

**Mayor Patrick L. McCrory**

Nancy G. Carter  
Harold Cogdell, Jr.  
Malcolm Graham  
Don Lochman  
James E. Mitchell, Jr.

**Mayor Pro Tem Patrick De'Angelo Cannon**

Patrick Mumford  
Sara S. Spencer  
John Tabor  
Lynn Wheeler  
Joe White

**CITY COUNCIL MEETING**  
**Monday, September 9, 2002**

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**5:00 p.m.**

**Conference Center**

**Dinner Briefing**  
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**7:00 p.m.**

**Meeting Chamber**

- **Invocation**
- **Pledge of Allegiance**
- **Awards and Recognitions**
- **Formal Business Meeting**

# **CITY COUNCIL AGENDA**

**Monday, September 9, 2002**

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## 5:00 P.M. DINNER BRIEFING CONFERENCE CENTER

### 1. **BREATHE Report Proposed Action Plan**

**Resources:** Julie Burch, City Manager's Office  
David McDonald, Transportation

**Time:** 20 minutes

**Synopsis of Presentation:**

At the June 1, 2002 Council Workshop, the Mayor and City Council received a presentation on the BREATHE Stakeholders Report. Council asked the City Manager to review the report and bring back a proposed implementation/action plan for consideration and endorsement by Council.

This presentation will highlight staff review of the set of nine recommendations that the BREATHE Stakeholders proposed for immediate implementation. The presentation will also highlight several actions that will require additional resources and study.

**Future Action:**

Council will be asked to endorse the attached action plan for the list of BREATHE Stakeholders' "immediate implementation" recommendations at the September 9, 2002 Council Meeting.

### 2. **Recommendation for Disparity Study Consultant**

**Resources:** Vi Lyles, City Manager's Office  
Cindy White, City Attorney's Office

**Time:** 45 minutes

**Synopsis of Presentation:**

In Spring 2002, Council directed City staff to work with the County and School Board to identify and recommend a consultant to perform disparity studies for all three entities. A joint committee consisting of City, County and School Board staff has now issued a Request for Proposals (RFP), received and evaluated proposals, conducted interviews and reached a consensus as to the recommended candidate. The purpose of this briefing is to present the joint committee's recommendation for a disparity study consultant.

**Future Action:**

Council will be asked to approve the selection of the consultant at the September 23, 2002 Council Meeting.

### **3. Health Insurance Rebidding**

**Committee Chair:** Joe White

**Resources:** Tim Mayes, Human Resources  
Anna Ellis, Human Resources

**Time:** 15 minutes

**Synopsis of Presentation:**

Present Restructuring Government Committee recommendation on employee medical coverage as a result of rebidding insurance plans.

**Future Action:**

Council will be asked to approve recommendations at the September 9, 2002 Council Meeting.

## **7:00 P.M. AWARDS AND RECOGNITIONS MEETING CHAMBER**

### **CONSENT**

- 4. Consent agenda items 9 through 25 may be considered in one motion except those items removed by a Councilmember. Items are removed by notifying the City Clerk before the meeting.**

# PUBLIC HEARING

## 5. Public Hearing for General Obligation Bonds

**Action:** **A. Hold a public hearing and adopt bond orders for \$80,000,000 of Street Bonds and \$20,000,000 of Housing Bonds, and**

**B. Approve a resolution setting a special bond referendum for November 5, 2002, directing publication of notice regarding the special bond referendum and notifying the Mecklenburg County Board of Elections.**

**Staff Resource:** Greg Gaskins, Finance

**Explanation:**

On August 26, 2002 Council introduced bond orders for \$80,000,000 of Street Bonds and \$20,000,000 of Housing Bonds and set September 9, 2002 as the place and time for a public hearing concerning these bonds. North Carolina statutes require a public hearing before the City approves bonds for a public referendum.

Projects to be funded by these bonds were approved by Council in the City's FY 2003-2007 Capital Investment Plan:

**Street Bonds**

|                                 |               |
|---------------------------------|---------------|
| - Roads                         | \$ 50 million |
| - South Corridor Infrastructure | 20 million    |
| - Sidewalks                     | 10 million    |

**Housing**

|                              |                      |
|------------------------------|----------------------|
| - Affordable Housing Program | <u>20 million</u>    |
|                              | <b>\$100 million</b> |

These bond orders authorize a tax sufficient to pay annual principal and interest on the bonds and confirm that a sworn statement of the City's debt is on file with the City Clerk for public inspection. The existing tax rate is projected to be sufficient to pay debt service on these bonds when they are issued.

