mario Neal - Resigned 5/86		1/16/85		Unexp.	4/30/87
(C)Titus Ivory B/M	2	5/05/86		3 yrs.	4/30/89
Business Organizations					
(C)Boyd Falls W/M	6	2/22/82	5/14/84	3 yrs.	4/30/87
(C)Clayton Lovell	6	10/08/84		Unexp.	4/30/87
*(C)Paul E. Gibson W/M	6	6/13/83	3/11/85	3 yrs.	4/30/88
**(C)Karen E. Harris B/F		12/10/84	3/11/85	3 yrs.	4/30/88
(M)Rowena Warren W/F	7	3/15/82	7/31/84	3 yrs.	4/30/87
(M)Henry A. Harkey W/M	7	3/15/82	4/26/85	3 yrs.	4/30/88
Community Organizations					
(C)William O. Hoey B/M	4	2/22/82	4/09/84	3 yrs.	4/30/87
(C)Spencer Thompson B/M	3	1/28/85	3/11/85	3 yrs.	4/30/88
(C)A. Ray Biggs W/M	6	3/11/85		3 yrs.	4/30/88
(M)Lem Long, Jr. B/M	5	7/31/84		3 yrs.	4/30/87
(M)James H. Watters		5/05/86		Unexp.	4/30/88

County Appointments - Expiring 4/30/89

W. Mark Gill
Pradeep K. Patnaik
Richard Bullard
J.H. Crute III
Donald Outen
James M. Patterson, Jr.
Michael Blair
Jim Counts
Stephen Morris

*Chairman
**Membership terminated 4/12/86 (failure to meet attendance requirements)

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Certified Developement Corporation

Name Norman Archer Hunte **Sex/Race** M/Black American **District No.** 4

Home Address 6846-3A English Hill Dr, Charlotte, NC 28212 **Phone No.** (704) 567-9163

Business Address 4425 Randolph Rd, Suite 219, Charlotte NC 28211 **Phone No.** (704) 366-9181

Education Duke University, Durham, N.C

Present Employer Pillsbury Co

Job Title Region Sales Planner **Duties** I coordinate promotional planning, monitor and communicate results of the Charlotte Region to Headquarters

Business & Civic Experience Outside of Pillsbury none

Interests/Skills/Areas of Expertise As Region Sales Planner I have developed a keen analytical ability This ability is used to develope strategic programming plans For the Charlotte Region

Comments

I understand that this application will be maintained in the active file for a period of one year only

5/25/86 — Norman A Hunte

Date — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

CITY OF CHARLOTTE, NORTH CAROLINA

BACKGROUND AND PERSONAL DATA OUTLINE ON CANDIDATES FOR APPOINTMENT TO COMMITTEES, COMMISSIONS, BOARDS AND AUTHORITIES

COMMITTEE, COMMISSION, BOARD OR AUTHORITY:

Charlotte Certified Development Corporation

NAME. James J. Kilroy, III SEX & RACE Male/White

ADDRESS 2600 Valencia Terrace, Charlotte 28226 (Home) DISTRICT NO

Suite 800, 212 South Tryon St. (Business)
Charlotte, North Carolina 28281

TELEPHONE: (704) 365-1416 (Home) (704) 334-7383 (business)

EDUCATIONAL BACKGROUND:

BA-Economics, University of Notre Dame, Notre Dame, Indiana

Business, Graduate level, George Washington University, Washington, D.C.

EMPLOYMENT.

Present Employment. Affiliation with McGuire Commercial Properties, Inc.

Job Title: Real Estate Broker Duties Performed. Sale and Lease of Industrial, commercial and investment properties.

MEMBERSHIPS/BACKGROUND INFORMATION:

Current and past memberships in organizations and offices held

SouthPark Lions Club - Past President

Lions Charities - Present member, Board of Directors

Interest/skills, areas of expertise:

Financial - Internal Rate of Return analysis.

Financial - Loan Development and analysis.

COMMENTS I am submitting this outline as a possible candidate for the Board of the Charlotte Certified Devdlopment Corporation. I feel that I can make a positive contribution to the further growth of this Corporation.

Date [illegible] Signature [illegible]

Jan. 1985

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Certified Development Corp

Name Robert B Blythe **Sex/Race** M/W **District No.** 6

Home Address 1727 Brandon Road, Charlotte, NC **Phone No.** 333-4921

Business Address 750 BB&T Center, 200 S. Tryon St Charlotte, NC 28202-3214 **Phone No.** 374-1550

Education Davidson College, AB, UNC-Chapel Hill Law School, LLB.

Present Employer Craighill, Rendleman, Ingle & Blythe, P. A

Job Title Attorney **Duties** Attorney

Business & Civic Experience practicing attorney since 1962, Council Member, Real Property Section, NC Bar Association, former Co-President of Dilworth School PTA, Elder, Covenant Presbyterian Church

Interests/Skills/Areas of Expertise substantial amount of practices devoted to real estate practice, predominately commercial practice. Serve on council of Real Property Section of NC Bar Association, Chaired Sub-Committee on survey standards

Comments

I understand that this application will be maintained in the active file for a period of one year only

1/14/85
Date

Signature of Applicant

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