RFP for Humidification System Services

Solicitation Department(s): General Services
Solicitation Number: 2023-616
Solicitation Category: Local
Commodity Codes: 03130, 03104

The City of Charlotte is seeking proposals from qualified companies for Humidification System Services.

The full solicitation can be viewed at on the Procurement Portal, Bonfire, at:
https://charlottenc.bonfirehub.com/projects/95786

Pre-Proposal Date & Time:
June 30, 2023, at 10 AM EDT

Pre-Proposal Instructions:
The non-mandatory, Pre-Proposal Conference will be held virtually via Microsoft Teams.
This conference will review key details of the solicitation. **Attendance is not required but *is* encouraged.**

Click here to join – [Microsoft Teams Video Conference](#)
To join via phone only - 872-256-4172 Conference ID: 600 656 5#

Questions:
All solicitation questions must be submitted electronically via Bonfire through the "Vendor Discussions" section of the relevant solicitation page. Responses will be posted publicly in Vendor Discussions via addenda.

Proposal Due Date & Time:
July 21, 2023, at 5 PM EDT

Submission Instructions:
All proposal documents must be submitted on or before but no later than 5 PM EDT via the Procurement Portal, Bonfire.

To access the portal, please register as a user. Once registered, chose the relevant opportunity by selecting "View Opportunity."
All Proposal Documents are located on the opportunity page for download. Once completed, please upload the required documents to submit your proposal.

The City strongly recommends allowing sufficient time to complete this process—ideally, a week prior to the deadline—to finalize your submission and to upload your documents. *Late proposals will not be accepted.*

For any Procurement Portal questions, please contact:
Julie Wingfield, Procurement Agent
Julie.Wingfield@charlottenc.gov
Contact #704-578-4183

Or:
Contact the Bonfire support team at Support@GoBonfire.com or by calling 1-800-354-8010.

About the City of Charlotte

The City of Charlotte provides services to more than 870,000 residents. The city's priorities are workforce and business development; transportation, planning and the environment; safe communities; and great neighborhoods. For the latest news and updates about city government, visit the citywide newsroom at [charlottenc.gov/newsroom](#), and follow @CLTgov on [Facebook](#), [Twitter](#) and [Instagram](#).