

## AGENDA

Meeting Type:	B
Date:	12-08-1986
SUBJECT	

City of Charlotte, City Clerk's Office



*Council Agenda*

December 8, 1986

Horizontal lines for agenda items.

FILE COPY

# Charlotte

Public Service & Information Department  
City Hall, 600 E. Trade Street  
Charlotte, North Carolina 28202  
704/336-2395

## Meetings in December '86

### THE WEEK OF DECEMBER 1 - DECEMBER 6

- 2 Tuesday, 2:45 p.m. HOUSING APPEALS BOARD - Cameron-Brown Bldg., 5th Floor Conference Room  
Tuesday, 6:00 p.m. CHARLOTTE ADVISORY PARKS COMMITTEE - Park Center, 310 N. Kings Drive, Director's Office  
Tuesday, 7:00 p.m. PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room  
4 Thursday, 7:30 a.m. PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Cameron-Brown Bldg., 1st Floor Conference Room  
Thursday, 10:30 a.m. AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - Charlotte Convention Center, VIP Meeting Room

### THE WEEK OF DECEMBER 7 - DECEMBER 13

- 8 Monday, 11:30 a.m. ANNUAL CHRISTMAS TREE LIGHTING - City Hall Lobby, 600 E. Trade Street  
Monday, 12 Noon COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center  
Monday, 2:00 p.m. CITIZENS HEARING - City Hall, Council Chamber  
Monday, 3:00 p.m. CITY COUNCIL MEETING - City Hall, Council Chamber  
9 Tuesday, 8:00 a.m. AIRPORT ADVISORY COMMITTEE - Charlotte-Douglas International Airport, Airport Manager's Conference Room  
Tuesday, 9:00 a.m. HISTORIC DISTRICT COMMISSION - Edwin Towers, Conference Room  
Tuesday, 12 Noon INSURANCE & RISK MANAGEMENT AGENCY - Cameron-Brown Bldg., 6th Floor Conference Room  
10 Wednesday, 7:30 a.m. PLANNING COMMISSION (Meet with Consultant on Ordinance Revision) - Cameron-Brown Bldg., 1st Floor Conference Room  
Wednesday, 8:30 a.m. CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room  
Wednesday, 7:30 p.m. HISTORIC PROPERTIES COMMISSION - City Hall, 2nd Floor Conference Room  
11 Thursday, 7:30 a.m. PLANNING COMMISSION/Ordinance Revision Advisory Task Force - Cameron-Brown Bldg., 1st Floor Conference Room  
Thursday, 8:20 a.m. BUSINESS OPPORTUNITY NETWORK - Chamber of Commerce, Briefing Center  
Thursday, 4:00 p.m. CITY COUNCIL (Planning Workshop on New Zoning Ordinance) - Education Center, Board Room  
12 Friday, 7:30 a.m. PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

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THE WEEK OF DECEMBER 14 - DECEMBER 20

- 15 Monday, 5:00 p.m. COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239  
Monday, 6:00 p.m. COUNCIL MEETING (Zoning Hearings) - Education Center, Board Room
- 16 Tuesday, 4:00 p.m. CITY COUNCIL PLANNING & PUBLIC WORKS COMMITTEE - City Hall, 2nd Floor Conference Room
- 17 Wednesday, 7:45 a.m. PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room A  
Wednesday, 1:00 p.m. HOUSING AUTHORITY - Administrative Office, 1301 South Boulevard  
Wednesday, 5:00 p.m. CITY COUNCIL WORKSHOP (Discussion of Baseball, Housing Symposium Follow-Up, and the Performing Arts) - City Hall Annex, Training Center
- 18 Thursday, 8:00 a.m. CLEAN CITY COMMITTEE - Cameron-Brown Bldg., 5th Floor Conference Room  
Thursday, 3:30 p.m. PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room  
Thursday, 4:00 p.m. PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg., 1st Floor Conference Room  
Thursday, 7:30 p.m. CHARLOTTE TREE COMMISSION - Park Operations, 700 Tuckaseegee Road

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THE WEEK OF DECEMBER 21 - DECEMBER 27

- 22 Monday, 12 Noon COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center  
Monday, 2:00 p.m. CITIZENS HEARING - City Hall, Council Chamber  
Monday, 3:00 p.m. COUNCIL MEETING - City Hall, Council Chamber  
Monday, 4:30 p.m. SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE - Belmont Regional Center, 700 Parkwood Avenue
- 25 Thursday CHRISTMAS DAY. City Holiday. All City Government Offices Closed.
- 26 Friday CHRISTMAS HOLIDAY. (Pending City Council Approval.)

These organizations will not meeting during December:

Advisory Energy Commission  
Citizens Advisory Council for Hazardous Chemicals  
Community Facilities Committee  
Community Relations Committee  
Municipal Information Advisory Board  
Parade Permit Committee





Mayor Harvey B. Gantt    Mayor Pro Tem Al Rousso

Charlie S. Dannelly	Cyndee Patterson
Gloria Fenning	Pamella G. Patterson
Ann Hammond	Minette Conrad Trosch
Ron Leeper	Richard Vinroot
Roy Mattheus	Velva W. Woollen

### Council Agenda

Monday, December 8, 1986

- 11:30 AM. . . . . Productivity Status Reports
- 12:00 noon. . . . . Council-Manager luncheon
  - . Proposed Legislative Package
- 1:15 PM. . . . . M/WBE Legislative Proposal
- 2:00 PM. . . . . Citizens Hearing
- 2:30 PM. . . . . Council Discussion
- 3:00 PM. . . . . Council Meeting

ITEM NO.

- 1.    Invocation by Pastor Robyn Gool of Victory Christian Center.
- 2.    Consider approval of the minutes of the regular meeting of October 27, 1986.

PUBLIC HEARINGS

- 3.    A. Conduct a public hearing to abandon a portion of West Palmer Street and an alleyway.
- B. Recommend adoption of a resolution to abandon a portion of West Palmer Street and an alleyway.

Mr. William W. Sturges has submitted a petition requesting the abandonment of a portion of West Palmer Street and an adjoining alleyway. The portion of West Palmer Street being considered is approximately 255 feet long and 34 feet wide located between Winnifred Street and South Tryon Street. The alleyway is 100 feet long and 10 feet wide extending off West Palmer Street. These rights of way are within the West Morehead Community Development area plan approved by City Council. Abandonment complies with the plan.

At this time, the petitioner either owns or has options to purchase all the adjoining property. The present owners have been notified and are in concurrence with this abandonment. The petitioner intends to utilize the area for a proposed office building at the intersection of South Tryon Street and Independence Boulevard.

All City departments and private utility companies were notified and are in concurrence with this abandonment. There is no registered neighborhood organization for this area.

No City funds are involved.

A map is attached.

Attachment No. 1

4.
  - A. Conduct a public hearing to abandon a portion of Sardis Road and Rama Road (unused rights of way).
  - B. Recommend adoption of a resolution to abandon a portion of Sardis Road and Rama Road (unused rights of way).

During the construction of the Sardis/Rama Road intersection improvements in 1983, a section of Sardis Road approximately 400 feet long and 40 feet wide, and a section of Rama Road, approximately 160 feet long and 40 feet wide, were left unused. As part of an agreement with Providence Day School, the City agreed to initiate the abandonment procedure. In order to eliminate all of the unused rights of way, the other three adjoining property owners were notified; all have concurred with the abandonment. The rights of way will be divided between Providence Day School and these three property owners. The City owns three small parcels acquired during the intersection improvements which will be offered for sale to the adjacent property owners after the abandonment.

All City departments, private utility companies and the Sardis/Rama Homeowner's Association were notified and are in concurrence with the abandonment.

No City funds are involved.

A map is attached.

Attachment No. 2

5. A. Conduct a public hearing to abandon a portion of North Summit Avenue.
- B. Recommend adoption of a resolution to abandon a portion of North Summit Avenue.

On September 17, 1986, the Community Development Department submitted a petition to abandon North Summit Avenue from Martin Street to West Fifth Street. The right of way for Summit Avenue will be re-recorded along a new alignment. This portion of North Summit Avenue is being reconstructed on a new alignment through a joint venture between the City, the John Crosland Company and the NCNB Development Corporation. The subdivision will provide for affordable, infill housing and has received preliminary approval by the Charlotte-Mecklenburg Planning Commission.

North Summit Avenue is located within the boundaries of the Five Points Redevelopment Area approved by City Council. The abandonment and realignment of North Summit Avenue complies with the plan. All involved property owners have been notified and are in agreement.

All City departments, private utility companies and the neighborhood association were notified and are in concurrence with the abandonment.

No City funds are involved.

A map is attached.

Attachment No. 3

6. A. Conduct a public hearing to consider an offer from D. Charles Associates, Inc. to purchase land and two condominium units located at 1001 Greenleaf Avenue.
- B. Recommend acceptance of a negotiated sales offer from D. Charles Associates, Inc. to purchase land and two condominium units located at 1001 Greenleaf Avenue and approve the execution of two loan agreements in the amounts of \$4,900 each.
- C. Recommend approval of the execution of two loan agreements in the amount of \$50,000 each with D. Charles Associates, Inc. to provide financing for the rehabilitation of 1001 Greenleaf Avenue.

N. C. General Statutes permit the City to negotiate a private sale of land. In order to approve a negotiated sale, the Statutes require that a public hearing be held prior to approval of the sale.

The City of Charlotte loaned Motion, Inc. \$72,800 for the rehabilitation of a four-unit complex at 1001 Greenleaf Avenue in accordance with the scope of services of Motion's contract with the City dated July 15, 1980. Motion's original plan was to market these



units for moderate-income persons. However, they were unable to do so; and subsequently, an investor acquired the four-plex at 1001 Greenleaf Avenue through a loan assumption from Motion, Inc. The loan assumption was approved by the City on February 23, 1982 with the loan amount of \$67,828.65 secured by a Deed of Trust held by the City.

The investor converted the units to condominiums in an effort to make them more marketable, but the investor was successful in selling only two of the four units. Since the investor was unsuccessful in selling the remaining two units and was required to make mortgage payments on the units, he decided to convert the remaining two units into a single unit for use as a personal residence. Toward that end, the two condominiums were gutted by the investor without the City's approval.

The investor was unable to obtain financing to convert the space to a residence. After failing to make a number of mortgage payments, the City foreclosed and claimed the two unsold units on July 8, 1985. Due to the gutted condition of the units, it was determined that the property would be put back on the market "as is" for rehabilitation by a private developer. The only other option would be to have the City rehabilitate the structure to sell which in this particular case would be more expensive than working with a private developer.

After earlier attempts to find an interested party, Community Development staff met with Doug Burns of Architectural Engineering Concepts (AEC) to ascertain his interest in acquiring and rehabilitating the property. Mr. Burns has extensive experience in residential rehabilitation in Dilworth and is the designer of The Mews development. Mr. Burns agreed to undertake the project if the City would finance both the acquisition and rehabilitation of the property.

If the negotiated sale of the property and City financing is approved, the developer will completely renovate the two City-owned units, restore the plumbing and electrical systems to operating condition and make exterior improvements intended to enhance the appearance of the property.

The \$100,000 in City rehabilitation funds will be placed in an escrow account and drawn down to meet expenses in accord with normal operating procedures. An appraisal has been completed which indicates that the after rehabilitation value of the two condominium units will be \$140,000. Thus, there is sufficient value in the property to protect the City's interest in the event of a default.

City Council is asked to take the following actions:

- 1) Approve the execution of two loan agreements of \$4,900 each to finance the acquisition of the 1001 Greenleaf Avenue by Mr. Doug Burns and his associates, operating under the name of D. Charles Associates, Inc. The interest charged on the loans will be

6% per annum. The entire loan principal and all accrued interest will be due upon sale of the condominium units. If the units are not sold after a period of one year, amortization of the loans and accrued interest will begin.

2) Approve the execution of two loan agreements for \$50,000 each with D. Charles Associates, Inc. to finance the rehabilitation of the condominium units. The interest charged on the loans will be 9% per annum. The entire loan principal and all accrued interest will be due upon sale of the condominium units. If the units are not sold after a period of one year, amortization of the rehabilitation loans and accrued interest will begin.

The rehabilitation loan funds will be drawn from the Community Development's Rehabilitation Loan Fund.

This action has been reviewed by the Community Development Department, Real Estate and City Attorney's Office.

The following three items relate to the Airport. No. 6 is the required public hearing and related actions on issuing up to \$75 million in Special Facility Bonds for the Piedmont aircraft maintenance facility; No. 7 is the required public hearing and related actions on issuing up to \$90 million in new Airport revenue bonds for terminal expansion; and No. 8 recommends an underwriting group and a financial advisor for both projects, and a feasibility consultant for terminal expansion project only.

- 7.
- A. Conduct a public hearing on the Piedmont aircraft maintenance facility and the proposed financing by issuing up to \$75 million in Special Facility Revenue bonds.
  - B. Recommend adoption of a resolution authorizing the City to proceed with project implementation for the Piedmont aircraft maintenance facility.
  - C. Recommend approval of a supplemental agreement to the City's existing contract with Odell Associates to provide project design services at an estimated cost of \$1.8 million.
  - D. Recommend approval of a supplemental agreement to the City's contract with Day and Zimmerman to provide project management services at an estimated cost of \$750,000.
  - E. Recommend adoption of a budget ordinance appropriating \$2,500,000 from the unappropriated balance of the Airport operating fund until permanent financing is arranged to fund project planning.

Background on the project:

On November 10, 1986, City Council adopted an inducement resolution on the issuance of up to \$75 million in Special Facility Revenue Bonds for construction of an aircraft maintenance facility for Piedmont Airlines. This facility will include a hangar sized to accommodate three wide-bodied aircraft with a three-story central core for offices, stock, maintenance shops and similar facilities; a stock distribution center and landing dock; and a training facility. It is anticipated that over 500 jobs will be created by this facility. Security for repayment of these bonds will come from Piedmont. Neither a general obligation pledge of the City nor pledge of general Airport revenues will be included as part of the financing covenants.

Actions required to implement the project:

- A. Conduct the public hearing as required by law.
- B. Adopt a resolution authorizing the City to proceed with project implementation for the Piedmont aircraft maintenance facility.
- C. Approve a supplemental agreement to the City's existing contract with Odell Associates to provide project design services at an estimated cost of \$1.8 million. This supplemental agreement extends Odell's existing contract to provide project design services under the same terms and conditions. Funds for this agreement are included in the budget appropriation request under E.

Piedmont has requested that Odell Associates subcontract the structural and system design for the aircraft hangar to Bovay Engineers, Inc. of Houston, Texas because of their special expertise in cantilevered hangar design. Bovay designed similar hangars for Republic Airlines in Atlanta and Delta Airlines in Dallas/Forth Worth.

- D. Approve a supplemental agreement to the City's contract with Day and Zimmerman, Inc. to provide project management services.

Piedmont has requested that Day & Zimmerman provide project management for this project in the same manner that they have during the new terminal construction program. The estimated cost of this contract extension is \$750,000 for a period of approximately two years and is based on the same terms of payment as the original contract. It is not necessary to advance funds for this agreement at this time and the following appropriation request in E. does not include the \$750,000.

- E. Adopt a budget ordinance appropriating Airport funds of \$2,500,000 to fund project planning.

These monies will provide funding for project design services, site survey, soil investigation, and environmental analysis. The \$2,500,000 will come from the unappropriated balance of the Airport Operating Fund and will be replaced when permanent financing is arranged.

The Finance Director and the Airport Manager concur in this recommendation.

8.
  - A. Conduct a public hearing on the Airport terminal expansion project and proposed financing by issuance of up to \$90 million in new Airport revenue bonds.
  - B. Recommend adoption of a resolution authorizing the City to proceed immediately with Airport terminal expansion to accommodate changes in facility requirements of Piedmont Airlines including a 2,500 space parking structure.
  - C. Recommend approval of extension of architectural contract with Odell Associates, Inc. for terminal design.
  - D. Recommend approval of a contract for \$40,000 with Peat, Marwick, Mitchell and Company for terminal concession planning services.

Background on the project:

On November 10, 1986, City Council adopted an inducement resolution with respect to the issuance of up to \$90 million in new Airport revenue bonds for certain capital improvements to Charlotte/Douglas International Airport to accommodate changes in facility requirements of Piedmont Airlines. A map is attached showing these capital improvements which include:

1. expansion of the main terminal building to the south, a connector between two concourses including moving sidewalks, a retail services area and expanded baggage and operations areas;
2. expansion of concourse "B" and related aircraft ramps;
3. construction of a temporary connector between concourses B and C;
4. relocation of the commuter facility on the east side;
5. the addition of an international facility including space for federal inspection services, a holdroom for passengers and two wide-bodied aircraft gate positions, and
6. a 2500 space parking structure.

A portion of this construction is funded by part of the \$109 million Airport revenue bond issue approved by Council in the fall of 1985. This includes the first phase (approximately 2000 cars) of a four level parking structure adjacent to the terminal and a commercial vehicle lane recommended in the Arnold Thompson ground transportation study. Subsequent detailed planning has determined that it would be considerably more economical and less inconvenient to the public to construct the entire structure (2500 cars) in one project in lieu of the proposed two-part phasing. Funding for the additional 500 spaces will be provided through the new bond issue. Also, the international facilities on the east end of the terminal are funded by part of the 1985 Airport revenue bond issue with the remainder from Airport fund balance.

Piedmont has requested that the City proceed expeditiously with provisions for international facilities so that service can be initiated next summer. Piedmont has also requested the City to fast track construction of the other terminal facilities in order to meet their operational requirements as soon as possible. In order to expedite connections for transferring passengers, Piedmont plans to immediately construct a temporary connector between Concourse B and C.

Actions required to implement the project:

- A. Conduct the public hearing as required by law.
- B. Adopt a resolution authorizing the City to proceed immediately with Airport terminal expansion.
- C. In order to accommodate Piedmont's requirements in a timely manner and guarantee the City continuity and consistency in architectural design, it is recommended that Council approve an extension of the existing professional services contract for terminal design with Odell Associates to include the proposed terminal expansion, expansion of Concourse B, international facilities, commercial vehicle lane and the parking structure. All other terms and conditions of the contract remain the same. Architectural fees estimated to be \$2 million are included in total project costs.
- D. Approve a contract with Peat, Marwick, Mitchell and Company for \$40,000 for terminal concession planning services. The City has previously hired Ms. Marjorie Brink of Peat, Marwick, Mitchell and Company, a nationally recognized consultant in terminal concession planning. Ms. Brink's input early in the planning process to maximize concession revenues will insure the fiscal integrity of the project. Fees to be paid will be determined on the basis of actual time expended on this work at their standard billing rate plus out-of-pocket expenses.

The proposed terminal expansions and these contract extensions will be funded from the proceeds of the 1985 Airport revenue bond issue and the revenue bond issue of up to \$90 million.

Attachment No. 4

POLICY

9.
  - A. Recommend appointment of an underwriting group, with Smith Barney as lead, to assist the Airport with the issuance of up to \$75 million in Special Facility Bonds and up to \$90 million in new Airport revenue bonds.
  - B. Recommend appointment of a financial advisor, Lazard Freres & Company, to assist the Airport with the issuance of up to \$75 million in Special Facility Bonds and up to \$90 million in new Airport revenue bonds.
  - C. Recommend a contract extension with Peat, Marwick, Mitchell and Company to provide a feasibility report on the issuance of up to \$90 million in new Airport revenue bonds for the Airport terminal expansion project.
  - D. Recommend adoption of a budget ordinance appropriating Airport funds of \$95,000 to cover the contract with Peat, Marwick, Mitchell and Company.

Last year, during the process of issuing the \$109 million in Airport revenue bonds, we determined a need for a financing team to assist us. We went through a formal Request for Proposal process and recommendations for Council approval were made by a selection committee which included citizens with expertise in this area.

