



## **CHARLOTTE-MECKLENBURG POLICE DEPARTMENT**

*~PASSENGER VEHICLES for HIRE UNIT~*

### **DRIVER PERMIT OR NEW VEHICLE OWNER APPLICATION**

**Company Owner or Representative must schedule the appointment.** Submit a completed application packet consisting of the following payments and enclosures. **Incomplete Applications, Documents or Enclosures will not be accepted. (Money Order or Company Check ONLY)**

1. **Fees:** Non-refundable

**\$85 - New Driver Application or Vehicle Owner Only (Will Not Be A Driver)**

**\$15 - Driver Permit (after approval)**

**\$100 - Permit Renewals (Includes application and actual permit fee)**

**\$95 - Permit Transfer, Add Co., Replace, or Duplicate**

**\$170 - Permit Reinstatement (Includes actual permit fee)**

2. **Application** Completed, signed, and dated. **Documents cannot be older than 30 days.**

3. **Your Old (current or expired) Permit** If renewing, adding or transferring.

4. **Driver's License** North or South Carolina.

5. **Social Security Card – Bring in the Original SS Card. DO NOT EMAIL THIS DOCUMENT**

6. **Immigration Documents** Certificate of Naturalization, Passports with INS 551 Stamps, I-9 Card with necessary work authorization stamp, Employment Authorization Card or Permanent Resident Card (Green Card).

7. **Fingerprint Card** – All new employees/owners must complete and at least once every three (3) years. Fingerprints obtained from Mecklenburg CTY. Sheriffs ofc. or any authorized third-party provider. Reason will be: "PVH Permit".

8. **Driving Records - For New Drivers or Reinstatements only.** If you have lived in another state other than NC in the past 10 years, you must provide that state(s) driving record.

9. **Criminal Records** \*Only if asked to provide. All court records from the Clerk of Court offices in the state or county outside NC as required by our office. Faxed and internet copies will not be accepted.

Applications and enclosures are available online at:  
<https://www.charlottenc.gov/cmpd/Our-Organization/PVH>

The Passenger Vehicle for Hire Office conducts all business by appointment **ONLY**:  
Monday through Thursday, 8:00 AM -11:00 AM, and 1:00 PM - 4:00 PM.  
Friday, 8:00 AM -11:00 AM

Safety Specialists (Inspectors)  
Roberta Blackwell: 704-336-3925, [Roberta.Blackwell@cmpd.org](mailto:Roberta.Blackwell@cmpd.org)  
John "Jay" Mitchell: 704-432-5139, [John.Mitchell@cmpd.org](mailto:John.Mitchell@cmpd.org)  
Ronald Silvera, 704-432-1562, [Ronald.Silvera@cmpd.org](mailto:Ronald.Silvera@cmpd.org)



# CHARLOTTE-MECKLENBURG POLICE DEPARTMENT

~PASSENGER VEHICLES for HIRE UNIT~

## DRIVER PERMIT OR NEW VEHICLE OWNER APPLICATION

APPLICANT NAME:			Driver License No. & State		Birth Date:	
Street Address:			City:		State:	Zip:
Home Phone:		Work Phone:		Mobile Phone:		
Company:		Company Contact:		Contact Phone:		
Applicant Email:				*Date of Last 10 Panel Drug Test:		
Personal/Physical Information						
Race:	Sex:	Height:	Weight:	Hair Color:		Eye Color:
Application Type						
Check One:	<input type="radio"/> New Driver <input type="radio"/> Reinstatement <input type="radio"/> Renewal <input type="radio"/> Transfer/Add Company <input type="radio"/> New Vehicle Owner only					
Check Applicable:	<input type="radio"/> Metered <input type="radio"/> Non-Metered					
Notes: Operation of a passenger vehicle for hire in the City of Charlotte is governed by Chapter 22 of the Charlotte City Code. Applicants shall read and understand all requirements contained in Chapter 22 prior to applying for a permit. Application is to be signed by the driver applicant and the Company Contact Person.						
Address History						
List all addresses (start with most recent) you have resided at or used in the past ten (10) years. Attach a separate sheet if necessary.						
Street Address		City		State	Zip	# Years
Criminal History						
<b>LIST ALL!</b> (Start with most recent) <u>ANY KIND OF CITATIONS, Traffic Citations, arrests, convictions, incarcerations, and probationary sentences, including all out of state criminal activity since your last permit transaction. Attach a separate sheet if necessary.</u>						
Charge	Date	Location (City and State)		Disposition (Guilty/Not Guilty /Dismissed)		
Certification and Authorization						
We, the undersigned driver applicant, and company owner/representative, certify that we submit this application in accordance with the provisions reflected in Chapter 22 of the Charlotte Code, the "Passenger Vehicles for Hire" ordinance. All information submitted in the application is neither false nor misleading and we understand that submitting, or causing to be submitted, false or misleading information is unlawful and shall be grounds for denial of an application. We are currently in compliance and will continue to comply with all requirements contained in the Passenger Vehicle for Hire Ordinance.						
DRIVER/NEW VEHICLE OWNER APPLICANT				COMPANY OWNER/REPRESENTATIVE		
Print Name: _____				Print Name: _____		
Signature: _____				Signature: _____		
Date: _____				Date: _____		

## **AUTHORITY FOR RELEASE OF INFORMATION**

### **"NATIONAL RECORD CHECK"**

I authorize the North Carolina Department of Justice through the **State Bureau of Investigation**, Special Operations Division to perform a fingerprint search of the State's criminal history record file and a Fingerprint search of the **Federal Bureau of Investigations'** files for a national criminal history record check in connection with my application for taxi driver license with the **Charlotte-Mecklenburg Police Department** Pursuant to N.C.G.S. 160A-304 and ordinance.

**(Type or print legibly)**

\_\_\_\_\_  
Last Name                      First Name                      Middle                      Maiden

\_\_\_\_/\_\_\_\_/\_\_\_\_                      Male \_\_\_\_\_                      Female \_\_\_\_\_  
Date of Birth                      Race

I understand that the North Carolina State Bureau of Investigation, Special Operations Division, the Federal Bureau of Investigation, and its officials and employees shall not be held legally accountable in any way for providing this information to the above-named agency, and I hereby release said agency and persons from all liability which may be incurred as a result of furnishing such information. I further understand that the above-named agency cannot provide a hard copy of the results of this criminal history record check to me.

\_\_\_\_\_  
Applicant's Signature                      \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

The fingerprint card must be accompanied with a transmittal letter from the Authorized Official or Individual requesting Criminal History Record Information. This Authority for Release form must be kept on file for one year.

The request must be mailed to: State Bureau of Investigation, Criminal Information, and Identification Section,

Attn.: Applicant Unit, PO Box 29500, Raleigh, NC 27626-0500

ORI # NCO600100-Charlotte-Mecklenburg Police Dept. – Taxi Drivers National Fingerprint Card Check - \$38.00