The City Council must approve the resolution setting the bond referendum for November 5, 2002 on or before September 13, 2002 in order to meet the schedule for notice required by North Carolina law.

**Funding:**

Municipal Debt Service Fund

**Attachment 1**  
Resolution  
Proposed Street Bond projects

# POLICY

## 6. City Manager's Report

## 7. Health Insurance Rebidding



**Action: Approve the following Restructuring Government Committee recommendations on employee medical coverage as a result of rebidding the medical plans.**

**A. Terminate the contract with Cigna effective December 31, 2002,**

**B. Retain Aetna and Wellpath as administrators effective January 1, 2003, and**

**C. Approve plan designs and premium structure.**

**Committee Chair:** Joe White

**Staff Resource:** Tim Mayes, Human Resources  
Anna Ellis, Human Resources

### **Policy:**

The Human Resources Philosophy adopted by Council states:

- Benefits programs will be reviewed on a regular basis and changed as circumstances warrant;
- The City will aggressively manage costs of benefits;
- Employees will fairly share in the cost of benefits.

### **Explanation:**

As part of the FY2003 budget process, staff identified the need to rebid the employee medical insurance plans. This need was based on the facts that medical costs were increasing at an alarming rate and that the medical plans had not been rebid since 1996. Currently the City retains Cigna Healthcare and Aetna as administrators of the medical insurance plans. The City offers a Health Maintenance Organization (HMO) and two Point of Service (POS) options through Cigna and an HMO option through Aetna.

The rebidding process was completed in August 2002. Objectives of the bidding process were as follows:

- Retain managed care companies with the best combinations of costs and customer service
- Continue to have managed care networks which include both Presbyterian Hospital and Carolinas Healthcare System

- Retain current level of benefits
- Within FY2003 budget
- Obtain administrative savings by implementing Preferred Provider Organization (PPO) plans which remove the “gatekeeper”, or Primary Care Physician (PCP) referral process
- Coordinate effectively/efficiently with the City’s other health plan vendors (stop loss, prescription drug, health management)

The Restructuring Government Committee has approved the following staff recommendations:

**Plan Administrators**- Retain Aetna and Wellpath as the medical plan administrators of the employee group insurance program effective January 1, 2003 and authorize the City Manager or her designee to execute contracts and future amendments to contracts with both plans. Aetna is currently one of the medical plan administrators.

**Plan Designs** –

- Implement a high and a low PPO plan design with each administrator, which provides both an in-network and out-of-network benefit. The current HMO/POS plan designs require that members must have a referral from their primary care physician in order to see a specialist. The PPO plan design eliminates the need to have a referral from a primary care physician.
- Continue to provide an indemnity plan design with both administrators for employees/retirees living outside a network area and Medicare eligible retirees. The indemnity plan is a non-managed care plan. A summary of the plan design is attached.
- Authorize the City Manager or her designee to negotiate final details of the plan designs and future amendments as necessary to the plan designs. The recommended plan designs are essentially the same as the current plans.

**Premium Structure**- Implement the attached premium structure. The premium structure reflects the cost sharing arrangement approved by Council as part of the FY2003 budget process. The recommended rate structure is comparable to the current rate structure.

**Committee Discussion:**

Restructuring Government Committee met on September 3, 2002 and unanimously approved the recommendations regarding employee medical coverage. Committee members present were Council members White, Cogdell, Graham and Spencer. Council member Lochman was absent.

**Funding:**

Self Insurance Fund

**Attachment 2**  
Plan Designs  
Premium Structure

## 8. BREATHE Report Proposed Action Plan



**Action: Endorse the action plan for immediate implementation recommendations of the BREATHE Stakeholders' Report**

**Staff Resources:** Julie Burch, City Manager's Office  
David McDonald, Transportation

**Explanation:**

The BREATHE Stakeholder Group was an ad-hoc Mecklenburg County committee composed of 24 citizens appointed by the County Commission and 3 citizens appointed by City Council. The Breathe Stakeholder Group met between September 2001 and April 2002. The group was charged with identifying and prioritizing specific issues related to ozone pollution and emissions, developing a consensus set of principles, and recommending specific emission reduction measures.

