

## **00 10 00 – INVITATION TO BID**

The City of Charlotte (hereinafter the “City”) will receive sealed bids for the following Project:

**PROJECT NAME:** ASPHALT TRAFFIC CALMING DEVICE INSTALLATION  
**BID NUMBER:** HC2023-1194

**PRE-BID DATE:** APRIL 18, 2023  
**PRE-BID TIME:** 10:30 AM (LOCAL TIME)

**PRE-BID LOCATION:** Microsoft Teams Meeting Only  
[Click here to join the meeting](#)

OR

**Meeting ID:** 268 758 975 30  
**Meeting Password:** iXSxQU

**Join By Phone (Audio Only)**  
**1-872-256-4172 (US)**  
**Phone Conference ID: 430 992 044#**

*The Pre-Bid meeting is not mandatory, but attendance is strongly encouraged.*

**BID SUBMITTAL DATE:** MAY 9, 2023  
**BID SUBMITTAL TIME:** 2:00 PM

**BID SUBMITTAL LOCATION:** Charlotte Mecklenburg Government Center (CMGC)  
City Procurement Division  
2nd floor – Pink Bid Box located across from Room 200A door  
to City Procurement  
600 East Fourth Street, Charlotte, NC 28202  
**(DO NOT place in White Bid Boxes on the 1st floor)**

**Direction to Bid Box:** Take the elevator or stairs to the 2<sup>nd</sup> floor, follow the directions for “City Procurement” to arrive at Room # 200A. The pink color bid box is located across from Room # 200A.

**BID OPENING DATE/TIME:** May 9, 2023 | 3:00 PM

**BID OPENING LOCATION:** Microsoft Teams Meeting Only  
[Click here to join the meeting](#)

OR

**Meeting ID:** 272 655 616 148  
**Passcode:** Hb85xD  
**Join By Phone: (Audio Only)**

**1-872-226-4172 (US)**  
**Phone Conference ID: 421 620 748#**

**NOTICE TO BIDDERS**

As a precautionary measure due to COVID-19, City will not conduct in-person Pre-Bid and Bid Opening Meetings. Until further notice, all Pre-Bid conferences, and Bid Openings will be accessible **via conference call or video conference only**. Instruction on how to use Webex – City’s video conferencing platform, can be obtained from:

<https://charlottenc.gov/DoingBusiness/Pages/WebEx.aspx>

Bidders shall submit BID using one of the following options:

- 1) Mail: BID SUBMITTAL ADDRESS SHOWN ABOVE
- 2) BID Box Delivery: BID SUBMITTAL LOCATION, DATES AND TIMES SHOWN ABOVE

**DESCRIPTION OF WORK:**

This project involves building asphalt speed cushions, asphalt speed tables, and the rebuilding existing speed humps that have worn down over time throughout the City. The project includes traffic control, pavement milling, bituminous surface treatment, and pavement markings. This project will be assigned by task orders.

Bidding documents, which includes a printed copy of one (1) Project Manual and one (1) full-size Drawing set, are available for a non-refundable charge of **\$ 40.00** (including tax) at the following:

**Duncan-Parnell, Inc.**  
900 South McDowell Street, Charlotte, NC 28204  
Contact: **Michaela Bruinius**  
Email: [constech@duncan-parnell.com](mailto:constech@duncan-parnell.com)  
Phone: 704.526.1856 Fax: 704.333.3845

Bidders must be properly licensed under North Carolina state law to perform the work.  
A **5%** bid security is required with each bid that equals or exceeds **\$300,000**.

The estimated cost of this Project is **\$1,525,000.00**.

For information regarding this Invitation to Bid, contact as follow:

**Brenda Faison**, Contracts Administrator  
600 East Fourth Street, Charlotte, NC 28202  
Direct Phone: (980) 406-7239  
Email: [Brenda.Faison@chsarlottenc.gov](mailto:Brenda.Faison@chsarlottenc.gov) (preferred)  
Website: <http://charlottenc.gov/epmcontracts>

Please submit questions or inquiries at least seven (7) calendar days before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

This project is subject to the requirements of the City’s Charlotte Business INclusion Program to promote diversity, inclusion, and local business opportunities in the City’s contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

The following Charlotte Business INclusion goals have been established for this project:

**MBE = 5%**

**SBE = 12%**