

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Meeting Agenda

Monday, April 25, 2016

Council Chambers

City Council Business Meeting

*Mayor Jennifer W. Roberts
Mayor Pro Tem Vi Lyles
Council Member Al Austin
Council Member John Autry
Council Member Ed Driggs
Council Member Julie Eiselt
Council Member Claire Fallon
Council Member Patsy Kinsey
Council Member LaWana Mayfield
Council Member James Mitchell
Council Member Greg Phipps
Council Member Kenny Smith*



Meeting Agenda

City Council Business Meeting

5:00 P.M. DINNER BRIEFING, CHARLOTTE-MECKLENBURG GOVERNMENT CENTER, ROOM 267

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1. Mayor and Council Consent Item Questions..... 2

2. Train Horn Noise Mitigation 3

3. Answers to Mayor and Council Consent Item Questions..... 4

4. Closed Session 5

Call to Order

Roll Call

Introductions

Invocation

Pledge of Allegiance

6:30 P.M. CITIZENS' FORUM

5. Consent agenda items 20 through 44 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk..... 7

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7. Public Hearing on the Annual Action Plan for Housing and Community Development (Fiscal Year 2017)..... 10

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Adjournment



Agenda Date: 4/25/2016

Agenda #: File #: 15-3135 **Type:** Dinner Briefing

CITY COUNCIL MEETING
Monday, April 25, 2016

In addition to the previously advertised public hearing items, Departments have asked that the time sensitive items listed below not be deferred.

Item#	Title
35	Enterprise Human Resources Management System Software Upgrade
40	Property Transactions - North Tryon Business Corridor, Parcel #26
41	Property Transactions - North Tryon Business Corridor, Parcel #13
42	Property Transactions - North Tryon Business Corridor, Parcel #16
43	Property Transactions - North Tryon Business Corridor, Parcel #17
44	Property Transactions - North Tryon Business Corridor, Parcel #67



Agenda Date: 4/25/2016

Agenda #: 1. **File #:** 15-3076 **Type:** Dinner Briefing

Mayor and Council Consent Item Questions

Staff Resource(s):

Katie McCoy, City Manager's Office

Time: 5 minutes

Synopsis:

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



Agenda Date: 4/25/2016

Agenda #: 2. **File #:** 15-3008 **Type:** Dinner Briefing

Train Horn Noise Mitigation

Staff Resource(s):

Debbie Smith, Transportation

Time: 30 minutes

Explanation

- The Charlotte Department of Transportation will provide a briefing on community concerns related to train horn noise, including alternatives for consideration.
- There are three freight rail companies that operate in Charlotte: 1) Aberdeen Carolina and Western Railway, 2) CSX, and 3) Norfolk-Southern.
 - These companies are regulated by the Federal Rail Administration.
 - Charlotte has more than 160 public rail crossings. These are the places where a street and railroad intersect and conflicts between the train, vehicles, pedestrians or bicyclists may occur.
- The Federal Rail Administration requires that trains must sound a horn prior to crossing a roadway.

Future Action

The presentation is for information only.



Agenda Date: 4/25/2016

Agenda #: 3. **File #:** 15-3079 **Type:** Dinner Briefing

Answers to Mayor and Council Consent Item Questions

Staff Resource(s):

Katie McCoy, City Manager's Office

Time: 10 minutes

Synopsis

Staff responses to questions from the beginning of the dinner meeting.



Agenda Date: 4/25/2016

Agenda #: 4. **File #:** 15-2841 **Type:** Dinner Briefing

Closed Session

Action:

Adopt a motion pursuant to North Carolina General Statute 143-318.11(a)(3) to go into closed session to consult with attorneys employed or retained by the City in order to preserve the attorney-client privilege and to consider and give instructions to an attorney concerning the handling or settlement of claims or administrative procedures.



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
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Agenda Date: 4/25/2016

Agenda #: File #: 15-3134 Type: Consent Item

6:30 P.M. CITIZENS' FORUM



Agenda Date: 4/25/2016

Agenda #: 5. **File #:** 15-3133 **Type:** Consent Item

Consent agenda items 20 through 44 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



Agenda Date: 4/25/2016

Agenda #: 6. **File #:** 15-3006 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close a Portion of Greenwood Cliff

Action:

Continue a public hearing to close a portion of Greenwood Cliff to May 23, 2016.

Staff Resource(s):

Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The abandonment of Greenwood Cliff would allow for an extension of the existing Pearl Park Way (Pearl Park Project).
- City Council voted to continue this public hearing at its Council Business Meeting on November 23, 2015.
- There are three primary actions necessary for the Pearl Park Project to move forward:
 - Approval of a proposed Text Amendment, accomplished on February 15, 2016;
 - Decision on the Pearl Park Way Extension Tax Increment Grant (May 23, 2016); and
 - Closing of a portion of Greenwood Cliff (May 23, 2016).
- The resolution to close this portion of Greenwood Cliff contains a contingency statement that requires the construction of Pearl Park Way Extension and Berkley Place Extension to be completed within five years of this action.
- The City intends to keep Greenwood Cliff open to the public until the conditions outlined in the contingency statement are met.
- Greenwood Cliff is located in City Council District 1.

Petitioners

Midtown Partners II, LLC

Right-of-Way to be Abandoned

Greenwood Cliff is located northwest of Kenilworth Avenue, neighboring the Pearl Street Neighborhood Park.

Agenda #: 6.File #: 15-3006 Type: Public Hearing Item

Reason

The closing of a portion of Greenwood Cliff will occur in exchange for the construction of the new Pearl Park Way extension. This first phase of this street connection will occur between Kenilworth Avenue and the remaining portion of Greenwood Cliff. In addition, this street closing will allow a number of abutting properties to be recombined in order to accommodate a new development consisting of mixed housing, office, and commercial uses. The proposed development is consistent with the Midtown-Morehead-Cherry Area Plan.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s)

Mr. Alan Mayfield - Notified/no response

Mr. James Keenan - Has concerns that the proposed project design not adversely impact remaining properties.

Mr. David Earnhardt - Notified/no response

Mr. Allen James - Notified/no response

Mr. William Turner - No objections

Mr. Chester Helt - Has concerns, which he and the petitioner are working to resolve.

D&R Properties of Charlotte, LLC - Notified/no response

Amy ENT, LLC - Notified/ no response

ODOM Family, LLC - Notified/no response

Nameste Properties No. 1, LLC - Notified/no response

Liberty Greenwood Cliff, LLC - Notified/no response

Neighborhood/Business Association(s)

Charlotte Regional Realtor® Association - No objections

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.



Agenda Date: 4/25/2016

Agenda #: 7. **File #:** 15-3010 **Type:** Public Hearing Item

Public Hearing on the Annual Action Plan for Housing and Community Development (Fiscal Year 2017)

Action:

Hold a public hearing on the proposed Fiscal Year 2017 Annual Action Plan for Housing and Community Development.

Staff Resource(s):

Pamela Wideman, Neighborhood & Business Services
Warren Wooten, Neighborhood & Business Services

Policy

- The U.S. Department of Housing and Urban Development (HUD) mandates the development of an Annual Action Plan (Plan) to receive federal funding for housing and community development activities.
- The Fiscal Year 2017 Plan for Housing and Community Development is the City's strategy for the use of federal funds in providing housing and community development activities.
- The Plan supports the City's housing policy to preserve existing housing, expand the supply of low and moderate-income housing and support family self-sufficiency. Specific examples of this support include:
 - Creating housing diversity through the provision of down payment assistance and new rental unit construction;
 - Supporting aging in place through the rehabilitation of existing housing; and
 - Funding homelessness reduction and prevention efforts in accordance to the City's Ten-Year Plan to End and Prevent Homelessness.

Explanation

- The Plan includes housing and community development needs and resources for the City and Regional Housing Consortium.
- The Regional Housing Consortium is a partnership among the City, Mecklenburg County, and the towns of Cornelius, Pineville, Matthews, Mint Hill, Huntersville, and Davidson.
- In Fiscal Year 2017 the City expects to receive a total of \$10,283,239 in federal funding allocation for the following:
 - Community Development Block Grant (CDBG), \$5,351,235
 - HOME Investment and Partnerships (HOME), \$2,299,536
 - Emergency Solution Grants, \$466,608
 - Housing Opportunity for Persons with AIDS (HOPWA), \$2,165,860
- The final budget is expected to be determined in the next 60-90 days. If any of the anticipated funding amounts change, City Council would not be required to hold another public hearing or amend the approved Plan. The changes would be handled through an administrative update by

Agenda #: 7.File #: 15-3010 Type: Public Hearing Item

Housing Services staff.

Community Input

- On February 10 and February 16, 2016, Neighborhood & Business Services staff convened public forums to receive input for the development of the Plan.
- A copy of the draft Plan was placed in several libraries throughout the City, as well as at the Charlotte Housing Authority Office and Old City Hall.

City Council Input

- On March 2, 2016, the Housing and Neighborhood Development Committee was briefed on the Plan and voted unanimously to proceed to a public hearing. (Mayfield, Autry, Austin, Driggs; Kinsey was not present.)

Next Steps

- City Council will be asked to approve the Plan at their meeting on May 9, 2016.
- The Plan will be submitted to HUD on or before May 15, 2016.

Fiscal Note

Funding: HUD



Agenda Date: 4/25/2016

Agenda #: 8. File #: 15-2857 Type: Public Hearing Item

Bank of America Stadium Agreement Amendment and Convention Center Refundings

Action:

- A. Approve an amendment to the agreement between the City and Panthers Stadium, LLC (September 9, 2013) extending the rent-free use period for City events at Bank of America Stadium from June 30 to September 7 each year through 2022, and moving up the payment date of the final installment of the City's contribution for stadium improvements from December 1, 2017, to December 1, 2016,**

- B. Hold a public hearing on the financing of the final installment of the City's contribution for improvements to Bank of America Stadium,**

- C. Adopt a resolution approving the financing of \$23,500,000 in Certificates of Participation to pay the final installment of the City's contribution for stadium improvements and renovations, and**

- D. Adopt a resolution approving refunding of \$19,490,000 of 2003B Convention Center variable rate COPS and \$19,160,000 of 2005C Convention Center fixed rate COPS.**

Staff Resource(s):

Ron Kimble, City Manager's Office

Randy Harrington, Management & Financial Services

Robert Campbell, Management & Financial Services

Explanation

Actions A, B and C

- Staff seeks City Council approval for an amendment to the 2013 agreement with the Panthers Stadium, LLC (Panthers), which advances the Phase III project funding date and extends the rent-free use day period.
- On April 22, 2013, the City Council authorized a contract with the Panthers to fund \$75 million in improvements to Bank of America Stadium as part of a 10-year partnership. The contract agreement was signed on September 9, 2013.

Agenda #: 8.File #: 15-2857 Type: Public Hearing Item

- The agreement provided for the City’s contribution to be made in three installments: December 1, 2013, December 1, 2015, and December 1, 2017.
- Under the agreement the City has the right to have four rent-free events at the Stadium each year during the period from January 15 to June 30, plus the Belk Bowl.
- The Panthers have been completing more Stadium improvements than the \$37.5 million required in the original agreement. Upon completion of the project in 2017, the Panthers will have invested \$102 million in the Stadium, almost triple the original agreement amount.
- Under the existing partnership, the City has the right to have four rent-free events at the Stadium each year during the period from January 15 to June 30, plus the Belk Bowl. The City desires to extend (by agreement as opposed to current practice) the rent-free use time period each year to allow greater flexibility in bringing international soccer games, college football games, and other revenue generating events to Charlotte.
- As a result, Panthers have offered to extend the end date of the City’s rent-free period from June 30 to September 7 each year through 2022, in exchange for the City moving up the December 1, 2017, installment payment to December 1, 2016. All other parts of the original agreement, including the tether provisions, remain unchanged.
- The amended agreement offers several benefits for the City, including:
 - Moving up the final installment locks in an interest rate that is likely to be lower in 2016 than in 2017.
 - Moving up the final installment will save issuance costs to the City because the financing that will fund it can be issued in connection with refunding of the Convention Center financing.
 - Moving up the last installment of \$23.5 million will allow early completion of the remaining City-funded improvements, which includes renovation of the Level 100 concourse for a better fan experience.
- The public hearing is required for financing the final installment payment on the City’s contribution for the Stadium improvements.

Action D

- The City Council is also asked to authorize refunding the 2003B COPS and 2005C COPS originally issued to fund Convention Center projects. This action will provide the following benefits:
 - Save the City approximately \$5.3 million, and
 - Allow the City to take advantage of current low interest rates, while reducing the risk of interest rate increases associated with variable rates.
- Debt service will be paid from existing tourism related revenues.
- Adoption of a resolution is required making certain required findings and directing staff to obtain Local Government Commission approval for the financing and refundings.
- The Local Government Commission is scheduled to review the proposed financing for approval at its meeting on May 3, 2016.

Fiscal Note

Funding: Convention Center Debt Service Fund

Agenda #: 8.**File #:** 15-2857 **Type:** Public Hearing Item

Attachment

Contract Amendment
Exhibit 2.1: Improvements
Resolution

FIRST AMENDMENT TO AGREEMENT

THIS FIRST AMENDMENT TO AGREEMENT (the “Amendment”) is made as of the ___ day of April, 2016, by and among THE CITY OF CHARLOTTE, a municipal corporation of the State of North Carolina (“City”), PANTHERS FOOTBALL, LLC, a North Carolina limited liability company (“Teamco”), and PANTHERS STADIUM, LLC, a North Carolina limited liability company (“Stadco”).

WITNESSETH:

WHEREAS, the Parties entered into an agreement dated as of September 9, 2013 (the “Agreement”) related to the funding and construction of improvements to Bank of America Stadium (the “Stadium”); and

WHEREAS, the Parties desire to amend the Agreement to allow for the earlier completion of the construction of certain improvements to the Stadium.

NOW, THEREFORE, in consideration of the premises, and for other good valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to amend and modify the Agreement as follows:

1. Definition of Terms. All capitalized terms contained herein and not otherwise defined shall be defined as provided in the Agreement.
2. Funding of the Improvements. Section 2.4.3(a)(iii) of the Agreement is hereby modified by changing the Phase Three funding date from “December 1, 2017” to “December 1, 2016.”
3. City Events. In consideration of the accelerated funding provided by the City for City-Funded Improvements, the Panthers Parties agree to expand the annual window of opportunity for the City to hold City Events by changing the end date in Section 5.2.3(b) from “June 30” to “September 7.” This change shall not affect the end date of the Agreement which shall remain June 30, 2023.
4. Exhibit 2.1. Exhibit 2.1, attached hereto, replaces the original Exhibit 2.1 attached to the Agreement.
5. Effective Date. The provisions of this Amendment shall be and become effective as of the day and year first written above.

6. Successors and Assigns. This Amendment shall inure to the benefit of and be binding upon the parties hereto, and upon their respective heirs, legal representatives, successors and permitted assigns.

7. Full Force and Effect. The Agreement, as modified herein, is hereby ratified and confirmed by the Parties hereto, and remains in full force and effect.

8. Memorandum of Agreement. Upon the request of any Party and at no expense to the other Parties, each Party agrees to execute such agreements as may be necessary to confirm the provisions of this Amendment.

9. Governing Law. The Agreement and this Amendment shall be governed by and construed in accordance with the laws of the State of North Carolina.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be properly executed as of the day and year first above written.

THE CITY:

CITY OF CHARLOTTE

By: _____

Name:

Title:

THE PANTHERS PARTIES:

PANTHERS STADIUM, LLC

PANTHERS FOOTBALL, LLC

By: _____

By: _____

Daniel B. Morrison, Jr.

Daniel B. Morrison, Jr.

President

President

EXHIBIT 2.1

IMPROVEMENTS

PART A

2013-2014 (Phase One)

<u>Improvements</u>	<u>Construction Timeline</u>	<u>Actual Costs</u>	<u>Initial Classification**</u>	<u>Category</u>
-Improvements to entry gate access points and security -Escalators and escalator towers -Entrance dome lighting - -Pavers -Property acquisition	Summer 2013; January – July 2014	\$28,191,446	City-Funded Improvements	I
-Video boards -Ribbon Boards -Sound -Control Room expansion -Broadcast Department	February – July 2014	\$36,601,441	Panthers-Funded Improvements	I
- Phase III Locker room update - Media work room update	January – March 2014	\$1,540,653	Panthers-Funded Improvements	II

2015-2018 (Phases Two and Three)

<u>Improvements</u>	<u>Construction Timeline</u>	<u>Projected Cost (in 2016 dollars)*</u>	<u>Initial Classification**</u>	<u>Category</u>
-Level 300/400 concourses	January – July	\$24,000,000	Panthers Funded-Improvements	II
-Level 100/500 concourses	January – July	\$30,000,000	City-Funded Improvements	I
-Infrastructure upgrades -Energy efficient projects	January – July	\$13,508,554	City-Funded Improvements	I
-Technology Additions/Upgrades	January – July	\$3,300,000	City-Funded Improvements	I
-Technology	January – July	\$15,300,000	Panthers Funded-Improvements	I

*Savings on the design, development, construction, configuration, implementation and/or installation of any City-Funded Improvement or Panthers-Funded Improvement in any Phase may be applied by the Panthers Parties to the design, development, construction, configuration, implementation and/or installation of other City-Funded

Improvements or, subject to the limitations set forth in the immediately following paragraph, Panthers-Funded Improvements, as the case may be, on or prior to the 2022 NFL Season End Date.

**All or any portion of any Improvements that are initially classified as “Category I” Panthers-Funded Improvements may be reclassified by the Panthers Parties as City-Funded Improvements provided that the aggregate City funding in any Phase does not exceed the budgeted limit of City Contributions for that Phase and all prior Phases (after giving effect to all increases resulting from any sales or use tax contributions made in such Phase). No Improvements (or portion thereof) that are classified on this Exhibit 2.1 as “Category II” Panthers-Funded Improvements may be reclassified as City-Funded Improvements. In addition, all or any portion of any Improvements that are initially classified as “Category I” City-Funded Improvements may be reclassified by the Panthers Parties as Panthers-Funded Improvements if such Improvements are funded by a Panthers Party (and not later reimbursed by the City).

PART B

Additional/Alternative Improvements

If the Improvements described in Part A above (including any Improvements that are substituted therefor as described below) are completed without the expenditure of all Contributions, Stadco may expend (x) any remaining City Contributions on any improvements described in the table below that are permitted to be classified as “City-Funded Improvements” and (y) any remaining Panthers Contributions on any improvements described in the table below that are permitted to be classified as “Panthers-Funded Improvements”.

In addition, any Panthers-Funded Improvement described in Part A above may, in the sole discretion of the Panthers, be substituted with one or more of the improvements described in the table below, which additional or alternative improvements shall constitute Panthers-Funded Improvements.

<u>Improvements</u>	<u>Permitted Classification</u>
-Club Seat/Suite Improvements	Panthers-Funded Improvements only
-Practice Facility	Panthers-Funded Improvements <u>or</u> City-Funded Improvements, provided that the City Contributions shall not be used for any Practice Facility located outside the City of Charlotte, N.C.
-New Concepts (i.e., general amenities installed in a material number of NFL stadiums)	Panthers-Funded Improvements <u>or</u> City-Funded Improvements, provided that the City Contributions shall not be used for amenities that are primarily for the benefit of suite and club seat ticket holders
-Additional Entry Gate Improvements -Ticket Office	Panthers-Funded Improvements <u>or</u> City-Funded Improvements
-Team Store	Panthers-Funded Improvements only

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A Regular Meeting of the City Council of the City of Charlotte, North Carolina was duly held in the Meeting Chamber at the Charlotte-Mecklenburg Government Center in Charlotte, North Carolina, the regular place of meeting, at 7:00 p.m. on April 25, 2016:

Members Present:

Members Absent:

* * * * *
* * *

Councilmember _____ introduced the following resolution, a summary of which had been provided to each Councilmember, copy of which was available with the City Council and which was read by title:

RESOLUTION OF THE CITY OF CHARLOTTE, NORTH CAROLINA APPROVING AN AMENDMENT TO AN INSTALLMENT PURCHASE CONTRACT WITH NEW CHARLOTTE CORPORATION TO FINANCE AND REFINANCE CERTAIN CONVENTION CENTER FACILITIES AND RELATED MATTERS

WHEREAS, the City of Charlotte, North Carolina (the “City”) is a municipal corporation validly existing under the Constitution, statutes and laws of the State of North Carolina (the “State”);

WHEREAS, the City has the power, pursuant to the General Statutes of the State, to (1) purchase real and personal property, (2) enter into installment purchase contracts to finance and refinance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the City and New Charlotte Corporation (the “Corporation”) previously entered into an Amended and Restated Installment Purchase Contract dated as of August 1, 1993, as previously amended (the “Existing Contract”), in order to finance, in part, the acquisition of and improvements to various convention-related facilities (collectively, the “Existing Project”), including (1) the City’s primary convention center facility (the “Convention Center”); (2) a ballroom and related facilities across Brevard Street from the Convention Center and meeting facilities across Stonewall Street from the Convention Center; and (3) certain improvements to Bank of America Stadium (the “Stadium”) and Bojangles’ Coliseum;

WHEREAS, the City and the Corporation intend to finance additional improvements to the Stadium, including the renovation to the upper level concourse, upgrades to security infrastructure, landscaping and acquisition and improvements to the phone system and cable distribution (collectively, the “2016 Project”) and to refinance all or a portion of the City’s installment payments under the Existing Contract corresponding to the outstanding Refunding Certificates of Participation (Convention Facility

Project), Series 2005C and Refunding Variable Rate Refunding Certificates of Participation (Convention Facility Project), Series 2003B (collectively, the “*Refunded Certificates*”);

WHEREAS, the City is authorized to use certain taxes to pay the cost of financing the Existing Project and the 2016 Project under Chapter 908 of the 1983 Session Laws of the North Carolina General Assembly, as previously amended, and as further amended by Chapter 26 of the 2013 Session Laws of the North Carolina General Assembly;

WHEREAS, the City Council has determined it is in the best interest of the City to enter into Amendment Number Ten to the Amended and Restated Installment Purchase Contract dated as of June 1, 2016 (the “*Contract Amendment*,” and together with the Existing Contract, the “*Contract*”) between the City and the Corporation to (1) finance the cost of the 2016 Project, (2) refund in advance of their maturities the Refunded Certificates and (3) pay certain costs related to the execution and delivery of the Contract Amendment;

WHEREAS, the Corporation will execute and deliver Refunding Certificates of Participation (Convention Facility Project), Series 2016A (the “*2016A Certificates*”) and Taxable Certificates of Participation (Convention Facility Project), Series 2016B (the “*2016B Certificates*,” and together with the 2016A Certificates, the “*2016 Certificates*”), each evidencing proportionate undivided interests in rights to receive certain Revenues pursuant to the Contract under an Indenture of Trust dated as of June 1, 1991 between the Corporation and NCNB National Bank of North Carolina, N.A., the successor to which is U.S. Bank National Association, as trustee (the “*Trustee*”), and Supplemental Indenture, Number 11 dated as of June 1, 2016 between the Corporation and the Trustee;

WHEREAS, in connection with the sale of the 2016 Certificates by the Corporation to Merrill Lynch, Pierce, Fenner & Smith Incorporated and Wells Fargo Bank, National Association (collectively, the “*Underwriters*”), the Corporation will enter into the Contract of Purchase (as defined below) and the City will execute a Letter of Representation to the Underwriters (the “*Letter of Representation*”);

WHEREAS, there have been described to the City Council the forms of the following documents (collectively, the “*Instruments*”), copies of which have been made available to the City Council, which the City Council proposes to approve, enter into and deliver, as applicable, to effectuate the proposed installment financing:

- (1) the Contract Amendment;
- (2) the Letter of Representation; and
- (3) a Contract of Purchase to be dated on or about May 20, 2016 (the “*Contract of Purchase*”) between the Corporation and the Underwriters;

WHEREAS, to make an offering and sale of the 2016 Certificates, there will be prepared a Preliminary Official Statement (the “*Preliminary Official Statement*”), a draft thereof having been presented to the City Council, and a final Official Statement (together with the Preliminary Official Statement, the “*Official Statement*”) with respect to the 2016 Certificates, which Official Statement will contain certain information regarding the City;

WHEREAS, it appears that each of the Instruments is in an appropriate form and is an appropriate instrument for the purposes intended;

WHEREAS, the City hereby determines that the cost of financing the 2016 Project and refunding the Refunded Certificates exceeds the total amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the City in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, the City hereby determines that the cost of financing the 2016 Project and refunding the Refunded Certificates pursuant to the Contract Amendment and the obligations of the City thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would decrease the financial benefits of acquiring the 2016 Project and refunding the Refunded Certificates; and (3) insufficient revenues are produced by the Existing Project and the 2016 Project so as to permit a revenue bond financing;

WHEREAS, the City hereby determines that the estimated cost of financing the 2016 Project and refunding the Refunded Certificates pursuant to the Contract Amendment reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the City does not anticipate future property tax increases to pay installment payments falling due under the Contract in any fiscal year during the term of the Contract, and such payments are adequate and not excessive for their purpose;

WHEREAS, the City is not in default under any of its debt service obligations;

WHEREAS, the City's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act, and external auditors have determined that the City has conformed with generally accepted accounting principles as applied to governmental units in preparing its Annual Budget Ordinance;

WHEREAS, past audit reports of the City indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the City has not been censured by the North Carolina Local Government Commission (the "LGC"), external auditors or any other regulatory agencies in connection with such management and contract obligation payment policies;

WHEREAS, the City has filed an application to the LGC for approval of the Contract Amendment;

WHEREAS, the City Council hereby reaffirms each of the findings it made with respect to the Contract and the projects financed thereby in resolutions previously adopted by the City Council; and

WHEREAS, the City Council has conducted public hearings to receive public comment on the Existing Contract and the projects financed and refinanced thereby, and the City Council conducted a public hearing on April 25, 2016 to receive public comment on the 2016 Project;

WHEREAS, with respect to the 2016 Certificates, Parker Poe Adams & Bernstein LLP will serve as special counsel and Corporation's counsel, DEC Associates, Inc. will serve as financial advisor, Merrill Lynch, Pierce, Fenner & Smith Incorporated and Wells Fargo Bank, National Association will serve as underwriters, U.S. Bank National Association will serve as trustee, McGuireWoods LLP will serve as

underwriters' counsel, and Waters and Company LLC will serve as financial consultant (collectively, the "*Financing Team*");

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE, NORTH CAROLINA, AS FOLLOWS:

Section 1. Ratification of Instruments. All actions of the City, the City Manager, the Chief Financial Officer, the City Clerk, the City Attorney and their respective designees, whether previously or hereinafter taken, in effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Instruments.

