
PROCESS TO OBTAIN NOTICE TO FINAL

Please reference the steps listed below to guide you through the process to obtain a Notice to Final Inspection post construction.

- Submit Record Drawings for review via Accela
See [Record Drawing Submittal Requirements](#)
- Submit all required documents and fees (Plats, Easements, Abandonments, System development fees, [Backflow Service Application](#))
- Complete all applicable water/sewer testing with assigned Charlotte Water inspector

Testing Requirements:

Water – Water Main Disinfection Report, Water Main Pressure Test, Water Sample/Lab Report

Sewer - Air Pressure, Mandrel, Flash Test, Exfiltration & Vacuum Tests

LPSS – Pressure Tests

***All water/sewer testing must be completed within 6 months for a Notice to Final to be issued.**

****Once the Final inspection punch list is approved by the Charlotte Water inspector CO Holds, Large Meter Holds and Subdivision Lot Holds will be released.***