The team performed extremely well for last year's bond issue, and it is recommended that the same team be retained for the new Airport bond issues. The North Carolina Local Government Commission staff must approve the team members, by statute, and they have indicated their approval of the recommended group.

- A. Selection of an underwriting group: Smith Barney, lead.

Underwriters are responsible for recommending a finance structure to the City and subsequently marketing the bonds upon approval of the structure by the City and the local Government Commission. The team is as follows:

Smith Barney	Lead
First Boston	Co-manager
Merrill Lynch	Co-manager
Shearson Lehman	Co-manager
Salomon Brothers	Co-manager
First Charlotte Corp.	Co-manager
Interstate Securities	Co-manager
W. R. Lazard & Co.	Co-manager

B. Selection of a financial advisor: Lazard Freres & Company

The financial advisor will provide the City with unbiased counsel on key aspects of the structure, marketing, pricing and sale of the bonds.

C. Extension of contract with Peat, Marwick, Mitchell and Company to provide a feasibility report on issuance of up to \$90 million in new Airport revenue bonds for the terminal expansion project.

The underwriting group and the financial advisor will be used for both bond issues. A feasibility report, however, is needed only for the terminal expansion project using revenue bonds and it is necessary for obtaining a rating and to attract investors.

D. Adoption of budget ordinance

The budget ordinance appropriates Airport funds of \$95,000 from the unappropriated balance of the Airport operating fund to cover only the contract extension for Peat Marwick. These funds are to be replaced by Airport revenue bond proceeds.

The City's costs for the underwriters and financial advisor will be determined through negotiations at the time of the sale of the bonds.

10. Recommend approval of naming the new coliseum, the Charlotte Coliseum.

This item was deferred from the November 10, 1986 Council meeting. Attached is a letter received from Martin Brackett, Chairman of the Auditorium-Coliseum-Convention Center Authority.

Attachment No. 5

BUSINESS

11. At the November 24, 1986 Council meeting, Council informally endorsed the concept of "The North Carolina Connection", a weekend during which North Carolina legislators and their families will visit Charlotte to learn of the problems and opportunities confronting urban centers in North Carolina. If Council wishes to participate as requested by the Charlotte Chamber, the following actions need to be taken:

- A. Adopt a motion to endorse the City's participation in "The North Carolina Connection" weekend, April 10-12, 1987.
- B. Adopt a budget ordinance appropriating \$25,000 from the General Fund contingency as a contribution to "The North Carolina Connection" weekend.
- C. Adopt a motion authorizing the Mayor to sign a contract with the Charlotte Chamber.
- D. Adopt a motion authorizing the Mayor to make appointments to the Presentation Committee.

At the November 24 Council meeting, Mark Leggett, Chairman of the Steering Committee for the Charlotte-Mecklenburg Presentation to North Carolina Legislators, asked the City to contribute \$25,000 toward the funding of this event. The presentation is scheduled for April 10-12, 1987.

The Steering Committee for the presentation weekend includes: Mark Leggett, Chairman; Boyd Cauble, Bill Hensley, Patti Dewey, Barry MacDonald, Jo Graham Foster, Tommy Norman, Cyndee Patterson, Jere Drummond, Robert Glover, John Stedman, Courtney Fields and Rolfe Neill.

Council expressed interest in having representation on the Presentation Committee. Thus far, the members of the Presentation Committee are: Rolfe Neill, Chairman; Linda Ashendorf, Buck Lawrimore, Mike Myers, Mark Leggett, Jack Claiborne and Al Stewart.

Council is requested to consider the City's participation in the Charlotte-Mecklenburg presentation to the North Carolina legislators and if approved, adopt a budget ordinance appropriating General Fund contingency funds of \$25,000 as a contribution for expenses. Furthermore, Council is asked to authorize the Mayor to sign a contract between the City and the Charlotte Chamber for this presentation and to make appointments to the Presentation Committee.



Attached is a letter and description of "The North Carolina Connection" weekend from Chamber Chairman Francis (Buddy) Kemp, and a memorandum from City Attorney Henry Underhill outlining the City's legal authority to participate in the weekend.

This action has been reviewed by Budget and Evaluation and the City Attorney.

Attachment No. 6

12. Recommend adoption of an ordinance to amend the Engineering Department table of organization authorizing two staff positions and providing funds of \$42,199 for implementation of an Engineering Project Management System.

In FY86, City Council appropriated \$200,000 in a General Fund non-departmental account for productivity improvement studies. In September, 1985 department heads of all major City departments were invited to participate in productivity studies by identifying areas within their department which they would like to have considered for a study.

The Engineering Department requested assistance in developing specifications and identifying computerized project management systems which would assist staff in managing the current workload of over 300 construction projects. A Request for Proposal was prepared and a contract was negotiated with Touche Ross and Co. for \$77,340 to conduct a productivity study. The scope of work included:

1. A review of existing workload management, project management and scheduling practices;
2. Documentation of major tasks to be accomplished; activity workflow and existing automated functions;
3. A review of department policies regarding resource availability and project priority setting;
4. Development of cost and benefit estimates for Project Management System; specifications for Workload/Project Management System; and automation requirement.

The final report submitted by Touche Ross and Co. made several recommendations. The major recommendation is that a formal process of planning, scheduling and controlling projects be installed in the immediate future through the implementation of an automated project management system. The workload management system, configured for Charlotte, recommends the purchase of the N5500 Project Planning and Control System software package supplied by Nichols and Company, Inc.

To implement and maintain the system, it is recommended that two positions be established - an Administrative Officer to execute system programs and coordinate the collection and use of data for report formulation; and an Office Assistant to perform data entry, report distribution and other control activities. The net impact of the improved efficiency will be Engineering's ability to perform more work in-house which is currently being sent to consultant architects and engineers. The total cost is approximately \$92,199, of which \$73,750 is related to software application; \$50,000 was included in the FY87 budget for this software. An additional \$42,199 is needed for positions and the remainder of the software.

An executive summary of the Touche Ross productivity report, which was included in the November 28 Council/Manager memo, is attached.

Funds are available in the General Fund Contingency Account (0101; 530.00).

The Budget and Evaluation and Engineering Departments concur in this recommendation.

Attachment No. 7

13. Recommend adoption of an ordinance to amend the Mint Museum's table of organization to add seven Security Service Assistants to provide security service at the Mint Museum of Art.

From 1973 until 1983, the City provided security officers at the Mint Museum who were supervised, trained and paid by the City. This program was very successful and drew a positive response from staff, the public, insurance carriers and other museums.

Following the construction and renovation of the museum, the City and the Mint decided to use contractual security services for the Museum on an experimental basis. There was hope that this would provide the same level of security at a lower cost than if the City provided a comparable service. After 17 months, it is clear that the use of contractual services has not been successful. The Mint has used two private security firms, neither of which has provided satisfactory service. Security guards have been poorly trained, had a high degree of absenteeism and turnover and have, in a number of instances, displayed unprofessional behavior. At the same time, salaries have proven to be more expensive than using City employees classified as Security Service Assistants.

Museum security is considerably different than virtually any other type of security service. Museum security guards are the most visible members of a museum's staff. They perform a vital public relations function by disseminating information to the public and checking problems, while causing minimal disruption to public programs and the atmosphere within a museum. They are expected to provide information regarding the museum's programs and exhibits and present an image that is favorable to the museum.

The quality of museum security impacts directly upon the overall viability of the facility. No other major museum or foreign government will lend important artworks or exhibitions to the Mint Museum if its security program does not meet industry standards. Currently contracted loans from Ireland, Egypt, and Krefeld, West Germany are made possible in part because the Mint has maintained an excellent reputation in regard to security, risk management, loss prevention, and insurance review. The current security program does not meet the standards previously maintained by the Mint Museum and could, if not corrected, jeopardize the museum's ability to attract major exhibits, lower its reputation among other museums, and result in increased insurance rates. Research conducted by the Mint and the Smithsonian Institution indicates that the Mint is the only major art museum in the United States which relies on contractual security services.

Council is asked to amend the Mint Museum's table of organization to allow the museum to hire seven full-time and six part-time security guards who will be classified as Security Service Assistants at pay range 7. The Mint's yearly expense for contracted security service is \$132,288. The first year cost for in-house security will be \$163,108 or \$30,820 more. Most of the increase is attributable to the City's benefit package and vacation and sick leave which is superior to that offered by the private security firms. Funding is available from the department budget.

Attached is an executive summary from the Budget and Evaluation Department which was sent to Council in the November 28 Council-Manager memorandum.

Attachment No. 8

14.
  - A. Recommend approval of an agreement with Crow-Childress-Klein #9 for additional lanes and a median to be constructed in conjunction with the Tyvola Road Extension Project.
  - B. Recommend adoption of a budget ordinance to appropriate \$225,000 from Trammell Crow for additional lanes and a median to be constructed in conjunction with the Tyvola Road Extension Project.

During the design phase of the Tyvola Road Extension Project, Trammell Crow representatives offered to pay for design and construction related costs of improvements adjacent to their Lake Pointe development which would not have otherwise been included in the City's project but which will improve traffic conditions. These improvements include a sixth lane on Tyvola Road Extension between Wilmont Road and Sugar Creek and two additional lanes and a median on Wilmont Road between Tyvola Road Extension and Beam Road. On March 24, 1986, Council approved a construction contract for Tyvola Road incorporating these improvements and accepted \$4,896 from the Trammell Crow Company for design fees. Council was informed that a formal agreement for the Trammell Crow contribution toward construction costs would be placed on a future agenda, and when funding was received, they would be asked to approve a budget ordinance to appropriate these funds into the project account.

This action is to: (1) approve an agreement with Crow-Childress-Klein #9 (limited partnership including Trammell Crow Company) for the additional improvements stipulated above, and (2) adopt a budget ordinance to appropriate the \$225,000 contribution toward construction which is secured through a letter of credit. The amount of the contribution equals the cost of the added improvements which the City would not have otherwise constructed. Actual construction of the majority of Trammell Crow related items is scheduled to begin in January.

The Budget & Evaluation Department, the Finance Department, and the Engineering Department concur with this request. The agreement has been reviewed and approved by the Attorney's Office.

A map is attached.

Attachment No. 9

15. Recommend authorizing City forces to construct necessary drainage facilities on the property of Mr. Howard L. Starnes in accordance with Section 6.101 of the City Charter and charge Mr. Starnes for the work.

Mr. Howard L. Starnes owns property located at North Brevard Street and East 25th Street having tax code numbers of 083-047-02, 11, 12. A storm drainage system installed to serve North Brevard Street and private property to the north originally discharged onto the property now owned by Mr. Starnes. Stormwater was carried across the property to Little Sugar Creek in a ditch or swale. In recent years, Mr. Starnes has filled in the subject property raising the grade to match that of the adjacent streets. Apparently, no provision was made for the discharge from the drainage culvert and, as a result, the 2100 block of North Brevard Street floods during rain storms. The flooding presents a significant safety hazard to motorists on North Brevard Street.

Representatives of the Engineering Department and Street Maintenance Division have contacted Mr. Starnes a number of times to explain that it is his responsibility to provide adequate drainage facilities on his property. He was requested to excavate a channel or install a pipe culvert to carry the stormwater across his property to Little Sugar Creek. Mr. Starnes has taken no action to correct the situation. In August, 1986, with Mr. Starnes' permission, Street Maintenance forces attempted to locate the original ditch line near Little Sugar Creek. No ditch or culvert could be located in the limited area available.

Section 6.101 of the City Charter states:

"The City Council shall have power to require that all property owners provide adequate drainage facilities to the end that their premises be free from standing water and permit the natural flow of water thereon to be taken care of and to provide that in case of failure on the part of such owner or owners to so provide the same to go upon their premises and construct the necessary facilities and to charge the costs thereof against the premises so improved."

Mr. Starnes was notified by certified mail on two occasions (September 24, 1986 and November 24, 1986) that should he fail to provide adequate drainage facilities on his property, the Engineering Department would pursue the correction of the flooding problem through the authority of the City Charter. It is recommended that City Council authorize City forces to excavate a channel across Mr. Starnes' property such that the drainage system in North Brevard Street will function, and that the full costs of said improvements be assessed against the subject property in accordance with Section 6.101 of the City Charter.

The estimated cost is \$10,000. All costs will be assessed against the subject property upon completion and final accounting of the project.

A map is attached.

Attachment No. 10

16. Recommend approval of storm drainage improvements on private property at Renard Ridge Road in accordance with the Storm Drainage Repair Policy and that one-fifth of the cost be assessed to the Fox Ridge Homeowners Association.

In August, 1986, the Engineering Department completed its evaluation of a storm drainage problem at Fox Ridge Condominiums near Renard Ridge Road. The President of the Fox Ridge Homeowners Association has signed a limited petition in lieu of circulating a petition throughout the drainage basin as provided in the Storm Drainage Repair Policy. The petition was received October 1, 1986, requesting the City make the improvements necessary to correct the problem and assess one-fifth of the cost to the Fox Ridge Homeowners Association, Ltd.

The work required to correct the problem is entirely on private property and involves laying approximately 180 feet of corrugated metal pipe, reshaping approximately 330 feet of existing channel, lining the improved channel with stone, and building several drainage structures. The total estimated cost is \$50,000. One-fifth of the cost (\$10,000 est.) would be assessed to Fox Ridge Homeowners Association, Ltd. The remaining four-fifths of the cost of the project (\$40,000) would be paid by the City.

Funds are available in the FY87 Storm Drainage Repair Account.

A map is attached.

Attachment No. 11

17. Nominations for Appointment to Boards and Commissions.

- 1) Charlotte Housing Authority - The terms of Donald Carroll, Hattie Harris and Douglas Oldenburg will expire December 17, 1986. All are completing first terms. Terms are for five years. Dr. Oldenburg will be leaving the City January 1, 1987.
- 2) Zoning Board of Adjustments - Sid Smith has resigned as an alternate member. Appointment will be for an unexpired term ending January 30, 1988.

Attachment No. 12

18. Appointments to Charlotte-Mecklenburg Planning Commission.

The following nominations have been made for four positions:

- 1) Position previously held by T. R. Lawing, for a three-year term.
  - a) Edward High, nominated by Councilmember Dannelly.
  - b) Thomas O'Brien, nominated by Councilmember C. Patterson.
  - c) Ada Shapiro, nominated by Councilmember Rousso.
  - d) Douglas Burns, nominated by Councilmember Fenning.
2. Position now held by Wanda Lewis; for a three-year term.
  - a) Wanda Lewis, nominated for reappointment by Councilmember C. Patterson.
  - b) Brenda Patten, nominated by Councilmember Rousso.
3. New position, expiring in 1988.
  - a) Stanley Vaughn, nominated by Councilmember Woollen.
  - b) Eleanor Washington, nominated by Councilmember Leeper.
  - c) Mahlon Adams, nominated by Councilmember Rousso.
  - d) Timothy Mead, nominated by Councilmember Matthews.
4. New position, expiring in 1989.
  - a) Douglas Burns, nominated by Councilmember Fenning.
  - b) Stanley Vaughn, nominated by Councilmember Woollen.
  - c) Timothy Mead, nominated by Councilmember Matthews.

Attachment No. 13

19. Tree Advisory Commission.

At its meeting on Monday, November 24, City Council reappointed five incumbents to the Tree Advisory Commission - Lorne Boatright, Gary Morgan, Martha Washam, Walter Fields, and Tom Martin. Because the terms of all five positions expire December 13, 1989, Council requested this be placed back on the agenda in order to stagger the terms of office.

Council can elect two persons to fill two positions with terms expiring December 13, 1987; elect two persons to fill two positions with terms expiring December 13, 1988; and elect one person to one position with the term expiring December 13, 1989. Ballots will be prepared for the three staggered terms of office.

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The City Attorney advises that agenda items no. 20 through 38 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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PERSONNEL

20. Recommend adoption of a resolution amending the Personnel Rules and Regulations to provide for the annual vacation leave cutback date to be changed from December 31 to the payroll cycle which includes December 31 each year.

Depending upon years of service, City employees can accumulate a total of 20, 30, 36, or 40 days vacation. This accumulation can be carried forward to the next year, but anything over the amount is forfeited. The present rules state that the vacation days accumulated in excess of the allowable days shall be forfeited effective December 31 each year. For bookkeeping purposes, it is recommended that the rules be changed so that the allowable days shall be forfeited "effective the payroll cycle which includes December 31 each year". This action has no negative impact on employee benefits.

There is no additional cost associated with this change.

21. Recommend adoption of a resolution amending the pay plan to add the class of Crime Scene Search Supervisor, pay range 20 (\$23,233-\$29,651 annually), Crime Laboratory Technician II, pay range 17 (\$20,069-\$25,614 annually), and to change the class title of Crime Laboratory Technician to Crime Laboratory Technician I.

As a result of an approved reorganization in the Police Crime Laboratory, the Personnel Department has reviewed the duties and responsibilities of affected positions. The review indicates the need to establish two new classifications to provide shift and overall supervision of the Crime Scene Search Section.

Crime Scene Search Supervisor - Pay Range 20

The proposed Crime Scene Search Supervisor classification will report to the Crime Laboratory Director and will have overall administrative and supervisory responsibility for the Crime Scene Search Section. These duties are currently being performed by a Police Sergeant.



Crime Laboratory Technician II - Pay Range 17

The proposed Crime Laboratory Technician II classification, recommended for assignment at pay range 17, will provide needed shift supervision over Crime Laboratory Technician I positions. The new class will also be responsible for advanced crime scene search activities including collecting, preserving and preparing evidence for presentation in court. It is recommended that the existing Crime Laboratory Technician class be changed to Crime Laboratory Technician I, with no change in salary, to distinguish between the classes.

Because this is a trade-off of existing positions, the FY87 cost of implementing this change is approximately \$3,700, which can be accommodated within the current departmental appropriation.

22. Recommend adoption of a resolution amending the pay plan to add the classification of Community Improvement Inspector II, pay range 17 (\$20,069-25,614 annually) and to change the class title of Community Improvement Inspector to Community Improvement Inspector I.

The Personnel Department has completed a study of positions in the Community Improvement Division which indicates the need to establish a new classification for two positions approved to assist the Community Improvement Inspection Supervisor with supervision of the Community Improvement Inspectors.

Community Improvement Inspector II - Pay Range 17

The Community Improvement Inspector II positions will plan, schedule and supervise field activities of subordinate Community Improvement Inspectors, pay range 14. In addition, these positions will perform administrative duties related to preparation and monitoring of budget, coordination of abandoned vehicle activities and transactions and training of new inspectors.

It is recommended that the existing Community Improvement Inspector class be changed to Community Improvement Inspector I, with no change in salary, and that a new classification, Community Improvement Inspector II, pay range 17, be added to the Pay Plan.

Since this is a trade-off of existing positions, the FY87 cost of implementing this change is approximately \$1,500, which can be accommodated within the current departmental appropriation.

BUDGET ORDINANCE

23. Recommend adoption of a budget ordinance appropriating Airport funds of \$75,000 to cover legal and administrative costs associated with the City's application for designation as a gateway for international air service.

On July 25, 1986, Mayor Harvey Gantt, in cooperation with Piedmont Airlines, announced the filing of application to the Department of Transportation for Charlotte to be designated the last U.S. gateway for international air service to England under the present United States - United Kingdom bilateral agreement. Since that filing, we have been working with Piedmont and the Charlotte Chamber documenting the interest and demand of businesses and communities within the air service area in support of the application. Because of complicated government procedures and our competing with cities for the international gateway, we have authorized Verner, Liipfert, Bernhart, McPherson and Hand, our Washington legal firm, to represent the City in this most important hearing. This legal firm has served the City since 1962 in air route cases.

The Department of Transportation has scheduled an evidentiary hearing on January 6, 1986 for the presentation of Charlotte and Piedmont's case for the international gateway status. Mayor Gantt, the City Manager, the Airport Manager and other selected civic and business leaders are scheduled to testify and show cause for the government granting our application.