Section 2. Authorization of the Official Statement. The form, terms and content of the Official Statement are in all respects authorized, approved and confirmed, and the use of the Official Statement by the Underwriters in connection with the sale of the 2016 Certificates is hereby in all respects authorized, approved and confirmed.

Section 3. Authorization of Contract Amendment. The City approves the financing of the 2015 Projects in accordance with the Contract Amendment in an aggregate principal amount not to exceed \$65,000,000, which will be a valid, legal and binding obligation of the City in accordance with its terms. The form and content of the Contract Amendment are hereby in all respects authorized, approved and confirmed, and the City Manager, the Chief Financial Officer and the City Clerk and their respective designees are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Contract Amendment, including necessary counterparts, in substantially the form and content presented to the City Council, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the City's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Contract Amendment presented to the City Council. From and after the execution and delivery of the Contract Amendment, the City Manager, the Chief Financial Officer and the City Clerk are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Contract Amendment as executed.

Section 4. Letter of Representation. The form and content of the Contract of Purchase are hereby in all respects approved, and the City Manager is authorized to execute the Letter of Representation for the purposes stated therein.

Section 5. City Representative. Each of the City Manager, the Chief Financial Officer, the City Treasurer and the City Debt Manager is hereby designated as the City's representatives (each, a "*City Representative*") to act on behalf of the City in connection with the transaction contemplated by the Instruments and the Official Statement, and each is authorized to proceed with the acquisition of the 2016 Project in accordance with the Instruments and to seek opinions as a matter of law from the City Attorney, which City Attorney is authorized to furnish on behalf of the City, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The City Representatives and their designees are in all respects authorized, individually and collectively, to supply on behalf of the City all information pertaining to the City as purchaser under the Contract for use in the Official Statement and the transactions contemplated by the Instruments or the Official Statement. The Representatives or their respective designees are hereby authorized, empowered and directed, individually and collectively, to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate to consummate the transactions contemplated by the Instruments or the Official Statement or as they deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

*Section 6. **Financing Team.*** The Financing Team for the 2016 Certificates is hereby approved.

*Section 7. **Severability.*** If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

*Section 8. **Repealer.*** All motions, orders, resolutions and parts thereof in conflict with this Resolution are hereby repealed.

*Section 9. **Effective Date.*** This Resolution is effective on the date of its adoption.



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 4/25/2016

Agenda #: 9. **File #:** 15-3080 **Type:** Policy Item

City Manager's Report



Agenda Date: 4/25/2016

Agenda #: 10.File #: 15-3026 Type: Policy Item

Housing Trust Fund Development Recommendations (Fiscal Year 2016)

Action:

Approve the Housing & Neighborhood Development Committee recommendation of Housing Trust Fund allocations for the following Multi-family Tax Credit developments for a total of \$10,297,000 to:

- A. Baxter Street, \$1,450,000,**
- B. Catawba II, \$585,000,**
- C. Cedarwood, \$1,320,000,**
- D. Magnolia Garden, \$1,400,000,**
- E. Tuckasegee Senior, \$2,392,000, and**
- F. Weddington Road Apartments, \$3,150,000.**

Committee Chair:

LaWana Mayfield

Staff Resource(s):

Pamela Wideman, Neighborhood & Business Services
Zelleka Biermann, Neighborhood & Business Services

Explanation

- On November 26, 2001, City Council established a Housing Trust Fund (HTF) to provide financing for affordable housing in the Charlotte community.
- On April 27, 2015, the City Council adopted the U. S. Department of Housing and Urban Development's Annual Action Plan (Plan). The Plan:
 - Identifies the need for affordable, safe, and decent housing for low and moderate-income families; and
 - Reaffirms three basic goals of the City's Housing Policy:
 - Preserve the existing housing stock,
 - Expand the supply of affordable housing, and
 - Support family self-sufficiency initiatives.
- For Fiscal Year 2016, developers requested HTF dollars for six developments to support their North Carolina Housing Tax Credit Applications for proposed rental multi-family housing developments.
- All six developments meet the City's submission requirements and are recommended for funding

Agenda #: 10.File #: 15-3026 Type: Policy Item

based on the preliminary site scores issued by the North Carolina Housing Finance Agency (NCHFA), compliance with the Housing Locational Policy, and zoning and planning guidelines.

- Award of HTF allocations demonstrates local alignment with state supported developments and allows for local leveraging of tax credit awards.
- The NCHFA is scheduled to announce tax credit awards in August 2016.
- Due to the competitiveness and limited amount of available tax credits, and the NCHFA's desire to disperse awards throughout the entire state, NCHFA will not award tax credits to all of the recommended developments. Approved HTF funding for those developments that do not receive a tax credit award will be returned to the HTF for future allocations.

Housing & Neighborhood Development Committee Discussion

- On April 6, 2016, Neighborhood & Business Services staff presented the proposed 2016 Housing Trust Fund recommendations to the Housing & Neighborhood Development Committee. The Committee, with the exception of Council member Kinsey who was absent, voted as follows:
 - Unanimously to approve Housing Trust Fund allocations for the Baxter, Catawba II, Magnolia, and Tuckaseegee developments. (Austin, Autry, Driggs and Mayfield voted yes).
 - Three to one to approve a Housing Trust Fund allocation for the Weddington Road development (Austin, Autry and Mayfield voted yes; Driggs voted no).
 - Unanimously to deny a Housing Trust Fund allocation for the Cedarwood development (Austin, Autry, Driggs and Mayfield voted no).

City Council Discussion

- On April 11, 2016, Neighborhood & Business Services staff provided a briefing of the Fiscal Year 2016 Housing Trust Fund recommendations to the Mayor and Council during their dinner meeting.

Charlotte Business INclusion

All borrowers of Housing Trust Fund are subject to an MWSBE goal determined by the amount of the Housing Trust Fund financing awarded. Proposed developments will include MWSBE goals.

Fiscal Note

Funding: Housing Diversity Community Investment Plan

Attachment

April 11 Dinner Briefing Presentation to the City Council



**2016 Housing Trust Fund
Recommendations**
City Council
Dinner Briefing

April 11, 2016



**Housing Trust Fund
Briefing Objectives**

- Council Priority
- Current Context
- Background
- Proposal Process and Evaluation Criteria
- FY2016 Tax Credit Development Recommendations
- Next Steps





Council Priority

- Build and preserve vibrant and diverse neighborhoods by expanding the supply of affordable and workforce housing through new construction and preservation of the existing housing stock.



Current Context



1 in 3
households
in Charlotte
now pay
more than
30% of
income on
housing
costs

34,000
affordable
housing units
needed in
Charlotte,
per recent
HUD
estimates

Senior
population will
grow rapidly,
about half
expected to be
<60% AMI
and need
affordable
housing



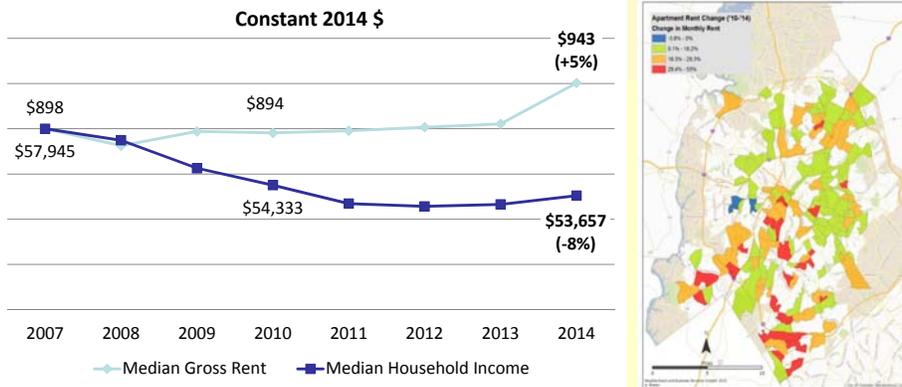
Who Needs Affordable Housing



Median wages for forecasted high-growth occupations in Charlotte, 2010-2020.
 Source: NC Department of Commerce, prepared for the Charlotte-Mecklenburg Workforce Board.



Housing Costs and Incomes



Sources: American Community Survey, 1-year estimates 2007-2014; Charlotte Regional Realtor Association 2015; Real Data Inc. 2015



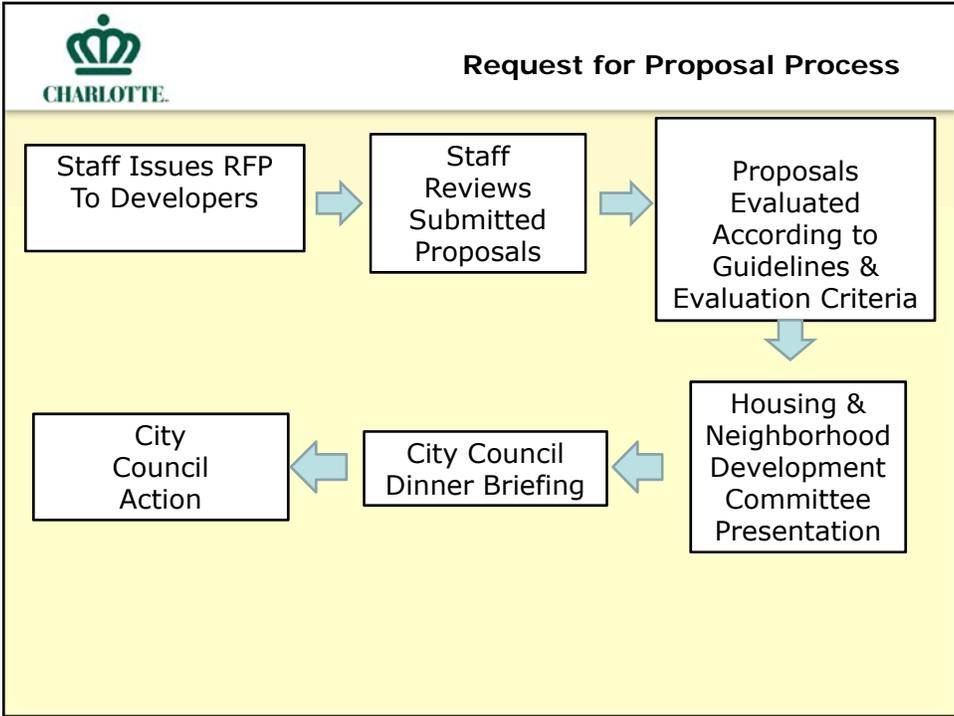
Background

- Established in November 2001 to provide gap financing to affordable housing developers through a competitive Request for Proposal Process
- Financed 5,542 affordable housing units
- Completed 4,718 housing units
- Total Development - \$544 million
- Funds Committed/Spent - \$93 million
- Leverage Ratio - 1:6



Background

- Housing Trust Funds are available for developers receiving North Carolina Housing Finance Agency (NCHFA) Tax Credit award for New Construction and Rehabilitation.
- This provides local alignment with State supported developments and allows greater local leverage of tax credit awards.
- Development must meet the current Housing Locational Policy or request a waiver.
- Developers must convene at least one neighborhood meeting to address proposed development.



Evaluation Criteria

<p>I. City Policies:</p> <ul style="list-style-type: none"> - Number of years affordable - Neighborhood Revitalization <p>II. Development Strength</p> <ul style="list-style-type: none"> - Number of Affordable Units - Income: Council priority *60% or less Area Median Income (\$40,320) <p>III. Developer Experience</p> <ul style="list-style-type: none"> - Developer Track Record - Property Management <p>IV. Financial Strength</p> <ul style="list-style-type: none"> - Leverage of City Funds - City Investment per Unit 	<p>Bonus Points:</p> <ul style="list-style-type: none"> - Housing Efficiency - Proximity to Transit - Proximity to Amenities and Services - Mixed Income Development <p>Market Study Review:</p> <ul style="list-style-type: none"> - Proposed Site - Impact in the community - Demand and Capture Rate
---	--

* 2016 Mecklenburg County Area Median Income for a family of four - \$67,000



Key Considerations

- State Tax Credit was replaced by a Workforce Housing Loan Program that excludes medium to large size cities, which decreases available gap funding for Charlotte.
- Historically, State Tax Credit provided 8-12% of the total development cost which ensured greater funding and deeper income targeting for the construction of new affordable housing.



2016 Housing Trust Fund Proposals

- Six developments applied to the City of Charlotte for funding and all met the submission criteria.
- Not all proposed developments will receive funding from North Carolina Housing Finance Agency.
- NCHFA will announce Tax Credit awards in August 2016.





2016 Housing Trust Fund Proposals

*Developments	Council District	Type	Aff. Units	Funding Request
Baxter Street	1	Family	30	\$1,450,000
Catawba II	2	Senior	39	\$585,000
Cedarwood Apts.	5	Senior	66	\$1,320,000
Magnolia Gardens	2	Senior	82	\$1,400,000
Tuckaseegee	3	Senior	104	\$2,392,000
Sub-total (9% tax Credit)			321	\$7,147,000
Weddington Road (4% tax credit)	7	Family	70	\$3,150,000
Total			391	\$10,297,000

**All six developments comply with the current Housing Locational Policy*



Multi-Family Rental Development Recommendation



Baxter Street
1798 Baxter Street
District 1
Laurel Street Residential

- Units: 30
- AMI: 6 units 30%
14 units 50%
10 units 60%
- Trust Fund: \$1,450,000
- Total Cost: \$ 4,956,751
- Affordability: 40 Years
- Leverage : 1:3



Multi-Family Rental Development Recommendation

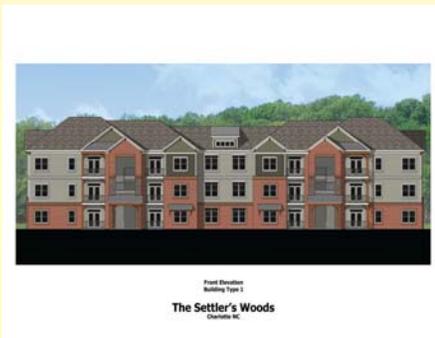


- Units: 39
- AMI: 10 units 30%
29 units 60%
- Trust Fund: \$585,000
- Total Cost: \$4,886,078
- Affordability: 30 Years
- Leverage: 1:8

Catawba II
400 Mount Holly-Huntersville Rd
District 2
The Housing Partnership



Multi-Family Rental Development Recommendation



- Units: 66
- AMI: 6 units 30%
14 units 50%
46 units 60%
- Trust Fund: \$ 1,320,000
- Total Cost: \$ 8,431,446
- Affordability: 30 Years
- Leverage: 1:6

Cedarwood Apartments
7700 Harrisburg Road
District 5
Connelly Development NC



Multi-Family Rental Development Recommendation



- Units: 82
- AMI: 5 units 30%
35 units 50%
42 units 60%
- Trust Fund: \$1,400,000
- Total Cost: \$10,122,505
- Affordability: 30 Years
- Leverage: 1:7

Magnolia Gardens
5233 Beatties Ford Road
District 2
The Affordable Housing
Group



Multi-Family Rental Development Recommendation



- Units: 104
- AMI: 21 units 30%
83 units 60%
- Trust Fund: \$ 2,392,000
- Total Cost: \$ 13,348,494
- Affordability: 30 Years
- Leverage : 1:6

Tuckaseegee Seniors
5915 Tuckaseegee Road
District 3
The Housing Partnership



Multi-Family Rental Development Recommendation



- Units: 70
- AMI: 70 units 60%
- Trust Fund: \$ 3,150,000
- Total Cost: \$ 10,835,473
- Affordability: 30 Years
- Leverage: 1:3

Weddington Road
3924 Weddington Road
District 7
The Housing Partnership



Housing & Neighborhood Development Committee Action

- On April 6, 2015, the Housing and Neighborhood Development Committee voted unanimously to approve funding for the following proposed developments:

Development	Council District	Type	Aff. Units	Funding Request
Baxter Street	1	Family	30	\$1,450,000
Catawba II	2	Senior	39	\$585,000
Magnolia Gardens	2	Senior	82	\$1,400,000
Tuckaseegee	3	Senior	104	\$2,392,000



Housing & Neighborhood Development Committee Action

- On April 6, 2015, the Housing and Neighborhood Development Committee voted 3 to 1 to approve funding for:

Development	Council District	Type	Aff. Units	Funding Request
Weddington Road	7	Family	70	\$3,150,000

- On April 6, 2015, the Housing and Neighborhood Development Committee voted unanimously to deny funding for:

Development	Council District	Type	Aff. Units	Funding Request
Ceaderwoods	5	Seniors	66	\$1,320,000



Next Steps

- On April 11, 2016, staff provides a briefing to City Council.
- On April 25, 2016, City Council will consider approval of 2016 Housing Trust Fund Requests.
- Developers must submit final applications to the North Carolina Housing Finance Agency by May 13, 2016.



Housing Trust Fund Developments





Agenda Date: 4/25/2016

Agenda #: 11. **File #:** 15-3085 **Type:** Policy Item

Amend the 2016 City Council and Budget Meeting Schedule

Action:

Approve amendments to the 2016 City Council and Budget Meeting Schedule.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- North Carolina General Statute 143-318.12 requires that the City Clerk maintain on file a schedule of the City Council's regular meetings and that the approved schedule shall be posted to the City's Web site. If a schedule is duly adopted and filed, no further notice of regular meetings is necessary.
- The following meeting is added to the 2016 Meeting Schedule:
 - May 5, 2016, 9:00 a.m. to 11:00 a.m.: Tour of the North End Smart District with Congresswoman Adams. Mayor and Council will meet in the lobby of Charlotte-Mecklenburg Government Center to the board bus.

Attachment

Amended 2016 City Council Meeting Schedule

AMENDED

**CITY OF CHARLOTTE, NC
CITY COUNCIL REGULAR & BUDGET MEETING SCHEDULE FOR 2016**

First Mondays

Council Workshop/Citizens' Forum

Meeting begins at 5:00 p.m. in Room 267 for the Workshop. The Citizens' Forum begins in the same room at 7:30 p.m.

Second Mondays

Council Business Meeting

Optional Council Briefing at 12N in 15th floor Large Conference Room – January only. Meeting begins at 5:00 p.m. in Room 267 with Council/Manager Dinner Briefing and continues in the Meeting Chamber at 7:00 p.m. for the Council Business Meeting.

Third Mondays

Zoning Meeting

Meeting begins at 5:00 p.m. in the Meeting Chamber Conference Room (CH-14) with Dinner Briefing and continues at **5:30 p.m.** in the Meeting Chamber for Zoning Decisions and Hearings.