Ground level ozone (or smog) is a serious health concern nationwide and adversely affects the young, elderly, and those with lung or breathing disorders. Reducing ozone is an important step in improving air quality. The Stakeholder recommendations fit with the Smart Growth principle of "Safeguard the Environment," one of eight principles adopted by City Council to sustain the City's quality of life and guide future development.

At the June 1, 2002 Council Workshop, the Mayor and City Council received the BREATHE Stakeholders Report. While there are a number of recommendations in the report, the Stakeholders identified several for "immediate implementation." The Council asked the City Manager to review the report and bring back a proposed implementation/action plan for consideration/endorsement by Council.

The review of BREATHE recommendations has involved staff from several different Key Businesses, including Transportation, Transit, Planning, Police, Fire, Utilities, Engineering and Business Support Services.

Implementation of the recommendations falls into two categories, as summarized below. Of the nine recommendations, the City is already actively implementing fully or partially seven of them.

Recommendations already being implemented by the City:

- Local government energy conservation
- Mass transit development (provide transportation choices)
- Commuter Choice programs
- Enforce smoking vehicles statute
- Accelerate replacement of gasoline-powered transit fleets and equipment with cleaner technologies
- Accelerate replacement of heavy duty diesel on-road transit fleets and equipment
- Initiate actions to establish a regional air quality consortium

Recommendations requiring additional study and future funding prior to implementation:

- Accelerate replacement of gasoline-powered non-transit fleets and equipment with cleaner technologies.
- Accelerate replacement of heavy duty diesel non-transit on-road fleets and equipment
- Pursue early introduction of ultra-low sulfur diesel fuel
- Obtain emission reductions from construction equipment as a bid - requirement for local government construction contracts.

Additional study, including possible pilot projects, and additional future funding would be needed to implement these recommendations. More information is contained in the detailed plan.

**Recommendation:**

Staff recommends that Council endorse the action plan for the BREATHE Stakeholders' "immediate implementation" recommendations. As the result of established Council initiatives and priorities, seven of the recommendations are underway. Four of the recommendations require additional study before consideration for implementation.

Beyond those actions identified for immediate implementation, the Stakeholders also identified several actions that will require additional resources and study. Those recommendations are listed in an attachment and are not addressed in the action plan Council is asked to endorse at this time. Staff will continue to work with the County in identifying steps that need to be taken to possibly implement the longer-term recommendations. As work progresses, staff will keep Council informed or, as necessary, bring forward proposed actions for approval.

**Funding**

Endorsement of the proposed action plan requires no new or additional funding.

**Attachment 3**

Proposed City Action Plan for BREATHE Stakeholders “Immediate Implementation” Recommendations

List of recommendations identified by BREATHE report requiring additional resources and study

List of BREATHE Stakeholders

## **Introduction to CONSENT**

The consent portion of the agenda is divided into two sections: Consent I and Consent II.

Consent I consists of routine items that have been approved in the budget and are low bid.

Consent II consists of routine items that have also been approved in the budget, but may require additional explanation.

Contracts awarded to Minority and Women Business Development (MWBD) certified companies are noted. The MWBD abbreviations are as follows:

ABE – Asian American

BBE-African American

HBE – Hispanic

NBE-Native American

WBE – Non-Minority Women

Disadvantaged Business Enterprise (DBE) is a federal program primarily used for Aviation and Transit. DBE is race neutral.

**Contractors and Consultants**

All contractors and consultants selections follow the Council approved process unless explained otherwise.

## **CONSENT I**

### **9. Various Bids**

#### **A. Nations Ford Road Sidewalk, Phase I**

**E&PM**

**Recommendation:**

The City Engineer recommends the low bid of \$199,294.10 by Blythe Development Company, Inc. of Charlotte, North Carolina. This project will construct new sidewalk, curb and gutter and drives, and related drainage and asphalt pavement along the west side of Nations Ford Road from Windsong Road to Hebron Street. This contract is the first of two phases that will provide sidewalks from Arrowood Road to Ramblewood Park.

#### **B. Belmont Regional Center HVAC Renovations**

**E&PM**

**Recommendation:**

The City Engineer recommends the low bid of \$297,000 by Southern Comfort of Charlotte, North Carolina. This project will replace the outdated existing electrical resistance heating system with a new gas fired hot water boiler. The existing automatic temperature control system will be upgraded to a new direct digital control system. The Belmont Regional

Neighborhood Center was built in 1974 and is located at 700 Parkwood Avenue in Charlotte.