Adoption of this budget ordinance will appropriate Airport funds of \$75,000 to cover legal and administrative costs associated with the City's application for designation as a Gateway for International Air Service. Funds will come from unappropriated Airport fund balance.

BID LIST

24. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

The majority of the vehicles in the following two bids will be replacement units. The existing vehicles to be replaced are in poor condition and maintenance costs will continue to be high if they remain in service.

- A. 42 - 4-Door Sedans Various Depts.

Recommendation: By various department heads and the Purchasing Director that the low bid, LaPointe Chevrolet Company, Charlotte, N. C., in the amount of \$347,340.00, be accepted for award of contract on a unit price basis.

Source of Funding: General Fund, Airport Operating Fund, Water and Sewer Operating Fund - Lease/Purchase.

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- B. 4 - 6-Cylinder, 6-Passenger Station Wagons Various Depts.

Recommendation By various department heads and the Purchasing Director that the lowest responsive bidder, City Chevrolet Company, Charlotte, N. C., in the amount of \$41,462.68, be accepted for award of contract on a unit price basis.

Other Bid Received Not Meeting Specifications: Regal Chrysler-Plymouth, Charlotte, N. C., in the amount of \$34,669.12, did not meet the minimum specifications for wheelbase and engine size.

Source of Funding: General Fund, Airport Operating Fund, Water and Sewer Operating Fund - Lease/Purchase.

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- C. Lease of Transit Mileage Tires D.O.T.

Recommendation: By Director of Transportation Department and Purchasing Director that the low bid, Firestone Tire & Rubber Company, Akron, Ohio, in the amount of \$120,760.00, be accepted for award of contract on a unit price basis.

Project Description: This requirement is for the lease of transit system tires for a period of one year with the option to renew for an additional four years providing funds are made available on an annual fiscal basis. It includes the cost of rubber, nylon, and the service required to maintain tires for the City's buses. Leasing of tires is standard practice for transit systems.

Source of Funding: 7801 Public Transportation Fund; Transportation Department.

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CHANGE ORDERS

25. Recommend approval of a change order for \$41,277 in the plumbing contract with Embree-Reed, Inc. for additional work on the new Coliseum.

Contract: Charlotte Coliseum, plumbing contract  
Contractor: Embree-Reed, Inc.  
Date of Award: July 14, 1986  
Contract to Date: \$1,020,600  
Change Order: \$41,277  
New Contract Amount: \$1,061,877

During construction of the Coliseum, it became apparent that the under slab drainage system needed to be expanded. Additions to the design were proposed and issued to the plumbing contractor for pricing. The proposal has been reviewed and recommended for award by the construction manager and the architect.

The Engineering Department has reviewed and approved this change order. Funds are currently available in the project budget. (Fund #2010, Account #255.00).

26. Recommend approval of a change order for \$53,277.00 for the contract with Beam Construction Company for the general construction for the New Piedmont Airlines Cargo and Catering Facility.

Contract: General Construction, Piedmont Airlines Cargo and Catering Facility  
Contractor: Beam Construction Company  
Date of Award: July 14, 1986  
Contract Amount To Date: \$1,625,500.00  
Change Order: \$53,277.00  
New Contract Amount: \$1,678,777.00

This change order is for changes in glazing, canopy, miscellaneous steel and metal panels, masonry work, sitework, concrete work and interior finishes. Addition and/or changes were due to quality control review by the architect. Revisions were also made to stairs and ramps to comply with the requirements for the handicapped.

The architect and project manager concur in this change order.

Funds are available in project contingency to cover this change order.

- 27: Recommend approval of change orders to construct Concourse "A" and west terminal expansion for American, U.S. Air, People Express, Delta and United Airlines, increasing total contract amounts by \$328,881.16.

The following change orders relate to contracts for construction of Concourse "A" and west terminal expansion pursuant to the request of American Airlines and other air carriers serving Charlotte. Odell Associates and Day and Zimmerman, Inc. concur in these change orders. Funds are available in project contingency to cover the change orders.

Contract: General Construction, Concourse "A" and Terminal Building Expansion, Shell Package

Contractor: F. N. Thompson, Inc.

Date of Award: December 31, 1985

Contract Amount To Date: \$5,037,200.00

Change Order: \$86,225.00

New Contract Amount: \$5,123,425.00

This change order was generated to furnish additional fireproofing, masonry, doors, windows and baggage conveyor penetrations of the building's structure.

Contract: Electrical Construction, Concourse "A" and Terminal Building Expansion, Shell Package

Contractor: Howell Electric Inc.

Date of Award: December 31, 1985

Contract Amount To Date: \$1,017,841.00

Change Order: \$50,448.00

New Contract Amount: \$1,068,289.00

This change order provides addition of various electrical work including the installation of temporary lighting in the tunnel between Terminal Building and Concourse "A" and addition of telephone conduits for public and private use, addition of sprinkler system and smoke detectors in specified locations.

Contract: Electrical Construction, Concourse "A" and Terminal Building Expansion, Upfit Package

Contractor: Ind-Com Electric Company

Date of Award: May 12, 1986

Contract Amount To Date: \$329,833.00

Change Order: \$59,606.56

New Contract Amount: \$389,439.56

This change order includes: changes for the power branch circuits, receptacle locations and telephone and data processing outlets, installation of an electrical service for the external boarding gate signs, electrical changes at the Airlines' ticket lift stations, revised lighting arrangement in Delta operations, relocating fuel system control panel in Concourse "A" and relocating microphone conduit from gate #9 to American airline pylon.

Contract: Mechanical Construction, Concourse "A" and Terminal  
Building Expansion, Shell Package

Contractor: Mechanical Industries, Inc.

Date of Award: December 31, 1985

Contract Amount To Date: \$2,182,242.00

Change Order: \$92,360.00 2

New Contract Amount: \$2,214,602.00

This change order is for additional duct work, air distribution components, exhaust fans, heating elements, smoke dampers, radiant heat panels and for purchase and installation of factory designed hot gas by-pass for the refrigeration machine and installation of 8-inch diameter equalizing line for cooling towers. Some of these changes were necessitated to facilitate tie-ins after the Concourse "A" and connector are in operation.

Contract: Mechanical Construction, Concourse "A" and Terminal  
Building Expansion, Upfit Package

Contractor: Mechanical Industries, Inc.

Date of Award: May 12, 1986

Contract Amount to Date: \$179,500.00

Change Order: \$36,526.60

New Contract Amount: \$216,026.60

This change order includes: installation of revised duct sizes, air distribution elements and attachments in Concourse "A", relocation of main supply and return ducts for air handling unit to the underside of the boarding level. These changes were necessitated by unforeseen conditions and space design conflict relevant to the shell and upfit packages.

Contract: Plumbing Construction, Concourse "A" and Terminal  
Building Expansion, Upfit Package

Contractor: Mecklenburg Plumbing, Inc.

Date of Award: May 12, 1986

Contract Amount to Date: \$91,000.00

Change Order: \$3,715.00

New Contract Amount: \$94,715.00

This change order provides changes in plumbing rough-ins to rest-room due to room size change, addition of sprinklers for Delta Airlines storage room and American Airlines' men's and women's locker rooms and addition of sink and sprinkler pipe for U.S. Air in terminal building.

## BID REJECTION/CHANGE ORDER

28. A. Recommend rejection of bids received for the plaza site work at the new Coliseum.
- B. Recommend award of the plaza site work, as a change order to the present general construction contract with Algernon-Blair, for \$842,760.

Contract: Charlotte Coliseum, general construction  
Contractor: Algernon-Blair, Inc.  
Date of Award: August 25, 1986  
Contract to Date: \$13,053,600  
Change Order: \$842,760  
New Contract Amount: \$13,896,360

Bids for the plaza site work at the new Coliseum were taken on November 7, 1986. This work includes installation of pavement/sidewalk area, construction of tree gates, and curb and gutter around the exterior of the building. The low bidder was Algernon-Blair, the firm which already has the general construction contract. The construction manager, with concurrence of the Engineering Department, recommends this work be done as a change order to the general construction contract rather than a separate contract. This will result in a reduction in the City's administrative time spent in processing separate pay applications and contracts.

Funds are currently available in the project budget. (Fund #2010, Account #255.00).

The Engineering Department has reviewed and approved this change order.

## AGREEMENT AMENDMENT

29. Recommend approval of an amendment to the agreement for architectural services for the new Coliseum with Odell Associates, Inc. in the amount of \$100,000.

Contract: Coliseum, architectural services  
Contractor: Odell Associates, Inc.  
Date of Award: December, 1984  
Contract Amount: \$2,875,000  
Amendment: \$100,000  
New Contract Amount: \$2,975,000

This is compensation for documented out-of-pocket expenses due to unanticipated special drawings and specifications.

Adequate funds for the amendment are available in the project account. (Fund #2010, Account #255.00).

The City Attorney's office has reviewed and approved this amendment.

GRANT ACCEPTANCE/CONTRACT AMENDMENT

- 30. A. Recommend acceptance of a grant of \$104,909 from the North Carolina Department of Crime Control and Public Safety to expand the existing victim assistance program.
- B. Recommend adoption of a budget ordinance to appropriate the grant of \$104,909.
- C. Recommend approval of an amendment to the contract with United Family Services/Victim Assistance Program to utilize the grant funds for expansion of the existing victim assistance program.

The United Family Services/Victim Assistance Program initiated a request to the City to apply to the North Carolina Department of Crime Control and Public Safety for a grant to expand the existing victim assistance program. Because these grants are made only to governmental units, the City and the County applied for the grant of \$104,909 and the application was approved.

The program is designed to serve victims of misdemeanor crimes in Mecklenburg County with priority given to victims of spousal abuse. Services provided will include: (1) crisis counseling, (2) case management to assist the victim in the courts, and (3) advocacy on behalf of victims. A misdemeanor unit will be created using both staff and volunteers to provide services to the victims with primary focus on domestic violence. Grant funds may not be used to replace any state, local, or other non-federal funds.

The action Council is requested to take will accept the grant, appropriate the money, and amend the contract between the City and the United Family Services/Victim Assistance Program. The amendment specifies appropriation of these grant funds to the agency, sets the schedule of payments, and places a sunset on the life of the grant. Funding is as follows:

North Carolina Department of Crime Control and Public Safety - \$104,909  
United Family Services/Victim Assistance Programs

25% matching in-kind contribution - \$ 34,969

This consists of personnel services, primarily for supervision of the program, which were already provided within the regular budget for the Victim Assistance Program.

This has been reviewed by Budget and Evaluation.



LEASE AMENDMENT

31. Recommend approval of first amendment to lease agreement with Dobbs International Services, Inc. for inflight catering kitchen facilities at the Airport.

Due to significant increase in airline requirements for inflight catering services, Dobbs International Services, Inc. is requesting that its current 14,400 square foot facility be expanded to 24,000 square feet. The Airport will finance construction of the leased premises from Airport fund balance; Dobbs will pay rents sufficient to amortize all construction and owner's costs plus land rent and airport services fees.

The Airport Manager and Finance Director concur in this recommendation.

LAST RESORT GRANT

32. Recommend approval of a last resort grant in an amount not to exceed \$7,500 to buy a mobile home for Mr. Will Stroud, a Cherry Neighborhood Strategy Area displacee, now residing in Richburg, South Carolina.

In 1982, City Council adopted a policy to provide "last resort" relocation benefits intended to bridge the gap between what displaced persons could afford to pay for housing and the cost of housing given local market conditions. In 1985, City Council expanded the policy to include persons displaced by code enforcement who earn 80% or less of the median income and who live within the designated Community Development Block Grant areas. Since May 1982, almost 450 households have been relocated. Of these only 14 last resort grants have been necessary.

As a result of a Department of Housing and Urban Development monitoring visit to the Cherry Neighborhood Strategy Area in 1983, the Community Development Department (CDD) was instructed to take the necessary steps to provide relocation assistance to all persons who were tenants in 165 housing units which were acquired by the City in 1979. The steps included: (1) locate the individuals or families, (2) place them on the relocation workload, (3) assist them in securing standard housing, and (4) pay them eligible benefits.

Mr. Will Stroud is an 82 year old man who was a tenant displaced from 325 Cherry Street as a result of the City's acquisition of property in Cherry in 1979. He has returned to his family home place in Richburg, South Carolina, where he wishes to remain. The house on this property is severely substandard by HUD standards and the Housing Rehabilitation Specialist has stated that rehabilitation to HUD standards would cost a minimum of \$40,000.

Mr. Stroud has requested that we assist him in buying a mobile home to put on his land as he definitely wants to remain there. Estimates were secured from three mobile home companies for a small two-bedroom home. The lowest estimate (for cash payment) was \$14,632.95 which also included the cost of a septic tank, well, and electrical hook-up.

As a displaced tenant and as required by HUD, Mr. Stroud is entitled to standard replacement housing and relocation benefits of \$8,000 in downpayment assistance. Since Mr. Stroud cannot afford mortgage payments, the balance of the cost of the mobile home would have to come from a last resort grant. Therefore, a last resort grant in an amount not to exceed \$7,500 is requested to pay the \$6,632.95 of the remaining cost for the new mobile home, well, septic tank, electrical hook-up with the remaining funds available for closing costs and as a contingency fund for any unforeseen work that may have to be performed.

This action is required because of HUD regulations and the City Attorney says the City must comply with the regulations in providing Mr. Stroud standard housing.

Funding will be from Community Development Block Grant funds.

CHRISTMAS HOLIDAY

33. Recommend granting Friday, December 26, 1986 as an extra Christmas holiday for all City employees.

Traditionally, City Council has granted an additional employee holiday at Christmas. If Council chooses to do this, we propose that the extra day be on Friday, December 26.

SPEED LIMITS

34. Recommend adoption of an ordinance lowering the speed limit on one neighborhood street from 35 miles per hour to 25 miles per hour.

In accordance with Council's approved policy, one street in one neighborhood has had a petition validated and is determined by the engineering study to be appropriate for a 25 mile per hour speed limit. The street is:

Sofley Road (Sofley Acres)

SETTLEMENT

35. Recommend the City compromise and settle the condemnation action against certain property located on West Palmer Street and owned by Betty M. Helbein for a total of \$13,200.

On July 15, 1986, the City condemned a 40 foot easement across property located on West Palmer Street for the purposes of the 54-inch water main project. At the time of condemnation, the City deposited \$13,200 as its estimate of just compensation. Prior to condemnation, the City discussed with the property owner the possibility of reducing the permanent right-of-way from 40 feet to 25 feet in width. The owner's property is already bisected with a sanitary sewer easement, and the addition of the proposed water line would limit the options for developing the property. The owner was not interested in the City's proposal.

The defendant has now contacted the City and offered to settle the above-referenced litigation for the amount deposited in Court if the City will reduce its permanent right-of-way to 25 feet as proposed earlier. The City Attorney recommends that this settlement be approved. It calls for no additional payment, but does call for a reduction in the amount of property condemned. The defendant has contended that her damages will be extensive because of the limitation it will place on her ability to develop the property. Settlement at this point will avoid further expenses, both to the City and the property owner.

The Real Estate Division of the Engineering Department and the Charlotte-Mecklenburg Utility Department concur in this recommendation.

TAX REFUND

36. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of \$1,265.50 which were assessed through clerical error or illegal levy against 16 tax accounts.

UTILITY CONTRACTS

37. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. The applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. The Utility and Planning Directors recommend approval.

1. Universal Development, L.P., to construct 1,730 linear feet of 8-inch water main, 2,000 linear feet of 6-inch water main and 1,820 linear feet of 2-inch water main, to serve Cameron Wood Subdivision, Phase II, located east of Park Road, south of Sharon Road West and west of McMullen Creek, inside the Charlotte City Limits. Estimated Cost - \$82,000.00. Water Contract No. 86-025.
2. John Crosland Company, to construct 1,270 linear feet of 12-inch water main to serve Krefeld Drive (Tarlton Drive Extension), located south of McAlpine Creek, west of Independence Boulevard, and north of Sardis Road North Extension, outside the Charlotte City Limits. Estimated Cost - \$38,000.00. Water Contract No. 86-083.
3. William Trotter Company, to construct 2,859 linear feet of 8-inch water main, 330 linear feet of 6-inch water main and 2,599 linear feet of 2-inch water main to serve White Oak Subdivision, Phase IV, located south of N.C. Highway 51, north of Endhaven Lane and west of Elm Lane West, outside the Charlotte City Limits. Estimated Cost - \$87,000.00. Water Contract No. 86-080.
4. NCNB as Trustee NCNB Corporation and Designated Subsidiaries Retirement Plan and Trust, to construct 1,640 linear feet of 8-inch water main to serve Huntersville Business Park, Phase VII, located in Lindley Drive south of Julian Clark Avenue, outside the Charlotte City Limits. Estimated Cost - 33,000.00. Water Contract No. 86-072.
5. Firstmark Development Corporation, to construct 1,970 linear feet of 8-inch water main, 630 linear feet of 6-inch water main and 2,620 linear feet of 2-inch water main to serve McGregor Downs Subdivision, located north of Tuckaseegee Road, east of Toddville Road and west of Heather Glen Drive, inside the Charlotte City Limits. Estimated Cost - \$75,000.00. Water Contract No. 86-084.

6. Firstmark Development Corporation, to construct 904 linear feet of 12-inch water main, 1,745 linear feet of 8-inch water main, 1,104 linear feet of 6-inch water main and 660 linear feet of 2-inch water main to serve Forest Glen Subdivision, located north of Rocky River Road West, east of N.C. Highway 49 and west of Toby Creek, outside the Charlotte City Limits. Estimated Cost - \$85,000.00. Water Contract No. 86-020.
  
7. Harry Grimmer Company, Inc., to construct 2,260 linear feet of 8-inch water main, 3,620 linear feet of 6-inch water main and 2,520 linear feet of 2-inch water main to serve Providence Plantation II and Providence Manor, located north of Foxfire Road and west of Rosegate Lane, outside the Charlotte City Limits. Estimated Cost - \$122,000.00. Water Contract No. 86-022.

PROPERTY TRANSACTIONS

38. Recommend approval of the following right of way agreement.
  - A. Acquisition of 1,470 square feet of right of way plus utility easement, at 5821 Park Road, from Moorgate Properties, for \$22,000.00, for the Fairview Road Widening Project. (Right of way agreement)

- PENDING MATTERS -

In meeting on Monday, December 22, 1986, City Council will make nominations for appointment to the following committees:

- 1) Community Resources Board - One position for a three-year term. The incumbent is eligible for reappointment.
- 2) Safety Action Committee - Two positions for two-year terms. One of the incumbents is eligible for reappointment.
- 3) Sister Cities Committee - One appointment to fill an unexpired term created by a resignation. The term will expire April 4, 1988.
- 4) Parks Advisory Committee - By action of City Council on November 24, 1986, this committee membership was expanded to fifteen. Nominations for appointment to four of the new positions will be made by Council as follows: two terms to expire June 1, 1987; one term to expire June 1, 1988 and one term to expire June 1, 1989. The Mayor will make the other two new appointments, one to expire in 1988 and one in 1989.

