AGENDA

Meeting Type	B
Date:	02-10-1986
SUBJECT	

City of Charlotte, City Clerk's Office

Charlotte

FILE COPY

2/10/86

council agenda

CHARLOTTE-MECKLENBURG
PLANNING COMMISSION

INTER-OFFICE COMMUNICATION

DATE. February 3, 1986

FROM: Robert G. Young
Land Development Manager

TO: Mayor Harvey Gantt
City Council Members

SUBJECT:

Enclosed are population figures and an accompanying map as requested by Councilperson Pam Patterson during the City Council meeting on January 30, 1986.

In reference to the Derita Small Area Plan, a question was raised about the market demand for a new grocery store south of the Derita town center.

RGY·CF jh

Enclosure

cc· Carol Jennings

Derita Small Area Plan
1970-2000 Population Projections

Area Wide

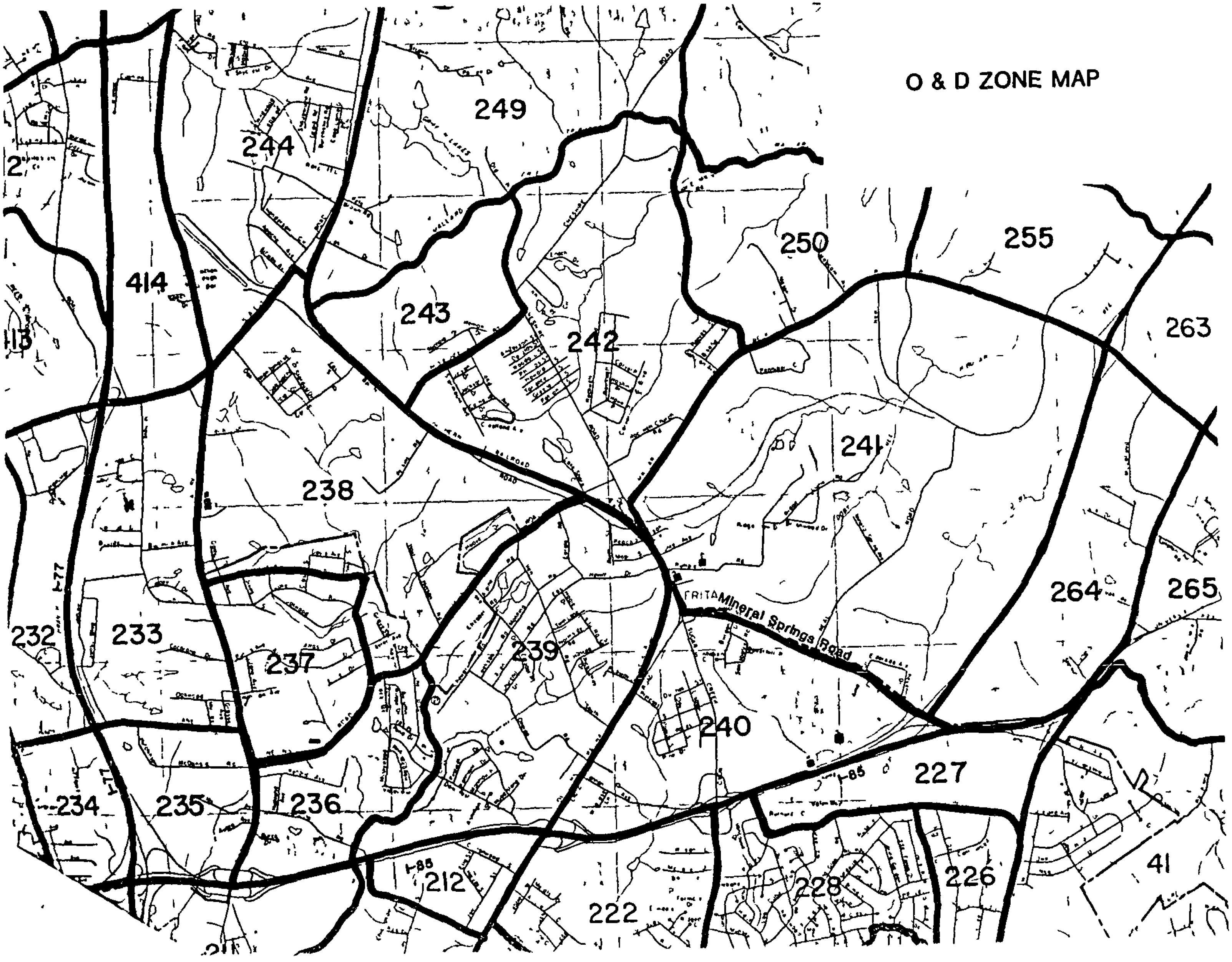
	1970	1980	1990	2000
No.	7,161	7,243	7,640	8,920
10 year % Increase	-	+1%	+5%	+9%

Sub-Areas
(Origin & Destination Zones)*

O&D Zone	1970	1980	1990	2000
233	753	664	700	750
235	210	114	100	150
236	304	965	1050	1100
237	754	494	550	700
238	849	860	1000	1500
239	1856	2154	2500	2800
240	713	635	750	800
241	224	875	200	320
242	1403	1064	1100	1300
243	95	108	200	400
Total	7,161	7,243	7,640	8,920

* Origin and Destination Zones - small geographic areas used by the Charlotte Department of Transportation for data collection and transportation system analysis. See the attached map.

O & D ZONE MAP


249
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263
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238
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232
233
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239
240
227
234
235
236
212
222
228
226
41
Mineral Springs Road
I-85
I-77

Charlotte

Public Service & Information Department
City Hall, 600 E Trade Street
Charlotte North Carolina 28202
704/336-2395

Meetings in February '86

THE WEEK OF FEBRUARY 2 - FEBRUARY 8

3	Monday, 4 00 p m	CITIZENS CABLE ADVISORY COMMITTEE/Subcommittee On Finance & Technical Review - Central Piedmont Community College, Terrell Administration Bldg , Board Room
4	Tuesday, 4 00 p m	CITIZENS CABLE ADVISORY COMMITTEE/Subcommittee on Needs Assessment - Cameron-Brown Bldg , Engineering Department
	Tuesday, 6 00 p m	CHARLOTTE PARKS ADVISORY COMMITTEE - Albemarle Road Recreation Center, 5027 Idlewild Road North
	Tuesday, 7 30 p m	PLANNING COMMISSION - Cameron-Brown Bldg , 1st Floor Conference Room
5	Wednesday, 7 45 a m	PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room A
	Wednesday, 9 00 a m	CIVIL SERVICE BOARD (Hearing) - City Hall, Council Chamber
	Wednesday, 6 30 p m	YOUTH INVOLVEMENT COUNCIL - City Hall Council Chamber
	Wednesday, 7 30 p m	PUBLIC MEETING ON DELTA ROAD EXTENSION - Albemarle Road Junior High School, 6900 Democracy Drive
6	Thursday, 4 00 p m	CITY COUNCIL UPDATE ON NEW COLISEUM - Charlotte Coliseum, 2700 E Independence Blvd
7	Friday, 7 30 a m	PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg , 1st Floor Conference Room

THE WEEK OF FEBRUARY 9 - FEBRUARY 15

10	Monday, 12 Noon	PLANNING COMMISSION (Work Session) - Cameron- Brown Bldg , 1st Floor Conference Room
	Monday, 7 00 p m	CITIZENS HEARING - Thomasboro Elementary School, 538 Bradford Drive
	Monday, 7 30 p m	CITY COUNCIL MEETING - Thomasboro Elementary School, 538 Bradford Drive
11	Tuesday, 9 00 a m	HISTORIC DISTRICT COMMISSION Edwin Towers Conference Room, 201 W Tenth Street
12	Wednesday, 8 30 a m	CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
	Wednesday, 6 30 p m	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
	Wednesday, 7 30 p m	HISTORIC PROPERTIES COMMISSION City Hall, 2nd Floor Conference Room

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THE WEEK OF FEBRUARY 16 - FEBRUARY 22

17	Monday, 5 00 p m	COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239
	Monday, 6 00 p m	CITY COUNCIL MEETING (Zoning Hearings) - Education Center, Board Room
18	Tuesday, 10 30 a m	AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - Convention Center, Conference Room
	Tuesday, 2 00 p m	HOUSING AUTHORITY Administrative Offices, 1301 South Blvd
19	Wednesday, 7 30 a m	CITY COUNCIL BREAKFAST (Liability Insurance Proposal Meeting) - Convention Center VIP - B
	Wednesday, 2 00 p m	TECHNICAL COORDINATING COMMITTEE - City Hall Annex, Department of Transportation Conference Room
	Wednesday, 7 30 p m	PUBLIC MEETING ON CARMEL/FAIRVIEW ROADS INTERSECTION IMPROVEMENTS - St John's Episcopal Church, 1623 Carmel Road
20	Thursday, 8 00 a m	CLEAN CITY COMMITTEE - Cameron-Brown Bldg , 5th Floor Conference Room
	Thursday, 2 00 p m	MINOR SPECIAL USE PERMIT HEARING - Cameron Brown Bldg , 1st Floor Conference Room
	Thursday 4 00 p m	PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg , 1st Floor Conference Room
	Thursday, 4 00 p m	CITIZENS CABLE ADVISORY COMMITTEE - Central Piedmont Community College, Terrell Administration Bldg , 3rd Floor Board Room
	Thursday, 7 30 p m	CHARLOTTE TREE COMMISSION - Park Operations, Conference Room, 701 Tuckaseegee Road

FEBRUARY 23 - FEBRUARY 28

24	Monday, 2 00 p m	CITIZENS HEARING City Hall, Council Chamber
	Monday, 3 00 p m	CITY COUNCIL MEETING - City Hall, Council Chamber
	Monday 4 00 p m	PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg , 1st Floor Conference Room
	Monday, 7 00 p m	CITIZENS CABLE ADVISORY COMMITTEE/Public Hearing - Education Center, Board Room
25	Tuesday, 3 00 p m	COMMUNITY FACILITIES COMMITTEE - Charlotte-Mecklenburg Utility Dept , 5100 Brookshire Blvd
	Tuesday, 4 30 p m	MUNICIPAL INFORMATION ADVISORY BOARD - Cameron-Brown Bldg , 3rd Floor Conference Room
26	Wednesday, 6 30 p m	YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber

These bodies will <u>not</u> meet in February:

- Advisory Energy Commission
- Advisory Board For Citizens with Disabilities
- Business Opportunity Network
- Citizens Advisory Council For Hazardous Chemicals
- Community Relations Committee
- Insurance & Risk Management Agency
- Metropolitan Planning Organization
- Specialized Transportation Advisory Committee
- Stormwater Management Agency

FAGENDA
FORMALA

Charlotte

CITY COUNCIL AGENDA
Monday, February 10, 1986
District 2 Council Meeting
Thomasboro Elementary School
538 Bradford Drive

5.00 p.m.	-	Dinner, Proposed Highway 51 Process
7:00 p.m.	-	Citizens hearing
7:30 p.m.	-	Council meeting Multi-Purpose Room

ITEM NO.

1. Invocation by Reverend Joe Maxwell of Henderson Grove Presbyterian Church.

2 Consider approval of minutes of the Regular Meeting of November 25, 1985, Organizational Meeting of December 2, 1985 and the Zoning Hearings of December 16, 1985

POLICY

3. Recommend approval of the public input process and overall schedule for preparation of the 2005 Transportation Plan.

On January 21, 1986 the Council and Planning Commission received a presentation from the Director of Transportation and the Director of Planning on the process and schedule for preparation of the 2005 Transportation Plan. At the end of the presentation, preliminary approval was given to this process and schedule by the officials in attendance. The detailed work on the plan is now underway by both staffs; the initial results should be available early in 1987.

As part of the overall process, it is recommended that a 12-member citizens advisory committee be appointed The committee would work with the staff, the Technical Coordinating Committee and the Metropolitan Planning Organization (MPO) toward ultimate approval of the plan. It is recommended that six members be appointed jointly by the Planning Liaison Committee and that the six towns have one appointee each. The Planning Liaison Committee would select the chairman

council agenda

Mayor Harvey B. Gantt **Mayor Pro Tem Al Rousso**

Charlie S. Dannelly
Gloria Fenning
Ann Hammond
Ron Leeper
Roy Matthews
Cyndee Patterson
Pamella G. Patterson
Minette Conrad Trosch
Richard Vinroot
Velva W. Woollen

The role of the committee would be as a sounding board for citizen input and as a communication link between the technical staff and community as a whole so that a consensus plan can be developed.

Council's approval of the process, as presented and as shown on the attachment, will allow staff to present it for approval at the March MPO meeting. Following that would be the appointment of the citizens advisory committee and the initial area informational meetings.

Attachment No. 1

4. Recommend approval of objectives, process and budget plan for undertaking revisions to the zoning, sign and subdivision ordinances.

The 2005 Generalized Land Plan was approved by City Council and County Commission in November, 1985. One of the major tasks in implementing the plan's strategies is revising the current zoning, sign and subdivision ordinances to reflect the philosophy and direction established by the 2005 Plan.

To accomplish this in the shortest time possible, the Planning staff proposes to hire a consultant to assist in the revisions. A two-day workshop to discuss the ordinance revision process was held on January 8 and 9, 1986 with City Council, County Commission, and Planning Commission. Recommendations coming out of the workshop were incorporated into a final document. That document is attached and the revisions have been highlighted. At the conclusion of the workshop, preliminary approval was given to the process by elected officials in attendance.

City Council is requested to formally approve the final objectives, process and budget plan for revising the zoning, sign and subdivision ordinances. This will give the Planning staff authorization to proceed with the final search for a consultant. The Planning staff will solicit proposals from qualified firms, review the proposals, and recommend a firm for Council's approval. The schedule calls for having a consultant on board no later than June 1, 1986.

A total funding of $170,000 is being requested for the ordinance revisions to be shared equally between the City and County. A preliminary budget plan recommended by Budget and Evaluation calls for utilizing $15,000 out of Planning's current budget to undertake the community forum and to contract with a consultant for the balance of this fiscal year. The remaining $155,000 will be a part of Planning's FY87 budget request.

The Planning Commission authorized planning staff to proceed with the ordinance revision process on January 13, 1986.

Attachment No. 2

5. Consider adoption of a resolution for the participation of the N. C. Housing Finance Agency in privately owned housing development in the City of Charlotte under an Agency bond financed program.

Summey Building Systems, Inc. of Dallas, North Carolina is seeking tax-exempt bond financing through the N. C. Housing Finance Agency (NCHFA) to build 134 multi-family housing units on a 10.14 acre site. The proposed site, zoned R9-MF, is located on Toddville Road approximately 280 feet north of the intersection at Tuckaseegee Road.

Pursuant to the N. C. General Statutes, consideration for participation by the N. C. Housing Finance Agency in a multi-family housing program can only occur following approval of the governing body of the City in which the project is to be located. The proposed resolution, if approved, would allow the sponsors to be eligible for consideration of NCHFA's below-market interest rate bond financing.

Under the NCHFA's "pipeline" policy, developers may submit multi-family housing proposals at any time to be financed with proceeds from the NCHFA's upcoming bond sales. Tentative plans call for the NCHFA to go to the bond market in the spring of 1986. According to the NCHFA's policies, 20 percent of the units in a development must have rental rates that will assure occupancy by families with annual incomes of 80 percent or less of an area's median income. In the Charlotte-Gastonia area, 80 percent of the median income for a family of four equals $22,720. Under the NCHFA's formula, 20 percent of the tenants will therefore pay initial rents of not more than $426 per month plus utilities.

For consistency with City Council policy as approved on February 25, 1985 (copy attached) for evaluating proposed multi-housing financed through the N. C. Housing Finance Agency, staff has·

- advised the neighborhood organization by letter dated January 23, 1986 of this proposed housing development, and in a following letter advised the neighborhood that the proposed development will appear on the Council's agenda of February 10, 1986;
- informed the developer that of the 20 percent of the units to be occupied by low income tenants, 30 percent (8 units for this project) must be two and three bedroom family units (not single individuals); (The developer has verbally agreed that 30 percent of the units committed to lower income tenants will be two and three bedroom family units. He will give us a letter to that effect prior to Council action.)
- attached comments by the Planning staff, the City's Department of Transportation and the local school system's Pupil Assignment Office which have reviewed the proposal and have no major objections.

The proposed 134 unit housing development is consistent with the local Housing Assistance Plan as approved by HUD.

Sketches of the proposed development are attached.

Attachment No. 3

6. Consider service reduction alternatives as proposed in the 1985 Budgetary Reduction Task Force Report: elimination of the Police helicopter, a savings of $95,000 in the General Fund and $150,000 in one-time revenues.

During the FY86 budget process, the City Manager appointed a Budgetary Reduction Task Force to consider ways to compensate for the reduction in state and federal funds. The task force, along with City departments, reviewed service delivery areas for·

1. Reduction in services
2. Elimination of services
3. Fee adjustments
4. Transfer of responsibilities to other entities

The Council requested that several alternatives be furtner reviewed for their consideration. Savings from alternatives implemented would be transferred to the GRS fund for appropriation to capital projects in the FY87 budget.

Council is requested to consider the following proposed alternative:

1) Elimination of the Police helicopter would save $95,000 in the General Fund and provide $150,000 in one-time revenues from the sale of the helicopter. The helicopter performs directed patrol in targeted areas and provides aerial support to ground patrol. The helicopter, removed from service in FY83 because of funding constraints and reactivated in FY84, averages 15 hours of flight time per week.

The impact of elimination of the helicopter is difficult to ascertain because of the subjective nature of criteria available for evaluation. A key consideration is to compare this service with other police priorities and determine if there is adequate funding to include the helicopter in the program. The Police Department believes a helicopter is cost-justified because it is an important tool in the overall strategy of law enforcement. The City Manager recommends that Council not ground the helicopter and that staff will look at additional cost savings as a part of the budget process.

The elimination of the helicopter would provide $95,000 annually and a one-time contribution of $150,000 to the GRS Fund.

Other alternatives already adopted by City Council have contributed approximately $100,000 to the GRS fund for FY87.

A report from Budget and Evaluation is attached.

Attachment No. 4

7. Recommend adoption of a resolution authorizing the City Manager to file an application with the North Carolina Department of Transportation for assistance in funding additional commuter express transit service during construction of the 54-inch water line.

Later this year, construction will begin on installation of the 54-inch water line in Freedom Drive, Morehead Street, Queens Road and Providence Road. Traffic, especially during peak periods, will be severely impacted along Providence Road.

The Charlotte Department of Transportation proposes to add additional express bus service in this area. Commuters will be encouraged to use express service into and out of the central business district during AM and PM peak periods with no fare charged. Approximately 10 peak period bus runs will be added to the 17 peak period bus runs made in the Providence Road corridor.

The cost of this additional service is estimated to be $135,000. The Charlotte Uptown Development Corporation (CUDC) has agreed to participate in this project by contributing $85,000 in private contributions. Adoption of this resolution will permit application to the North Carolina Department of Transportation (NCDOT) for a $50,000 grant.

In addition to the direct cost for this additional service, we estimate $105,000 in revenues will be lost during this period. These transit losses will be reimbursed by the Charlotte-Mecklenburg Utility Department (CMUD) operating budget.

Source of Funding:

Gross Cost:	$240,000
CMUD	$105,000
Private funds	$ 85,000
NCDOT	$ 50,000

The City Attorney has approved the resolution as to form and the Grants Committee concurs in the submission of this application.

BUSINESS

8. Recommend approval of an agreement for engineering services with Ralph Whitehead and Associates for construction administration on the Tyvola Road Extension Project.

On November 6, 1984, voters approved $16,000,000 in street improvement bonds for Tyvola Road extension. On December 10, 1984, City Council approved an agreement with Ralph Whitehead and Associates for design of the Tyvola Road extension.

The City Engineering Department administers many of our road construction projects. However, because of the scope of this project and the workload demands already on the Engineering staff, it was determined that construction administration should be handled by Ralph Whitehead and Associates, designer of the project. Other projects using this type construction administration have been the Tyvola Road project, from I-77 to South Boulevard; Randolph Road project, from Briar Creek to Sardis Road; and the 54-inch water line project.

The amount of this contract is based on a direct cost plus a fixed fee with a maximum amount not to exceed $1,198,000. This includes $152,000 for unseen contingencies and additional services that may be needed during the contract period. The base amount of this contract is an allowance based on estimated expenditures of time by the Engineer. The Engineer will be compensated only for the actual work performed. The scope of services and the fee breakdown are as follows:

General Administration (Office Administration and Engineering)	$	189,140
Field Administration (Resident Engineer, Inspectors, Surveyors)		767,562
Total Base Fee (Subtotal)		956,702
Reimbursable Expenses	Max.	89,098
Contingency Allowance and Additional Services (Use only as directed by City)	Max.	152,200
Total Contract Amount		$1,198,000

Funding will be from the Tyvola Extension Account.

The contract has been reviewed by appropriate City staff including the City Attorney.

9. Recommend approval of an agreement for engineering services with Florence & Hutcheson for the study and design of Park Road Alignment.

In the FY-86 budget, City Council funded various transportation projects. Because of the current workload of the Engineering Department, it is necessary to contract for the study and design of these projects so they will be completed in a timely manner.

The contract with Florence & Hutcheson will include a planning study of different alternates for the improvement of Park Road from the present intersection with Scofield Road to Goneaway Road. The alternates to be studied will be identified through a public involvement process which will be conducted by Florence and Hutcheson and City Staff. A copy of the Citizen Involvement Process for Major Roadway Projects, which was sent to Council in the December 27, 1985 Council/Manager memo, is attached.

After the citizen involvement process, Council will then be asked to approve a preliminary design concept for a recommended alternate. Negotiations will then begin for final design of the improvements.

Services under this contract with Florence & Hutcheson will be performed on an hourly basis with a maximum amount not to exceed $170,000.

The scope of services and the consultant fee for each item are listed below.

Planning Services (Maximum Fee)	$ 72,800
Citizen Involvement (Maximum Fee)	57,200
Surveying	20,000
Additional Services	15,000
Reimbursables	5,000
TOTAL:	$170,000

At this time, it is difficult to determine the extent of work involved for the citizen involvement process. Some of the services to be performed by the engineer under the citizen involvement process are:

- Conducting public meetings.
- Preparing graphic exhibits for public meetings.
- Facilitating meetings with a citizens project group.
- Evaluating issues identified by the citizen project group and City staff and making recommendation.
- Coordinating public meeting schedules and news releases with Public Service and Information.
- Drafting reports detailing the citizen involvement process followed and results of various meetings with the public and citizens project group which will be part of the final planning report to be presented to City Council.
- Making recommendations for aesthetic treatments such as landscaping, etc.

Funds are available in the Park Road Relocation Account (Allotment #281.00, Fund #2010).

The contract has been reviewed by the City Attorney and approved by appropriate City staff. The Council-approved consultant selection procedure was used to select the engineering firm.

Attachment No. 5

10. Recommend approval of a letter of intent between the City of Charlotte and Southern Bell to proceed with implementation of the Enhanced 911 Emergency Service System for Charlotte and Mecklenburg County.

The City of Charlotte and Mecklenburg County implemented the 911 emergency number system in July, 1979. 911 is a universal emergency telephone number which provides citizens with immediate access to public safety emergency services anywhere within the City and County. The existing system provides basic telephone answering and centralized dispatch service for all emergency calls.

This is no longer a state-of-the-art system since it provides none of the electronic enhancements that can reduce response time for emergency services, decrease prank calls, and reduce the number of incidents where the caller's inability to provide coherent information delays the dispatch of police, fire, or ambulance services. More rapid dispatching of emergency services can have a positive impact on the amount of injuries and property loss suffered by citizens calling 911 for assistance and help increase the apprehension rate for crime-in-progress calls.

Council is asked to approve a letter of intent with Southern Bell which authorizes Bell to begin implementation of an Enhanced 911 System (E-911). The system will include the following features.

- Automatic Location Identification Display - This feature will automatically display the address of the location from which a call was made, and the name of the business, if the call originates from a business location. It also displays the police, fire, and ambulance agencies having jurisdiction over that location.

