

00 10 00 - ADVERTISEMENT FOR BIDS

The City of Charlotte (hereinafter the "City") will receive sealed bids for the following Project:

PROJECT NAME: Old City Town Hall Roof Replacement Project

PROJECT NUMBER: 5145

PRE-BID DATE /TIME: July 11, 2023 – 10:00 AM/PM (LOCAL TIME)

PRE-BID LOCATION: Old City Town Hall
600 East Trade Street
Charlotte, NC 28202

BID DUE DATE/TIME: July 25th, 2023 - 2:00 PM (LOCAL TIME)

BID SUBMITTAL LOCATION: Charlotte Mecklenburg Government Center (CMGC)
City Procurement Division
2nd floor – Pink Bid Box located across from Room 200A door to
City Procurement
600 East Fourth Street, Charlotte, NC 28202
(DO NOT place in White Bid Boxes on the 1st floor)

Direction to Bid Box: Take the elevator or stairs to the 2nd floor, follow the directions for "City Procurement" to arrive at Room # 200A. The pink color bid box is located across from Room # 200A.

BID OPENING DATE/TIME: July 25th, 2023 - 3:00 PM (LOCAL TIME)

BID OPENING LOCATION: MICROSOFT TEAMS ONLY
Video Conference Link:
Click here to join the meeting
Or Meeting ID:272 655 616 148
Passcode: HbB5xD
[Download Teams](#) | [Join on the web](#)
Or call in (audio only)
[+1 872-256-4172,,421620748#](#) United States, Chicago
Phone Conference ID: 421 620 748#

PRE-BID MEETING AND SITE VISIT ATTENDANCE

Prospective Bidders, subcontractors, specialty contractors, and suppliers will have an opportunity to ask questions and familiarize themselves with the Project. A walk-through of the project site will occur directly after the pre-bid meeting to obtain a better understanding of the project scope of work. Any information exchanged during the meeting that impacts the project bid documents or the bid process is non-binding unless subsequently issued in an addendum.

The pre-bid meeting and site visit are not mandatory, but attendance is strongly advised.

RIGHT TO REJECT

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

DESCRIPTION OF WORK:

Removal and disposal of all existing asphalt built-up roof system, metal flashings, and counterflashings. Existing metal wall panels and balustrades are to remain. Furnish and install new single ply PVC roof system consisting of new flat and tapered polyisocyanurate insulation, gypsum cover board, fully adhered 50 mil PVC membrane and all flashings, wood blocking and metal flashings. Furnish and install new liquid applied drain re-lining at two (2) existing overflow drains and drain leaders. Remove and reinstall all existing surveillance and electrical equipment needed to complete the reroofing work. All disturbed rooftop equipment is to be returned to original functionality after completion of the roofing project.

Removal and disposal of all existing asphalt built-up roof system, metal flashings, counterflashing's, gutters and downspouts. Furnish and install new single ply PVC roof system consisting of new flat and tapered polyisocyanurate insulation, gypsum cover board, fully adhered 60 mil PVC membrane and all flashings, wood blocking, metal flashings, gutters and downspouts. Remove existing metal roof panels in a manner that will allow for re-installation without damage. Install new high-temperature underlayment and re-install existing metal roof panels. Incorporate metal roof panels into above and below single ply roofing systems.

PROJECT LOCATION:

600 East Trade Street
Charlotte, NC 28202

ADD EXPERIENCE MODIFICATION RATING (EMR)

An EMR of .9 or less, averaged over the last three (3) years, is required to be considered for award of this project.

A letter, on Insurance Carrier's letterhead, documenting EMR Factor rating is required at time of Bid and must be included in the Bid Submission.

SUBSTITUTION DURING BID PHASE

The intent of these bid documents is to comport with *North Carolina General Statute 133-3* in all instances. Refer to *AIA 701 3.3 SUBSTITUTIONS* for additional information.

Substitution requests will be accepted only from general contractors who have purchased the bid documents. Submit e-mail requests as follows:

- The subject line must identify:
 - The fact that it is a substitution request,
 - The name of the project, and
 - The specification section number for the product;
- All materials shall be in PDF format;
- Manufacturer's model number, and other pertinent identification;
- Attest that the alternate material is in compliance with all specification requirements; and
- A line by line comparison of the substituted product compared with the specified products shall be included with the product information.

Equivalent submittals shall specify manufacturer's model number, and other pertinent identification, and attest that the alternate material is in compliance with all specification requirements

All requests must be submitted **no later than seven (7) full calendar days**, as stated herein or as amended by addendum, prior to the day that bids are due. Request received after this deadline **will not** be addressed by the architect. Submit request to the following:

Jon C. Wiggins

Terracon
2701 Westport Rd
Charlotte, NC 28208
Main Phone: **704.594.8934**
Email: jcwiggins@terracon.com

BID DOCUMENTS:

Hardcopy bidding documents, which include one (1) full set of project manuals and one (1) full-size drawing set, are available for a non-refundable charge of **\$83.00**.

Digital download of the bid document is also available at the following cost:

- Individual sheets = \$.99/sheet
- Specification = \$13.99
- Bid Set = \$29.83 plus tax

Contact the following to purchase documents:

Richa Graphics

800 North College Street, Charlotte NC 28206

Phone: 704.331.9744; 855.880.3998

Email: orders@richa.com

Contact: Sudip Vyas

← (preferred method)

Bidders must be properly licensed under North Carolina state law to perform the work. A **5%** bid security is required with each bid that equals or exceeds **\$300,000**.

Until further notice, the Owner will accept electronically executed bid bonds to satisfy the requirements of N.C.G.S. 143-129(b). In order for electronically executed bid bonds to be valid, a principal and N.C. licensed surety must agree to transact by electronic means. Additionally, the Owner requires the bidder and surety to use digital signatures that have the following characteristics: (a) each signature is unique to

the person using it; (b) the signatures are capable of certification; (c) each signature is under sole control of the person using it; and (d) each signature is linked to document in such a manner that if the text of the document is changed, the electronic signature is invalidated. The notary requirement is waived for bid bonds that are signed electronically.

The electronically signed bid bond must still be physically submitted with the bid package.

FOR THIS PROJECT, BIDS SHALL BE SUBMITTED IN HARD COPY FORMAT. All bid documents shall be submitted in accordance with § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

The bid bond must meet all other statutory criteria for bid bonds and must be submitted in compliance with § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS. The Owner reserves the right to reject bid bonds that do not meet the above criteria.

ENGINEERING ESTIMATE:

The estimated cost of this Project is **\$567,000.00**

PROJECT INFORMATION REQUEST:

For information regarding this Invitation to Bid, contact as follows:

David Larson, Procurement Agent

City of Charlotte

Department of General Services – City Procurement

600 East Fourth Street

Charlotte, NC 28202

Direct Phone: **(704) 432.6092**

Email: **david.larson@charlottenc.gov** ←

preferred method

Website: <http://epmcontracts.charmeck.org>

Please submit questions or inquiries in writing at least **seven (7) calendar days** before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

CHARLOTTE BUSINESS INCLUSION (CBI) PROGRAM:

This project is subject to the requirements of the City's Charlotte Business INclusion (CBI) Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

CBI Goal: The following Subcontracting Goals have been established for this project:

MBE = 0%

SBE = 0%

Questions relating to the CBI Program should be addressed in writing to:

Joshua Burrus, Compliance Specialist

Email: Joshua.Burrus@charlottenc.gov