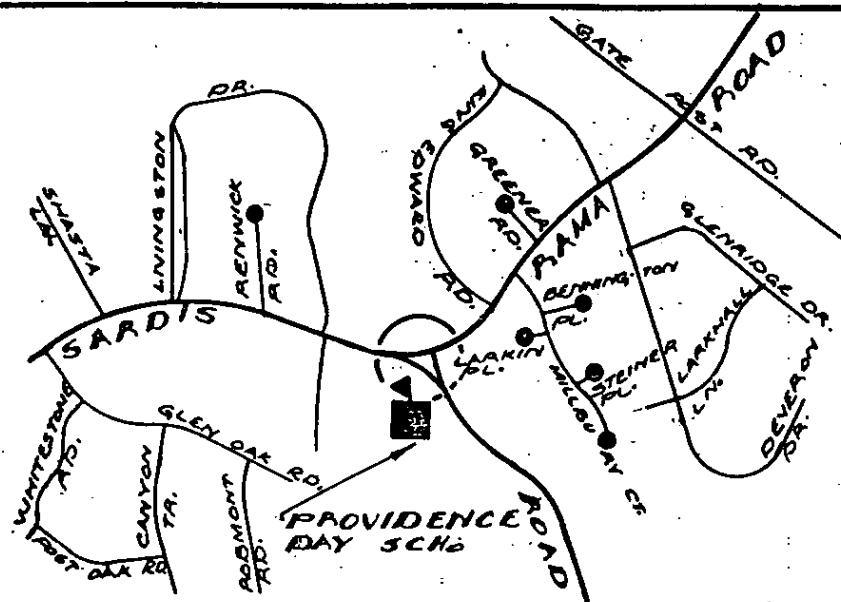
- SCHEDULE OF MEETINGS -  
December 8 - 15, 1986

Monday, December 8	COUNCIL/MANAGER LUNCHEON	12:00 a. m.
	Training Center	
	City Hall Annex	
	CITIZENS HEARING	2:00 p. m.
	COUNCIL DISCUSSION	2:30 p. m.
	COUNCIL MEETING	3:00 p. m.
	Council Chamber	
	City Hall	
Tuesday, December 9	OPERATIONS COMMITTEE	4:00 p. m.
	2nd Floor Conference Room	
	City Hall	

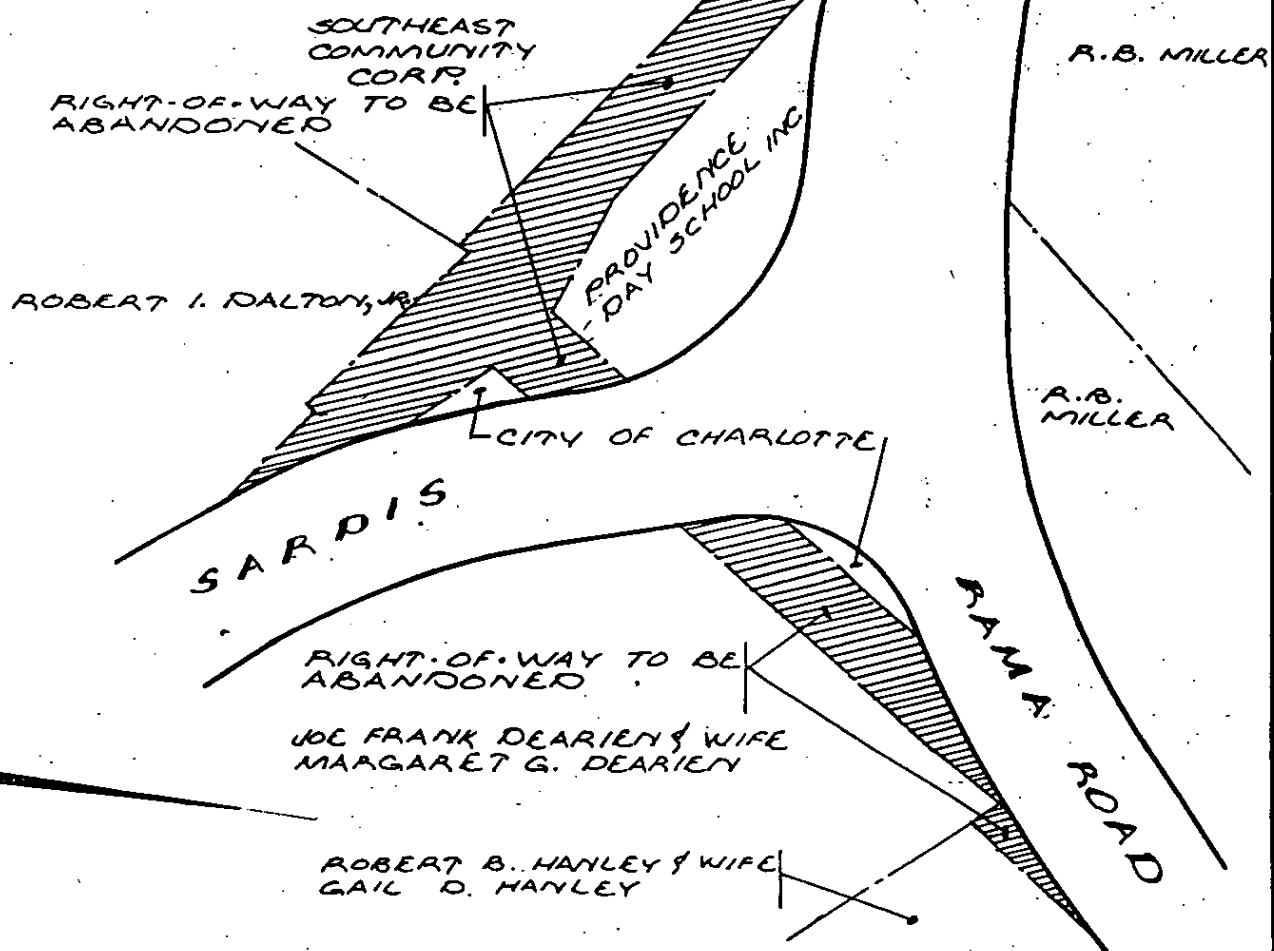





#2



VICINITY MAP  
NO SCALE



 <b>CHARLOTTE</b> ENGINEERING DEPARTMENT		JOB NO.
REVISIONS	<b>ABANDONMENT OF RIGHT-OF-WAY</b>	FILE NO.
DRAWN BY CCE	<b>SARDIS ROAD &amp; RAMA ROAD</b>	SHEET
CHECKED BY SBC		OF
CITY ENGINEER	DATE 10/8/86	SCALE NONE

MARTIN ST<sup>o</sup>

JOHNSON & SMITH UNIVERSITY

#3

CITY OF CHARLOTTE

AVENUE CITY OF CHARLOTTE

ROZZELLES FERRY RD  
STATE

BEATTIES FORD RD

BAUNS AVE

DUCHEWORTH AVE

MARTIN ST

W 6TH ST

W 5TH ST

W 4TH ST

W 3RD ST

W 2ND ST

W 1ST ST

W 6TH ST

W 5TH ST

W 4TH ST

W 3RD ST

W 2ND ST

W 1ST ST

TUCKASEEGUS RD

IRWIN AVENUE OPTIONAL

RIGHT-OF-WAY TO BE ABANDONED

CHISHOLM CT<sup>o</sup>

VICINITY MAP

NO SCALE

ALBERT CUNNINGHAM

CARNELL BARNES

CITY OF CHARLOTTE

N. SUMMIT CITY OF CHARLOTTE

W 6TH ST<sup>o</sup>

W 6TH ST<sup>o</sup>

ROOSEVELT CHERRY

50' R/W

RIGHT-OF-WAY TO BE ABANDONED

CITY OF CHARLOTTE

PROPOSED

CITY OF CHARLOTTE

W 5TH ST<sup>o</sup>









CHARLOTTE ENGINEERING DEPARTMENT

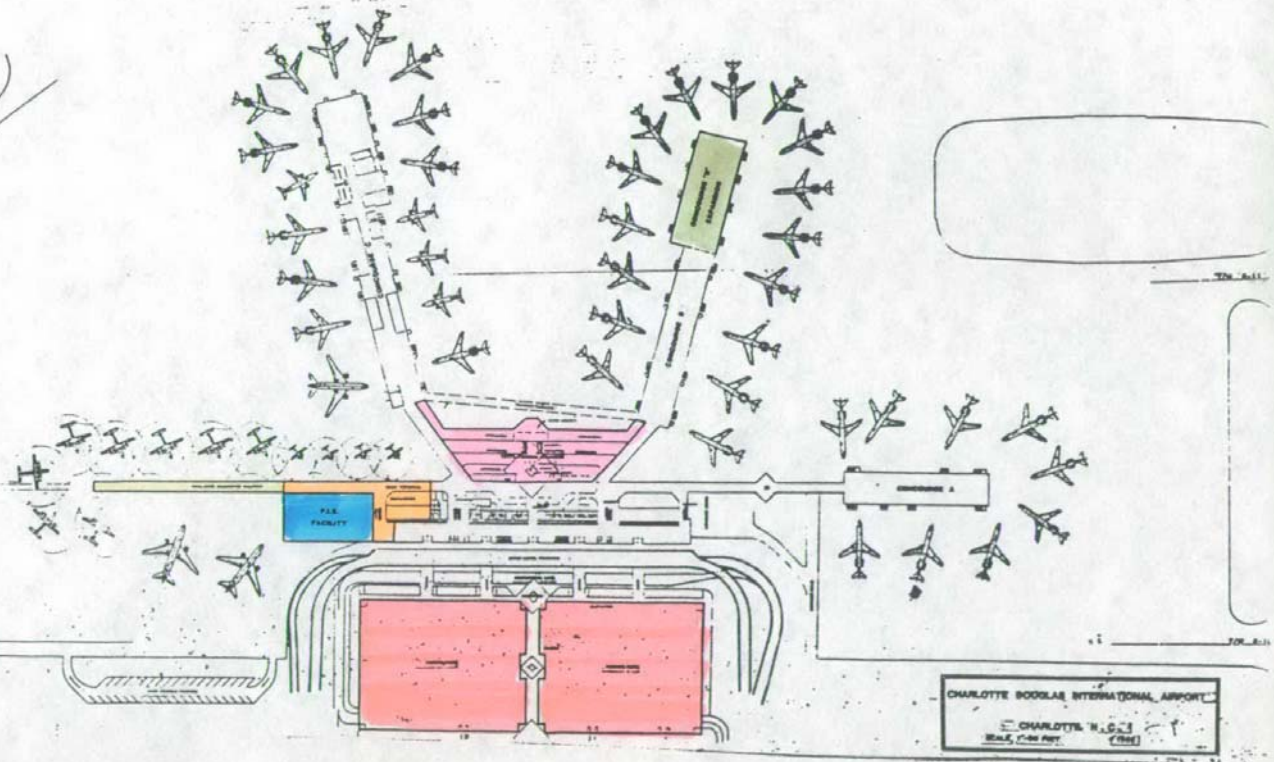
REVISIONS
DRAWN BY CCE
CHECKED BY SBC
CITY ENGINEER

ABANDONMENT OF RIGHT-OF-WAY
NORTH SUMMIT AVENUE
DATE 10/8/86
SCALE NONE

JOB NO.
FILE NO.
SHEET 1
OF 1

#4

-  SOUTH TERMINAL EXPANSION
-  "B" CONCOURSE EXTENSION
-  FIS FACILITY
-  COMMUTER CONCOURSE EXTENSION
-  PARKING DECK
-  EAST TERMINAL EXPANSION



RECEIVED

NOV 24 1986

#5

OVENS AUDITORIUM - CHARLOTTE COLISEUM  
2700 E. Independence Blvd., Charlotte, N. C. 704-372-3600

OFFICE OF THE MAYOR

CHARLOTTE CONVENTION CENTER  
107 S. College St., Charlotte, N. C. 28202  
704-332-5051

AUDITORIUM • COLISEUM • CONVENTION CENTER AUTHORITY

PAUL BUCK  
Managing Director

November 21, 1986

*Mayor FYI  
cc: AM*

MARTIN BRACKETT  
Deputy

The Honorable Harvey Gantt  
Mayor  
City of Charlotte  
City Hall  
Charlotte, North Carolina 28202

RE: NAME FOR NEW COLISEUM FACILITY

Dear Harvey:

At the most recent meeting of the Auditorium-Coliseum-Convention Center Authority, a resolution was unanimously adopted by the Authority to recommend to you and the City Council the name "Charlotte Coliseum/Paul Buck Arena" as an appropriate name for our new Coliseum facility. As Chairman of the Authority, it is with great pleasure that I communicate this recommendation to you and urge your thoughtful consideration of this name for our new facility.

I feel that the name that we have recommended to you would be most appropriate as, over the years, the names Coliseum and Paul Buck have become synonymous in this community. Beginning prior to the completion of our old facility and continuing through the present time, Paul Buck has worked tirelessly and endlessly to ensure that our Coliseum facilities are second to none in the entertainment opportunities they provide to the people of our city and the surrounding areas. Just as importantly, as evidenced by our recent report to you and the Council regarding the financial operations of the Authority, Paul, throughout the history of our building, has seen that our operations are conducted in a professional manner so that the operations of the Coliseum are a financial benefit to this city and its taxpayers.

It has been my personal good fortune to have the opportunity to work directly with Paul in the Coliseum operations over the past five and one-half years. I can say without hesitation that

The Honorable Harvey Gantt  
November 21, 1986  
Page 2

his devotion to this city and his dedication to the performance of the tasks with which he has been entrusted is, quite frankly, amazing. Through his personal efforts, we have been able to maintain a degree of quality in both events presented and in our business operations that is the envy of similar facilities throughout the country.

As we move towards completion of our new facility, I personally believe that the naming of that facility in honor of Paul is quite appropriate, not only in recognition of his tireless efforts in the management of our old facility, but also in recognition of his contributions in helping to make our new facility a reality and a show place for our city. It is without question that the successful operation of our present building to the extent that we eventually simply outgrew the building is in large measure due to Paul's personal efforts. I am confident that this was a major factor in the public's overwhelming support for the building of the new facility. Throughout the design and construction to date of our new facility, Paul has served as a constant watchdog to help ensure that our new building will be one that functions properly as we move to the future. Paul has had the courage and fortitude to speak out throughout this process when the need arose even at times when his message was not the most popular or expedient one. I know that we shall all find in retrospect that as a result of his guidance and counsel, our new Coliseum will be second to none.

In summary, on behalf of the full Authority, I strongly recommend and commend to you the name "Charlotte Coliseum/Paul Buck Arena" as the name for our new facility in recognition of the devoted service of Paul Buck to our city.

With best regards, I am

Very truly yours,



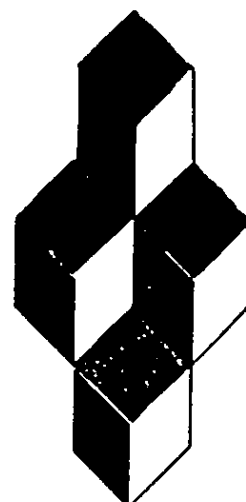
Martin L. Brackett, Jr.  
Chairman

MLBJr/rlm

cc: City Council Members

76

November 20, 1986



**CHARLOTTE  
CHAMBER**

The Honorable Harvey Gantt  
Mayor, City of Charlotte  
600 East Trade Street  
Charlotte, NC 28202

Dear Mayor Gantt:

On April 10-12, 1987, the Charlotte Chamber of Commerce and the Charlotte-Mecklenburg Community will host the North Carolina Legislators and their families for what we hope will be an enjoyable and informative weekend. The weekend will be called "The North Carolina Connection", a brief description of which is enclosed.

Although a full calendar of social events is planned for the weekend, the overriding purpose is to educate and inform the Legislators of the problems and opportunities confronting urban centers. Through an impressive audiovisual program on Saturday morning, we hope to convey a message about the needs of urban centers and the role they play in our State's urban clusters.

While the theme is the role of the State's urban centers, Charlotte-Mecklenburg will be the most prominent part of the presentation. City government will play a critical part in the weekend and your help is sincerely sought.

The event's budget is projected to be \$150,000. We feel that \$100,000 can be raised privately. On behalf of the Chamber of Commerce, I would like to officially request that the City of Charlotte contribute \$25,000 to the program. I hope that you agree that \$25,000 is not too much to get this urban center's message to the State Legislators.

Rolfe Neill is chairing the committee that will develop the Saturday morning presentation when we explain the community's needs to the Legislators. Rolfe would like a member of the City Council to serve on his committee and asks that all input from the Council members be directed through that individual.

The Honorable Harvey Gantt  
November 20, 1986  
Page 2

We believe that this will be an outstanding event that will provide a better understanding of urban needs and we hope you will help.

Sincerely,



Francis B. Kemp  
Chairman of the Board

FBK/pmb

Enclosure

cc: City Council Members  
Mr. Wendell White  
Mr. Rolfe Neill  
Mr. Mark Leggett  
Mr. Carroll Gray

## THE NORTH CAROLINA CONNECTION

### DEFINITION

Charlotte/Mecklenburg is planning to host members of the General Assembly (170 total), Governor's Cabinet (10 total) and their families. We anticipate 225-250 to attend.

The dates chosen are Friday, April 10 - Sunday, April 12, 1987. Lt. Governor Bob Jordan and Speaker of the House Liston Ramsey have confirmed these dates.

The weekend is planned as a social event with soft-sell built into it. A one-to-two hour "classroom" presentation is also planned as a way to reach our guests on a more formal level (See Attachment I).

### BENEFITS

The most obvious benefit is that of having our Legislators here as a "captive audience" to view our City, County and region first hand. This provides the opportunity to alert them to current and future needs, concerns and strengths as we see them. A major theme will be to highlight urban areas as state assets and to demonstrate the interdependencies between urban and non-urban areas.

Specific projects and funding needs can be spotlighted - we can show them how dollars have been effectively spent and what upcoming needs appear to be.

We have the opportunity to point out to Legislators needs that are unique to urban areas (other state urban centers as well as Metrolina) to hopefully increase their awareness of urban needs and gain support for certain legislation which can benefit these urban areas.

In the same vein, we can communicate concerns that we share with other centers - both urban and non-urban, on both a regional and and state-wide basis.

Business, community and government leaders have the opportunity for informal lobbying on a personal level. Additionally, local officials and leaders can meet Legislators from other districts which furthers networking.

This visit provides us with a prime opportunity to promote goodwill between elected officials and Metrolina leaders, and to foster a better understanding and rapport between the groups.



It is important that General Assembly members - during and as a result of the weekend, perceive Charlotte/Metrolina to be a vibrant region and as such is a vital asset to the state.

PROJECT NEEDS

In order to make it happen, this project has definite financial and volunteer needs. The need for strong commitment on both counts should be stressed to Charlotte's business and government leaders.

FINANCIAL

We anticipate a budget of \$150,000; to meet it, a system of corporate and governmental donations has been devised. The corporate contribution structure is based on three tiers of giving:

- (1) \$7,500
- (2) \$5,000
- (3) \$2,500

Corporate benefits will include participation in all the planned events. Corporate benefits will be proportionate to the level of contribution.

Both the City and County governing bodies will be asked to contribute \$25,000 towards the project's cost. Elected officials will participate in planning the weekend and all local elected officials will be involved with the weekend's events.

Attachment I

TENTATIVE SCHEDULE FOR WEEKEND

FRIDAY

12:30 P.M.	Arrival Celebration	Charlotte/Douglas International Airport
4:00 - 6:00 P.M.	Tour of Phillip Morris Plant	Concord
6:30 P.M. -	Raceway Barbeque	Charlotte Motor Speedway

SATURDAY

8:00 - 9:00 A.M.	Breakfast	
9:00 - 11:00 A.M.	Community Presentation	
12:00 Noon	Lunch (Buffet)	
12:00 - 4:00 P.M.	Alternative Activities (golf, tennis, fashion show, Carowinds)	
5:30 - 6:30 P.M.	Reception	Discovery Place
7:00 - 8:00 P.M.	Concert Performance (Kingston Trio)	Spirit Square
8:30 P.M. -	After Theater Dinner	Marriott City Center

SUNDAY

7:00 - 10:00 A.M.	Optional Church Services	
10:30 - 12:00 A.M.	Brunch	Mint Museum
12:00 Noon	Departures	

DATE: November 26, 1986

TO: Mayor Harvey B. Gantt  
Charlotte City Councilmembers

FROM: Henry W. Underhill, Jr.  
City Attorney

RE: Legal Authority for the City's Participation in  
Weekend by N. C. General Assembly

At the November 24, 1986, Council meeting, Mark Leggett, Chairman of the Steering Committee, asked City Council to contribute \$25,000 towards the funding of a weekend visit by members of the North Carolina General Assembly to Charlotte-Mecklenburg scheduled for April 10 through April 12, 1987. The purpose of the visit is to educate and inform the legislators of the problems and opportunities confronting the Charlotte-Mecklenburg area. The City Council requested that I prepare a legal opinion addressing the question of the City's legal authority to financially participate in this planned event.