Fourth Mondays

Citizens' Forum/Council Business Meeting

Meeting begins at 5:00 p.m. in Room 267 with Council/Manager Dinner Briefing and continues in the Meeting Chamber at 6:30 p.m. for the Citizens' Forum and Council Business Meeting. **Only exception is October schedule.**

January 4	Council Workshop/Citizens' Forum
January 11	12:00 pm Council Agenda Briefing (Optional) # Council Business Meeting
January 19 (Tuesday)	12:00 pm Council Agenda Briefing (Optional) 8th Fl Conf Room Zoning Meeting *
January 25	12:00 pm Council Agenda Briefing (Optional) # Citizens' Forum/Council Business Meeting
January 27-29	City Council Retreat Location - TBD
February 8	Council Business Meeting
February 15	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
February 22	Citizens' Forum/Council Business Meeting
February 24	1:30 pm Budget Workshop
(March 5-9, NLC Congressional City Conference, Washington, DC)	
March 14	Council Business Meeting
March 16	1:30 pm Budget Workshop
March 21	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
March 28	Citizens' Forum/Council Business Meeting
April 4	2:00 3:30 p.m. City Manager's Update Meeting CH14 4:30 p.m. Council Workshop/ 6:00 p.m. Citizens' Forum
April 6	1:30 pm Budget Workshop
April 11	Council Business Meeting
April 18	8:00 am 2016 Short Session Legislative Briefing with Mecklenburg State Delegation – Room 267 12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
April 20	1:30 pm Budget Workshop (Optional)
April 25	Citizens' Forum/Council Business Meeting
April 26, 2016 Mayor and Council to Raleigh +	
May 2	Council Workshop/Citizen's Forum ** 7:00 pm Manager's Recommended Budget Presentation ***
May 4, 2016 Mayor and Council to Raleigh +	
May 5, 2016 9 a.m. - 11 a.m. Tour of North End Smart District with Congresswoman Adams (meet in lobby)	
May 9	Council Business Meeting 5:30 pm Budget Public Hearing
May 11	1:00 pm Budget Adjustments

AMENDED**CITY OF CHARLOTTE, NC
CITY COUNCIL REGULAR & BUDGET MEETING SCHEDULE FOR 2016**

May 16	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
May 18, 2016 Mayor and Council to Raleigh +	
May 23	Citizens' Forum/Council Business Meeting
May 25	12:00 Noon Budget Adjustments/Straw Votes
June 1, 2016 Mayor and Council to Raleigh +	
June 6	Council Workshop/Citizens' Forum
(June 8, NC League of Municipalities Town Hall Day, Raleigh, NC) - DATE MAY CHANGE	
June 13	Council Business Meeting Budget Adoption
June 20	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
(June 20-23, US Conference of Mayors Annual Meeting, Indianapolis, IN) (June 22-24, Chamber Inter City Visit - Miami, FL)	
June 27	2:00pm City Manager's Update Meeting CH14 Citizens' Forum/Council Business Meeting
June 29, 2016 Mayor and Council to Raleigh +	
(Summer Meeting Schedule)	
July 18	12:00 pm City Manager's Evaluation CH-14 12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
July 25	Citizens' Forum/Council Business Meeting
August 22	12:00 pm City Attorney's Evaluation CH14 Citizens' Forum/Council Business Meeting
September 12	Council Business Meeting
September 19	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
September 26	Citizens' Forum/Council Business Meeting
(September 25-28, International City/County Management Association Conference)	
October 4-5, Chamber Retreat, Asheville, NC)	
October 10	Citizens' Forum/Council Business Meeting
October 17	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
(October 23-26, NC League of Municipalities Annual Conference, Raleigh)	
November 7	2:00 pm City Manager's Update Meeting CH14 Council Workshop/Citizens' Forum
November 14	Council Business Meeting
(November 16-19, NLC City Summit, Pittsburgh, PA)	
November 21	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting
November 28	Citizens' Forum/Council Business Meeting
December 5	Council Workshop/Citizens' Forum
December 12	Council Business Meeting
December 19	12:00 pm Zoning Meeting Briefing (Optional) - Room 882 Zoning Meeting

- # Optional Council Agenda Briefing (15th Floor Large Conference Room). Newly elected officials are encouraged to attend to review agenda with staff.
- * Meeting changed to Tuesday due to Monday holiday
- ** Workshop ends at 6:30 pm; Citizens' Forum begins at 6:30 pm (limit of 10 speakers)
- *** Per recommendation of Budget Committee, the budget presentation will be held during a televised Special Meeting (Council Chamber)
(All budget meetings will be held in CMGC #267, unless notified otherwise.)
- + Purpose of trip is advocacy of the City's legislative agenda.

2017 City Council Retreat - January 25-27, 2017



Agenda Date: 4/25/2016

Agenda #: 12.File #: 15-2824 Type: Business Item

Sale of 11.4 Acres of the Former Eastland Mall Site to The Charlotte-Mecklenburg Board of Education

Action:

- A. Approve the sale of 11.4 acres of the former Eastland Mall site to The Charlotte-Mecklenburg Board of Education for \$650,000,**
- B. Authorize the City Manager to negotiate and execute all documents necessary to complete the sale of the property, and**
- C. Adopt a budget ordinance appropriating \$650,000 in sale proceeds for the City's portion of the Hollyfield Drive extension and removal of retaining walls.**

Staff Resource(s):

Patrick Mumford, Neighborhood & Business Services
Todd DeLong, Neighborhood & Business Services
Tony Korolos, Engineering & Property Management

Explanation

- A new K-8 school was approved as part of the November 2013 school bond referendum. The new school, which could accommodate approximately 1,000 students, will alleviate crowding at Albemarle Road Elementary and Middle Schools, which are currently at 151% and 125% capacity respectively.
- The proposed school provides an opportunity to expand capacity for the Spanish language immersion magnet program. This magnet program will be similar to the dual-language program at Collinswood Language Academy, which was recognized as a School of Excellence in 2016 by the Magnet Schools of America.
- The Charlotte-Mecklenburg Board of Education (CMBE) has submitted an offer to purchase 11.4 acres of City-owned land at the former Eastland Mall site (portion of parcel identification number: 103-041-99). The offer includes the following terms:
 - Purchase price of \$650,000.
 - CMBE will contribute \$400,000 for the planning, design, and construction of the Hollyfield Drive extension. The City will reimburse CMBE for the remaining costs of the road improvements.
 - CMBE will pay to construct a temporary storm water detention area on the City-owned parcel adjacent to the CMBE parcel. The City will provide an easement for use of a designated portion of the former Eastland Mall site until the permanent storm water detention area is completed by the City as site redevelopment continues. CMBE will contribute \$80,000 for access to the permanent storm water detention area once completed. This access fee is based on the site's pro rata share of impervious acreage served by the permanent storm water detention pond.
 - CMBE will contribute up to \$488,300 for demolition and associated work related to removing the retaining walls running along the property boundary. If the scope of the work

Agenda #: 12.File #: 15-2824 Type: Business Item

is greater than originally anticipated, the City will reimburse CMBE for additional costs above the original amount.

- CMBE will oversee demolition and associated work related to a separate retaining wall located on City-owned property. The City will reimburse CMBE for the demolition and associated activities, which is estimated to be \$51,500.
 - CMBE will serve as construction manager for the road improvements and retaining wall demolition and grading.
 - The City and CMBE have agreed upon a site plan complementary to future redevelopment of the surrounding property and consistent with the conceptual redevelopment plan. The City and CMBE will incorporate additional design guidelines and other related documents as part of the sales agreement.
- In 2015, The Hopkins-McElhannon Group appraised the property on behalf of the City for \$1,420,000 and T.B. Harris, Jr. & Associates appraised the property on behalf of CMBE for \$638,400. The primary difference between the two reports is due to varying opinions of highest and best use (mixed-use versus institutional). The agreed upon purchase price is closer to the CMBE appraisal due to CMBE's negotiated contributions to other site improvements.
 - Through the Mandatory Referral process, the Charlotte-Mecklenburg Planning Committee reviewed the proposed sale of land to CMBE. On October 20, 2015, the Planning Committee voted not to recommend the sale and outlined several concerns in the attached letter dated October 21, 2015.
 - A rezoning petition (2016-007) was filed to rezone a portion of the property from O-15(CD) and B-1SCD to R-4 in order to allow for the use of the site for a school. A public hearing on this petition was held on March 21, 2016. City Council will vote on the rezoning petition, item number 13 on tonight's Business Agenda.

Background

- The City purchased the approximately 80.4 acre property in August 2012 as an opportunity to aid economic development and neighborhood stabilization in the area. Eastland Mall was demolished in 2013.
- Staff continues to use the redevelopment principles created by the Eastland Area Strategies Team (EAST) as a guide for redeveloping the site. One of the five EAST principles calls for civic development on the site, including a school, park, and access to public transportation.
- The Eastland Area Plan, adopted by City Council in June 2003, outlines citizens' concerns about the stability and quality of existing schools in the study area, as well as the need for continued expansion of nearby parks and greenways.
- The concept plan for the former Eastland Mall site calls for a pedestrian-oriented mixed-use development pattern consisting of residential and commercial uses, park space with a storm water detention pond, and a K-8 school.
- Staff presented the concept plan to City Council during a dinner briefing on October 26, 2015. City Council authorized staff to continue moving forward with the conceptual plan as presented and finalize an agreement with CMBE.

Fiscal Note

Funding: The attached chart outlines the division of project expenses between CMBE and the City.

Attachment

Site Plan

Map

Letter from the Planning Committee

Project Expenses

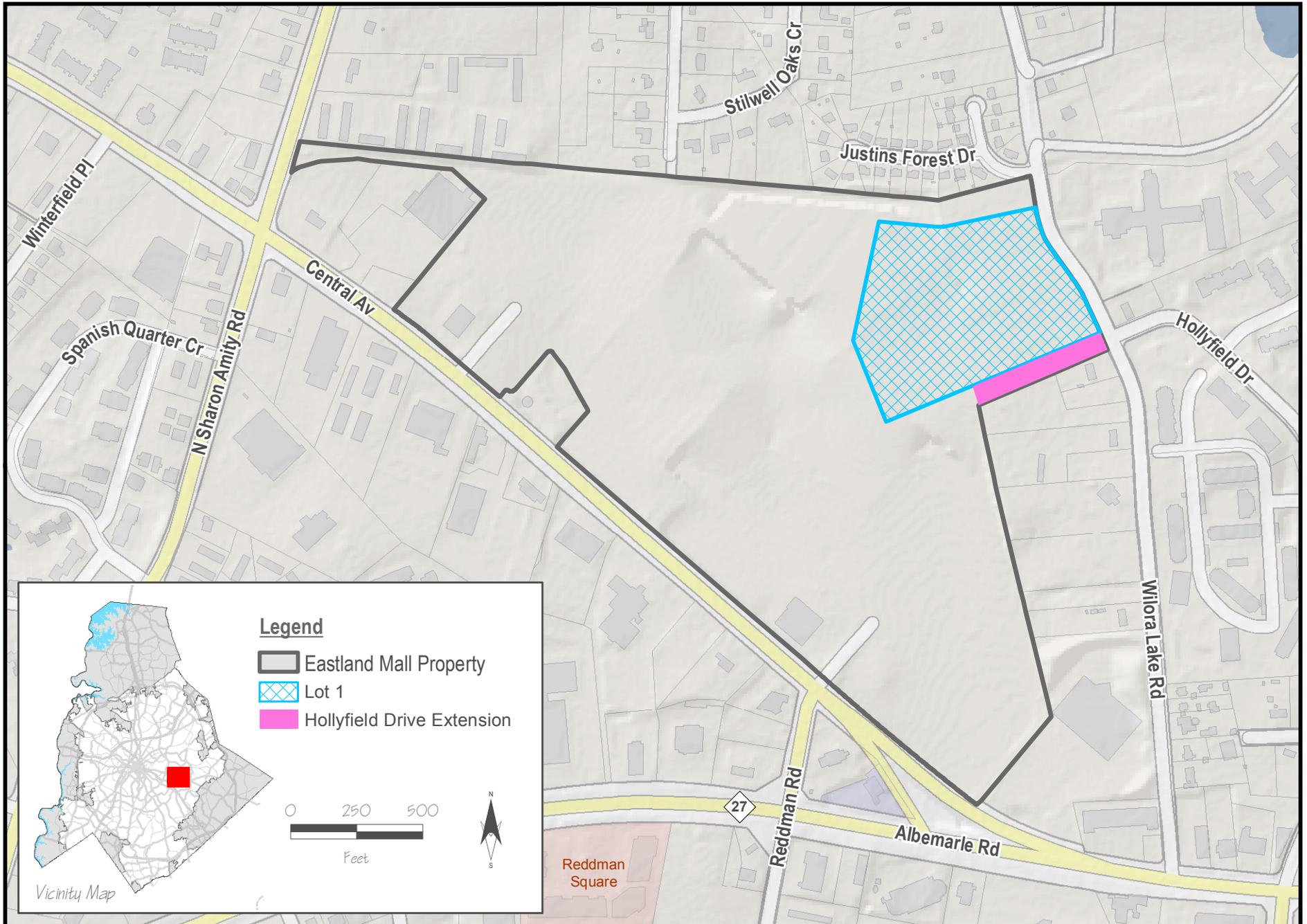
Agenda #: 12.**File #:** 15-2824 **Type:** Business Item

Budget Ordinance

SITE PLAN



Eastland Mall Property & Lot 1 (11.4 ac)



Charlotte Mecklenburg Planning Commission, Planning Committee
Randy Fink, Chairperson
randy.fink@gmail.com

October 21, 2015

Mayor Dan Clodfelter and Charlotte City Council
600 East Fourth Street Charlotte, NC 28202
(By Email)

RE: M.R. #15-50: Proposal by the City of Charlotte to Sell a Portion of the Former Eastland Mall Site to Charlotte Mecklenburg Schools (CMS)

Dear Mayor Clodfelter and Council:

On behalf of the Planning Commission's Planning Committee, I write to encourage you not to approve the sale of a portion of the Eastland Mall site to CMS at this time.

Our committee discussed the proposal at length at our October 20 meeting and voted to advise you against this proposal. Details of the conversation are in our meeting minutes, and in brief our reasons were:

- The proposed K-8 school is inconsistent with the Eastland Mall Area Plan from 2003. Specifically it:
 - Misses an opportunity to **Increase Economic Viability** by locating a use that drives other uses. The economic development impact of the proposed school, in the sense of a multiplier effect for other uses to locate at the site and of a driver of additional private investment in the site, is limited to the construction of the school itself.
 - Decreases the opportunity to **Improve the Aesthetic Quality** of the area.
 - Uses land for a self-contained use that will not integrate easily into the **Town Center** concept contemplated in the area plan.
 - Kills the opportunity to **Increase Attention on Community Design** by ignoring our most important planning principles, including walkability, integration with the neighborhood, and putting people first. Importantly, the CMS representative was clear that, though the concept proposed was only a test fit and not a final plan, the reality of CMS's goals for its facilities would not allow a design that is compatible with the our most cherished planning concepts.
- Relying on a K-8 school to "anchor" redevelopment at the property does not make sense, as the school will not in itself drive future development or co-located uses.
- Leading the redevelopment of the Eastland Mall site with a K-8 school will negatively impact the image of the site as a large-block opportunity for both new and traditional uses that could truly drive economic development in the area.

Please note that our committee recognizes the need to site a K-8 school in the general area. Furthermore, the committee did not discuss and is therefore agnostic about the potential siting of a school at this property once a more kinetic use is identified for the site.

The bottom line: though selling a portion of the site to CMS for a school might be relatively easy and help the City recapture a portion of its investment, any short-term benefit is dramatically overshadowed by the risk to the overall opportunity to drive significant change in the Eastland Mall area with redevelopment of this site.

Please do not approve this sale.

Sincerely,

Randy Fink

Cc: Charlotte Mecklenburg Planning Commission Planning Committee
Tony Lathrop, Planning Commission Chair
Ed McKinney, Charlotte Mecklenburg Planning Department
Peggy Hey, CMS Facility and Planning

Project Expenses

	CMBE	City	Total
Land	\$ 650,000		\$ 650,000
Stormwater Detention			
Permanent Stormwater "Buy In"	80,000	-	80,000
Retaining Wall Removal ¹	488,300	-	488,300
Hollyfield Extension ²	<u>400,000</u>	<u>650,000</u>	<u>1,050,000</u>
Subtotal	\$ 1,618,300	\$ 650,000	\$ 2,268,300
Revenues		<u>\$ 650,000</u>	
Net Gain/(Loss)		<u><u>\$ -</u></u>	

¹ EHG Estimate

² Based on E&PM Estimate

Note: The City shall reimburse CMBE for all costs associated with the demolition and removal of retaining wall on City-owned property. These costs were estimated to be \$51,500.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$650,000 FOR THE SALE OF 11.4 ACRES OF THE FORMER EASTLAND MALL SITE TO THE CHARLOTTE-MECKLENBURG BOARD OF EDUCATION

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$650,000 hereby estimated to be available from the following sources:
The Charlotte-Mecklenburg Board of Education

- Section 2. That the sum of \$650,000 is hereby appropriated in the General Capital Investment Fund (4001) into the following projects:
Eastland Infrastructure - 6188700001
GL: 4001-61-60-6188-618870-000000-000-530500

- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

- Section 4. All ordinances in conflict with this ordinance are hereby repealed.

- Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 4/25/2016

Agenda #: 13.**File #:** 15-2981 **Type:** Business Item

Rezoning Petition 2016-007

Action:

Render a decision on petition 2016-007 by City of Charlotte:

- **From B-1SCD (business shopping center, conditional), O-15(CD)(office, conditional), and MUDD-O(mixed-use development, optional), and**

- **To R4 (single-family residential).**

Staff Resource(s):

Ed McKinney, Planning

Explanation

- The public hearing on this rezoning petition was held on March 21, 2016.
- The property is approximately 12.5 acres located on the east side of Wilora Lake Road between Justin Forest Drive and Hollyfield Drive (City Council District 5 - Autry).
- This conventional petition seeks to allow all uses permitted in the R-4 (single-family residential) district. The site is a portion of the former Eastland Mall property.
- The City Council deferred the decision on this petition to April 25, as requested by the petitioner, on April 18, 2016.
- The Zoning Committee found the proposed land use to be consistent with the Eastland Area Plan. Therefore, the petition was found to be reasonable and in the public interest based on the staff analysis and the public hearing.
- The Zoning Committee voted 6-0 to recommend **APPROVAL** of this conventional petition.
- Staff agrees with the recommendation of the Zoning Committee.

Attachment

Zoning Committee Recommendation
Zoning Committee Statement of Consistency
Vicinity Map
Locator Map

REQUEST Current Zoning: B-1SCD (business shopping center, conditional), O-15(CD) (office, conditional), and MUDD-O (mixed use development, optional)
Proposed Zoning: R-4 (single family residential)

LOCATION Approximately 12.5 acres located on the east side of Wilora Lake Road between Justin Forest Drive and Hollyfield Drive.
(Council District 5 - Autry)

SUMMARY OF PETITION This conventional petition seeks to allow all uses permitted in the R-4 (single family residential) district. The site is a portion of the former Eastland Mall property.

PROPERTY OWNER City of Charlotte
PETITIONER City of Charlotte
AGENT/REPRESENTATIVE N/A

COMMUNITY MEETING Meeting is not required.

STATEMENT OF CONSISTENCY The Zoning Committee found this petition to be consistent with the *Eastland Area Plan*, based on information from the staff analysis and the public hearing, and because:

- The *Eastland Area Plan* recommends residential, office, and retail uses within a Town Center environment.

Therefore, this petition was found to be reasonable and in the public interest, based on information from the staff analysis and the public hearing, and because:

- The proposal is to rezone a portion of the former Eastland Mall property to a residential zoning district, which is one of the land uses identified as appropriate for this site; and
- In addition to single family homes, the R-4 (single family residential) district also allows uses such as religious institutions, schools of various types, and government buildings. These uses are also consistent with the plan recommendation; and
- The site is adjacent to single family, multi-family, and office uses along Wilora Lake Road, as well as the vacant Eastland Mall site. The uses allowed in the R-4 district are compatible with the surrounding development;

By a 6-0 vote of the Zoning Committee (motion by Eschert seconded by Majeed).

ZONING COMMITTEE ACTION The Zoning Committee voted 6-0 to recommend **APPROVAL** of this petition.

VOTE Motion/Second: Eschert / Sullivan
Yeas: Dodson, Eschert, Lathrop, Majeed, Sullivan, and Wiggins
Nays: None
Absent: Labovitz
Recused: None

ZONING COMMITTEE DISCUSSION Staff presented this item to the Zoning Committee, noting that there are not outstanding issues associated with the conventional district request. There was no further discussion of the petition.

Staff noted that this petition is consistent with the *Eastland Area Plan*.

STAFF OPINION Staff agrees with the recommendation of the Zoning Committee.

FINAL STAFF ANALYSIS
(Pre-Hearing Analysis online at www.rezoning.org)

PLANNING STAFF REVIEW

- **Proposed Request Details**

This is a conventional rezoning petition with no associated site plan.

- **Public Plans and Policies**

- *Eastland Area Plan (2003)* recommends residential, office, and retail uses within a town center environment for this site.

- **TRANSPORTATION CONSIDERATIONS**

- CDOT has no concerns about this petition since the trip generation potential of the site would be reduced under the proposed zoning. CDOT will ensure safe access during site plan review as part of the permitting process.
- **Vehicle Trip Generation:**
Current Zoning: 7,850 trips per day (based on 125,000 square feet of retail entitlements).
Proposed Zoning: 560 trips per day (based on 50 single family residential units).

DEPARTMENT COMMENTS (see full department reports online)

- **Charlotte Area Transit System:** No issues.
- **Charlotte Department of Neighborhood & Business Services:** No issues.
- **Charlotte Fire Department:** No issues.
- **Charlotte-Mecklenburg Schools:** The development allowed under the existing zoning would generate zero students, while the development allowed under the proposed zoning will produce 34 students. Therefore, the net change in the number of students generated from existing zoning to proposed zoning is 34 students. The proposed development is not projected to increase the school utilization (without mobile classrooms) for Eastway Middle (113%). The proposed development is projected to increase the school utilization (without mobile classroom units) as follows:
 - Windsor Park Elementary from 149% to 151%
 - Garinger High from 129% to 130%
- **Charlotte-Mecklenburg Storm Water Services:** No issues.
- **Charlotte Water:** No issues.
- **Engineering and Property Management:** No issues.
- **Mecklenburg County Land Use and Environmental Services Agency:** No issues.
- **Mecklenburg County Parks and Recreation Department:** No issues.

Attachments Online at www.rezoning.org

- Application
- Pre-Hearing Staff Analysis
- Locator Map
- Site Plan
- Department Comments
 - Charlotte Area Transit System Review
 - Charlotte Department of Neighborhood & Business Services Review
 - Charlotte Fire Department Review
 - Charlotte-Mecklenburg Storm Water Services Review
 - Charlotte-Mecklenburg Schools
 - Charlotte Water Review
 - Engineering and Property Management Review
 - Mecklenburg County Land Use and Environmental Services Agency Review
 - Mecklenburg County Parks and Recreation Review
 - Transportation Review

Planner: Sonja Strayhorn Sanders (704) 336-8327

Zoning Committee Statement of Consistency (To approve)

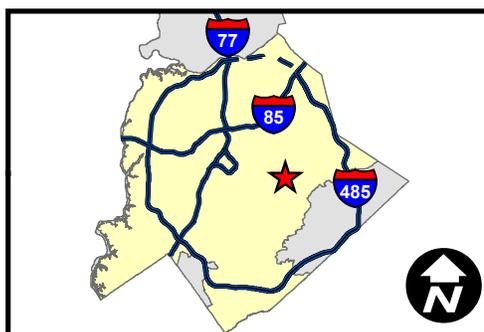
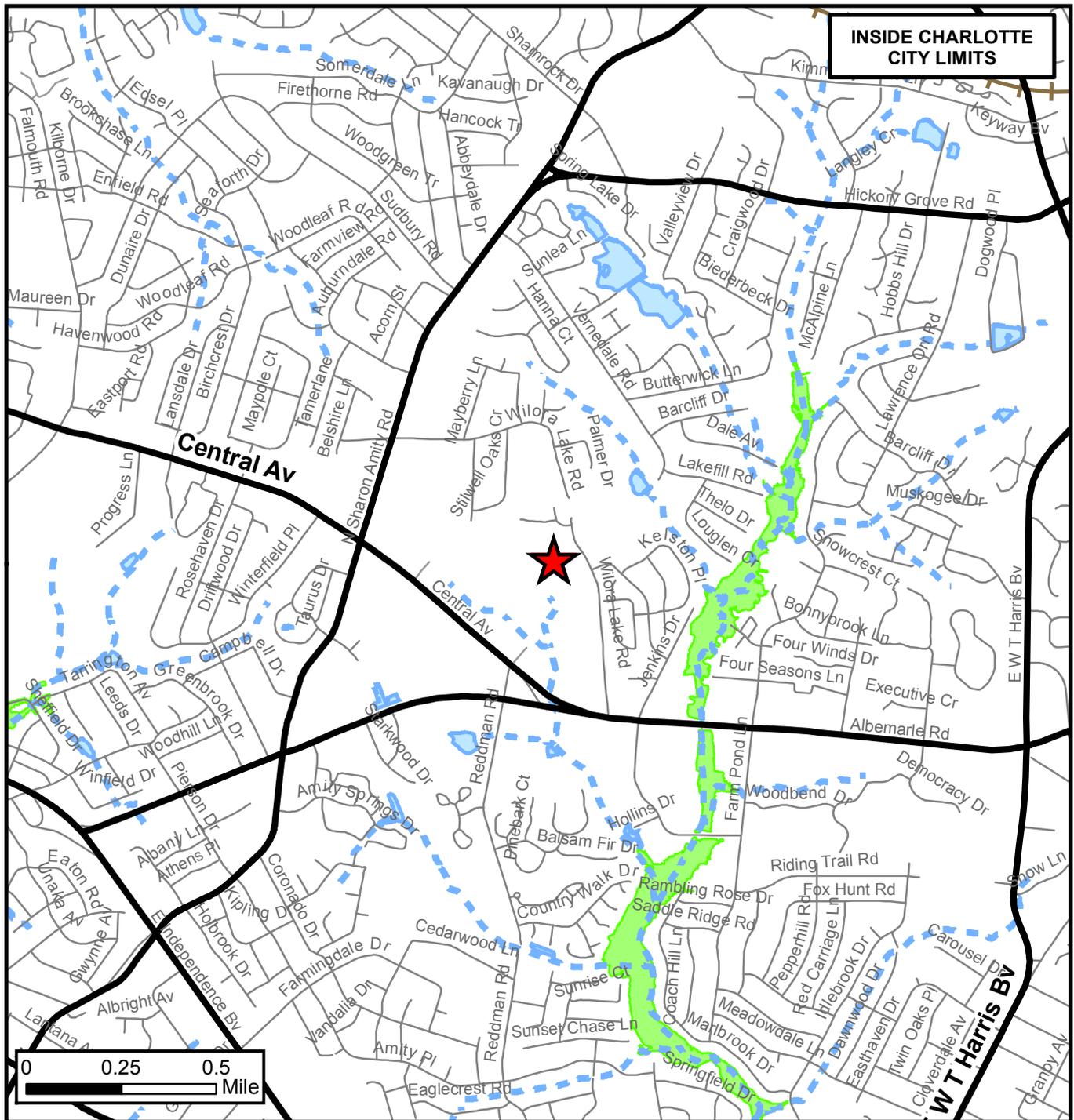
This petition is consistent with the Eastland Area Plan, based on information from the staff analysis and the public hearing, and because:

- The petition is consistent with Eastland Area Plan recommendation for residential, office, and retail uses within a Town Center environment.

