



Addendum #3	Water Testing Devices ITB # FY23-ITB-09
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To: All Prospective Bidders
Date: June 12, 2023
Subject: **Addendum # 3– ITB # FY23-ITB-09 – Water Testing Devices**

Please note the specification changes/modifications below for the ITB.

Item #	Page #	Section #	Specification	Modifications and Questions
1	12	1.27	Procurement Schedule	Modification: The Procurement Schedule has changed and is replaced with the schedule as outlined in this Addendum #3 as Exhibit A.
2	11	1.22	Evaluation of Water Testing Devices	Modification: The Pricing Sheet is included herein as outlined as Addendum #3 Attachment A.

In order to constitute a complete bid response you must acknowledge receipt of this addendum with the Addenda Receipt Confirmation Form in Section 4 of the ITB in your Bid. ***Any Bidder not acknowledging receipt of an issued addendum may not be considered.***

In the event additional changes or clarifications to this ITB are warranted, all Bidders are responsible for monitoring the charlottewater.org site for additional addenda.

We appreciate your interest in doing business with the City of Charlotte and look forward to receiving a Bid from your company.

Sincerely,

Elizabeth (Leigh) Murray
Procurement Officer

cc: ITB Team
ITB File

Addendum #3 Exhibit A:
ITB # FY23-ITB-09
WATER TESTING DEVICES

1.27 Procurement Schedule

The following chart shows the schedule of events for the conduct of this ITB. The key events and deadlines for this process are as follows, some of which are set forth in more detail in the Sections that follow:

DATE	EVENT
Friday, March 17, 2023	<i>Issuance of ITB:</i> The City issues this ITB.
Tuesday, March 28, 2023	<i>Non-Mandatory Pre-Bid Meeting</i> to be held virtually per the details indicated in Section 1.28 at 9:00 A.M. EST
Tuesday, April 11, 2023	<i>Device Demo Participation Form Deadline:</i> Per the details indicated in Section 1.22 as outlined in Attachment A of this addendum. Forms are due by 4:00 P.M. EST.
Thursday, April 13, 2023	<i>Submission of Written Questions:</i> Questions are due by 3:00 P.M. EST
Friday, June 9, 2023	Last Addendum will be posted. (anticipated)
Tuesday, June 27, 2023	<i>Bid Opening.</i> Bids are due by 10:30 A.M EST in accordance with Section 1.7. at Charlotte Water, Procurement Department, Attn: Elizabeth (Leigh) Murray / ITB #FY23-ITB-09, 5100 Brookshire Boulevard, Charlotte, NC 28216.
Monday, August 28, 2023	<i>Contract Award by Council.</i> (anticipated)
Monday, September 18, 2023	<i>Anticipated Contract Effective Date</i> Company begins providing the Products and Services.

**This schedule of dates are replacing the due dates in any corresponding sections of the ITB. The Microsoft Teams information will remain the same for the Bid Opening.*

ADDENDUM #3 - ATTACHMENT A

**PRICING SHEET
ITB # FY23-ITB-09
WATER TESTING DEVICES**

The undersigned proposes to furnish the following Products in strict conformance to the bid specifications and ITB issued by the City of Charlotte for this bid. Any exceptions are clearly marked in the bid specifications. Please do not include taxes in your bid. Unit Prices shall be all inclusive, including all equipment, products, delivery, vendor profit, and all other costs associated with procuring the Products. No additional costs will be allowed.

BIDS ARE DUE NO LATER THAN 10:30 A.M. EST, Tuesday, June 27, 2023:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Portable Turbidimeter, Lovibond, TB350	1	\$	\$
2	Chlorine, Pocket Colorimeter Lovibond, MD100	1	\$	\$
3	Repair Cost per Portable Turbidimeter	1	\$	\$
4	Repair Cost per Chlorine, Pocket Colorimeter	1	\$	\$
5	Extended Warranty for Portable Turbidimeter	1	\$	\$
6	Extended Warranty for Chlorine, Pocket Colorimeter	1	\$	\$
Total (used to calculate low bid)			\$	\$
				Discount or Markup Cap from Manufacturer's List Price (indicate one)
Replacement Supply and Consumable List (i.e. reagents, standards, supplies) **			%	

****Supplier to provide a document and /or website link for replacement supplies and consumables for the requested equipment.**

***The brand name and item description were determined after specifications were met following field testing and evaluation of the devices.**

Original Warranty Period: ____ year(s)

Extended Meter Warranty Period: ____ year(s)

Average Estimated Lead Time – Colorimeter: _____ calendar days after receipt of order.

Average Estimated Lead Time – Turbidimeter: _____ calendar days after receipt of order.

The undersigned hereby certifies the Bidder has read the terms of this bid document, including the contract terms and conditions (Section 5), and is authorized to bind the firm to the information herein set forth.

Date: _____

Company: _____

By: _____

Print name and title of signatory

Signature: _____