- Automatic Number Identification Display - This feature automatically displays the telephone number from which a call was made. It is displayed the instant the call is answered.

- Selective Routing - This feature automatically routes the 911 caller to the correct dispatch location which would serve the address of the telephone making the call.

- Forced Disconnect - This prevents intentional jamming (crank calls) of the system by allowing the operator to clear the line back to the original caller by merely hanging up the phone.

- Call Transfer - This allows operators to transfer calls to an appropriate agency by pressing a single button, thus reducing the possibility of losing a call in transfer.

- Call Detail Recording - This provides a printed record of the call including the telephone number of the caller, the operator who answered the call and the time the call was answered, transferred, if necessary, and disconnected, and the trunk line the call utilized.

- Alternate Routing - This feature would be used in the event that all of the 911 lines to an answering point are busy.

The system will not be implemented until early 1988 since it will take Southern Bell approximately 24 months to establish the data base for E-911 including the telephone boundaries for City and County.

The estimated start-up cost for the E-911 system is $653,432.00. Costs will be divided as follows:

City		County	
$325,816	(70% share of total system)	$ 139,640	(30% share of total system)
96,206	(cost of features of benefit only to the City)	91,770	(cost of features of benefit only to the County)
$422,022		$231,410	

The City and County shares of the system's initial capital costs were calculated at a 70% City, 30% County ratio agreed upon by the City and County Managers. Additional monthly charges for the E-911 system, currently estimated at $35,399.65, will be paid on a 78% City, 22% County ratio which reflects the actual population ratio between the City and County. (The average monthly cost is now $12,063.) All of these cost figures are estimates and are subject to change should there be a significant increase in the number of telephone sets in Charlotte-Mecklenburg during the next two years.

The City already has $200,000 appropriated for E-911 costs and will need to appropriate additional funds closer to the actual implementation date of the system.

The letter of intent has been approved by the City Attorney. The County Commissioners approved the letter of intent for the County's participation on February 3, 1986.

11. A. Recommend adoption of a resolution approved by the Mecklenburg County Commission on January 21, 1986 to transfer the County allocation of $1,298,614 in State water and sewer grant funds to the City of Charlotte.

The 1985 General Assembly approved a bill authorizing State grants to fund water and sewer projects throughout the State.

The City of Charlotte will receive $6,622,470; the County will receive $1,298,614. This resolution authorizes transfer of the County allocation to the City. The County's portion of the funds will be used for construction of water and sewer facilities in seven community development target areas - Crestdale, Rockwell, Hemphill, Hampton Park, Beatties Ford Road, Plank Road and Moore's Chapel. The proposed City projects, in which Planning and Budget concur, are shown on the attachment, and are all in the Capital Improvement Program.

B. Recommend adoption of a resolution authorizing the City of Charlotte to apply for a State grant of $7,921,084 to assist in the construction of various water and wastewater facilities to be constructed in Mecklenburg County.

This resolution authorizes the City to submit an application requesting the total authorization in State grant funds to assist in the cost of water and sewer projects in Mecklenburg County. This action is required by the State and is supported by Mecklenburg County.

Attachment No. 6

12. A. Recommend adoption of a resolution authorizing the execution of a voluntary annexation petition.

B. Receive the City Clerk's certification of sufficiency.

C. Recommend adoption a resolution setting a public hearing on the annexation petition for 3·00 p.m. February 24, 1986 at City Hall.

This action will annex property owned by the City and State, much of which is part of the Tyvola Road project.

This petition is recommended by the City Attorney's Office as well as by the City Manager and Engineering Department.

ITEM NO.

13. Appointments to Boards and Commissions.

(1) Charlotte-Mecklenburg Advisory Energy Commission.

The following nominations have been made for a two-year term in the Consumer Advocate category:

(a) Wilson Maxwell, nominated by Councilmember Leeper.
(b) Robert Coleman, nominated by Councilmember Matthews.
(c) Myra H. Dockery, nominated by Councilmember Vinroot.
(d) Jane Carnes, nominated by Councilmember Hammond.

(2) Citizens Advisory Committee/Convention & Visitors Bureau.

The following nominations have been made for appointments to two terms expiring March 26, 1987 and four terms expiring in 1988.

(a) Neil Leach, nominated by Councilmember C. Patterson.
(b) Slug Claiborne, nominated by Councilmember C. Patterson.
(c) Maarten Pennick, nominated by Councilmember Vinroot.
(d) William Reeder, nominated by Councilmember Leeper.
(e) Deedie Dowdle, nominated by Councilmember Matthews.
(f) Abigail Flanders, nominated by Councilmember Matthews.
(g) Constance Connelly, nominated by Councilmember Hammond.
(h) Ange DeVivo, nominated by Councilmember Hammond.
(i) Alvin Glover, nominated by Councilmember Dannelly.
(j) Bill Treadaway, nominated by Councilmember P. Patterson.
(k) Laura Campbell, nominated by Councilmember Woollen.

Attachment No. 7

14. Nominations for Appointment to Boards and Commissions.

(1) Parade Permit Committee - Reviews for approval all applications submitted for parade permits, and advises on other issues involved with the conduct of parades on Charlotte city streets.

Two positions for three-year terms. The terms of Ann Maxwell and Krisann Keisler expire March 1, 1986. Both are eligible for reappointment.

(2) Historic Properties Commission - Ensures the preservation of any property that embodies elements of the cultural, social, economic, political, or architectural history of Charlotte/Mecklenburg. A majority of the members must have demonstrated special interest, experience, or education in history or architecture.

One position for an unexpired term ending July 17, 1987, to fill a vacancy caused by the resignation of Samuel Woodard.

ITEM NO.

(3) Zoning Board of Adjustment - Hears appeals from orders or decision of the Charlotte-Mecklenburg Building Standards Department. Also hears and makes decision on appeals for variances from ordinance requirements.

One regular position for an unexpired term ending January 30, 1987, to fill a vacancy caused by the resignation of William Steimer.

Attachment No. 8

* * * * * * * * *

The City Attorney advises that agenda items no. 15 through 25 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

* * * * * * * * *

RESOLUTIONS

15. Recommend adoption of a resolution agreeing to add a portion of Sardis Road North to the State Highway System.

Owners of property between Monroe Road and Independence Boulevard are extending Sardis Road North from Monroe Road to Independence Boulevard. As part of the project, the North Carolina Department of Transportation will construct the bridge over the Seaboard Railroad. In order for the State to fund the construction of the bridge, Sardis Road North must be on the State highway system. Concurrence by the City is needed to add a street within the City limits onto the State system.

The Transportation Department concurs in this recommendation and the City Attorney has approved the resolution as to form.

16. Recommend adoption of a resolution to accept an offer from Lincoln Center Associates to purchase a lot containing .115 acres located at 1324 South Church Street, (Lot 42, Block 7) for $7,000.00 and authorize advertising for upset bids.

On September 9, 1985, City Council declared the City owned property at 1324 South Church Street, which had been acquired as a tax foreclosure, as surplus and authorized Engineering/Real Estate to offer it for sale. The .115 acre tract was appraised for $7,000.00 based on the property being developed to its present zoning of I-1. On January 10, 1986, Lincoln Center Associates made an offer to purchase this property, which adjoins their property, for $7,000.00. Lincoln Center houses several small businesses - graphics, woodworking, architect, film editing. The owners plan to expand the building and add additional parking.

In accordance with N. C. General Statutes, Council is required to adopt a resolution proposing to accept the offer of $7,000.00 from Lincoln Center Associates and advertise the amount and terms of the offer with a notice that within 10 days any person may raise the bid by not less than 10% of the first $1,000.00 and 5% of the remainder. This process continues until no further qualifying bids are received. City Council may at any time reject anv and all offers.

All City departments have been canvassed and none expressed an interest in retaining this parcel for City use. The Planning Commission has reviewed and recommends the Mandatory Referrals with deed restrictions prohibiting outdoor advertising.

A map of the location is attached.

Attachment No. 9

CONTRACT

17. Recommend rejection of the proposal by Cardan Mapping Systems, Inc. for FY86 topographic mapping as being non-responsive and award the contract to the next low firm, L. Robert Kimball and Associates for the negotiated amount of $35,017 00.

Each year the City awards a contract for maintaining and updating its topographic mapping system. These maps provide information on streets, buildings, trees, and terrain. The contract recommended for approval provides for updating of 38 of our 300 sheets.

It is recommended that Council reject the proposal by Cardan Mapping Systems as being non-responsive and award the contract to the next low firm, L. Robert Kimball & Associates for their negotiated bid of $35,017.00 for 38 sheets of mapping.

ITEM NO.

The request for proposals for this contract required that the bidders provide proof of aircraft liability insurance with a minimum limit of $5,000,000.00 as set by the Insurance and Risk Management Agency because the City has no insurance for flight operations of this type. Cardan Mapping Systems, Inc. has informed the Engineering Department that they are unable to purchase aircraft liability insurance in this amount.

The City Attorney's office has rendered an opinion that the proposal by Cardan may be rejected and that the contract may be awarded to L. Robert Kimball & Associates.

Funding will be from the operating budget of the Engineering Department.

The Legal Department has reviewed the contract and the Engineering Department recommends its approval.

BIDS

18. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. 10,161 - Water Meters — Utility Department

Recommendation: By Utility Director and Purchasing Director that the low bidders meeting specifications for each item be accepted for award of contracts as follows:

Neptune Water Meter Co. (for 10,050 Water Meters)	Atlanta, Ga.	$202,350.00
Hersey Products, Inc. (for 111 Water Meters)	Dedham, Mass.	$154,887.50

Project Description. Water meters are used by the Charlotte-Mecklenburg Utility Department to measure volumes of water used which determine water/sewer charges for each customer. Meters are needed for new service installations and as replacements for worn and obsolete meters. The majority of the meters purchased are for residential use; the remainder are for businesses.

Source of Funding: Water and Sewer Fund (Utilities - Customer Service). Water and Sewer Fund (Inventories - Water Shop).

B. 83 - Trucks Various Depts.

Recommendation: By various department heads and the Purchasing Director that the low bid (or lowest responsive bidder) for each item be accepted for award of contracts as follows·

LaPointe Chevrolet Co. (For 49 Trucks)	Charlotte, N.C.	$439,521.72
Young Ford, Inc. (For 17 Trucks)	Charlotte, N.C.	$257,464.39
Harrelson Ford Co. (For 6 Trucks)	Charlotte, N.C.	$120,007.38
Tar Heel Ford (For 11 Trucks)	Charlotte, N.C.	$305,358.00

Project Description. These trucks are new and replacement trucks to be used in a variety of City departments and divisions. The trucks to be replaced are in poor condition and maintenance costs will continue to be high.

The majority are low bids; however certain bids are recommended to be awarded to the lowest responsive bidder or only bidder because· (1) of mathematical error and the low bidder was allowed to withdraw the bid after submitting the appropriate written request within 48 hours of the bid opening; (2) other bidders offered products that did not meet specifications as needed for the performance of required duties.

Source of Funding· General Fund (Various Departments) Lease-Purchase. Airport Operating Fund (Airport - Administration) Autos and Self Propelled Equipment. Water and Sewer Operating Fund (Various Divisions) Lease-Purchase.

STORM DRAINAGE IMPROVEMENTS

19. Recommend approval for construction of storm drainage improvements from 7522 and 7528 Cornwallis Lane to McAlpine Greenway Park in accordance with the Storm Drainage Repair Policy; and that one-fifth of the cost be assessed to two of the three property owners involved.

In March, 1985, the Engineering Department investigated a drainage problem affecting two properties on Cornwallis Lane and the McAlpine Greenway Park. The problem involved ditch erosion and qualified for assistance through the City's Storm Drainage Repair Policy. On January 16, 1986, a petition was received requesting the City make storm drainage improvements and assess one-fifth of the private

assistance through the City's Storm Drainage Repair Policy. On January 16, 1986, a petition was received requesting the City make storm drainage improvements and assess one-fifth of the private property cost to the two private properties affected. Work required to correct the problem involves extending an existing pipe system approximately 140 feet at an estimated cost of $22,500. In accordance with the Storm Drainage Repair Policy, the City pays for four-fifths of the cost on private property ($18,000); the involved property owners share the remaining one-fifth cost ($4,500).

The owners of the three properties involved have signed a limited petition in lieu of circulating a petition throughout the drainage basin as provided in the Storm Drainage Repair Policy, which states.

> "A petition must be signed by a majority of property owners in the drainage basin or by a limited number of property owners either directly or indirectly involved in the problem and willing to pay the one-fifth private property costs."

Funding is from the Storm Drainage Repair Policy Account.

A map is attached.

Attachment No. 10

RELEASE FROM LOAN LIABILITY

20. Recommend release of heirs of Mary Ina Mabry and their trustees from liability on a loan to purchase Unit 407, Poplar Condominiums under the Fourth Ward Loan Program.

On September 8, 1980, City Council approved a mortgage loan to Mary Ina Mabry for $43,800 to purchase Unit 407 in the Poplar Condominiums under the Fourth Ward Loan Program. Ms. Mabry died on October 5, 1982, and title to this property passed to her heirs. The heirs, through their trustees, have sold the property to James R. Bradsher who plans to assume the loan. The loan assumption request has been processed and recommended by Fleet Funding, the loan servicer, and approved by the Community Development Department.

Since the property will be transferred to James R. Bradsher, the heirs and their trustees have requested a release of liability on the loan. The release will be contingent upon verification that the sale has actually closed and the title properly transferred.

NCNB National Bank, as agent for the City, has recommended the granting of this release along with concurrence of the City Loan Officer. The City Attorney has advised the Community Development Department that the release requires City Council's approval.

SPEED LIMITS

21. Recommend adoption of an ordinance lowering the speed limit on one neighborhood street from 35 miles per hour to 25 miles per hour.

In accordance with Council's approved policy, one street in one neighborhood has had a petition validated and is determined by the engineering study to be appropriate for a 25 mile per hour speed limit. The street is:

Whistlestop Road (Beverly Woods)

TAX REFUND

22. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of $3,082.73 which were assessed through clerical error or illegal levy against 36 tax accounts.

UTILITY CONTRACTS

23 Recommend approval of contracts between the City of Charlotte and the applicants listed below.

These are extension contracts for new subdivision development in accordance with the Water/Sewer Extension Policy. The applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. They concern construction by the following applicants.

1) Pleasant Plains Joint Venture, N.C General Partnership, to construct 4,391 linear feet of 8-inch sanitary sewer main to serve Ashley Creek and Brightmoor Subdivisions, located east of Pleasant Plains Road, west of Monroe Road and south of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $175,760.00. Sanitary Sewer Job No. 621-85-186.

2) North Carolina Department of Agriculture, to construct 1,300 linear feet of 8-inch sanitary sewer main to serve The Charlotte Regional Farmers Market, located east of Wilmont Road and west of Price Lane along Yorkmont Road, inside the Charlotte City Limits. Estimated Cost - $53,000.00. Sanitary Sewer Job No. 621-85-184. Contract No. 85-015.

3) Ashley Creek Associates, to construct 1,744 linear feet of 8-inch sanitary sewer main to serve Ashley Creek, Section II located east of Pleasant Plains Road, west of Monroe Road and south of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $52,320.00. Sanitary Sewer Job No. 621-85-186.

Utility and Planning Directors recommend approval.

PROPERTY TRANSACTIONS

24. Recommend approval of the following right of way acquisitions.

1) Acquisition of 12,938 square feet, at 315 Sharview Circle, from William Augustus Padgett and wife, Marjorie H., for $57,550.00, for the Tyvola Road Extension Project. (Option)

2) Acquisition of 15,473 square feet, at 6228 Skycrest Drive, from Robert D. Smith, for $55,600.00, for the Tyvola Road Extension Project. (Option)

3) Acquisition of 33,592 square feet including one single family residence and down guy easements, at 6314 Nations Ford Road, from Josue Lugaro and wife, Felicita Lugaro, for $45,000.00, for the Tyvola Road Extension Project. (Option)

CONDEMNATION

4) Recommend adoption of a resolution of condemnation to acquire 5,324 square feet plus temporary construction easement and one outdoor advertising sign, at 7802 South Boulevard, from Jimmie Reitzel, Harry B. Doster and Schloss Outdoor Advertising, Lessee, for $10,000.00, for the South Boulevard at Sharon Lakes Drive and Sweden Road Project.

Property owners refused to accept City's offer based on appraisal, and declined to make any counteroffer.

ITEM NO.

ASSIGNMENT OF PROPERTY

25. Recommend approval of assignment of offer to purchase and contract for City property located at 6516 Shoreline Drive.

On December 30, 1985, Council approved the sale of City property at 6516 Shoreline Drive to Mr. and Mrs. Ike C. Thornton for $68,572.00. This residentially-improved property was acquired by the City through airport noise litigation and has been marketed through a listing agreement with Merrill Lynch Realty.

Mr. and Mrs. Thornton are requesting City approval of an assignment of the approved purchase contract for this property to their daughter, Ms. Connie LaRue Thornton.

W. E. Underwood, the City's private attorney, and the Airport Manager concur in this recommendation.

- PENDING MATTERS -

In meeting on Monday, February 24, 1986, City Council will make nominations for appointment to the Citizens Advisory Committee/Convention and Visitors Bureau to fill two vacancies caused by resignations for terms to expire March 26, 1987.

Nominations for appointment will also be made to fill four two-year terms The incumbent in each position is eligible for reappointment

- SCHEDULE OF MEETINGS -
February 10 - 10, 1986

Monday, February 10	Dinner	5·00 p m
	Citizens Hearing	7 00 p m
	Council Meeting Thomasboro Elementary School Multi-Purpose Room	7 30 p. m

Item 3, Attach 1

2005 TRANSPORTATION PLAN
SCHEDULE FOR COMPLETION
CITIZEN INPUT PROCESS OUTLINE
CHARLOTTE DEPARTMENT OF TRANSPORTATION
JANUARY, 1986

I. January '86:

Presentation to City Council
CDOT

II. March '86:

Presentation and Approval by Metropolitan Planning Organization (MPO)
CDOT

III. March - April '86·

Appoint Citizens Advisory Committee (CAC)
6 members appointed by Planning Liaison Committee (PLC)
1 member each by 6 towns
Chairperson selected by PLC

IV. April - May '86:

- Study Initiation Meetings, seven planning areas/small towns, etc.

- Attendees:

  Citizens
  CAC
  TCC
  MPO/Elected Officials, if they wish

V. January '86 - February '87:

- Plan Preparation - CDOT & TCC with CAC
- Special Area/Town Meetings Keyed to Plan Issues

VI. March '87

- Initial Plan Presentation to MPO
- Follow-up presentations as needed to others

VII. April - May '87·

- Area/Town Meetings - CDOT/TCC/CAC

VIII. June - August '87:

- Complete Study
- Issue Draft Plan - CDOT/TCC/CAC

IX. September - November '87:

- Refine Draft Plan
- Issue Recommended Plan - CDOT/TCC/CAC

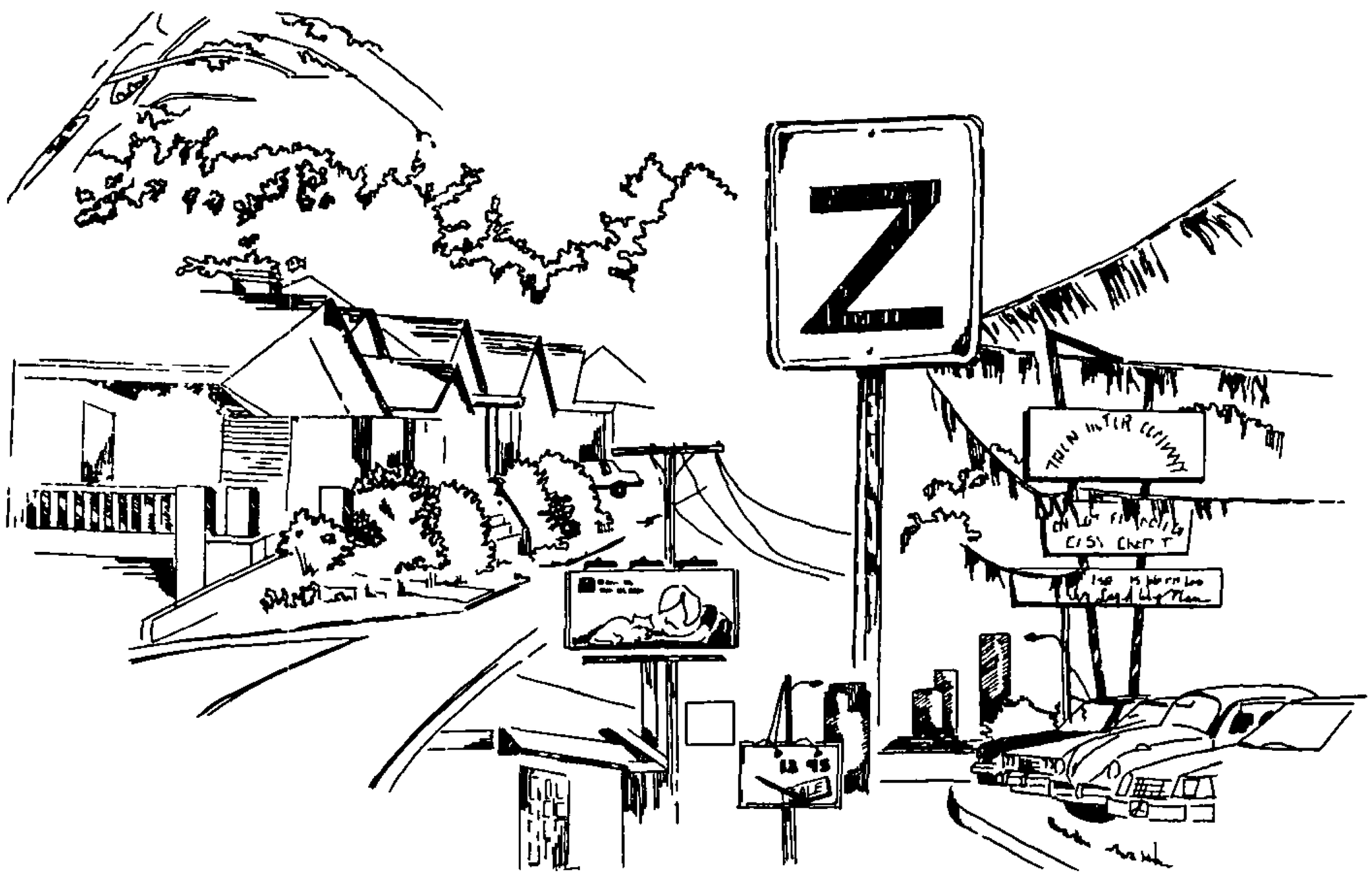
X. November - December '87:

- Adoption of Plan:

  MPO
  Charlotte-Mecklenburg Planning Commission
  City Council
  County Commission
  Six Towns
  NCDOT

#2

ZONING, SIGN, & SUBDIVISION ORDINANCES REVISIONS



CHARLOTTE-MECKLENBURG PLANNING COMMISSION

JANUARY 1986

FINAL

CHARLOTTE - MECKLENBURG PLANNING COMMISSION

January 24, 1986

Mayor Harvey Gantt and City Council,
Chairperson Carla DuPuy and County Commission

I am presenting to you for your approval the final recommendations on revising the City and County Zoning, Sign and Subdivision Ordinances Our workshops on January 8 and 9, 1986 were very helpful to me and my staff in understanding your expectations for the revision process All the recommendations coming out of the workshops are incorporated into the final booklet

Upon your approval of the objectives, process and budget plan, my staff will immediately undertake the search to hire a qualified consultant to do the needed work We plan to have a consultant on board no later than June 1, 1986 Some time during the month of June, we will hold a daylong community forum for issues related to the ordinance revisions as a kick-off event We will keep you informed in the progress of this and other events

If you have any questions or comments about ordinance revision process, please call me or Stan Watkins on my staff