Therefore, this petition is reasonable and in the public interest, based on information from the staff analysis and the public hearing, and because:

- The proposal is to rezone a portion of the former Eastland Mall property to a residential zoning district, which is one of the land uses identified as appropriate for this site.
- In addition to single family homes, the R-4 (single family residential) district also allows uses such as religious institutions, schools of various types, and government buildings. These uses are also consistent with the plan recommendation.
- The site is adjacent to single family, multi-family, and office uses along Wilora Lake Road, as well as the vacant Eastland Mall site. The uses allowed in the R-4 district are compatible with the surrounding development.

Acreeage & Location : Approximately 12.5 acres located on the east side of Wilora Lake Road between Justin Forest Drive and Hollyfield Drive.



Petition #: **2016-007**

Petitioner: City of Charlotte

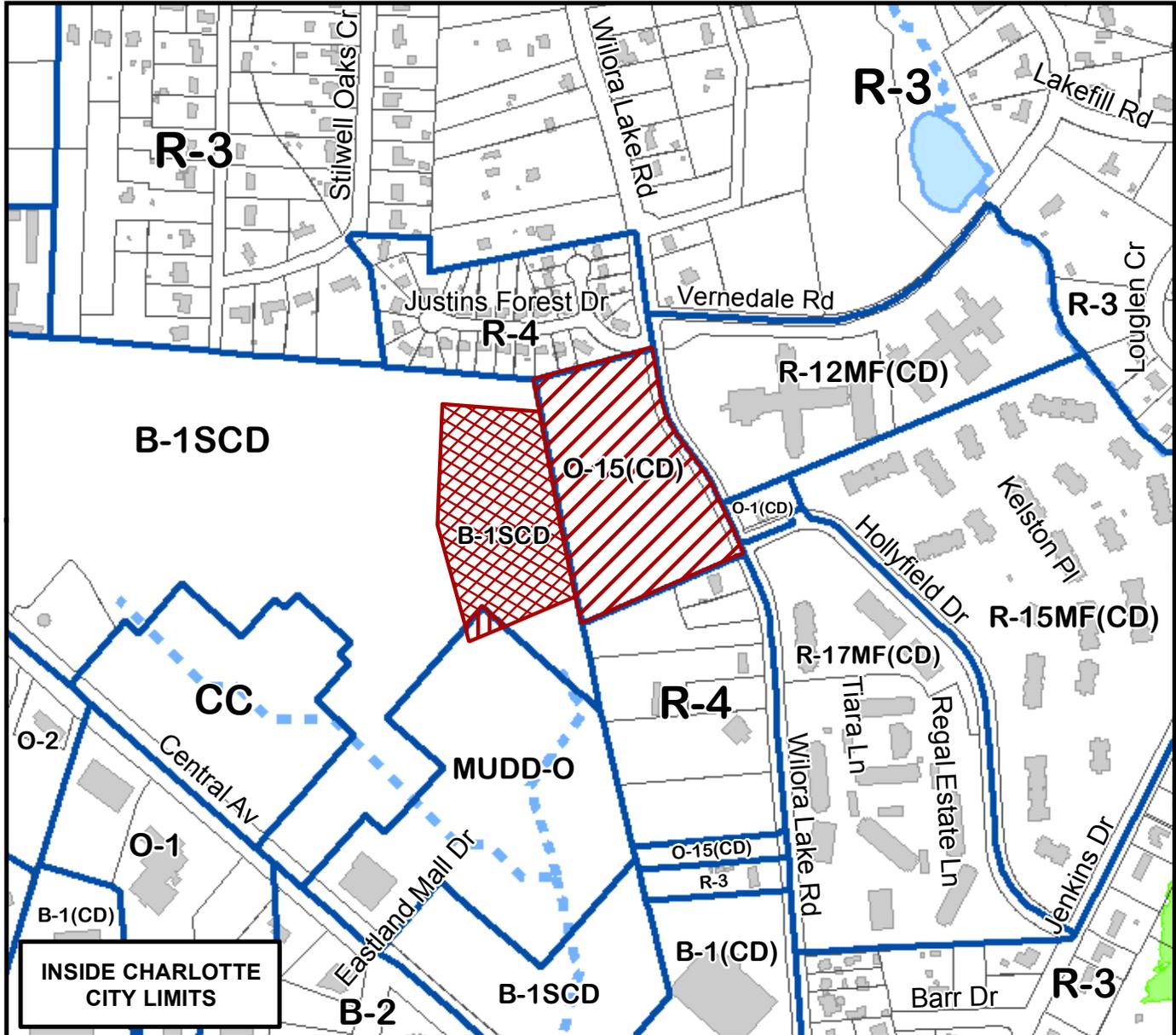
Zoning Classification (Existing): B-1SCD, O-15(CD), & MUDD-O

(Business Shopping Center, Office, Conditional, and Mixed Use Development District, Optional)

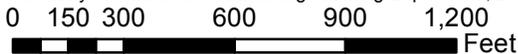
Zoning Classification (Requested): R-4

(Single Family, Residential)

Acreage & Location: Approximately 12.5 acres located on the east side of Wilora Lake Road between Justin Forest Drive and Hollyfield Drive.



Map Produced by the Charlotte-Mecklenburg Planning Department, 2-9-2016.



Zoning Map #(s)

113

- Requested R-4 from B-1SCD
- Requested R-4 from O-15(CD)
- Requested R-4 from MUDD-O
- Existing Building Footprints
- Existing Zoning Boundaries
- Charlotte City Limits
- Pedestrian Overlay
- FEMA flood plain
- Watershed
- Lakes and Ponds
- Creeks and Streams
- Historic District



Agenda Date: 4/25/2016

Agenda #: 14. **File #:** 15-3035 **Type:** Appointment

Appointment to the Bicycle Advisory Committee

Action:

Vote on blue paper ballots and return to Clerk at Dinner Briefing.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending December 31, 2017.
 - Leigh Altman, nominated by Council member Fallon.
 - Joel Bonasera, nominated by Council members Kinsey and Phipps.
 - Charles Castle, nominated by Council members Driggs, Eiselt, Mayfield and Smith.
 - Elizabeth Frere, nominated by Council member Kinsey.
 - Kevin Kennedy, nominated by Council member Mitchell.
 - Katherine Lloyd, nominated by Council members Austin, Autry, Lyles and Phipps.
 - Catherine McLaurin, nominated by Council member Mayfield
 - Peter Noris, nominated by Council member Fallon.

Attachment

Bicycle Advisory Committee Applicants



City of Charlotte, NC

BICYCLE ADVISORY COMMITTEE

BOARD DETAILS

OVERVIEW

SIZE 11 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - City Council approved this committee on September 13, 1999, by virtue of approving the Charlotte-Mecklenburg Bicycle Transportation Plan. Initial terms will be staggered with future terms being for three years. Members shall be residents of Mecklenburg County. It is desirable that members be interested in bicycling as a form of transportation. Staff shall poll the following organizations to solicit interested members and make names available to the Mayor, City Council and County Commission: The Planning Commission; Mecklenburg-Union MPO; The North Carolina Bicycle Committee; The Mecklenburg County Parks Commission.

Responsibilities - This committee will be an advisory body to City Council. This committee will review bicycle plans and make recommendations on implementing related policies and policy strategies; recommend, from time to time, any amendments and/or modifications to adopted bicycle plans deemed appropriate and/or necessary for the purpose of keeping the plans timely and properly updated; and make any other recommendations deemed appropriate and/or necessary to promote safe bicycle ridership.



DETAILS

MEMBERSHIP BREAKDOWN 3 by Mayor; 6 by City Council; 2 by County Commission

MEETING INFORMATION
 Meeting Day - 4th Tuesday monthly
 Meeting Time - 6:00 p.m.
 Meeting Location - Government Center Building/600 East 4th Street
 Time Commitment - 1 to 2 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION
WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

BICYCLE ADVISORY COMMITTEE

BOARD ROSTER

	HALEY BEAUPRE 2 Term Jan 01, 2016 - Dec 31, 2019 Email: haleybeaupre@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Chairman Category None Appointed by City Council
	DAVID A RASKOSKIE 1 Term Jan 01, 2016 - Dec 31, 2019 Email: daraskoskie@gmail.com	Category None Appointed by City Council
	CHRISTOPHER GLADORA 2 Term Jan 01, 2015 - Dec 31, 2018 Email: cgladora@hotmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category None Appointed by City Council
	ROBERT H BOYER Partial Term Apr 11, 2016 - Dec 31, 2018 Email: rhboyer@gmail.com	Office Member Category None Appointed by City Council
	ELIZABETH SWANZY-PARKER 1 Term Mar 23, 2016 - Dec 31, 2018 Email: espolitico@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category None Appointed by Mayor
	PAUL BENTON 1 Term Mar 26, 2015 - Dec 31, 2018	Position Board Member Category None Appointed by Mayor
	DON G POMEROY 1 Term May 01, 2015 - Mar 31, 2018 Email: dgpcyclist@gmail.com	Position Board Member Category None Appointed by County Commission
	MARTIN ZIMMERMAN 1 Term Jan 01, 2014 - Dec 31, 2017 Email: greenmobility4@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category None Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Appointed by Mayor



VACANCY

Appointed by County Commission

Profile

Leigh Altman
First Name Middle Initial Last Name

altmanadvocate@gmail.com
Email Address

PO Box 33412 Suite or Apt
Street Address

Charlotte NC 28233
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Female
Gender

08/02/1972
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Planning Commission

Why are you interested in serving on these boards/ committees?

Most of my career has been in public service. My first six years, as an assistant attorney general, I represented Georgia's consumer protection agency. I continued as a consumer attorney in private practice and then became a staff attorney at the Council for Children's Rights. I have stepped back from a busy law practice but still want to contribute to my community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a licensed attorney in North Carolina and Georgia and bring 17 years of experience as a lawyer and litigator.

None
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

J.D.

D. Altman

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Joel _____ H _____ Bonasera _____
First Name Middle Initial Last Name

Email Address

2338 Yadkin Ave _____ #403D _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

2338 Yadkin Ave #403D

Home: (980) 322-8981 _____ Home: (980) 322-8981 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Prefer Not to Say _____
Political Party

Male _____
Gender

04/15/1984 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

I am a bike commuter from the Davidson corridor to uptown. I'm passionate about setting more people use noon-motorized transportation to reduce environmental impact, increase the standard of living, and improve the health of Charlotte's citizens. I know that there are many in the local government that feel similarly, and I want to help them form informed and logical decisions. I would also say that I have an interest in civic design and its impact on community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am not formally trained in directly relevant fields, but I have a background in science and mathematics which I feel bolsters my ability to critically evaluate problems and their solutions.

Discovery Place _____
Current Employer:

2

Years in current position:

Program manager

Job Title:

Brief description of duties:

Planning, development, and execution of various STEM based courses for educators in the greater region.

Other employment history:

I've worked for Discovery Place for a total of roughly 6 years, with two years in CMS teaching middle school math and science.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Katharine Bonasera

Spouse's Name:

CMS

Spouse's Employer

Principal

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Charles _____ A _____ Castle _____
First Name Middle Initial Last Name

Email Address

509 Meacham St _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28203 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7046045113 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

03/26/1978 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

I am an avid cyclist and regular bicycle commuter. I also financially support bicycle advocacy organizations and participate in local and regional races and charity rides. I am very interested in expanding both bicycle and pedestrian infrastructure within Charlotte and increasing access, education and safety regarding bicycling in the community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Principally, my interest in and commitment to bicycling as a key component of my lifestyle qualifies me to participate and serve to advance the bicycle policy of the city. I have significant personal experience with commuting and regular cycling in various parts of the city, and have unfortunately been struck by cars while riding on two occasions. As such, I have a personal appreciation for the safety issues facing cyclists in Charlotte due to the current state of infrastructure, and the challenging dynamics it creates for pedestrians, cyclists and motorists alike. Further, I am an attorney by trade and have extensive experience in the drafting of legislation and rules/regulations, as well as the interpretation and implementation of new laws and regulations. I have also researched and reviewed the City Code and North Carolina state law as they pertain to bicycle (and broader transportation) matters, and am familiar with the current City Bicycle Master Plan.

Duke Energy
Current Employer:

6
Years in current position:

Associate General Counsel
Job Title:

Brief description of duties:

I work as regulatory counsel in the state regulatory group supporting the regulated utility operations in the Carolinas for Duke Energy. I represent the company on rates and regulatory matters before the Public Service Commission of South Carolina and the North Carolina Utilities Commission.

Other employment history:

Prior to joining Duke Energy, I was in private practice in northern New Jersey representing clients on state government affairs and regulatory matters.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

N/A
Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Profile

Elizabeth _____ Frere _____
First Name Middle Initial Last Name

egfrere@gmail.com _____
Email Address

1313 Westover St _____
Street Address Suite or Apt

Charlotte _____ NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Ethnicity _____

Political Party _____

Female _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

University of North Carolina at
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design
Services, Project Manager

Job Title:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Master of Urban Design, UNC Charlotte (completed 2012) Bachelor of Landscape Architecture, North Carolina State University (completed 2007)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Profile

Kevin _____ Kennedy _____
First Name Middle Initial Last Name

kevin@cluckdesign.com _____
Email Address

1523 Elizabeth Ave _____
Street Address Suite or Apt

Charlotte _____ NC 28204
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

2012 Kenwood Ave Charlotte, NC 28205

Home: (704) 904-1231 _____ Home: (_____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Prefer Not to Say _____
Political Party

Male _____
Gender

11/02/1971 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

AIA Charlotte Board of Directors

List any boards you have served on in the past:

n/a

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

I am a full-time cyclist, and believe that my education, training, and experience can help Charlotte create better cycling infrastructure, and a more vibrant city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a dedicated cyclist. I also own an Architecture firm (Cluck Design Collaborative) and also a Bicycle Shop (The Spoke Easy). My experience as an architect gives me the understanding of Codes and City permit process. My experience as a full-time commuter, and owner of a vibrant Bicycle Shop gives me first hand knowledge of riding in Charlotte. www.cluckdesign.com www.TheSpokeEasyCLT.com

Cluck Design Collaborative PLLC _____
Current Employer:

11

Years in current position:

President

Job Title:

Brief description of duties:

I am the managing Partner, and President of Cluck Design Collaborative. I am the seal-holder for Cluck, and I am responsible for each Architecture project. I am also the Store Manager and Events Manager for The Spoke Easy, a bicycle shop.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

There was a fine by the NC Board of Architecture when we first started. (although it wasn't a charge of professional misconduct, I feel the correct thing is to disclose) We filed our paperwork with North Carolina, but they lost our paperwork. We performed work as an Architecture firm without realizing that the paperwork was not received. When notified, we quickly rectified the paperwork and paid a small fine.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

I own a bicycle shop. (I'm not sure if that could be perceived as a conflict.) I own an Architecture firm that does work in Charlotte. I have also pursued RFQs from Mecklenburg County and the City of Charlotte. (I'm not sure if that could be perceived as a conflict.)

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Bachelor of Arts in Architecture Bachelor of Architecture

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Profile

Katherine _____ M _____ Lloyd _____
First Name Middle Initial Last Name

katielloyd@altaplanning.com _____
Email Address

2030 Highland St _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28208 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 8432458711 _____ Home: _____
Primary Phone Alternate Phone

District 3 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Prefer Not to Say _____
Political Party

Female _____
Gender

10/17/1987 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

As a Designer at Alta Planning + Design, I work to create active communities through bicycle and pedestrian planning, complete streets design, and placemaking. Bicycling is one important aspect of the overall transportation system, and I hope to be an advocate for creating and maintaining quality facilities throughout Mecklenburg County.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

In addition to my role in designing on and off-street bicycle facilities at Alta Planning + Design, I also served on the development committees for two bicycle advocacy events in Charlotte within the past year. I served on the planning committee for the "Free Wheeling Fridays" bicycle commuting challenge that was hosted last Spring. I also served on the committee to organize the 2015 NC Bike Summit that was held in Charlotte in October of 2015. On this committee, I created the conference program and helped to organizing the volunteers for the event.

Alta Planning + Design _____
Current Employer:

1+ _____
Years in current position:

Designer _____
Job Title:

Brief description of duties:

As a Designer, I work on planning, landscape architecture, and engineering projects related to trails, greenways, complete streets, and parks. My work ranges from concept development and public participation to construction documentation and management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

My employer has active contracts with the City of Charlotte to design bicycle and pedestrian facilities. We also actively pursue bicycle and pedestrian planning and design projects throughout the region.

Graduate School _____
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Bachelor of Fine Arts, Sculpture: Winthrop University Master of Landscape Architecture: Clemson Univeristy

Adam Todd Stewart _____
Spouse's Name:

Arts & Science Council _____
Spouse's Employer

Program Director, Public Art _____
Spouse's Job Title

Word of Mouth _____
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Profile

Catherine _____ B _____ McLaurin _____
First Name Middle Initial Last Name

cathymclaurin@bellsouth.net _____
Email Address

7110 Lakeside Drive _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28215 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 737-6959 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

11/26/1956 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

UNC Charlotte Athletic Ambassadors

List any boards you have served on in the past:

Charlotte Mecklenburg Park and Recreation advisory committee

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

I feel that bicycling is a very important part in alternate transportation in Charlotte. My husband and I spend a large part of our weekends riding the Greenways, not only here in Charlotte, but in other towns, cities and states.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a retired teacher from CMS, I had to serve on several committees which involved a variety of issues.

Retired _____
Current Employer:

8 year 2 months

Years in current position:

Job Title:

Brief description of duties:

Monitor two contract coordinators to ensure federal guideline and policies are in compliance. Collect specific measurable data for performance identification of improvement to participate in a state-wide initiative. Developed and implemented a comprehensive and extensive Quality Management Program for the Transitional Grant Area (TGA) which encompasses a 6 county area. Co-chair and conduct bi-monthly quality management meetings to develop standards of care and annual campaigns. Discuss data collected and make recommendations for action with consumer and advisory groups and committees. Review processes, forms and outcome measures for projects in need of improving. Conduct technical assistance/training to 20 subcontractors and their staff to help develop individual agency quality plans and the implementation of continuous quality improvement; as well as and the role quality plays from a collective perspective of quality management. Facilitate a weekly support group for newly diagnosed individuals, who also have substance related issues. (July 201present).

Other employment history:

Charlotte Mecklenburg School System Charlotte Liberty Insurance Company

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Post grad for Behavioral Emotional Education at UNC Charlotte

Michael

Spouse's Name:

Town of Oxford, NC

Spouse's Employer

Interim City Manager

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

Peter _____ Noris _____
First Name Middle Initial Last Name

pnoris@gmail.com _____
Email Address

9404 Shadow Rock Court _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28270 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7044934688 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

02/08/1951 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/ committees?

It would be a natural extension of my lifelong interest in cycling and cycling safety. I was appointed to this Board previously, but poor health made it impossible for me to serve.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have been involved in commuting, clubs, writing a newsletter, long distance bicycle touring and racing and design. I am very familiar with any form of cycling that occurs on road. Off road, not so much.

n/a retired _____
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

manufacturers representative, Miami, Florida

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .



Agenda Date: 4/25/2016

Agenda #: 15.**File #:** 15-3038 **Type:** Appointment

Appointment to the Charlotte International Cabinet

Action:

Vote on blue paper ballots and return to Clerk at Dinner Briefing.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term in the Cultural/Ethnic category beginning immediately and ending June 30, 2018.
 - Larken Egleston, nominated by Council member Falllon.
 - Nalan Karakaya Mulder, nominated by Council members Driggs, Kinsey, Mitchell and Phipps.
 - Omar Kazzaz, nominated by Council member Eiselt.
 - Ryan McGill, nominated by Council member Austin.
 - Regina Owens, nominated by Council members Autry and Mayfield.

Attachment

Charlotte International Cabinet Applicants



City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET

BOARD DETAILS

OVERVIEW

SIZE 21 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Appointed for three year terms in five membership categories: education, non-profit, cultural/ethnic, business and open. Mayor appoints two members in each category, while the City Council appoints four members in each. Mayor selects the Chair and Vice-Chair; Chair selects the remaining five members of the executive committee. City Manager's office staff member remains ex-officio.

Cabinet was created by City Council action on October 27, 2008, effective July 1, 2009, merging Mayor's International Cabinet and Sister Cities.

Cabinet originally had 30 members and was downsized in 2013 to 21 members.

Responsibilities - Create awareness of Charlotte as a international city by promoting exchange between Charlotte and its Sister Cities, welcoming all citizens and visitors, regardless of ethnicity or language skills, supporting global education programs, encouraging further growth of the international business sector and enhancing Charlotte's non-profit international sector.