The right of a local government to expend public funds for activities of this type was the subject of litigation in the now-celebrated case of Horne v. Chafin, et al., 62 N.C. App. 95(1983). Mr. Horne brought this action against the Charlotte City Council, the Mayor, the Board of County Commissioners, and the Chamber of Commerce alleging that these groups illegally used \$7,800 of public funds to pay for a reception honoring the North Carolina General Assembly in April, 1979. In the lawsuit, the Plaintiff contended that expenditure of funds for a reception was not for a public purpose and thus, violated certain provisions of the North Carolina Constitution.

The North Carolina Court of Appeals found that the purpose of the reception was to influence the General Assembly to pass legislation which was favorable to Charlotte and Mecklenburg County residents. The Court concluded that local government officials have a duty to represent their constituents, and presenting local interests to state legislators in hopes of getting favorable bills passed in the General Assembly is obviously a public and not a private purpose. Accordingly, the North Carolina Court of Appeals decided that the expenditures in question were lawful and proper.

Based upon the Horne decision, it is my opinion that the City Council may, in its discretion, appropriate funds to assist in the financing of the scheduled weekend activities planned for the General Assembly membership. A contract will be drafted between the City and Chamber of Commerce that will limit City fund expenditures to activities and events that are clearly covered by the Horne case.

I trust this is responsive to your request for legal advice. If there is additional information needed, please advise.

#1

## ENGINEERING DEPARTMENT PRODUCTIVITY STUDY

### EXECUTIVE SUMMARY

#### INTRODUCTION:

The productivity study of the City of Charlotte Engineering Department was conducted over a seven month period from May through November, 1986. The consultant was asked to focus on two major areas in the Engineering Department:

- Workload Management
- Opportunities for Automation

A major portion of this study was devoted to identifying the needs of the Department in regard to a computerized project management system, reviewing possible vendors and selecting the product and vendor which most closely matched Engineering's needs. In addition, the consultant was asked to review the department's organization and current use of automation and make recommendations for improvements or enhancements in these areas.

Outcome: The final report recommends purchase and installation of the N5500 Project Planning and Control System supplied by Nichols and Company, Inc. The Engineering Department staff (with consultation from MIS) participated fully in this selection process and is in agreement with this selection.

The expected benefits of installation of an automated project management system will be difficult to measure in terms of real dollars. Better and more efficient utilization of resources will be one of the first benefits. More current data on the status of each active project will help identify delays or problems in a more timely manner. In addition, staff will also be able to do a better job in monitoring the consultant engineers and architects that are under contract. The net impact of the improved efficiency will not result in fewer staff positions, but rather in the ability to bring more of the work in-house which is currently sent to consultant architects and engineers. A rough cost estimate shows that the City pays three to four times as much to contract projects out to consultants as it would cost to do those same projects by City staff.

#### CONTRACT QUESTIONS:

Question #1: What is the most efficient way to manage the approximately 200 active projects assigned to the Engineering Department?

Touche-Ross Response: In recent years, the number of projects the Department is responsible for managing has increased significantly. The Department's methods for management and controlling these projects have not kept pace with this growth.

The major recommendation in this area is that a more formal process of planning, scheduling and controlling projects be installed within the Department through the implementation of an automated project management system. This system will allow the Department to:

- Prioritize all of its projects, and effectively allocate its resources to those projects most important to the City
- Schedule staff activities according to project priorities
- Monitor the progress of its staff, outside consultants and contractors in comparison to project completion dates
- Identify potential project delays earlier, thus allowing more time for corrective action
- More effectively analyze the impact of taking on additional projects
- Develop better estimates of project completion for planning purposes.

Question #2: What project management system could provide the most efficient system for estimating costs and establishing time schedules for planning, design and construction of projects while also being capable to easily assess the impact an additional project would have on previously scheduled assignments?

Touche-Ross Response: One of the major activities undertaken as part of this project was the evaluation of project management software that could be utilized by the Department. The result of this process was the selection of the N5500 Project Planning and Control System, supplied by Nichols and Company, Inc. The purchase price of this package, including recommended optional features, is \$65,000.

The report contains a detailed plan for implementing the recommended workload management system. The plan defines the activities that need to be performed, the various groups that will be involved, their responsibilities and level of commitment, and the estimated timeframe for implementation. It is anticipated the system can be completely implemented within a 13-month timeframe. On-going operating costs are estimated to be \$37,000 which includes software package maintenance fees and MIS computer usage charges.

In order to implement and operate the workload management system, it is recommended that two new positions be established within the Department--these being a Project Management System Administrator and Project Management System Clerk.

Question #3: What daily records should staff maintain in order to develop criteria for determining a "benchmark" time that specific tasks should take?

Touche-Ross Response: Once implemented, system will provide a tool for measuring individual and divisional performance and will accumulate historical data on actual resource requirements and timeframes for particular tasks. This data will enhance the Department's future planning and estimation capabilities.

Question #4: What automated resources are currently available to assist the Engineering Department in achieving higher levels of efficiency and productivity in the planning, designing, constructing and managing of their project workload?

Touche-Ross Response: The report identifies five major areas, outside of workload management, where automation can improve the operating efficiency of the Department. These are:

- Job Costing. Currently, the Department has limited ability to accumulate and analyze historical data relating to the costs of project completion. We recommend that this process be automated. It appears that the N5500 system may have many of the desired capabilities in this area.
- Word Processing/Information Processing. Currently, the Contracts Administration Division is preparing contracts and tabulating bids on a manual basis. Installing a personal computer with associated word processing spreadsheet and data manipulation software could significantly reduce professional time involved in these activities.
- Computer Aided Design. Over the past two years, the Design Division has been examining the use of computer aided design systems to improve the efficiency of the drafting process, and is currently evaluating AUTOCAD software for this purpose. The report contains several recommendations to assist in this evaluation process.
- Time Reporting/Payroll. Currently, the Department uses three separate processes to track employee time, one each for payroll, work activity tracking, and fair labor standards. It is recommended that a single process be developed to handle these three activities.
- Map Index and Retrieval. We recommend that the work started by MIS and the Fiscal Control Division to automate the indexing process and microfiche the maps be continued.

OTHER TOUCHE-ROSS RECOMMENDATIONS:

The report also contains recommendations for improvements in the Department's procedures, policies and organization. These include:

- Improvements in setting Department objectives and performance measures
- Management of all major projects--as opposed to just large building projects--by the Special Projects Division
- Reclassification of positions within the Special Projects Division as a means of improving retention and increasing the experience level of this group
- Combination of commercial and subdivision inspection groups within the Public Services and Land Development Division, in order to reduce inspector travel time
- Examination of expenditures on use of consultants to perform Engineering Department functions in comparison of the costs of adding additional internal staff
- Improvements in staff skills in management of outside consultants and contractors
- Changes in the Department's personnel rotation policies.

#8

BUDGET AND EVALUATION  
MINT MUSEUM SECURITY REVIEW

ISSUE:

The Mint Museum wants to hire security guards and terminate their security contract. During FY87 budget review, the Mint requested an in-house guard service. Budget and Evaluation encourages privatization and recommended that the Mint continue to use contract security. The issue is whether to continue using contract security or to change to an in-house guard service.

PROBLEM:

In the past two years, the Mint Museum has contracted with two major security firms, Pinkerton and Wackenhut. The Mint has documented the following problems: abandonment of post, very poor on-site supervision, no training in basic security procedures, high rate of turnover, loss of security keys, insubordination, dereliction of duty, long-distance telephone theft, common theft and assault upon Museum personnel.

Security Officers are the most visible members of the Museum's staff. They have a public relations function because they interact with and assist Museum visitors. Contract security has failed to provide a satisfactory public relations function because of high turnover rates and problems with morale and disinterest.

The most important security concern is that the artwork and exhibits be protected. An incident of theft or vandalism would result in much higher insurance rates and do serious damage to the Museum's reputation resulting in the denial of loan requests for major traveling exhibitions. The Museum's alarm systems have not been used properly by contract agencies (leaving the Museum open to potential loss) due to a lack of training and rapid turnover.

COST:

The Mint's yearly expense for security based on the current Wackenhut contract is \$132,288. The first year cost for in-house security will be \$163,108 (or \$30,820 more). Most of the increase in cost is attributable to the City's benefit package and vacation and sick leave which is superior to that offered by Pinkerton or Wackenhut. The Mint's position is that with in-house security the quality of service will be enhanced. Furthermore, the Mint feels that it is paying \$132,288 for a nominal level of service while subjecting itself to considerable liability (insurance risk and damage to its' reputation).



OPTIONS:

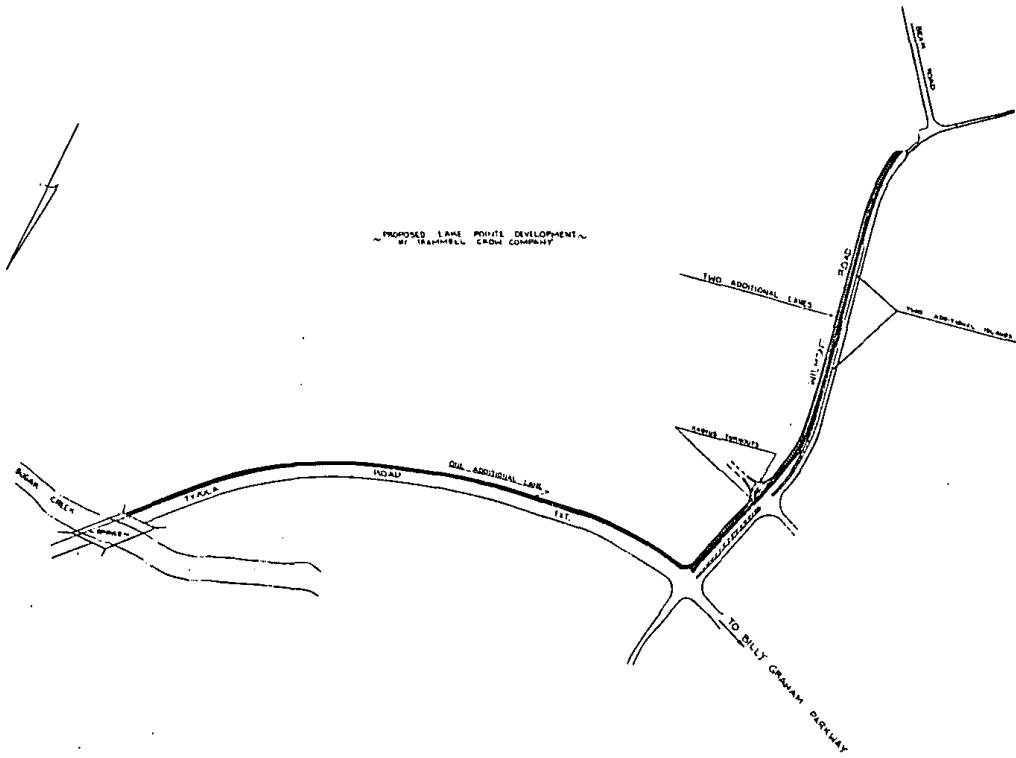
There are two options for providing security for the Mint Museum.

- o First, the Mint may continue to use contract service while reducing expectations for security and the public relations function. The Mint might increase monitoring of the contract. Currently, an Assistant Field Operations Supervisor oversees the contract.
- o Second, the Mint may hire an in-house security staff. This option provides maximum control over security standards and enhances public relations for the Museum. The increase in cost to the City will be \$30,820.


It is recommended that Council consider the second option. The Mint Museum will not require additional funds to implement this plan for FY87.

6#

PROPOSED LAKE POINTS DEVELOPMENT  
BY TRAMMELL CROW COMPANY

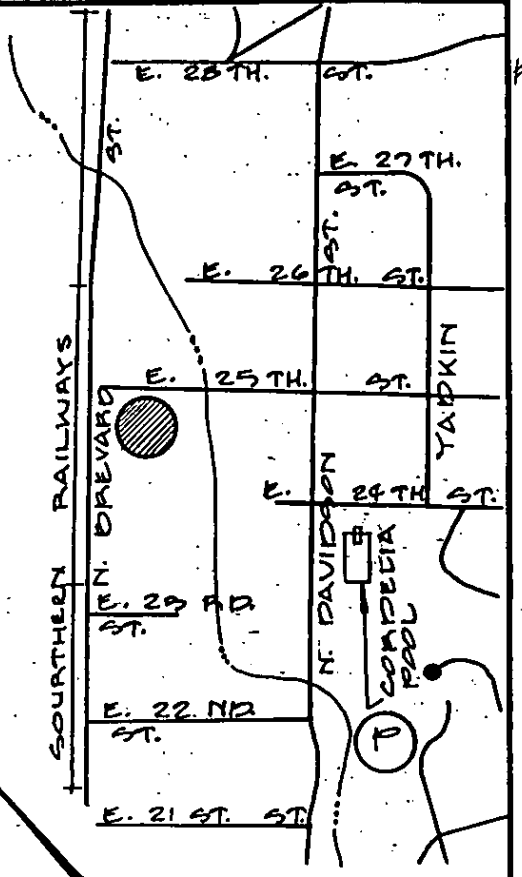
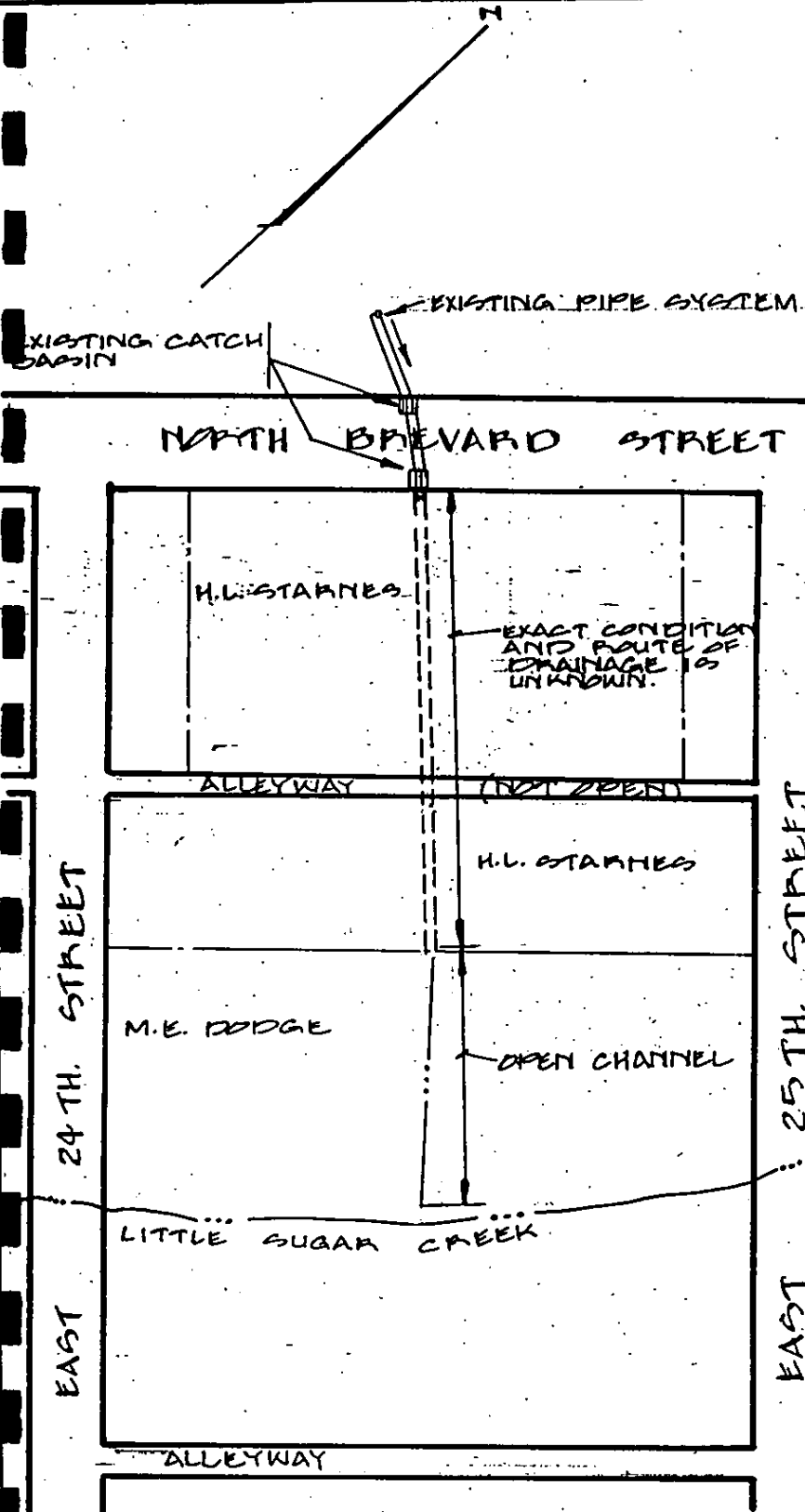


DRAWING NOTING ADDITIONAL IMPROVEMENTS  
REQUESTED BY TRAMMELL CROW AND COVERED BY  
AGREEMENT


		CHARLOTTE ENGINEERING DEPARTMENT	
DATE	SCALE	EXHIBIT 'A'	
BY	DATE	TYVOLA ROAD EXT & WILMONT ROAD	
CHECKED	DATE	DESIGNED	DATE
APPROVED	DATE	CHECKED	DATE



#10



VICINITY MAP  
NO SCALE

 <b>CHARLOTTE</b> ENGINEERING DEPARTMENT		JOB NO.
REVISIONS	<b>NORTH BREVARD STREET FLOODING</b>	FILE NO.
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CHECKED BY RM	<b>PROPERTY OF H.L. STARNES</b>	OF
CITY ENGINEER		DATE 11/21/86

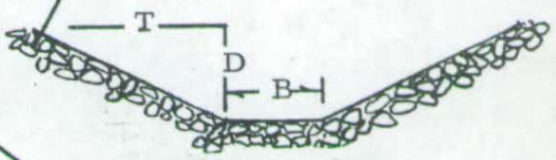
HOLLOW DR.

HEADWALL

NORTH

TYPICAL CHANNEL IMPROVEMENTS

RIP RAP



MANHOLE

THREE SIDED INLET

MONROE RD

RENARD RIDGE RD

FOX RIDGE CONDOMINIUMS

- TO BE RIP RAPPED (1)
- TO BE RIP RAPPED (2)
- 48" CMP PROPOSED
- EXISTING RIP RAPPED CHANNEL

RIP RAPPED CHANNEL (1):  
 CLASS #1 RIP RAP  
 B=2 feet  
 D=2.33 feet  
 T=4.67 feet

RIP RAPPED CHANNEL (2):  
 B=6 feet  
 D=1.66 feet  
 T=3.33 feet  
 CLASS B RIP RAP

LAKE

City of Charlotte Engineering Dept.