Sincerely,

Martin R Cramton, Jr
Planning Director

Cameron Brown Building • 301 South McDowell Street • Charlotte North Carolina 28204 • (704) 336 2205

PREFACE

In this booklet, you will find Planning Staff's recommended objectives, process and budget relative to the ordinance revisions The objectives are reflective of current ordinance deficiencies and the 2005 Generalized Land Plan goals and objectives We have developed a two-step process covering about 19 months, which first addresses the hiring of a consultant, and then outlines the process once the consultant is on board Heavy emphasis is placed upon public involvement with the sponsoring of a community forum in June, 1986, the proposed creation of an Advisory Task Force and scheduling of meetings and workshops for elected officials, affected city and county agencies, special interest groups and the public Finally, our budget needs are presented for the consultant(s), which will require funding outside our present budget

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CHARLOTTE-MECKLENBURG PLANNING COMMISSION

ZONING, SIGN, AND SUBDIVISION

ORDINANCES REVISIONS

MISSION STATEMENT In order to support the goals and objectives of the 2005 Generalized Land Plan , the zoning, sign, and subdivision ordinances of the City of Charlotte and Mecklenburg County should be comprehensively revised and combined along with other appropriate ordinances into a unified land development code with such districts, regulations, and procedures considered necessary and appropriate to promote the health, safety, morals, and general welfare of the citizens of the City of Charlotte and Mecklenburg County

OBJECTIVES

Zoning Ordinances Revisions

Objectives

1 To revise the City and County Zoning Ordinances into a single ordinance

2 To improve the effectiveness, administration and structure of the zoning ordinance

3 To improve the relationship between land uses and districts

4 To improve the use and administrative flexibility of the ordinance by providing appropriate development standards

5 To improve the treatment of non-conforming uses

6 To establish a process for the mapping of newly created districts

Areas to be Addressed

A General Requirements and Definitions

1 Evaluate and update the definitions used in the ordinances

2 Develop new purpose and intent statements for districts

3 Evaluate the "pyramiding" of uses in the ordinance considering elimination of the practice versus introduction of better standards

4 Reduce the number of residential districts by establishing exclusive single family, mixed residential, and multi-family districts (For example, the four single family districts could be collapsed into two district, mixed residential districts established and reduce the six multi-family districts to three)

5 Evaluate the uses allowed in residential districts

6 Evaluate provisions for extraterritorial zoning for the City of Charlotte

7 Reduce the number of non-residential districts through combinations and redefinitions of needs and purposes (For example, the existing business districts - B-1, B-2, B-3, B-D and B-1SCD - could be collapsed into fewer districts)

8 Phase out certain impractical or unused districts such as B-D

9 Evaluate the more complex "conditional" districts for needed improvements, especially R-PUD and R-20MF to streamline administration and application of the districts

10 Evalute the Urban Residential, Resort-Residential, Rural, Mobile Homes and Research districts for needed changes considering such factors as need, applicability, and design considerations

11 Continue the voluntary "CD" process with improved application approval processes and new performance standards with improvements for the following a application approval process b new performance standards c adherence to approved generalized and area plans

12 Develop "by right" districts with new performance standards

13 Develop mixed use district performance standards to accommodate new development trends such as provisions for residential and non-residential uses in the same district

14 Clarify the determination and continuation of non-conforming uses

15 Evaluate the rezoning process for performance standards related to phasing and minimum development standards for adequate public facilities prior to new development approval

16 Evaluate the need for accessory apartments, "granny flats", customary home occupations, etc , as appropriate in residential districts

17 Evaluate the screening requirements as to their purpose and function

18 Evaluate the need for standards for tree protection, restrictions on grading, and preservation of natural assets

B Administration

1 Evaluate the interpretations of the Board of Adjustment for clarifying amendments

2 Combine the City and County Board of Adjustment into a single board

3 Organize the Board of Adjustment under the Planning function

4 Improve administrative standards for enforcement of regulations and site plans including penalties, etc such as more frequent reviews of projects to assure conformance with the approved plan

5 Evaluate provisions for the amortization of non-conforming uses

6 Evaluate the revenue fee structure for administrative reviews

7 Develop an improved site plan review process for administrative review and approval of developments under new district regulations

C Standards

1 Evaluate appropriate development densities/intensities based on development standards and site plan review processes for each district based upon the following development standards density, floor-area-ratio, edge conditions related to height, scale, mass and bulk, and a site plan process which emphasizes administrative review

2 Create classes of non-conformity in terms of creation (public policy versus private action) to protect rights of existing uses in the implementation of area plans

3 Evaluate the appropriateness of the use of the rear yards in residential areas such as allowances for attached and detached accessory structures

4 Evaluate the appropriateness of standards for average lot sizes, variable setbacks, a on site development intensity bonus and transfer system, etc

5 Strengthen streetscape design and environmental standards for street trees, sidewalks, and landscaping

6 Evaluate residential development standards which overlap into non-residential districts such as multi-family development in office and business districts

D District Mapping

1 Identify a process for mapping newly created zoning districts

Sign Ordinance Revision

Objectives

1 To combine the City and County Sign Ordinances into a single ordinance

2 Simplify the ordinance and make it complete

3 Improve existing sign regulations to better protect and enhance the visual image of public and private places open to public view

4 Ensure the public safety of signs

Areas to be Addressed

A General Requirements and Definitions

1 Promote signs that identify for the public's information and evaluate the need to restrict signs that advertise in relation to such factors as visual clutter, interference with site distances (traffic safety) and the intrusion of signs into residential areas

2 Include all information and regulations relating to signs within the sign section

3 Establish an "intent and purpose" statement for legal justification

4 Specify signs that are prohibited

5 Evaluate the number and sizes of signs permitted in all districts and the appropriateness of signs currently permitted

6 Evaluate those signs presently exempt from regulations for possible additions and subtractions

7 Consider provisions for temporary signs

8 Include a provision for setting up special district regulations

9 Evaluate the appropriateness of building code standards for design and installment of signs

10 Consider the maintenance and inspection aspects of sign control

11 Address the removal of unsafe and obsolete signs

12 Include provisions for awning, canopy and neon signs

B Administration

1 Evaluate the permit process, administration, and enforcement procedures and revise accordingly

2 Evaluate a provision for the treatment and removal of non-conforming signs an amortization program

3 Address the issue of sign maintenance and its enforcement

C Standards

1 Examine restrictions for wall signs

2 Address height limitations for ground signs

3 Establish a minimum distance between the location of ground signs on adjacent properties

4 Evaluate the minimum setback requirements for locating ground signs

5 Eliminate flashing signs and roof signs

6 Address standards for the structural supports of signs

7 Evaluate the number, location, size, and height of shopping center signs, eg centers having 5 stores or less

Subdivision Ordinance Revision

Objectives

1 To revise the City and County Subdivision Ordinances into a single ordinance

2 To use the present ordinances as a framework to make modifications

3 To modify any other ordinances as may be necessary to conform to any revised subdivision regulations

Areas to be Addressed

A General Requirements and Definitions

1 Consider improved general performance standards as additional factors besides detailed standards for subdivision approval (Such as cut-thru traffic, separation of industrial and residential subdivisions, etc)

2 Prepare revised definitions for different types of streets that would be consistent with any revised street classifications and standards

3 Consider a provision requiring the developer to show that adequate public facilities are available to serve a project before a subdivision could be approved

B Administration

1 Evaluate the present approval process

2 Evaluate and clairfy requirement for approval time (Need for more time for approval process and greater flexibility depending upon complexity)

3 Consider "application fee" for processing

4 Evaluate and recommend impact requirements for parks, schools, roads, etc and coordinate impact requirements with the adequacy of public facilities standards

5 Evaluate the need for a required a "sketch plan" process

6 Consider a "statue of limitations" for at least preliminary approvals of subdivisions

7 Evaluate the extent of the subdivision approval process (For example, do we extend the requirement of subdivision approval to business and office parks where no land is to be sold and no new public streets are proposed by the developer, and if so, what standards would be evaluated)

C Standards

1 Amend standards for street classification and rights-of-way

2 Evaluate other development regulations and bring them in conformity with one another

3 Evaluate the adequacy of sidewalk requirements

4 Evaluate the need for different standards for streets in subdivisions recorded prior to adoption of ordinance, but still requiring some degree of street improvements prior to obtaining building permits for the lots (Presents problems legally for lots under numerous ownerships)

5 Resolve the question of "how and where" to have different standards because of geographic location and lot size (Example The County does not require improvements on major thoroughfares for lots not fronting thoroughfare, while the City does require improvements Also, areas presently outside the "Urban Improvement Boundary" do not require the extent of improvements required inside)

6 Provide for an equitable and reasonable solution for recording "minor subdivisions" without the full improvements required under the present subdivision ordinance standards, while closing the "loop-hole" on metes and bounds subdivision

7 Consider requirement for street trees

8 Consider "average lot size" provision instead of all lots having a minimum size

9 Evaluate requiring a provision for a "uniform perimeter buffer" surrounding subdivisions

PROCESS

Phase I - Hiring of the Consultant(s)

The first phase primarily involves the activities required to hire a consultant(s) to undertake revisions of the zoning, signs and subdivision ordinances Key participants in this phase include the City Council, County Commission, Planning Liaison Committee, Planning Commission and Planning Staff On the following page is a flowchart showing key milestones and target dates

This phase is envisioned to last about five months It starts in early January, 1986 with a meeting with the Planning Liaison Committee and two workshops with the City Council, County Commission and Planning Commission to review the objectives, process (includes a citizen involvement component) and budget for the ordinance revisions Recommendations coming out of the workshops will be incorporated into the final document Also, for any significant community issues coming out of the workshops which need further public resolution, a parallel process lasting approximately four months will be established to examined the issues Density has been identified as one of the issues needing further public discussion

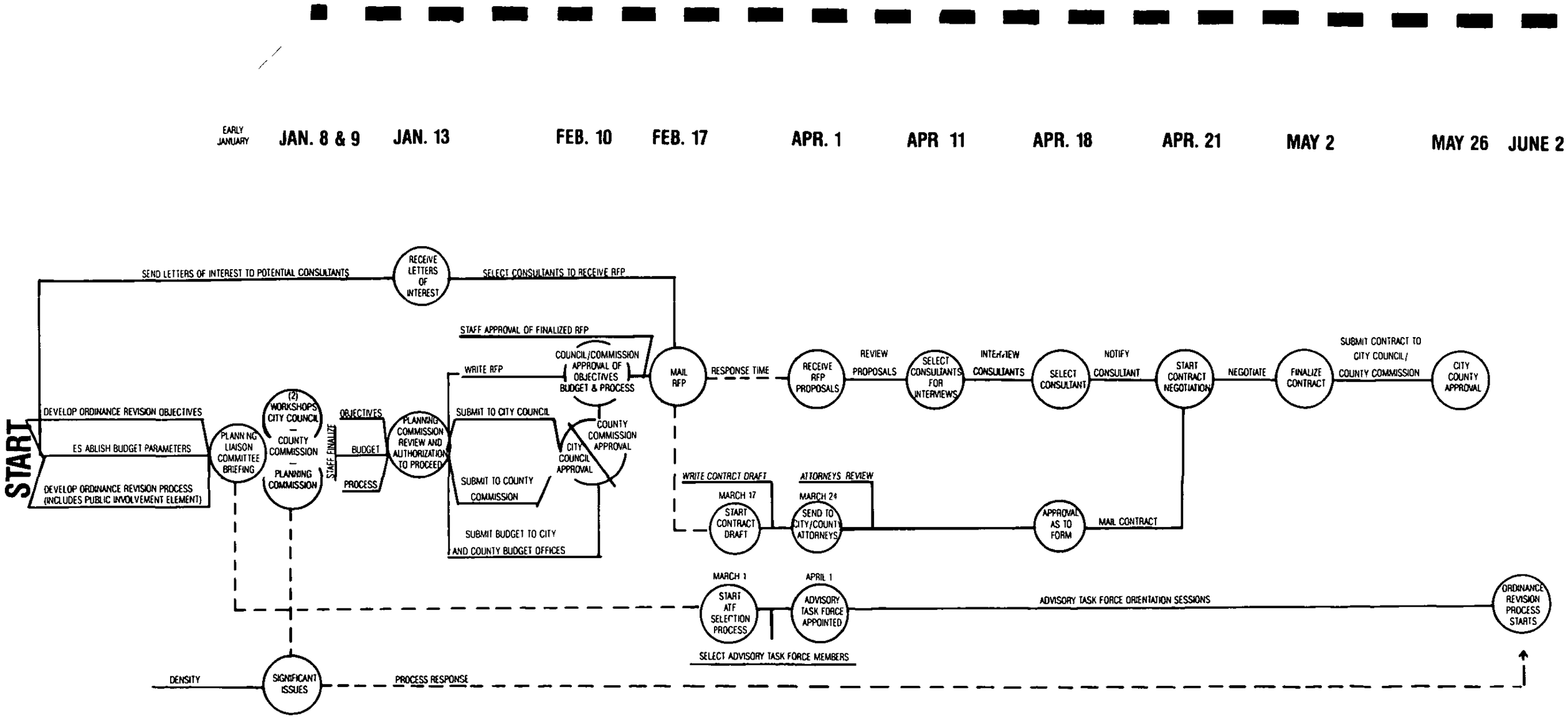
With the consent of the Planning Commission, the final drafts of the objectives, process, and budget are submitted to both governing bodies for their approval and subsequent funding Upon approval, the Planning Staff will be responsible for soliciting proposals from qualified consultant firms, reviewing those proposals, selecting the firm(s) to undertake the work, and submitting the necessary contracts for approval This activity alone is expected to take approximately four months Also during this time period, the Planning Liaison Committee selects an Advisory Task Force and the Planning Staff will conduct a series of orientation sessions for them prior to the consultant coming on board at the first of June, 1986

Phase II - Consultant's Work Program/Interaction Process

The second phase begins when the consultant(s) is on board A daylong community forum is planned during the month of June as a kick-off to involve the public in discussing issues relative to the ordinance revisions This will provide valuable input to the consultant on working on the revisions After the kick-off, the 14 month process is represented by two distinct, but integrated processes which occur simultaneously The first is the consultant's work program, which is those specific tasks that must be accomplished to have a draft document prepared for public hearing The second is the interaction of the consultant(s) and Planning Staff with various participants in the ordinance revisions process to exchange information Those participants include City Council, County Commission, Planning Liaison Committee, Planning Commission, an Advisory Task Force, a City/County Interdepartmental Review Committee, Special Interest Groups and public

Work Program

The major tasks to be performed by consultant(s) in the ordinance revisions along with specified deliverables are as follow



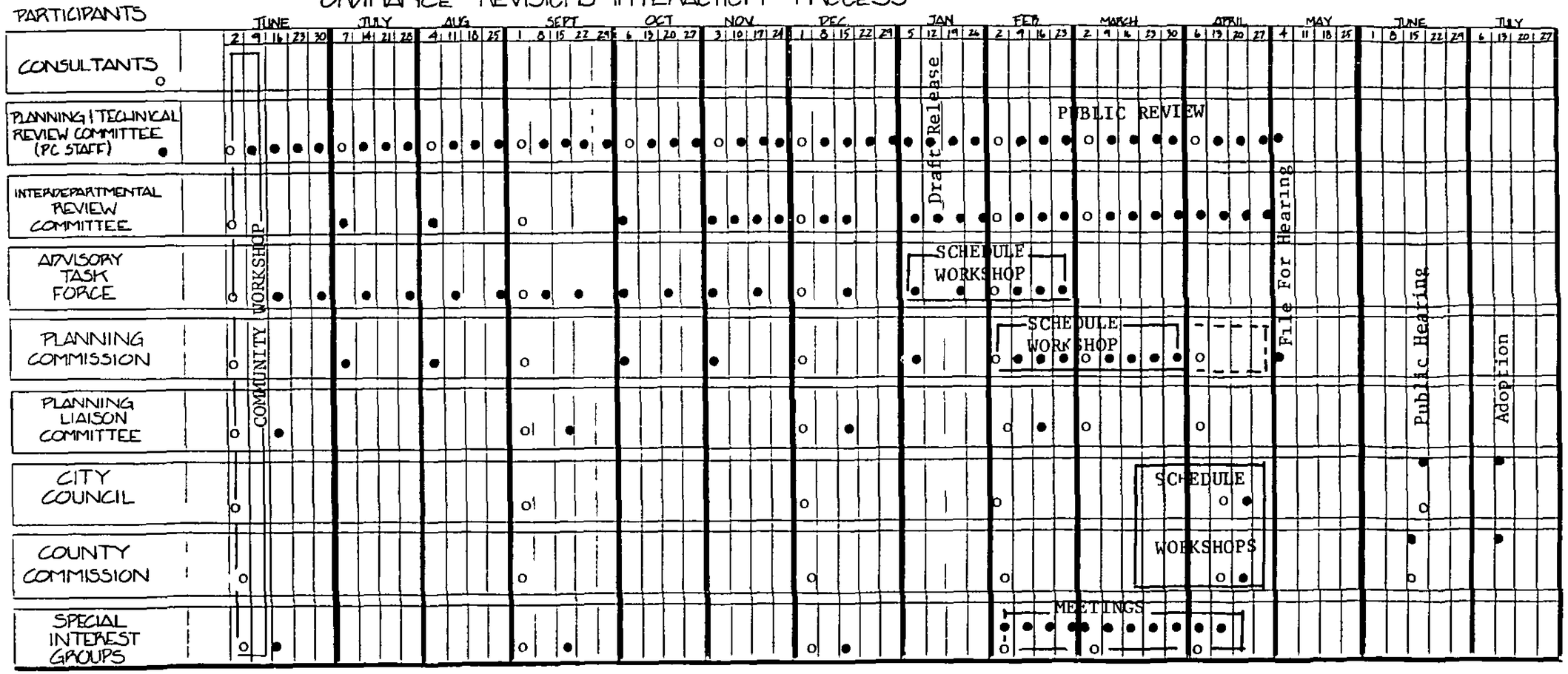
ORDINANCE REVISION PROCESS
PHASE I CONSULTANT SELECTION

MAJOR TASK	CONSULTANT DELIVERABLES
o Review Contract and Work Program with Planning Staff	
o Identify Current Deficiences in the Ordinances	Report
o Meet with North Carolina Experts to Clarify Authority under North Carolina Enabling Legislation	Report
o Verify Specific Rewrite Objectives and Define Ordinance Format	Report
o Prepare Ordinance Revisions	Preliminary Consultant's Draft
o Evaluate Alternative Strategies for Zoning District Remapping	Report
o Develop and Implement Procedure for Public Review	Report
o Prepare Final Document for Public Review	Final Consultant Draft

Interaction Process

The Interaction Process (shown on the chart on the following page) should be viewed from two perspectives First, from left to right it shows the time sequence of ordinance development and adoption over a 14 month period First, there is community forum providing input to the consultant Then there is a seven month technical development phase resulting in a consultant draft document followed by a four public review period producing a staff draft document, which leads up to a three month public hearing and adoption period The second perspective is from top to bottom, and it shows the timing and intensity of interaction by the participants over the 14 month period The level of activity of the consultant(s) and staff remains fairly constant over the period, however during the ordinance creation phase, the Interdepartment Review Committee and the Advisory Task Force are very involved punctuated by monthly reports to the Planning Commission and quarterly briefings to the other participants Later on the City Council, County Commission, Planning Commission, and Special Interest Groups/Public become heavily involved through a series of meetings and workshops

ORDINANCE REVISIONS INTERACTION PROCESS



o Consultant Activity
● Planning Staff Activity

The roles and activities of the various participants are as follow

Consultant

The Consultant(s) is responsible for preparing the ordinance revisions and will interact with all participants in the process to exchange information The consultant(s) will report directly to the Planning Director

Planning Staff
(Planning and Technical Review)

The Planning Staff is responsible for administering the ordinance revisions process and assisting in the technical preparation of the ordinance revisions The Planning Staff will administer the consultant contract, provide staff support to the Advisory Task Force and Interdepartmental Review Committee, and carry-out the public review process

Interdepartmental Review Committee

This committee will consist of members from the following city and/or county departments

Attorney's Office	Fire
Building Standards	Transportation
Engineering	Utilities
Environmental Health	

The charge of this committee is to review all technical documents prepared by the consultant and any adjustments made to those documents by the Planning Staff to determine whether they conflict with any existing laws, regulations or policies and to assist in the resolutions of any conflicts

Advisory Task Force

The Advisory Task Force (ATF) will be made up of members representing diverse interest in the community The ATF will serve as a sounding board exploring and articulating various interests related to the ordinance revisions It will issue a report at the completion of its work outlining its efforts toward resolution of issues

Planning Commission

The Planning Commission will monitor activities and receive monthly status reports throughout the process It will be involved in workshops initially with itself and then later with elected officials toward the end of the process After the public hearing it will make recommendations to the elected officials on the ordinance revisions

Planning Liaison Committee

The Planning Liaison Committee is responsible for selecting and monitoring the activities of the Advisory Task Force and sponsoring the community workshop in June, 1986 on the ordinance revisions It will receive monthly status reports from the Planning Commission staff and advise the staff on the progress of the ordinance revision process

City Council/County Commission

City Council/County Commission will receive quarterly reports during the first phase of the ordinance revisions During the latter part, they will be involved in joint workshops with the Planning Commission They will after the public hearing make the final decision on the revised ordinances

Special Interest Groups/Public

Special Interest Groups, such as the Apartment Association, Board of Realtors, Chamber of Commerce, Community Issues Council, and Homebuilders and the public will receive during the first phase quarterly briefings from the consultant followed by a Planning Staff meeting (2 weeks later) to solicit comments After release of the consultant's final draft, they will be involved in a series of meetings with the consultant and Planning Staff to discuss the document

BUDGET

Budget Summary

A total funding of $170,000 is requested to be shared equally between the City and the County The funds will pay for consultant fees and a community forum will be spent as follow

Ordinance Revisions

It is recommended that no more than $160,000 in new funds be set aside to undertake a consultant contract(s) for the revision of the zoning, sign and subdivision ordinances This amount funds all expenses which will be incurred by a consultant(s) in preparing the ordinances for public review including labor cost, direct cost, overhead and profit This figure represents the Planning Staff's best quote of costs based upon the estimated amount of work involved and contact with major cities which have recently undergone ordinance revisions The requested amount will be allocated for contract services as follow

Zoning Ordinance Not to exceed	$110,000
Sign Ordinance Not to exceed	20,000
Subdivision Ordinance Not to exceed	30,000
Total	$160,000

The consultants will have to detail how the funds will be spent in their response to the Request for Proposal Competitive bidding will be encouraged to obtain the lowest possible bid

Community Forum

It is recommended that $10,000 be set aside for a daylong community workshop, similar to the Urban Renaissance Conference be undertaken at the first of June, 1986 to serve as a bellwether on key community issues related to the ordinance revisions The workshop, which is timed to coincide with the consultant(s) coming on board would educate the public on the ordinance revisions and could provide valuable information on key issues surrounding the ordinance's development Issue areas, which could become individual workshop topics include density, design/performance standards, existing ordinance short comings, impact fees/extractions, mixed-use districts, signs and zone change process

These funds will be used to pay for the expenses of speakers, outside contractors, the cost of workshop materials (brochures, office supplies, etc), advertising and incidental expenses

Budget Plan

The budget plan calls for $15,000 to be spent this fiscal year, which will come out of Planning Staff's current FY86 budget The funds will be used to undertake the community workshop in June, 1986 and to contract with the consultant for the remainder of this fiscal year The balance of the funds, $155,000, will be included in Planning Staff's FY87 budget request to be approved by July 1, 1986 This will pay for the remainder of the consultant fees

Comments on proposed housing development on Toddville Road

Planning Staff

Technical Comments:

- The proposed number of units, 134, is well within the maximum number allowed by R-9MF, which is 174 dwelling units for a site of 10.14 acres.
- The number of parking spaces is not indicated. We can only assume that there is an adequate number.
- Toddville Road is classified as a minor thoroughfare. On such streets, the Transportation Department will require five feet of additional right-of-way on each side of the road along with the required road improvements, including widening curb and gutter and sidewalk.
- Building fronts should be no closer than fifteen feet to a parking lot or twenty feet to a private street.
- Dumpster locations have not been indicated.