DETAILS

MEMBERSHIP BREAKDOWN	7 by Mayor; 14 by City Council
MEETING INFORMATION	Meeting Day - 3rd Wednesday monthly Meeting Time - 7:30 a.m. Meeting Location - Government Center Building/600 East 4th Street Time Commitment - 5 to 6 hours per month
ENACTING RESOLUTION	
ENACTING RESOLUTION WEBSITE	
ADDITIONAL INFORMATION	



City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET

BOARD ROSTER

	MADELYN "MADDY" BAER 1 Term Jul 01, 2013 - Jun 30, 2016 Email: gardenbaer@hotmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by Mayor
	CINDY BARNES 2 Term Jul 01, 2014 - Jun 30, 2017 Email: cindy.barnes@atcmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by City Council
	DIANE D. CARTER 1 Term Dec 14, 2015 - Jun 30, 2018 Email: ddcarter@cltairport.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category Airport Staff Member Appointed by City Council
	NANCY CARTER 1 Term Jul 01, 2013 - Jun 30, 2016 Email: carter.nancy545@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by Mayor
	LARKEN M EGGLESTON 2 Term Jul 01, 2015 - Jun 30, 2018 Email: le46069@yahoo.com	Office Government Center Building, 600 E. 4Th Street Position Chairman Category At-Large Appointed by City Council
	SEAN GAUTAM 1 Term Jul 01, 2013 - Jun 30, 2016 Email: sean.gautam@intelligrity.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category International Business Appointed by City Council
	AL KILLEFFER 1 Term Nov 27, 2013 - Jun 30, 2016 Email: killeffer@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category International Business Appointed by Mayor
	CANDACE MURRAY 1 Term Jul 01, 2013 - Jun 30, 2016 Email: candace.murray@ymcacharlotte.org	Office Government Center Building, 600 E. 4Th Street Position Board Member Category Education / Non-Profit Appointed by City Council
	NGONGO E MUSAFIRI	Office Government Center Building, 600 E. 4Th Street Position Board Member



1 Term Oct 26, 2015 - Jun 30, 2018

Email: drngongoepierre@gmail.com

Category Cultural / Ethnic
Appointed by City Council



TROY PELSHAK

1 Term Nov 25, 2013 - Jun 30, 2016

Email: tpelshak@amanaservices.com

Office Government Center Building, 600 E. 4Th Street
Position Vice Chair
Category Cultural / Ethnic
Appointed by Mayor



YOLANDA PERRY

1 Term Jul 01, 2013 - Jun 30, 2016

Email: yolanda.perry@manpower.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by City Council



REINHARD VON HENNIGS

1 Term Dec 14, 2015 - Jun 30, 2018

Email: reinhard.vonhennigs@bridgehouselaw.us

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by City Council



STEVE H YIM

1 Term Oct 26, 2015 - Jun 30, 2018

Email: steveyim@kw.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category International Business
Appointed by City Council



JIAN ZHANG

2 Term Jul 01, 2015 - Jun 30, 2018

Email: jxzhang@uncc.edu

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Education / Non-Profit
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Mecklenburg County Staff
Appointed by Mayor



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category NC Consular Corps
Appointed by Mayor



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Regional Visitor's Authority
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Regional Partnership
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Chamber
Appointed by City Council



VACANCY

Category Cultural / Ethnic
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Education / Non-Profit
Appointed by Mayor

Profile

Larken M Egleston
First Name Middle Initial Last Name

le46069@yahoo.com
Email Address

1517 Landis Avenue
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 519-7128
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

10/26/1982
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Charlotte International Cabinet & Charlotte-Mecklenburg Historic Landmarks Commission

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I have served on the Charlotte International Cabinet for one full term and would like to continue on with a second term.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I currently serve as the Chair of the Charlotte International Cabinet and served as Vice Chair the previous year. I would like to continue the work that we've done over the three years I've been a member of this board.

Republic National Distributing
Company
Current Employer:

5

Years in current position:

Brand Ambassador

Job Title:

Brief description of duties:

Sales and marketing representative for multiple international spirits brands.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Lauren Egleston

Spouse's Name:

self-employed

Spouse's Employer

Therapist

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.

Profile

Nalan Karakaya Mulder
First Name Middle Initial Last Name

nalán.mulder@yahoo.com
Email Address

9531 Ardrey Woods dr
Street Address Suite or Apt

Charlotte NC 28277
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 341-1217 Mobile: (704) 968-7665
Primary Phone Alternate Phone

District 7
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Female
Gender

03/24/1973
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

none

List any boards you have served on in the past:

I have served on Charlotte City Business Advisory Committee for 2 terms 2009-2015. I understand how Advisory Committees work together to generate ideas for consideration and support to completion. As my term on BAC ended, I have capacity to support another Committee/Council actively.

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I would be honored to serve on International Cabinet. Being from Turkey originally, I have called Charlotte home for 20 years and contributed to international and cultural diversity in Charlotte! I have participated/organized International Festival at UNCC, Children's fest in ImaginOn, Turkish cultural activities, Turkish festival organized by ATA-NC Charlotte. I love to travel and experience different cultures. I look forward to contributing to International Cabinet in any way I can and continue to support Charlotte's international and cultural diversity and activities. I have had the opportunity to hear several presentations from staff liaison Alexis Gordon on International Cabinet and its activities during my term on Business Advisory Council. I attended MICA celebrations. I understand International cabinet's activities and I am ready to serve and support anyway I can. a

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Being from Turkey originally, I have called Charlotte home for 20 years and contributed to international and cultural diversity in Charlotte! I have participated/organized International Festival at UNCC, Children's fest in Imagin on, Turkish cultural activities, Turkish festival organized by ATA-NC Charlotte. I feel I have the cultural understanding and ability to share/learn across cultures to increase our understanding of each out and benefit from cultural diversity that surround us. International business investments in Charlotte over the recent years has been amazing and contributed to cultural diversity. I would like to see the international business investments as well as direct or indirect cultural exchanges to continue and flourish and ready to support anyway I can starting to serve on International Cabinet

Bank of America

Current Employer:

4

Years in current position:

SVP - Compliance Manager

Job Title:

Brief description of duties:

I work in Global Compliance team and support GDCE line of business.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

MBA

Gerrit Mulder

Spouse's Name:

TrueBridge

Spouse's Employer

Consultant

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under

Profile

Omar _____ Kazzaz _____
First Name Middle Initial Last Name

omar.kazzaz@seaskyinc.com _____
Email Address

13605 Wild Iris Ct _____
Street Address Suite or Apt

Pineville _____ NC _____ 28134 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

13605 Wild Iris Ct

Mobile: 7045780932 _____ Home: _____
Primary Phone Alternate Phone

Mecklenburg County Towns _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Other _____
Political Party

Male _____
Gender

10/17/1963 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Arab American Council of the Carolinas (AACC)

List any boards you have served on in the past:

International Business Advisory Board at CPCC

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

1- To make a contribution to Charlotte's business community and its growth. 2- I am in the global logistics business which is Charlotte's present and future growth. 3- To build cultural and business bridges in our increasingly international city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Sea and Sky Shipping, Inc. _____
Current Employer:

12

Years in current position:

President

Job Title:

Brief description of duties:

Started Sea and Sky Shipping, Inc. in 2004. Sea and Sky Shipping is a global freight forwarding company specializing in the export of heavy equipment, machinery and luxury cars from the USA worldwide. We handle also imports primarily from China.

Other employment history:

I am the Chairman of the Global Logistics and of the Int'l Business Depts. at Central Piedmont Community College.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

- MBA from Thunderbird, Glendale, AZ - Fluent in Arabic and French, proficient in German and have basic knowledge of Spanish

Leslie Wendt

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

Referred by Mrs. Farida Sweezy

If you selected 'Other', please explain.

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

International Business Representative - Nominee will be an international entrepreneur or an international business owner or employee.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Ryan _____ K _____ McGill _____
First Name Middle Initial Last Name

ryan.mcgill13@gmail.com _____
Email Address

1700 Madison Ave _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28216 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (339) 235-7548 _____ Home: _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

08/16/1976 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Seven Stars foundation,

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I would enjoy serving on this board because I believe that great cities should have counterparts around the globe. The strength of a city is rooted in a strong community that is developed through the collaboration of the various cultures that city inhabits. It is necessary for Charlotte to reach out to international partners in order to highlight our attributes and foster tourism, commerce, and a shared goal of collaboration. This idea will ensure continued growth and prosperity. I am very interested in seeing our city become a great by developing those relationships.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a veteran of the Marine Corps, a NC National Guard UH-60 Blackhawk pilot. I have a BA in International Affairs and a MS in Leadership. I serve as a board member on a foundation based out of Big Bear California, and have served as a board member/co-founder of OUTVETS based in Boston. I am a world traveler who has developed relationships around the globe.

Ethic, LLC _____
Current Employer:

>1
Years in current position:

Project Manager
Job Title:

Brief description of duties:

Manage residential construction of homes from start to finish.

Other employment history:

Political staffer for two campaigns in Boston, Capt US Marine Corps, CW2 NC Army National Guard

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

League of Women Voters, Civics
101 course

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

At-Large (select this if none of the below apply)

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Regina _____ D _____ Owens _____
First Name Middle Initial Last Name

reginadowens@gmail.com _____
Email Address

5021 Banfshire Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28215 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

4349 Eaves Lane Charlotte NC 28215

Home: (704) 621-8669 _____ Home: (704) 802-9622 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

09/15/1984 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

It is my goal to contribute to an effective community of cultural scholars and entrepreneurs, to advance cultural knowledge, projects, approaches, and methodologies throughout Charlotte. The position is an opportunity to meet and network with other professionals who care about having a connected cultural community and discuss current efforts in cultural inclusion in Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a long time resident of District 1 which is a underrepresented population although it has the most diverse ethnicity within Charlotte. I have and continue to support multiple businesses within my community that cater to multiple demographics. With my Degree in Travel & Tourism and volunteering at Project 658 I have a great understanding of many ways to connect to this population.

TD Bank _____
Current Employer:

1

Years in current position:

Call Center Customer Service for Merchant Accounts

Job Title:

Brief description of duties:

Assists clients in the set up of bank card accounts and processing systems; responds to issues that may require troubleshooting. Ensures the maintenance of systems and accounts including inquiries regarding billing, payments, and procedural issues.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

UNCG- Bach. of Arts, CPCC- Associate of Arts

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Education/Non-profit Representative - Nominee will be a member or employee of an educational institution or a non-profit organization in Charlotte

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:



Agenda Date: 4/25/2016

Agenda #: 16.**File #:** 15-3041 **Type:** Appointment

Appointment to the Housing Appeals Board

Action:

Vote on blue paper ballots and return to Clerk at Dinner Briefing.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term in the City within a City category beginning immediately and ending December 31, 2016.
 - Michael McLean, nominated by Council member Mitchell.
 - Regina Tisdale, nominated by Council members Austin, Fallon and Kinsey.

Attachment

Housing Appeals Board Applicants



City of Charlotte, NC

HOUSING APPEALS BOARD (B/O)



City of Charlotte, NC

HOUSING APPEALS BOARD (B/O)

BOARD DETAILS



OVERVIEW

SIZE 5 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - One member shall be a tenant from a City Within a City Neighborhood, One shall be a homeowner from A City Within A City Neighborhood, One shall represent the Housing Industry, and Two shall be at large members. The Mayor shall appoint the City Within a City homeowner and one at large member. Council shall appoint the City Within a City tenant, the Housing Industry representative and one at large member. Initial terms will be staggered and subsequent terms will be for three years. Per Council's policy, effective February 10, 1997, a background check will be conducted on all nominees to this committee.

Responsibilities - To hear appeals from decisions or orders of the Code Enforcement Official, related to Chapter 11 (Housing) and Chapter 5 Article II (Non-Residential Building Code), as provided in Chapters 5 and 11 of the City Code.



DETAILS

MEMBERSHIP BREAKDOWN 2 by Mayor; 3 by City Council

MEETING INFORMATION
Meeting Day - 2nd Tuesday monthly
Meeting Time - 1:00 p.m.
Meeting Location - Old City Hall
Time Commitment - 2 to 3 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION

BOARD ROSTER



JAMIE ANN BANKS

1 Term Nov 27, 2013 - Dec 31, 2016

Office Old City Hall
Position Board Member
Category At-Large
Appointed by Mayor



AMANDA S KITTS

Partial Term Jan 01, 2015 - Dec 31, 2018

Email: akitts@riverstoneres.com

Office Old City Hall
Position Board Member
Category At-Large
Appointed by City Council



CHRISTOPHER DENNIS

2 Term Jan 01, 2016 - Dec 31, 2019

Office Old City Hall
Position Board Member
Category City Within A City Homeowner
Appointed by Mayor



TIMOTHY O'NEIL

1 Term Jan 01, 2014 - Dec 31, 2017

Email: tim.oneil.ct@gmail.com

Office Old City Hall
Position Chairman
Category Housing Industry Representative
Appointed by City Council



VACANCY

Office Old City Hall
Position Board Member
Category City Within A City Tenant
Appointed by City Council

Profile

Michael _____ E _____ McLean _____
First Name Middle Initial Last Name

queman0911@aol.com _____
Email Address

5618 Thompson Rd _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28216 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 399-8787 _____ Mobile: (704) 497-0967 _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

09/11/1958 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

Have an interest in the public housing communities in our city and would like to share my abilities to promote the interest of both the city and the residents who make up our public housing communities.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I had the privilege of working with the residents of the city of Asheville's public housing communities as I was employed as the coordinator of residence services for the Asheville housing authority. Part of my responsibility dealt with handling issues that often affected the quality of life for those who lived in public housing. Issues such as financial, conflict resolution, etc..

Senior East Stonewall A.M.E. Zion Church _____
Current Employer:

Present Church 11 years
Years in current position:

Senior Pastor
Job Title:

Brief description of duties:
Responsible for the spiritual and administrative life of the Church

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
 Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?
 Yes No

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:
Doctor of Ministry degree

Gloria McLean
Spouse's Name:

Charlotte Mecklenburg Schools
Spouse's Employer

Teacher
Spouse's Job Title

Other
How did you find out about the Charlotte Boards and Commissions vacancies?

recommended by city council member
If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

Faith Based representative
Which category, if any, do you fall under?

Profile

Regina _____ Tisdale _____
First Name Middle Initial Last Name

rtisdale44@yahoo.com _____
Email Address

1615 E 35th Street _____ #B _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 712-0883 _____ Home: (704) 712-0883 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

housing appeals

Which Boards would you like to apply for?

Housing Appeals Board (B/O)

Why are you interested in serving on these boards/ committees?

I am interested in serving on this board because I like helping people save there property

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have served and would like to complete what I started before

HealthPort Inc _____
Current Employer:

3

Years in current position:

Release of Information Specialist

Job Title:

Brief description of duties:

Copy medical records for various clinics and hospital

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Appeals Board (B/O).

None of the Above

Which category, if any, do you fall under?



Agenda Date: 4/25/2016

Agenda #: 17. **File #:** 15-3042 **Type:** Appointment

Appointments to the Neighborhood Matching Grants Fund

Action:

Vote on blue paper ballots and return to Clerk at Dinner Briefing.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment in the Business Representative category for a term beginning April 16, 2016 and ending April 15, 2018.
 - Laura McClettie, nominated by Council member Mitchell.
- One appointment in the Neighborhood Representative category for terms beginning April 16, 2016 and ending April 15, 2018.
 - Christopher Corcoran, nominated by Council members Driggs, Fallon, Kinsey and Lyles.
 - James White III, nominated by Council members Mitchell and Phipps.
 - Syretta Willis, nominated by Council members Austin and Autry.

Attachment

Neighborhood Matching Grants Applicants



City of Charlotte, NC

NEIGHBORHOOD MATCHING GRANTS FUND

BOARD DETAILS

 OVERVIEW

 **SIZE** 11 Seats

 **TERM LENGTH** 2 Year

 **TERM LIMIT** 2 Terms

Membership - 3 Neighborhood representatives (e.g. neighborhood organization, community development corporation, business association), 2 non-profit sector representatives, 1 school system employee (recommended by the Superintendent of the Charlotte-Mecklenburg School System), 1 City staff representative (recommended by the City Manager's Office). On July 27, 1998, City Council approved the expansion of the CityWide Review Team for large grants from seven (7) members to eleven (11) members. The four new members must include two business representatives and two neighborhood representatives from within the program boundaries.

Responsibilities - To review applications and determine awards, four times per year, for grants between \$10,001 and \$25,000 and to act as an advisory group on issues affecting the Neighborhood Matching Grants Fund.



DETAILS

MEMBERSHIP BREAKDOWN 9 by City Council; 1 by City Manager; 1 Recommended by School Superintendent

MEETING INFORMATION
 Meeting Day - Mar/Apr/May/Oct
 Meeting Time - 12:00 p.m.
 Meeting Location - Old City Hall
 Time Commitment - 12 hours per year

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

NEIGHBORHOOD MATCHING GRANTS FUND

BOARD ROSTER



MICHELLE ALLEN

1 Term Apr 16, 2015 - Apr 15, 2017

Email: michelle@mallen-consulting.com

Office Old City Hall
Position Board Member
Category Business Representative
Appointed by City Council



KELLIE ANDERSON

1 Term Apr 16, 2014 - Apr 15, 2016

Email: kelliea.anderson@gmail.com

Office Old City Hall
Position Board Member
Category Non Profit Organization
Appointed by City Council



THOMAS BURCH

1 Term May 12, 2014 - Apr 15, 2016

Email: cttwb@aol.com

Office Old City Hall
Position Board Member
Category Neighborhood Organizational Leader
Appointed by City Council



CLAIR CRAIG-LANE

1 Term Apr 16, 2014 - Apr 15, 2016

Email: claircraig@msn.com

Office Old City Hall
Position Board Member
Category Non Profit Organization
Appointed by City Council



PATRICK DOIEL

Partial Term May 12, 2014 - Apr 15, 2016

Email: patrickw.doiel@cms.k12.nc.us

Office Old City Hall
Position Board Member
Category School Superintendent
Appointed by City Council



KIM GRAHAM

2 Term Apr 16, 2014 - Apr 15, 2016

Email: kgraham@cmhp.org

Office Old City Hall
Position Chairman
Category Business Representative
Appointed by City Council



WILLIAM H HUGHES

Partial Term Nov 23, 2015 - Apr 15, 2016

Office Government Center Building, 600 E. 4th Street
Position Board Member
Category Neighborhood Representative
Appointed by City Council



DOUG JONES

1 Term Apr 16, 2015 - Apr 15, 2017

Office Old City Hall
Position Board Member
Category Neighborhood Representative
Appointed by City Council



KAREN LABOVITZ

2 Term Apr 16, 2014 - Apr 15, 2016

Email: melandkaren1964@yahoo.com

Office Old City Hall
Position Board Member
Category Neighborhood Representative
Appointed by City Council



SARAH RICHARDS

1 Term Apr 16, 2015 - Apr 15, 2017

Email: srichards@charlottenc.gov

Office Old City Hall
Position Board Member
Category None
Appointed by City Manager



WILL RUSSELL

1 Term Apr 16, 2014 - Apr 15, 2016

Email: w.russell78@gmail.com

Office Old City Hall
Position Board Member
Category Business Representative
Appointed by City Council

Profile

Christopher _____ M _____ Corcoran _____
First Name Middle Initial Last Name

christophercorcoran@hotmail.com _____
Email Address

3042 Planters Walk Court _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28210 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 747-0090 _____ Business: (704) 543-5741 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

09/18/1979 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Cameron Wood Homeowners Association since 2013

List any boards you have served on in the past:

The Rutzler HOA - President for 7 years

Which Boards would you like to apply for?

Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

I believe that the city should continue to support ways for neighborhoods and communities to improve themselves and would like to help with the proposal review process.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I was president of a condo building in Elizabeth near the Plaza Midwood border at Central and Louise for seven years. I am currently the president of an 804 home community in south Charlotte. I constantly strive for projects to improve our community. We recently finished a decorative street sign project and I've been working on a project to replace all of the wooden light poles in our neighborhood with something more decorative. I'm interested in development and am all for ways to help improve neighborhoods.

Vining Sparks _____
Current Employer:

7 years
Years in current position:

SVP
Job Title:

Brief description of duties:

fixed income security sales to institutional investors

Other employment history:

Dunn and Bradstreet - sales ChoicePoint - senior account management

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

UNC - Chapel Hill grad 2001 Myers Park High School grad 1997

Elizabeth
Spouse's Name:

n/a
Spouse's Employer

stay at home mom
Spouse's Job Title

Other
How did you find out about the Charlotte Boards and Commissions vacancies?

friend works for city - John Short
If you selected 'Other', please explain:

Board Specific Questions

Question applies to Neighborhood Matching Grants Fund.

Neighborhood representative
Which category, if any, do you fall under?

Profile

James C White III
First Name Middle Initial Last Name

Email Address

1215 Green Oaks Lane L
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7045915690
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

02/08/1986
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

The Williamsburg on Commonwealth Homeowners Association

List any boards you have served on in the past:

Which Boards would you like to apply for?

Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

As a former city employee, I got to see the impact of neighborhood matching grants first-hand. I even worked with several communities to apply for and receive grants. I believe they are an excellent way of encouraging civic engagement, while improving neighborhoods and quality of life for all citizens. I would like to give back to the City of Charlotte by helping with the program through service on the board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a former Neighborhood and Business Services employee who understands the program, its history, and its impact. I have seen a great number of grant projects and spearheaded the grant for a District 1 neighborhood in 2014-5. I am current on Charlotte news and acquainted the culture of its many neighborhoods, with extensive experience in the Southeast and Northeast quadrants of the city. I also serve on my HOA Board and have experience in finance and budget evaluation.

Town of Waxhaw
Current Employer:

0.2

Years in current position:

Main Street Manager

Job Title:

Brief description of duties:

Engage downtown stakeholders to strengthen downtown businesses through problem-solving, marketing and promotions, and small business education. Recruit new businesses to the town through market studies, retail recruitment, and general marketing.

Other employment history:

City of Charlotte, Neighborhood and Business Services, Northeast Service Area Leader-2012-2015.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

The only potential conflict would be if a grant were targeted for my own neighborhood, at which point I would have to step away from the application process.

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Amanda White

Spouse's Name:

Velocity Technology Solutions

Spouse's Employer

Senior Marketing Manager

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Neighborhood Matching Grants Fund.

Neighborhood representative

Which category, if any, do you fall under?

Profile

Syreeta _____ M _____ Willis _____
First Name Middle Initial Last Name

syreeta95@yahoo.com _____
Email Address

9206 Brightleaf Place _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7045095174 _____ Home: 7045095174 _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

African American _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

10/25/1974 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Fair Housing Advisory Council, Omaha, Nebraska YMCA of South Charlotte, Advisory Board

Which Boards would you like to apply for?

Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

I would like to more actively engage in civic duties within the Charlotte Mecklenburg community. By participating on this board, I welcome the opportunity to help support the granting of funds in a fair and timely manner and to the betterment of the Charlotte community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

In addition to my previous board experience in my former city of Omaha, NE, my professional experience could also be leveraged to assist with boards and committees. These skills include marketing, communications and certified project management and process improvement skills.

Compass Group _____
Current Employer:

1.5

Years in current position:

Marketing Director

Job Title:

Brief description of duties:

Manage large scale pursuit and proposal efforts for health care clients Drive the development and execution of the pursuit strategy Develop pursuit timelines and proposal production plans Create proposal messaging and manage the production of proposals Provide coaching and strategic direction to partners and teams, including orals preparation and coaching Identify process improvement opportunities and make senior level recommendations for projects

Other employment history:

I have been employed with Compass Group for more than 8 years. Previous positions include strategic project manager and communications manager. Previously, I was employed by ConAgra Foods in Omaha as a communications manager.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

MBA, Certified PMP; Lean Six Sigma Certified

Anthony Atiase

Spouse's Name:

Compass Group

Spouse's Employer

Field Implementation Manager

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Husband; EBL

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Neighborhood Matching Grants Fund.

Neighborhood representative

Which category, if any, do you fall under?