**C. Power Generation System–McDowell Creek Wastewater Treatment Plant** **CMU**

**Recommendation:** The Key Business Executive for the Charlotte Mecklenburg Utility Department recommends award of low bid contract for two power generators, to Cummins Atlantic, Charlotte, North Carolina, in the amount of \$1,230,086.00. This amount covers the two power generators, and the first two years of a ten-year maintenance and repair agreement. These two units will be used primarily as a backup power source at the McDowell Wastewater Treatment Plant. These generators replace two old and undersized generators, currently in operation at the plant.

**10. Public Auction for Disposal of Equipment**

**Action: A. Declare specific vehicles, equipment, various parts and supplies and other miscellaneous items as surplus, and**

**B. Approve a resolution authorizing them for sale at public auction on Saturday, September 21, 2002 at 10:00 a.m.; Saturday, September 28, 2002 at 10:00 a.m.; and Thursday, October 10, 2002 at 10:00 a.m. The auctions will be held at 3301 North I-85 Service Road.**

**Attachment 4**  
List of Property  
Resolution

**11. Refund of Property Taxes**

**Action: Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$35,479.37.**

**Attachment 5**  
Resolution  
List of Refunds

## CONSENT II

### 12. Bicycle and Pedestrian Connectivity Grant

**Action:** **A. Adopt a resolution authorizing the Director of Transportation to enter into an agreement with the North Carolina Department of Transportation (NCDOT) for a \$198,261 Federal Highway Administration (FHWA) bicycle and pedestrian connectivity grant, and**

**B. Adopt a budget ordinance appropriating the \$198,261 NCDOT/FHWA grant monies to the Transportation budget.**

**Staff Resource:** Norman Steinman, Transportation

**Explanation:**

The City of Charlotte was awarded a \$198,261 Federal Highway Administration grant, administered through the North Carolina Department of Transportation (NCDOT), to identify potential bicycle and pedestrian connections. This resolution allows the Director of the Charlotte Department of Transportation (CDOT) to enter into an agreement with the NCDOT to receive the grant funds. The grant does not require any local matching funds.

Using this grant in late 2002, CDOT will hire a public involvement, transportation planning/landscape architecture firm (or a combination of firms) to develop recommendations for pedestrian and bicycle connections to the Mecklenburg County Greenway system. Emphasis will be placed on connecting the on-street bicycle system and the greenways system to schools, neighborhoods, transit stops, employment and retail centers.

Possible connectivity projects will include designated bicycle routes and signs in neighborhoods, greenway extensions, and pedestrian bridges over creeks. An effective public involvement effort will be considered the key to this project's success. The study's goal will be to develop a prioritized list of bicycle and/or pedestrian projects with preliminary cost estimates for implementation. Up to 25 connectivity projects will be identified, photographed, and developed to preliminary design over the course of the study.

In addition to this bicycle and pedestrian connectivity grant, Council approved a Connectivity Study Contract at their June 24, 2002 meeting. This current grant for the evaluation of bicycle and pedestrian connections differs for a number of reasons. It includes large portions of Charlotte that will not be included in the four specific areas already designated by the ongoing Connectivity Study. This newer grant study will also exclude roadways as a

connectivity option, which may account for greater public support of proposed connections. Lastly, the first grant money for the bicycle/pedestrian study was awarded before the connectivity study had begun.

### **Attachment 6**

Resolution

Budget Ordinance

## **13. On-Street Parking Program for Uptown Charlotte**

**Action: Approve a five-year contract, with the option to extend for two additional one-year periods, with Central Parking Systems to administer the uptown Charlotte on-street parking program.**

**Staff Resource:** Doreen Szymanski, Transportation

### **Explanation:**

Three firms submitted proposals to administer the uptown Charlotte on-street parking program. A qualification based selection process was used to choose Central Parking Systems. Central Parking Systems is the current administrator of the Charlotte on-street parking program, Park It!. The term of the new contract is for five years with an option to renew for two additional one-year periods.