Fox Ridge Condominiums

	NAME	CHAIRMAN	MEETING DAY & TIME	LOCATION
18.	HISTORIC DISTRICT COMMISSION Staff: Suzanne Wylie Planning Dept. 336-2205	Kirk Otey 1211 E. Worthington Ave. (28203) 375-4668	2nd Tuesday (Monthly) 9:00 a. m.	Edwin Towers 201 W. 10th St.
19.	HISTORIC PROPERTIES COMMISSION Staff: Mary Lynn Morrill 1225 S. Caldwell St. (28203) 376-9115	R. Beverly R. Webb Moore, Van Allen & Allen 3000 NCNB Plaza, (28280) 331-1000	2nd Wednesday (Monthly) 7:30 p. m.	Second Floor Conference Room City Hall
20.	HOUSING APPEALS BOARD Staff: George A. Elam C. D. Dept. 336-2439		1st Tuesday (if there are appeals) 10:00 a. m.	Conference Room Community Development Dept.
21.	<del>HOUSING AUTHORITY,</del> Staff: Ray H. Wheeling, Exe. Dir. 1301 South Blvd. (28203) 332-0051	W. Donald Carroll, Jr. 227 N. Tryon St. P. O. Box 31247 (28231) 372-9510	3rd Wednesday (Monthly) 1:00 p. m.	Authority's Administrative Offices
22.	INSURANCE ADVISORY COMMITTEE Staff: Freida Jackson Ins. & Risk Mgmt. 336-3301	John W. Walker P. O. Box 220765 (28222)	Called as needed	
23.	MUNICIPAL INFORMATION ADVISORY BOARD Staff: Roberta B. Harris MIS Dept. 336-2914		4th Tuesday (Monthly) 4:30 p. m.	MIS Dept. Conference Room Third Floor Cameron-Brown Bldg.
24.	PARADE PERMIT COMMITTEE Staff: Clary Phipps DOT 336-3893	J. Randolph Jones Dept. of Transportation Public Service Section 336-3893	1st Thursday (Quarterly) 10:00 a. m.	Dept. of Transportation Conference Room
25.	PARKS ADVISORY COMMITTEE Staff: Marvin F. Billups, Jr. Parks & Rec. Director 336-2464	Robert Burchette P. O. Box 36469 (28236) 332-1181	1st Tuesday (Monthly) 6:00 p. m.	Third Floor Conference Room City Hall
26.	PLANNING COMMISSION Staff: Margaret M. Cline Planning Dept. 336-2205	Marshall C. Smith NCNB/NC 10 9 1, (28255) 374-8878	1st Tuesday (Monthly) 7:30 p. m.	Planning Commission Conf. Room Cameron-Brown Bldg.

2 Appointed by Mayor  
5 Appointed by City Council

HOUSING AUTHORITY

(7 Members)

Membership - Appointed for five-year terms.

Responsibilities - To build, maintain, and operate safe and sanitary low-rental housing for persons of low income.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE- APPTMT.	TERM	EXPIRATION
(M)Paul R. Leonard W/M		Developer	3/13/86		Unexp.	12/17/89
* (C)W. Donald Carroll W/M	1	Attorney	1/25/82		5 yrs.	12/17/86
(C)Hattie Harris B/F	2	Day Care Instructor	1/25/82		5 yrs.	12/17/86
(C)Catherine (Kitty) Huffman W/F	6	Retired Executive	1/10/83		5 yrs.	12/17/87
(M)Edwin E. Harris W/M	1	Developer	5/08/84		5 yrs.	12/17/88
(C)Douglas W. Oldenburg W/M	6	Minister	6/24/85		Unexp.	12/17/86
(C)Nasif R. Majeed B/M	2	Fast Food Manager	1/27/86		5 yrs.	12/17/90

\*Chairman

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Charlotte Housing Authority Board  
Community Resources Board

**Name** Loretta F. Grady **Sex/Race** F/B **District No.** \_\_\_\_\_

**Home Address** 1315 Parkway Ave, Charlotte, NC 28208 **Phone No.** 392-9655

**Business Address** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Education** B. A. Degree- The University Of North Carolina at Wilmington  
Degree in Philosophy Graduate Student-UNC-C in Counseling.

**Present Employer** University Of North Carolina Traffic Office

**Job Title** Ticket Writer/Office Worker **Duties** Issue traffic  
citations and clerical work in the office

**Business & Civic Experience** Member, Eta Beta Sorority(Alpha Sigma Chapter); Advisory Board, Treatment Facility For Women; Advisory Board, Mental Health Association; Advisory Board, Children's Home Society of NC; Past Member, Advisory Board, Central Orphanage of Oxford, NC; Past Member, Foster Parent Association; Former Sunday School Superintendent; Former, Principal, Vacation Bible School; Past Director, Junior Union( Youth Religious Activitied Program); and Foster Parent.

**Interests/Skills/Areas of Expertise** Interest includes music, hiking, board games, plants, bowling, cooking and softball. Skills include working with youths, typing, tutoring in math and reading, and music. Experise in the field planning, organizing and implimanting programs in the areas of human services.

**Comments** I feel I am amply qualified to fill this position.

I understand that this application will be maintained in the active file for a period of one year only.

10/13/85 Loretta F. Grady  
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink. *Advisory Com./Convention & Visitors Bureau*

Committee, Commission, Board or Authority: ART Commission; Housing Authority; SPIRIT SQUARE BOARD OF DIR.

Name MAARTEN J. PENNIK Sex/Race M/W District No. 9

Home Address 1715-B EUCLID AVE, CHARLOTTE, N.C. 28203 Phone No. 376-1203

Business Address 1320 DURWOOD DRIVE, CHARLOTTE, N.C. 28204 Phone No. 377-1600

Education B.S. - INDUSTRIAL ENGINEERING

Present Employer REALTOR - KEEGAN & Co.

Job Title REALTOR Duties INDEP. CONTRACTOR

Business & Civic Experience INSURANCE UNDERWRITING; WHOLESALE/RETAIL SALES;  
REAL ESTATE SALES.  
CHARLOTTE JUNIOR SOCCER FOUNDATION BOARD

Interests/Skills/Areas of Expertise ART; SPORTS  
UNDERWRITING; REAL ESTATE  
INTERNATIONAL RELATIONS

Comments U.S. CITIZEN NOW/FORMERLY DUTCH CITIZEN

I understand that this application will be maintained in the active file for a period of one year only.

Date 11/18/85 Signature of Applicant Maarten Pennik

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES



**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority:

*Charlotte Housing Authority*

Name Charles F. Clarkson Sex/Race Black District No. 4#

Home Address P O Box 31251 Charlott N.C. 28231 Phone No. 5632665

Business Address P O Box 31251 Charles N.C. 28231 Phone No. "

Education Benedict College Columbia S.C., CPGC and Florence & Darling  
Tec Florence S.C.

Present Employer Self / Aesop's Drawing Room Inc.

Job Title Prof. Artist Duties \_\_\_\_\_

Business & Civic Experience S.C. Department Of Corrections (Drug Abuse Counselor)

, Midlands Community Action Agency Of Columbia S.C. (Center Director),

C.G.A. Johnson High School Of Columbia S.C. (teacher), Biddleville

Five Points Community Cemetary Reserch Committee (vice chirman) Of  
Charlotte N.C.

Interests/Skills/Areas of Expertise \_\_\_\_\_

Comments \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

Date 12/12/83 Signature of Applicant *[Signature]*

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

City of Charlotte  
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: CHARLOTTE HOUSING AUTHORITY  
(OR BUDGET COMMISSION)

Name EARL B. BEAM Sex/Race M/W District No. 7

Home Address 4801 DANNRIDGE DR. Phone No. 542-0229

Business Address RETIRED Phone No. \_\_\_\_\_

Education B.S. WITH MAJOR IN ECONOMICS AND  
RETAILING

Present Employer RETIRED FROM SOUTHERN BELL TEL. & TEL. CO.

Job Title BELL-INDER CO. RELATIONS MANAGER Duties PREPARE ECONOMIC  
STUDIES - NEGOTIATE SETTLEMENTS - PREPARE CONTRACTS -

Business & Civic Experience PREVIOUSLY MEMBER OF J.C.'S, PRESENTLY TREASURER  
OF CAROLINA FEDERAL CREDIT UNION - GREETER AT CHURCH,  
SUPERVISED THIRTY-SERVICE REPRESENTATIVES AS BUSINESS  
OFFICE MANAGER - PREPARED COST STUDIES & ANALYSIS.

Interests/Skills/Areas of Expertise WORK IN SERVICE OF CITY - WORK  
WITH OTHER PEOPLE - ECONOMICS AND COST STUDIES -  
ASSIST IN MAKING CHARLOTTE A CITY OF  
"QUALITY LIFE"

Comments I HAVE TIME AND THE DESIRE TO SERVE  
MY CITY!

I understand that this application will be maintained in the active file for a period of one year only.

Date 12-17-85 Signature of Applicant Earl B. Beam

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Housing Authority

Advisory Energy Commission

Committee, Commission, Board or Authority:

Community Resources Bd.

Safety Action Committee

Name PITTS, MARJORIE M Sex/Race F.W. District No. \_\_\_\_\_

Home Address 2810 SPRING VALLEY RD. Phone No. 5546697

Business Address 1531 EAST BOULEVARD Phone No. 3341229

Education GAPPE THROUGH COLLEGE

Present Employer SELF

Job Title PRESIDENT, CHEZ MARJORIE Duties RETAIL  
BRIDAL SALON - 27 YRS. IN BUSINESS, 15 EMP.

Business & Civic Experience AS ABOVE, MGR. FRANKLIN SIMON RET.  
MGR. LUCILLE'S - MGR. WOMEN'S DEPT. LEFFORD'S  
WORKED AT TIMES WITH JIM WHITTINGTON  
LIZ HAIR - DORIS CROMBIE, TERRY SANFORD

Interests/Skills/Areas of Expertise MANAGING PEOPLE, OFFICE, MONEY,  
PRECINCT CHAIRWOMAN AND VICE CHAIRWOMAN  
DILWORTH. WORKED FOR CANDIDATES SEEKING  
POLITICAL OFFICES.

Comments WOULD LIKE TO CONTRIBUTE TO THE  
COMMUNITY THAT HAS BEEN GOOD TO US.

I understand that this application will be maintained in the active file for a period of one year only.

12-18-85 Date Marjorie M. Pitts Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Charlotte Housing Authority

**Name** Dennis K. Slade **Sex/Race** m/w **District No.** \_\_\_\_\_

**Home Address** 6347 South Point Drive **Phone No.** 542-1734

**Business Address** 1333 Nevada Blvd. **Phone No.** 588-5100

**Education** High School - Granger, Charlotte NC

College - Appalachian State University; BSBA: Bus. Adm.

**Present Employer** Lewes Company

**Job Title** Professional Account Sales **Duties** increase sales

productivity, assist Professional Builders in Construction information

**Business & Civic Experience** Home Builders Association, Building Seminars,

Alumni Board Member, Trustee at St. Andrews Methodist Church

**Interests/Skills/Areas of Expertise** experience in the construction of single and

multi-family homes, maintenance requirements, local codes,

effective cost management at the business area. Knowledgeable

on types operation management, 6 years experience in building industry

**Comments** Willing to devote time and energy to maintain and

improve housing conditions and facilities for low income; also lived in housing

project.

I understand that this application will be maintained in the active file for a period of one year only.

Date 12/20/85 Signature of Applicant Dennis K. Slade

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: HOUSING AUTHORITY

Name EARLE SUMNER DRAPER<sup>JR</sup> Sex/Race M/WHITE District No. 7

Home Address 4630 TOWN & COUNTRY DR Phone No. 366-1390

Business Address 715 PROVIDENCE RD. Phone No. 376-8369

Education B ARCHITECTURE, YALE UNIVER. 1947  
M.I.T. - PLANNING - 1946

Present Employer SELF

Job Title ARCHITECT Duties \_\_\_\_\_

Business & Civic Experience HOUSING COMMITTEE, 1974; CHAIRMAN  
OF COMMERCE - PREPARED REPORT FOR  
COMMITTEE RECOMMENDING DISPENSING PUBLIC HOUSING

Interests/Skills/Areas of Expertise INTERESTED IN LOW COST  
HOUSING -

Comments \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.  
DEC 23 '85 [Signature]  
Date Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Housing Authority

**Name** Minette Catherine Franklin <sup>"Cathy"</sup> **Sex/Race:** F/W **District No.** 6

**Home Address** 4525 Rockford Court - Charlotte **Phone No.** 525-3256

**Business Address** 500 W. Trade St - Charlotte <sup>Employment Security</sup> **Phone No.** 373-3931

**Education** B.A. Degree in Sociology / Psychology. Graduated from UNC-C in 1970. Deans list student.

**Present Employer** N.C. Employment Security Commission

**Job Title** WIN (Work Incentive) Program Supervisor **Duties** Administrative and supervisory responsibilities of program that assists AFDC single parents to secure jobs and become self-supporting.

**Business & Civic Experience**  
14 1/2 years experience with ESC including experience in program counseling, in-depth interviewing, close coordination with major area service agencies, budget planning, and various administrative responsibilities.

**Interests/Skills/Areas of Expertise** 1 1/2 years experience as volunteer discussion moderator / workshop leader for Parents Without Partners. Attendance at various seminars in human relations. Love to bake, draw, swim, skate, most of all spending time with son, friends, people.

**Comments** Native of Charlotte. Lived in public housing as youngster.

Through work, personal background, and skill level, have a great deal to offer The Housing Authority Committee.

01/15/86 Minette Catherine ("Cathy") Franklin  
Date Signature of Applicant

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** HOUSING AUTHORITY

**Name** B. B. Pearce **Sex/Race** M/W **District No.** \_\_\_\_\_

**Home Address** 7420 Red Oak Lane 28226 **Phone No.** 542-8121

**Business Address** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Education** High School

**Present Employer** Retired

**Job Title** \_\_\_\_\_ **Duties** \_\_\_\_\_

**Business & Civic Experience** Past president, Charlotte Association of Underwriters. 38  
years as Sales Manager/Manager, Gulf Life Insurance Co., 13 years in Charlotte.

**Interests/Skills/Areas of Expertise** Past year worked as a volunteer in West Georgia  
Medical Center Nursing Home, Emergency Room. Mail papers, Bingo, etc.; LaGrange, Ga.  
Now moved to Charlotte to retire.

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

1-26-86 : (sic)  
Date Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

City Clerk  
1983

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Housing Authority

Name James R. Cook Sex/Race M/C District No. 5

Home Address 5623 Wilora Lake Rd 28212 Phone No. 568-8720

Business Address Dept of Psychology, UNCC 28223 Phone No. 597-7758

Education BA. Psychology, 1971; Ph.D. Psychology, 1980  
Indiana University

Present Employer UNCC

Job Title Asst. Professor Duties Teach, conduct research, misc. administrative responsibilities

Business & Civic Experience Chair Neighborhood Association 1980-present;  
Consultant to Charlotte-Mecklenburg Task Force on Drugs & Alcohol; Member, Community Issues Council, Mental Health Assoc

Interests/Skills/Areas of Expertise Housing; Human Service Provision;  
Evaluation of Service Provision;

Comments My training and background would provide a unique and needed perspective on the provision of low income housing

I understand that this application will be maintained in the active file for a period of one year only.

Date 4/22/86 Signature of Applicant James R. Cook

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES



**City of Charlotte**  
**Application for Appointment**

- 1) Airport Advisory Committee
- 2) Housing Authority
- 3) Charlotte Uptown Deve. Board
- 4) Charlotte-Meck. Planning Comm.
- 5) Zoning Board of Adjustment

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** \_\_\_\_\_

**Name** Donald L. Morgan **Sex/Race** Male **District No.** \_\_\_\_\_

**Home Address** 7116 Quail Hill Rd., Charlotte, N.C. **Phone No.** 552-2234

**Business Address** 2223 Executive Street, Charlotte, N.C. 28208 **Phone No.** 392-0311

**Education** BBA University of Houston

**Present Employer** Paragon Group, Inc.

**Job Title** Vice President **Duties** \_\_\_\_\_

**Business & Civic Experience** 25 years experience in the construction industry in the following states: Texas, Arizona, Louisiana, Mississippi, Florida, Georgia, N.C., S.C. & Va. covering Residential, Industrial and Commercial.

**Interests/Skills/Areas of Expertise** Current employer is a National Real Estate Development Company with regional office here in Charlotte.  
Interest is in the Committees shown above.

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

7-10-86 *D. L. Morgan*  
Date Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Housing Authority

**Name** William H. Hughes, M.D. **Sex/Race** M/Blk **District No.** \_\_\_\_\_

**Home Address** 5816 Edinborough Dr. Charlotte, N.C. **Phone No.** (704) 398-1824

**Business Address** Metroview Prof. Bldg. 1900 Randolph Rd. **Phone No.** (704) 331-0846  
28207

**Education** College-S.C. State College; Med School-Meharry Med. College; Nash.; Tenn.

~~Int~~ **Internship and Residency**-Hurley Med Ctr. Flint., Mich., St. Vincent; Erie, Pa.

**Present Employer** Self-Employed

**Job Title** Solo-Practitioner **Duties** DX and treat  
Urologic disorders and diseases.

**Business & Civic Experience** Member of many Professionals Medical Organizations,  
Member of several Local Organizations eng, Ducks Unlimited, Charlotte  
Track Club, Business Aspect of a medical practice.

**Interests/Skills/Areas of Expertise** Local Gov't Policies in regards to protection  
and working knowledge of the Gov't at the County level.

**Comments** An available source of Consultation in relation to Housing  
(Brother-n-Law) Head of HUD, CINN., Ohio. A willing desire to learn  
and work (Team Player) with other Committee members.

I understand that this application will be maintained in the active file for a period of one year only.

10-6-86 William H. Hughes, M.D.  
Date Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Housing Authority

**Name** C. Morgan Edwards **Sex/Race** M/Blk **District No.** Two

Mail to: P.O. Box 16693; Charlotte, N.C. 28297

**Home Address** 1120-B Beatties Ford Road **Phone No.** 373 - 0305

**Business Address** Same as above **Phone No.** \_\_\_\_\_

**Education** West Charlotte High-1956; Johnson C. Smith Univ.-1961; B.S.; Univ. of Penna (Wharton), MGA-1976

**Present Employer** U.S. Chamber of Commerce; Washington, D.C.

**Job Title** Membership Representative **Duties** Consultant to new members.

**Business & Civic Experience** Boards: YMCA, PIC/CETA + Sveral small corporations

Standard writting Committees: ASTM, NCSBCS, NFPA, BOCA & HUD Advisory Council

Political and Military Service organizations

**Interests/Skills/Areas of Expertise** Manufactured housing regulations and development; community economic development and Real estate sales.

**Comments** Since 1969, I have been involved with innovative approachs to low- income housing.

I understand that this application will be maintained in the active file for a period of one year only.

November 11, 1986  
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

City Clerk  
1983

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Planning Commission, Library Board,  
Housing Authority, Community Resources Board,  
Safety Action Committee

**Name** Robert D. Hoagland **Sex/Race** White Male **District No.** 7

**Home Address** 8528 Sharonbrook Drive, Charlotte 28210 **Phone No.** 554-7700

**Business Address** 1204 Cameron Brown Building, Charlotte 28204 **Phone No.** 333--8803

**Education** Heidelberg High School (Germany), 1954; Davidson College, BA, 1959;  
Univ. Virginia Law School, JD, 1962; Univ. Munich Law School (Germany), 1966

**Present Employer** Self employed

**Job Title** Attorney **Duties** General Practice

**Business & Civic Experience** Former in-house attorney, Cato Corporation and Johnson  
Motor Lines, Inc.; Member and former President, Bachelors Club of Charlotte

**Interests/Skills/Areas of Expertise** Business and government areas; traffic; education  
particularly zoning

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

Nov. 12, 1986 :   
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Housing Authority

Name Edward M. James, Sr. Sex/Race M/B District No. 4

Home Address 6105-D Dove Tree Ln. Charlotte, N.C. P.O. Box 26968 Phone No. 596-0017

Business Address 401 E. 2nd St., Charlotte, N.C. Suite 205 Phone No. 376-1522

Education B.A., Sociology, University of Maryland-Eastern Shore; M.S. Counselor Education - Guidance, North Carolina A&T. St. Univ; J.D. Howard Univ. Sch. of Law.

Present Employer Self-employed

Job Title Attorney Duties General practice

Business & Civic Experience Lead local

Interests/Skills/Areas of Expertise legislative drafting

Comments I am interested in public housing.

I understand that this application will be maintained in the active file for a period of one year only.