Agenda Date: 4/25/2016

Agenda #: 18.**File #:** 15-3044 **Type:** Appointment

Appointment to the Tree Advisory Commission

Action:

Vote on blue paper ballots and return to Clerk at Dinner Briefing.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment to a term beginning March 1, 2016, and ending February 28, 2019.
 - Chris Breedlove, nominated by Council members Fallon and Kinsey.
 - Rebecca Herron, nominated by Council members Austin, Driggs, Mayfield, Mitchell and Smith.
 - Michael Hughes, nominated by Council member Autry.

Attachment

Tree Advisory Commission Applicants



City of Charlotte, NC

TREE ADVISORY COMMISSION

BOARD DETAILS



OVERVIEW

SIZE 10 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Appointments are for three years with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Ten members are appointed by elected officials; the remaining two should be representatives of the Engineering & Property Management Department, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibilities - Review and make judgement upon variance requests for the Charlotte Tree Ordinance. Promote the preservation and enhancement of Charlotte's urban forest and landscape.



DETAILS

MEMBERSHIP BREAKDOWN 3 by Mayor; 7 by City Council

MEETING INFORMATION
Meeting Day - 3rd Tuesday monthly
Meeting Time - 5:00 p.m.
Meeting Location - Government Center Building
Time Commitment - 3 to 15 hours monthly

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

TREE ADVISORY COMMISSION

BOARD ROSTER



JAY BANKS

1 Term Oct 28, 2015 - Dec 13, 2016

Email: jbanks@civlbanks.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



MADELINE DEGRACE

1 Term Jan 11, 2016 - Dec 13, 2018

Email: mdgrace@uncc.edu

Position Board Member
Category None
Appointed by City Council



TOM JOHNSON

Partial Term Sep 08, 2014 - Dec 13, 2016

Email: tom.johnson3@duke-energy.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



FRANK E LORCH

1 Term Oct 28, 2015 - Dec 13, 2016

Email: franklorch@yahoo.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



JANET NELSON

2 Term Dec 14, 2013 - Dec 13, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



KIMBERLY SANDERS

1 Term Jan 11, 2016 - Dec 14, 2018

Email: kdsanders04@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



ALEXANDER VUCHNICH

1 Term Dec 14, 2013 - Dec 13, 2016

Email: alexv@agvcpa.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



JEFFREY WELLS

1 Term Dec 14, 2014 - Dec 13, 2017

Email: jm89wells@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



JOE ZUYUS

Office Government Center Building, 600 E. 4Th Street
Position Board Member



2 Term Dec 15, 2014 - Dec 13, 2017

Email: joe.zuyus@cscaccounting.com

Category None
Appointed by City Council



VACANCY

Office Board
Appointed by City Council

Profile

Chris _____ Breedlove _____
First Name Middle Initial Last Name

breedlovechris118@gmail.com _____
Email Address

2610 Springway Dr _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 301-5025 _____ Business: (704) 545-9727 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

05/02/1992 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

As a native of Charlotte and a recent home buyer I relish the City's wonderful tree canopy and would love to be able to do my part to help preserve it.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

In my work as a planner I have to interpret ordinances every day, and support our boards as they make final decisions, including variances. Additionally, I have some previous experience in landscaping and horticulture, which would help inform my decision making on the commission--including golf course maintenance, nursery/greenhouse work, and a summer internship at the North Carolina Botanical Garden in Chapel Hill.

Town of Mint Hill _____
Current Employer:

8 months
Years in current position:

Town Planner
Job Title:

Brief description of duties:

Subdivision and site plan review, final plats, and answering public inquiries. I also serve as the GIS Specialist for the Town as well as the alternate TCC representative to CRTPO.

Other employment history:

Geospatial Technician--ESP Associates, Fort Mill office from March 2014 - March 2015

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Liz Breedlove
Spouse's Name:

Command Partners
Spouse's Employer

Content Marketing Manager
Spouse's Job Title

City of Charlotte Website
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Rebecca C Herron
First Name Middle Initial Last Name

rebeccaherron@clancytheys.com
Email Address

1152 W 1st St
Street Address Suite or Apt

Charlotte NC 28202
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 650-9344 Business: (704) 357-6602
Primary Phone Alternate Phone

District 2
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Female
Gender

01/18/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

I would like to serve on the Tree Advisory Commission because one of my first impressions of Charlotte was its historical Southern charm and the lovely tree-lined streets. I would love to see as many of them as possible preserved, but I also realize that growth and development are imperative in keeping Charlotte a vibrant community. I am passionate about finding a happy medium between preserving Charlotte's beautiful tree canopy and while promoting growth. I believe that with my background and knowledge in real estate and development, I would be a valuable resource for this committee. Lastly, I have a vested interest in public service and in working to improve our community as it grows.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have been in the Commercial Real Estate industry for the past seven years and have had my Residential Real Estate license for three years. My experience has allowed me gain insight from landscape architects and civil engineers to see the importance of collaboration between the developers and the city's tree ordinance. I believe it is everyone's responsibility to work together to keep the integrity of Charlotte's landscape while enhancing our community with new development. I believe that, my knowledge and perspective from the development along with my passion to keep Charlotte's beautiful landscape would be beneficial to the Tree Advisory Commission.

Clancy & Theys Construction

Current Employer:

1

Years in current position:

Director of Business Development

Job Title:

Brief description of duties:

My primary responsibility will be to lead the Business Development effort for the Charlotte office and increasing the company's awareness by branding, promoting and selling their services and experience. In addition, I will also provide community and industry involvement on behalf of the company.

Other employment history:

Director of Business Development at SUMMIT Engineering and Construction Services Director of Business Development at Lever Construction Services Sales Trainer and Account Representative at YellowBook, Yellow Pages Account Executive, Building Materials Wholesale Account Executive, Ready Staffing

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

North Carolina Real Estate Brokers License 2012

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Larken Egleston

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Profile

Mitchell _____ K _____ Hughes _____
First Name Middle Initial Last Name

mkhughes4009@hotmail.com _____
Email Address

4009 Welling Avenue _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28208 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 954-9718 _____ Home: (704) 681-7259 _____
Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

09/29/1969 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

YMCA-Columbia, SC

Which Boards would you like to apply for?

Keep Charlotte Beautiful, Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

I have a passion for nature and caring for the blessing of this beautiful planet we live on and enjoy.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a long history of being involved with nature, landscaping, and caring for trees and the earth.

Unemployed and seeking _____
Current Employer:

N/A
Years in current position:

N/A
Job Title:

Brief description of duties:

N/A

Other employment history:

Belks of Southpark 11/2011-3/2014

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

N/A

Single

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

City Mayor Asst. to community

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 4/25/2016

Agenda #: 19. **File #:** 15-3081 **Type:** Business Item

Mayor and City Council Topics

The City Council members may share information and raise topics for discussion.



Agenda Date: 4/25/2016

Agenda #: 20.File #: 15-3024 Type: Consent Item

Small Business Website Services

Action:

- A. Approve a contract for \$132,000 with CGR Creative for Small Business Website Services for an initial term of three years,**
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract based on the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Holly Eskridge, Neighborhood & Business Services

- In May 2011, the City launched CharlotteBusinessResources.com, a web portal that connects businesses with tools, information, and resources needed to start and grow.
- The website is a collaborative effort among the City and 21 non-profit and government agencies, including Central Piedmont Community College's Small Business Center, the Charlotte Chamber, the Charlotte Latin American Chamber, the U.S. Small Business Administration, the Charlotte-Mecklenburg Library, CharlotteWorks, and Ventureprise.
- The site provides the following information and tools, including but not limited to:
 - Contracting opportunities;
 - A smart search feature and calendar of community business-related events and networking opportunities;
 - A resource navigator to assist users with finding the ideal business resource; and
 - An interactive blog and social media presence, including Facebook, Twitter, Instagram, YouTube, and LinkedIn.
- Since the launch of the website portal, site visitors have increased steadily, showing a 74% increase in first time visits from calendar years 2014 and 2015.
- The contract with CGR Creative will provide ongoing website technical support services, search engine optimization, marketing strategy development and implementation, and social media marketing and implementation.
- On February 15, 2016, the City issued a Request for Proposal (RFP) for Small Business Website Services. In response to the RFP, the City received two proposals from interested service providers.
- The project team, consisting of staff from Neighborhood & Business Services, CharlotteWorks, and the Business Advisory Committee, evaluated the proposals and determined that CGR Creative best met the City's needs in terms of qualifications, experience, cost and responsiveness to RFP requirements.
- Estimated contract expenditures are \$44,000 per year.
- While this project is not directly related to recommendations from the Gartner Study, such as the Open Counter project that Land Development is managing, Neighborhood & Business Services staff is serving as a resource for the software development. Additionally, a link from charlottebusinessresources.com to Open Counter will be posted once the project is completed.

Agenda #: 20.**File #:** 15-3024 **Type:** Consent Item

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy). CGR Creative is a City SBE.

Fiscal Note

Funding: Neighborhood & Business Services Operating Budget



Agenda Date: 4/25/2016

Agenda #: 21.**File #:** 15-2936 **Type:** Consent Item

Charlotte Regional Transportation Planning Organization - Congestion Management Process and Performance Measure Development

Action:

Approve a contract on behalf of the Charlotte Regional Transportation Planning Organization in the amount of \$383,571 with RS&H Architects, Planners and Engineers to update the congestion management process and for the development of performance measures.

Staff Resource(s):

Robert Cook, Planning

Explanation

- The City of Charlotte is the lead planning agency for the Charlotte Regional Transportation Planning Organization (CRTPO), the Metropolitan Planning Organization (MPO) for the Charlotte urbanized area.
- City staff supports the regional transportation planning process by providing complex, multi-dimensional activities covering a range of transportation planning and engineering needs.
- The CRTPO engages in a variety of activities in order to implement federal and state transportation planning requirements.
- Federal regulations require MPOs to implement and maintain a congestion management process (CMP). The purpose of the CMP is to identify and apply strategies that will improve transportation system performance and reliability by reducing congestion. Congestion reduction is one of the seven national performance goals outlined in the federal transportation authorization, Moving Ahead for Progress in the 21st Century.
- Performance management is also a key component of the recently approved Fixing America's Surface Transportation Act, requiring MPOs to develop performance measures and targets intended to evaluate and report transportation system performance.
- Given the interrelationship of these two important performance-tracking tools used by the MPO, it is critical that there be consistency and coordination among these two efforts, thus the reason we are selecting only one vendor to do both.
- Funding is as follows:
 - Federal Highway Administration (FHWA) grant funds: 80% (\$306,856.80), and
 - CRTPO: 20% (\$76,714.20) of which Charlotte's share will be \$46,028.52.

Small Professional Services Firm (SPSF) Opportunity

For FHWA funded projects, the North Carolina Department of Transportation does not mandate a goal; however, they encourage the use of SPSFs on projects. RS&H has committed 5.00% (\$19,178.55) of the

Agenda #: 21.**File #:** 15-2936 **Type:** Consent Item

total contract amount to the following certified firm:

- City Explained (SPSF)(\$19,178.55)(product development)

Fiscal Note

Funding: FHWA and CRTPO



Agenda Date: 4/25/2016

Agenda #: 22.**File #:** 15-2920 **Type:** Consent Item

Sandy Porter Road/Brown-Grier Road Neighborhood Improvement Projects

Action:

Approve a contract in an amount not to exceed \$415,000 with CALYX Engineers and Consultants, Inc. to provide engineering services for the Sandy Porter Road and Brown-Grier Road projects, part of the Whitehall/Ayrsley Comprehensive Neighborhood Improvement Area.

Staff Resource(s):

Keith Carpenter, Engineering & Property Management

Explanation

- These projects were identified in the 2012 Steele Creek Area Plan to improve vehicular capacity and pedestrian safety.
- The highest priority issue, based on public involvement in the Whitehall/Ayrsley area, is traffic congestion. Both the Sandy Porter and Brown-Grier projects are targeted at improving and enhancing public safety, transportation choices/mobility for pedestrians, bicycles, and motor vehicles. Currently both roads are two lanes with no bicycle lanes or sidewalks.
- The contract with CALYX Engineers and Consultants, Inc. (formerly Mulkey Engineers & Consultants) will include planning phase services for upgrades to two separate roadways in the Whitehall/Ayrsley Comprehensive Neighborhood Improvement Program (CNIP) Area - Sandy Porter Road and Brown-Grier Road.
- Planning services totaling \$415,000 will include, but are not limited to:
 - Traffic analysis,
 - Public information,
 - Conceptual plans,
 - Field surveys and mapping.
- Both projects were also identified and endorsed in the 2016 Whitehall/Ayrsley CNIP study by focus groups, stakeholders, and area residents as the second and third most important projects in the Whitehall/Ayrsley CNIP Area.
- The Whitehall/Ayrsley area is among the largest employment centers in the state, as well as a growing residential area. The road network has not kept up with growth. This project will add lanes to address congestion issues and improve intersection flow, sidewalks for pedestrian safety and connectivity, and bike lanes.
- On March 18, 2014, the City issued a Request for Qualifications for Advance Planning for five CNIP areas. In response to the RFQ, the City received six proposals from interested professional service providers.
- The Project Team, consisting of City staff from Transportation, Engineering & Property Management, Planning, and Neighborhood & Business Services evaluated the proposals and determined that CALYX Engineers and Consultants, Inc. was the best qualified firm to meet the City's needs in terms of competence and qualification of professional services.
- Upon completion of the planning phase, separate contracts for design phase services for the

Agenda #: 22.File #: 15-2920 Type: Consent Item

projects will be presented to the City Council for approval.

Background

- In November 2014, voters approved a Transportation Bond Referendum for \$20 million to begin work on five CNIP areas.
- After bond approval and also in November 2014, CALYX Engineers and Consultants, Inc. was given Notice to Proceed on a contract for planning and public involvement in the Whitehall/Ayrsley Area to select improvements to fit within the allocated \$30 million CNIP budget.
- Based on the results of the advanced planning work, five projects in the Whitehall/Ayrsley CNIP Area were selected for funding for detailed planning, design and construction.
 - CALYX Engineers and Consultants, Inc. will be performing planning/design on the two projects referenced in the Action above.
 - Two projects are being designed by the City's Engineering Design Section.
 - The City is currently selecting a consultant to perform planning and design on one project. The planning contract will be brought to Council later this year.

Charlotte Business INclusion

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1(h) of the Charlotte Business INclusion Policy). CALYX Engineers and Consultants, Inc. has committed 10.00% (\$41,500) of the total contract amount to the following certified firms:

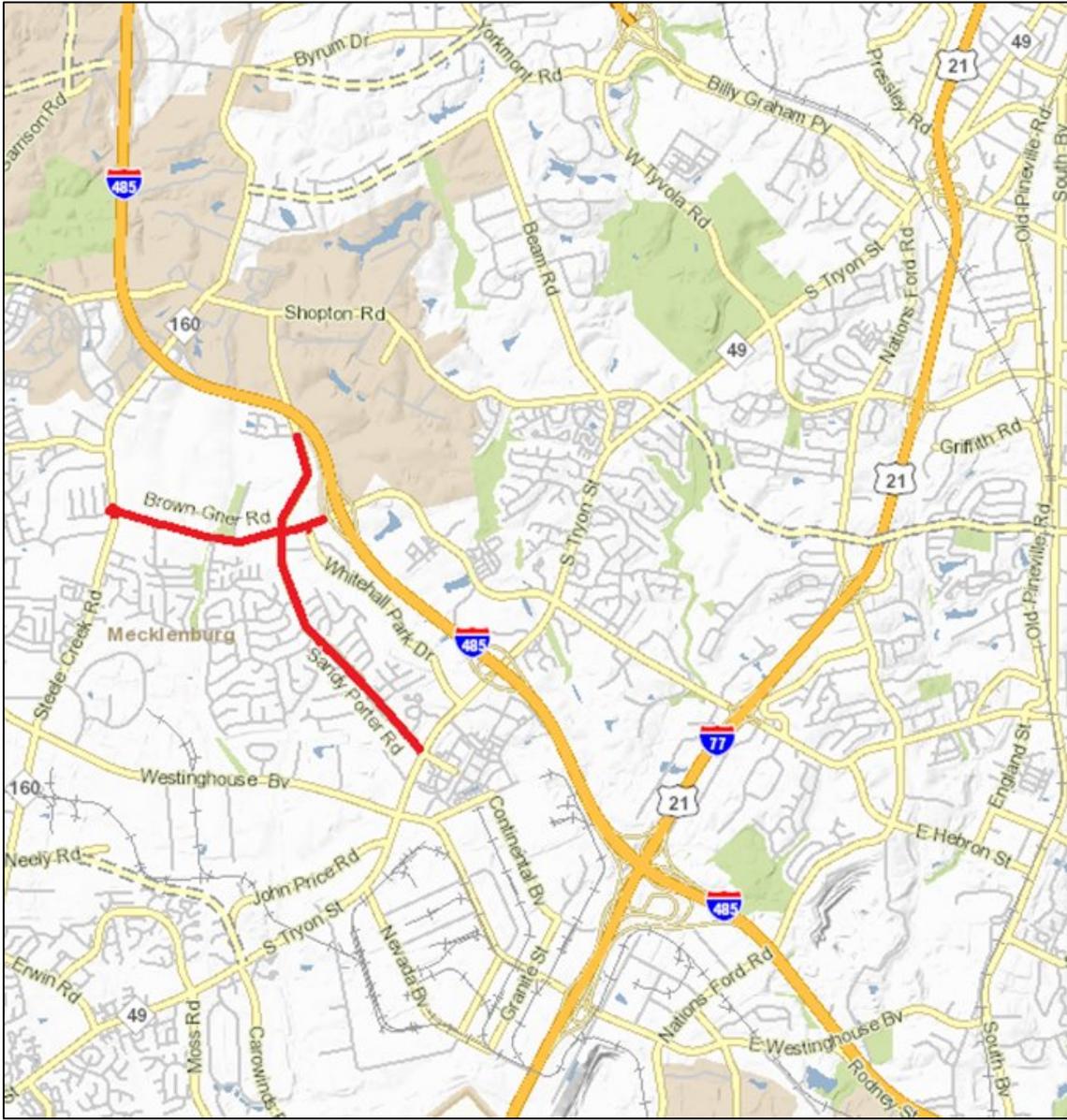
- Hinde Engineering Inc. (\$15,770) (SBE) (utilities)
- AmeriDrill Corporation (\$10,126) (SBE) (drilling)
- Carolina Wetland Services (\$7,096) (SBE, WBE) (environmental)
- Capstone Civil Group (\$3,154) (SBE, MBE) (drilling)
- Brand Equity (\$3,030) (SBE) (community engagement)
- Youngblood Services (\$2,324) (SBE) (traffic control)

Fiscal Note

Funding: General Community Investment Plan

Attachment

Map



**Location Map: Sandy Porter Road / Brown-Grier Road
Neighborhood Improvement Projects (Council District 3)**



Agenda Date: 4/25/2016

Agenda #: 23.**File #:** 15-3000 **Type:** Consent Item

Reimbursement and Developer Agreement with Solis Ballantyne Owner, LLC

Action:

- A. Approve a Reimbursement and Developer Agreement between the City of Charlotte and Solis Ballantyne Owner, LLC, and**
- B. Adopt a budget ordinance appropriating a contribution of \$107,333 from Solis Ballantyne Owner, LLC to Community House Road Widening - Phase 2 project.**

Staff Resource(s):

Derrel Poole, Engineering & Property Management

Explanation

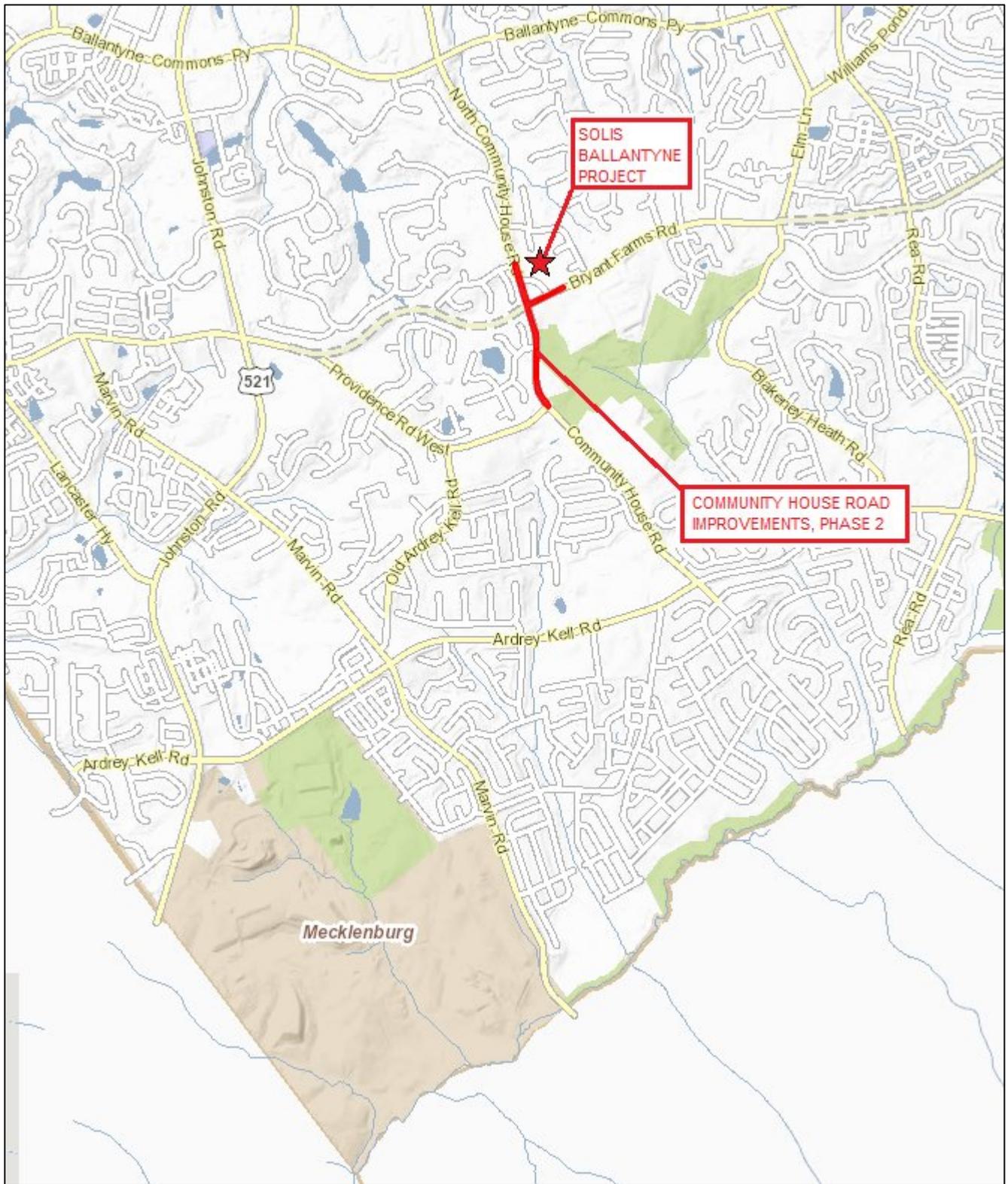
- Solis Ballantyne Owner, LLC (Developer) is constructing apartments on property that has frontage on Community House Road and Bryant Farms Road.
- The apartment complex frontage falls within the project limits of the Community House Road Widening - Phase 2 project.
- Rezoning Petition No. 2014-074 requires the Developer (formerly Terwilliger Pappas Multifamily Partners, LLC) to make improvements to the roads that include turn lanes, curb and gutter, planting strips, sidewalks and street trees.
- The City's project includes widening of the roadways adjacent to the Developer project. The Developer roadway improvements need to conform to the project improvements the City will construct.
- To keep disruption, inconvenience and additional construction costs to a minimum, and to reduce traffic impacts to local communities, the Developer has agreed to contribute funding and dedicate needed right-of-way and easement in total value commensurate with their development obligation. This Reimbursement and Developer Agreement will allow the City to construct the developer improvements as part of the overall City project.
- On October 26, 2015, City Council awarded a contract in the amount of \$2,830,886.11 to Red Clay Industries for the construction of Community House Road Widening - Phase 2 project.
- The contract was advertised with the provision of incentive payments because on-time completion of this project is critical to the opening of Solis Ballantyne's adjoining 194-unit apartment complex and 15,000 square feet of retail. Another priority is completing the project in advance of the 2016-17 Charlotte-Mecklenburg School calendar year, with Hawk Ridge Elementary, Community House Middle, and Ardrey Kell High School in proximity.