Central Parking will provide and manage properly trained personnel to successfully carry out the uptown on-street parking program. Services will include providing:

- Installation and maintenance of on-street parking meters,
- Collection of revenues on a regular schedule,
- Overall enforcement of all parking regulations by trained agents,
- Oversight of the neighborhood parking permit program,
- Various on-street parking programs,
- Special event parking restrictions and enforcement,
- Ticket money collections,
- Excellent customer service to all citizens,
- Management through local personnel.

The new contract compensation will be the same as the current contract, in which the City reimburses at cost all of Central Parking's reasonable expenses incurred in carrying out the on-street program. Typical expenses include the actual cost of employees and benefits, parking meters, maintenance equipment and signage. These costs must be pre-approved by the City's Project Manager. Central Parking will also receive a management fee of ten percent (10%) of all meter and permit revenue collected and three percent (3%) of all ticket revenue collected. In FY2001, this amounted to \$93,941. Total revenue for the program was \$1.9 million.

The new contract start date is October 14, 2002.

**Summary of Proposals:**

The City issued a Request for Proposals (RFP) on June 26, 2002. On July 18, 2002, proposals were received from the following three proposers:

- Central Parking Systems
- Preferred Parking Services
- Park Charlotte

A five-member evaluation committee consisting of staff from the Charlotte Department of Transportation, Engineering and Property Management, Economic Development, the Charlotte-Mecklenburg Police Department, and Charlotte Center City Partners evaluated each proposal against criteria established by the RFP. The proposers were evaluated on the following:

- Procedures and resources,
- Customer service,
- Local management,
- Experience with similar projects,
- Adequate staffing plan,
- Internal operations plan,
- Training programs,
- Collection / accounting procedures,
- Handling of special events / requests.

The proposal submitted by Central Parking Systems received a unanimous highest rating from the selection committee, based on the RFP criteria.

**Funding:**

Self-funded through parking revenues

**14. Resurfacing FY2002-B, Change Order #1**

**Action: Approve Change Order #1 to the FY2002-B Resurfacing contract with Crowder Construction Company of Charlotte, North Carolina for \$599,981.45.**

**Staff Resource:** David Meachum, Engineering and Property Management

**Explanation:**

Council awarded the original resurfacing contract on April 8, 2002 for \$4,996,660.30.

This change order will provide supplemental funds in asphalt resurfacing due to the addition of streets by the Street Maintenance Division as part of a reimbursement agreement for paving widening strips on roads in the City's extraterritorial jurisdiction and for increases in asphalt cement costs.

The contract requires that adjustment of the unit price per ton for asphalt cement will be made when the price fluctuates more than 5% from the contract base index price. This base index price represents an average freight-on-board selling price of asphalt cement at supplier's terminals as determined by the NCDOT from a survey of terminals located in North Carolina and adjacent states. The asphalt cement price has increased as much as 28% during the contract period.

**Funding:**

Transportation Capital Investment Plan

## 15. Gleneagles Road Widening

**Action: Approve an agreement for \$129,425 with Kimley-Horn and Associates, Inc. for engineering services for the Gleneagles Road Widening project.**

**Staff Resource:**

David Meachum, Engineering and Property Management

**Explanation:**

This contract will provide funding for engineering planning, design and construction administration services for the Gleneagles Road Widening project. The project includes widening Gleneagles Road from two lanes to three lanes between Ballantyne Court and Bar Harbour Lane. The project also includes storm drainage, curb and gutter and sidewalk improvements.

**Funding:**

Transportation Capital Investment Plan

## 16. Lease for Telecommunications Antenna Site

**Action: Approve Site Lease Agreement locating Progress Energy, Inc. antenna and equipment on City-owned tower at 509 Matthews Street.**

**Staff Resource:**

Kent Winslow, Engineering and Property Management

**Explanation:**

Progress Energy, Inc. proposes a 5-year lease with options to renew for four 5-year periods. In addition to locating an antenna upon the City-owned communications tower, Progress Energy will be entitled to locate a 14 ft. x 20 ft. equipment area at the base of the radio tower. The lease is the standard

version the City uses for communication towers. Business Support Services' Radio Shop has approved the site and emissions plans.

In addition to an initial \$5,000 fee to the City, Progress Energy will pay \$1,200 per month in rent. The rent shall escalate by 3% each year of the lease.

**Attachment 7**  
Site Plan

## 17. Change Order for Janitorial Services Contract

**Action: Approve Change Order #1 to the janitorial services contract for Police district offices with H & M Cleaning Services for \$274, 368.16.**

**Staff Resource:** John Trail, Charlotte-Mecklenburg Police Department

**Explanation:**

Council approved a contract with H & M Cleaning Services for janitorial services for police district offices on June 25, 2001. The contract was for three years at \$194,102.57 per year.