26 Nov. 86 Date Edward M. James Sr. Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: \* 1. HOUSING AUTHORITY 2. COMMUNITY  
\* MY FIRST PREFERENCE RESOURCES BOARD

Name BEVERLY AMERSON Sex/Race F/BLK District No. 1

Home Address 1414 GREEN OAKS LANE #3 Phone No. 527-0355

Business Address 901 EAST BLVD. Phone No. 372-9433

Education ATTENDED HOWARD UNIVERSITY

Present Employer TALBERT, COX & ASSOC.

Job Title ENGINEERING TECHNICIAN Duties ASSIST THE

ENGINEER IN THE DRAFTING & DESIGN OF AIRPORT PROJECTS.

Business & Civic Experience I HAVE AN INACTIVE REAL ESTATES LICENSE  
IN THE STATE OF NORTH CAROLINA - I WAS A MEMBER  
OF THE D.C. WOMEN'S POLITICAL CAUCUS

Interests/Skills/Areas of Expertise I ENJOY SEWING, PHOTOGRAPHY & PUTTING  
JIGSAW PUZZLES TOGETHER.

I'VE LIVED IN CHARLOTTE A LITTLE OVER A YEAR AND I FEEL  
Comments IT'S TIME TO BE A PART OF CHARLOTTE NOT JUST LIVE  
IN CHARLOTTE. BEING FROM THE WASHINGTON, D.C. METROPOLITAN  
AREA, I FEEL I CAN BRING A DIFFERENT PERSPECTIVE AND  
COMMON SENSE AS AN APPOINTEE.

I understand that this application will be maintained in the active file for a period of one year only.

Date Nov 28, 1982 Signature of Applicant Beverly Amerson

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: HOUSING AUTHORITY

Name JUDY AULETTE Sex/Race \_\_\_\_\_ District No. 1

Home Address 2214 CHATHAM Phone No. 376-8918

Business Address DEPT. OF SOCIOLOGY, U.N.C.C. Phone No. 547-2252

Education PH. D.

Present Employer U.N.C.C.

Job Title SOCIOLOGY PROFESSOR Duties TEACHING  
& RESEARCH

Business & Civic Experience MEMBER OF BOARD OF  
CRISIS SHELTER, OHIO 1981-1983, COLLEGE TEACHER  
1976 TO PRESENT, SOCIAL WORKER 1974-1976  
ACTIVE IN MANY PROFESSIONAL & COMMUNITY ORGANIZATIONS

Interests/Skills/Areas of Expertise INTEREST & SCHOLARLY EXPERIENCE  
AS RESEARCHER IN SOCIAL WELFARE ECONOMIC  
DEVELOPMENT & EDUCATION, PH.D. IN SOCIOLOGY,  
MUCH EXPERIENCE IN PROFESSIONAL & COMMUNITY

Comments ORGANIZATIONS.

I understand that this application will be maintained in the active file for a period of one year only.

Date 12/1/86 Signature of Applicant Judy Aulette

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Housing Authority

Name Floyd L. Bevier Sex/Race M/W District No. 6

Home Address 3010 Wickenham Rd. Phone No. 364-1534

Business Address 605 E. Blvd Phone No. 333-4173

Education Midway High School, High Point College (A.B.),  
Wesley Theological Seminary

Present Employer United Methodist Church

Job Title Director of Evangelism, Stewardship & Ministry in Society Duties

Presently to help direct programs for 277,000 United Methodist

Business & Civic Experience Reared on family farm, 9 years in  
sales, 25 yrs. as U.M. preacher. Have served as Bd. Chm. for low/  
moderate income housing in Greensboro, chm. of "New Horizons Housing  
Comm." in High Point, organized Winter Shelter in Meavoe '83

Interests/Skills/Areas of Expertise Interest: adequate housing for all  
Skills: Listening, analyzing, organizing

\* After Feb. 1, 1987  
Comments Since 1969 I have been involved in some ways to enhance  
community life - with an emphasis on housing. After Feb. 1, 1987  
I will be the senior minister of Dilworth United Methodist Church  
I understand that this application will be maintained in the active file for a period of one year only.

12-2-86 Date Floyd L. Bevier Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

Until Feb 1, 1987 my telephone number is 535-2260 office  
975-6441 home.

PLEASE DO NOT SUBMIT RESUMES



	NAME	CHAIRMAN	MEETING DAY & TIME	LOCATION
36.	ZONE WRECKER REVIEW BOARD Staff: D. R. Stone Police Dept. 336-2997	D. R. Stone Police Dept. 336-2997	Called as needed .	Law Enforcement Center
37.	<del>ZONING BOARD OF ADJUSTMENT</del> Staff: Bonita Horne Bldg. Standards Dept. 336-2831		Last Tuesday (Monthly, except Dec.) 2:00 p. m.	County Commissioners Board Room 720 E. 4th St.



National  
Association  
of Hosiery  
Manufacturers

447 S. SHARON AMITY RD. • CHARLOTTE, NORTH CAROLINA 28211 • TELEPHONE: (704) 365-0913

October 28, 1986

Secretary of the Zoning Board of Adjustment  
City Zoning Board of Adjustment  
Charlotte-Mecklenburg Building Standards Dept.  
P.O. Box 31097  
Charlotte, NC 28231-1097

Dear Madam or Sir:

After service for many years on the City Zoning Board of Adjustment as an alternate member, I feel that it would be in the best interest of the board if I tendered my resignation at this time. Pressing business issues and extensive travel have kept me from dedicating the necessary amount of time and attention to the work of the board, and the work is too important to go unattended.

I have sincerely enjoyed my time of service and appreciate the opportunity to give something back to the city. Please express my appreciation and wishes to the City Council and my request that they seek a replacement.

Regards,

Sid Smith  
President and Chief  
Executive Officer

SS/ed

RECEIVED  
OCT 30 1986

CHARLOTTE-MECKLENBURG  
BUILDING STANDARDS DEPT.

3 Appointed by Mayor  
 5 Appointed by City Council

ZONING BOARD OF ADJUSTMENT

(5 Regular Members; 3 Alternates)

Membership - Members are appointed for a term of three years, and until their respective successors have been appointed and qualified. No member shall serve more than two full consecutive terms. Alternate members serve on the Board in the absence of any regular members and are appointed in the same manner and for the same term as regular members. The Code makes no reference to residency requirements of appointees.

Responsibilities - Established under Section 23-92 of the City Code to hear appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Director of the Charlotte-Mecklenburg Building Standards Department. It hears and decides appeals for variances from the requirements of the ordinance when strict application of its provisions would result in practical difficulties or unnecessary hardship.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE- APPTMT.	TERM	EXPIRATION
(C)Douglas Burns W/M	6	Executive	*1/23/84	1/14/85	3 yrs.	1/30/88
(C)John R. Pendleton W/M	7	Real Estate	**1/14/85	1/13/86	3 yrs.	1/30/89
(M)Thelma Currence B/F	5		8/22/85		Unexp.	1/30/88
(M)Michael H. Stenhouse W/M	6	Engineer-IBM	***2/03/86		3 yrs.	1/30/89
(C)Evan Webster W/M	6	CPA	2/10/86		Unexp.	1/30/87

Alternates:

(M)Thomas E. Mullinax, Jr. W/M	7	Architect	2/03/86		Unexp.	1/30/88
(C)Sid Smith W/M	5	Economist	4/14/80	1/11/82		
				1/28/85	3 yrs.	1/30/88
(C)Humphrey Cummings B/M	0	Trial Attorney	2/11/85		3 yrs.	1/30/88

\* Served since 7/25/77 as alternate.

\*\* Served since 2/13/84 as alternate.

\*\*\* Served since 2/12/85 as alternate.

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Charlotte Zoning Board of Adjustment

**Name** Don E. Abernathy **Sex/Race** M/W **District No.** 35

**Home Address** 4347 Woodlark Lane, Charlotte, NC 28211 **Phone No.** 366-2618

**Business Address** 308 East Fifth Street, Charlotte, NC **Phone No.** 372-8900

**Education** Bachelor of Architecture, University of Florida

**Present Employer** Surratt, Smith, Abernathy/Williams Associates

**Job Title** Architect **Duties** Designer/Site Planning

**Business & Civic Experience** Served as President - Charlotte Section - North Carolina Amer. Institute of Architects, 1978. Also served other offices and Director North Carolina Chapter A.I.A.

**Interests/Skills/Areas of Expertise** Design and development of site plans - worked with various municipalities in other states on building and sign placement.

**Comments** Would look forward to providing expertise in assessing appeals requested by the public sector, which could affect the quality of life for Charlotte citizens.

I understand that this application will be maintained in the active file for a period of one year only.

\_\_\_\_\_  
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name CHARLES J. WILSON Sex/Race M.-W. District No. 3

Home Address 1228 B ARCHDALE DR. 28210 Phone No. 527-6185

Business Address NONE (RETIRED) Phone No. \_\_\_\_\_

Education HIGH SCHOOL, INDUSTRIAL MANAGEMENT COURSES AT MICHIGAN STATE UNIV. & WITTENBERG UNIV.

Present Employer (RETIRED)

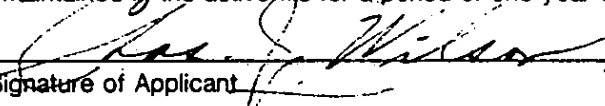
Job Title \_\_\_\_\_ Duties \_\_\_\_\_

Business & Civic Experience 3 YRS. ON CITY COUNCIL & 10 YRS. ON ZONING & PLANNING COMM. IN MARYSVILLE, MICH.

Interests/Skills/Areas of Expertise CONTROLLED CIVIC DEVELOPMENT. EMPLOYMENT EXPERIENCE: TOOL & MACHINE ENGINEERING & DESIGN; MANUFACTURING SUPERVISION INCLUDING 10 YRS. AS PLANT MANAGER.

Comments I AM INTERESTED IN THE NEED FOR STRONG ZONING & CONSTRUCTIVE PLANNING FOR THE CITY OF CHARLOTTE.

I understand that this application will be maintained in the active file for a period of one year only.

Date 1-28-86 Signature of Applicant 

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Zoning Board of Adjustment

**Name** Ranelle Q. Warfield **Sex/Race** W/Female **District No.** \_\_\_\_\_

**Home Address** 10327 Roundhouse Circle, Charlotte, N.C. 28212 **Phone No.** 545-1086

**Business Address** P.O. Box 33068 Charlotte, N.C. 28233 **Phone No.** 364-3120 ext. 354

**Education** 1978 graduate of Virginia Polytechnic Institute and State University  
Bachelor of Science degree in Home Economics

**Present Employer** Piedmont Natural Gas Company

**Job Title** Supervisor of Residential Marketing **Duties** To increase residential  
customer base by setting goals for 14 districts and acting as support group in all  
residential marketing programs.

**Business & Civic Experience** Active member of local (N.C. and S.C. piedmont regions) and  
state home builders associations, Charlotte Apartment Association and served on Board  
of Directors for Upper State (South Carolina) Apartment Association.

**Interests/Skills/Areas of Expertise** Extensive knowledge of building industry. Skills in  
marketing and management. Interests include betterment of Charlotte and surrounding  
areas through controlled but positive development.

**Comments** I believe my knowledge of the building industry, particularly residential  
housing, would be of benefit to your committee.

I understand that this application will be maintained in the active file for a period of one year only.

Date 1/31/86 Signature of Applicant Ranelle Q. Warfield

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Zoning Board of Adjustment

Name William B. Billings - (Bill) Sex/Race M/W District No. 7

Home Address 11218 Winding Way Road, Pineville, NC 28134 Phone No. 542-9134

Business Address P.O. Box 2364, Charlotte, NC 28211 Phone No. 541-3715

Education BA - Economics - Davidson College, North Carolina School of Real Estate, Society of Real Estate Appraisers- Appalachian State University

Present Employer William B. Billings and Company, Inc.

Job Title President and CEO Duties Estimate market value and analyze highest and best use of real property.

Business & Civic Experience In my business as an appraiser, I work daily with the zoning laws and their effect on the value and use of real property in our city. My civic activities includes coaching youth soccer in the Matthews Recreation and Charlotte Parks and Recreation leagues.

Interests/Skills/Areas of Expertise On a daily basis I work with the highest and best use of properties as they relate to the existing zoning laws. I am familiar with real estate law, economics, and current local real estate market conditions.

Comments The citizens of Charlotte need to know that the person that is reviewing their zoning petitions is knowledgeable in that particular field.

I understand that this application will be maintained in the active file for a period of one year only.

Date 1/6/56 Signature of Applicant 

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Charlotte Zoning Board of Adjustment

**Name** Mark H. Lowdermilk **Sex/Race** M, W **District No.** 5

**Home Address** 5807 E Farm Pond Lane **Phone No.** 363-8371

**Business Address** 1610 E. Morehead St, Charlotte **Phone No.** 375-4530

**Education** Associate in Arts - Brevard College - 5-80

B.S in Interior Design, Minor in Art - Winthrop College - 12-82

**Present Employer** Fiber-Seal - William Lafforday - President

**Job Title** Consultant **Duties** Fiber/Sales

Representative, Telemarketing, Cold Calling

**Business & Civic Experience** American Society of Interior Designers - Associate Member

Hospitality Chairperson, President of Brevard College Alumni, Mecklenburg

Historical Association, Notary Public, North Carolina Museum of

History Associate, Winthrop College Alumni Chapter, Pi Kappa Phi Alumni Member

**Interests/Skills/Areas of Expertise** Enjoy meeting and talking with people.

Listen and ask questions well. Very active in college government at

Brevard and Winthrop colleges. Concerned with how land is used and also

in protecting the land. Interest in the City of Charlotte, its people and its trees.

**Comments** I look forward to serving on this board and I

know I can contribute to this board very much and want to  
get involved with Charlotte government.

I understand that this application will be maintained in the active file for a period of one year only.

1/6/86  
Date

Mark H. Lowdermilk  
Signature of Applicant

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES



City of Charlotte  
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: ZONING BOARD OF ADJUSTMENT

Name KARL D. HESSE Sex/Race M/W District No. 5

Home Address 8228 NATHANIEL GREENE LANE Phone No. 535 2911

Business Address IBM CORP, 1001 W T HARRIS Phone No. 595 3002

Education BACHELOR ELECTRICAL ENGINEERING  
JURIS DOCTORATE

Present Employer IBM

Job Title SENIOR PATENT ATTORNEY Duties LEGAL  
COUNSEL AND INVENTION PROTECTION

Business & Civic Experience CHURCH LEADER IN KINGSTON, NEW YORK

Interests/Skills/Areas of Expertise AGRICULTURE, CONSTRUCTION,  
LEGAL PROTECTION OF INTELLECTUAL PROPERTY

Comments I HAVE NO TIES TO EITHER THE BUILDINGS OR  
LOCAL LEGAL COMMUNITIES, I AM MERELY A SIX YEAR  
RESIDENT WHO OFFERS TO SERVE AS NEEDED.  
I understand that this application will be maintained in the active file for a period of one year only.

Date 6 JAN 86 Signature of Applicant Karl D Hesse

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Zoning Board of Adjustments

**Name** Jubal Anderson Early **Sex/Race** M/W **District No.** \_\_\_\_\_

**Home Address** 2613 Lytham Drive, Charlotte, N.C. **Phone No.** (704) 552-9396

**Business Address** 6337 Morrison Blvd., Charlotte, NC **Phone No.** (704) 366-9841

**Education** B.S. Business Administration, Virginia Tech  
MBA - The University of Alabama

**Present Employer** The Bissell Companies, Inc.

**Job Title** Assistant Vice President **Duties** Office leasing,  
property management

**Business & Civic Experience** Joined firm in June, 1984 as Manager of Bissell Business Park. 6/84-3/85. Served on Governor's Efficiency Study Commission in Raleigh 3/85-6/85. Active in the United Way of Mecklenburg and Union Counties. Served as Team Leader in 1985 campaign. Currently in charge of leasing "The Park", a one million square foot office/retail development in SouthPark. Recently completed the Chamber of Commerce Leadership School, 11/85.

**Interests/Skills/Areas of Expertise**  
Interests include being active in helping to shape the future of Charlotte through well planned, structured growth, mass transit alternatives available to modern cities. Civic and social issues confronting our city. Interested in travel, sports and maintaining the quality of life that we now enjoy in Charlotte.

**Comments** Looking forward to applying the knowledge and skills attained through education, work experience and completion of the Chamber's Leadership School to the current opportunities facing Charlotte.

I understand that this application will be maintained in the active file for a period of one year only.

JAN. 24, 1986 Jubal A. Early  
Date Signature of Applicant

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Fireman's Relief Board  
ZONING BOARD of Adjustment

Name Donald Marvin Jones Sex/Race Male/Black District No. 4

Home Address 5500 Viewmont Drive Phone No. (704) 537-0783

Business Address 1301 E. Moorhead St. Phone No. (704) 371-6703

Education College - Union College, Schenectady, N.Y. - B.S. Degree<sup>1972</sup>  
Post-graduate - Antioch School of Law, Wash. D.C. - M.A.T.  
LAW - New York University - J.D. Degree (1976)

Present Employer United States Equal Employment Opportunity Commission

Job Title Senior Trial Attorney Duties Handling

Federal Civil Rights litigation, rendering advisory legal opinions

Business & Civic Experience Assisting in management of legal services office, and of

private law office; drafting regulations and laws as lobbyist;

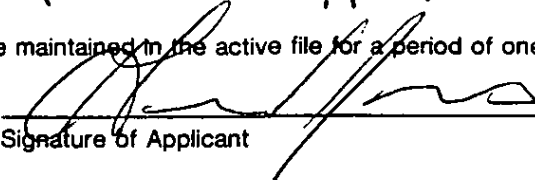
Board Membership of Baltimore Social Service Organizations; Teaching

Public Policy at college level; teaching law at Wash. D.C. law school.

Interests/Skills/Areas of Expertise Managing business and/or social service  
agencies; drafting ordinances, statutes, regulations; interpreting laws  
and regulations; handling hearings

Comments I recently relocated to Charlotte. However I have a broad  
background of civic participation and experience in public laws.

I understand that this application will be maintained in the active file for a period of one year only.

Date 1/6/86 Signature of Applicant 

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

CITIZENS ADVISORY COUNCIL/CONV. & VISITORS BUREAU;  
PARADE PERMIT COMMITTEE; SPIRIT SQUARE BOARD;  
ZONING BOARD OF ADJUSTMENT; HISTORIC PROPERTIES COM.

**Committee, Commission, Board or Authority:** \_\_\_\_\_

**Name** Hugh B. Lowrance, Jr. **Sex/Race** W/M **District No.** \_\_\_\_\_

**Home Address** 706 Falls Church Rd. Matthews 28105 **Phone No.** 847-6287

**Business Address** 2700 NCNB Plaza 28280 **Phone No.** 379-9180

**Education** B. S. Accounting, University of South Carolina; attended USC Law School

**Present Employer** Interstate Securities

**Job Title** Investment Banker **Duties** \_\_\_\_\_

**Business & Civic Experience** \_\_\_\_\_

**Interests/Skills/Areas of Expertise** Would like to utilize my expertise in the financial world to assist Charlotte/Mecklenburg as it continues to grow.