Fiscal Note

Funding: General Transportation Community Investment Plan

Attachment

Map
Budget Ordinance



Location Map: Reimbursement and Development Agreement with Solis Ballantyne Owner LLC (Council District 7)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION FROM SOLIS BALLANTYNE OWNER, LLC TO THE COMMUNITY HOUSE ROAD WIDENING-PHASE 2 PROJECT

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$107,333 is hereby estimated to be available from Solis Ballantyne Owner, LLC

- Section 2. That the sum of \$107,333 is hereby appropriated in the General Capital Project Fund 4001 in Project 4288550020-1000000000 - Community House FTM Rd Improvement

- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

- Section 4. All ordinances in conflict with this ordinance are hereby repealed.

- Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 4/25/2016

Agenda #: 24. **File #:** 15-3001 **Type:** Consent Item

Airport Baggage Tag and Boarding Pass Supplies

Action:

- A. Award a unit price contract to the lowest responsive bidder RR Donnelly and Sons Company for the purchase of baggage tag and boarding pass supplies for the term of one year, and**
- B. Authorize the City Manager to renew the contract up to four additional, one-year terms with possible price adjustments, and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- On January 12, 2015, the City Council approved an agreement with Air-Transport IT Services, Inc. (AirIT) to implement and provide a common use gate management system at Charlotte Douglas International Airport.
- The system allows airlines to share gates and ticket counters using the same equipment. This equipment requires the purchase of specialized paper supplies for baggage tags and boarding passes.
- On February 18, 2016, the City issued an Invitation to Bid for baggage tag and boarding pass supplies; five bids were received from interested service providers.
- The RR Donnelly and Sons Company was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Staff anticipates renewing the contract for up to four additional, one-year terms at prices to be negotiated based on market conditions.
- Estimated annual expenditures are \$350,000.
- These expenses will be reimbursed by the users of the common use gate system.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Aviation Operating Budget



Agenda Date: 4/25/2016

Agenda #: 25.**File #:** 15-2937 **Type:** Consent Item

Airport Checked Baggage Inline System Spare Parts

Action:

- A. Approve the purchase of Checked Baggage Inline System spare parts as authorized by the sole source exemption of G.S. 143-129 (e)(6),**

- B. Approve a unit price contract with Interroll Engineering West, Inc. for the purchase of spare parts used in the Checked Baggage Inline conveyor system for the term of three years, and**

- C. Authorize the City Manager to renew the contract for one additional, three-year term with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Jack Christine, Aviation

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
 - Performance or price competition are not available;
 - A needed product is available from only one source or supply; or
 - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because there is only one supply source where performance or price competitions are not available.
- The City Council must approve purchases made under the sole source exception.

Explanation

- The Aviation Department maintains the Airport's Checked Baggage Inline System (CBIS). Interroll Engineering West, Inc. is the manufacturer of the specialized power turns and the merge belts for the system.
- The original equipment manufacturer parts are required to maintain performance standards, standardization, and compatibility with existing equipment.
- During the CBIS construction project additional specialized belts were installed, which increased the need for spare parts from Interroll Engineering West Inc.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Annual expenditures under the contract are estimated to be \$80,000.

Agenda #: 25.**File #:** 15-2937 **Type:** Consent Item

Charlotte Business INclusion

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Aviation Operating Budget



Agenda Date: 4/25/2016

Agenda #: 26. **File #:** 15-2860 **Type:** Consent Item

Airport Pavement Management Plan Update Design Services Contract

Action:

Approve a contract in the amount of \$229,769 with W.K. Dickson & Co. Inc. for airfield design services to update the Airport's Pavement Management Plan.

Staff Resource(s):

Jack Christine, Aviation

Explanation

- Aircraft asphalt and concrete pavement have a useful life based on age and the size and number aircraft using the runways, taxiways, and ramp area. Airports analyze the condition of pavement to ensure the safe and efficient operation of the aircraft that use them.
- W.K. Dickson & Co. Inc. prepared the initial Pavement Management Plan (PMP) in 2010. At this time, the plan needs to be updated with current data and observations.
- The goal is to have a current PMP that includes an updated pavement rehabilitation plan and pavement classification numbers, both of which are now required by the Federal Aviation Administration (FAA).
- The FAA has agreed to amend an existing Airport Improvement Program grant to reimburse 75% of the project costs.

Disadvantaged Business Enterprise

The City negotiated subcontracting participation after the proposal selection process. W.K. Dickson & Co. Inc. has committed 8.01% (\$18,400) of the total contract amount to the following certified firm:

- On-Spec Engineering, PC (DBE, SBE) (\$18,400) (pavement thickness verification)

Fiscal Note

Funding: Aviation Community Investment Plan



Agenda Date: 4/25/2016

Agenda #: 27. **File #:** 15-2861 **Type:** Consent Item

Airport Snow Removal Equipment

Action:

Approve the purchase of snow removal equipment from a cooperative purchasing contract as authorized by G.S. 143-129(e) (3) under the National Joint Powers Alliance (contract # 080114-MBC).

Staff Resource(s):

Jack Christine, Aviation

Cooperative Purchasing Exemption

NC S.L. 2001-328, effective January 1, 2002, authorizes competitive group purchasing.

Explanation

- As the largest airport within a 250 mile radius with Federal Aviation Administration technology to handle aircraft operations in inclement weather, it is critical for the Airport to keep its runways and taxiways operational during winter weather. The Aviation Department maintains snow removal equipment for this purpose.
- In order to augment existing snow removal equipment and increase the efficiency of runway and taxiway clearing, the Airport is purchasing a MB North Star single-engine snow blower. This snow blower operates at speeds up to 28 miles per hour and can clear 4,000 tons of snow an hour. The snow blower is on the approved Fiscal Year 2016 Capital Equipment Replacement List.
- MB Companies, Inc. has a contract awarded through the National Joint Powers Alliance that offers competitively obtained contracts to public agencies nationwide.
- The company will be paid \$525,060.25 for the unit.

Charlotte Business INclusion

This is a cooperative purchasing contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Aviation Community Investment Plan Fund

Attachment

Picture of the Snow Blower





Agenda Date: 4/25/2016

Agenda #: 28.**File #:** 15-2930 **Type:** Consent Item

Portable Aviation Noise Monitor Lease and Subscription Services

Action:

Award a contract with Bruel and Kjaer for the lease of portable noise monitors with subscription services for the term of three years.

Staff Resource(s):

Jack Christine, Aviation

Explanation

- The Airport's Noise Compatibility Plan, a part of the Federal Aviation Administration's approved Part 150 Program, allows the Airport to use portable noise monitors to provide verification of noise levels at various locations around the Airport, including areas outside Airport property.
- The portable noise monitors are specialized equipment to capture the decibel readings over a period of time for a specific location. Deploying these monitors and recording the readings is required for the Airport to remain compliant with the Part 150 Noise Compatibility Plan.
- The current noise monitors used by the Airport are more than 20 years old, making it more challenging to provide maintenance and support.
- The contract with Bruel and Kjaer will provide three portable noise monitors, online data reporting, annual calibration of the equipment, and maintenance and support.
- By leasing monitors, Aviation can periodically upgrade and change equipment as technology evolves.
- Annual expenditures under the contract are estimated to be \$41,250 per year with possible price escalations based on Consumer Price Index and service contract changes.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Aviation Operating Budget



Agenda Date: 4/25/2016

Agenda #: 29.File #: 15-2877 Type: Consent Item

Supplemental Municipal Agreement for Water and Sewer Line Relocations/Adjustments

Action:

Adopt a resolution authorizing the City Manager to execute a supplemental municipal agreement with the North Carolina Department of Transportation for design and construction of water and sewer line relocations and adjustments in the amount of \$227,095.26.

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- The North Carolina Department of Transportation (NCDOT) requires that the City enter into a municipal agreement (Agreement) for relocation of utility lines within NCDOT roadway projects prior to construction.
- The Agreement in the amount of \$227,095.26 is for relocation of municipally-owned water and sewer lines, ranging in size from 2-inch through 8-inch, within the NCDOT roadway improvements project along West Catawba Avenue and Interstate-77 (NCDOT Project I4733).
- NCDOT encroachment agreements require the City to be financially responsible for costs to relocate City-owned water and sewer lines that reside within NCDOT controlled rights-of-way.
- On June 6, 2013, the City Manager's Office approved the original Agreement in the amount of \$91,084. This supplemental Agreement will replace it.
- The amount of the original agreement was based on an NCDOT engineer's estimate in the preliminary phase of the project.
- The final costs exceeded the original estimate due to:
 - Project required additional rehabilitation of existing sewer infrastructure, as a portion of the system was no longer usable.
 - Site conditions required the installation of temporary valves on the water distribution system to minimize interruptions to local businesses and customers.
 - There were significant price differences from NCDOT estimates and the actual bid results.
- The new total cost is \$227,095.26.

Charlotte Business INclusion

This is an Interlocal Agreement contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Resolution

**RESOLUTION PASSED BY THE CITY COUNCIL
OF THE CITY OF CHARLOTTE, NORTH CAROLINA ON APRIL 25, 2016**

A motion was made by _____ and seconded by _____ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, the City of Charlotte will reimburse North Carolina Department of Transportation for the relocation and adjustment of Charlotte Water owned water and sewer lines at or near W. Catawba Avenue and Interstate 77.

WHEREAS, Charlotte Water will reimburse North Carolina Department of Transportation for actual costs not to exceed \$227,095.26; and

WHEREAS, Charlotte Water has programmed funding for said Water and Sewer Construction; and,

WHEREAS, under the proposed Agreement and subject to the Agreement provisions, the City of Charlotte shall reimburse the North Carolina Department of Transportation for actual construction costs at the conclusion of the project.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Agreement between the North Carolina Department of Transportation and the City of Charlotte and Charlotte Water, is hereby formally approved by the City Council of the City of Charlotte and that the Director of Charlotte Water and Clerk of the City of Charlotte are hereby empowered to sign and execute the Municipal Agreement with the North Carolina Department of Transportation.



Agenda Date: 4/25/2016

Agenda #: 30.File #: 15-2903 Type: Consent Item

Idlewild Road Booster Pumping Station Piping Improvements Construction Contract Change Order #2

Action:

Approve change order #2 for \$250,000 to Sanders Utility Construction Company, Inc. for additional site improvements at the Idlewild Road Booster Pumping Station Piping Improvements project.

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- The Idlewild Booster Pump Station is a potable water booster pump station that is located at the intersection of Idlewild Road and Monroe Road. This pump station increases the water pressure going into the water system pressure zone serving the eastside of Charlotte, Matthews, Mint Hill, and eastern Mecklenburg County.
- The property immediately adjacent to the booster pump station is being re-developed by private developers. As a result, there is an opportunity for Charlotte Water to install a new gated-access driveway entrance from Monroe Road for the booster pump station site.
 - Historically access to this site has been difficult due to road widening projects and increasing traffic.
 - Change order #2 for \$250,000 will provide grading, demolition, and construction of the new driveway, as well as adding retaining walls on the pump station site to allow access from both Monroe Road and Idlewild Road.
- On April 13, 2015, the City Council approved the construction contract for piping improvements at the Idlewild Road Booster Pumping Station in the amount of \$2,475,430.18 with Sanders Utility Construction Company, Inc. Change order #1, approved in March 2016, extended the timeframe of the project.
- The new total contract amount including contract amendments will be \$2,725,430.18.
- The project has been coordinated with the closing of Idlewild Road for the Independence Boulevard Road widening improvements.
- On tonight's Business Agenda, Consent item number 39 provides for the easements necessary to construct the driveway entrance off of Monroe Road.

Charlotte Business INclusion

The additional work involved in this change order will be performed by Sanders Utility Construction Company, Inc., a City WBE, and their existing subcontractors (Part D: Section 6 of the Charlotte Business INclusion Policy).

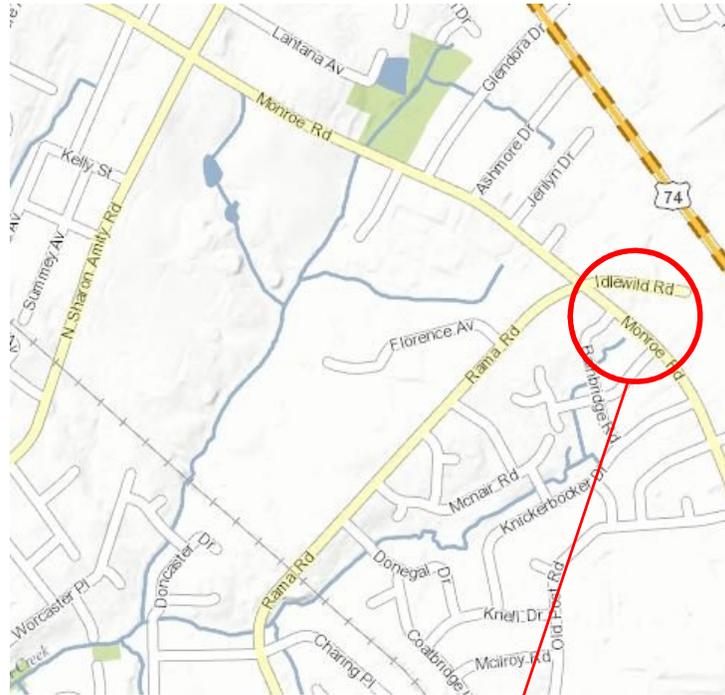
Fiscal Note

Funding: Charlotte Water Community Investment Plan

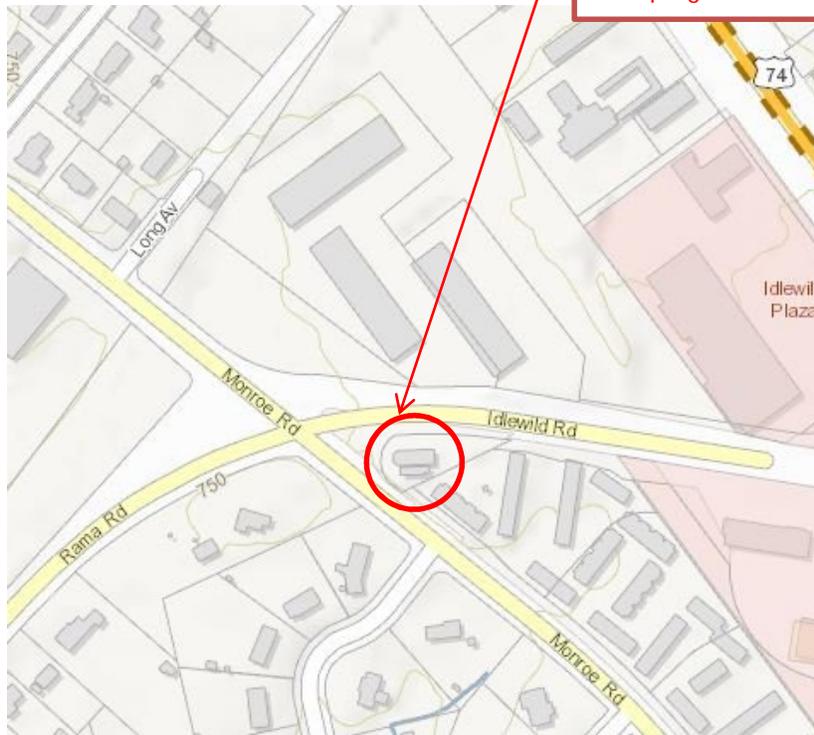
Attachment

Map

Idlewild Road Booster Pumping Station Piping Improvements Construction Contract Change Order Number 2 - Map



Project Area: Idlewild Road Booster Pumping Station



Project Area is located within City Council District 5



Agenda Date: 4/25/2016

Agenda #: 31.File #: 15-3013 Type: Consent Item

McDowell Creek Wastewater Treatment Plant Monorail Crane and Small Diameter Piping Replacement

Action:

Award a contract in the amount of \$106,000 to the lowest responsive bidder BW Solutions, LLC for the McDowell Creek Wastewater Treatment Plant Dewatering Building Monorail Crane and Small Diameter Piping Replacement project.

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- McDowell Creek Wastewater Treatment Plant (WWTP) is located in northern Mecklenburg County and has been in operation since 1979.
- The monorail crane was installed as an original component of the Dewatering Building constructed in 2003.
- The monorail crane is used to perform maintenance and replacement operations on belt filter press machines. Belt filter press machines aid in the separation of liquids from solids in the treatment of wastewater. The process releases concentrated and corrosive hydrogen sulfide gas in the area of the belt filter press machines.
- Black & Veatch performed a structural analysis of the monorail crane steel and as a result of that evaluation recommended ceasing monorail crane use and immediately replacing it.
- The project provides for replacement of the monorail crane system with a new system constructed of more suitable materials for the working atmosphere.
- The project also provides for the replacement of small diameter piping in the Dewatering Building. Piping will be manufactured of materials more suitable to the working atmosphere in the Dewatering Building.
- Small diameter piping, from ½-inch to 1½-inch in size, also located in the Dewatering Building, transport chemicals used in the treatment of wastewater. These pipes are experiencing corrosion due to the hydrogen sulfide gas and have reached the end of their useful life.
- On March 17, 2016, the City issued an Invitation to Bid for McDowell Creek WWTP - Monorail Crane Replacement; two bids were received from interested service providers.
 - The North Carolina General Statutes do not require a minimum number of bids for construction contracts under the limits prescribed in General Statute 143-129.
- BW Solutions, LLC was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the second quarter of 2016.

Agenda #: 31.File #: 15-3013 Type: Consent Item

Background

- Charlotte Water hired Black and Veatch in 2014 to perform a study of the McDowell Creek WWTP Dewatering Building.
- The Black and Veatch study concluded that the structural steel thickness of the monorail crane and its supports had been reduced by corrosion, such that repairing the steel would not be sufficient to guarantee the safe use of the monorail crane. The company recommended replacement rather than repair. Further, the study concluded that small diameter piping in the Dewatering Building is also corroding and is in jeopardy of leaking.
- Black and Veatch's findings recommended that by increasing the volume of air flow exchanges in the building and minor adjustments to chemical additives injected into the wastewater flow during dewatering would reduce future corrosion caused by hydrogen sulfide. Both the volume of air exchanges in the building and chemical additive adjustments have been completed in the Dewatering Building.

Charlotte Business INclusion

Construction contracts estimated to be less than \$300,000 are informal and exempt from the goal setting process (Part A: Section 3.1 of the Charlotte Business INclusion Policy). BW Solutions, LLC is a City SBE.

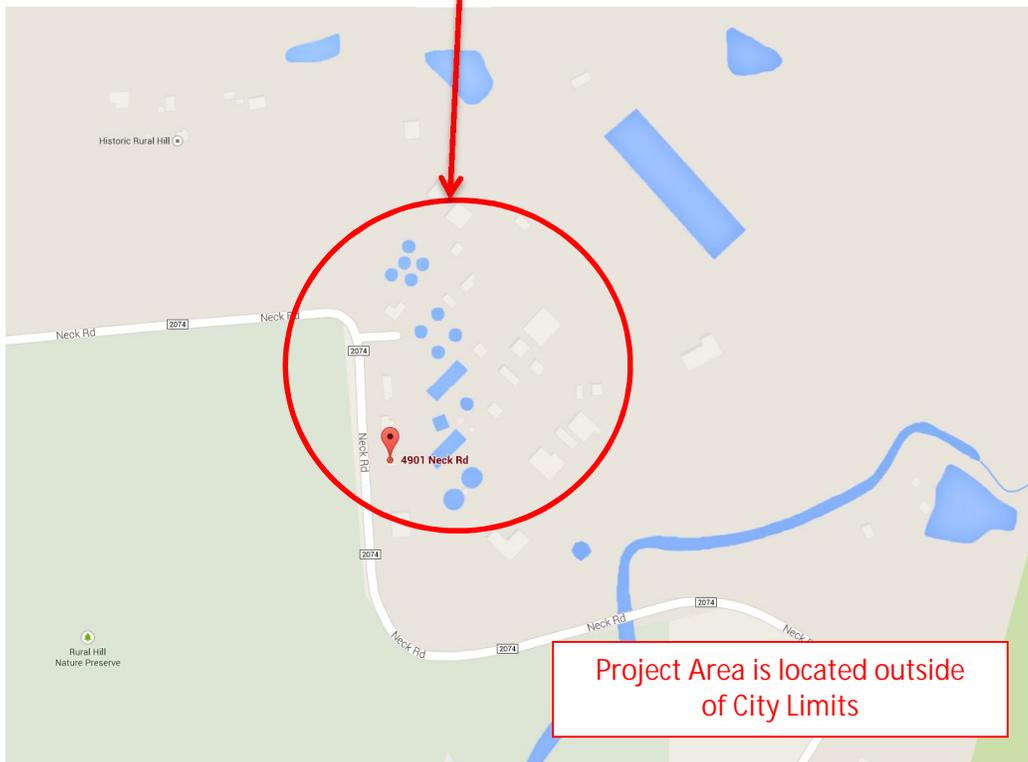
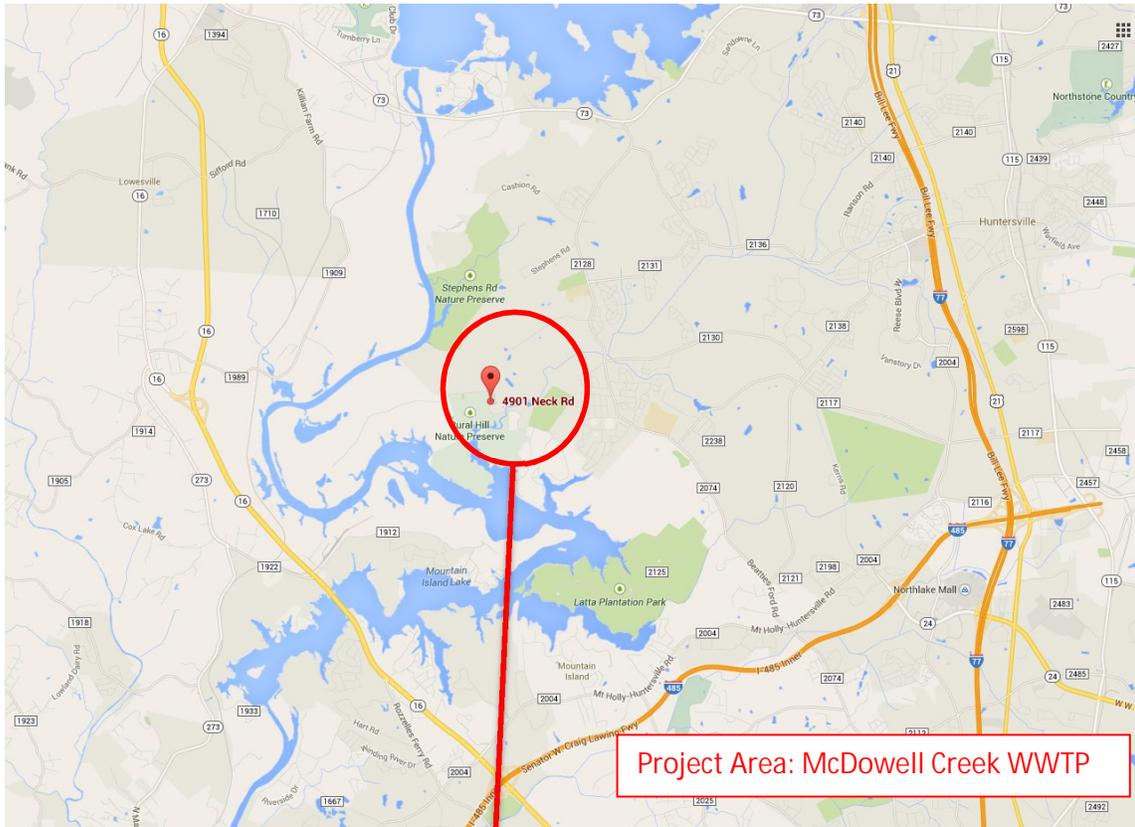
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Map