Site Layout Comments:

- In general, the site plan is poorly conceived. The rows of buildings lined up along long parking lots is a very sterile layout and requires more pavement than would be necessary under a cluster arrangement. In addition, the linear parking and drives encourages speeding, which is hazardous to children who frequently play in the parking lot. We recognize that the topography dictates, to some degree, the building placement in which case it may be necessary to use more of the eight unit buildings, which can be more easily sited.
- A cluster arrangement of units would be much more functional in terms of creating interaction between residents, greater surveillance of children and greater deterrence to criminal activities.
- The swimming pool complex should be more centrally located.
- The reflecting pool could present problems in terms of safety, as well as maintenance. This idea should be reconsidered.
- Screening should be provided wherever parking lots are on the project exterior. Screening should consist of dense plantings, combined with berms or attractive solid walls or fences.
- Play areas should be provided for children.

2005 Plan

- The site is within a residential area, as shown on the twenty year land use map for the Northwest Area.

When the preliminary site plans are revised, they will be resubmitted to the Planning staff for detailed review and approval under the planned multi-family housing review process.

Transportation Engineering Division of Department of Transportation

- The apartment complex would generate 800 to 1,200 trips per day. Of these trips, 80 to 140 would occur during both the morning and afternoon peak hour. Both Toddville Road and Tuckaseegee Road are minor thoroughfares. The average daily volume on Tuckaseegee Road ranges from 6,900 to 8,300 trips; on Toddville Road, the range is from 3,500 to 3,900 daily trips. The additional trips generated from the apartment complex would have no significant impact on traffic conditions in this area.

Pupil Assignment Director, Charlotte-Mecklenburg School System

- The site is in the Tuckaseegee Elementary School district. The present feeder schools are Wilson Middle School and West Mecklenburg High School. The Pupil Assignment Plan for this area will accommodate new growth or housing.

ITEM # 7
Page

Request for Council Action

Charlotte

To the City Council

From the City Manager

Action Requested Request City Council at its February 25, 1985 meeting consider a recommendation from the Council Community Development and Housing Committee to approve proposed criteria for evaluating N. C. Housing Finance ~~Agency multi-family housing bond financed developments and to approve the~~ proposed staff review process of such housing proposals.

Responsible Department Community Development

This request should be organized according to the following categories Background, Explanation of Request, Source of Funding Clearances Bibliography

BACKGROUND: Under the "pipeline" policy of the N. C. Housing Finance Agency, developers may submit proposals at any time requesting financing for multi-family housing developments following the Agency's next bond sales program. Furthermore, the Agency's policies require that tenants shall have rent and utility costs that do not exceed 30 percent of their gross income. Twenty percent of these tenants shall have annual gross incomes of 80 percent (currently $20,900) or less of the Charlotte-Gastonia median income for the year the bond financing is requested. The remaining 80 percent of the tenants shall have annual gross moderate income maximums (currently $33,900) for metro cities of at least 100,000 population as defined by the agency.

Lastly, pursuant to the N. C. General Statutes Section 122A-5(1), and the application of this statute as policy of the Agency's governing board, participation by the N. C. Housing Finance Agency in a multi-family housing program can only occur following the request and approval of the governing body of the city or county in which the project is to be located.

During the City Council's consideration of nine of these housing proposal approval requests between February 1983 and January 1985, considerable concern was expressed by Council as a meaningful reason for their need to approve such housing proposal requests and as to whether such housing would meet a local public purpose. In order to help address these concerns, on January 28, 1985, City Council directed its Community Development and Housing Committee to review and recommend criteria for evaluating N. C. Housing Finance Agency multi-family bond financed housing proposals. The Committee met on February 19, 1985 to discuss and consider these concerns.

EXPLANATION OF REQUEST: The Council Community Development and Housing Committee requests and recommends the approval of the following criteria for City Council evaluation of multi-family housing proposals seeking tax-exempt

Moved by

APPROVED BY CITY COUNCIL
FEB 25 1985

Pat Shirley
City Clerk

bond financing through the N. C. Housing Finance Agency. The criteria are as follows:

1. The Planning Commission staff shall review and provide written comments on:

   a. zoning
   b. density
   c. site plan(s)
   d. neighborhood plan(s) (impact)

2. Impact statements:

   a. Public School Pupil Assignment Plan
   b. Transportation - Private Vehicles

3. Mix compared to City Council housing goals:

   a. Bedroom mix with developers required to provide not less than 30 percent two and three bedroom units among its lower income 20 percent dwelling units or to state clearly why this cannot be achieved.

The Committee concluded that the 30 percent requirement of two and three bedroom units within the low income 20 percent of the units deletes the need for a "rental rate" evaluation. In addition, reference to whether a development would be built in the absence of tax-exempt bond financing was deleted as a possible criteria for evaluation because if built the development would be different and have a higher and different rental structure.

It is further requested and recommended that City Council approve staff review and processing procedure for such proposed bond financed housing developments. A copy of the review and processing procedure is attached.

SOURCE OF FUNDS: None required.

CLEARANCES: City Council Community Development and Housing Committee.

BIBLIOGRAPHY: Copies of the proposed evaluation criteria and review and processing procedure are on file in the Community Development Department.

MULTI-FAMILY HOUSING REVIEW AND PROCESSING PROCEDURE
FOR
REQUEST OF APPROVAL OF FINANCIAL PARTICIPATION
BY THE NORTH CAROLINA HOUSING FINANCE AGENCY

Pursuant to the North Carolina General Statutes Section 122A-5(1), participation by the North Carolina Housing Finance Agency (NCHFA) in a multi-family housing program in a local community can only occur following the request and approval of the governing body of the City in which the project is to be located. Therefore, developers wishing to build tax-exempt private, below market interest rate bond financed multi-family non-subsidized rental housing in Charlotte, through the NCHFA, are required to cooperate with the City in implementing the following review and processing procedure:

1. A developer shall request a developer's package from NCHFA and then contact the City about the required procedures for City Council consideration of the resolution approval request.

2. The City's Community Development Department (CDD) responds to a developer's inquiry by sending a letter requesting specific information about the housing proposal and a copy of the resolution with Section I, a description of the proposed project, completed. (Attachment #1)

3. Upon receipt of a reply from a developer, a six week review process is implemented involving the following steps:

   a. Single family subdivision community or neighborhood organizations on the Planning Commission's voluntary contact listing are advised by letter from the CDD that a developer (by name and address) has advised the City of its desire and proposed plan to build an xx number of non-subsidized multi-family housing units development in their general neighborhood area. The letter will further note that, if a date, time and location are set by the City Manager for City Council consideration of the housing proposal, the CDD will again advise the neighborhood group by letter for their possible attendance at the Council meeting to observe the proceeding and or to make any comments to Council they desire. (Attachment #2)

   b. The CDD requests that the Planning Commission staff review the preliminary site plan(s) and prepares written comments as deemed necessary on (1) the site location and acreage; (2) the preliminary drawings and project design; and (3) private street profiles and cross sections, driveways or private street entrances to the site.

   c. The CDD secures verification of the traffic and school impact data provided by the developer from the Department of Transportation, the Charlotte-Mecklenburg Public School System's Pupil Assignment Office, and/or the Planning Commission staff.

   d. An agenda item requesting City Council consideration of the developer's resolution request is prepared by the CDD and forwarded to the City Manager's office for further review and possible approval for Council consideration three weeks prior to the Council action date.

e. Following the City Manager's Office confirmation of placing the item on a Council Agenda, and approval of the content of the item, CDD sends a second letter to the neighborhood organization(s) informing them of the date, time and location of the Council Meeting to consider the housing proposal and offering to receive any written comments for forwarding to City Council prior to the meeting date.

f. Upon receiving confirmed approval of the proposed Council Agenda item's content, a copy of the Agenda item is forwarded to the developer for verification and accuracy of all information

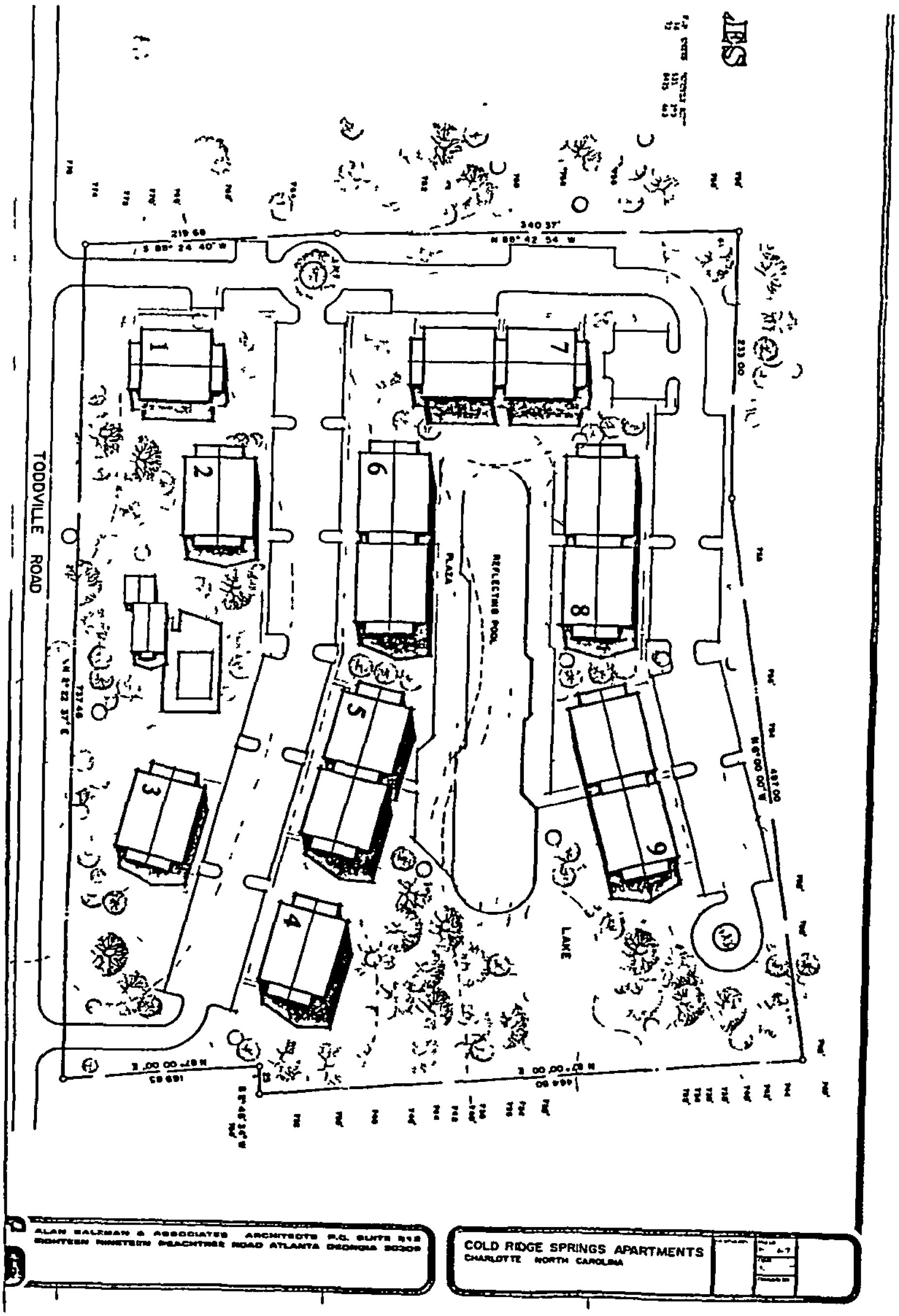
g. Staff from the Planning Commission, Department of Transportation and the CDD management team meet with the developer to receive an oral report on his/her housing proposal and rent structure and to clarify any questions.

4. When City Council meets, if its action on the resolution request is affirmative, the City Clerk completes the "Request for Approval..." form and returns it to the CDD for mailing to the developer.

Finally, all such housing proposals must still meet zoning regulations and comply with the Planning Commission's Multi-Family Housing Review regulations.

Attachment Form:
"Request of Approval of Participation by
the North Carolina Housing Finance Agency"
Letter #1
Letter #2

Rev.
2/6/85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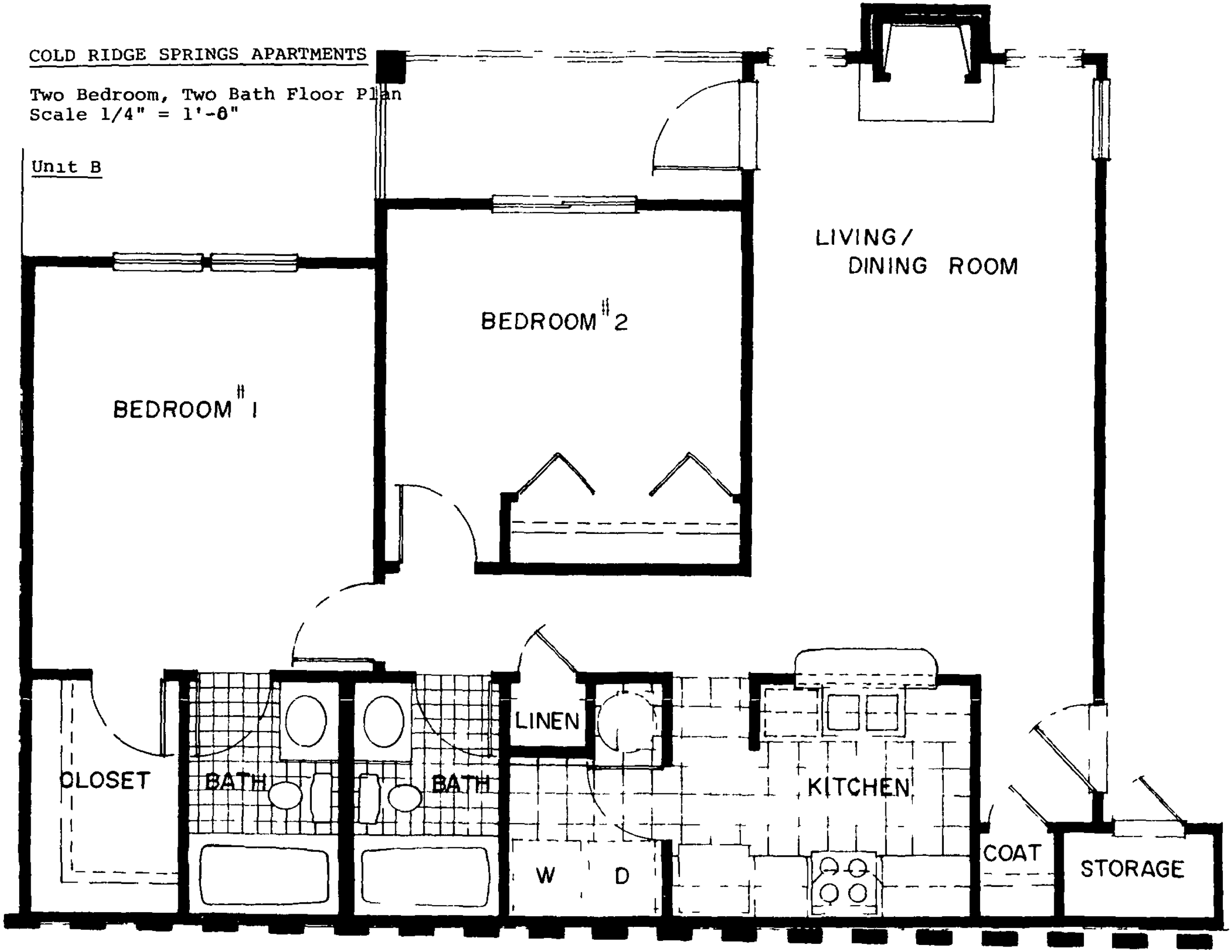
ALAN SALZMAN & ASSOCIATES ARCHITECTS P.C. SUITE 512
EIGHTEEN NINETEEN PEACHTREE ROAD ATLANTA GEORGIA 30309
COLD RIDGE SPRINGS APARTMENTS
CHARLOTTE NORTH CAROLINA

COLD RIDGE SPRINGS APARTMENTS

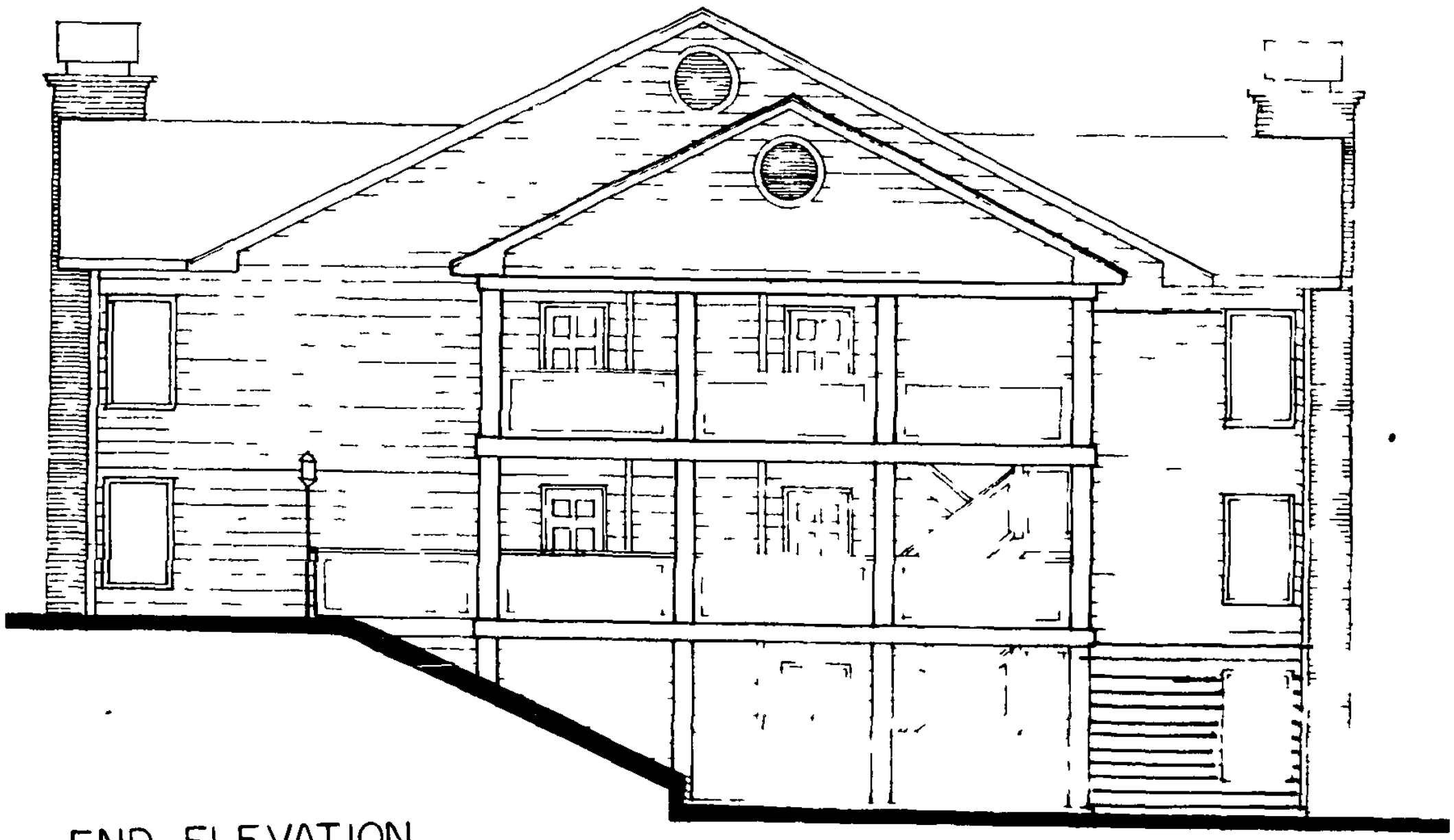
Two Bedroom, Two Bath Floor Plan
Scale 1/4" = 1'-0"

Unit B



COLD RIDGE SPRINGS APARTMENTS

Unit B



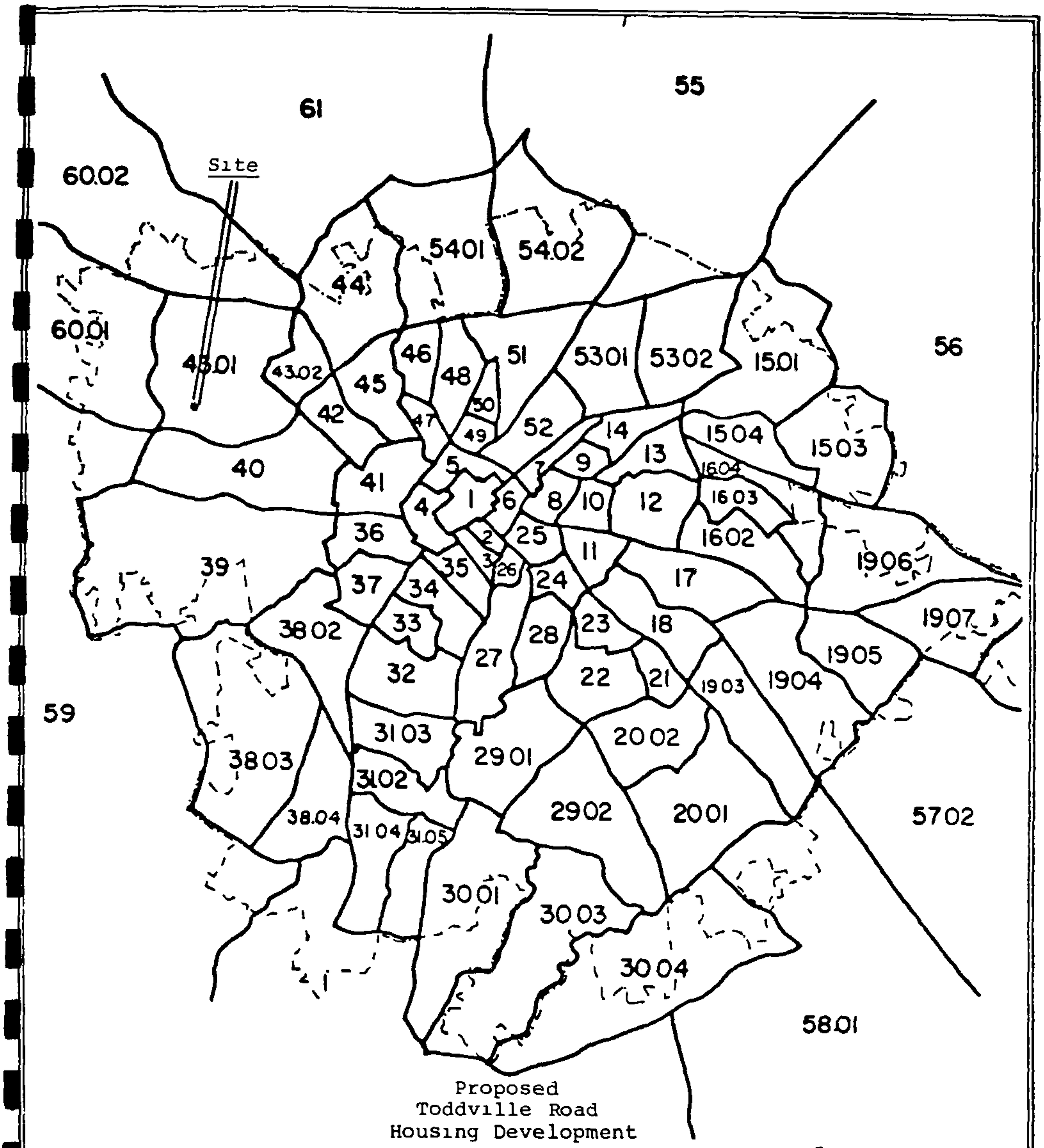
END ELEVATION

SCALE 1/8" = 1'-0"