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

1/29/86 /s/  
Date Signature of Applicant

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: HISTORIC PROPERTIES / ZONING BOARD / CONVENTION BUREAU

Name RON SCHIMPF Sex/Race W/M District No. 7

Home Address 5701 CLOSEBURN RD 28220 Phone No. 553-9312

Business Address P.O.B 11004 Phone No. SAME

Education ONE YEAR COLLEGE

Present Employer SELF - THE CLOSEBURN HOUSE FAMILY CARE

Job Title OWNER ADMINISTRATOR Duties LONG TERM  
CARE OF THE ELDERLY,

Business & Civic Experience EMPLOYED w/ EASTERN AIRLINES  
FOR 16 YEARS. OPENED HOME FOR THE ELDERLY  
IN JULY OF 1985

Interests/Skills/Areas of Expertise CONTINUED GROWTH OF CHARLOTTE MIXING  
OLD AND NEW. HAVE RENOVATED HOMES IN DILWORTH  
AND ELIZABETH SECTIONS

Comments \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

Date 2-5-86 Signature of Applicant Ron Schimpf

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

- 1) Harbor Advisory Committee
- 2) Housing Authority
- 3) Charlotte Uptown Deve. Board
- 4) Charlotte-Meck. Planning Comm.
- 5) Zoning Board of Adjustment

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** \_\_\_\_\_

**Name** Donald L. Morgan **Sex/Race** Male **District No.** \_\_\_\_\_

**Home Address** 7116 Quail Hill Rd., Charlotte, N.C. **Phone No.** 552-2234

**Business Address** 2223 Executive Street, Charlotte, N.C. 28208 **Phone No.** 392-0311

**Education** BBA University of Houston

**Present Employer** Paragon Group, Inc.

**Job Title** Vice President **Duties** \_\_\_\_\_

**Business & Civic Experience** 25 years experience in the construction industry in the following states: Texas, Arizona, Louisiana, Mississippi, Florida, Georgia, N.C., S.C. & Va. covering Residential, Industrial and Commercial.

**Interests/Skills/Areas of Expertise** Current employer is a National Real Estate Development Company with regional office here in Charlotte.  
Interest is in the Committees shown above.

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

7-10-86 *D. L. Morgan*  
Date Signature of Applicant

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Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

APPOINTMENTS TO CHARLOTTE-MECKLENBURG PLANNING COMMISSION

Information on Nominees

	<u>District.</u>	<u>Profession/Business</u>
1. Edward J. High B/M	2	Retired - C/M Utility Dept.
2. Thomas F. O'Brien	6	V. P., Coldwell Banker Commercial Real Estate Services
3. Ada R. Shapiro W/F	7	V. P., Carolina Marking Devices
4. Douglas C. Burns W/M	Pineville	V. P., RTD Associates, Architectural Engineers
5. Brenda F. Patten W/F	7	Field Underwriter, Prudential Life Insurance Company
6. R. Stanley Vaughn W/M	7	Managing Partner, Coopers & Lybrand
7. Eleanor J. Washington B/F	2	Homemaker
8. Mahlon H. Adams W/F	6	Neighborhood Representative
9. Timothy D. Mead W/M	4	Professor, Political Science; Coordinator, Master of Urban Administration program - UNCC

7 Appointed by City:  
 Mayor (2); Council (5)  
 7 Appointed by County

CHARLOTTE-MECKLENBURG PLANNING COMMISSION

(14 Members)

Membership - Appointments are made for three-year terms. Members must be residents of the County. An individual shall not serve more than two consecutive full terms. Ex-officio members may be appointed by the Governing Bodies upon recommendation of positions by the Planning Commission and approval by the two bodies. Their term expiration will be established as a condition of appointment.

Responsibilities - To make studies of resources, possibilities and needs of the City and County, particularly with respect to conditions which may be injurious to the public welfare and make plans for the development of Mecklenburg County, including the City of Charlotte but excluding all other incorporated towns in the County. To consider the desirability, from time to time, of the extension of the limits of Charlotte and when found desirable, to prepare and present to City Council a program of extension. Subdivision developments are subject to the jurisdiction of the Commission. The Commission receives and hears all petitions for zoning changes. The Commission operates under an Interlocal Cooperation Agreement, approved by the Charlotte City Council (October 27, 1986) and the Mecklenburg County Board of Commissioners.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE- APPTMT.	TERM	EXPIRATION
<u>City:</u>						
(C)Sam H. Smith W/M	2	Banking Systems Consultant	6/25/84		3 yrs.	6/30/87
(M)Frank Emory B/M		Attorney	6/28/85		3 yrs.	6/30/88
(C)Thomas R. Lawing, Sr. W/M	7	Realtor	10/06/80	6/13/83	3 yrs.	6/30/86
*(M)Daniel G. Clodfelter W/M	1	Attorney	6/25/84		3 yrs.	6/30/87
(C)Wanda Lewis B/F	4		7/11/83		3 yrs.	6/30/86
(C)					2 yrs.	6/30/88
(C)					3 yrs.	6/30/89
<u>County:</u>						
Joseph Griffin W/M		Attorney	7/11/83	7/25/86	3 yrs.	7/31/89
William A. Winget			11/17/86		Unexp.	7/31/88
H. Lee Curry W/M		CPA	7/21/81	7/03/84	3 yrs.	7/31/87
Bobby Lowery B/M			7/02/84		3 yrs.	7/31/87
Lynn Wheeler W/F			9/16/85	7/25/86	3 yrs.	7/31/89
James H. Thomasson			11/17/86		3 yrs.	7/31/89
John W. Lassiter			11/17/86		2 yrs.	7/31/88

\*Chairman



**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: PLANNING COMMISSION

Name EDWARD J. HIGH Sex/Race M/BLACK District No. 2

Home Address 1709 PATTON AVE., CHARLOTTE, N.C. 28216 Phone No. 375-3176

Business Address SAME AS ABOVE Phone No. -

Education B.S.; M.A.; PROFESSIONAL Diploma - Columbia University, N.Y., N.Y.

CERTIFICATE OF COMPLETION IN MUNICIPAL ADMINISTRATION - INSTITUTE OF GOVERNMENT

Present Employer RETIRED - 7/1/86 - UTILITY DEPT., City of CHARLOTTE

Job Title ADMINISTRATIVE SERVICES OFFICER IV Duties WORK INVOLVED RESPONSIBILITY FOR MAJOR ADMINISTRATIVE FUNCTIONS AND PROCESSES OF A MAJOR COMPLEX GROUPING OF MUNICIPAL OPERATIONS, WHICH INVOLVES FISCAL ADMINISTRATION, PERSONNEL MANAGEMENT, AND PROGRAM PLANNING.

Business & Civic Experience MEMBER & PAST CHAIRMAN BOARD OF DIRECTORS FIRST BAPTIST CHURCH - WEST, MEMBER and PAST MASTER of UNIQUE Lodge #85 P.H. MASONS, MEMBER & PAST POTENTATE RAMESES TEMPLE #51 - SARINE, MEMBER OF OMEGA Psi PHI FRATERNITY, MEMBER SIGMA Pi PHI FRATERNITY, PAST MEMBER OF BUDGET BOARD UCS, PAST MEMBER and CHAIRMAN - Community Executive Congress - MEMBER - N.C. STATE BOARD of COMMUNITY COLLEGES.

Interests/Skills/Areas of Expertise READING, SWIMMING, GOLF, SPECTATOR SPORTS, Duplicate BRIDGE PLAYER, LICENSED PUBLIC ACCOUNTANT.

Comments IF APPOINTED I WILL DO MY BEST TO MAINTAIN THE HIGH LEVEL OF DECISIONS RENDERED BY THE PLANNING COMMISSION.

I understand that this application will be maintained in the active file for a period of one year only.

Date 11-15-86 Signature of Applicant Edward J. High

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Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte  
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: PLANNING COMMISSION

Name THOMAS F. O'BRIEN Sex/Race \_\_\_\_\_ District No. 6

Home Address 2001 SHERWOOD AVE CHARLOTTE 28207 Phone No. 332-8306

Business Address 1900 CHARLOTTE PLAZA, CHARLOTTE 28244 Phone No. 331-1240

Education U.S. NAVAL ACADEMY, B.S. ; NEW YORK UNIVERSITY, GRADUATE  
WORK IN REAL ESTATE ANALYSIS, PLANNING, APPRAISAL

Present Employer COLDWELL BANKER COMMERCIAL REAL ESTATE SERVICES

Job Title VICE PRESIDENT, RESIDENT MANAGER Duties RESPONSIBLE FOR  
35 PERSON STAFF AND ALL OF COMPANY ACTIVITIES IN NORTH CAROLINA, SOUTH CAROLINA

Business & Civic Experience URBAN LAND INSTITUTE, MEMBER; NATIONAL ASSOCIATION  
OF INDUSTRIAL AND OFFICE PARKS, TREASURER OF CHARLOTTE CHAPTER;  
SPRINGFEST VOLUNTEER; CYNDEE PATTERSON FOR CITY COUNCIL VOLUNTEER;  
PEGGY CULBERTSON FOR COUNTY COMMISSION VOLUNTEER, CCA TRANSPORTATION STUDY GROUP

Interests/Skills/Areas of Expertise LAND USE PLANNING, INDUSTRIAL DEVELOPMENT,  
MIXED-USE REAL ESTATE DEVELOPMENT, TRAFFIC IMPACT, PUBLIC PARKS/  
STRONG MANAGEMENT & ENGINEERING BACKGROUND, EXPERIENCE IN REAL  
ESTATE ACTIVITIES IN METROPOLITAN NEW YORK, BOSTON, WASHINGTON D.C.

Comments \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

Date 11/3/86 Signature of Applicant Thomas F. O'Brien

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600 East Trade Street  
Charlotte, North Carolina 28202

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PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte**  
**Application for Appointment**

Applications should be typed or printed in black ink.

**Committee, Commission, Board or Authority:** Charlotte, Mecklenburg Planning Commission

**Name:** Ada R. Shapiro **Sex/Race:** Female/White **District No.:** City/County 7

**Home Address:** 3525 Windbluff Drive, Matthews, NC 28105 **Phone No.:** 542-6455

**Business Address:** P.O. Box 32143, Charlotte NC 28232 **Phone No.:** 377-3443

**Education:** Mars Hill College, University of Georgia, Georgia State University, Woodrow Wilson College of Law, American University, Washington DC, American Institute of Appraisers

**Present Employer:** Carolina Marking Devices, Inc.

**Job Title:** Vice President **Duties:** Responsible for ad-

ministration of the employees Health & Benefit Plans (90 employees), Personnel policies, real estate maintenance and acquisition, plus other internal responsibilities.

**Business & Civic Experience:** Six years GSA Leasing Officer. Responsible for negotiation and management of leased space for various Federal Agencies working with city officials on

downtown revitalization projects. Three years VA Chief of real estate for 172 VA Hospitals.

Wrote regulations for Outreach clinics. VA Rep. on Environmental Review Boards and Historical Preservation Compliance Board. Subject to testify on behalf of Govt. in any leasing disputes.

**Interests/Skills/Areas of Expertise:** Skilled in Site Acquisition, negotiation and land utilization.

Was accredited U.S. Govt. Real Estate Appraiser, 15 years experience in Real Estate included License Real Estate Broker, State of GA and Washington DC.

**Comments:** My background in Real Estate transactions throughout the United States has provided me with experience of dealing with City-County and State governments as well as major developers and individuals lessors.

I understand that this application will be maintained in the active file for a period of one year only.

July 14, 1986  
Date

Ada R. Shapiro  
Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Council member is recommended.

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**City of Charlotte  
Application for Appointment**

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Committee, Commission, Board or Authority: PLANNING COMMISSION

Name DOUGLAS C BURNS Sex/Race M/W District No. \_\_\_\_\_

Home Address 2211 Charter Oak LA Pineville, NC Phone No. 542-7782

Business Address 1712 CLEVELAND AVE <sup>28134</sup>  
28203 Phone No. 332-4658

Education B' Architecture: Kent State Univ. Ohio

M' Arch., M' Urban Design, M' Social Work  
Washington Univ. St. Louis, MO

Present Employer RTD Assoc / AEC, PA, Architects Engineer

Job Title VP: RTD / Pres. AEC, PA Duties \_\_\_\_\_

Also Pres. D. Charuss Assoc, Developer

Business & Civic Experience Biz Zoning Adjustment (since 1977)  
(V-chairman), A.I.A., DCDA,  
(Dilworth)

Interests/Skills/Areas of Expertise Architecture / Planning / Urban Design

N. Charlotte master plan - (Hist. Prop Comm.)

Plan Midwood Master Plan - (Plz. MWD/UHS)

Comments \_\_\_\_\_

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Date 11/10/80. Signature of Applicant Douglas C Burns

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# City of Charlotte Application for Appointment

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Committee, Commission, Board or Authority: Planning Commission

Name Brenda FriedenberG Patten Sex/Race F/W District No. 7

Home Address 7416 Valley Brook Road, Charlotte, NC 28226 Phone No. 364-1872

Business Address Prudential Life Insurance Co., 6060 St. Albans St., Charlotte, NC 28287 Phone No. 554-1151

Education A.A., George Washington University; A.B., University of Illinois, Psych.;  
M. Ed. Counseling, UNC-C; N.C. School of Real Estate

Present Employer Prudential Life Insurance Co.

Job Title Field Underwriter Duties Financial Product Sales

Business & Civic Experience Last 5 years insurance sales - Prudential Life Ins. Co.; New York Life Ins. Co.; Real Estate sales - Springstead Realty; Merrill Lynch Townsend Realty - 1960's - Claims Adjuster, Secretary - Equitable Life; Claims - Travelers Life Ins. Co.; Employment Counseling - State of Illinois

Current Civic Involvement: Charlotte Women's Political Caucus - Program Chair; Mecklenburg Evening Republican Women's Club - Board Member; United Family Services - Board Member; United Way - Volunteer Symposium; Big Brothers; Big Sisters - Sub-Committee

Interests/Skills/Areas of Expertise Recent Community Involvement: Leadership Charlotte, 1985; Herb Spaug Campaign for City Council - Precinct Coordinator; Spirit Square Women's Auxiliary-Member; Charlotte Women's Political Caucus - Membership Chair, Talent Bank Chair; North Carolina Women's Political Caucus - Board Member; Campaign for Betty Ann Knudsen for Secretary of State - Mecklenburg Coordinator; Outdoor Day for WomanReach, Inc. - Coordinator; Charlotte Memorial Hospital Women's Auxiliary - Gift Shop Board/Buyer; Charlotte Symphony Women's Association - Designer House Grounds Chairman; United Way Task Force - Allocation study Committee Member; Council for Children - Child Advocate; Outward Bound School, 5/83; Greater Charlotte Chamber of Commerce Leadership School, 1981 (See over)

Comments  
I am viscerally interested in Charlotte and its healthy growth, as a citizen and a business-woman, and have attended sessions of the Planning Commission and the 2005 committee while serving a political internship through the Charlotte Women's Political Caucus. My com- I understand that this application will be maintained in the active file for a period of one year only. (See over)

Date 5/28/86 Signature of Applicant Brenda Patten

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PLEASE DO NOT SUBMIT REQUIRES

**Recent Community Involvement (Continued)**

**Central House - Volunteer**

**Arts and Science Council Fundraising Drive - 1982**

**Dimensions for Charlotte Mecklenburg - Committee Member**

**Comments (Continued)**

Community involvement reflects my interest in government, the arts and social service.

**City of Charlotte**  
**Application for Appointment**

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**Committee, Commission, Board or Authority:** Charlotte-Mecklenburg Planning Commission

**Name** R. Stanley Vaughan **Sex/Race** M/W **District No.** \_\_\_\_\_

**Home Address** 5410 McAlpine Farm Road, Charlotte, NC **Phone No.** 542-1463  
28226

**Business Address** 1850 Charlotte Plaza, Charlotte, NC **Phone No.** 375-8414  
28244

**Education** Graduate of Wake Forest University

**Present Employer** Coopers & Lybrand

**Job Title** Managing Partner **Duties** Responsible  
for management of the local office

**Business & Civic Experience** See Attached Sheet

**Interests/Skills/Areas of Expertise** Accounting, Auditing, Planning, General Business

**Comments** \_\_\_\_\_

I understand that this application will be maintained in the active file for a period of one year only.

5/30/86 R. Stanley Vaughan  
Date Signature of Applicant

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**City of Charlotte**  
**Application for Appointment**

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**Committee, Commission, Board or Authority:** Planning Commission

**Name** Eleanor J. Washington **Sex/Race** \_\_\_\_\_ **District No.** 2

**Home Address** 2335 Abelwood Road; Charlotte, NC 28216 **Phone No.** 399-1672

**Business Address** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Education** Grades 1 - 12; 2 yrs. college-Virginia State, Petersburg, Virginia;  
Cosmetologist License by the State of North Carolina.

**Present Employer** \_\_\_\_\_

**Job Title** Homemaker **Duties** \_\_\_\_\_

**Business & Civic Experience** Manager of Washington's Shoe Service; Cosmetologist;  
President-University Park Improvement area; organizer of Beatties Ford Road  
Merchants; Small area plan; Charlotte-Mecklenburg Citizens Forum; Project  
Catalyst; Past President Charlotte Mecklenburg Home Extention Organization;  
4-H Leader; Park & Recreation Advisory Committee.

**Interests/Skills/Areas of Expertise** Director of Church Youth Music; Voice Major;  
Piano Minor

**Comments** Having served on the Beatties Ford Road small area plan with  
experts in the area of planning has given me a knowledge of zoning & land use  
and planning.

I understand that this application will be maintained in the active file for a period of one year only.

11-19-86. Eleanor J. Washington  
Date Signature of Applicant

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**City of Charlotte**  
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**Committee, Commission, Board or Authority:** Charlotte/Mecklenburg Planning Commission

**Name** Mahlon H. Adams **Sex/Race** F/W **District No.** 6

**Home Address** 3346 Willow Oak Road **Phone No.** 523-0664

**Business Address** None **Phone No.** \_\_\_\_\_

**Education** Some college, UNC-G and Duke. Have attended many seminars and training programs.

**Business & Civic Experience** Design consultant involving remodeling. Director of Student Housing (UNC-G). Sales. Former member of National Homebuilders Association and Association of College and University Housing Officers.

**Civic Experience**

**Interests/Skills/Areas of Expertise** Leadership Charlotte (Class VIII). Currently serving on the Ordinance Revision-Advisory Task Force; Charlotte/Mecklenburg Citizens Forum, Quality of Life and Balanced Growth sub-committees. Board of Directors of Community Issues Council and Park Road Neighborhood Association. Past participation: Urban Symposium, Housing Cost Task Force, Neighborhood Review Committee; Citizen Review of 2005. Participated in numerous study groups including: Park Road/Marsh Road Small Area Plan; UDCV; South Mecklenburg District Plan.

**Comments** I have demonstrated an active and responsible interest in land use planning in this community dating from 1980. I have a working knowledge of the planning process. I have participated in a wide variety of related activities and am conversant with the issues under current consideration.

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June 18 1986 Mahlon H. Adams  
Date Signature of Applicant

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**City of Charlotte  
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**Committee, Commission, Board or Authority:** Charlotte/Mecklenburg Planning Commission

**Name** Timothy D. Mead **Sex/Race** M/W **District No.** 4

**Home Address** 7124 Chapparell Lane, Charlotte, NC 28215 **Phone No.** (704) 568-0445

**Business Address** UNCC - Department of Political Science, UNCC Stat **Phone No.** (704) 547-2577

**Education** Highest Degree, Ph.D., Political Science, The George Washington University, 1969

**Present Employer** University of North Carolina at Charlotte

**Job Title** Professor of Political Science and Coordinator of the Master of Urban Administration program. **Duties** teach classes, administer graduate program in Urban Administration

**Business & Civic Experience** Consultant on state and local government management with experience in 22 states. In Charlotte/Mecklenburg: member, Urban Symposium Task

Force on Decision-Making (1979-1980); member, Study Committee on City-County Consolidation

(1984); member, Joint Planning Committee on Capital Needs (1985); member, Mecklenburg County Committee on Housing and Community Development (1982 to present--presently Chair of Committee)

**Interests/Skills/Areas of Expertise** Articles in professional journals on state and

local government, concentrating on management and planning; papers at professional

meetings; numerous newspaper articles, including for the CHARLOTTE OBSERVER

**Comments** Additional material, including lists and samples of professional publications, research, and papers on local government planning available on request.

I understand that this application will be maintained in the active file for a period of one year only.

November 17, 1986

Date

  
Signature of Applicant

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City Clerk  
1983