

## FY 2023 Rezoning and Zoning Text Amendment Application Fees Effective July 1, 2022

- Include the RZP # assigned by Accela on either the check, envelope or a transmittal note
- Make checks payable to - City of Charlotte
- Mail fee check to our office for processing at the following address:  
 City of Charlotte  
 Charlotte Planning Design & Development, 8th Floor, Attn: Rezoning Fees  
 600 East 4th Street  
 Charlotte, NC 28202
- We will no longer request or accept payment of fees at the time of application submission. Once a rezoning petition clears gateway, staff will notify petitioners via email of the required fee amount due.
- The fee is due within 10 business days following the fee email notification. If the fee is not received the application will not move forward in the rezoning process.
- On Step 6 "Pay Fees" in Accela application leave the fields blank and skip the step by clicking "Continue Application." We are not accepting online payments for rezoning fees at this time.

**FY 2023 Rezoning and Text Amendment Fees (effective July 1, 2022)**

Type	PD&D (Entitlement Services)	PD&D (Land Dev)	CATS	Storm Water Services	CDOT	Fire	Clerk	Total Fee
Conventional	\$ 2,570	\$ 165	\$ 550	\$ 160	\$ 1,000	\$ -	\$ 370	<b>\$ 4,815</b>
Conditional Minor	\$ 5,825	\$ 165	\$ 550	\$ 160	\$ 1,000	\$ 40	\$ 370	<b>\$ 8,110</b>
Conditional Major	\$ 9,610	\$ 165	\$ 550	\$ 160	\$ 5,180	\$ 115	\$ 370	<b>\$ 16,150</b>
Text Amendment	\$ 1,695	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 370	<b>\$ 2,065</b>

Deferral fee: if a petition has been advertised for a public hearing and is deferred more than once, then a deferral fee of \$370 dollars is due for each additional deferral to cover the cost of the additional legal advertisements.

### Which Fee Do I Pay?

- During the rezoning presubmittal meeting staff will discuss the type of rezoning to submit with the petitioner. See below for additional information.
- Conventional: conventional, by right zoning (no site plan required) Examples: Proposed zoning is R-4, R-8MF, I-1, B-1(PED), TOD-CC etc.
- Conditional Minor: conditional rezoning (site plan required), less than 10 acres, no traffic study required (proposal generates less than 2,500 vehicle trips per day) Examples: Proposed zoning ins a conditional district such as NS or CC or has (CD), -O or EX.
- Conditional Major: conditional rezoning (site plan required), more than 10 acres and/or traffic study required (proposal generates more than 2,500 vehicle trips per day) Examples: Proposed zoning is a conditional district such as NS or CC or has (CD), -O or EX.

## Refund Policy

- In the event a rezoning petition is withdrawn after intake/ gateway review and prior to legal advertisement for the public hearing, the payee is eligible for up to 50% refund of the total application fee.
- In the event a rezoning petition is withdrawn after the legal advertisement for a public hearing the application fee is non-refundable.

## Questions?

- Email:
  - Donna Johnson-McNeil – [Donna.JohnsonMcNeil@charlottenc.gov](mailto:Donna.JohnsonMcNeil@charlottenc.gov)
  - Holly Cramer - [Holly.Cramer@charlottenc.gov](mailto:Holly.Cramer@charlottenc.gov)
  - John Kinley – [John.Kinley@charlottenc.gov](mailto:John.Kinley@charlottenc.gov)