

Virtual Community Meeting Guidance

Community meetings on rezoning petitions should be held in accordance with current North Carolina COVID-19 requirements and guidelines. Updates on North Carolina executive orders can be found linked in the banner at the top of the City's webpages.

To ensure the safety of community members, petitioners are encouraged to host community meetings virtually for the foreseeable future. Below are some recommendations for hosting virtual community meetings:

- Community meetings should be as interactive as possible. Several conferencing platforms including WebEx and Zoom have features that allow for easy participation for attendees.
- Community meeting notices should include instructions for interested parties to respond to the notice with their email address so that petitioners may send out a link to the virtual meeting to all potential attendees.
 - Community meeting notices should include an option for individuals to request a hard copy of the presentation in the event that internet access is not possible.
- If an interactive meeting and presentation is not possible, a static presentation made accessible at a specified time and date with options for community feedback is acceptable but not preferred.
- Following a virtual community meeting or posting of a static presentation, a comment period of 10 days should be open for individuals to provide input.
 - Links to community meeting presentations can be put on petition webpages at the petitioner's request.

For additional instructions on hosting a community meeting, please refer to the **Community Meeting Guidelines** document under the Information for Rezoning Petitioners section on the Rezoning home page.