The change order provides for the additional janitorial and carpet cleaning services for the Adam One District and the South Service Area offices (which have moved into the old Training Academy), as well as the new Baker Two District office. The change order also incorporates a 1.2% Consumer Price Index increase as allowed in the original contract. The cost of the additional services is \$137,184.08 per year for each of the remaining two years of the contract.

The new contract amount for janitorial services in police district offices is \$856,675.87.

**Funding:**

FY2003 Police operating budget

## 18. PeopleSoft Software Annual Maintenance and Support Fees

**Action: Authorize the payment of the PeopleSoft software annual maintenance and support fees of \$180,000 for FY2003 and thereafter annually for the life of the system at the going market rate, subject to available funds.**

**Staff Resources:** Bill Wilder, Human Resources  
Susan Johnson, Business Support Services

**Explanation:**

In June 1998 the City executed a contract with PeopleSoft USA, Inc for the purchase of software and maintenance and support for a Human Resources Information and Payroll System. At the time of the original contract, the City negotiated maintenance and support rates through August 2002. The contract provides that after August 2002, the City may purchase maintenance and support by paying PeopleSoft the current Support Services fee based on the City's current level of use. Staff has confirmed that the rates quoted for next year's maintenance and support are consistent with this standard.

The software maintenance and support fees provide the City with both technical and functional support, continual updates and fixes to the system (including tax, federal and state regulatory updates), technical environment updates and 24 hour support for critical payroll issues. Continued maintenance and support is essential to ensuring smooth operation of the system.

Funding for the cost of the maintenance and support fees were approved in Human Resources Management System budget for FY2003 and will be requested in the FY2004-FY2005 operating budget. The current annual fee is approximately \$180,000.

**Funding:**

FY2003 Human Resources operating budget

## 19. Amendment to Cemeteries Ordinance

**Action: Enact an Ordinance to Amend Chapter 7, "Cemeteries," of the City Code.**

**Staff Resources:** Mike Shroyer, Engineering and Property Management  
Doug Canty, City Attorney's Office

**Explanation:**

Cemeteries management wishes to make changes to the Cemeteries Ordinance that management believes will result in more efficient and more modern operations. The proposed Code revisions would accomplish the following:

- Eliminate the fee for indigent burials.
- Provide for the issuance of receipts, rather than deeds, for the purchase of burial space.
- Provide for the cemeteries supervisor, rather than City Council, to give notice of the reversion of lots to the City.
- Eliminate the need for the cemeteries supervisor to receive disinterment applications, which must be approved by the Health Department.
- Permit the City Engineer and the cemeteries supervisor to establish fees for opening and closing graves and for burials other than concrete and steel vaults or liners.

**Attachment 8**

Ordinance

**20. Donation of Technology-Related Equipment**

**Action: A. Adopt a resolution to declare as surplus the attached list of laptop computers, and**

**B. Approve the donation of same to the pilot program “Classroom Connection” promoting “e-learning” initiatives being introduced at Dilworth and Cotswold Elementary Schools in conjunction with the Charlotte Chamber.**

**Staff Resource:** Susan Johnson, Business Support Services

**Explanation:**

The “e-learning initiatives” program originated within the Charlotte Chamber’s Information Technology Council (ITC) and aligned with the ITC’s mission to further develop technology in education.

The primary objective of the Classroom Connection pilot program is to provide children from lower socio-economic families an opportunity to integrate technology and the Internet into their day-to-day learning. The goals of this program are to achieve improvements in test scores and raise student’s eagerness to learn. The demographics of both schools include an above-average number of “at-risk” students.

These computers are surplus property and would go through the normal process to dispose of surplus property if not donated. Historical data

estimates the cost of the referenced laptops to range from \$25 - \$50 at our auction sale. The laptops have been stripped of all data and software through the normal surplus process.