COLD RIDGE SPRINGS APARTMENTS

Unit B

SIDE ELEVATION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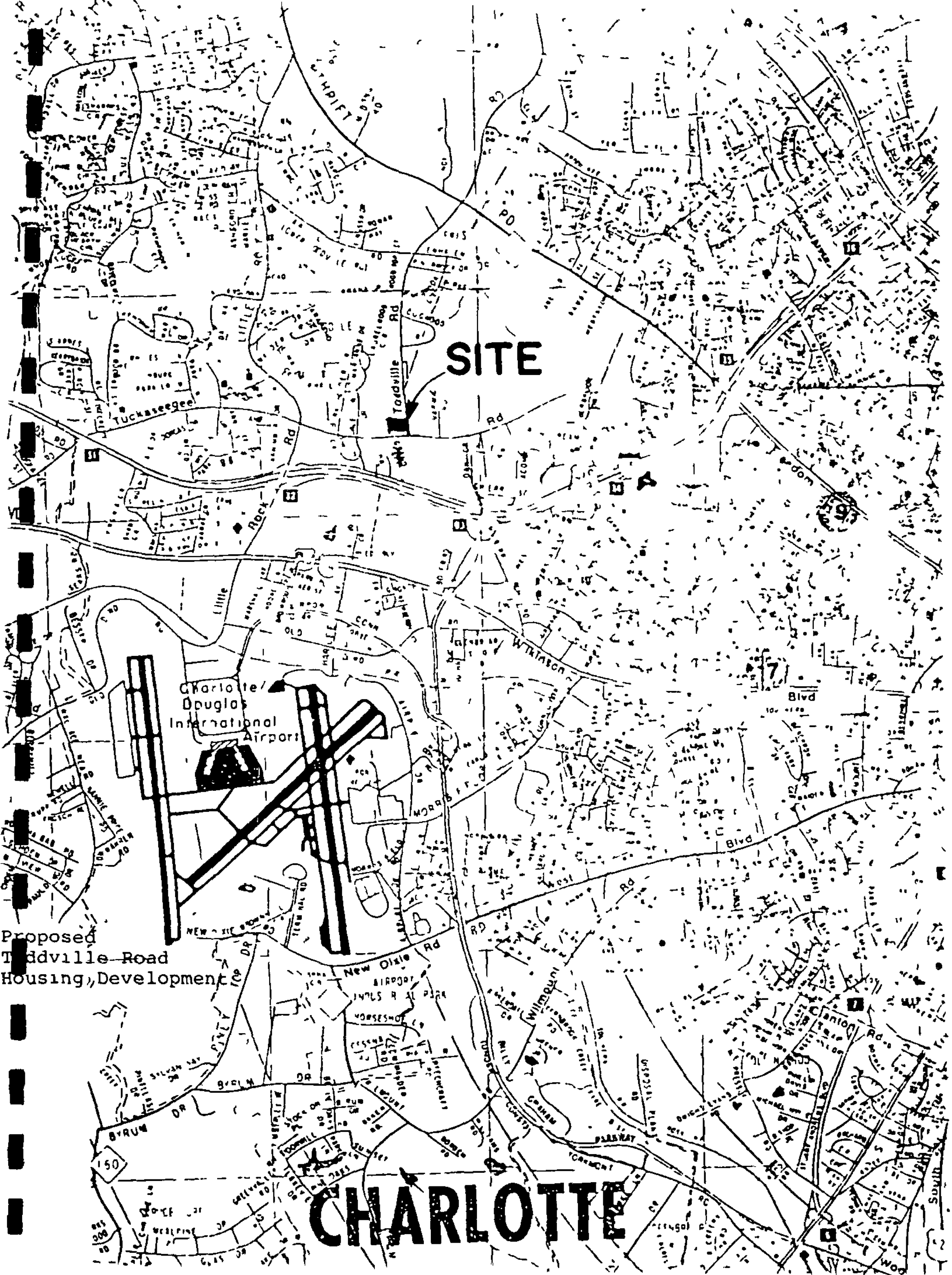
Proposed
Toddville Road
Housing Development



Proposed
Toddville Road
Housing Development

attach 4

CHARLOTTE

Service Reduction Alternative

Subject: ELIMINATION OF THE POLICE HELICOPTER

Date: January 14, 1986

Summary The Charlotte Police Department established its Helicopter Unit in 1971 with a grant from the Law Enforcement Assistance Administration (LEAA). Beginning in FY72, the Helicopter Unit was funded from the General Fund. The helicopter is used for crime prevention activities. The helicopter's primary function is to perform directed patrol in targeted areas and secondly, to provide aerial support to ground units. These activities are conducted by two officer/pilots during an eight-hour shift. The actual flight time averages 15 hours per week as approved in the FY86 budget.

This service reduction alternative would eliminate the police helicopter function and put the aircraft up for sale.

The elimination of the helicopter was also a budget issue in FY83 when the helicopter was removed from service because of funding constraints. However, the helicopter unit was reactivated on a limited basis in FY84. The difficulty in deciding whether or not to fund a police helicopter unit is caused by the subjective nature of criteria available for evaluation of a helicopter's effectiveness. In addition, key questions about a helicopter's use in law enforcement cannot be definitely answered. For example:

1. Does a helicopter prevent crimes? No studies have ever shown that helicopters do or do not prevent criminal activity from happening.

2. Do helicopters help in apprehension of suspects? Yes. There is evidence of specific examples in Charlotte and from other jurisdictions to indicate helicopters are extremely useful in certain types of pursuit and apprehension of suspects.

3. Are helicopters cost-effective? If the value of a helicopter unit is measured by the cost per incident where a helicopter assisted in apprehension or aerial observation, from a budget perspective a helicopter is not cost-effective. However, many police professionals believe that a helicopter is cost justified because of its value as one important tool in the overall strategy of law enforcement. It provides support where a ground unit cannot operate.

Previous research indicates that the key decision in whether police departments have helicopters is whether the governing unit can afford them, or gives them high enough priority in the budget process.

Potential Savings The total disbandment of the Helicopter Unit and the outright sale of the helicopter would result in a $95,000 General Fund savings and generate approximately $150,000 in one-time revenue respectively. Fifty-six percent of the $95,000 in actual dollar savings would result from the reassignment of a Sergeant and Police Officer II assigned to the helicopter. The balance in savings reflect the cost of fuel and equipment repairs at approximately $42,400.

Council Action City Council would decide whether to implement this service level reduction by eliminating the Helicopter Unit and putting the aircraft up for sale.

Implementation Discontinue the operation of the Helicopter Unit within a given time frame to allow Police Administration to reassign helicopter personnel to appropriate position vacancies within the department. The sale of the aircraft would be handled through the Purchasing Department which would solicit bids and submit informal quotes to the City Manager for review.

Q. WHY WAS THE HELICOPTER UNIT ESTABLISHED?

A. The Police Helicopter Unit was established in 1971 through a grant from the Law Enforcement Assistance Administration (LEAA) which provided funds for a Bell 47G-5 model helicopter at a cost of $45,000. In FY72, the helicopter unit was funded with General Fund appropriations due to the disbandment of the LEAA. The intent of this police function was to provide aerial preventive patrol over the City as a means of complimenting the patrol efforts of ground units. Initially, the Helicopter Unit was staffed by three helicopter pilots, three Police Officers and one Sergeant. It provided aerial patrol 20 hours per day, seven days per week.

In 1976, the Bell 47G-5 was replaced with a more versatile helicopter, a Bell 206-B Jet Ranger at a cost of $222,000. Replacement became desirable due to difficulty in obtaining parts for the older craft; the frequency with which FAA regulations required the Bell 47G-5 model helicopter to be overhauled; and, the inability of the craft to support medical evacuation, passenger transporting and higher speeds. In addition, the Jet Ranger was better equipped for Police functions with a night-sun search light, public address system, litter and first aid equipment, infrared viewer and police and aviation communication equipment.

In FY83, the helicopter was taken out of service in response to City-wide service level reduction efforts related to budget contraints. The change in service resulted in a net dollar savings to the General Fund of approximately $120,000. As part of the FY84 budget, the Helicopter Unit was recommissioned.

Q. HOW IS THE HELICOPTER CURRENTLY UTILIZED?

A. The helicopter is officially active during two, eight-hour shifts. It is staffed by a Sergeant and Police Officer II. The operational hours are from 9:45 a.m. to 6:00 p.m. and from 3:45 p.m. to midnight. The helicopter is airborne for approximately fifteen hours per week providing support for:

- Directed Patrol: On the basis of reports prepared by the Crime Analysis Unit, the helicopter patrols targeted areas that are experiencing high crime rates for housebreaking, store breaking, larceny from auto and auto theft.

- Aerial Observations: The helicopter is used to observe and locate suspects in obscure areas not apparent from the ground and direct ground units.

- Automobile Pursuits: Due to its speed and freedom from traffic impediments the helicopter is used to track suspect vehicles.

- Emergencies: Due to its mobility, the helicopter is dispatched to any type of emergency or disaster. In addition, the Helicopter Unit and the Special Weapons and Tactics (SWAT) Unit are jointly trained for certain situations. The Charlotte Fire Department and the Helicopter Unit are also jointly trained in fighting high-rise fires.

- Other: The Police Helicopter is frequently used by the Mecklenburg County Police, District Attorney's Office, The Department of Transportation, Planning Commission and by City officials.

Q. WHAT IS AERIAL DIRECTED PATROL AND HOW IS IT IMPLEMENTED?

A. Directed patrol is a police strategy aimed at reducing crime in targeted areas. The Helicopter Unit's objective is to utilize crime analysis reports on criminal activity to devise and implement "aerial" directed patrol plans. These plans are intended to create a reduction of 10% or more in the targeted crimes, in at least 75% of the plans within two months of the implementation date. During FY85, 393 flight hours were recorded while implementing 22 directed patrol plans. Nineteen (86%) of the aerial patrol plans were attributed with achieving at least a 10% decrease in the targeted crime because of the method used to record objective achievement.

It is important to note that the helicopter cannot physically apprehend suspects but can, from its viewpoint, observe and locate perpetrators. Aerial patrol efforts must be coordinated with ground units if directed patrol is to be effective. When the Helicopter Unit and ground forces are coordinated in patrol and the effort results in a deterrence in the targeted crime or an arrest, the achievement is usually credited to the helicopter unit. The Police Department credits the use of the helicopter in this way because there is no valid methodology upon which to evaluate its effectiveness for reporting purposes. Although a valid methodology does not exist, the Police Department contends that statistical data alone does not adequately reflect the contributions of the helicopter and that more emphasis should be placed on actual incidents where the helicopter was crucial in minimizing the loss of life and property. For example, the Police Department stated that without the helicopter, the outcome of the following incidents may not have been as fruitful.

- The helicopter crew spotted the body of a co-ed from CPCC and directed ground units to her vehicle, resulting in the apprehension of the murderer.

- Three suspects who robbed Mechanics and Farmers Bank were captured because the helicopter unit spotted them before ground units arrived on the scene.

- The helicopter saved the life of a choking child by transporting her from Wilkinson Boulevard to Memorial Hospital.

- The helicopter crew spotted 800 pounds of marijuana while on routine patrol.

- A downed plane was located in a heavily wooded area.

- o Security was provided for the President and Vice President of the United States while visiting Charlotte.

Q. OTHER THAN DIRECTED PATROL, WHAT OTHER CALLS FOR SERVICE DOES THE HELICOPTER RESPOND TO?

A. The following is a summary of calls responded to between October 1984 and September 1985. These calls represent approximately 110 flight hours.

Category	No. of Calls	Type of Call
Aerial Observations	146	- Alarm (Robbery or Burglary) - Escape from Jail - Search for Wanted Persons - Larceny of Auto - Assault with Deadly Weapon - Missing Person Search - Armed Robbery
Automobile Pursuits	15	- Hit and Run Vehicle Search - Suspicious Vehicle/Suspect Pursuit
Emergencies	7	- Fire Alarm or Assistance - Medical Transports - Train Derailment
Others	42	- Escort or Convoy Security - Assist in Investigation - Serving Warrant - Assist Vice Squad - Assist County Police

Q. WHAT IS THE COST OF THIS POLICE FUNCTION?

A. The operating cost per flight hour excluding salaries for the month of August and September, 1985 were $27.66 and $21.00 respectively. The cost per flight hour during FY85 was $84.93. Costs fluctuate greatly due to maintenance and equipment replacement schedules.

The FY86 operating costs of the helicopter unit are as follows:

Salaries	
Sergeant/Police Officer II	$ 53,600
Contractuals	
FAA Inspections, specialized equipment	6,000
Commodities	
Fuel, equipment repairs and parts	35,400
TOTAL	$ 95,000

Q. WHAT HELICOPTER SERVICES ARE AVAILABLE LOCALLY?

A. There are private aviation companies operating at Douglas International Airport which rent helicopters for $400 per hour. These helicopters would not be equipped with policing equipment, but could otherwise accommodate police functions during emergencies if they were not reserved or in use. In addition, the local television stations (i.e. WBTV and WSOC) have offered assistance in the past, but this too is dependent upon helicopters not being out on assignment.

12/27/85 #5

Citizen Involvement Process for Major Roadway Projects

You have consistently strived for more public involvement in the decision-making process. The various standing committees, task forces, and special committees you have appointed are all examples of your commitment. These committees often provide insight into project issues and a perspective different from our own, which is beneficial to the end product of our work.

Consistent with this philosophy, staff has prepared the attached public involvement process to be used as a guide for public involvement on major roadway projects. The process will be modified as necessary considering special circumstances surrounding each project. In some cases, I will appoint a citizens group to work with staff in the conceptual planning of the project that will be charged with confirming project need and reviewing alternatives. I felt this process worked very well on the 54"water main project.

A listing of recently funded projects and proposed public involvement is attached. Recommendations were formulated during a tour of all project locations by staff of the Planning Department, Parks and Recreation Department, Department of Transportation, Engineering Department and Budget Office. We have already initiated public involvement on several of these projects. Meetings to solicit initial input have been conducted on the Park Road Relocation, Rama Road Improvements, and Delta Road Extension projects.

I know this process will add to our existing workload, and I will be reviewing our resources to evaluate whether or not additional staff will be required to meet objectives of the citizen involvement process.

City of Charlotte
Citizen Involvement Process
for
Major Roadway Projects

Background

Each year many citizens and neighborhoods are impacted by the City's major roadway improvements. There is a need to formalize the process for finalizing the conceptual plan for these projects allowing the proper forum for both technical and public discussion of key issues. A process for citizen involvement is consistent with City goals for an organized approach to project management and encouragement of public input in the planning process.

Key Departments

There are three major departments involved in development and implementation of roadway projects in Charlotte. Those three departments and their respective roles are briefly described below:

The City Engineering Department is the primary implementing arm for roadway projects. It is charged with developing detailed project designs, acquisition of necessary rights-of-way and easements, and project administration and construction.

The Charlotte Department of Transportation is responsible for transportation planning and traffic engineering on all transportation projects. The department determines project need, justification and basic concept through its planning effort. It works with the other key departments to establish project priority and recommend funding programs through the Capital Improvement Program. It also provides all aspects of traffic engineering including design concepts, traffic control signs and markings, and signalization.

The staff of the Charlotte-Mecklenburg Planning Commission provides project overview from a community-wide and neighborhood standpoint; project effect on abutting property and the neighborhood at large; recommends roadside treatment and other physical features to mitigate project impacts and protect zoning patterns; and, in general, provides the forum through which overall community values and needs are balanced against the needs of the transportation system.

Process

The following process outlines a technique to be followed on all major roadway widening, extension, and improvement projects. Specific circumstances surrounding some projects may require modification of the process to some extent. In many cases, a private engineering firm will be hired to design the project. They will be brought on board at an early date to assist in development of alternatives and resolving issues. The firm will be involved heavily in the process by participating in meetings and supplying information. A schedule for the Citizen Involvement Process will be established.

While this process and the City staff participants are oriented toward transportation projects, the philosophy and steps described in the process could be adapted toward other capital projects as appropriate.

I. Project Presentation to Various City Staff

- o Representatives of the Department(s) responsible for the project will make a presentation concerning the status of the project (concept, cost, alternatives considered, etc.).
- o The presentation will be made to other City staff including representatives of the following Departments/Offices:
  - A. Appropriate Assistant City Manager(s)
  - B. Engineering Department
  - C. Planning Department
  - D. Department of Transportation
  - E. Budget and Evaluation Department
  - F. Parks and Recreation Department
  - G. Public Service and Information
- o The group will conduct project field trips and raise issues to be addressed.

II. Publicize Public Meeting to Present Project

- o Publicize through news release, letters to area residents and neighborhood groups City-wide

III. Public Meeting to Present Project

- o Conducted by appropriate City staff
- o Purpose is to present status of staff's work and gain input concerning potential issues.
- o Names and telephone numbers of appropriate staff will be distributed to those in attendance for future reference.

IV. Organizational Meeting

- o Attended by representatives of those Departments/Offices listed in I and Department responsible for the project.
- o Based upon outcome of III, the group will recommend to the City Manager:
  - potential changes in Citizen Involvement Process because of circumstances surrounding a particular project
  - makeup of Citizen Project Group
  - schedule including time limit for Citizen Involvement Process

V. City Manager Appointments

Appoint Citizen Project Group (CPG)

- o Purpose of the CPG is to advise the Staff Task Force concerning key issues surrounding a project. The CPG will be charged with confirming project need and reviewing alternatives.

- o Appointed by City Manager including Chairman
- o Representatives include:
  - A. Citizens directly affected by project
  - B. Citizens indirectly affected by project
  - C. Other interested citizens
  - D. Size of group will vary depending upon project - maximum of 10 preferred
- o City Council will be informed

Appoint Staff Task Force (STF)

- o Purpose of the STF is to make recommendations to the City Manager.
- o Appointed by City Manager
- o Representatives shall include:
  - A. Department of Transportation
  - B. Planning Commission
  - C. Engineering Department
  - D. Parks and Recreation
  - E. Public Service and Information
  - F. Others as appropriate
- o A representative of the Department responsible for the project will act as Convener of the group

VI. Hold Initial CPG Meeting with STF

- o Purpose is to introduce members to one another, STF, and engineering firm (if utilized).
- o Initial input solicited including opinions as to potential issues, alternates to be considered, etc.

VII. Exploration of Alternates

- o Alternate routes, street cross-sections, landscaping treatment, etc. will be studied.

VIII. STF and CPG Review and Comment Upon Alternates

- o Objective will be for STF, CPG, and engineering firm to concur in a recommended alternate.

IX. Publicize Public Meeting

- o Publicize through news release, letters to area residents and neighborhood groups.

X. Second Public Input Meeting

- o A panel of appropriate City staff and Chairman of CPG will participate in the meeting. Other members of CPG will be invited to attend.

- o Various alternates considered as well as response to issues surfaced previously will be presented. Selection of recommended alternate will be explained.
- o Public response solicited.
- o City Council is invited to attend and informed of outcome.

XI. Preparation of Draft Final Report

XII. Review and Comment by STF and CPG

- o Revisions made as necessary.

XIII. Final Report Sent to City Manager

- o The Final Report will be sent to the City Manager with a cover memo from the Convener of the STF. The Chairman of the CPG may be asked to provide a letter describing his group's concurrence/nonconcurrence in recommendations presented in the report.

XIV. Manager Makes Recommendation to City Council

- o City Manager will meet with STF, CPG and others as necessary to fully understand issues surrounding the project and recommendations.
- o City Manager will send the final report to City Council with a cover memo stating his recommendation. Either the City Manager or City Council may request a presentation.
  - If so, proceed to XV.
  - If not, staff will proceed with design. Go to XVII.

XV. Public Notification of Council Presentation

- o Interested citizens and CPG invited to attend.

XVI. Council Presentation

- o Council will be presented information concerning process followed, issues, alternates studied, etc.

XVII. Public Notification (Design Concept)

- o Letters sent to all property owners/residents within one block of project limits
- o Letters sent to all who attended public meetings
- o Letters will describe Council action, if appropriate, and timetable for design, right of way acquisition, bidding, and construction. The letter will indicate who to contact if questions arise.

XVIII. Public Notification (Right of Way Acquisition)

- Upon design completion and prior to right of way acquisition a letter will be sent to all property owners and residents within one block of the project limits indicating that real estate agents will be contacting some area residents for right of way acquisition purposes. The letter will indicate whether right of way is needed from their property, who the real estate agent will be, and overview of right of way acquisition process.

XIX. Public Notification (Construction)

- Upon construction contract award, a letter will be sent to all property owners and residents within one block of the project limits indicating date construction is anticipated to begin, name of the contractor, who the construction inspector will be, and his telephone number if questions arise. An overview of construction policies that relates to adjoining properties will be given, such as provisions to maintain access, reduce dust, hours of construction, etc.

12/27/85

PROPOSED PUBLIC INVOLVEMENT ON RECENTLY FUNDED TRANSPORTATION PROJECTS

Project	Citizens Committee	Initial Public Meeting to Solicit Input	Public Review of Concept	Presentation of Final Design	Comments
Major Roadways					
Hwy 51		Meeting Conducted Nov. 85			Concept to be presented to Council on Dec. 30
Park Road Relocation	●	Meeting Conducted Nov. 85	●		Total Public Involvement Process
Delta Road Extension		Meeting Conducted Dec. 85	●		To meet with property owners whose homes are in proximity to the proposed road to minimize impacts
Rama Road Widening		Meeting Conducted Dec. 85	●		
Hebron Street Ext.					All right-of-way donated by one developer - no public involvement proposed
Major Intersection Improvements					
Carmel Rd./Fairview Rd.			To be scheduled in Jan. 86		To meet with and present design concept to the five adjacent property owners
Providence Rd./Queens Rd.		To be scheduled in January, 1986			Initial public meeting will be used to determine degree of public involvement required
Hawthorne/Central		To be scheduled in January, 1986			Initial public meeting will be used to determine degree of public involvement required
Alexander/Rea/Providence		To be scheduled in January, 1986			Initial public meeting will be used to determine degree of public

12/27/85

Project	Citizens Committee	Initial Public Meeting to Solicit Input	Public Review of Concept	Presentation of Final Design	Comments
Minor Intersection Improvements					
Idlewild Road North/ Lawyers Road			●		To meet with adjacent property owners only
North Tryon/Sugar Creek Road					Median modification only - no public input proposed
Sharon Road/ Sharonview Road				●	Majority of right-of-way donated by developers - design will be presented at time of easement acquisition
Delta/Hickory Grove Road			●		To meet with adjacent property owners only
Archdale/I-77					No additional right-of-way required - no public input proposed
Monroe/Conference				●	Only one property owner - will discuss design with him at time of right-of-way acquisition

● - Date of meeting to be scheduled following staff review of concept plans as submitted by consultant

Item 11
Attach 6
2 pages

REQUEST FOR STATE GRANT ASSISTANCE

WATER AND SEWER FACILITIES TO BE CONSTRUCTED IN MECKLENBURG COUNTY

WATER SUPPLY SYSTEMS:

Project Description	Project Cost	Grant Request
1. Mallard Creek Road extension of 12" water water main from Harris Boulevard to Prosperity Church Road (8900 feet)	300,000	150,000
2. Tyvola Road extension of 16" water main from York Road to Wilmont Road	500,000	250,000
3. Highway 51 water main projects - three separate projects involving 24", 16" and 12" mains to complete Southern water loop from Matthews through Pineville	1,631,000	815,500
4. 54" water main from Vanizer Street to Sharon Lane. Major feeder main to supplement supply throughout system	16,180,000	1,102,364
5. Street main extensions associated with seven Community Development Target Areas	545,700	272,850
6. Trunk water mains associated with seven Community Development Target Areas	507,900	181,668
Total Water	$19,664,600	$2,772,382

WASTEWATER COLLECTION, WASTEWATER TREATMENT:

Project Description	Project Cost	Grant Request
1. Mallard Creek Outfall North approximately 7000 feet to serve Prosperity Church Road Area	600,000	300,000
2. Long Creek Outfall, Phase IV from vicinity of Coulwood to confluence of Long Creek and McIntyres Creek	380,000	190,000
3. Beard's Creek Outfall from existing Irving Creek Outfall to Matthews in vicinity of Highway 51 and US 74	1,000,000	500,000
4. McAlpine Creek Wastewater Plant Expansion to provide for upgrade and expansion of treatment plant	35,807,545	3,314,606
5. Street main extensions associated with seven Community Development Target Areas	1,083,350	541,675
6. Trunk sewer mains associated with seven Community Development Target Areas	1,856,700	302,421
Total Wastewater	$40,727,595	$5,148,702
Total Water And Wastewater	$60,392,195	$7,921,084

#7

4 Appointed by City:
Mayor (1); Council (3)
4 Appointed by County Commission
1 Appointed by Board of Education

CHARLOTTE-MECKLENBURG ADVISORY ENERGY COMMISSION

(9 Members)

Membership - Terms are for two years. No member may serve more than two consecutive terms.