McDowell Creek Wastewater Treatment Plant Dewatering Building Monorail Crane Replacement - Map





Agenda Date: 4/25/2016

Agenda #: 32.**File #:** 15-2491 **Type:** Consent Item

Small Diameter Water and Sewer Service Installations (Fiscal Year 2016)

Action:

- A. Award a contract in the amount of \$1,999,233.50 to the lowest responsive bidder B.R.S., Inc. for the installation of small diameter water and sewer services, and**
- B. Authorize the City Manager to renew the contract for up to one additional term with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- Charlotte Water uses a third-party contractor for the majority of new residential and commercial water and sewer service installations. Customers pay connection fees for new services, which are based on costs incurred by Charlotte Water in these contracts.
 - Water service installations extend from the Charlotte Water line to the meter, including a meter box/vault and applicable valves/fittings.
 - Sewer service installations extend from the Charlotte Water sewer line to just outside the road right-of-way.
- Contracts in place prior to receiving service requests provide a shorter response time for service fulfillment.
- The majority of the work covered by the contract with B.R.S., Inc. will be for residential water and sewer service installations. Charlotte Water anticipates completing approximately 875 service connections under this contract.
- Construction of commercial-sized services is performed under a separate contract.
- On February 19, 2016, the City issued an Invitation to Bid for small diameter water and sewer service installations; one bid was received from an interested service provider.
 - In accordance to North Carolina General Statute 143-132, if three bids are not received from reputable and qualified contractors, the project must be re-advertised. During the re-advertisement, the contract may be awarded to the lowest responsible bidder even if only one bid is received from an interested service provider.
 - On March 16, 2016, the project was re-advertised; two bids were received from interested service providers.
- B.R.S., Inc. was selected as the lowest responsive, responsible bidder.
- The contract may be renewed for one term at unit prices based on the Engineering News Record Construction Cost Index.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Agenda #: 32.**File #:** 15-2491 **Type:** Consent Item

Fiscal Note

Funding: Charlotte Water Community Investment Plan



Agenda Date: 4/25/2016

Agenda #: 33.**File #:** 15-2782 **Type:** Consent Item

CATS Bridge Inspection Services

Action:

- A. Approve a unit price contract with WSP/Parsons Brinckerhoff for bridge inspection services for a term of two years, and**

- B. Authorize the City Manager to renew the contract for up to one additional, two-year term and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Allen Smith, CATS

Explanation

- The Federal Transit Administration requires all LYNX Blue Line bridges to be inspected every two years.
- The contract with WSP/Parsons Brinckerhoff will provide services for all required engineering inspections and/or analyses to determine the structural condition of the bridge infrastructure, including:
 - Bridge structures,
 - Mechanically Stabilized Earth walls,
 - Retaining walls,
 - Floating slabs, and
 - Preparation of the necessary structural inventory and appraisal forms for submission to CATS.
- The firm will also make recommendations for repairs, if needed, and assist in the preparation of bid documents and construction administration.
- On February 16, 2016, CATS advertised a Request for Qualifications (RFQ); six proposals were received from interested service providers.
- CATS evaluated the proposals and selected WSP/Parson Brinckerhoff as the best qualified service provider.
- The estimated cost of this service is \$500,000 during the original two-year term.

Disadvantage Business Enterprise

Established DBE Goal: 7%

Agenda #: 33.File #: 15-2782 Type: Consent Item

Committed DBE Goal: 12%

Parsons Brinkerhoff Inc. exceeded the established DBE subcontracting goal, and has committed 12% of the estimated total contract amount to the following certified firm:

- Simpson Engineers & Associates (DBE)(\$37,949.19)(civil engineering design services)

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 4/25/2016

Agenda #: 34. **File #:** 15-2837 **Type:** Consent Item

CATS Bus Engine Parts

Action:

- A. Approve the purchase of Original Equipment Manufacturer bus engine parts as authorized by the sole source purchasing exception of G.S. 143-129 (e)(6),**

- B. Approve unit price contracts for the purchase of Original Equipment Manufacturer bus engine parts with the following vendors:**
 - **Rush International Truck Center,**
 - **Clarke Power Services, and**
 - **North American Bus Industries, and**

- C. Authorize the City Manager to approve up to two additional, one-year renewal terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Larry Kopf, CATS
Edward Pullan, CATS

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
 - Performance or price competition are not available;
 - A needed product is available from only one source or supply; or
 - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because standardization or compatibility is the overriding consideration.
- The City Council must approve purchases made under the sole source exception.

Explanation

- CATS Bus Operation Division uses proprietary Original Equipment Manufacturer (OEM) for bus engine parts in the daily maintenance and repair of the CATS' bus fleet.
- The OEM bus engine parts meet the required specification standards to keep the buses in the proper operating condition and to maintain the bus engine warranties. The only source of supply for these bus engine parts is the bus engine manufacturers.
- Bus engine parts will be ordered on an as-needed basis. The contract amount is based on prior usage and required inventory stock levels.

Agenda #: 34.File #: 15-2837 Type: Consent Item

- These contracts include discount pricing based on the fleet list price, which is available upon request. Prices will hold for the first year of the contract. After the first year, price adjustments will be addressed on a case-by-case basis requiring manufacturer supporting documentation.
- By establishing approved contracts with these vendors, CATS anticipates increasing operation efficiencies and decreasing administrative costs.
- The Rush Internal Truck Center contract has an estimated annual expenditure in the amount of \$85,000.
- The Clarke Power Services contract has an estimated annual expenditure in the amount of \$650,000.
- The North American Bus Industries contract has an estimated annual expenditure in the amount of \$35,000.

Charlotte Business INClusion

These are sole source contracts and are exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: CATS Operating Budget



Agenda Date: 4/25/2016

Agenda #: 35.File #: 15-2842 Type: Consent Item

Enterprise Human Resources Management System Software Upgrade

Action:

- A. Authorize the City Manager to negotiate and approve a contract with SkyBridge Global in an estimated amount of \$2.1 million to provide upgrade services related to the PeopleSoft 9.2 Upgrade,**
- B. Approve the purchase of Oracle Upgrade Lab services from a federal contract as authorized by G.S. 143-129(9a);**
- C. Approve a contract with DLT Solutions, Inc. in an estimated amount of \$310,000 for the purchase of Oracle Upgrade Lab services for a term of one year under GSA Schedule GS-35F-4543G, effective November 18, 2012,**
- D. Authorize the City Manager to purchase additional software licenses, services, hosting and hardware as needed to optimize the City's use of the system,**
- E. Authorize the City Manager to approve price adjustments and amend the contracts consistent with the City's funding availability, business needs, and the purpose for which the contracts were awarded, and**
- F. Authorize the City Manager to purchase maintenance and support for as long as the City uses the system.**

Staff Resource(s):

Cheryl Brown, Human Resources
Jeffrey Stovall, Innovation & Technology

Federal Contract Exemption

G.S. 143-129(9a) allows local governments to purchase from contracts established by the United States government, including any federal agency, if the contractor is willing to extend the same or more favorable prices, terms, and conditions as those established under the federal contract.

Explanation

- On June 22, 1998, City Council approved the purchase of PeopleSoft as the Human Resources Management System (HRMS) for the City, which included licenses, implementation, and ongoing maintenance/support for as long as the City continues use of the system.
 - At implementation, the system provided primary functionality in the areas of payroll and benefits management.

Agenda #: 35.File #: 15-2842 Type: Consent Item

- Subsequent functionality, such as job-posting capability was added in 2008.
- Support for the current PeopleSoft version ended in September 2014, with the City's extended support due to expire September 2017.
- In addition, the server maintenance has reached end of life.
- This project is included in the PAYGO portion of the adopted Fiscal Year 2016 Community Investment Plan.
- The contract with SkyBridge Global will provide upgrade services, to include documentation of system requirements, including customizations; retro fit of any City customizations, and training for City personnel on functionality and best business practices of the PeopleSoft 9.2 software.
- The contract with DLT Solutions, Inc. will provide services that allow the software upgrade to occur off-site within a beta environment. This allows City staff to focus on hardware configuration and customization activities.
- Without a fully-supported version of the HRMS system, the City may encounter the following risks:
 - The potential for a missed payroll production, impacting approximately 7,300 employees (average weekly payroll \$8.2 million);
 - Imposition of fines and penalties for non-conformance with federal and state regulations; and
 - The inability to process City job postings and the resulting employment applications, in excess of 80,000 annually.
- On December 1, 2015, the City issued a Request for Qualifications to vendors with previous upgrade and custom eRecruit experience. In response to the qualification, four proposals were received by interested service providers.
- The Project Team, consisting of staff from Human Resources and Innovation & Technology, evaluated the proposals and determined that SkyBridge Global and DLT Solutions best meet the City's needs in terms of qualifications, experience, cost and responsiveness.
- Expenditures for upgrade services provided by SkyBridge Global are estimated to be \$2,131,440. Expenditures for the Oracle Lab services provided by DLT Solutions, Inc. are estimated to be \$310,000.
- Expenditures for additional software licenses, services, hosting, and hardware during the first two years are estimated to be \$193,462.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business Inclusion Policy).

Fiscal Note

Funding: General Technology Community Investment Plan



Agenda #: 36.File #: 15-3017 Type: Consent Item

Actuarial Services

Action:

- A. **Authorize the City Manager to negotiate and execute a unit price contract with Aon Risk Services South for actuarial services for an initial term of three years, and**

- B. **Authorize the City Manager to renew the contract for up to two additional, one-year terms.**

Staff Resource(s):

Daniel Pliszka, Management & Financial Services

Explanation

- Management & Financial Services provides risk management services to the City, County, Board of Education, Charlotte Regional Visitors Authority, and MEDIC.
- In order to project costs and to record liabilities in accordance with government accounting standards, Risk Management requires the services of a casualty actuary on an annual basis as internal personnel do not have the skills, background, or training to perform this work.
- The service provider will conduct the City's annual actuarial study examining automobile, general liability, and workers' compensation loss portfolios for all its customer agencies as well as separate studies for CATS and Medic.
- On January 14, 2016, the City issued a Request for Proposals (RFP) for Actuarial Services. In response to the RFP, the City received thirteen proposals from interested service providers.
- Management & Financial Services staff evaluated the proposals and determined that Aon Risk Services South best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Staff anticipates renewing the contract for up to two additional, one-year terms with no price increase.
- The selection results in an annual savings of approximately \$17,000 over the previous actuarial services provider.
- Estimated annual contract expenditures are \$25,000.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Agenda #: 36.**File #:** 15-3017 **Type:** Consent Item

Fiscal Note

Funding: Risk Management Operating Budget



Agenda Date: 4/25/2016

Agenda #: 37.**File #:** 15-3053 **Type:** Consent Item

Refund of Property Taxes

Action:

Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$8,143.92

Staff Resource(s):

Robert Campbell, Management & Financial Services

Explanation

- Notification of Property Tax and Business Privilege License Tax refunds due to clerical or assessor error are provided to the City by Mecklenburg County.

Pearson Review Update

- In accordance with the ordinance approved by the City Council on August 25, 2014, and the North Carolina law, a list of refunds, which have been paid since the last City Council Business Meeting as a result of the Pearson Review, is available at the City Clerk's Office.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on April 11, 2016, totaled \$9,816.23.

Attachment

List of Taxpayers and Refunds Requested
Resolution

Taxpayers and Refunds Requested

ACKERMANN, MICHAEL P	\$	215.41
ALBRIGHT, WILLIAM A	\$	152.52
ALBRIGHT, WILLIAM A	\$	163.57
ALBRIGHT, WILLIAM A	\$	166.84
ALBRIGHT, WILLIAM A	\$	152.52
AUSTIN, MARY H	\$	669.46
BLTREJV3 CHARLOTTE LLC, .	\$	57.65
BROWN, DONNA M	\$	340.11
CHAMBERS, RACHEL LEE	\$	71.72
CHARLES, EDDY	\$	215.42
DAVIS, JOHN EDWARD	\$	193.15
DAVIS, LAWRENCE H	\$	182.63
FLATS AT MALLARD CREEK THE	\$	4,460.96
FREEMAN, LEON	\$	215.41
MITCHELL, CAROLYN	\$	119.67
R READ TULL LLC .	\$	453.33
SEYMOUR, JOHN R	\$	147.44
STALLINGS REAL ESTATE HOLDINGS II L, .	\$	166.11
	\$	8,143.92

A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 25th day of April 2016 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



Agenda Date: 4/25/2016

Agenda #: 38. **File #:** 15-3034 **Type:** Consent Item

Meeting Minutes

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Action:

Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:

- March 16, 2016, Budget Workshop
- March 21, 2016, Zoning Meeting



Agenda Date: 4/25/2016

Agenda #: 39.**File #:** 15-2923 **Type:** Consent Item

Land Transfer to the North Carolina Department of Transportation

Action:

Approve the transfer of 1,939 square feet (0.04 acre) of right-of-way (parcel tax identification 191-011-01) to the North Carolina Department of Transportation to construct a right turn lane on Monroe Road at the southeast intersection of Monroe Road and Idlewild Road.

Staff Resource(s):

Tim O'Brien, Engineering & Property Management
Rick Grochoske, Transportation
Carl Wilson, Charlotte Water

Explanation

- Commercial development is planned for the property abutting parcel 191-011-01 (The Parcel), located at the intersection of Monroe and Idlewild roads.
 - The Charlotte Department of Transportation (CDOT) is requiring a right turn lane heading northbound on Monroe Road to reduce traffic congestion at this intersection once the development is complete, which requires the use of The Parcel.
 - The developer will construct the right turn lane in accordance with the 2011 approved site plan.
- Monroe Road is a North Carolina Department of Transportation roadway, and The Parcel would need to be transferred from the City's ownership to NCDOT's to incorporate The Parcel into their right of way to allow room for the right turn lane on Monroe Road.
 - North Carolina General Statute 160A-274 allows for the exchange of government owned property between governmental units if the exchange is deemed sensible.
- The Parcel is currently controlled by Charlotte Water as part of the Idlewild Booster Pump Station
- In exchange for the right-of-way donation, the developer of the property abutting The Parcel has agreed to:
 - Donate a similarly-sized parcel (1,132 square feet (0.03 acre) of permanent driveway easement and 3,232 square feet (0.07 acre) of temporary construction easement) to Charlotte Water to allow better driveway access to the pump station from Idlewild Road. Once construction is complete for the right turn lane, there will also be access to the pump station from Monroe Road.
- On tonight's Business Agenda, Consent item number 30 references a change order for the water improvements related to the Idlewild Booster Pump Station project at the intersection of Idlewild and Monroe roads.

Attachment

Map



Location Map: Land to Transfer to NCDOT

Council District 5



Agenda Date: 4/25/2016

Agenda #: 40.**File #:** 15-3027 **Type:** Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #26

Action: **Approve the following Acquisition: North Tryon Business Corridor, Parcel #26**

Project: North Tryon Business Corridor, Parcel #26

Owner(s): King's Properties of NC, Inc.

Property Address: 2000 North Tryon Street

Total Parcel Area: 45,039 sq. ft. (1.034 acres)

Property to be acquired by Easements: 343 sq. ft. (.008 ac.) in Storm Drainage Easement, plus 270 sq. ft. (.006 ac.) in Sidewalk and Utility Easement, plus 1,041 sq. ft. (.024 ac.) in Temporary Construction Easement, plus 51 sq. ft. (.001 ac.) in Bus Stop Easement, plus 3,777 sq. ft. (.087 ac.) in Utility Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: None

Zoned: I-2

Use: Commercial

Tax Code: 083-011-15

Purchase Price: \$56,500

Council District: 1



Agenda Date: 4/25/2016

Agenda #: 41.**File #:** 15-3028 **Type:** Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #13

Action: **Approve the following Condemnation: North Tryon Business Corridor, Parcel #13**

Project: North Tryon Business Corridor, Parcel #13

Owner(s): James Wier Family, LLC

Property Address: 1501 North Tryon Street

Total Parcel Area: 47,538 sq. ft. (1.091 acres)

Property to be acquired by Easements: 439 sq. ft. (.01 ac.) in Sidewalk and Utility Easement, plus 2,002 sq. ft. (.046 ac.) in Temporary Construction Easement, plus 102 sq. ft. (.002 ac.) in Bus Stop Easement, plus 779 sq. ft. (.018 ac.) in Utility Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: Trees and various plantings

Zoned: I-2

Use: Industrial

Tax Code: 078-115-09

Appraised Value: \$37,125

Recommendation: To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

Council District: 1



Agenda Date: 4/25/2016

Agenda #: 42.File #: 15-3030 Type: Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #16

Action: Approve the following Condemnation: North Tryon Business Corridor, Parcel #16

Project: North Tryon Business Corridor, Parcel #16

Owner(s): Stephen Ernest Lee, Sr. and Diane L. Hoffman

Property Address: 1601 North Tryon Street

Total Parcel Area: 56,957 sq. ft. (1.308 acres)

Property to be acquired by Fee: 649 sq. ft. (.015 ac.) in Fee Simple

Property to be acquired by Easements: 449 sq. ft. (.01 ac.) in Storm Drainage Easement, plus 304 sq. ft. (.007 ac.) in Sidewalk and Utility Easement, plus 50 sq. ft. (.001 ac.) in Temporary Construction Easement, plus 2,211 sq. ft. (.051 ac.) in Utility Easement

Structures/Improvements to be impacted: Awning

Landscaping to be impacted: None

Zoned: I-2

Use: Industrial

Tax Code: 079-015-06

Appraised Value: \$59,725

Property Owner's Concerns: The property owner was concerned about the removal of the awning during construction and if they will be responsible for paying for the removal.

City's Response to Property Owner's Concerns: Staff explained to the property owners they would not incur the cost of the awning removal.

Recommendation: To obtain clear title and avoid delay in the project schedule, staff recommends proceeding to condemnation.

Council District: 1



Agenda Date: 4/25/2016

Agenda #: 43.File #: 15-3029 Type: Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #17

Action: Approve the following Condemnation: North Tryon Business Corridor, Parcel #17

Project: North Tryon Business Corridor, Parcel #17

Owner(s): Stephen Ernest Lee and Diane L. Hoffman

Property Address: 1621 North Tryon Street

Total Parcel Area: 13,923 sq. ft. (.320 ac.)

Property to be acquired by Fee: 991 sq. ft. (.023 ac.) in Fee Simple

Property to be acquired by Easements: 619 sq. ft. (.014 ac.) in Storm Drainage Easement, plus 454 sq. ft. (.01 ac.) in Sidewalk and Utility Easement, plus 1,179 sq. ft. (.027 ac.) in Temporary Construction Easement, plus 1,610 sq. ft. (.037 ac.) in Utility Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: None

Zoned: I-2

Use: Commercial

Tax Code: 079-015-01

Appraised Value: \$36,400

Property Owner's Concerns: The property owner is concerned about the capability of backing out of the business from the impacted driveway, due to the proposed median and driveway elevation.

City's Response to Property Owner's Concerns: Staff explained that the personal property could be reconfigured in order to allow access to the driveway located at the back of the property. This in turn would allow his clientele to drive straight through instead of needing to back out onto North Tryon.

Recommendation: To obtain clear title and avoid delay in the project schedule, staff recommends proceeding to condemnation.

Council District: 1



Agenda Date: 4/25/2016

Agenda #: 44.File #: 15-3067 Type: Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #67

Action: Approve the following Condemnation: North Tryon Business Corridor, Parcel #67

Project: North Tryon Business Corridor, Parcel #67

Owner(s): Reza Shirzad and Frouzan Shirzad

Property Address: 117 West 29th Street

Total Parcel Area: 40,511 sq. ft. (.930 ac.)

Property to be acquired by Fee: 4,707 sq. ft. (.108 ac.) in Fee Simple

Property to be acquired by Easements: 4,083 sq. ft. (.094 ac.) in Storm Drainage Easement, plus 3,537 sq. ft. (.081 ac.) in Sidewalk, Utility and Retaining Wall Easement, plus 3,953 sq. ft. (.091 ac.) in Temporary Construction Easement

Structures/Improvements to be impacted: Fence

Landscaping to be impacted: Natural vegetation/trees

Zoned: I-2

Use: Industrial

Tax Code: 079-088-06

Appraised Value: \$37,600

Property Owner's Concerns: The property owner is concerned about maintaining access to the business during and after construction and is concerned with the compensation amount that is being offered.

City's Response to Property Owner's Concerns: Staff explained that access to the business will be maintained during and after construction and informed the property owner that they could obtain an appraisal to support their counter offer.

Recommendation: To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

Council District: 1



Agenda #: 45.File #: 15-1473 Type: Consent Item

Reference - Property Transaction Process

Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
 - The City to gain access and title to the subject property so the capital project can proceed on schedule.
 - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
 - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



Agenda #: 46.File #: 15-1472 Type: Consent Item

Reference - Charlotte Business INClusion Policy

The following excerpts from the City's Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

Part A: Administration & Enforcement

Appendix Section 20: Contract: For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

Appendix Section 27: Exempt Contracts: Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

No Competitive Process Contracts: Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

Managed Competition Contracts: Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

Real Estate Leasing and Acquisition Contracts: Contracts for the acquisition or lease of real estate

Agenda #: 46.File #: 15-1472 Type: Consent Item

shall be Exempt Contracts.

Federal Contracts Subject to DBE Requirements: Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

State Contracts Subject to MWBE Requirements: Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

Financial Partner Agreements with DBE or MWBE Requirements: Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

Interlocal Agreements: Contracts with other units of federal, state, or local government shall be Exempt Contracts.

Contracts for Legal Services: Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

Contracts with Waivers: Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

Special Exemptions: Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

Appendix Section 35: Informal Contracts: Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

Construction Contracts Less Than or Equal To \$500,000:

Service and Commodities Contracts That Are Less Than or Equal To \$100,000:

Part B: Formal Construction Bidding

Part B: Section 2.1: When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

Part C: Services Procurement

Part C: Section 2.1: When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the scopes of work that the City regards as realistic opportunities for subcontracting.

Part D: Post Contract Award Requirements

Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



Agenda Date: 9/28/2015

Agenda #: 47.File #: 15-1471 Type: Consent Item

Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
 - Sending introductory letters via regular and certified mail;
 - Making several site visits;
 - Leaving door hangers and business cards;
 - Seeking information from neighbors;
 - Searching the internet
 - Obtaining title abstracts, and
 - Leave voice messages
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross", such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.