**Attachment 9**

Resolution

List of equipment

**21. Resolution Accepting North Carolina Department of Transportation Grant**

**Action: A. Adopt a resolution accepting a North Carolina Department of Transportation (NCDOT) grant in the amount of \$500,000, and**

**B. Adopt a budget ordinance to appropriate funds received from the North Carolina Department of Transportation (NCDOT) grant in the amount of \$500,000.**

**Staff Resource:** Jerry Orr, Aviation

**Explanation:**

Each year, the NCDOT Division of Aviation allocates funds for the state's Aid to Airports grant program to the state's airports. Charlotte's allotment from this fund is \$500,000. This grant will fund a portion of the reconstruction of Taxiway C.

**Committee Discussion:**

The Airport Advisory Committee recommends this action.

**Funding:**

Aviation Capital Investment Plan

**Attachment 10**

Resolution

Ordinance

## 22. Construction Contract for New Cargo Building

**Action:**

- A. Accept withdrawal of bid by American Eastern Builders due to mathematical error and return their bid security,**
- B. Award a bond contract to the lowest responsive bidder, Choate Construction of Charlotte in the amount of \$2,858,603.01 for construction of a cargo building, and**
- C. Adopt a budget ordinance appropriating \$2,928,603.01 from the Airport Excluded Centers Fund Balance.**

**Staff Resource:** Jerry Orr, Aviation

### **Explanation:**

This contract will provide for the construction of a 71,000 square-foot cargo warehouse building in the Charlotte Air Cargo Center. The building can accommodate two or more tenants, will have access to the aircraft parking area and will be located on Yorkmont Rd.

The budget ordinance is as follows:

|                    |                       |
|--------------------|-----------------------|
| Construction costs | \$2,858,603.01        |
| Contingency        | \$ 50,000.00          |
| Quality Assurance  | \$ 20,000.00          |
| <b>TOTAL</b>       | <b>\$2,928,603.01</b> |

### **Background:**

In the past 10 years, the Airport has developed 50 acres of parking area for cargo aircraft and over 400,000 sq. ft. of new cargo facilities, representing an investment of \$38 million.

On June 12, 2000, Council awarded a contract to Blythe Construction, Inc. in the amount of \$917,855 for sitework to permit the construction of additional cargo buildings.

### **Committee Discussion:**

The Airport Advisory Committee recommends this action.

### **Funding:**

Aviation Capital Investment Plan

### **Attachment 11**

Ordinance

**23. Construction Contract for General Aviation Ramp Expansion**

**Action:** **A. Reject the non-responsive bid of American Eastern Builders due to incomplete bid form and return their bid security bond,**

**B. Award a contract to Granite Contracting of Charlotte in the amount of \$549,574 for construction of the Fixed Base Operator Ramp Expansion, and**

**C. Adopt a budget ordinance appropriating \$680,000 from the Airport Excluded Centers Fund Balance.**

**Staff Resource:** Jerry Orr, Aviation

**Explanation:**

Additional use of the Airport by corporate aviation is increasing the demand on facilities. This contract will provide site work and paving to construct additional aircraft ramp to expand the corporate aviation facilities. Fees and charges paid by corporate aviation will repay the costs of construction.

The budget ordinance is as follows:

|                   |                  |
|-------------------|------------------|
| Construction      | \$549,574        |
| A/E               | \$ 68,000        |
| Quality Assurance | \$ 35,000        |
| Contingency       | <u>\$ 27,426</u> |
| TOTAL             | \$680,000        |

**DBE:**

| <b>DBE Status</b>    | <b>Amount</b> | <b>% of Project</b> | <b>Project Goal</b> |
|----------------------|---------------|---------------------|---------------------|
| WBE                  | \$137,000     | 24%                 | 10%                 |
| DBE Compliance:      | yes           |                     |                     |
| DBE Director Concur: | yes           |                     |                     |

**Committee Discussion:**

The Airport Advisory Committee recommends this action.

**Funding:**

Aviation Capital Investment Plan

**Attachment 12**

Ordinance

## 24. Property Transactions

**Action: Approve the following property acquisitions (A-C) and adopt the condemnation resolutions (D-F).**

\*NOTE: Condemnation Resolutions are on file in the City Clerk's Office.