Members are appointed from the following sectors:

1. One Education/Public Awareness Representative - appointed by the Board of Education.

Representatives from the remaining sectors are appointed by the City and County on an alternating basis (those for which the City had responsibility in 1982, when the Commission was established as a permanent body, are shown in ALL CAPS and designated as to "Mayor" or "Council"; the Mayor's appointment rotates with each appointment period):

2. ONE CONSUMER ADVOCATE REPRESENTATIVE (not involved in energy production, energy equipment or the provision of energy services). (C)

3. Four Energy Production or Energy Services Representatives -

(a) ONE ELECTRIC UTILITY (C)
(b) One Gas Utility
(c) ONE PETROLEUM INDUSTRY (C)
(d) One Renewable Energy Environmental

4. One Business Community Representative (not involved in energy production, energy equipment or the provision of energy services).

5. ONE ENGINEERING/TECHNICAL PROFESSIONAL REPRESENTATIVE. (M)

6. One UCS Representative.

The Chairman and Vice-Chairman are selected jointly by the Mayor and County Commission Chairman, from the body membership.

Responsibilities - Serves as a designated body to study community energy problems and to develop an annual community Energy Management Plan for Charlotte/Mecklenburg to be approved by the City Council and County Commission and encourage its implementation.

(continued)

CHARLOTTE-MECKLENBURG ADVISORY ENERGY COMMISSION (continued)

MEMBER	SECTOR	ORIGINAL APPTMT. Made by	Date	REAPPOINTMENT Made by	Date	TERM	EXPIRATION
Margaret M. Miller	2	City(C)	3/08/82	County	1/04/84	2 yrs.	12/31/85
J. William Shelnutt	5	County	1/04/84	City(C)	12/30/85	2 yrs.	12/31/87
Joe Price	3(a)	City(M)	1/07/86			2 yrs.	12/31/87
James J. White	3(c)	City(C)	1/13/86			2 yrs.	12/31/87
Dr. Winslow Hartford	3(d)	County	3/15/82	City(C)	11/14/83		
				County	12/16/85	2 yrs.	12/31/87
A. Leon Miller	4	City(M)	12/02/83	County	12/16/85	2 yrs.	12/31/87
Chuck Fleenor	3(b)	County	12/16/85			2 yrs.	12/31/87
James Lesslie	6	County	12/16/85			2 yrs.	12/31/87
Mary Dawn Bailey	1	Bd. of Ed.				2 yrs.	12/31/87

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Clt-Meck Advisory Energy Com.

Name Wilson Maxwell **Sex/Race** M/B **District No.** 3

Home Address 525 Bowman Rd. 28210 **Phone No.** 527-9573

Business Address — **Phone No.** —

Education Second Ward High School - grad. in 1950

Present Employer Retired from Terrell Machine Co.

Job Title Messenger **Duties**

Business & Civic Experience

Paul Drayton Masonic Lodge
Banfield Memorial Baptist Church
Shriner

Interests/Skills/Areas of Expertise Gardening, hunting, fishing

Studied automotive mechanics in Army

Comments Has spoken before Council on saving energy

I understand that this application will be maintained in the active file for a period of one year only

2/3/86 Wilson Maxwell

Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: ADVISORY ENERGY COMMISSION

Name ROBERT J. COLEMAN **Sex/Race** M / CAUC. **District No.** 4

Home Address 3114 STONYBROOK RD 28205 **Phone No.** 372-6482

Business Address E.E. DEPT / UNCC STATION **Phone No.** 597-4141

Education PH.D - ELECTRICAL ENGINEERING
AUBURN UNIVERSITY, 1970

Present Employer UNCC

Job Title ASSOC. PROFESSOR OF ELECT ENGR. **Duties** TEACHING, ADVISING E.E STUDENTS, PRESENT UNCC FACULTY PRESIDENT

Business & Civic Experience CONSULTING ON CONTRACT BASIS
N.C. ENERGY ADVISORY COMMISSION - PAST MEMBER

Interests/Skills/Areas of Expertise ELECTRICAL ENGINEERING / ELECTRONICS - COMMUNICATIONS. HAVE TAUGHT APPROXIMATELY 30 DIFFERENT COURSE SUBJECTS HOBBIES: WOODWORKING, MUSIC READING, TRAVELING

Comments

I understand that this application will be maintained in the active file for a period of one year only

JAN 31, 1986 Robert J. Coleman

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Advisory Energy Commission

Name Myra H. Dockery **Sex/Race** F/B **District No.** 4

Home Address 2500 Eastway Drive #51-C (28205) **Phone No.** 568-6281

Business Address 1179-B Commercial Avenue **Phone No.**

Education Masters Degree - Business/Marketing

Present Employer Owner, Dockery-Grier Associates

Job Title **Duties** Business Consultant/ Market Research

Business & Civic Experience Member Mayor's 100 Committee, Volunteer, troubled youth, Advisory Board Alternate Small Business Ctr., CPCC

Interests/Skills/Areas of Expertise Community Relations, CPCC Board of Trustees, Women's Commission

Comments

I understand that this application will be maintained in the active file for a period of one year only

12/30/85 /s/

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Charlotte-Mecklenburg Advisory Energy Commission

Name Jane M. Carnes **Sex/Race** F/W **District No.** _____

Home Address 6661 Bunker Hill Circle, Charlotte, N.C. 28210 **Phone No.** 554-6417

Business Address _____ **Phone No.** _____

Education Graduated from College in 1969-BA in Merchandising

Present Employer _____

Job Title Domestic Engineer (Housewife) **Duties** Varied

Business & Civic Experience Charlotte Junior League-Enviromental Concerns Committee Chairman-'81-'82; '82-Served on committee for Federal Grant-Toxic and Hazardous Waste; '83-Chairman-Federal Grant and presented to the Governor's Council; '84-'85-Board member-Charlotte Junior League; '85-Governor's Council of Aging-committee member; '86-Executive Committee- Friends for LIFE (older adult daycare facility)

Interests/Skills/Areas of Expertise Enviroment, elderly; Fund raising, Management and development of volunteer projects, promotion, marketing

Comments The average citizen needs to sensitized and his or hers awareness heightened concerning our enviroment and the impact of controls in conjunction with alternate sources of energy for future generations.

I understand that this application will be maintained in the active file for a period of one year only

February 3, 1986 — Jane M. Carnes

Date — Signature of Applicant

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City Clerk
1983

9 Appointed by Mayor
16 Appointed by City Council

CITIZENS ADVISORY COMMITTEE - CONVENTION & VISITORS BUREAU

(25 Members)

Membership - Original appointments were made to expire on a staggered basis - one and two year terms.

Responsibilities - Established in conjunction with the Convention & Visitors Bureau to develop community awareness and to assist in developing community involvement and pride in Charlotte as a convention and travel destination.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)John Maxheim	W/M		1/09/84		2 yrs.	3/26/86
(C)Rennie Cuthbertson	W/M		1/09/84		2 yrs.	3/26/86
(C)Ruth Castleberry			1/09/84		2 yrs.	3/26/86
(C)David Ritch	W/M - Resigned		1/09/84		2 yrs.	3/26/86
(C)Boris Sellers	W/M		1/09/84		2 yrs.	3/26/86
(C)Nasif Majeed	B/M - Resigned		1/09/84		2 yrs.	3/26/86
(C)Wally Jorgenson	W/M - Resigned		1/09/84		2 yrs.	3/26/86
(C)Robert Suarez	W/M - Resigned		1/09/84		2 yrs.	3/26/86
(M)Lucille Black			3/26/84		2 yrs.	3/26/86
(M)Brenda Cage			1/03/86		Unexp.	3/26/86
(M)Vivian Williams	B/F		3/26/84		2 yrs.	3/26/86
(M)Robert Wilson			3/26/84		2 yrs.	3/26/86
(M)Floyd Young			3/26/84		2 yrs.	3/26/86
(C)Vanessa Baxter	B/F		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Cyndee Patterson	W/F - Resigned		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Joe Epley	W/M - Resigned		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Jim Shaw			1/09/84	4/22/85	2 yrs.	3/26/87
(C)Peter H. Gerns	W/M		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Winfield Major	W/M - Resigned		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Spencer Thompson	B/M - Resigned		1/09/84	4/22/85	2 yrs.	3/26/87
(C)Joe Sonderman	W/M		1/09/84	4/22/85	2 yrs.	3/26/87
(M)Page Hightower	/F		3/26/84	3/29/85	2 yrs.	3/26/87
(M)Don Abernathy			3/26/84	3/29/85	2 yrs.	3/26/87
(M)Evelyn Welch			1/03/86		Unexp.	3/26/87
(M)Cathy Thompson	W/F		3/26/84	3/29/85	2 yrs.	3/26/87

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CITIZENS ADVISORY COMMITTEE/CONVENTION & VISITORS BUREAU

Name NEIL C. LEACH **Sex/Race** M/W **District No.** 6

Home Address 933 BERKELEY AVE. 28203 **Phone No.** 334-8948

Business Address P.O. BOX 238, NEWELL, NC 28126 **Phone No.** 547-0731

Education DAVIDSON COLLEGE - 1951
UNION THEOLOGICAL SEMINARY - 1954

Present Employer CARLEY CAPITAL GROUP

Job Title DEVELOPMENT & MARKETING ASSOCIATE **Duties** Coordinate development & marketing of Uptown Marketplace.

Business & Civic Experience - Executive Director, Planned Parenthood (1976-1984)
- Leadership Charlotte Graduate - (1983)
- Board of Directors, Leadership Charlotte (1984-1986)
- Board of Directors, Dilworth Community Association (1980-82)

Interests/Skills/Areas of Expertise
- Real Estate Development and Marketing -
- Community Organizing for action -
- Communicating in groups & in public -

Comments The work of the Convention & Visitors' Bureau is significant in the renewal of Uptown Charlotte & revitalizing citizens' participation

I understand that this application will be maintained in the active file for a period of one year only

Feb. 3, 1986 — Date

Neil C. Leach — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink Advisory Com / Convention + Visitors Bureau

Committee, Commission, Board or Authority: ART Commission ; Housing Authority; SPIRIT SQUARE BOARD OF DIR.

Name MAARTEN J. PENNINK **Sex/Race** M / W **District No.** 9

Home Address 1715-B EUCLID AVE, CHARLOTTE, N.C 28203 **Phone No.** 376-1203

Business Address 1320 DURWOOD DRIVE, CHARLOTTE, N.C 28204 **Phone No.** 377-1600

Education B.S. - Industrial Engineering

Present Employer REALTOR - KEEGAN & Co.

Job Title REALTOR **Duties** INDEP. CONTRACTOR

Business & Civic Experience INSURANCE UNDERWRITING; WHOLESALE / RETAIL SALES; REAL ESTATE SALES.
CHARLOTTE JUNIOR SOCCER FOUNDATION BOARD

Interests/Skills/Areas of Expertise ART; SPORTS
UNDERWRITING; REAL ESTATE
INTERNATIONAL RELATIONS

Comments U.S. CITIZEN NOW / FORMERLY DUTCH CITIZEN

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11/18/85 Maarten Pennink
Date Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Advisory Council/Convention & Visitors Bureau

Name WILLIAM T. REEDER - M- **Sex/Race** NEGRO **District No.** 3

Home Address 3611 SEAMAN DRIVE 28210 **Phone No.** 525-2841

Business Address _____ **Phone No.** _____

Education COLLEGE - 2 YRS

Present Employer RETIRED - (BARCLAY AMERICAN CORP.)

Job Title _____ **Duties** _____

Business & Civic Experience DISTRICT LEADER UNITED APPEAL - MEMBERSHIP DRIVE - CHAMBER COMMERCE.

Interests/Skills/Areas of Expertise _____

Comments WOULD LIKE TO BE A PART OF MAKING CHARLOTTE BETTER

I understand that this application will be maintained in the active file for a period of one year only

1-30-86 — William T. Reeder

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Advisory Committee - Conv. & Vis. Bureau

Name Deedie K Dowdle **Sex/Race** F/W **District No.** _____

Home Address 6937 Delta Lake Drive **Phone No.** 563-0253

Business Address Same **Phone No.** " " "

Education B/A - The Univ. of Alabama - Public Relations & Communications

Present Employer Myself

Job Title Freelance Consultant **Duties** Special Event Programming, Writing, Promotions, Publicity, Consultation

Business & Civic Experience Uptown Charlotte Assn., National Tourism Week Committee, Community Action Volunteer, Charlotte Observer Marathon (KPC), Festival in the Parks, Southern Shows Volunteer, Health & Fitness Show participant

Interests/Skills/Areas of Expertise Writing & Promotional Abilities (expertise), genuine love of the city, Professional Skills, numerous contacts / knowledge of market, creativity & implementation

Comments Regardless of actual appointment, I would be honored to work with CCVB on an as needed basis - I think they're performing an excellent service for Charlotte.

I understand that this application will be maintained in the active file for a period of one year only

1/13/86 Deedie K. Dowdle

Date Signature of Applicant

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City Clerk
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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Citizens Advisory Com. - Convention & Visitors Bureau

Name Abigail L. Flanders **Sex/Race** B/F **District No.** _____

Home Address 4709 Springview Rd. **Phone No.** 596-1173

Business Address 1 Julian Price Place **Phone No.** 374-3541

Education Graduates of Bennett College

Present Employer WBTV

Job Title Community Affairs Director **Duties** Manage and conduct business associated with public via TV

Business & Civic Experience Board member - Loaves & Fishes. Board member, Hafia Organization, Certificates in my position as Community Affairs Director.

Interests/Skills/Areas of Expertise Community Affairs, Promotion, Anything that would benefit humanity provided or the "human condition.

Comments _____

I understand that this application will be maintained in the active file for a period of one year only.

1/6/86 Abigail L. Flanders

Date Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Comm. Convention + Visitors Bureau

Name Constance R. Connelly **Sex/Race** F/W **District No.** 6

Home Address 2119 Sherwood Ave. 28207 **Phone No.** 333-8939

Business Address _____ **Phone No.** _____

Education B.A. - English, Converse College, Spartanburg, S.C.

Present Employer _____

Job Title _____ **Duties** _____

Business & Civic Experience Charlotte Junior League, Board - Afro-American Cultural Center, Survey Comm - Historic Properties Commission, Mayor's Trolley Committee, CUDC Transportation Committee, First Ward Advisory Committee, Service and Outreach Committees - Christ Church, Area Representative - Converse College extensive work with various Fundrives and benefits

Interests/Skills/Areas of Expertise

I have had training and experience in organizational work (i.e group leadership, planning, motivation, research + reporting) I am interested in revitalization and preservation. I travel frequently

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

1/30/86 — Date

Constance R. Connelly — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee/Convention and Visitors Bureau

Name Ange DeVivo **Sex/Race** F **District No.** 7

Home Address 2430 Quail Lake Drive, Charlotte, NC 28210 **Phone No.** 552-1593

Business Address Secretaries, Plus/Conventions, Plus II Fairview Plaza, Suite 406, Charlotte, NC 28210 **Phone No.** 554-1131

Education Washington School for Secretaries, New York, New York; courses at CPCC, courses sponsored by Mercy Hospital and the Chamber of Commerce; leadership and political conferences

Present Employer Self employed

Job Title President **Duties** Manage and operate own business - secretarial services performed in our office (not an office temporary agency); meeting and convention planning/consulting

Business & Civic Experience Administrative Secretary, Mercy Hospital - 8½ yrs.; currently serve on Region F Emergency Medical Advisory Council, Human Services Council, Chamber of Commerce Small Business Council and chair Discount Committee, Public Affairs Government Action Council, member and At-Large Board Member of Women Business Owners; member and newsletter editor of Mecklenburg Evening Republican Women's Club; member Charlotte Women's Political Caucus; member Meeting Planners International, member Meeting Consultants' Club, member NC Women's Network

Interests/Skills/Areas of Expertise business, politics, interested in and concerned about health care, interested in the development of this community to better support the Convention and Visitors Bureau as the revenue brought into Charlotte by conventions and visitors is a major source of funding for community services.

Comments I would be happy to serve and devote the time required to fulfill my responsibilities. I believe my knowledge of the community and its needs would be an asset to this committee.

I understand that this application will be maintained in the active file for a period of one year only

2/1/86 — Ange DeVivo

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Citizens Advisory Committee/Convention & Visitors Bureau

Name Bill Treadaway **Sex/Race** M/W **District No.** N/A

Home Address Rt. 4, Box 91, Mooresville, NC 28115 **Phone No.** (704) 663-5808

Business Address P. O. Box 11176, Charlotte, NC 28220 **Phone No.** 527-7422

Education Graduate of the University of North Carolina at Chapel Hill

Present Employer The Printing Industry of the Carolinas, .Inc.

Job Title President **Duties** CEO of graphic arts trade association for North & South Carolina

Business & Civic Experience Trade association trade show management - 22 years

Interests/Skills/Areas of Expertise Trade associations play a vital part in the business growth of Charlotte. I would like to help

Comments

I understand that this application will be maintained in the active file for a period of one year only

February 3, 1986 — Bill Treadaway

Date — Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Convention & Visitors Bureau Com

Name Laura J. Campbell **Sex/Race** _____ **District No.** _____

Home Address 630 S. Graham St. **Phone No.** 331-2572

Business Address Charlotte, NC 28282 **Phone No.** 376-6594

Education Honors Degree in Fine Art, University Toronto, Canada

Present Employer Southern Shows, Inc.

Job Title Managing Director **Duties** Southern Women's Show

Develop, design, promote and sell the show in four states.

Business & Civic Experience Focus on Charlotte - Food Committee Chairman-
National Association of Exhibition Managers member & guest speaker

Charlotte Public Relations Society - member

National Tourism Week - Committee Chairman

Interests/Skills/Areas of Expertise Organization and administration of special events, promoting events to public and business, developing marketing plan and implementing critical path schedule, work directly with the media, major retailers and community groups.
Interested in promoting Charlotte on a national basis, developing the city as a convention city, and being part of a planned growth for the city.

Comments I would be pleased to contribute my time, ideas and enthusiasm to the committee.

I understand that this application will be maintained in the active file for a period of one year only

January 10,1986 — Laura J. Campbell

Date — Signature of Applicant

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Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

#8

1 Appointed by Mayor
3 Appointed by City Council
3 Appointed by City Manager

PARADE PERMIT COMMITTEE

(7 Members)

Membership - One from each of the Police, Operations, and Transportation Departments; remainder from the community. Chairman and Vice-Chairman are designated by the City Manager. Terms are for three years, with no member serving more than two consecutive terms.

Responsibilities - Approval of applications submitted for parade permits. Members review all applications to ensure the safety of participants, other pedestrians, and vehicular traffic, and the safe movement of emergency vehicles in the area during the time of a parade.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Tom Baldwin B/M	4	Branch Mgr./FUNB	2/27/84		3 yrs.	3/01/87
(M)Tom Keith W/M		Dept. Motor Vehicles	2/23/81	12/18/84	3 yrs.	3/01/87
(C)Krisann Keisler W/F	7	Central Char. Assoc.	4/26/82	2/28/83	3 yrs.	3/01/86
(C)Ann F. Maxwell	6		5/13/85		Unexp.	3/01/86
Pressley Beaver		Operations Dept. Rep.	4/ /85		Unexp.	3/01/86
*Randy Jones		Trans. Dept. Rep.	4/ /85		3 yrs.	3/01/88
E.P. Capell		Major/Police Dept.	10/11/85		Unexp.	3/01/87

*Chairman (designated 4/ /85)

6 Appointed by City:
Mayor (2); Council (4)
6 Appointed by County

CHARLOTTE-MECKLENBURG HISTORIC PROPERTIES COMMISSION

(12 Members)

Membership - Terms are for three years. A majority of the members must have demonstrated special interest, experience, or education in history or architecture. The President of the Mecklenburg Historical Association serves as a non-voting, ex-officio member. No member may serve more than two consecutive full terms, or no more than six years.

Responsibilities - To ensure the preservation of any property that embodies elements of the cultural, social, economic, political, or architectural history of Charlotte and Mecklenburg County for the education, pleasure, and enhancement of the residents of the City and County.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
City						
(C)Samuel P. Woodard B/M - (Resigned)	2	Ret. Bldg. Inspector	9/14/81	6/25/84	3 yrs.	7/16/87
(C)Richard Huffman W/M	6	Attorney	9/14/81	6/25/84	3 yrs.	7/16/87
(M)Marcy Choate W/F	7	Mort. Loan Officer	12/10/79	7/14/80		
				12/02/83	3 yrs.	7/16/86
(M)Susan Hall Cannon W/F	5	Realtor	8/02/82	7/12/85	3 yrs.	7/16/88
(C)Dorothy Presser W/F	6	Pres./Adv. Agency	10/08/84	7/08/85	3 yrs.	7/16/88
(C)David F. Lewis B/M	4	Landscape	3/12/85		3 yrs.	7/16/88
County						
Jack O. Boyte W/M		Architect	9/21/81	7/03/84	3 yrs.	7/31/87
Joseph B. C. Kluttz W/M		Attorney	9/20/82	7/03/84	3 yrs.	7/31/87
Alice H. Dorsett W/F		Real Estate	7/21/80	7/11/83	3 yrs.	7/31/86
R. Beverly Webb W/M		Attorney	4/08/80	7/21/80		
				7/11/83	3 yrs.	7/16/86
M. E. Wiebler W/F		Dir.Crisis Asst.Min.	7/19/82	8/12/85	3 yrs.	7/31/88
Lecil Henderson			8/12/85		3 yrs.	7/31/88

Ex-Officio
Dr. Lawrence K. Boggs, President MHA

Charlotte-Mecklenburg Historic Properties Commission

January 16, 1986

Ms. Pat Sharkey
City Clerk
City of Charlotte
Charlotte City Hall
600 E. Trade St.
Charlotte, N.C., 28202

Dear Ms. Sharkey:

This is to inform you that Mr. Samuel Woodard resigned from the Historic Properties Commission, effective December 31, 1985. Our records indicate that Mr. Woodard is a City appointee and that his term expires on July 31, 1987.

I hereby request that you put into motion procedures for having City Council replacing Mr. Woodard.

Thank you very much for your attention to this matter.

Sincerely,

Dan L. Morrill

Dr. Dan L. Morrill
Consulting Director

cc: R. Beverly R. Webb

RECEIVED
JAN 21 1986
OFFICE OF CITY CLERK

1225 S CALDWELL STREET BOX D CHARLOTTE N C 28203 (704) 376-9115

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte-Mecklenburg Historic Properties Commission

Name Helen P. Yarbrough (Mrs. Erwin K.) **Sex/Race** F/W **District No.** _____

Home Address (mail) 223 East Boulevard (2129 Dartmouth Place) **Phone No.** 376-6986

Business Address 223 East Boulevard, Charlotte, N. C. 28203 **Phone No.** 375-6058

Education Graduate - High School and numerous special courses

Present Employer Yarbrough Antique Appraisals & Estate Sales, Helen Yarbrough Realty - self employed

Job Title Sec.-Treas and Broker Realtor, respectively **Duties** Appraising furnishings for fine arts insurance and probate, selling and management

Business & Civic Experience Secretary= Certified Public Accountant and Traffic Manager of Railway; Co-owner Yarbrough Antiques (retail); Co-owner Yarbrough Antique Appraisals & Estate Sales; Head-of-Firm Helen Yarbrough Realty. Indirect involvement in charitable donations to various organizations and institutions, i.e., Queens College, J. C. Smith College, Mint Museum of Art, churches, Boys Town, etc. (furnishings) — 7 yrs. / 37 " / 13 "

Interests/Skills/Areas of Expertise Related to business involvement, to include architecture and interior designing of older structures.

Comments Thank you for your consideration of appointment.

I understand that this application will be maintained in the active file for a period of one year only

April 27, 1985 — Date

Helen P. Yarbrough (Mrs. E.K.) — Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: CHARLOTTE - MECKLENBURG HISTORIC PROPERTIES COMMISSION

Name LUCY G. WHITE **Sex/Race** F/W **District No.** 1

Home Address 2924 ST ANDREWS LN **Phone No.** 333-7451

Business Address 2100 REXFORD ROAD **Phone No.** 364-1700

Education BA HISTORY AT UNIVERSITY OF VIRGINIA -1983- // COURSEWORK IN ARCHITECTURAL HISTORY, ART HISTORY; LANDSCAPE ARCHITECTURAL HISTORY

Present Employer COTTINGHAM - CHALK + ASSOCIATES

Job Title SALES ASSOCIATE **Duties** RESIDENTIAL REAL ESTATE SALES

Business & Civic Experience SPRINGFEST VOLUNTEER 1985 // CHARLOTTE COUNTRY DAY SCHOOL ALUMNAE // JUNIOR LEAGUE RESIGNED MEMBER // CHARLOTTE BOARD OF REALTORS HOME REVITALIZATION COMMITTEE // YMCA MEMBER // COVENANT PRESBYTERIAN CHURCH LANDSCAPING WORK // KENNEDY, COVINGTON, LOBDELL, HICKMAN TEMPORARY ASSIGNMENTS

Interests/Skills/Areas of Expertise CURRENT EVENTS LOCALLY, NATIONALLY, WORLDWIDE; LANDSCAPING; REAL ESTATE PROFESSIONAL; ~~HISTORICAL~~ RESIDENTIAL HISTORICAL RESEARCH + WRITING SKILLS, GOVERNMENT + POLITICS, HISTORIC PRESERVATION, PLANNED URBAN DEVELOPMENT (+ SUBURBAN)

Comments CONSIDERING MY EDUCATIONAL BACKGROUND, MY COMMITMENT TO CHARLOTTE, MY ENTHUSIASM AND PERSISTENT NATURE, I'M READY TO WORK FOR HISTORIC PRESERVATION

I CHARLOTTE COUNTRY DAY SCHOOL 1979 — SEMESTER IN ENGLAND —

I understand that this application will be maintained in the active file for a period of one year only

May 14, 1985 — Date

Lucy G. White — Signature of Applicant

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600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: HISTORIC PRESERVATION

Name DAVID D. LATHROP **Sex/Race** W/M **District No.** 1

Home Address 2206 RANDALL ST. **Phone No.** 332-8985

Business Address 1130 HARDING PLACE **Phone No.** 375-2992

Education WASHINGTON UNIVERSITY, ST. LOUIS, MO.

Present Employer SELF EMPLOYED

Job Title CONTRACTOR / BROKER / MANAGER **Duties** SPECIFICATION, SALES, MANAGEMENT, CONTROL

Business & Civic Experience CURRENT VICE PRES. OF THE GOLDEN CIRCLE THEATRE — ACTIVE INVOLVEMENT WITH COMMUNITY AND LOCAL PROFESSIONAL THEATRE FOR 7 YEARS — ACTIVE IN PLAZA-MIDWOOD NEIGHBORHOOD SINCE 1979 — REAL ESTATE SALES + MGMT SINCE 1980

Interests/Skills/Areas of Expertise HAVE PARTICIPATED IN PRESERVATION AND REDEVELOPMENT IN NEIGHBORHOODS IN ST. LOUIS + CHARLOTTE. EXPERIENCE IN ADAPTIVE REUSE, CONSTRUCTION, REHABILITATION. ALWAYS DONE PRIVATELY FOR A PROFIT WITH SENSITIVITY.

Comments LIKE TO GIVE SOMETHING BACK TO THE CITY AFTER BEING HERE FOR 7 YEARS — THIS IS ONE WAY I CAN.

I understand that this application will be maintained in the active file for a period of one year only

7/1/85 — D. Lathrop

Date — Signature of Applicant

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600 East Trade Street
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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Historic Properties Commission

Name Nancy L. Cutter **Sex/Race** F/W **District No.** _____

Home Address 846 Henley Place, Charlotte **Phone No.** 375-1351

Business Address 123 Brevard Court, Charlotte **Phone No.** 332-4975

Education High School Graduate, Diploma Graduate of Mercy School of Nursing, 2nd yr German Language Studies

Present Employer B. W. Cutter & Company

Job Title Real Estate Salesperson **Duties** Residential, Investment, & Commercial Real Estate Sales.

Business & Civic Experience Sales in Real Estate & Property Management for past 3½ years.

Interests/Skills/Areas of Expertise Knowledgeable in areas of construction property renovation & revitalization in Charlotte in both commercial & residential properties. - Am a Charlotte native.

Comments I desire to play an active part in discovering and preserving Charlottes heritage to its fullest & best use.

I understand that this application will be maintained in the active file for a period of one year only

7/1/85 — Date

Nancy L Cutter — Signature of Applicant

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte/Mecklenburg Historic Properties Comm

Name Jane Bartlett Hewitt **Sex/Race** F/C **District No.** _____

Home Address 6711 Sunview Dr, Charlotte, NC 28210 **Phone No.** 553-7074

Business Address P.O. Box 31608, Charlotte, NC 28231 **Phone No.** 378-5042

Education B A, Business, UNCC, MBA, Winthrop

Present Employer Wachovia Bank + Trust

Job Title Trust Real Estate Specialist **Duties** Property Management

Business & Civic Experience 8 yrs. experience in real estate appraising and property management. Also, have NC Real Estate Broker's License.

Interests/Skills/Areas of Expertise I am very much interested in seeing properties recycled rather than destroyed

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

7-1-85 — Jane Hewitt

Date — Signature of Applicant

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City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Historic Properties Commission

Name Katherine A Riopel **Sex/Race** F C **District No.** 6

Home Address 2065 Queens Rd, E **Phone No.** 372-7112

Business Address _____ **Phone No.** _____

Education Mercy Hospital School of X-Ray Technology
Chief X-Ray Technologist - Univ of Florida 3 yrs

Present Employer at home

Job Title _____ **Duties** _____

Business & Civic Experience S.C. Med Aux. - League of Women Voters - Chas, SC - P.R. Officer
Gibbes Art Gallery (Womens Council - Chairman Ad-Hoc Com) Preservation Soc.
Charleston, SC | Histor. Chas. Foundation | Manager Battery Carriage House 7 yrs &
Elliott House Inn 3 yrs (together - 1978-1985) Charleston, SC

Interests/Skills/Areas of Expertise 1975 - Restored home on Legare St C 1796
1977 - Restored Kitchen House on the same property.
1984 - Restored 2065 Queens Rd E C. 1926 The home
contains fine millwork from Annapolis home E.C. late 18th century

Comments I feel my interest and experience with historic
property in Chas. and Char makes me qualified for membership on this
commission. I am concerned about the trend in Charlotte at this time.

I understand that this application will be maintained in the active file for a period of one year only

July 1, 1985 — Katherine A Riopel
Date — Signature of Applicant

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600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

Architectural
Engineering
Concepts, P.A.

RECEIVED
JAN 22 1986
OFFICE OF THE MAYOR

if council forward to City Clerk

January 20, 1986

Mayor Harvey B. Gantt
City Hall
600 E. Trade Street
Charlotte, North Carolina 28202

Dear Harvey:

It is my understanding that Sam Woodard has resigned from the Historic Properties Commission and an appointment is to be made by the City Council.

Due to my expertise and interest in Historic Restoration and Preservation, I would like to be considered for this appointment. My involvement spans approximately 15 years and I have received several prestigious awards, the North Carolina AIA Award for Restoration of Victoria, and the Historic Preservation Foundation of North Carolina Award for Preservation and Restoration. Our private residence, Victoria, is locally, statewide and nationally recognized for its museum quality restoration.

During the years, I served as a charter county appointee to the Commission, I chaired numerous committees, held elected office, was instrumental in the plaque design for the Commission, as well as, assisted in the development of the legislature which now provides a 50% property tax incentive for owners of designated historic properties. Since there is no property owner now on the Commission, I feel I could represent the owners in an effective manner.

Presently, I am teaching two courses entitled, That Old House I and II for Central Piedmont Community College, which provides an overview of restoration and preservation for the beginner and a technically advanced course.

Thank you very much for your consideration.

Sincerely,

Fran

Frances M. Gay
Director of Development

FMG/pwb

RECEIVED
JAN 23 1986
OFFICE OF CITY CLERK

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Historic Properties Commission

Name Ms. Frances M. Gay **Sex/Race** White **District No.** One

Home Address 1600 The Plaza **Phone No.** 333-9395

Business Address 1712 Cleveland Ave.(Sept. 1st) **Phone No.** 377-2258

Education BA degree from UNC-Chapel Hill in Radio, Television and Motion Pictures

Present Employer (Sept. 1) Architectural Enginnering Concepts, P.A.

Job Title Director of Development and Historic Projects **Duties** Over historic projects and company development. Locate potential historic properties for commercial development as well as compatible infill for historic areas.

Business & Civic Experience Director of Marketing for Merrill Lynch Realty, Administrative Assistant for Allen Tate/New Homes Division, owner of the Gilded Age restoration consulting firm with projects in Matthews(Matthews Mercantile and Matthews Market Place), Mint Museum Antiques Show display, John Crosland Co., J. Thomas Williams Office, Triton Investment Co. and private residences in Statesville and Salisbury. Teaching two courses called "That Old House" at CPCC.

Interests/Skills/Areas of Expertise Since we began restoring a designated historic property, Victoria, I have developed considerable knowledge and expertise in Victorian architecture as well as decorative arts of that period which would be beneficial to the Commission. I am involved state wide in historic preservation activities also. I have also been most active in my neighborhood association, Plaza Midwood, as well as the Plaza Central Business District. My past experience on the Commission was very involved and I chaired several committees and attended all meetings due to my intense commitment.

Comments During the past 15 years I have been deeply involved in historic preservation and have received several awards for my achivements. The N.C. AIA award and the N.C. Preservation Award. This recognition will be beneficial to the commission. Since I am a historic property owner, I could represent other owners and assist with newly designated ones.

I understand that this application will be maintained in the active file for a period of one year only

July 24, 1985 — Frances M Gay

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Historic Properties Commission

Name Jane S Alexander **Sex/Race** F **District No.** 6

Home Address 1724 Winthrop Ave Charlotte 28203 **Phone No.** 331-6314

Business Address 129W Trade Street **Phone No.** 377-5941

Education Bachelor of Arts, Bachelor of Landscape Architecture University of Guelph.

Present Employer Odell Associates Inc

Job Title Landscape Architect **Duties** management, Landplanning,

Business & Civic Experience Editor of Char Meck Womens Commission member of editorial staff of NC NCASLA newsletter.

Interests/Skills/Areas of Expertise graphics, operate a graphics computer CADD site planning. design. all with a sensitivity to the landscape; I try to preserve rather than demolish the elements I work with when planning for development. History is an interest, I would simply like to embellish

Comments I see belonging to such a committee a way I can help preserve some of our historic architecture. preserve some of Charlottes cultural history ... so fast disappearing

I understand that this application will be maintained in the active file for a period of one year only

Jan 31 1986 — Date

Jane S Alexander — Signature of Applicant

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Charlotte North Carolina 28202

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City Clerk
1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: HISTORIC PROPERTIES COMM/CONVENTION & VISITORS BUREAU

Name JOAN P. MAULTSBY **Sex/Race** F/W **District No.** _____

Home Address 1521 E. Morehead St., Charlotte, 28207 **Phone No.** 332-1808

Business Address NCCJ, 700 Parkwood Ave., Char. 28205 **Phone No.** 332-4420

Education B.S., English, Univ. of Va.; M.Ed. Counseling, Univ. of N.C., Greensboro; Personnel Management, CPCC. Managerial Effectiveness Program, Center for Creative Leadership, Greensboro; Real Estate Broker, Guilford Technical Institute

Present Employer NATIONAL CONFERENCE OF CHRISTIANS & JEWS

Job Title Executive Director, Charlotte-Mecklenburg Chapter **Duties** Program Development, Fundraising, Public Relations, Development & Management of Budget and Staff, Development & Maintenance of Board of Directors, and a Sense of what is going on in the Community.

Business & Civic Experience

In addition to my job in human relations, I'm involved in real estate. I also work with a wide variety of people in Charlotte: United Way volunteers (served on the Campaign Speakers Bureau), interreligious, interracial, and international groups. I belong to Myers Park Baptist Church and several groups· Charlotte Public Relations Soc., Amer. Soc. of Training & Development, Chamber of Commerce, Char/Metrolina Development Assoc., Leadership Charlotte, & Char. Women's Political Caucas.

Interests/Skills/Areas of Expertise I am extremely excited about Charlotte and its growth. I have lived here 5½ years and feel very much a part of its vitality. Being on a Board/Commission would give me an opportunity to share in its development and be even more involved. I like working with people have developed some ability to do long term planning. I am interested in conventions and the hotel business as well as historical properties.

Comments I feel good about the leadership of Charlotte, government as well as business. There is generally a willingness to cooperate if people understand the situation and consequences. I am eager to be a part of decision-making for long term effect.

I understand that this application will be maintained in the active file for a period of one year only

Jan. 29, 1986 — Joan P. Maultsby

Date — Signature of Applicant

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Charlotte North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: HISTORIC PROPERTIES COMMISSION

Name BRUCE LAROWE **Sex/Race** M/C **District No.** CM - 5

Home Address 1030 WESTCHESTER BLVD **Phone No.** 563-5228

Business Address 121 W. 7th STREET **Phone No.** 372-8217

Education BA - HISTORY - MILLIKIN UNIV - DECATUR, ILL
MA - ARTS MANAGEMENT - SANGAMON - STATE - SPRINGFIELD ILL

Present Employer ARTS + SCIENCE COUNCIL - CHARLOTTE/MECK

Job Title ASSOCIATE DIRECTOR **Duties** FUNDRAISING, GRANTS ALLOCATIONS, WORKING WITH COMMUNITY LEADERS

Business & Civic Experience HAVE TAUGHT CHAMBER LEADERSHIP COURSE ON ARTS. VOLUNTEER FOR SAFE DRIVE (DRINKING + DRIVING PROGRAM), WORKED WITH DEMOCRATIC PARTY, ACTIVE IN TEMPLE BETH SHALOM

Interests/Skills/Areas of Expertise COMBINATION OF ARTS, HISTORY, + MINOR IN POLITICAL SCIENCE. HAVE PARTICULAR INTEREST IN COMMUNITY HISTORICAL PRESERVATION. FAMILIAR WITH "MAIN STREET" PRESERVATION PROGRAM.

Comments AM COMMITTED TO AN AWARENESS AND PRESERVATION OF CITY'S HERITAGE, NEIGHBORHOODS, + FACILITIES.

I understand that this application will be maintained in the active file for a period of one year only

8/3/86 — Bruce LaRowe

Date — Signature of Applicant

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Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

3 Appointed by Mayor
5 Appointed by City Council

ZONING BOARD OF ADJUSTMENT

(5 Regular Members; 3 Alternates)

Membership - Members are appointed for a term of three years, and until their respective successors have been appointed and qualified. No member shall serve more than two full consecutive terms. Alternate members serve on the Board in the absence of any regular members and are appointed in the same manner and for the same term as regular members. The Code makes no reference to residency requirements of appointees.

Responsibilities - Established under Section 23-92 of the City Code to hear appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Director of the Charlotte-Mecklenburg Building Standards Department. It hears and decides appeals for variances from the requirements of the ordinance when strict application of its provisions would result in practical difficulties or unnecessary hardship.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Douglas Burns W/M	6	Executive	*1/23/84	1/14/85	3 yrs.	1/30/88
(M)Mary Olive Johnson W/F	6	Architect	8/21/78	1/28/80		
				1/26/83	3 yrs.	1/30/86
(C)William Steimer - Resigned	4		4/26/82	1/09/84	3 yrs.	1/30/87
(C)John R. Pendleton W/M	7	Real Estate	**1/14/85	1/13/86	3 yrs.	1/30/89
(M)Thelma Currence B/F	5		8/22/85		Unexp.	
Alternates:						
(M)Michael H. Stenhouse W/M	6	Engineer-IBM	2/12/85		3 yrs.	1/30/88
(C)Sid Smith W/M	5	Economist	4/14/80	1/11/82		
				1/28/85	3 yrs.	1/30/88
(C)Humphrey Cummings B/M	0	Trail Attorney	2/11/85		3 yrs.	1/30/88

* Served since 7/25/77 as alternate.

** Served since 2/13/84 as alternate.

15 1986
CHARLOTTE-MECKLENBURG
BUILDING STANDARDS DEPT.

5910 Kirkpatrick Road
Charlotte, North Carolina 28226
January 13, 1986

Ms. Bonita Horne, Clerk
Zoning Board of Adjustment
Building Standards Department
Post Office Box 31097
Charlotte, North Carolina 28231

Dear Ms. Horne:

I hereby resign from my position as a member of the Zoning Board of Adjustment. An unavoidable scheduling conflict between my duties at The University of North Carolina at Charlotte and the regular meetings of the Zoning Board occasions this request. I have enjoyed serving on the Zoning Board and hope to be able to find alternate ways to serve the community.

Sincerely,

William M. Steimer

William M. Steimer
University Attorney

WMS/bc

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name MICHAEL HUNTER STENHOUSE **Sex/Race** M/W **District No.** 595-3236

Home Address 2123 CRESCENT AVE **Phone No.** ~~376-5262~~

Business Address IBM 4701 HEDGEMORE DRIVE **Phone No.** 594-3236

Education B.S, M.S, PH.D, ENGINEERING

Present Employer IBM

Job Title BUSINESS PLANS PROGRAM ADMINISTRATOR **Duties** PAST. MARKETING REPRESENTITIVE, SYSTEMS ENGINEER PRESENT PRODUCT DEVELOPMENT, STRATEGY

Business & Civic Experience JUNIOR ACHIEVEMENT ADVISOR, CHURCH YOUTH ADVISOR, SUNDAY SCHOOL TEACHER, INDIAN GUIDE CHIEF, FOUNDER & PRESIDENT NEIGHBORHOOD ASSOCIATION. ENERY COMMISSION MEMBER - MECK COUNTY

Interests/Skills/Areas of Expertise MATHEMATICS, COMPUTERS, NEIGHBORHOOD & HOME DEVELOPMENT & PRESERVATION BACKGROUND IN HOME CONSTRUCTION AND RENOVATION, PROJECT MANAGEMENT, FINANCE, BUSINESS STRATEGY.

Comments MY INTEREST IN THIS APPOINTMENT IS TO PROVIDE A STRONG NEIGHBORHOOD SUPPORTER'S PERSPECTIVE.

I understand that this application will be maintained in the active file for a period of one year only

1/14/85 — Michael H Stenhouse

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: ZONING COMMISSION

Name ROBERT JAMES McGRATH **Sex/Race** M/W **District No.** _____

Home Address 6100 GLENRIDGE Rd. **Phone No.** 366-9525

Business Address 139 S. TRYON SUITE 500 **Phone No.** 375-1000

Education B.A. - SPRINGFIELD COLLEGE MILWAUKEE WI.

Present Employer SOUTHERN REAL ESTATE

Job Title BROKER **Duties** PUTTING BUYERS AND SELLERS TOGETHER

Business & Civic Experience 20 YEARS OF ACCOUNTING AND SALES EXPERIENCE

Interests/Skills/Areas of Expertise REAL ESTATE —

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

3/1/85 R. J. McGrath

Date Signature of Applicant

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1983

City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name KARL D. HESSE **Sex/Race** M/W **District No.** 5

Home Address 8208 NATHANAEL GREENE LANE **Phone No.** 535 2911

Business Address IBM CORP. 1001 WT HARRIS **Phone No.** 595 3002

Education BACHELOR ELECTRICAL ENGINEERING
JURIS DOCTORATE

Present Employer IBM

Job Title SENIOR PATENT ATTORNEY **Duties** LEGAL COUNSEL AND INVENTION PROTECTION

Business & Civic Experience
CHURCH ELDER IN KINGSTON, NEW YORK

Interests/Skills/Areas of Expertise AGRICULTURE, CONSTRUCTION, LEGAL PROTECTION OF INTELLECTUAL PROPERTY

Comments I HAVE NO TIES TO EITHER THE BUILDING OR LOCAL LEGAL COMMUNITIES, I AM MERELY A SIX YEAR RESIDENT WHO OFFERS TO SERVE AS NEEDED.

I understand that this application will be maintained in the active file for a period of one year only

6 JAN 86 — Karl D. Hesse

Date — Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor s Office or a City Councilmember is recommended

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Zoning Board of Adjustment

Name Mark H Lowdermilk **Sex/Race** M, W **District No.** ~~4~~ 5

Home Address 5807 E Farm Pond Lane **Phone No.** 563-8371

Business Address 1610 E Morehead St, Charlotte **Phone No.** 375-4530

Education Associate in Arts Brevard College 5-80
B.S in Interior Design, Minor in Art - Winthrop College - 12-82

Present Employer Fiber-Seal - William Laffoday - President

Job Title Consultant **Duties** Fiber/Sales Representative, Telemarketing, Cold Calling

Business & Civic Experience American Society of Interior Designers - Associate Member, Hospitality Chairperson, President of Brevard College Alumni, Mecklenburg Historical Association, Notary Public, North Carolina Museum of History Associate, Winthrop College Alumni Chapter, Pi Kappa Phi Alumni Member

Interests/Skills/Areas of Expertise Enjoy meeting and talking with people. Listen and ask questions well. Very active in college government at Brevard and Winthrop Colleges. Concerned with how land is used and also in protecting the land Interest in the City of Charlotte, its people and its trees

Comments I look foward to serving on this board and I know I can contribute to this board very much and want to get involved with Charlotte government

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1/6/86 — Mark H. Lowdermilk

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Firemans Relief Board ZONING BOARD of Adjustment

Name Donald Marvin Jones **Sex/Race** Male/Black **District No.** 4

Home Address 5500 Vermont Drive **Phone No.** (704) 537-0703

Business Address 1301 E. Moorehead St. **Phone No.** (704) 371-6703

Education College - Union College, Schenectady N.Y. - B.S. Degree 1973
Post-Graduate - Antioch School of Law, Wash. D.C. - M.A.T.
LAW - New York University - J.D. Degree (1976)

Present Employer United States Equal Employment Opportunity Commission

Job Title Senior Trial Attorney **Duties** Handling Federal Civil Rights litigation, rendering advisory legal opinions

Business & Civic Experience Assisting in management of legal services office, and of private law office; drafting regulations and laws as lobbyist; Board Membership of Baltimore Social Service Organizations; Teaching Public Policy at College level, teaching law at Wash. D.C. law school.

Interests/Skills/Areas of Expertise Managing business and/or social service agencies; drafting ordinances, statutes, regulations; interpreting laws and regulations; handling hearings

Comments I recently relocated to Charlotte. However I have a broad background of Civic participation and experience in public laws

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1/6/86 — Date

Signature of Applicant

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City Clerk
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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Zoning Board of Adjustment

Name William B. Billings (Bill) **Sex/Race** M/W **District No.** 7

Home Address 11218 Winding Way Road, Pineville, NC 28134 **Phone No.** 542-9134

Business Address P.O. Box 2364, Charlotte, NC 28211 **Phone No.** 541-3715

Education BA - Economics - Davidson College, North Carolina School of Real Estate, Society of Real Estate Appraisers- Applachain State University

Present Employer William B. Billings and Company, Inc.