### Acquisitions:

- A. Project:** Airport Master Plan Land Acquisition  
**Owner(s):** Susie McGee property  
**Property Address:** 4800 Wallace Neel Road  
**Property to be acquired:** 9.919 acres  
**Improvements:** Vacant land  
**Purchase Price:** \$584,000  
**Remarks:** The purchase price was determined by two independent appraisers and was reviewed by a third appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement.  
**Zoned:** I1  
**Use:** Vacant land  
**Tax Value:** \$100,590  
**Tax Code:** 113-131-01
- B. Project:** Auten Road Reservoir Protection Project, Parcel #1  
**Owner(s):** Sandra E. Haas  
**Property Address:** 1100 Auten Road  
**Property to be acquired:** 40,075 sq.ft. (.920 ac.) of Fee Simple  
**Improvements:** House  
**Purchase Price:** \$127,000  
**Remarks:** This acquisition is required for the Auten Road Reservoir Protection project to provide needed security at the raw water reservoir of the Franklin Water Treatment Plant. Compensation was established by an independent, certified appraisal.  
**Zoned:** R-17MF  
**Use:** Single-family Residential  
**Tax Code:** 039-181-11  
**Total Parcel Tax Value:** \$113,690

- C. Project:** Auten Road Reservoir Protection Project, Parcel #2  
**Owner(s):** Capital Construction & Development Company  
**Property Address:** Auten Road  
**Property to be acquired:** 65,950 sq.ft. (1.514 ac.) of Fee Simple  
**Improvements:** Unimproved  
**Purchase Price:** \$110,000  
**Remarks:** This acquisition is required for the Auten Road Protection project to provide needed security at the raw water reservoir of the Franklin Water Treatment Plant. Compensation was established by an independent, certified appraisal.  
**Zoned:** R-17MF  
**Use:** Vacant  
**Tax Code:** 039-181-12  
**Total Parcel Tax Value:** \$37,530

### Condemnations:

- D. Project:** Fairview/Sharon Widening-Phase 9 and 10, Parcel #24  
**Owner(s):** The TC-Fairington Company and Any Other Parties of Interest  
**Property Address:** 4600 Colony Road  
**Property to be acquired:** 41,788 sq.ft. (0.959 ac.) of Fee Simple, Permanent Sidewalk and Utility Easement and Temporary Construction Easement  
**Improvements:** Landscaping  
**Purchase Price:** \$209,225  
**Remarks:** This acquisition is required for the Fairview/Sharon Widening-Phase 9 and 10 Project. Compensation was established by an independent, certified appraisal and an appraisal review. City staff has yet to reach a negotiated settlement with the property owner.  
**Zoned:** R-15 MF CD  
**Use:** Apartments  
**Tax Code:** 183-151-87  
**Total Parcel Tax Value:** \$6,058,110
- E. Project:** Sharon View Road Sidewalk Project, Parcel #26  
**Owner(s):** Eddie R. Millis and Wife, Joy B. Millis and Any Other Parties of Interest  
**Property Address:** 6358 Gaywind Drive  
**Property to be acquired:** 3,761 sq.ft. (.09 ac.) of Permanent Sidewalk Slope Easement and Temporary Construction Easement  
**Improvements:** Brick Wall and Landscaping  
**Purchase Price:** \$31,550  
**Remarks:** This acquisition is required for the Sharon View Road Sidewalk project. Compensation was established by an independent, certified appraisal and an appraisal review. City

staff has yet to reach a negotiated settlement with the property owner.

**Zoned:** R8CD

**Use:** Single Family Residential

**Tax Code:** 187-261-02

**Total Parcel Tax Value:** \$190,460

- F. Project:** Nations Ford Road Sidewalk, Parcel #18  
**Owner(s):** Carroll B. Little, Sr. Carroll B. Little, Jr. and Wife, Elaine B. Little, Virginia L. Cannon, Virginia L. Cannon and Husband, James G. Cannon, Samuel Martin Little and Wife, Suzanne Q. Little and Any Other Parties of Interest  
**Property Address:** Nations Ford Road  
**Property to be acquired:** 14,948 sq. ft. (0.343 ac.) of Permanent Easement  
**Improvements:** None  
**Purchase Price:** \$9,400  
**Remarks:** This acquisition is required for the Nations Ford Road Sidewalk project. Compensation was established by an independent, certified appraisal and an appraisal review. City staff has yet to reach a negotiated settlement with the property owner,  
**Zoned:** BDCD  
**Use:** Commercial  
**Tax Code:** 203-189-05  
**Total Parcel Tax Value:** \$301,090

## 25. Meeting Minutes

**Action: Approve the titles, motions and votes reflected in the Clerk's record as the minutes of:**

- **August 20, 2002 City/County/School Board Luncheon**