Job Title President and CEO **Duties** Estimate market value and analyze highest and best use of real property.

Business & Civic Experience In my business as an appraiser, I work daily with the zoning laws and their effect on the value and use of real property in our city. My civic activities includes coaching youth soccer in the Matthews Recreation and Charlotte Parks and Reacreation leagues.

Interests/Skills/Areas of Expertise On a daily basis I work with the highest and best use of properties as they relate to the existing zoning laws. I am familiar with real estate law, economics, and current local real estate market conditions.

Comments The citizens of Charlotte need to know that the person that is reviewing their zoning petitions is knowledgeable in that particular field.

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1/6/86
Date

Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name WILLIAM E. ROW **Sex/Race** M/W **District No.** 6

Home Address 2618 Chilton Place, Charlotte, N.C. 28207 **Phone No.** 334-5086

Business Address c/o Touche, Ross & Co., One Independence Center Suite 1600, Charlotte, N.C. **Phone No.** 377-9383

Education Marshall University, B. Bus.Admin./Accounting 1970

Present Employer Touche, Ross & Co.

Job Title Director of Tax Operations **Duties**

Business & Civic Experience member Charlotte Estate Planning Council. member Charlotte Athletic Club. member of board of directors of Myers Park Homeowners Association, Inc. and treasurer.

Interests/Skills/Areas of Expertise tax consulting, primary skill. tax matters are spcial area of expertise. interested in preservation of historic structures and historic areas of City.

Comments

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January 9, 1985. — William E. Row

Date — Signature of Applicant William E. Row

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name JOSEPH P. O'ROURKE **Sex/Race** M/W **District No.** 75

Home Address 7531 WHISTLESTOP ROAD, CHARLOTTE **Phone No.** 552-0799

Business Address PO Box 32606 CHARLOTTE NC 28232 **Phone No.** 588-3590

Education BBA - ACCOUNTING - ADELPHI UNIVERSITY, GARDEN CITY NY
CPA - NORTH CAROLINA, PENNSYLVANIA & NEW YORK

Present Employer MINNESOTA FABRICS

Job Title CONTROLLER **Duties** RESPONSIBLE FOR ALL FINANCIAL & ACCOUNTING CONTROL FUNCTIONS

Business & Civic Experience 25 YEARS FINANCIAL MANAGEMENT BUSINESS EXPERIENCE. FORMER NASSAU DEMOCRATIC COUNTY COMMITTEE MEMBER.

Interests/Skills/Areas of Expertise I AM INTERESTED IN THE PLANNED GROWTH IN THE CITY OF CHARLOTTE AND THE AVOIDANCE OF WHAT IN MY OPINION WERE PLANNING ERRORS WHICH HAVE REDUCED THE QUALITY OF LIFE IN SO. EAST CHARLOTTE.

Comments MY BUSINESS BACKGROUND & EXPERIENCE EQUIP ME TO WEIGH ALTERNATIVES & I BELIEVE THIS SAME SKILL CAN BE USED IN EVALUATING REQUESTS FOR ZONING ADJUSTMENTS

I understand that this application will be maintained in the active file for a period of one year only

1/11/85 — Joseph P. O'Rourke

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name CHARLES J. WILSON **Sex/Race** M-W. **District No.** 3

Home Address 1228 B ARCHDALE DR. 28210 **Phone No.** 527-6185

Business Address NONE (RETIRED) **Phone No.** ——

Education HIGH SCHOOL, INDUSTRIAL MANAGEMENT COURSES AT MICHIGAN STATE UNIV + WITTENBERG UNIV.

Present Employer (RETIRED)

Job Title **Duties**

Business & Civic Experience 3 YRS. ON CITY COUNCIL + 10 YRS. ON ZONING + PLANNING COMM. IN MARYSVILLE, MICH.

Interests/Skills/Areas of Expertise CONTROLLED CIVIC DEVELOPMENT. EMPLOYMENT EXPERIENCE: TOOL + MACHINE ENGINEERING + DESIGN; MANUFACTURING SUPERVISION INCLUDING 10 YRS. AS PLANT MANAGER.

Comments I AM INTERESTED IN THE NEED FOR STRONG ZONING + CONSTRUCTIVE PLANNING FOR THE CITY OF CHARLOTTE.

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1-28-86 Charles J. Wilson

Date Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Zoning Board of Adjustments

Name Jubal Anderson Early **Sex/Race** M/W **District No.** _____

Home Address 2613 Lytham Drive, Charlotte, N.C. **Phone No.** (704) 552-9396

Business Address 6337 Morrison Blvd., Charlotte, NC **Phone No.** (704) 366-9841

Education B.S. Business Administration, Virginia Tech
MBA - The University of Alabama

Present Employer The Bissell Companies, Inc.

Job Title Assistant Vice President **Duties** Office leasing, property management

Business & Civic Experience Joined firm in June, 1984 as Manager of Bissell Business Park. 6/84-3/85. Served on Governor's Efficiency Study Commission in Raleigh 3/85-6/85. Active in the United Way of Mecklenburg and Union Counties. Served as Team Leader in 1985 campaign. Currently in charge of leasing "The Park", a one million square foot office/retail development in SouthPark. Recently completed the Chamber of Commerce Leadership School, 11/85.

Interests/Skills/Areas of Expertise Interests include being active in helping to shape the future of Charlotte through well planned, structured growth, mass transit alternatives available to modern cities. Civic and social issues confronting our city. Interested in travel, sports and maintaining the quality of life that we now enjoy in Charlotte.

Comments Looking forward to applying the knowledge and skills attained through education, work experience and completion of the Chamber's Leadership School to the current opportunities facing Charlotte.

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Jan. 29, 1986 — Jubal A. Early

Date — Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: CITIZENS ADVISORY COUNCIL/CONV. & VISITORS BUREAU, PARADE PERMIT COMMITTEE; SPIRIT SQUARE BOARD; ZONING BOARD OF ADJUSTMENT; HISTORIC PROPERTIES COM.

Name Hugh B. Lowrance, Jr. **Sex/Race** W/M **District No.** _____

Home Address 706 Falls Church Rd. Matthews 28105 **Phone No.** 847-6287

Business Address 2700 NCNB Plaza 28280 **Phone No.** 379-9180

Education B. S. Accounting, University of South Carolina; attended USC Law School

Present Employer Interstate Securities

Job Title Investment Banker **Duties** _____

Business & Civic Experience _____

Interests/Skills/Areas of Expertise Would like to utilize my expertise in the financial world to assist Charlotte/Mecklenburg as it continues to grow.

Comments _____

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1/29/86 /s/

Date Signature of Applicant

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Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name EVAN WEBSTER **Sex/Race** M/W **District No.** 6

Home Address 1123 ROMANY RD 28203 **Phone No.** 334-5749

Business Address 1200 E. MOREHEAD ST, SUITE 250 28204 **Phone No.** 333-3224

Education A B- DUKE UNIVERSITY (1969- ACCOUNTING)

Present Employer WEBSTER, DUKE & CO

Job Title PARTNER **Duties**

Business & Civic Experience PRES.- DILWORTH COMMUNITY DEVELOPMENT ASSOC; MEMBER- RESIDENTIAL ZONING ORDINANCE COMMITTEE (1984), CHURCH ORDINANCE COMMITTEE; CHARLOTTE MECKLENBURG CITIZENS FORUM (STEERING COMM.)

Interests/Skills/Areas of Expertise AS A CPA, I HAVE WORKED EXTENSIVELY WITH THE INTERNAL REVENUE CODE, A BODY OF LAW NOT UNLIKE THE ZONING ORDINANCE. I HAVE WORKED WITH THE ZONING ORDINANCE IN NEIGHBORHOOD MATTERS

Comments

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1/30/86 Evan Webster

Date Signature of Applicant

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Committee, Commission, Board or Authority: Zoning Board of Adjustment

Name Ranelle Q. Warfield **Sex/Race** W/Female **District No.** _____

Home Address 10327 Roundhouse Circle, Charlotte, N.C. 28212 **Phone No.** 545-1086

Business Address P.O. Box 33068 Charlotte, N.C. 28233 **Phone No.** 364-3120 ext. 354

Education 1978 graduate of Virginia Polytechnic Institute and State University

Bachelor of Science degree in Home Economics

Present Employer Piedmont Natural Gas Company

Job Title Supervisor of Residential Marketing **Duties** To increase residential customer base by setting goals for 14 districts and acting as support group in all residential marketing programs.

Business & Civic Experience Active member of local (N.C. and S.C. piedmont regions) and state home builders associations, Charlotte Apartment Association and served on Board of Directors for Upper State (South Carolina) Apartment Association.

Interests/Skills/Areas of Expertise Extensive knowledge of building industry. Skills in marketing and management. Interests include betterment of Charlotte and surrounding areas through controlled but positive development.

Comments I believe my knowledge of the building industry, particularly residential housing, would be of benefit to your committee.

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1/31/86 Ranelle Q. Warfield

Date Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Charlotte Zoning Board of Adjustment

Name Thomas Earl Mullinax, Jr. **Sex/Race** M/W **District No.** 7

Home Address 3101 Tatting Road, Matthews, N.C. 28105 **Phone No.** 846-2796

Business Address Suite 1480 United Carolina Bank Bldg, Charlotte **Phone No.** 333-9951

Education B.A./University of North Carolina @ Charlotte/Environmental Design
B. Architecture/ University of North Carolina @ Charlotte

Present Employer Mullinax/Wash Architects, PA

Job Title President **Duties** Management of a 16 man architectural firm, along with the regular duties of an architect.

Business & Civic Experience- Past Board of Directors-Candlewyck Homeowners Assoc.
Present Board Member- Country Haven Swim & Tennis
President- Mullinax/Wash Architects, PA
Vol.- United Way Design Consultant- Charlotte Detox Center & Habitat Housing

Interests/Skills/Areas of Expertise Interested in all aspects of development and long range planning. Particular interest in land use planning and the ramifications of zoning decisions on the surrounding communities.

Comments I feel the background gained as an architect would provide me with an insight that would be valuable in this position. I am familiar with zoning ordinances as well as the current review and approval process.

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1-86
Date

Signature of Applicant

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Charlotte Zoning Board of Adjustment

Name Don E. Abernathy **Sex/Race** M/W **District No.** 35

Home Address 4347 Woodlark Lane, Charlotte, NC 28211 **Phone No.** 366-2618

Business Address 308 East Fifth Street, Charlotte, NC **Phone No.** 372-8900

Education Bachelor of Architecture, University of Florida

Present Employer Surratt, Smith, Abernathy/Williams Associates

Job Title Architect **Duties** Designer/Site Planning

Business & Civic Experience Served as President - Charlotte Section - North Carolina Amer. Institute of Architects, 1978. Also served other offices and Director North Carolina Chapter A.I.A.

Interests/Skills/Areas of Expertise Design and development of site plans - worked with various municipalities in other states on building and sign placement.

Comments Would look forward to providing expertise in assessing appeals requested by the public sector, which could affect the quality of life for Charlotte citizens.

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Date Signature of Applicant

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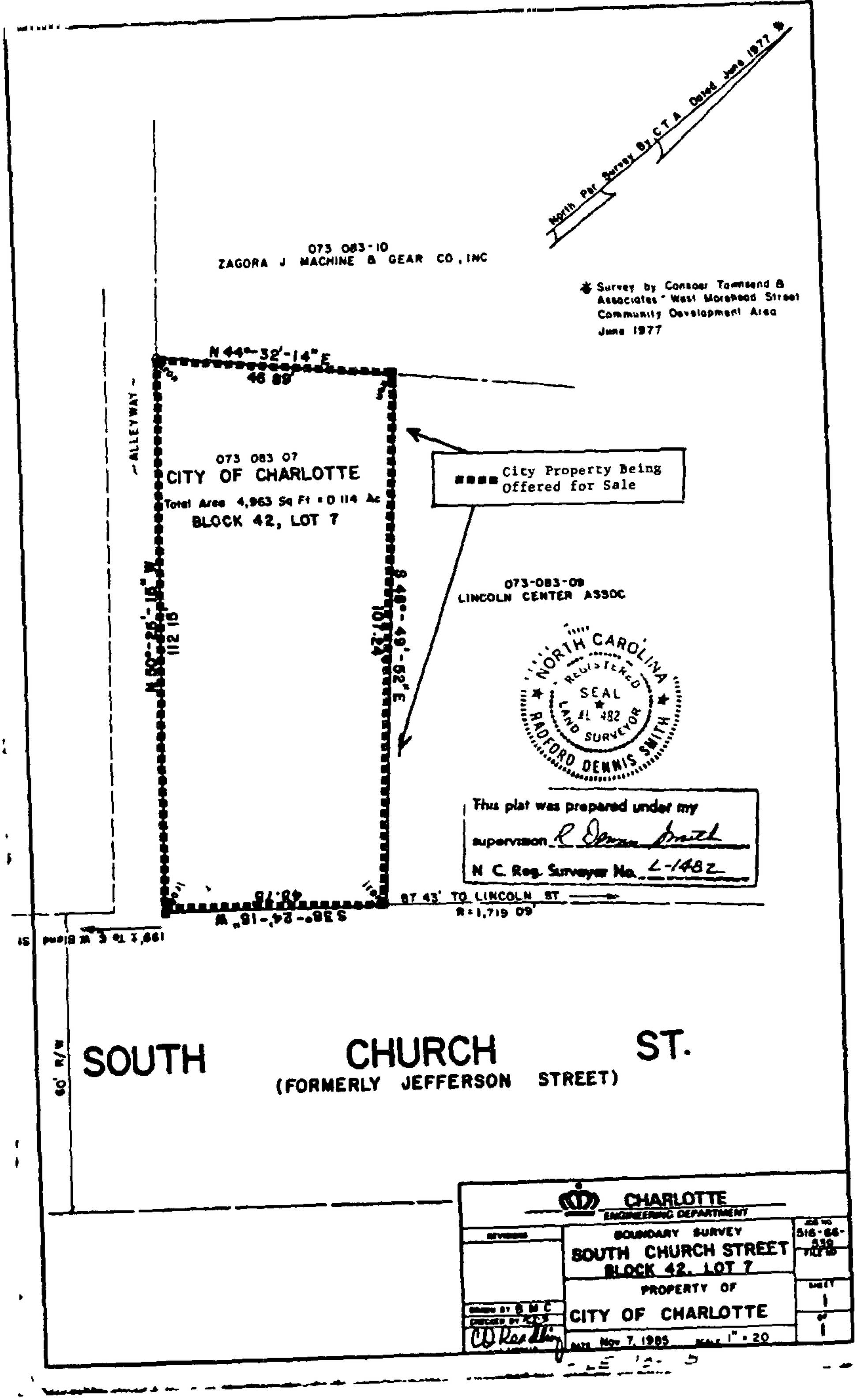
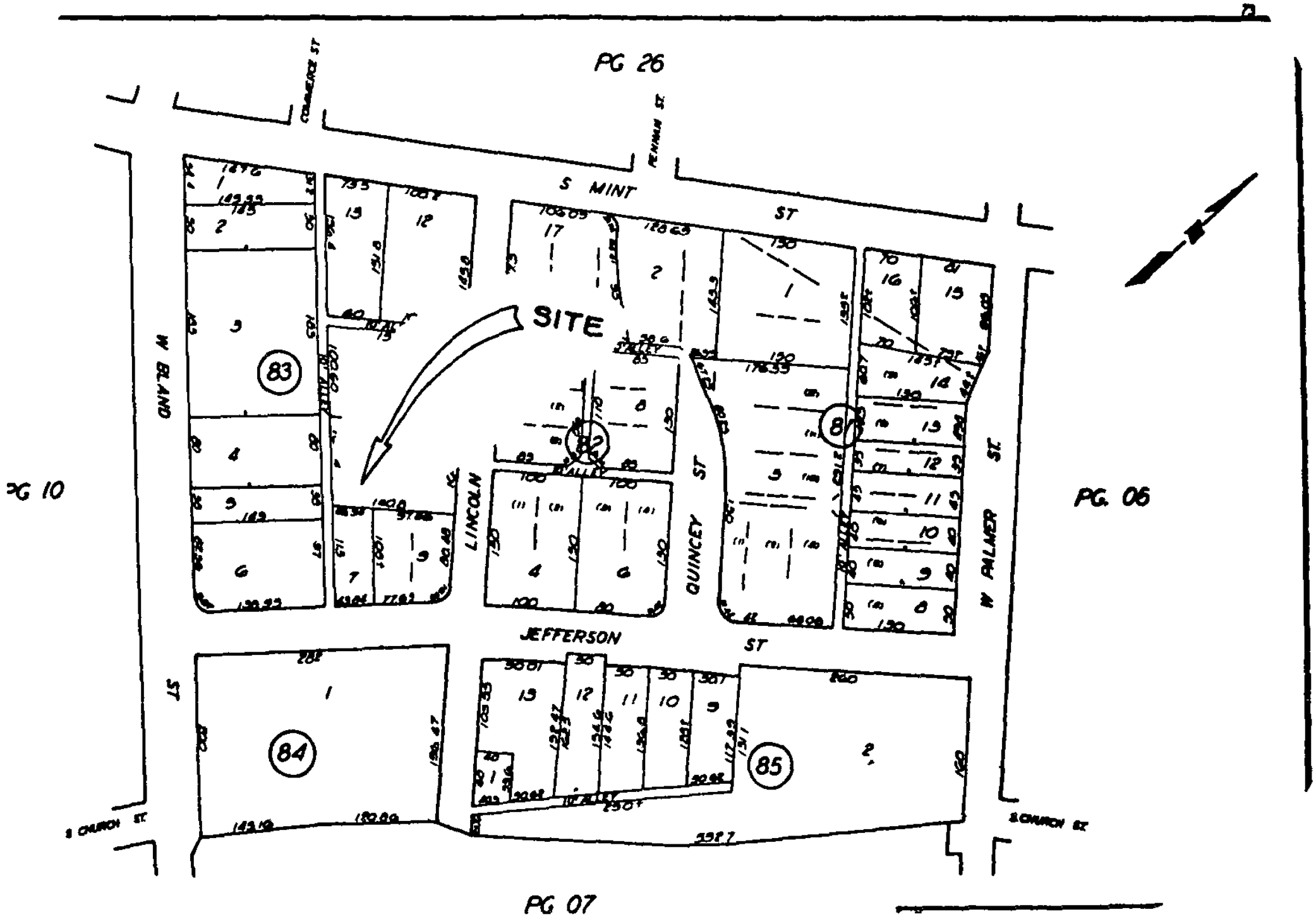
City Clerk
1983

9a

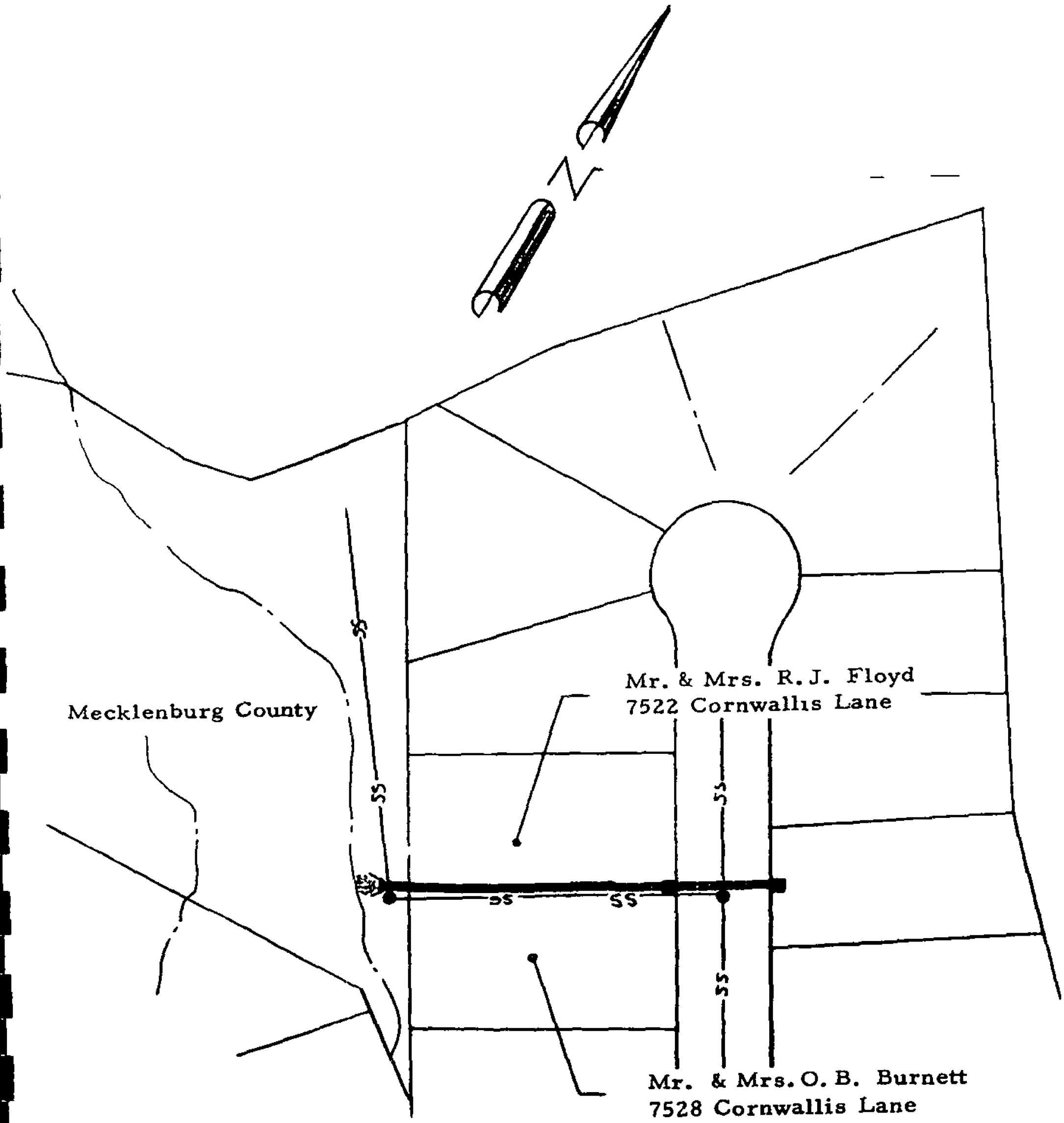

North Per Survey By C T A Dated June 1977 *
073 083-10
ZAGORA J MACHINE & GEAR CO, INC
* Survey by Conner Townsend & Associates - West Morehead Street Community Development Area June 1977
N 44°-32'-14" E
46.89'
ALLEYWAY
073 083 07
CITY OF CHARLOTTE
Total Area 4,963 Sq Ft = 0.114 Ac
BLOCK 42, LOT 7
City Property Being Offered for Sale
073-083-09
LINCOLN CENTER ASSOC
N 50°-26'-16" W
112.16'
S 39°-49'-52" E
107.24'
NORTH CAROLINA REGISTERED SEAL L-1482 LAND SURVEYOR RADFORD DENNIS SMITH
This plat was prepared under my supervision R Dennis Smith
N C Reg. Surveyor No. L-1482
S 39°-24'-18" W
87.43' TO LINCOLN ST
R = 1,719.09'
SOUTH CHURCH ST.
(FORMERLY JEFFERSON STREET)
CHARLOTTE
ENGINEERING DEPARTMENT
BOUNDARY SURVEY
SOUTH CHURCH STREET
BLOCK 42, LOT 7
PROPERTY OF
CITY OF CHARLOTTE
DATE Nov 7, 1985
SCALE 1" = 20'
516-66-330
SHEET 1 OF 1

96



VICINITY MAP
NO SCALE

#10



NOTE. Trees in and along ditch to be removed.
Fences on each side also to be removed.

—SS—	Existing Sanitary Sewer Line
	Existing 36" RCP
	Proposed 36" RCP
	Proposed Endwall & Splash Pad
	Proposed Rip Rap
	Existing Catch Basin

7522 & 7528 Cornwallis Lane

City of Charlotte
Engineering Dept.